



**Agenda
City of Vernon
Regular City Council Meeting
Tuesday, March 17, 2020, 09:00 AM
City Hall, Council Chamber
4305 Santa Fe Avenue
Vernon, California**

**Melissa Ybarra, Mayor
Leticia Lopez, Mayor Pro Tem
William Davis, Council Member
Carol Menke, Council Member
Diana Gonzales, Council Member**

CALL TO ORDER

FLAG SALUTE

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

At this time the public is encouraged to address the City Council on any matter that is within the subject matter jurisdiction of the City Council. The public will also be given a chance to comment on matters which are on the posted agenda during City Council deliberation on those specific matters.

NEW BUSINESS

1. Human Resources

[Appointment of Interim City Attorney](#)

Recommendation:

Approve and authorize the City Administrator to negotiate and execute an agreement with Arnold Alvarez-Glasman of the firm Alvarez-Glasman & Colvin to serve as Interim City Attorney.

PUBLIC HEARINGS

2. Public Works

[Development Agreement between the City of Vernon and the Southern California Curling Center, Inc.](#)

Recommendation:

A. Find that the proposed action is exempt under the California Environmental Quality Act ("CEQA") review, because it is a continuing administrative activity that will not result in any direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378, and to the extent the Southern California Curling Center, Inc. seeks to engage in actual physical construction or development, such would be subject to separate and independent CEQA review and analysis;

B. Approve the first reading, and adopt at a subsequent meeting, an ordinance approving and authorizing the execution of a Development Agreement between the City of Vernon and the Southern California Curling Center, Inc for the purpose of facilitating the development of the Southern California Curling Centers' program and facility located at 4545 Pacific Boulevard in the City of Vernon.

[1. Notice of Public Hearing - SCCC Development Agreement](#)

[2. Ordinance No. 1264](#)

PRESENTATIONS

3. Human Resources

[Employee Service Pin Awards for February 2020](#)

Recommendation:

No action required by City Council. This is a presentation only.

[1. February 2020 List](#)

4. Human Resources

[Recognition of Retired Employee - Shirley U. Salas, Business License Clerk](#)

Recommendation:

Acknowledge and present a proclamation to retired employee Shirley U. Salas, Business License Clerk, in recognition of her dedicated service to the City of Vernon.

[1. Shirley U. Salas Proclamation](#)

5. Public Works

[Vernon's Transit Service Study](#)

Recommendation:

No action required by City Council. This is a presentation only.

[1. Vernon Transit Study](#)

[2. Presentation on Vernon Transit Study](#)

6. City Administration

[Grantee Certificates for Fiscal Year \(FY\) 2019/2020 Docket II Grants Awarded by Vernon CommUNITY Fund Grant Committee](#)

Recommendation:

- A. Present Certificates to FY 2019/2020 Docket II Grant Recipients; and
- B. Receive and file the report, as it is being provided for informational purposes only pursuant to Section 2.167(e) of the Vernon Municipal Code.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion. Items may be removed from the Consent Calendar by any member of the Council. Those items removed will be considered immediately after the Consent Calendar.

7. City Clerk

[Approval of Minutes](#)

Recommendation:

Approve the March 3, 2020 Regular and March 3, 2020 Special City Council meeting minutes.

- 1. [2020-03-03 City Council Minutes](#)
- 2. [2020-03-03 City Council Minutes \(Special\)](#)

8. Finance/ Treasury

[Operating Account Warrant Register](#)

Recommendation:

Approve Operating Account Warrant Register No. 41, for the period of February 16 through February 29, 2020, which totals \$8,859,256.03 and consists of ratification of electronic payments totaling \$8,493,931.35, ratification of the issuance of early checks totaling \$365,324.68 and voided Check No. 605028 totaling \$8.00.

- 1. [Operating Account Warrant Register No. 41](#)

9. Finance/ Treasury

[City Payroll Warrant Register](#)

Recommendation:

Approve City Payroll Warrant Register No. 765, for the period of February 1 through February 29, 2020, which totals \$3,607,215.85 and consists of ratification of direct deposits, checks and taxes totaling \$2,414,647.98 and ratification of checks and electronic fund transfers (EFT) for payroll related disbursements totaling \$1,192,567.87 paid through operating bank account.

- 1. [City Payroll Account Warrant Register No. 765](#)

10. Finance/ Treasury

[Federal Funds for Street Improvements Account Warrant Register](#)

Recommendation:

Approve Federal Funds for Street Improvements Account Warrant Register No. 32, for the period of February 16 through February 29, 2020, consisting of ratification of electronic payments totaling \$17,399.11.

[1. Federal Funds for Street Improvements Account Warrant Register No. 32](#)

11. Fire Department

[Fire Department Activity Report](#)

Recommendation:

Receive and file the January 2020 Report.

[1. Fire Department Activity Report - January 2020](#)

12. Police Department

[Police Department Activity Report](#)

Recommendation:

Receive and file the January 2020 Report.

[1. Police Department Activity Report - January 2020](#)

13. Public Works

[Acceptance of Electrical Easement at 1890 25th Street \(APN 6302-009-039\)](#)

Recommendation:

A. Find that the acceptance of the Electrical Easement is not a “project” as that term is defined under the California Environmental Quality Act (CEQA) Guidelines Section 15378, and even if it were a project, it would be categorically exempt in accordance with CEQA Guidelines Sections 15301 (maintenance, repair or minor alteration of an existing facility and involves negligible or no expansion of an existing use) and 15061(b)(3) (general rule that CEQA only applies to projects that may have a significant effect on the environment); and

B. Accept the Electrical Easement for the property at 1890 25th Street (APN 6302-009-039) and authorize the Mayor to execute the Certificate of Acceptance.

[1. Electrical Easement - 1890 25th](#)

[2. Certificate of Acceptance - EE - 1890 25th](#)

14. Public Utilities

[Amendment No. 1 to Attorney Services Agreement \(Transactional\) with Stradling Yocca Carlson & Rauth for Bond and Disclosure Counsel Services](#)

Recommendation:

A. Find that the proposed action is exempt from California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines §15378; and

B. Approve and authorize the City Administrator to execute Amendment No. 1 to the Attorney Services Agreement (Transactional) Between the City of Vernon and Stradling Yocca Carlson & Rauth, a Professional Corporation, for Bond and Disclosure Counsel Services (Agreement), in substantially the same form as submitted, for an additional \$40,000, modifying the Agreement not-to-exceed \$210,000.

[1. Amendment No. 1 with Stradling Yocca Carlson & Rauth](#)

15. City Administration

[Purchase of Records Management System Software from Trittech Software Systems](#)

Recommendation:

A. Find that the proposed action is exempt from California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines Section 15378; and

B. Authorize the purchase of Records Management System Software from Trittech Software Systems in the amount not-to-exceed \$148,270.00.

[1. TriTech Quotation and Terms](#)

[2. CentralSquare/TriTech Public Safety Software Solution Proposal](#)

[3. Existing TriTech Software Agreement](#)

NEW BUSINESS (CONTINUED)

16. Public Works

[Revocable Encroachment Agreement No. 436 with Alisu Investment, Ltd. and Kargo Group GP, LLC](#)

Recommendation:

A. Find that approval of the proposed action is categorically exempt under the California Environmental Quality Act (CEQA), in accordance with CEQA Guidelines Sections 15303, because the project involves construction, location, and installation of a limited number (i.e. 4) of new, small facilities or structures, and 15308, because the installation of monitoring wells is an action to assure the maintenance, restoration, enhancement, or protection of the environment; and

B. Approve and authorize the Mayor to execute Revocable Encroachment Agreement No. 436 (Agreement) between the City of Vernon and Alisu Investment, Ltd. and Kargo Group GP, LLC.

[1. Revocable Encroachment License Agreement No. 436](#)

17. Public Works

[Master Encroachment Agreement No. 432 between the City of Vernon and MCIMetro Access Transmission Services Corp., d/b/a Verizon Access Transmission Services](#)

Recommendation:

A. Find that approval of the proposed action is exempt under the California Environmental Quality Act (CEQA), in accordance with CEQA Guidelines Section 15061(b)(3), the general rule that CEQA only applies to projects which have the potential for causing a significant effect on the environment;

B. Approve and authorize the City Administrator to execute Master Encroachment Agreement No. 432 between the City of Vernon and MCIMetro Access Transmission Services Corp., d/b/a Verizon Access Transmission Services.

[1. Master Encroachment Agreement No. 432 with MCIMetro \(Verizon\)](#)

18. Human Resources

[A Resolution Adopting an Amended and Restated Fringe Benefits and Salary Resolution in Accordance with Government Code Section 20636\(B\)\(1\) and Repealing All Resolutions in Conflict Therewith](#)

Recommendation:

A. Find that approval of the attached resolution in this staff report is exempt from California Environmental Quality Act (CEQA) review because it is an administrative activity that will not result in direct or indirect physical changes in the environment and therefore does not constitute a "project" as defined by CEQA Guidelines Section 15378;

B. Adopt the attached resolution amending and restating the Citywide Fringe Benefits and Salary Resolution, to Amend Exhibit A, Classification and Compensation Plan adopting the following: 1. New classification and associated salary range of Electrical Engineering Technician, Salary Grade I 25 (Monthly Salary \$6,493 - \$7,893); 2. New classification and associated salary range of Senior Legal & Policy Advisor, Salary Grade M 39 (Monthly Salary \$12,856 - \$15,627); and

C. Approve the job descriptions for: 1. Electrical Engineering Technician, 2. Senior Legal & Policy Advisor.

[1. Fringe Benefits and Salary Resolution 03-17-2020 with exhibits](#)

[2. Electrical Engineering Technician Job Description](#)

[3. Senior Legal & Policy Advisor Job Description](#)

ORAL REPORTS

City Administrator Reports on Activities and other Announcements

City Council Reports on Activities (including AB1234), Announcements, or Directives to Staff

CLOSED SESSION

19. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (3 cases)

Government Code Section 54956.9(d)(1)

Bicent (California) Malburg LLC et al. v. City of Vernon et al.,
Los Angeles Superior Court Case No. 19STCV08859 and JAMS Reference No.
1100107175

City of Vernon v. Bicent (California) Malburg LLC
Los Angeles Superior Court Case No. 19STCP02411 and JAMS Reference No.
1220062657

Vernon Professional Firefighters Association v. City of Vernon
Public Employment Relations Board Unfair Practice Charge No. LA-CE-1423-M

20. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Carlos Fandino, City Administrator
Employee Organizations: Vernon Professional Firefighters Association, and Vernon
Fire Management Association

21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation

Government Code Section 54956.9(d)(2)

Number of potential cases: 1

Facts and Circumstances: Pursuant to Government Code Section 54956.9(e)(3), the City has received written communication threatening litigation on behalf of former employee Jerrick Torres related to his termination, in the form of a Complaint of Discrimination filed with the Department of Fair Employment and Housing (DFEH). The DFEH Complaint (DFEH No. 201910-08099730) is made available for public inspection pursuant to Section 54957.5.

22. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957(b)(1)

Title: City Administrator

23. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: Miguel A. Hernandez, Jr. vs. City of Vernon
Workers Compensation Appeals Board Case No. ADJ10478591

24. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: Miguel A. Hernandez, Jr. vs. City of Vernon

Workers Compensation Appeals Board Case No. ADJ10478642

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 12th day of March, 2020.

By: 
Sandra Dolson, Administrative Secretary

Guide to City Council Proceedings

Meetings of the City Council are held the first and third Tuesday of each month at 9:00 a.m. and are conducted in accordance with Rosenberg's Rules of Order (Vernon Municipal Code Section 2.1-1).

Copies of all agenda items and back-up materials are available for review in the City Clerk Department, Vernon City Hall, 4305 Santa Fe Avenue, Vernon, California, and are available for public inspection during regular business hours, Monday through Thursday, 7:00 a.m. to 5:30 p.m. Agenda reports may be reviewed on the City's website at www.cityofvernon.org or copies may be purchased for \$0.10 per page.

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Americans with Disabilities Act (ADA). In compliance with ADA, if you need special assistance, please contact the City Clerk department at CityClerk@ci.vernon.ca.us or (323) 583-8811 at least 48 hours prior to the meeting to assure arrangements can be made.

The **Public Comment** portion of the agenda is for members of the public to present items, which are not listed on the agenda but are within the subject matter jurisdiction of the City Council. The City Council cannot take action on any item that is not on the agenda but matters raised under Public Comment may be referred to staff or scheduled on a future agenda. Comments are limited to three minutes per speaker unless a different time limit is announced. Speaker slips are available at the entrance to the Council Chamber.

Public Hearings are legally noticed hearings. For hearings involving zoning matters, the applicant and appellant will be given 15 minutes to present their position to the City Council. Time may be set aside for rebuttal. All other testimony shall follow the rules as set for under Public Comment. If you challenge any City action in court, you may be limited to raising only those issues you or someone else raised during the public hearing, or in written correspondence delivered to the City Clerk at or prior to the public hearing.

Consent Calendar items may be approved by a single motion. If a Council Member or the public wishes to discuss an item, it may be removed from the calendar for individual consideration. Council Members may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the Consent Calendar. Items excluded from the Consent Calendar will be taken up following action on the Consent Calendar. Public speakers shall follow the guidelines as set forth under Public Comment.

New Business items are matters appearing before the Council for the first time for formal action. Those wishing to address the Council on New Business items shall follow the guidelines for Public Comment.

Closed Session allows the Council to discuss specific matters pursuant to the Brown Act, Government Code Section 54956.9. Based on the advice of the City Attorney, discussion of these matters in open session would prejudice the position of the City. Following Closed Session, the City Attorney will provide an oral report on any reportable matters discussed and actions taken. At the conclusion of Closed Session, the Council may continue any item listed on the Closed Session agenda to the Open Session agenda for discussion or to take formal action as it deems appropriate.

City Council Agenda Item Report

Agenda Item No. COV-117-2020

Submitted by: Michael Earl

Submitting Department: Human Resources

Meeting Date: March 17, 2020

SUBJECT

Appointment of Interim City Attorney

Recommendation:

Approve and authorize the City Administrator to negotiate and execute an agreement with Arnold Alvarez-Glasman of the firm Alvarez-Glasman & Colvin to serve as Interim City Attorney.

Background:

On March 3, 2020, the City Council directed staff to solicit proposals for Interim City Attorney services. The request was sent to the following four firms:

Alvarez-Glasman & Colvin
Best Best & Krieger
Burke, Williams & Sorensen, LLP
Colantuoni, Highsmith & Whatley

Alvarez-Glasman & Colvin and Burke, Williams & Sorensen, LLP submitted proposals and were interviewed by the City Council in Closed Session on March 12, 2020. Following interviews, on a motion made by Council Member Menke, seconded by Mayor Ybarra, and carried unanimously, the Council directed the City Administrator to negotiate an agreement with Arnold Alvarez-Glasman of Alvarez-Glasman & Colvin to serve as Interim City Attorney for an initial term of three months.

Approval of the agreement is required to occur in open session. At this time, it would be appropriate for Council to authorize the City Administrator to finalize the terms of the agreement and execute said agreement for Interim City Attorney services.

Fiscal Impact:

The cost of services will be paid for from the current 2019-2020 Fiscal Year Budget in the City Attorney Department.

Attachments:

City Council Agenda Item Report

Agenda Item No. COV-67-2020

Submitted by: Daniel Wall

Submitting Department: Public Works

Meeting Date: March 17, 2020

SUBJECT

Development Agreement between the City of Vernon and the Southern California Curling Center, Inc.

Recommendation:

A. Find that the proposed action is exempt under the California Environmental Quality Act ("CEQA") review, because it is a continuing administrative activity that will not result in any direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378, and to the extent the Southern California Curling Center, Inc. seeks to engage in actual physical construction or development, such would be subject to separate and independent CEQA review and analysis;

B. Approve the first reading, and adopt at a subsequent meeting, an ordinance approving and authorizing the execution of a Development Agreement between the City of Vernon and the Southern California Curling Center, Inc for the purpose of facilitating the development of the Southern California Curling Centers' program and facility located at 4545 Pacific Boulevard in the City of Vernon.

Background:

The Southern California Curling Center (SCCC) has entered into a lease for the property located at 2424 East 28th Street in Vernon. SCCC's goal is to build the first dedicated ice facility for the sport of curling anywhere in the region, with hopes of attracting competitors of all experience levels, while allowing year-round opportunities to grow and promote the sport.

The City Council adopted Ordinance No. 1252 amending Vernon Municipal Code Section 26.11 to allow fitness and recreational facilities within Vernon. SCCC's facility would fall into this new zoning category.

Pursuant to Municipal Code Section 26.11.2, a development agreement is required for fitness and recreational facilities.

Summary of the salient points of the Development Agreement negotiated between Staff and SCCC:

1. SCCC will pay a development fee to the City equal to 0.51% of the sum of gross receipts (as shown in Company's annual federal tax returns);
2. The Property will be assessed at the warehouse rate for property tax assessment purposes;
3. SCCC will reference the City in media and public relation (PR) initiatives related to the Company's move to the City of Vernon and will reference the City of Vernon in media and PR efforts at appropriate and organic opportunities;
4. SCCC will participate in City of Vernon-sponsored events;
5. SCCC will host at least two (2) charitable events per calendar year with proceeds benefiting The Vernon CommUNITY Fund;
6. SCCC will host at least two (2) Community Learn to Curl events per calendar year be offered free to the greater Vernon community; and
7. SCCC will participate up four (4) times per calendar year in City hosted community events as may requested by City by providing street curling or other activities as appropriate.

Staff requests Council introduce the ordinance approving and authorizing the execution of a Development Agreement between the City of Vernon and the Southern California Curling Center, Inc for the purpose of facilitating the development of the Southern California Curling Centers' program and facility located at 4545 Pacific Boulevard in the City of Vernon.

Pursuant to Municipal Code Section 26.6.8-5, the public hearing was legally noticed by publishing in the LA Wave, posting the notice on the City Hall posting board and website on March 5, 2020 and mailing public hearing notices to properties within a 300' radius of the subject property on March 9, 2020.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [Notice of Public Hearing - SCCC Development Agreement](#)
2. [Ordinance No. 1264](#)



NOTICE OF CITY COUNCIL PUBLIC HEARING

The City Council of the City of Vernon will conduct a public hearing, which you may attend, at Vernon City Hall, City Council Chamber, 4305 Santa Fe Avenue, Vernon, CA 90058, on **Tuesday, March 17, 2020, at 9:00 a.m.** (or as soon thereafter as the matter can be heard), to:

Consider adoption of an uncodified ordinance to approve and authorize the execution of a development agreement by and between the City of Vernon and the Southern California Curling Center, Inc. to allow a dedicated ice facility for the sport of curling in the facility located at 4545 Pacific Blvd, Vernon, California 90058.

The proposed ordinance will be available for public review on the City's website once the agenda for the meeting is posted or from the City Clerk at CityClerk@ci.vernon.ca.us or 323-583-8811, ext. 546.

Please send your comments or questions to:

Daniel Wall, Director of Public Works
City of Vernon
4305 Santa Fe Avenue, Vernon, CA 90058
(323) 583-8811 Ext. 305 Email: dwall@ci.vernon.ca.us


PROPOSED CEQA FINDING: Staff will recommend that the City Council find that this action is categorically exempt from review under the California Environmental Quality Act (CEQA), because the approval of the proposed action is a continuing administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378, and to the extent Southern California Curling Center, Inc. seeks to engage in actual physical construction or development, such would be subject to separate and independent CEQA review and analysis.

If you challenge the adoption of the proposed ordinance approving and authorizing the execution of a development agreement between the City of Vernon and the Southern California Curling Center, Inc. or any provision thereof in court, you may be limited to raising only those issues you or someone else raised at the hearing described in this notice or in written correspondence delivered to the City of Vernon at, or prior to, the meeting.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the meeting, please contact the Office of the City Clerk at (323) 583-8811 ext. 546.

The hearing may be continued, adjourned, or cancelled and rescheduled to a stated time and place without further notice of a public hearing.

Dated: March 2, 2020



Lisa Pope, City Clerk

Publish: March 5, 2020

ORDINANCE NO. 1264

AN UNCODIFIED ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF VERNON APPROVING AND AUTHORIZING THE
EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN
THE CITY OF VERNON AND THE SOUTHERN CALIFORNIA
CURLING CENTER, INC.

WHEREAS, in November 2019, the Southern California Curling Center, Inc. ("Southern California Curling") approached the City about locating their dedicated curling facility in Vernon; and

WHEREAS, the City and Southern California Curling have negotiated and prepared the form of the attached Development Agreement for the development of Southern California Curling's operations in the City (the "Development Agreement" or the "Agreement"); and

WHEREAS, the planned development project will benefit the City through positive public relations and media exposure, as well as the generation of additional revenues in the form of a development fee, which will be derived from gross receipts generated by Southern California Curling's operations; and

WHEREAS, the City Council has held a duly noticed public hearing on the proposed Development Agreement, and has considered the testimony presented at such public hearing; and

WHEREAS, the City Council of the City of Vernon desires to approve the Agreement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF VERNON
HEREBY ORDAINS:

SECTION 1: Recitals. The City Council of the City of Vernon hereby finds and determines that all of the foregoing recitals are true and correct.

SECTION 2: Purpose and Authority. The purpose of this

Ordinance is to approve a Development Agreement with Southern California Curling. This ordinance is authorized pursuant to Government Code Section 65864 through 65860.5.

SECTION 3: Findings. In adopting this ordinance, the City Council of the City of Vernon makes the following findings:

- a) Approval of the Development Agreement is categorically exempt from review under the California Environmental Quality Act ("CEQA") because it is a continuing administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378, and to the extent Southern California Curling seeks to engage in actual physical construction or development, such would be subject to separate and independent CEQA review and analysis; and
- b) The proposed Development Agreement is consistent with the objectives, policies, and general land uses and programs of the City of Vernon General Plan; and
- c) The Development Agreement is compatible with the uses authorized in, and the regulations prescribed for, the land use district in which the real property is located; and
- d) The proposed Development Agreement will not be detrimental to the health, safety and general welfare of persons residing in the immediate area, or detrimental to the general welfare of residents of the City as a whole; and
- e) The associated project will further important citywide goals and policies that have been officially recognized by the City Council; and
- f) The proposed Development Agreement is consistent with the provisions of Government Code Sections 65864 through 65869.5.

SECTION 4: Action. The City Council of the City of Vernon hereby approves the Development Agreement, in substantially the same form attached hereto as Exhibit A.

SECTION 5: The City Council of the City of Vernon hereby authorizes the Mayor or Mayor Pro-Tem to execute said Development Agreement for and on behalf of the City of Vernon, and the City Clerk is hereby authorized to attest thereto.

SECTION 6: The City Council of the City of Vernon hereby instructs the City Administrator, or his designee, to take whatever actions are deemed necessary or desirable for the purpose of implementing and carrying out the purposes of this Ordinance and the transactions herein approved or authorized, including but not limited to, any non-substantive changes to the Agreement attached herein.

SECTION 7: Severability. If any chapter, article, section, subsection, subdivision, paragraph, sentence, clause, phrase, or word in this Ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have adopted this Ordinance and each chapter, article, section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more chapters, articles, sections, subsections, subdivisions, paragraphs, sentences, clauses, phrases or words be declared unconstitutional, or invalid, or ineffective.

SECTION 8: Book of Ordinances. The City Clerk shall attest and certify to the adoption of this Ordinance and shall cause this

Ordinance and the City Clerk's certification to be entered in the Book of Ordinances of the Council of this City. The City Clerk shall cause this ordinance to be published or posted as required by law.

SECTION 9: This Ordinance shall go into effect and be in full force and effect at 12:01 a.m. on the thirty-first (31st) day after its passage.

APPROVED AND ADOPTED this ____ day of _____, 2020.

Name: _____

Title: Mayor / Mayor Pro-Tem

ATTEST:

Lisa Pope, City Clerk

APPROVED AS TO FORM:

Brian Byun,
Senior Deputy City Attorney

STATE OF CALIFORNIA)
) ss
COUNTY OF LOS ANGELES)

I, Lisa Pope, City Clerk of the City of Vernon, do hereby certify that the foregoing Ordinance, being Ordinance No. 1264 was duly and regularly introduced at a regular meeting of the City Council of the City of Vernon, held in the City of Vernon on Tuesday, March 17, 2020, and thereafter adopted at a meeting of said City Council held on Tuesday, _____, 2020, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

And thereafter was duly signed by the Mayor or Mayor Pro-Tem of the City of Vernon.

Executed this ____ day of _____, 2020, at Vernon, California.

Lisa Pope, City Clerk

(SEAL)

EXHIBIT A

DEVELOPMENT AGREEMENT
BETWEEN THE CITY OF VERNON AND SOUTHERN CALIFORNIA CURLING CENTER

This Development Agreement ("Agreement") is dated as of _____, 2020 (the "Effective Date") and is made by and between the City of Vernon, a California charter City and California municipal corporation ("City"), and Southern California Curling Center, a Delaware corporation ("Company"). The City and Company are sometimes individually referred to herein as a "Party" and, together, as the "Parties."

RECITALS

A. The Company has identified a site at 4545 Pacific Boulevard in the City of Vernon (the "Property") where the Company will hold a lease on the site for _____ months with the possibility of a _____ year option to renew. The Company plans to operate an athletic training facility and corporate events facility connected to the sport of curling (together, the "Project").

B. After public notice and hearing, the Vernon City Council, by ordinance adopted on _____, 2020 (Ordinance No. _____), has found that this Agreement (i) is consistent with the General Plan objectives, policies, land uses, and implementation programs and all other adopted plans or policies applicable to the Agreement; (ii) is compatible with the uses authorized in, and the regulations prescribed for, the zone in which the real property is located; (iii) will promote the public convenience, health, interest, safety, and general welfare of the City and will not be detrimental to or cause adverse effects to adjacent property owners, residents, or the general public; (iv) will further important citywide goals and policies that have been officially recognized by the Council; and (v) is consistent with the provisions of California Government Code Section 65864 *et seq.* Moreover, the Agreement is of substantial benefit to the City and its residents for (a) the Company to locate the Project in the City, because it would, among other things, introduce a new, positive public relations vehicle for the City as the hub of the emerging sport of curling in the greater Los Angeles region, and (b) increase community services resources to City residents and surrounding communities.

C. This agreement is exempt from California Environmental Quality Act ("CEQA") review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378. To the extent the Company seeks to engage in actual physical construction or development of the Project, such would be subject to and conditioned upon both discretionary permitting and separate and independent CEQA review and analysis.

NOW, THEREFORE, the Parties agree as follows:

Section 1. Recitals. The foregoing recitals are true and correct and are hereby incorporated into this Agreement.

Section 2. Term and Renewal.

(a) Unless terminated earlier as provided in this Agreement, this Agreement shall continue in full force and effect from the Effective Date until _____, 2025 – i.e., 5 years from the Effective Date (the "Term").

(b) At least thirty (30) days prior to the end of the Term, the Parties shall come to agreement on whether this Agreement is to be renewed for an additional term of years to be

determined or is to expire by its own terms. If the former, the Parties shall execute a written amendment to this Agreement ("Amendment"), which shall be approved by resolution of the City Council. If the Parties have agreed to enter into the Amendment prior to the expiration of the Term, then the Term shall automatically be extended to the day prior to the effective date of the Amendment.

(c) If this Agreement expires on its own terms or is otherwise terminated earlier pursuant to Section 7 of this Agreement, then within thirty (30) days after the termination of this Agreement, the Company and the City shall execute a written cancellation of this Agreement which may be recorded with the County Recorder.

Section 3. Company Covenants and Representations.

(a) The Company represents to the City that it is authorized to conduct business in California; has the authority to enter into the Agreement and perform the requirements of this Agreement; and, to the Company's best knowledge, its performance under this Agreement shall not violate any applicable judgment, order, law or regulation.

(b) The Company covenants to reference the City in media and PR initiatives related to the Company's move to the City of Vernon. During the Term, Company will reference the City of Vernon in media and PR efforts at appropriate and organic opportunities.

(c) The Company covenants to participate in City of Vernon-sponsored events, as appropriate, provided that such events are not in conflict with Company's brand or stated mission.

(d) The Company represents that the Property is approximately 33,360 square foot.

(e) The Company will host at least two (2) charitable events per calendar year with proceeds benefitting The Vernon CommUNITY Fund.

(f) The Company will host at least two (2) Community Learn to Curl events per calendar year be offered free to greater Vernon community.

(g) The Company agrees to participate up four (4) times per calendar year in City hosted community events as may requested by City by providing street curling or other activities as may be mutually agreed upon.

Section 4. Development Fee.

The Project's regular league play and periodic spectator events to be held after hours and/or over weekends, as well as corporate team building events, will have an impact on the City's human resources – namely, personnel from the Public Works and Police Departments. Such impact is difficult to calculate. Company and the City agree that a development fee tied to gross revenues generated by Company would adequately mitigate all such impacts to the City. The Parties therefore agree that Company shall pay a development fee to the City equal to 0.51% of the sum of gross receipts (as shown in Company's annual federal tax returns). The Development Fee shall be paid to the City by July 1 of the following year. Additionally, Company agrees that Property will be assessed at the warehouse rate for property tax assessment purposes.

Section 5. Audit and Inspection Rights.

(a) The City shall review this Agreement and the Project to ensure compliance at least once every twelve (12) months, at which time the Company, or successor in interest thereto, shall be required to demonstrate good faith compliance with the terms of this Agreement. If, as a result of such periodic review, the City finds and determines, on the basis of substantial evidence, that the Company has not complied materially and in good faith with the terms and conditions of the Agreement, the City may terminate or modify the Agreement.

(b) The Company shall provide the City access to the Property as the City deems reasonably necessary to determine whether the Project conforms to the requirements of this Agreement. The Company shall make available to the City all reasonable facilities and assistance to facilitate the performance of inspections by the City's representatives. All records relevant to the Company's obligations under this Agreement shall be and remain available at the Company's place of business at all reasonable times during the Term of this Agreement and for two (2) years after the termination of this Agreement. The City shall be allowed to audit, examine, and make copies, excerpts or transcripts of all data relevant to confirm the Company's compliance with this Agreement.

(c) The City shall be allowed to conduct a written compliance check on the number of employees employed by the Company, at its sole discretion. The Company shall fully cooperate with the City by providing access to appropriate payroll documentation to verify the total number of employees and whether such employees are part-time or full-time.

Section 7. Indemnification and Hold Harmless.

(a) The Company assumes any and all risk of personal injury and property damage to the extent attributable to the intentional and negligent acts or omissions of the Company and its officers, employees, representatives and agents thereof while acting within the scope of their employment with the Company and performing the Company's requirements and obligations under the terms and conditions set forth in this Agreement.

(b) The Company shall indemnify, defend and hold the City, its officers, employees, representatives (whether elected or appointed) and agents harmless from and against any and all third party claims or causes of action and liabilities, expenses, losses, costs of personal injury (including death), damages, fines, and penalties of every kind and character or incurred or suffered by the City as a result thereof, based upon events arising out of or resulting from the Company's performance of the requirements and obligations under the terms and conditions of this Agreement.

(c) The obligations arising under this paragraph shall survive the expiration or termination of this Agreement, as to claims or causes of action, liabilities, expenses, losses, costs, reasonable attorneys' fees, damages, fines and penalties of every kind and character or incurred or suffered by the City as a result thereof, based upon events arising prior to the date of termination of this Agreement.

Section 8. Default and Termination.

(a) Event of Default. For purposes of this Agreement, "Event of Default" shall mean any of the following:

(i) Any representation made by the Company herein or in any statement, application or certificate furnished to the City in connection with the performance of this Agreement proves to be untrue in a material respect as of the date of issuance of making thereof and is not corrected or brought into compliance within thirty (30) days after written notice thereof to the Company by the City.

(ii) The Company materially breaches any covenant contained in this Agreement and such breach is not corrected or cured within thirty (30) days after written notice thereof to the Company by the City; provided, however, that the City may declare a lesser cure period in the event that it finds, in its sole and absolute discretion, that such lesser period is necessary to protect the public health, safety, or welfare.

(iii) The Company does not operate the business according to the Project (unless otherwise agreed to in writing by the City) or moves out of the City at any time during the Term of this Agreement. The Company shall provide thirty (30) days written notice to the City of any such move-out, and the effective termination date of this Agreement will be the date of move-out, unless agreed to otherwise in writing by the Parties. If the Company fails to provide notice, the effective termination date of the Agreement will be retroactive to the date of actual move-out.

(iv) The Company assigns or attempts to assign this Agreement in violation of Section 9 of this Agreement.

(b) Termination. Company may terminate this Agreement, without default, in the event that the Company's underlying lease expires or is earlier terminated and Company is unable to secure a new lease on an appropriate location in the City within three (3) months following such expiration or earlier termination.

(c) Remedies. Upon the occurrence of an Event of Default, The City shall provide written notice to the Company. The Company shall immediately proceed to cure or remedy such default, and in any event such default shall be cured within thirty (30) days after receipt of the notice, or such longer time as the City and the Company may agree to in writing. Upon the failure of the Company to so cure any such default, the City shall have all remedies available to it, in law or in equity including, but not limited to, the right to: termination of this Agreement, effective and retroactive to the date of Event of Default; termination of pending economic incentives; withholding of future economic incentives; or termination of any other obligation required hereunder.

Section 9. General Provisions.

(a) Complete Agreement. This Agreement constitutes the complete agreement of the Parties regarding the Incentives and shall supersede and nullify all prior drafts and agreements, oral or written, concerning the same.

(b) Compliance with Bradley-Burns Uniform Local Sales and Use Tax Law. The Company shall carry out the operation of its Point of Sale transactions through the Project in conformity with the Sales Tax Law.

(c) Relationship. This Agreement does not evidence the creation of, nor shall it be construed as creating, a partnership or joint venture between the City and the Company. No Party can create any obligation or responsibility on behalf of the other or bind the other in any manner. Each Party is acting for its own account, and it has made its own independent decision to enter into this Agreement and as to whether the same is appropriate or proper for it based upon its own judgment and upon advice from such advisers as it has deemed necessary. Each Party acknowledges that neither of the Parties hereto is acting as a fiduciary for or an adviser to it in respect of this Agreement or any responsibility or obligation contemplated herein. The Company further represents and acknowledges that it has paid no one a fee, commission, gift or other consideration as an inducement to enter into this Agreement.

(d) Personal Liability. No provision of this Agreement is intended, nor shall any be construed, as a covenant of any official (either elected or appointed), employee, representative or agent of the City in an individual capacity and neither shall any such individuals be subject to personal liability by reason of any covenant or obligation of the City hereunder.

(e) Amendments. No amendment to, or modification of, this Agreement shall be effective unless and until it is in writing and is approved by both the authorized representatives of the Company and the City.

(f) Notices. Any notices or other communications required or permitted to be given under this Agreement shall be in writing, and shall be deemed delivered to and received by the addressee thereof when delivered in person at the address set forth below, when delivered by reputable overnight courier at the address set forth below, or three (3) business days after deposit thereof in any main or branch United States Post Office, certified or registered mail, return receipt requested, postage prepaid, properly addressed to the Parties, respectively, as follows:

For notices and communications to the City:

City of Vernon
Attention: City Administrator
4305 Santa Fe Avenue
Vernon, California 90058

With copies to:

City of Vernon
Attention: City Attorney
4305 Santa Fe Avenue
Vernon, California 90058

For notices and communications to the Company:

Southern California Curling Center
Attention: Chief Executive Officer
4545 Pacific Boulevard
Vernon, California 90058

(g) Governing Law, Choice of Venue and Attorneys' Fees. This Agreement and the rights of the Parties hereunder shall be governed by, and construed, interpreted, and enforced in accordance with, the laws of the State of California, regardless of any conflict of law principles.

Should either Party initiate litigation against the other Party, both Parties agree that such litigation may only be commenced in a state or federal court of competent jurisdiction in the County of Los Angeles, State of California. In the event of any action between the City and the Company seeking enforcement of any of the terms and conditions to this Agreement, the prevailing Party in such action shall be awarded, in addition to such relief to which such Party is entitled under this Agreement, its reasonable litigation costs and expenses, including without limitation its expert witness fees and reasonable attorneys' fees.

(h) Interpretation. This Agreement has been negotiated by both Parties and shall not be interpreted or construed against the Party drafting the Agreement.

(i) Change in Laws. Unless otherwise explicitly provided in this Agreement, any reference to laws, ordinances, rules, or regulations of any kind shall include such laws, ordinances, rules, or regulations of any kind as they may be amended or modified from time to time hereafter.

(j) Headings. The headings of the sections, paragraphs, and other parts of this Agreement are for convenience and reference only and in no way define, extend, limit, or describe the meaning, scope, or intent of this Agreement, or the meaning, scope, or intent of any provision hereof.

(k) Time of Essence. Time is of the essence in the performance of all terms and provisions of this Agreement.

(l) Severability. It is the express intent of the Parties hereto that should any provision, covenant, agreement, or portion of this Agreement or its application to any person, entity, or property be held void, invalid, or unenforceable by a court of competent jurisdiction, such action shall not affect the remainder of this Agreement, which shall continue in full force and effect.

(m) No Third Party Beneficiaries. Nothing in this Agreement shall create, or be construed to create any third party beneficiary rights in any person or entity not a signatory to this Agreement.

(n) Counterparts and Originals. This Agreement may be executed in any number of multiple identical counterparts and all of said counterparts shall, individually and taken together, constitute the Agreement. There shall be two (2) original Agreements – one held by each Party.

(o) Assignment. The Company may not assign this Agreement, in whole or in part, without the City's prior written consent, which consent may be withheld in the City's sole discretion. The Parties acknowledge that this Agreement is an obligation which runs to the Company and is not a covenant running with the land. Notwithstanding the foregoing, in the event that the Company sells all of its assets, or the principals of the Company sell all or substantially all of their stock and, following the sale, the operations of Company's business remain substantially the same (according to the Project) and in conformance with all obligations of this Agreement, this Agreement will remain in full force and effect and the City will grant its approval of the assignment of the Agreement. The assignee shall be bound by all of the terms and conditions of the Agreement. In the event of the foregoing, the Company shall provide notice of such assignment to the City within three (3) days of the closing of any such sale.

(p) Loss of Authority. In the event that the City's authority to enter into this Agreement or to grant the Incentives pursuant to this Agreement are repealed, become unexercisable, null

and void or otherwise become invalid, then the Agreement shall be terminated, City's obligations hereunder shall cease and no further obligations shall be required of the City.

(q) Living Wage. The Company, and any contractor or subcontractor(s) hired and used by the Company, shall comply with the City's Living Wage Ordinance at Vernon Municipal Code Article XVIII. The current Living Wage Standards are set forth in **Exhibit A** attached hereto and incorporated by reference. Upon the City's reasonable request, certified payroll records shall be promptly provided to the City.

(r) The Company hereby certifies and represents that, during the Term of this Agreement, it and any other parties with whom it may subcontract, shall adhere to equal employment opportunity practices to assure that applicants, employees and recipients of service are treated equally and are not discriminated against because of their race, religion, color, national origin, ancestry, disability, sex, age, medical condition, sexual orientation or marital status. The Company further agree to comply with The Equal Employment Opportunity Practices provisions as set forth in **Exhibit B** attached hereto and incorporated herein by reference.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

[Signatures Begin on Next Page].

CITY OF VERNON, a California charter City
and California municipal corporation

By: _____
Carlos R. Fandino, Jr., City Administrator

ATTEST:

Lisa Pope, City Clerk

APPROVED AS TO FORM:

Brian Byun,
Senior Deputy City Attorney

Southern California Curling Center, a Delaware corporation

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

EXHIBIT "A"

LIVING WAGE PROVISIONS – VMC § 2.131 et seq.

Minimum Living Wages:

A requirement that Employers pay qualifying employees a wage of no less than \$10.30 per hour with health benefits, or \$11.55 per hour without health benefits.

Paid and Unpaid Days Off:

Employers provide qualifying employees at least twelve compensated days off per year for sick leave, vacation, or personal necessity, and an additional ten days a year of uncompensated time for sick leave.

No Retaliation:

A prohibition on employer retaliation against employees complaining to the City with regard to the employer's compliance with the Living Wage Ordinance. Employees may bring an action in Superior Court against an employer for back pay, treble damages for willful violations, and attorney's fees, or to compel City officials to terminate the service contract of violating employers.

EXHIBIT "B"

EQUAL EMPLOYMENT OPPORTUNITY PRACTICES PROVISIONS

A. The Company certifies and represents that, during the performance of this Agreement. The Company, its affiliates, and each contractor or subcontractor hired thereby and serving as an agent of the Company or any of its affiliates shall adhere to equal opportunity employment practices to assure that applicants and employees are treated equally and are not discriminated against because of their race, religious creed, color, national origin, ancestry, handicap, sex, or age. The Company further certifies that they will not maintain any segregated facilities.

B. The Company agrees that it shall, in all solicitations or advertisements for applicants for employment placed by or on behalf of the Company, state that they are "Equal Opportunity Employers" or that all qualified applicants will receive consideration for employment without regard to their race, religious creed, color, national origin, ancestry, handicap, sex or age.

C. The Company agrees that it shall, if requested to do so by the City, certify that it does not have, in the performance of this Agreement, discriminated against applicants or employees because of their membership in a protected class.

D. The Company agrees to provide the City with access to, and, if requested to do so by City, through its awarding authority, provide copies of all of their records pertaining or relating to their employment practices, except to the extent such records or portions of such records are confidential or privileged under state or federal law.

E. Nothing contained in this Agreement shall be construed in any manner as to require or permit any act which is prohibited by law.

City Council Agenda Item Report

Agenda Item No. COV-79-2020
Submitted by: Veronica Avendano
Submitting Department: Human Resources
Meeting Date: March 17, 2020

SUBJECT

Employee Service Pin Awards for February 2020

Recommendation:

No action required by City Council. This is a presentation only.

Background:

Submitted herewith is a list of employees who are eligible to receive their service pin based on the number of service years with the City of Vernon.

Fiscal Impact:

None.

Attachments:

[1. February 2020 List](#)

2020 SERVICE PIN LIST

FEBRUARY ANNIVERSARY

EMPLOYEE'S NAME	DEPARTMENT	TITLE	D.O.H	YEARS
STEVEN P. COSTER	FIRE	FIRE ENGINEER	2/26/1990	30

City Council Agenda Item Report

Agenda Item No. COV-87-2020

Submitted by: Lisette Grizzelle

Submitting Department: Human Resources

Meeting Date: March 17, 2020

SUBJECT

Recognition of Retired Employee - Shirley U. Salas, Business License Clerk

Recommendation:

Acknowledge and present a proclamation to retired employee Shirley U. Salas, Business License Clerk, in recognition of her dedicated service to the City of Vernon.

Background:

Historically, the City Council has issued proclamations in honor of retired City employees. Shirley U. Salas, Business License Clerk, retired from the City of Vernon on March 2, 2020, after providing over twenty-five (25) years of service to the City. During her career with the City, Shirley U. Salas held the following positions: Hired as an Account Clerk on January 3, 1995, and Business License Clerk effective September 2, 2014.

During her over 25-year career with the City of Vernon, the following are among Ms. Salas' accomplishments:

- * Shirley has been largely involved in revenue generation, collection and recording through business license taxes, business franchise taxes, and accounts receivable and played a key role in implementing the Eden Business License module.
- * Shirley was a key contributor to the Finance Department by facilitating dissemination of accurate financial information to other departments, such as reports and daily receipts, and responding to customer inquiries.
- * Shirley played an integral role in daily operations and greatly promoted the relationship between the City and the general public through her commitment to provide excellent customer service and that consistently exceeded expectations.

Ms. Salas' work ethic and dedication to collaboration with customers, co-workers, supervisors, and management made her a valued staff member of the Finance Department. Ms. Salas was a dedicated employee of the City, exemplified true public service to our community and will truly be missed. During her long and distinguished career with the City of Vernon, Shirley Salas has won the deepest respect and admiration of her colleagues through her support and dedication to community engagement with her creative and unique contributions to City events. Shirley U. Salas was hired on January 3, 1995 and meets the eligibility requirements under CalPERS to retire from the City of Vernon effective March 2, 2020.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [Shirley U. Salas Proclamation](#)



***A PROCLAMATION OF THE MAYOR AND THE CITY COUNCIL OF
THE CITY OF VERNON COMMENDING SHIRLEY U. SALAS FOR
HER MANY YEARS OF SERVICE TO THE CITY OF VERNON***

WHEREAS, Shirley U. Salas ("Shirley Salas") has been employed by the City of Vernon since January 3, 1995, and has faithfully served the City of Vernon for over 25 years; and

WHEREAS, Shirley Salas has retired from the City of Vernon effective March 2, 2020, as the Business License Clerk for the Finance Department; and

WHEREAS, during the course of her employment with the City of Vernon, Shirley Salas held the positions of Account Clerk effective January 3, 1995 and Business License Clerk effective September 2, 2014; and

WHEREAS, during her career, Shirley Salas was largely involved in revenue generation, collection and recording through business license taxes, business franchise taxes, and accounts receivable and played a key role in implementing the Eden Business License module; was a key contributor to the Finance Department by facilitating dissemination of accurate financial information to other departments, such as reports and daily receipts, and responding to customer inquiries; and played an integral role in daily operations and greatly promoted the relationship between the City and the general public through her commitment to providing excellent customer service that consistently exceeded expectations; and

WHEREAS, during her long and distinguished career with the City of Vernon, Shirley Salas has won the deepest respect of her colleagues through her support, dedication and her many contributions to the City; and

WHEREAS, it is an honor to express our appreciation to Shirley Salas for her exemplary service to the City of Vernon and wish Shirley good health upon her retirement and for continued success in life's pursuits; and

WHEREAS, the Mayor and the City Council of the City of Vernon, on behalf of its employees, residents and businesses, wish to commend and thank Shirley Salas for her many years of service to the City and invite recognition of her contributions and achievements.

NOW, THEREFORE, THE MAYOR AND THE CITY COUNCIL OF THE CITY OF VERNON, ON BEHALF OF ITS EMPLOYEES, RESIDENTS AND BUSINESSES HEREBY COMMEND SHIRLEY U. SALAS FOR HER MANY YEARS OF SERVICE TO THE CITY. THIS PROCLAMATION IS BEING PRESENTED TO SHIRLEY U. SALAS BY THE HONORABLE MAYOR MELISSA YBARRA FOR AND ON BEHALF OF THE CITY COUNCIL OF THE CITY OF VERNON THIS 17TH DAY OF MARCH TWO THOUSAND AND TWENTY.

CITY OF VERNON

By: _____
MELISSA YBARRA, Mayor



City Council Agenda Item Report

Agenda Item No. COV-72-2020
Submitted by: Lissette Melendez
Submitting Department: Public Works
Meeting Date: March 17, 2020

SUBJECT

Vernon's Transit Service Study

Recommendation:

No action required by City Council. This is a presentation only.

Background:

This item is for informational purposes only, and the City Council is not being asked to make any decisions on this item at this time.

In March 2017, the City of Vernon was awarded a Sustainability Planning Grant from the Southern California Association of Governments (SCAG), valued at \$60,000 for the development of a Public Transit Service Study. SCAG received proposals for the project on March 28, 2018. In August 2018, SCAG entered into an agreement with IBI Group to conduct the Transit Service Study.

The purpose of this study was to determine the feasibility of implementing a community transit circulator (or comparable service) to increase mobility options for the City's working and residential populations. IBI Group has completed the study which includes results from an investigation of existing conditions, stakeholder outreach, exploration of service alternatives and, based on these factors, presents a recommended approach.

The City of Vernon Transit Study is intended to serve as a guiding document for potential grant opportunities for funding of any proposed alternatives.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [Vernon Transit Study](#)
2. [Presentation on Vernon Transit Study](#)



Transit Service Study



Defining the
cities of tomorrow

December 2019

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Appendix A: Community Survey Instrument

EXECUTIVE SUMMARY



The City of Vernon is considering the feasibility of implementing a community transit circulator or comparable service to increase mobility options for residents, employees, commuters and visitors. Such services will be designed to improve connectivity to key businesses, and existing transit services (bus and rail), and other trip attractors/generators in the city. This effort is funded with the support of a Sustainability Planning Grant from the Southern California Association of Governments (SCAG).

This transit study is tailored to unique local conditions and fully recognizes the regional significance of the project as reflected in the 2016 Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS) and SCAG's Sustainability Planning Grant Program. The RTP/SCS recommends a complete streets approach with improved transit and rideshare services, bicycle and pedestrian infrastructure to enhance mobility, economic opportunity, and quality of life in the region.

Beyond filling perceived gaps in Metro service, a central focus of the transit feasibility question is that of "last mile" connectivity for people working in Vernon. In Southern California and across the country, transit agencies, local governments and private sector transportation providers are collaborating on solutions to address first mile-last mile transportation needs.

Imagine the Possibilities: This is an exciting time in terms of personal mobility travel options as advancing technologies and new business models are expanding institutional and service delivery choices for local transit providers and transportation program sponsors. Increasingly, the modes are converging into flexible "hybrid" services made even more convenient with the latest communications technologies for ride-hailing and reservations. New service options include microtransit shuttles and on-demand ride-hail services

The study provides a timely opportunity to develop customized "last-mile" connections between existing transit services and Vernon workplaces.

Purpose and Need: This study strives to meet the current and future mobility needs of residents, employees, and visitors in the city. This study takes into consideration how current commuters, including residents, employees/commuters, and visitors travel – while simultaneously exploring new modes of transportation that will enhance a travelers' ability to get to places safely and efficiently.

Demographic Profile: The analysis of the City of Vernon's demographic profile revealed that the city consists of a very low residential population (210 residents) with an average median household income (\$37,500) that is lower than the county's average

(\$57,864). Over half of households in the city (57 percent) own zero or one vehicles and may be more likely to seek other forms of transportation. A significantly large amount of the population (68 percent) drives alone to work, and a small percentage takes transit or utilizes other modes of transportation.

Given this demographic information, there is a potential market for transit services based on both transit dependency as well as the choice rider category. An improvement in transit services in the city has the potential to make those who currently drive alone consider using transit as an alternative mode of transportation if the service is convenient and appealing. Since the City has so many industrial uses and employs a much larger number of people than the number of people that live in the city, it is also necessary to consider the modes of transportation being used for commuter trips to the city.

Survey Research: The transit study process has included select outreach efforts with the public and key stakeholders. The results from the community survey served as part of the framework in determining how the City of Vernon can best meet the transportation and mobility needs of residents, employees, and visitors. The results from the survey, in conjunction with input from the business community and work efforts profiling existing transit service conditions in the City, informed on the development of potential transit and mobility solutions and a preferred approach for going forward.

A Way Forward: Results from the community survey indicated that although there is interest in improving transit/mobility services in Vernon, the private automobile, walking, biking, and rideshare services such as Uber or Lyft are the most predominant mode of transportation used within the city. Survey results also indicated mode choice was driven primarily by how convenient it is, how fast it is, and how safe it is. These same factors were also found to be some of the primary reasons why existing Metro bus services were not being used. Survey participants expressed existing Metro bus services were not direct enough, did not get them to desired destinations, and took too long. These results suggest that for a transit service to be effective in Vernon, it needs to be efficient, direct, and safe in transporting people where they need to go.

Survey results, coupled with the demographic analysis results, suggest that although there is a potential market for a shuttle service in Vernon, the service would need to be designed to attract choice riders. Services should be direct, efficient, safe, and should focus on commuter services to the Blue Line station or social and recreational destinations in adjacent cities.

A preferred approach, as discussed herein is designed to address:

- ✓ **Input from the community** - Community Survey results: *Most Commonly Requested Transit Service Improvements* - top four most requested:
 - More frequent bus service
 - More direct or express service

- Later night service
- Fewer transfers required
- ✓ **Able to address multiple service types including:**
 - First/last mile feeder connections (including Blue Line station access);
 - Destination district service (both within Vernon and in adjacent cities) including major employers, hospitals, recreational sites, and commercial/retail corridors; and
 - Coverage-oriented transit/mobility in low-density corridors and neighborhoods.
- ✓ **Able to reduce single-occupancy vehicle travel, and hence the reduction of:**
 - Vehicle miles traveled (VMTs)
 - Traffic congestion
 - Greenhouse gas emissions and other air pollutants
 - Energy consumption
 - Demand for on-street parking

A Preferred Approach: The City of Vernon to advance a pilot of **Vernon e-Ride** service. **Vernon e-Ride** will be a directly subsidized microtransit/on-demand ride hailing (e-Hailing) of shared-ride service in sedans, SUVs or vans.

Vernon e-Ride would enable residents, non-resident employees, or visitors to e-hail eligible trips from their smartphones. For example, using the phone app of the participating transportation company (i.e., TNC), the rider can input “Vernon e-ride” in the payment section in order to receive the discounted rate. The cost for the rider would be \$1 or \$2 plus the additional fare for rides that exceed \$9.00.

Salient operating characteristics of the first year of **Vernon e-Ride** service include:

- 36,900 - year one (total trips)
- 5,950 revenue hours (equivalent)
- 6.2 trips per hour
- \$273,300 annual deficit (subsidy)
- \$7.41 net cost per trip

Detailed financial and operating characteristics are presented in Chapter 6.

1 INTRODUCTION



The City of Vernon is considering the feasibility of implementing a community transit circulator or comparable service to increase mobility options for residents, employees, commuters and visitors. Such services will be designed to improve connectivity to key businesses, and existing transit services (bus and rail), and other trip attractors/generators in the city. This effort is funded with the support of a Sustainability Planning Grant from the Southern California Association of Governments (SCAG).

This transit study is tailored to unique local conditions and fully recognizes the regional significance of the project as reflected in the 2016 Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS) and SCAG's Sustainability Planning Grant Program. The RTP/SCS recommends a complete streets approach with improved transit and rideshare services, bicycle and pedestrian infrastructure to enhance mobility, economic opportunity, and quality of life in the region.

1.1 Background

Vernon is an industrial city in a strategic location immediately south of Downtown Los Angeles. Proximity to BNSF and Union Pacific rail yards, as well as to the I-5, 10, 105, 110 and 710 Freeways make Vernon an essential regional freight transportation hub for the region. Incorporated in 1905 as a municipality dedicated to commerce, Vernon now contains about 50,000 jobs at 1,800 businesses concentrated into a five square-mile area. Commercial functions range from food processing to the manufacturing of clothing, electronics and paper products; to warehousing and distribution. Nearly all employees reside elsewhere and commute into Vernon, which has the smallest residential population of any city in LA County. Between 2000 and 2016, the total population of the City of Vernon increased from 91 residents to 210 residents.



Owing to its proximity to Downtown Los Angeles, Vernon enjoys pervasive Metro transit network coverage with local and rapid buses running north-south on Pacific Boulevard/Santa Fe Avenue (Routes 60/760), Soto Street (251/751), and Boyle Avenue (254); and east-west on Vernon Avenue (105/705, Leonis Avenue (611), and Slauson Avenue (108/358). Additionally, the Metro Blue Line runs on Long Beach Avenue, one block west of the municipal boundary, with stations at Vernon Avenue and Slauson Avenue.



Nevertheless, there are gaps in the Metro system that have been factored into the transit feasibility assessment. For example, service after 10:00 PM and before 5:00 AM is limited to the Blue Line and local bus 60 on Pacific Boulevard and Santa Fe Avenue. Some routes do not operate on weekends, and some operate at low frequencies. Route 611, which provides a key connection between the Blue Line Vernon station and destinations across the City on Vernon Avenue, Pacific Boulevard, Leonis Avenue and District Boulevard, runs only once an hour. The nearest Metrolink station is in the neighboring City of Commerce, five to seven miles east of destinations in Vernon.

With an eye on the future, Vernon is one of 13 members of *Eco-Rapid Transit*, formerly known as the Orangeline Development Authority. *Eco-Rapid Transit* is a Joint Powers Agency (JPA) formed in partnership with Gateway Cities Council of Governments to pursue development of a 20-mile light rail transit (LRT) line in the West Santa Ana branch corridor between Artesia and Downtown Los Angeles (and eventually extending to Burbank) via Bell, Bellflower, Bell Gardens, Cudahy, Cerritos, Downey, Huntington Park, Lynwood, Los Angeles, Maywood, Paramount, South Gate and Vernon. Current thinking is that the southeast line will be built in two phases, with service to Vernon to be implemented in the second phase no earlier than 2040. While acknowledging that Eco-Rapid Transit is a long-range vision as yet to be fully funded, our proposal framework recognizes the project as a significant navigational point on the horizon for the Vernon Transit Feasibility Study.



Beyond filling perceived gaps in Metro service, a central focus of the transit feasibility question is that of “last mile” connectivity for people working in Vernon. In Southern California and across the country, transit agencies, local governments and private sector transportation providers are

The study provides a timely opportunity to develop customized “last-mile” connections between existing transit services and Vernon workplaces.

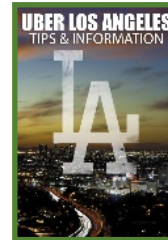
collaborating on solutions to address first mile-last mile transportation needs. Metro is an industry leader in this respect, with an active Rideshare/Shared Mobility Program offering discount TAP cards and Guaranteed Ride Home benefits through participating employers; and managing Bikeshare programs in Downtown LA, Pasadena, and Santa Monica/Venice; among other activities. Additionally, Metro created an Office of Extraordinary Innovation in 2015 to identify the best ideas in transportation and help to test, refine, and implement them at LA Metro. It is focused on finding new ways of thinking and innovative new methods and approaches for bringing convenient, affordable, and effective mobility solutions to Los Angeles. Looking ahead, California transit systems are leading the nation in rolling out driverless service demonstrations in the coming decade.

An objective of this Vernon transit study is to develop an actionable plan for short term implementation in context of the long range plans for the region.

Imagine the Possibilities

This is an exciting time in terms of personal mobility travel options as advancing technologies and new business models are expanding institutional and service delivery choices for local transit providers and transportation program sponsors. Increasingly, the modes are converging into flexible “hybrid” services made even more convenient with the latest communications technologies for ride-hailing and reservations. New service options include microtransit shuttles and on-demand ride-hail services such as Uber, Lyft, and traditional taxi companies that are enhancing their services to remain competitive; as well as publicly operated flex route services. Other options readily available to the urban transportation market include carshare, carpool, vanpool, and bikeshare programs.

Potential services must be considered in context of delivery innovations made possible by advancing communications and vehicle location technologies.



1.1.1 Purpose and Need

It is clear that, if the City of Vernon is to maintain and enhance its quality-of-life, transit or alternate mobility options must begin to shoulder a larger portion of travel. At the same time, the past several years has seen some exciting developments in community-based transit/mobility solutions within Los Angeles County and the city embarked on this study to serve the area.

This study strives to meet the current and future mobility needs of residents, employees, and visitors in the city. This study takes into consideration how current commuters, including residents, employees/commuters, and visitors travel – while simultaneously exploring new modes of transportation that will enhance a travelers’ ability to get to places safely and efficiently.

1.2 Methodology and Report Structure

This report provides a profile of current transit services in the city and insight into future transit/mobility needs, presents conceptual alternatives to meet future needs and provides for a preferred or recommended approach. Current and future demographic, traffic and transit information has been collected in order to understand the existing and forecasted conditions in the city. The forecasted conditions are the basis for the

development of community-based transit/mobility options and the evaluation of their potential. Further, an important element of the study work plan included the design and administration of a community survey as well as a select number of stakeholder interviews.

1.2.1 Report Structure

Chapter 2 – *Demographic Profile* - contributing to an understanding of the needs of the community, an appreciation of the city's population and socio-economic characteristics influence a propensity to use transit or alternate community-based mobility solution.

Chapter 3 – *Survey Research* - presents the results of survey research/outreach efforts. A community survey sought to solicit feedback from residents regarding mobility needs, existing transit services and usage, connectivity, areas for improvement, and other transportation concerns. In short, the purpose of the survey was to gain an understanding on how the City can best meet the transportation and mobility needs of residents.

Chapter 4 – *Existing Conditions* - profiles the existing transportation resources in the City of Vernon. It includes analysis of the existing transit network and connections to key activity centers within Vernon. Local/municipal Dial-A-Ride and fixed-route services in neighboring communities are also profiled.

Chapter 5 – *Service Alternatives* - focuses on alternative transportation services applicable to market niches in Vernon where there is a reasonable expectation that new or additional services can be productive and sustainable over time. Included is discussion of alternate service design and delivery scenarios, target markets, and a primer on microtransit. This Chapter also includes an *Evaluation Framework* - service design options were considered within an evaluation framework that included: (a) select evaluation criteria; and (b) compliance with industry norm prescribed performance measures. This chapter is intended to serve as the first step in the identification of potential opportunities and constraints for a transit circulator or other mobility services in the city.

Chapter 6 – *A Way Forward* – presents a preferred or recommended approach within the context of prescribed evaluation criteria, ridership estimates, a financial plan, and deployment schedule. Potential funding sources are noted.

2 DEMOGRAPHIC PROFILE

An analysis of Vernon's demographic profile was prepared to identify trends that may impact future demand and the potential market for transit services. Understanding demographic characteristics is critical in determining the level of transit dependency for a population and is beneficial in developing successful transit services that are tailored to the specialized mobility needs of the population.

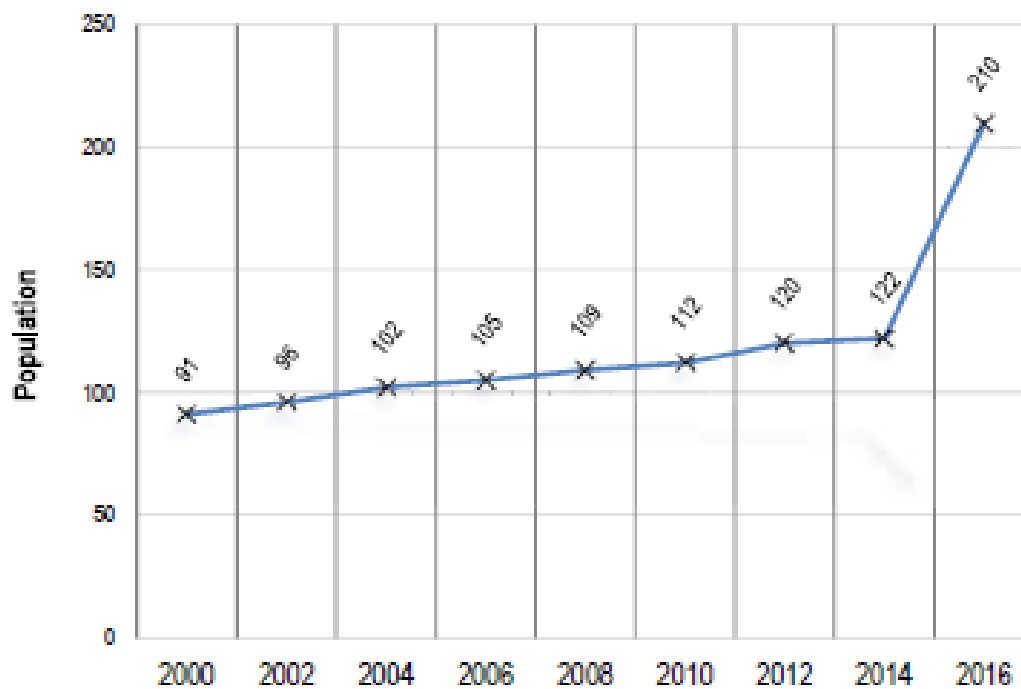
This chapter examines specific demographic, socioeconomic, and transportation-related characteristics, the majority of which come from relevant data presented in SCAG's Local Profiles Report 2017 on the City of Vernon. SCAG's Local Profiles project produces reports that contain a variety of demographic, economic, education, housing, and transportation information about each member jurisdiction. Pertinent factors are discussed in the following sections of the chapter.

An analysis of demographic, socioeconomic, and transportation-related data was intended to provide an initial understanding of the city's population characteristics, as well as any factors that may influence their propensity for transit use. Key metrics reviewed from the SCAG Local Profiles Report included population growth, age, race/ethnicity, number of households, household size, median household income, vehicles per household, and transportation mode choice.

2.1 Population Growth

The City of Vernon has the smallest residential population of any city in LA County, making up just 0.0021 percent of the total population of Los Angeles County. Between 2000 and 2016, the total population of the City of Vernon increased from 91 residents to 210 residents. The largest increase occurred from 2014 to 2016, adding 88 residents and coinciding with the development of the Vernon Village Park apartments, a 45-unit development which was completed in 2015. Figure 2.1, taken from the SCAG Local Profiles report, illustrates Vernon's population growth from 2000 to 2016.

FIGURE 2.1: POPULATION GROWTH (2000 – 2016)



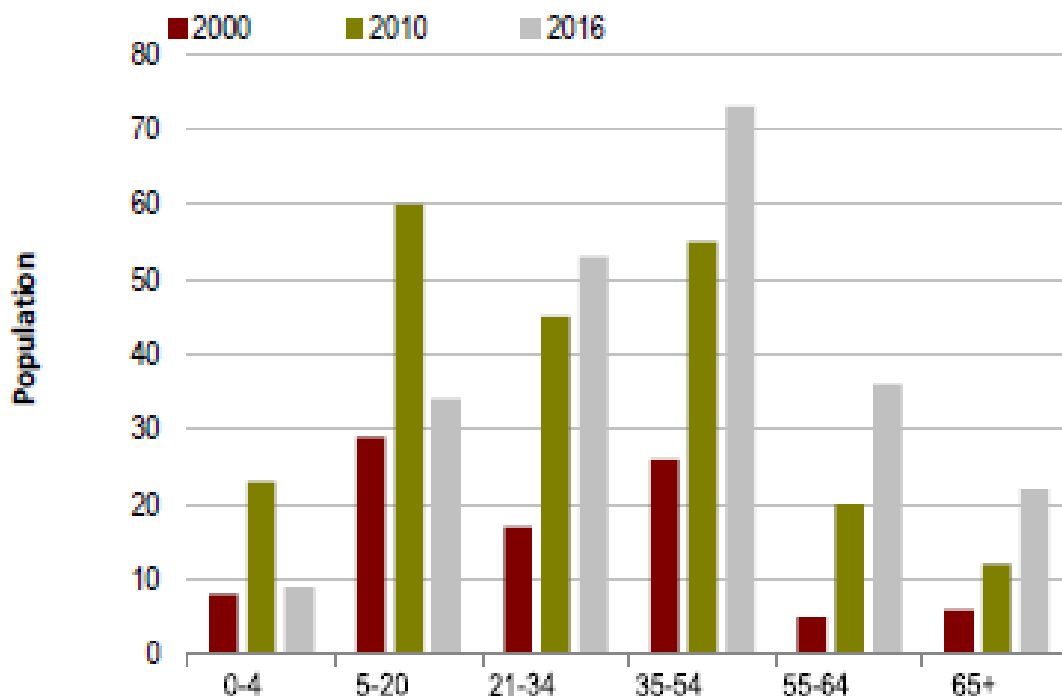
Source: California Department of Finance, E-5, 2016

2.2 Age

Age is a critical factor in determining transit dependency, which refers to the population of people for whom mobility may be limited, either by access to private automobiles or the ability to drive independently. Typically, transit dependent age groups include the elderly (those who are 65 years of age or older) and youth (those who are under the age of 18). Understanding age within an area also helps to determine the appropriate mobility solution to serve the population.

The age group with the highest population in Vernon is the group 35-54, which also added the most population between 2000 and 2016, increasing by 47 residents in the age group. The youngest age group 0-4 has decreased, while the eldest age group 65+ has increased, while still relatively low in comparison to other age groups in the city. Figure 2.2 illustrates the city's population by age over a 16-year period.

FIGURE 2.2: POPULATION BY AGE (2000, 2010, 2016)

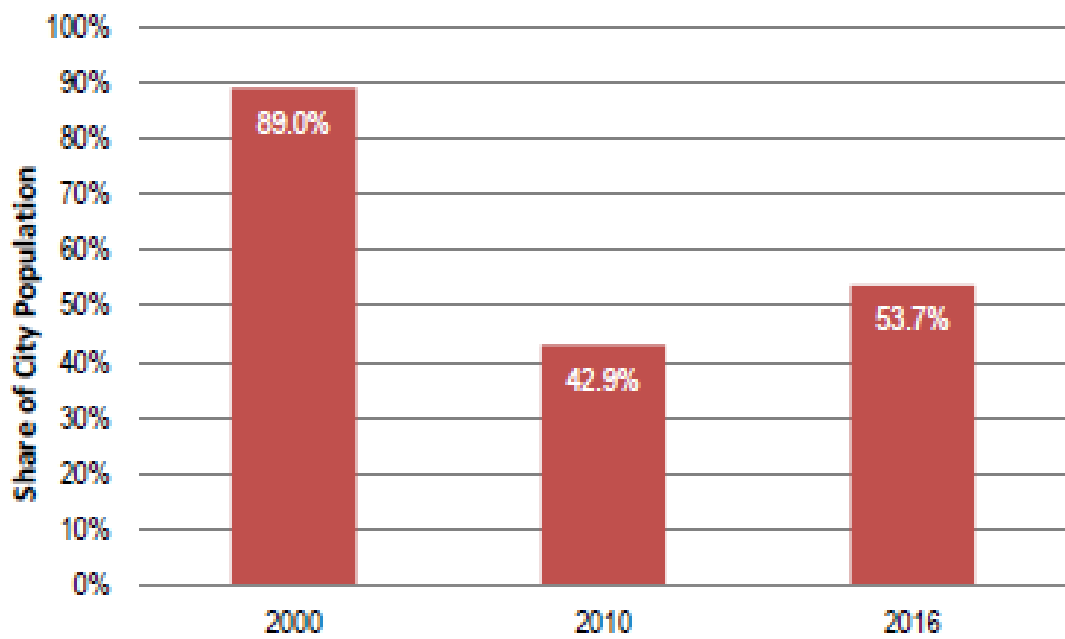


Sources: 2000 and 2010 U.S. Decennial Census; Nielsen Co., 2016

2.3 Race/Ethnicity

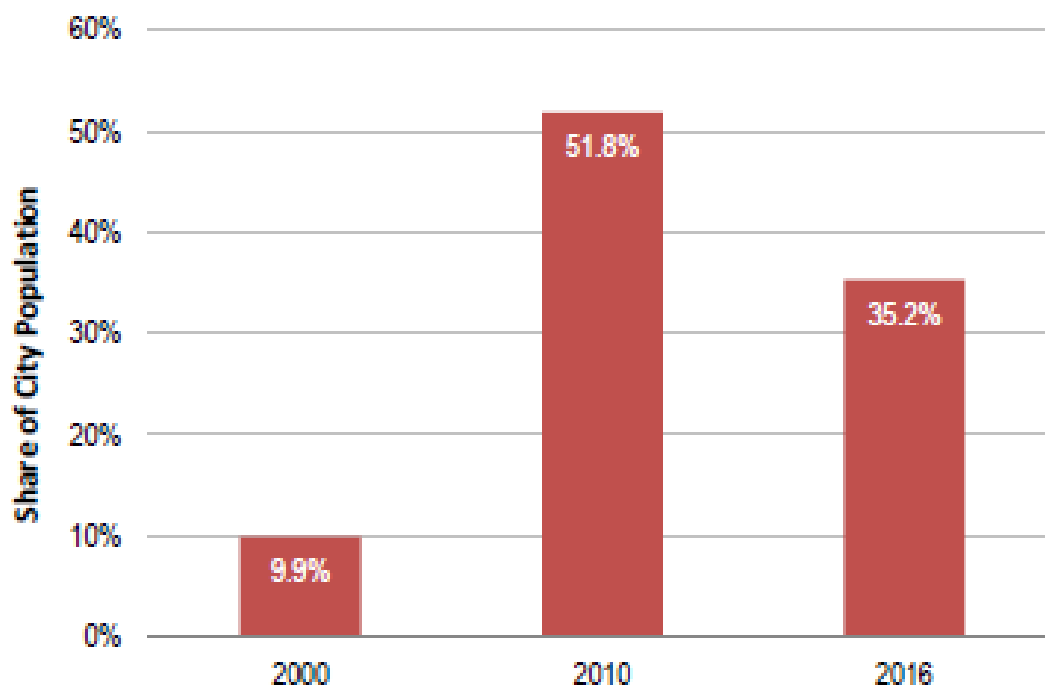
It is worth noting that residents of the Hispanic/Latino ethnicity make up the majority of the population in Vernon, although the share of the Hispanic/Latino population has decreased from 89 percent to 53.7 percent between 2000 and 2016. This is an important consideration when engaging the community regarding transit needs. The Non-Hispanic white population makes up the next largest group, which is 35.2 percent of the population. Figures 2.3 – 2.6 illustrate the city's population by race/ethnicity.

FIGURE 2.3: HISPANIC OR LATINO POPULATION OF ANY RACE (2000, 2010, 2016)



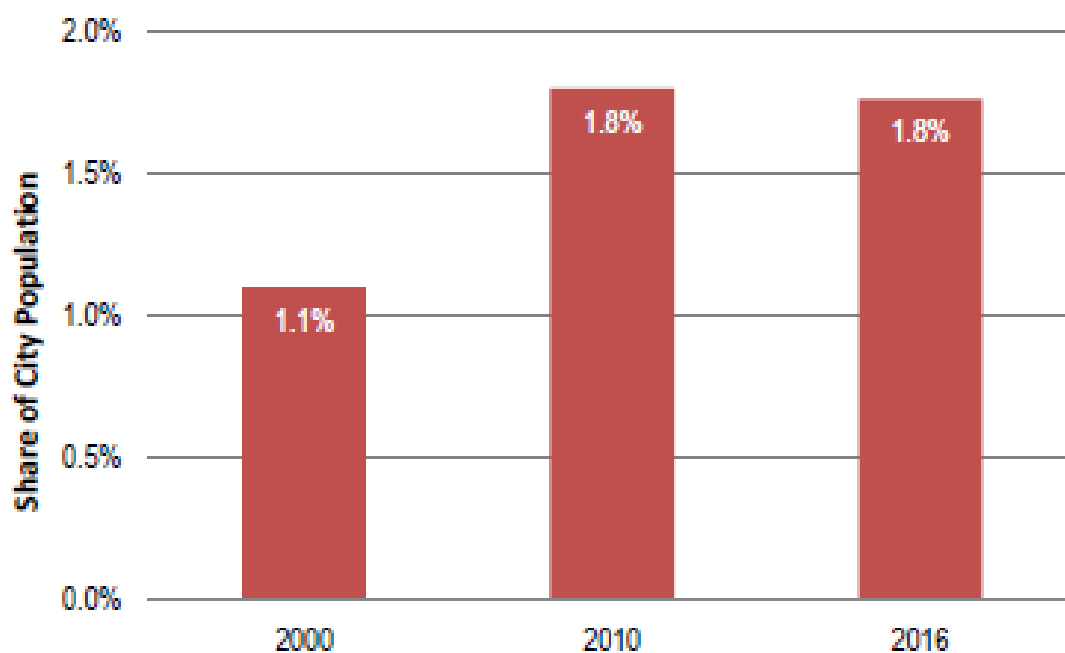
Sources: 2000 and 2010 U.S. Decennial Census; Nielsen Co., 2016

FIGURE 2.4: NON-HISPANIC WHITE POPULATION (2000, 2010, 2016)



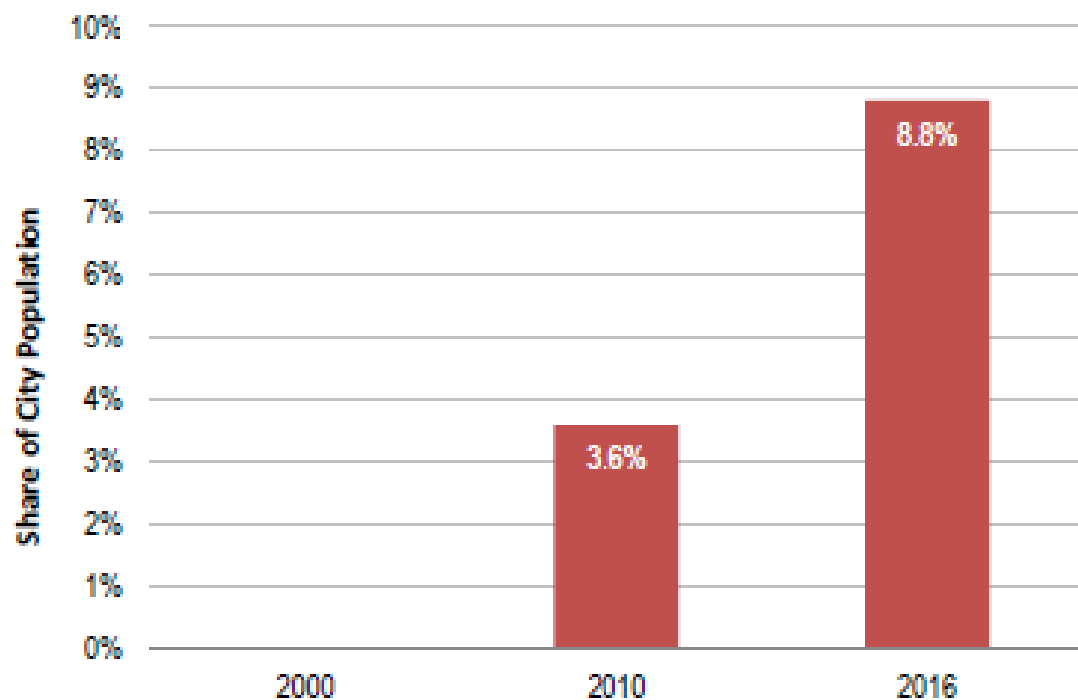
Sources: 2000 and 2010 U.S. Decennial Census; Nielsen Co., 2016

FIGURE 2.5: NON-HISPANIC ASIAN POPULATION (2000, 2010, 2016)



Sources: 2000 and 2010 U.S. Decennial Census; Nielsen Co., 2016

FIGURE 2.6: NON-HISPANIC BLACK POPULATION (2000, 2010, 2016)

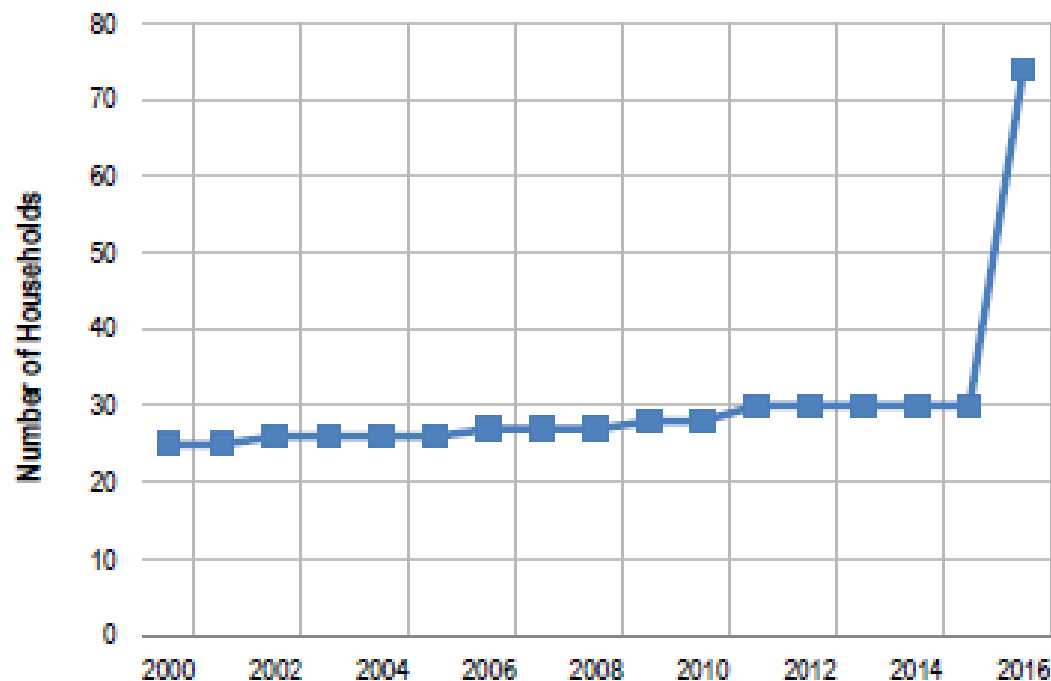


Sources: 2000 and 2010 U.S. Decennial Census; Nielsen Co., 2016

2.4 Number of Households

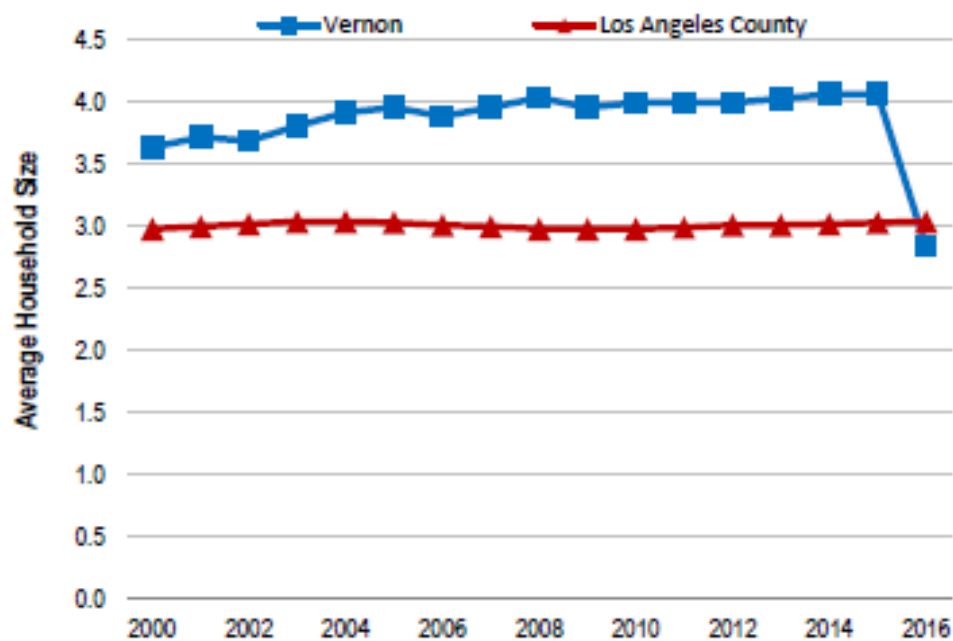
The number of households in the City of Vernon is very low, reflecting the low residential population. In 2016, there were a total of 75 occupied housing units, up from just 30 units before the development of the Vernon Village Park apartments. This makes up just 0.0022 percent of the total number of households in Los Angeles County. During this same time, the average household size decreased from a steady rate of over 4.0 residents per household to 2.8 residents per household, lower than that of the county average of 3.0 residents per household. From this perspective, the small number of households reinforce the study's need to especially focus on employers and employees who commute to work in the City of Vernon. Figures 2.7 and 2.8 illustrate the number of households and the average household size in the city and county from 2000 to 2016.

FIGURE 2.7: NUMBER OF HOUSEHOLDS (2000 – 2016)



Sources: 2000 and 2010 U.S. Decennial Census; California Department of Finance, E-5, 2016

FIGURE 2.8: AVERAGE HOUSEHOLD SIZE (2000 – 2016)

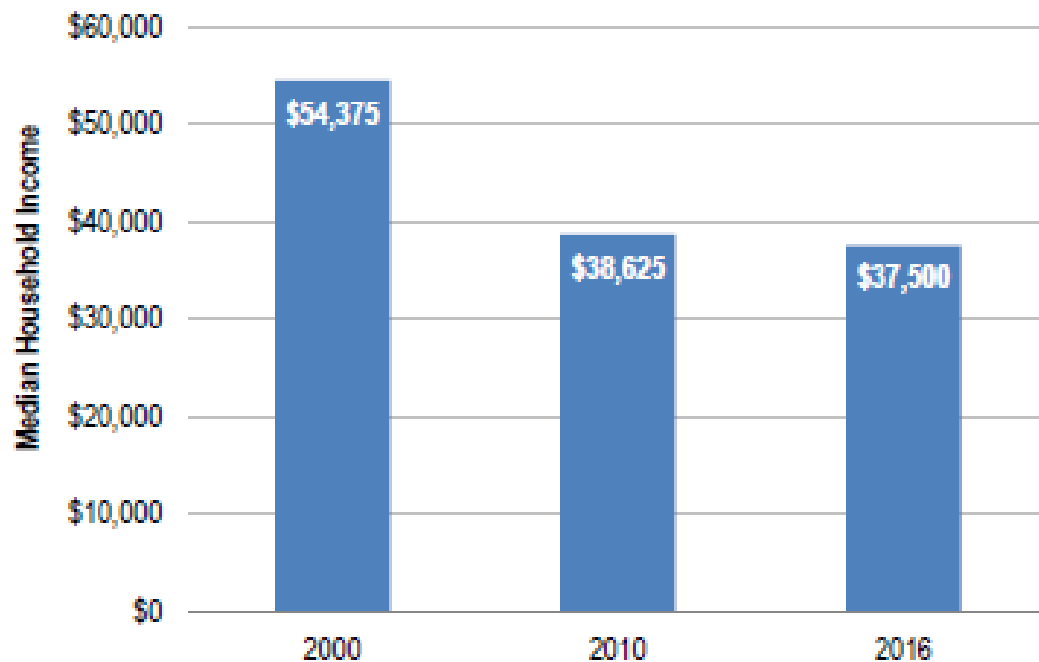


Source: California Department of Finance, E-5, 2016

2.5 Median Household Income

Median household income is another demographic factor useful in determining the level of transit dependency for a population. The ability to afford private transportation and vehicles impacts and individual's propensity to utilize public transportation. Typically, individuals who lack access to private transportation are more dependent on alternative modes of transportation such as transit. From 2000 to 2016, median household income decreased by \$16,875 to a median household income of \$37,500, lower than Los Angeles County's median household income of \$57,864. Figure 2.9 illustrates the median household income in Vernon for 2000, 2010, and 2016.

FIGURE 2.9: MEDIAN HOUSEHOLD INCOME (2000, 2010, 2016)



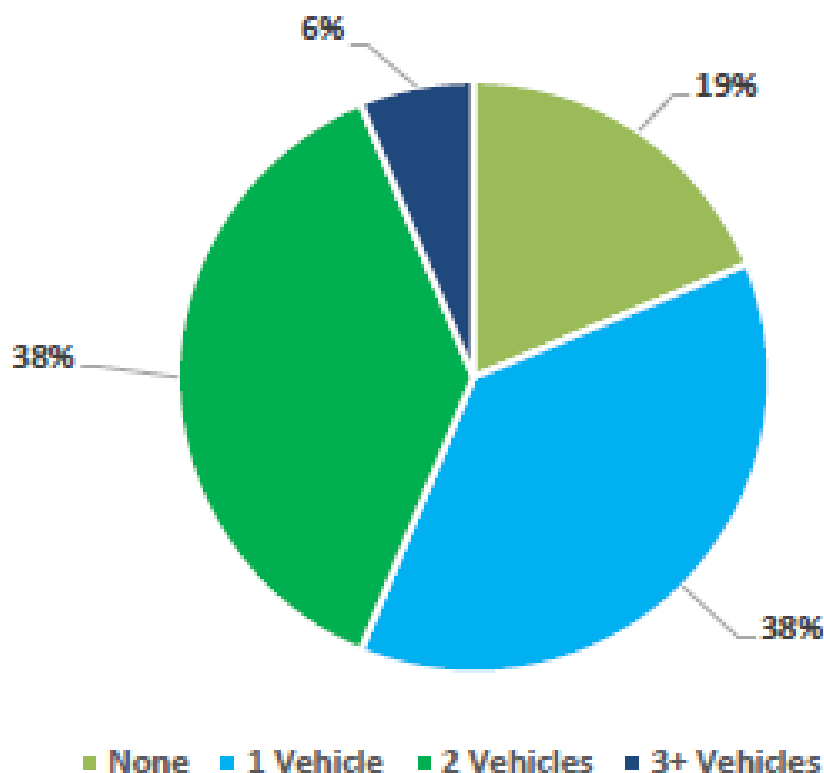
Source: Nielsen Co., 2016

2.6 Vehicles Per Household

Transit dependency is often correlated with the accessibility to private transportation and automobiles. Individuals with limited or no access to private transportation are typically more dependent on public transportation as their primary mode of travel.

According to the SCAG Local Profiles, approximately 57 percent of Vernon households own one or no vehicles, with 19 percent of the population owning zero vehicles and therefore, more likely to be dependent on alternative forms of transportation. Figure 2.10 illustrates the household vehicle ownership in the city as of 2016.

FIGURE 2.10: HOUSEHOLD VEHICLE OWNERSHIP (2016)

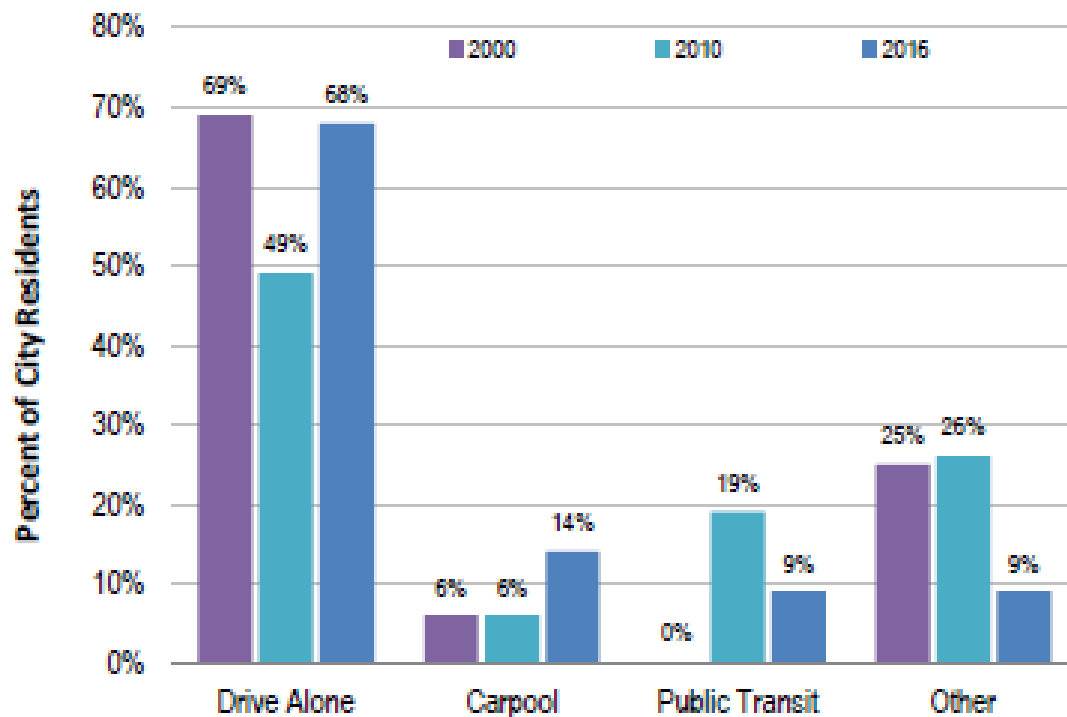


Source: Nielsen Co., 2016

2.7 Journey to Work

Journey to work data was collected from the U.S. Census to understand mode choices for residents as they commute to work. A significant number of residents in the city drive alone to work, at 68 percent of the population. This is lower than the percent of residents that drive alone in the county, at 76.5 percent. 14 percent of the population carpools to work, up from 6 percent in 2010. 9 percent of the population takes public transit, a decrease from 19 percent in 2010. Between 2000 and 2016, the greatest change occurred in the percentage of individuals who traveled to work by other modes such as walking, bicycling, or who work at home. Figure 2.11 illustrates the choice of transportation modes for those in the city. “Other” refers to pedestrian travel, bicycle travel, and home-based employment.

FIGURE 2.11: TRANSPORTATION MODE CHOICE (2000, 2010, 2016)



Sources: 2000 U.S. Decennial Census; 2010 U.S. Census American Community Survey; and Nielsen Co., 2016

2.8 Summary

The analysis of the City of Vernon's demographic profile revealed that the city consists of a very low residential population (210 residents) with an average median household income (\$37,500) that is lower than the county's average (\$57,864). Over half of households in the city (57 percent) own zero or one vehicles and may be more likely to seek other forms of transportation. A significantly large amount of the population (68 percent) drives alone to work, and a small percentage takes transit or utilizes other modes of transportation.

Given this demographic information, there is a potential market for transit services based on both transit dependency as well as the choice rider category. An improvement in transit services in the city has the potential to make those who currently drive alone consider using transit as an alternative mode of transportation if the service is convenient and appealing. Since the City has so many industrial uses and employs a much larger number of people than the number of people that live in the city, it is also necessary to consider the modes of transportation being used for commuter trips to the city.

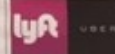




3 Survey Research

The transit study process has included select outreach efforts with the public and key stakeholders. The alternative service scenarios and recommended service plan (presented in Chapter 7), reflect input received from a variety of activities, including:

- Community survey of Vernon residents (results presented in Section 3.1);
- Telephone survey of major employers (results presented in Section 3.2);
- Presentation to the City's Business and Industry Commission (January 24, 2019);
- Meeting with a few business leaders (February 19, 2019); and
- Participation at a community event in Huntington Park (April 5, 2019) where attendees were presented with a summary of conceptual alternatives and requested to note their preferred service alternative (illustrated below);



City of Vernon Transit Service Study

Service Design Attributes							What Service Alternative Might You Use & For What Purpose?			
Service Alternative	Service Description	Vehicle Types	When Can I Use It?	How Do I Use It?	How Much Might It Cost?		Work Trip	Social / Recreational / Shopping	School / Education	Other?
  Personal Mobility on Demand	Low-capacity - individuals or small groups. On-demand (next vehicle available) -or- advanced booked	sedans, minivans, taxis, transportation network companies (TNCs) - like Uber, Lyft	Flexible; commuter peak hrs., late night "owl" service, 24/7. Typically 15 to 30 minute response time.	Reservations required; app based +/- phone call center	Typically subsidized taxi/TNC service. Fare may be \$1, or \$2.					
 Scheduled Microtransit	Moderate capacity - fixed route, set schedule (shuttles, circulators) Like regular transit.	vans, shuttle buses	Flexible; span & frequency range from defined periods (commuter peaks) to fixed route operating hrs. Primarily as feeders. Typically would run every 30 to 60 minutes.	Walk-up service. No booking.	Typically - regular transit fare					
 Flexible Microtransit	Demand Response / On Demand - Moderate capacity, dynamic itinerary.	vans, shuttle buses	Flexible; span & frequency range from defined periods (commuter peaks) to Metro operating hrs. Dynamic in response to demand. Typically 30 to 60 minute response time.	Reservations required; app based +/- phone call center	Typically - regular transit fare					
 Vehicle Sharing	Bike share, car share, and ride share services - expand reach of Metro fixed-route services	Bicycles, electric scooters, sedans	Flexible. Typically available 24/7.	Typically walk-up service. May be reservation based.	Typically - market rates.					

3.1 Community Survey

A key element of the study of the feasibility of implementing a transit circulator service (or alternate mobility solution) that would improve connectivity between key destinations throughout the city was the design and administration of a community survey. The survey sought to solicit feedback from residents, employees, and visitors regarding mobility needs, existing transit services and usage, connectivity, areas for improvement, and other transportation concerns. The purpose of the survey was to gain an understanding on how the City can best meet the transportation and mobility needs of residents, employees, and visitors. This chapter documents the results of the survey.

3.1.1 Methodology

The survey was developed in collaboration with City and SCAG staff and contained a variety of questions related to transportation mode choice, propensity to use transit, interest in potential transit/shuttle services, demographic information, and more. Hardcopy surveys were distributed to residences in the study area with a return envelope. The survey was also made available online via Survey Monkey. In an effort to reach a wide sample, a web link to the survey was also hosted on the City's website, along with more information on the Transit Service Study. The online survey was open from December 2018 to July 2019. A copy of the survey instrument is attached in Appendix A.

3.1.2 Key Findings

A total of 11 people (5.2% of the resident population) participated in the community survey. The following key findings were noted from the survey as listed below and as illustrated in Figures 3.1 to 3.9. Comprehensive survey results can be found in Appendix B of this report.

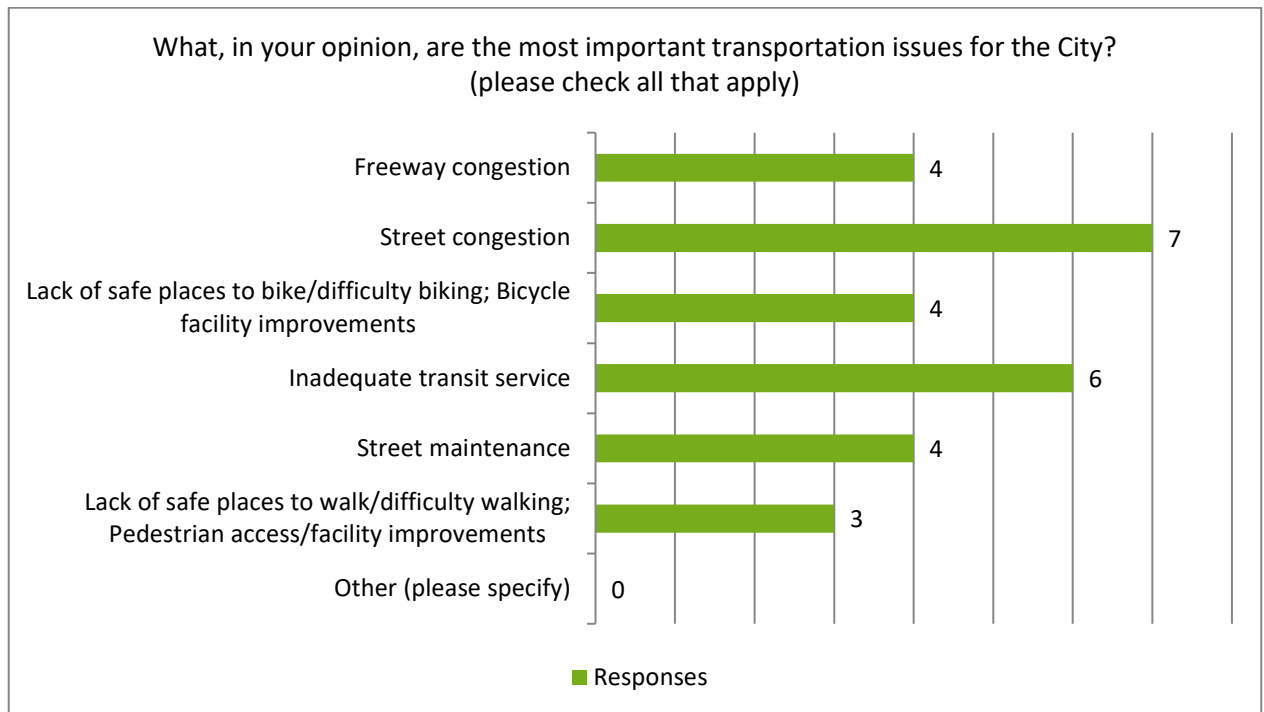
3.1.2.1 *Most Important Transportation Issues*

According to the survey results, the most important transportation issues for the City were:

- Street congestion
- Inadequate transit service

Freeway congestion, lack of safe places to bike and walk, and street maintenance also appeared in around 30 percent of responses.

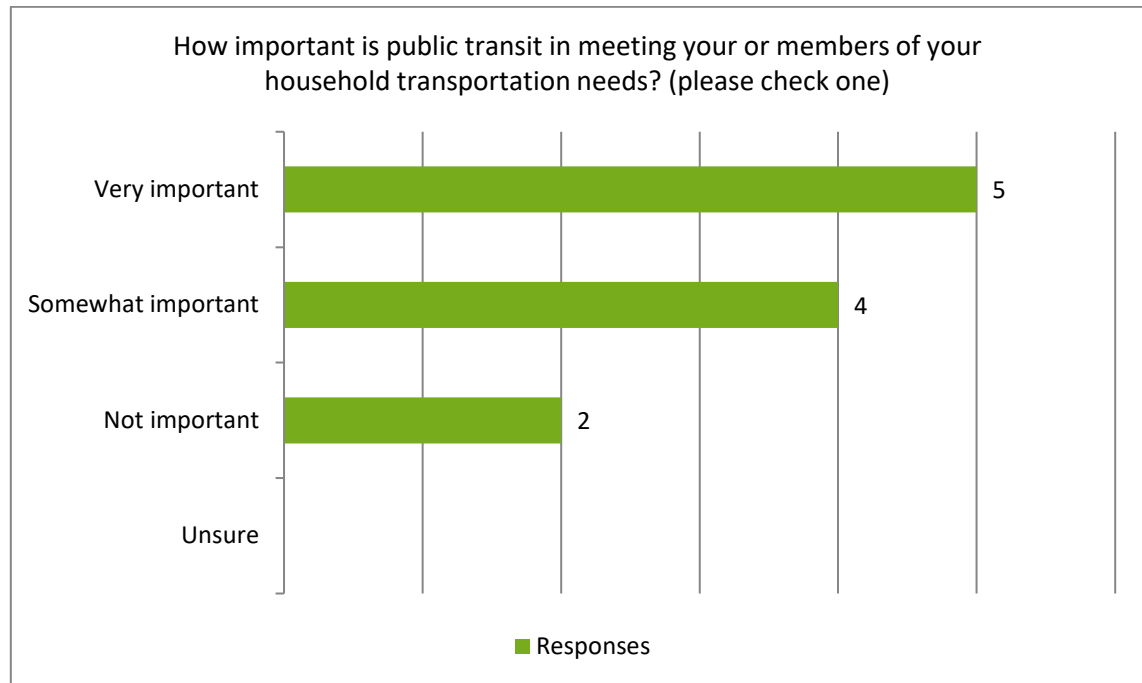
FIGURE 3.1: MOST IMPORTANT TRANSPORTATION ISSUES



3.1.2.2 Importance of Public Transit in Meeting Transportation Needs

Nine (9) out of the eleven (11) survey participants ranked public transit at least somewhat important in meeting the transportation needs of their household. Of those, roughly half ranked public transit as very important.

FIGURE 3.2: IMPORTANCE OF PUBLIC TRANSIT IN MEETING TRANSPORTATION NEEDS

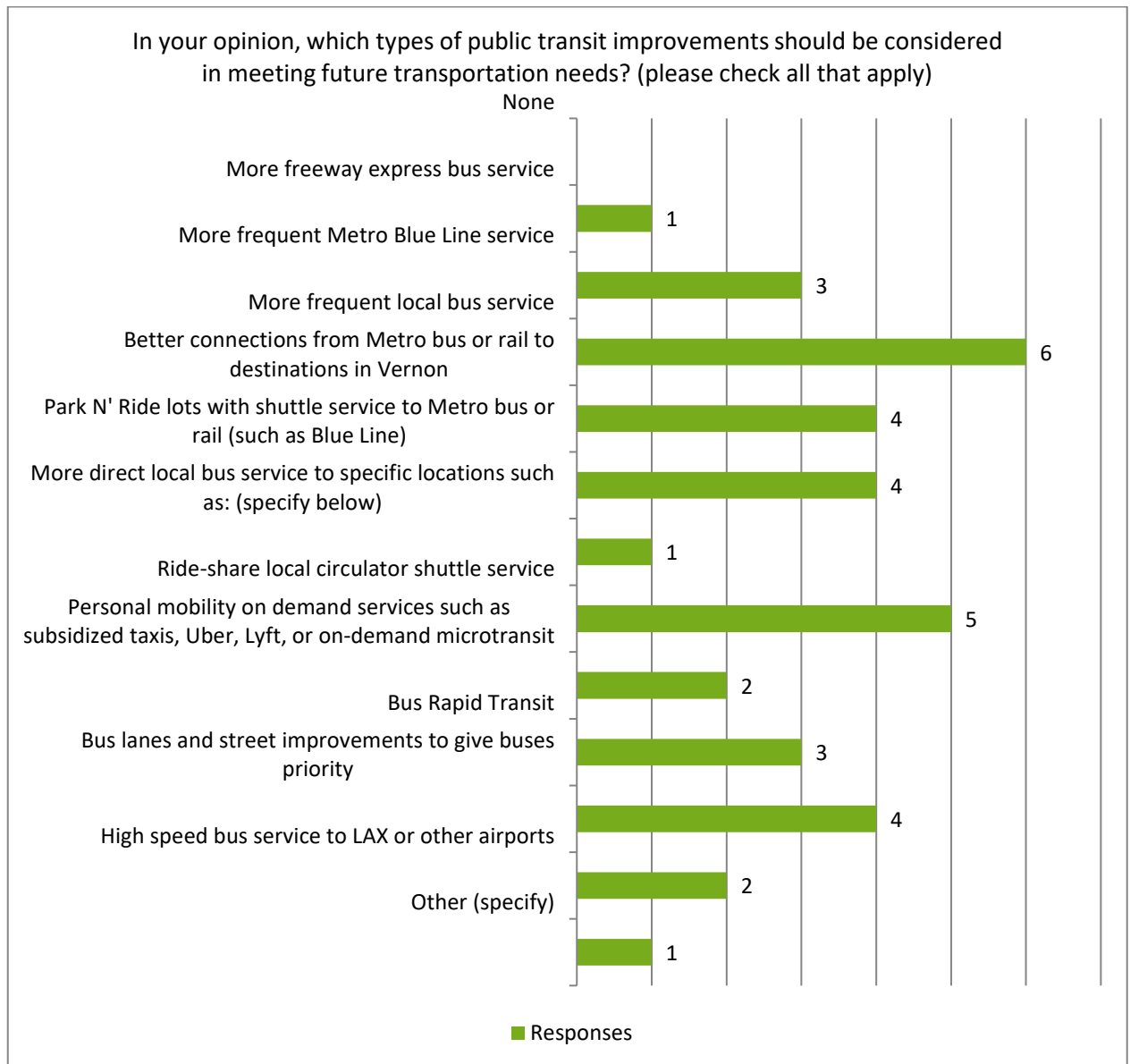


3.1.2.3 *Most Common Public Transit Improvements Needed*

The top five public transportation improvements mentioned for consideration in meeting future transportation needs were:

- More frequent local bus service
- Ride-share local circulator shuttle service
- Better connections from Metro bus or rail to destinations in Vernon
- Park N' Ride lots with shuttle service to Metro bus or rail (such as Blue Line)
- Bus lanes and street improvements to give buses priority

FIGURE 3.3: MOST COMMON PUBLIC TRANSIT IMPROVEMENTS NEEDED



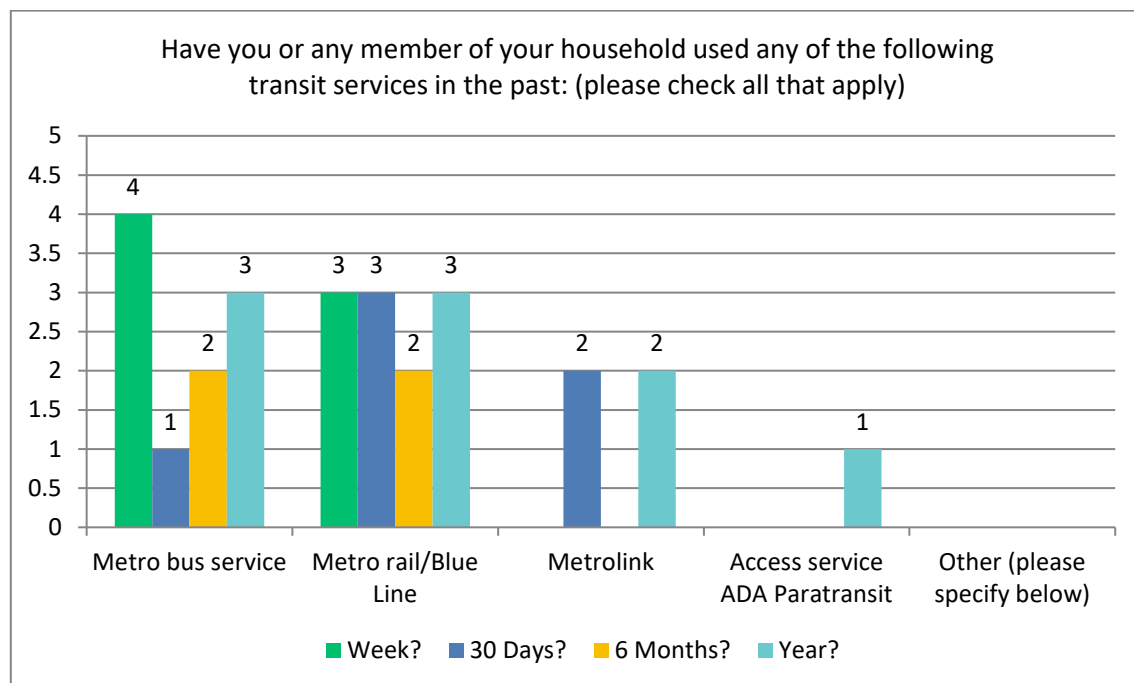
3.1.2.4 Most Common Transit Services Used

The top two most common transit services used in the City of Vernon were:

- Metro bus service
- Metro rail / Blue Line

Metrolink and Access service / ADA paratransit were used minimally and with less frequency.

FIGURE 3.4: MOST COMMON TRANSIT SERVICES USED



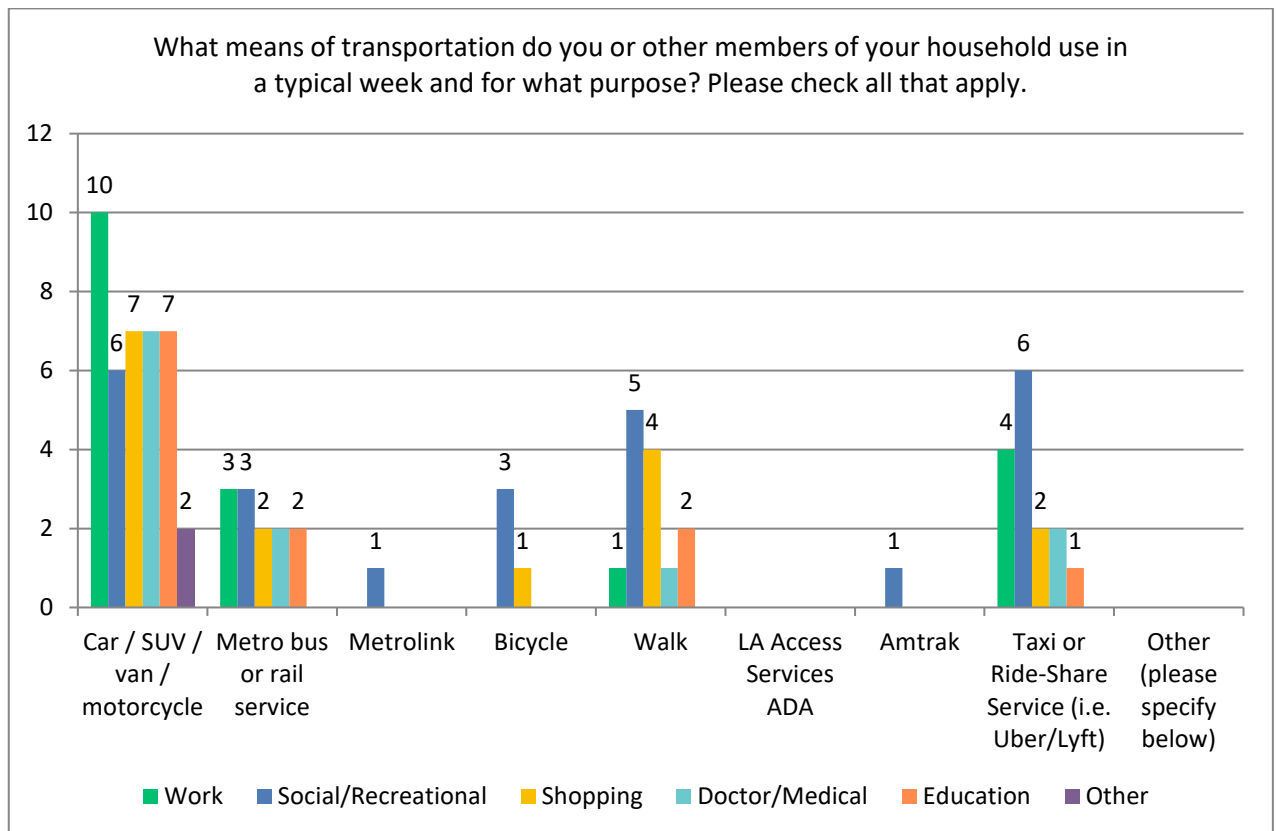
3.1.2.5 Frequently Used Transportation Mode and Purpose

The top three modes of transportation utilized in Vernon were:

- Private vehicles, especially for work
- Taxi or rideshare service
- Walking

Transit services such as Metro bus or rail, Metrolink, and Amtrak were used minimally, along with bicycling.

FIGURE 3.5: FREQUENTLY USED TRANSPORTATION MODE AND PURPOSE



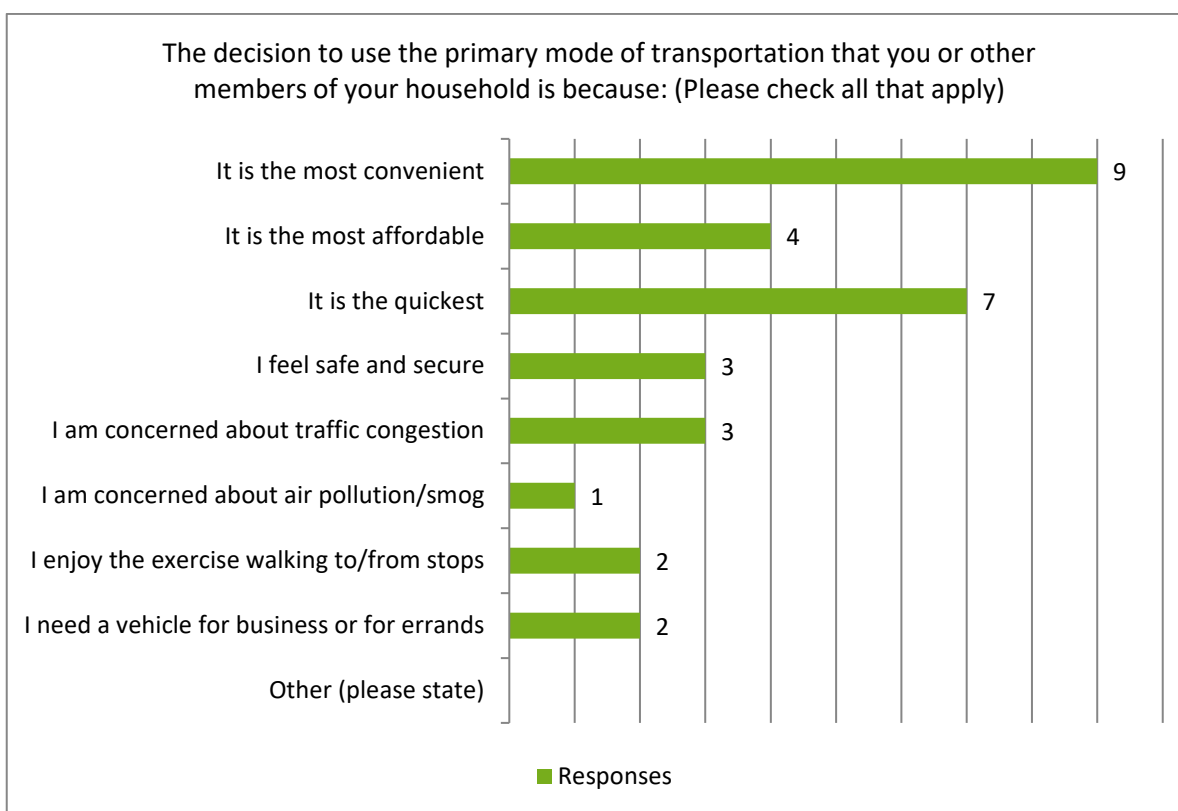
3.1.2.6 Most Common Reasons for Using Primary Mode of Transportation

The top three reasons people use their primary mode of transportation is because:

- It is the most convenient
- It is the quickest
- It is the most affordable

Convenient, affordable, and efficient transportation is a major factor in choosing a mode of transportation for the respondents.

FIGURE 3.6: MOST COMMON REASONS FOR USING PRIMARY MODE OF TRANSPORTATION

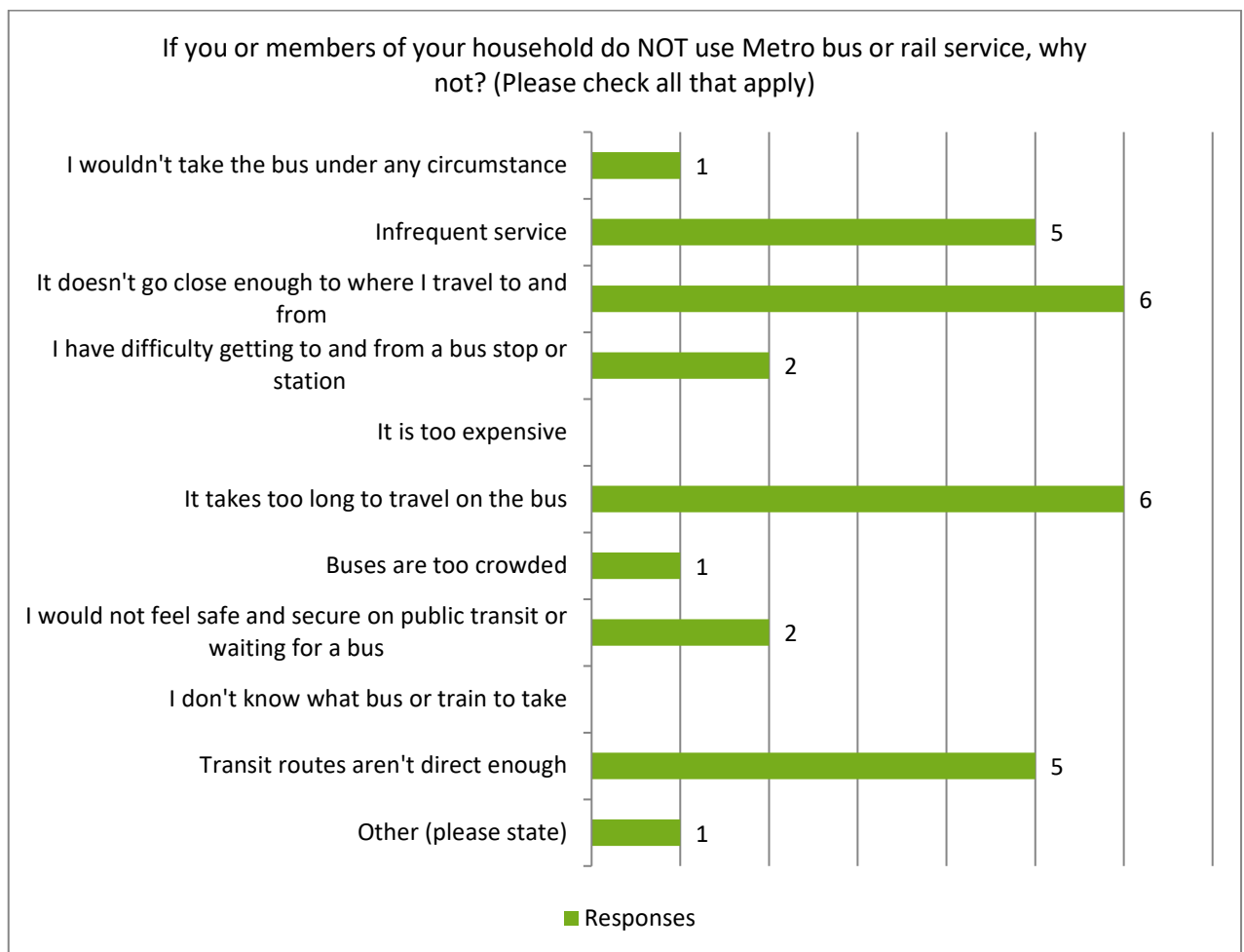


3.1.2.7 Most Common Reasons for Not Using Metro Bus or Rail Service

The top four most common reasons for not using Metro bus or rail service were:

- It doesn't go close enough to where I travel to and from
- It takes too long to travel on the bus
- Infrequent service
- Transit routes aren't direct enough

FIGURE 3.7: MOST COMMON REASONS FOR NOT USING METRO BUS OR RAIL

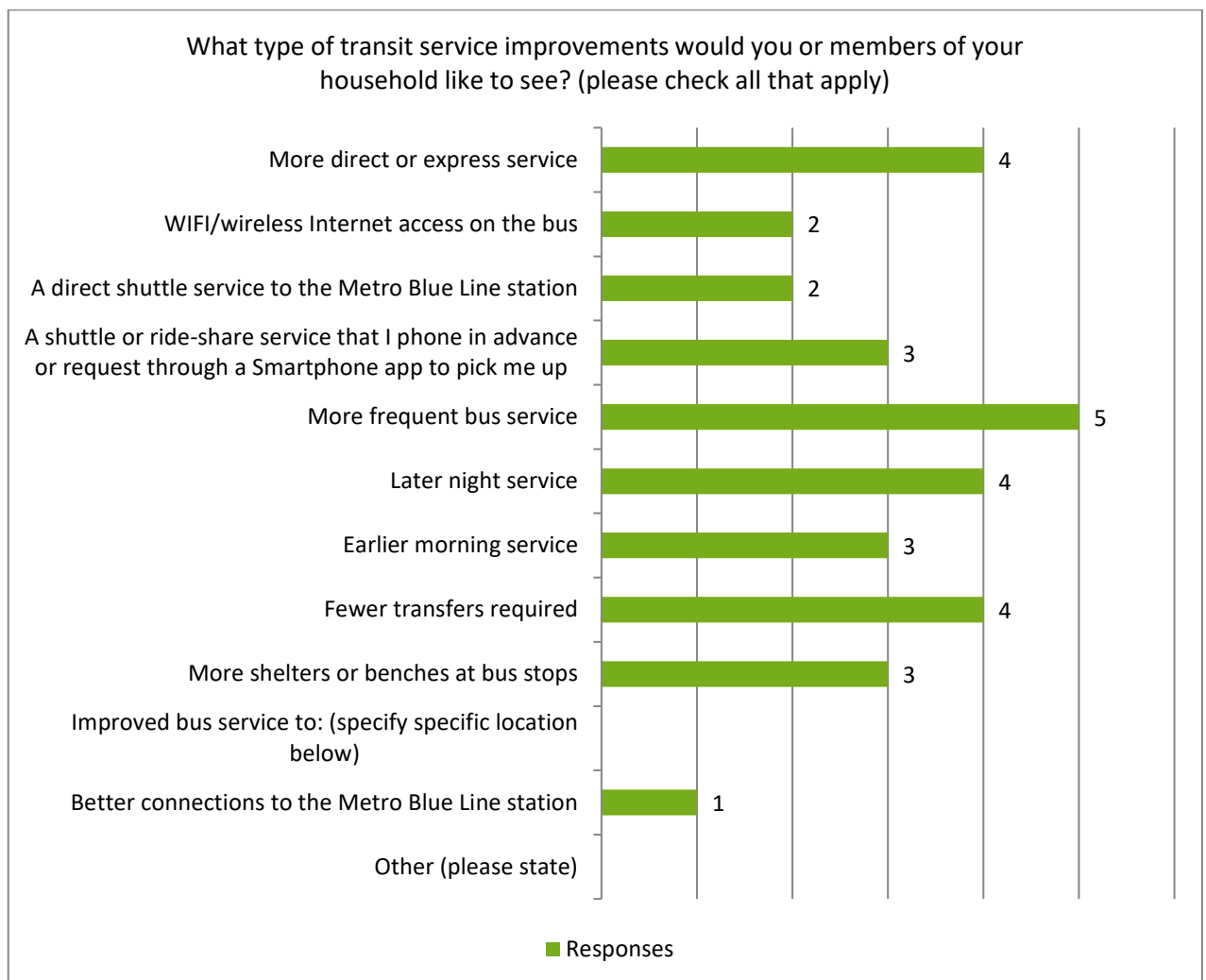


3.1.2.8 Most Commonly Requested Transit Service Improvements

The top four most requested transit improvements were:

- More frequent bus service
- More direct or express service
- Later night service
- Fewer transfers required

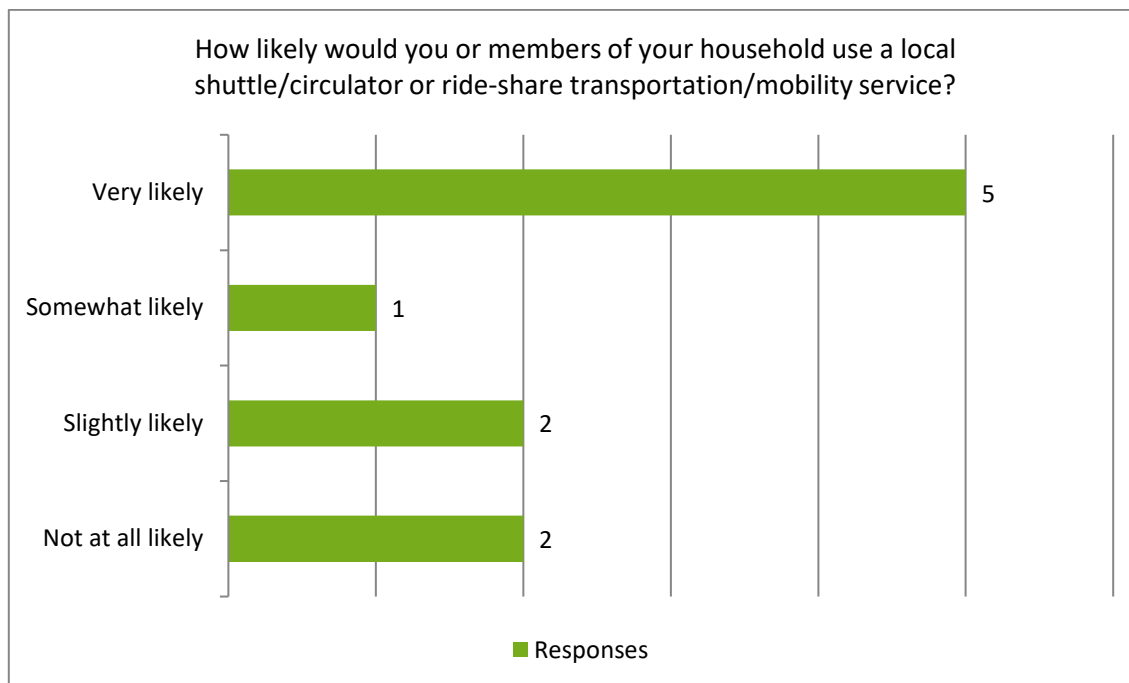
FIGURE 3.8: MOST COMMONLY REQUESTED TRANSIT SERVICE IMPROVEMENTS



3.1.2.9 Likeliness to Use A Local Shuttle / Circulator or Ride-Share Transportation / Mobility Service

Close to one-half of respondents expressed a positive likelihood of using a local shuttle/circulator or ride-share transportation/mobility service.

FIGURE 3.9: LIKELINESS TO USE A LOCAL SHUTTLE / CIRCULATOR OR RIDE-SHARE TRANSPORTATION / MOBILITY SERVICE



3.1.3 Conclusions

Results from the survey indicated that street congestion and inadequate transit service were the top two transportation issues facing the City of Vernon. The most common mode of transportation that survey respondents used were private vehicles, taxi or rideshare service, and walking. Transit services such as Metro bus or rail, Metrolink, and Amtrak were used minimally, along with bicycling.

Of those using transit, Metro bus service and Metro rail / Blue line were used more frequently than Metrolink and Access service / ADA paratransit. Survey participants expressed existing transit services taking too long, not going close enough to where they travel to and from, and that the bus routes were not direct enough.

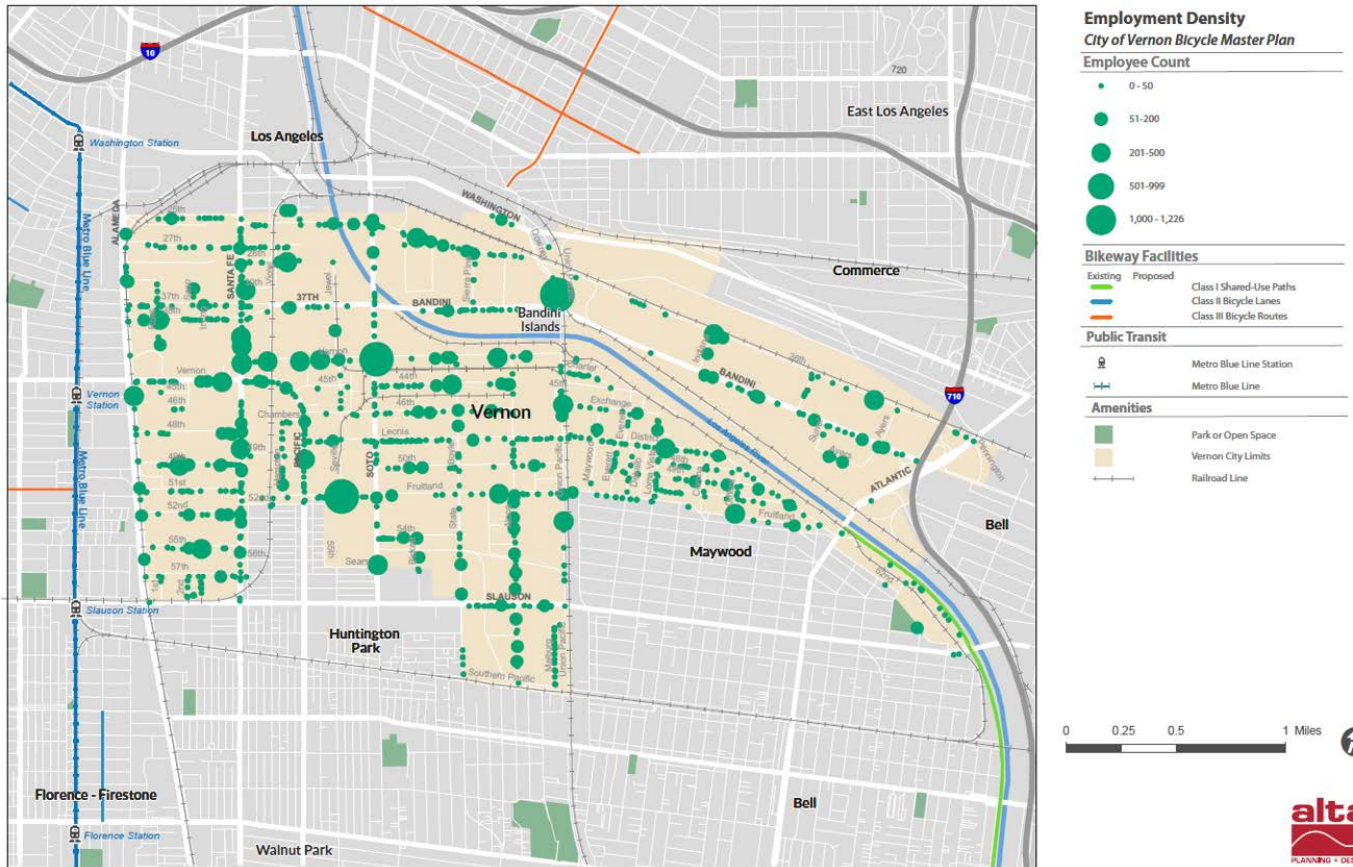
These results suggest that for a transit service to be effective in Vernon, it needs to be efficient and direct in transporting people where they need to go, while being convenient and affordable. Survey results indicated that the top improvements users would like to see are: more frequent bus service, more direct or express service, later night service, and fewer transfer required. A majority of survey participants responded favorably to the likelihood of using a local shuttle / circulator or ride-share transportation / mobility service.

These results suggest that although there is a potential market for improved transit services in Vernon, the service would need to be thoughtfully designed to attract and maintain riders. Service should focus on transit times and frequency, convenience / ease of use, and direct bus routes with minimal transfers. This may be achieved through respondent suggestions such as addressing service frequency, developing street improvements for buses, identifying key destinations in Vernon for improved transit connections, or introducing a local shuttle / circulator supplemented by Park N' Ride lots.

The results from the community survey served as part of the framework in determining how the City of Vernon can best meet the transportation and mobility needs of residents, employees, and visitors. The results from the survey, in conjunction with input from the business community and work efforts profiling existing transit service conditions in the City, informed on the development of potential transit and mobility solutions and a preferred approach for going forward.

3.2 Employer Outreach

Vernon is the home to approximately 1,800 business providing about 50,000 jobs in a five square-mile area. Commercial functions range from food processing to the manufacturing of clothing, electronics and paper products; to warehousing and distribution. Nearly all employees reside elsewhere and commute into Vernon. Below is an Employment Density Map (provided by the City), illustrating the concentration of employment.



Reaching out to the employer/employee constituency has included a broad range of strategies including:

- Presentation to the City's Business and Industry Commission (January 24, 2019);
- Meeting with a few business leaders (February 19, 2019);
- AQMD Public Records request of major employers in Vernon;
- Identification of 33 major employers, all of whom were contacted by email and/or telephone; and
- A few completed, one-on-one telephone interviews.

Telephone Interviews (one-on-one)

Key Items to be Discussed:

- Any challenges in hiring and/or retaining employees?
- Any issues with employee parking?
- Aware of any transportation issues that your employees may have?

- Might solutions like providing a local circulator/shuttle service be of benefit?
- Shuttle or subsidized taxi or TNC (Uber or Lyft) type service providing direct connectivity to existing bus routes or the Blue Line rail service – be of benefit?
- Key Outcomes:
 - None identified transportation as a barrier to hiring or retaining employees.
 - While uncertain of specific number of employees that use public transit, estimates were that the number is relatively small.
 - Believed the current public transit network is adequate.
 - Limited appeal of alternate transportation/mobility solution in general and suspect wouldn't use a lunch-time service, few leave the facility at lunch-time.
 - No interest in active transportation solutions such as bike-share program.
 - All provide adequate on-site parking. Marginal problem at shift-change time with employees leaving and arriving and the overlap sometimes presents a parking problem.
 - All identified traffic congestion (including delays at railway crossings) as problematic.

4 EXISTING CONDITIONS

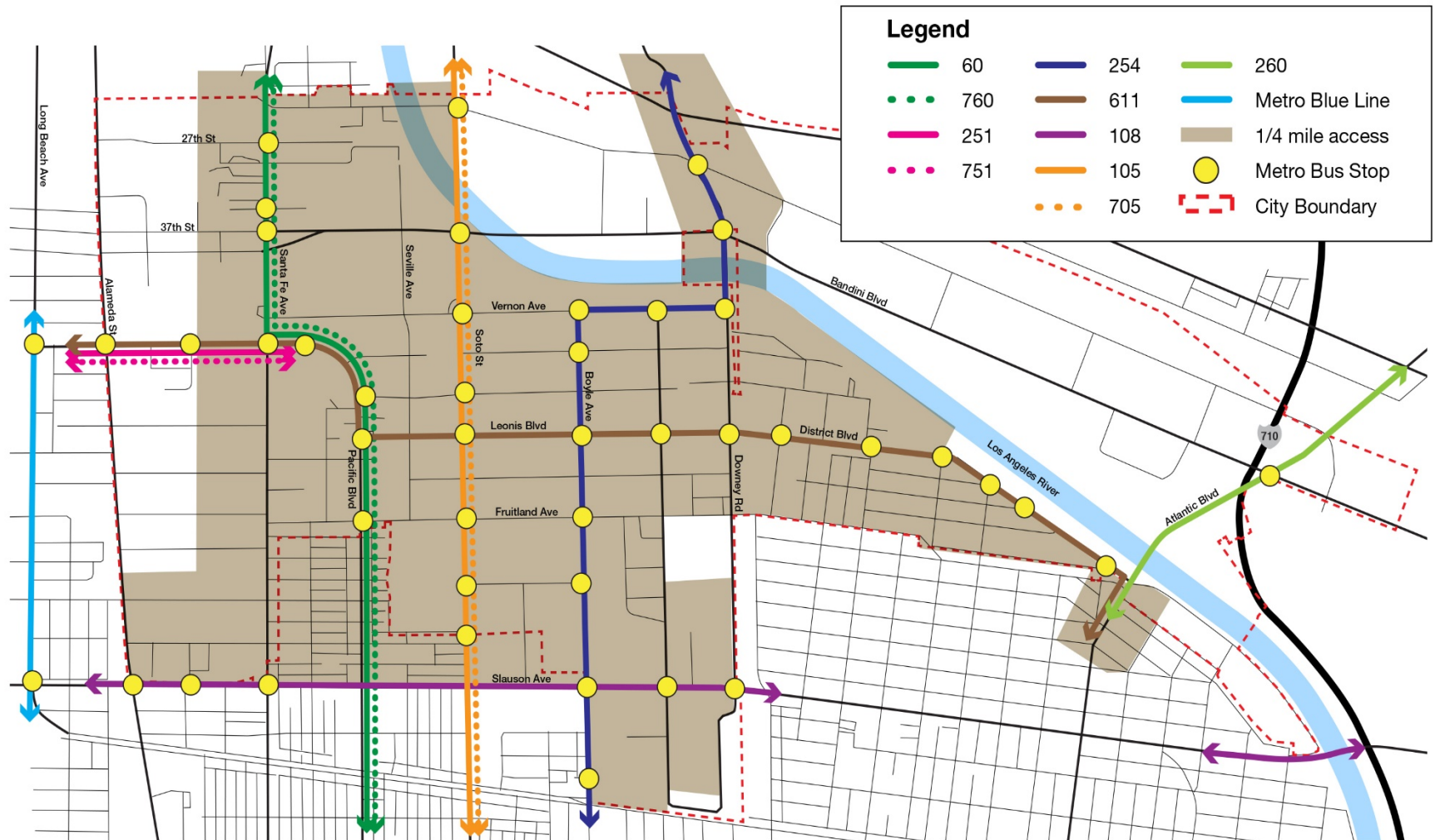
4.1 LA Metro

Owing to its proximity to Downtown Los Angeles, the City of Vernon enjoys pervasive Metro bus network coverage with seven local lines and three Metro Rapid lines forming a grid comprised of three north-south transit travel corridors along Pacific Boulevard-Santa Fe Avenue, Soto Street, Boyle Avenue-Downey Road; and two east-west corridors along Vernon Avenue-Leonis Boulevard-District Boulevard and Slauson Avenue. Existing Metro bus lines operating through Vernon are displayed in Exhibit 4.1. Shaded areas indicate proximity (*i.e.*, within ¼-mile) to the nearest bus stop.



Additionally, Metro Blue Line trains run along Long Beach Avenue one mile west of the municipal boundary, with stations at Washington Avenue, Vernon Avenue and Slauson Avenue offering access to Vernon. Although the Blue Line stations are beyond walking distance to most Vernon locations, the Vernon Avenue station is connected to the City by two Metro local lines and one Rapid; and the Slauson Avenue station by one local line.

EXHIBIT 4.1: EXISTING METRO BUS LINES



Metro ridership activity in Vernon by service day and transit travel corridor is presented in Exhibit 4.2. Metro buses in Vernon generate over 6,600 transit trip ends (3,100 boardings / 3,500 alightings) per average weekday; 2,400 trip ends (1,180 /1,230) per Saturday; and 1,400 trip ends (650/750) per Sunday. These data show annualized bus boarding and alighting activity in excess of nearly 1.9 million trip ends at 43 bus stops located within the Vernon city limits.

EXHIBIT 4.2: METRO BOARDING / ALIGHTING DISTRIBUTION BY SERVICE DAY AND TRANSIT CORRIDOR

Transit Corridor	Weekday		Saturday		Sunday	
	Total	Percent	Total	Percent	Total	Percent
Pacific Boulevard - Santa Fe Avenue	2,359	34.7%	822	33.4%	469	33.5%
Soto Street	1,389	20.4%	394	16.0%	250	17.8%
Boyle Avenue - Downey Road	158	2.3%	41	1.7%	0	0.0%
Vernon Avenue - Leonis - District Boulevard	2,244	33.0%	1,008	41.0%	603	43.0%
Atlantic Boulevard	187	2.7%	36	1.5%	17	1.2%
Slauson Avenue	466	6.8%	158	6.4%	62	4.4%
Total	6,803	100.0%	2,459	100.0%	1,401	100.0%

Transit ridership by travel corridor is viewed in greater detail in Exhibit 4.3. Patronage is heavily oriented to two corridors where 68% of weekday transit trips, 74% of Saturday trips and 77% of Sunday/holiday trips begin or end. These include the north-south corridor formed by Pacific Boulevard and Santa Fe Avenue, and the east-west corridor formed by Vernon Avenue, Leonis Boulevard and District Boulevard. Significant transit travel also occurs north-south along Soto Street, and to a lesser extent east-west along Slauson Avenue skirting the southern edge of the City.

These data provide insight into boarding and alighting patterns by direction of travel. The predominant incoming transit flows to Vernon are from the north and west of the City in the morning, and in the opposite directions in the evening. For example, 62% of total weekday boardings in the Pacific-Santa Fe corridor and 59% in the Soto Avenue corridor occur at northbound bus stops. This imbalance is partly explained by Vernon's proximity to the region's largest transit hub in downtown Los Angeles. More dramatically, 78% of total weekday boardings in the Vernon-Leonis-District corridor and 88% in the Slauson corridor occur at westbound stops. The imbalance is partly explained by proximity to the Blue Line, but also by population and land use densities in the City of Los Angeles west of Vernon.

The 25 most active Metro bus stops in Vernon are listed in Exhibit 4.4. Over 83% of total annual transit trips begin, end or transfer at these stops. The largest generator of transit

trips centers around the Santa Fe-Vernon-Pacific intersection, where nearly 3,000 weekday boardings and alightings occur at four on-street bus stops and at Metro's Vernon Rail Maintenance Yard. This is the terminal point for Metro 105/705.

Approximately 700 boardings and alightings occur at the intersection of Soto Avenue and Vernon Avenue. Further analysis of boarding and alighting patterns is presented on a line-specific basis in the following pages.

EXHIBIT 4.3: METRO BUS PATRONAGE IN VERNON BY TRANSIT CORRIDOR, DIRECTION AND SERVICE DAY, 2018

Corridor	Weekday Activity	Weekday Boardings	Weekday Alightings	Saturday Activity	Saturday Boardings	Saturday Alightings	Sunday Activity	Sunday Boardings	Sunday Alightings	Annual B&A Activity
Pacific Boulevard - Santa Fe Avenue										
Total NB	1,209	680	529	420	222	198	263	117	146	
Total SB	1,150	421	729	402	167	235	206	78	128	
Total	2,359	1,101	1,258	822	389	433	469	195	274	666,773
Soto Street										
Total NB	690	415	275	184	114	70	131	55	76	
Total SB	699	286	413	210	103	107	119	48	71	
Total	1,389	701	688	394	217	177	250	103	147	386,405
Boyle Avenue - Downey Road										
Total NB	95	33	62	29	11	18	0	0	0	
Total SB	63	29	34	12	8	4	0	0	0	
Total	158	62	96	41	19	22	0	0	0	42,106
Vernon Avenue - Leonis - District Boulevard										
Total EB/SB	1,065	248	817	495	147	348	290	89	201	
Total WB/NB	1,179	880	299	513	376	137	313	219	94	
Total	2,244	1,128	1,116	1,008	523	485	603	308	295	655,122
Atlantic Boulevard										
Total EB/SB	93	33	60	21	7	14	11	4	7	
Total WB/NB	94	55	39	15	10	5	6	3	3	
Total	187	88	99	36	17	19	17	7	10	50,169
Slauson Avenue										
Total EB/SB	170	29	141	54	7	47	19	5	14	
Total WB/NB	296	208	88	104	71	33	43	29	14	
Total	466	237	229	158	78	80	62	34	28	129,710
Total	6,803	3,317	3,486	2,459	1,243	1,216	1,401	647	754	1,930,285

Source: LA Metro data, July 2018

EXHIBIT 4.4: TWENTY-FIVE (25) MOST ACTIVE METRO BUS STOPS IN VERNON, 2018

Bus Stop	Direction	Annual Boarding & Alighting Activity	Percent	Weekday Activity	Weekday Boardings	Weekday Alightings	Saturday Activity	Saturday Boardings	Saturday Alightings	Sunday Activity	Sunday Boardings	Sunday Alightings
PACIFIC / SANTA FE	SB	351,088	18.2%	1,200	333	867	544	206	338	320	121	199
PACIFIC / RR - XING	NB	258,777	13.4%	885	549	336	396	226	170	238	123	115
SOTO / VERNON	SB	99,748	5.2%	360	162	198	109	60	49	50	23	27
SOTO / VERNON	NB	94,782	4.9%	342	209	133	93	58	35	57	17	40
VERNON / SANTA FE	WB	87,656	4.5%	312	302	10	110	106	4	50	48	2
PACIFIC / SANTA FE	NB	74,757	3.9%	257	172	85	103	50	53	73	28	45
VERNON YARD	Terminal	69,798	3.6%	206	111	95	175	95	80	143	73	70
PACIFIC / FRUITLAND	NB	50,170	2.6%	186	89	97	46	22	24	12	5	7
SLAUSON / BOYLE	WB	48,564	2.5%	168	105	63	75	48	27	36	23	13
PACIFIC / FRUITLAND	SB	47,082	2.4%	174	78	96	45	23	22	12	6	6
SOTO / FRUITLAND	NB	35,693	1.8%	133	45	88	22	6	16	15	9	6
SLAUSON / ALCOA	WB	34,312	1.8%	128	103	25	29	23	6	7	6	1
SOTO / FRUITLAND	SB	34,063	1.8%	127	86	41	21	14	7	14	5	9
SANTA FE / 38TH	NB	32,322	1.7%	114	52	62	30	13	17	32	15	17
SANTA FE / 38TH	SB	31,581	1.6%	117	59	58	30	15	15	7	2	5
SANTA FE / 27TH	NB	28,779	1.5%	107	42	65	19	10	9	12	3	9
SOTO / BANDINI	NB	26,850	1.4%	94	58	36	29	19	10	26	19	7
SLAUSON / ALCOA	EB	26,455	1.4%	99	19	80	19	3	16	7	3	4
SANTA FE / 27TH	SB	25,957	1.3%	97	46	51	18	6	12	8	3	5
SOTO / 37TH	SB	25,520	1.3%	88	23	65	28	7	21	30	8	22
ATLANTIC / BANDINI	EB	25,281	1.3%	93	33	60	21	7	14	11	4	7
ATLANTIC / BANDINI	WB	24,922	1.3%	94	55	39	15	10	5	6	3	3
VERNON / ALAMEDA	EB	23,978	1.2%	66	13	53	65	22	43	65	21	4
PACIFIC / LEONIS	NB	22,632	1.2%	84	30	54	15	7	8	10	1	9
PACIFIC / 46TH	SB	22,357	1.2%	81	30	51	22	14	8	12	4	8
Total, Top 25 Stops		1,603,124	83.1%	5,612	2,804	2,808	2,079	1,070	1,009	1,253	573	640
Percent of All Vernon		83.1%		82.5%	84.5%	80.6%	84.5%	86.1%	83.0%	89.4%	88.6%	84.9%
Total, All Vernon Stops		1,930,285		6,803	3,317	3,486	2,459	1,243	1,216	1,401	647	754

Source: LA Metro data, July 2018

Pacific Boulevard – Santa Fe Avenue Corridor

This north-south corridor is served by Local Line 60 running a straight line between Downtown Long Beach and Downtown Los Angeles. Service is available “24/7” with local buses operating every 6-8 minutes during peak periods, 10-20 minutes during midday hours and most of the day on weekends, every 20-30 minutes after 6:30 pm, and hourly between 11:00 pm and 4:00 am nightly. Additionally, the Metro Rapid 760 overlays the local alignment between the Green Line and Downtown Los Angeles. Service is available weekdays and Saturdays from 5:00 am until 8:30 pm. Rapid buses make four northbound and three southbound stops in Vernon at 25th Street, Vernon Avenue, Metro’s Vernon Yard, and Fruitland Avenue. Lines 70/760 generate approximately 667,000 annual transit trips. Daily distributions of customer boardings and alightings by directional bus stop are summarized in Exhibit 4.5.

EXHIBIT 4.5: PACIFIC BOULEVARD - SANTA FE AVENUE CORRIDOR TRANSIT RIDERSHIP

Bus Stop	Weekday Activity	Weekday Boardings	Weekday Alightings	Saturday Activity	Saturday Boardings	Saturday Alightings	Sunday Activity	Sunday Boardings	Sunday Alightings	Lines
<u>Northbound</u>										
PACIFIC / FRUITLAND	186	89	97	46	22	24	12	5	7	60, 760
PACIFIC / LEONIS	42	15	27	8	4	4	6	1	5	60, 611cc
PACIFIC / 46TH	32	15	17	8	3	5	6	2	4	60, 611cc
PACIFIC / RR - XING	443	275	168	198	113	85	120	62	58	60, 105, 611cc, 705, 760
PACIFIC / SANTA FE	257	172	85	103	50	53	73	28	45	60, 760
SANTA FE / 38TH	114	52	62	30	13	17	32	15	17	60
SANTA FE / 30TH	28	20	8	8	7	1	2	1	1	60
SANTA FE / 27TH	107	42	65	19	10	9	12	3	9	60
Total NB	1,209	680	529	420	222	198	263	117	146	
<u>Southbound</u>										
SANTA FE / 27TH	97	46	51	18	6	12	8	3	5	60
SANTA FE / 30TH	33	8	25	7	2	5	2	0	2	60
SANTA FE / 38TH	117	59	58	30	15	15	7	2	5	60
PACIFIC / SANTA FE	601	167	434	272	103	169	161	61	100	60, 105, 611cl, 705, 760
PACIFIC / RR XING	13	8	5	4	2	2	2	0	2	60, 611cl
PACIFIC / 46TH	41	15	26	11	7	4	6	2	4	60, 611cl
PACIFIC / LEONIS	74	40	34	15	9	6	8	4	4	60
PACIFIC / FRUITLAND	174	78	96	45	23	22	12	6	6	60, 760
Total SB	1,150	421	729	402	167	235	206	78	128	
Total	2,359	1,101	1,258	822	389	433	469	195	274	<u>Annual Activity</u> 666,773

Source: LA Metro data, July 2018

Soto Street

This north-south corridor is served by Local Line 251 running between Cypress Park and the Metro Green Line station at Long Beach Boulevard in Lynwood via Montecito Heights, Boyle Heights, Vernon and Huntington Park. Service is available “24/7” with local buses operating every 12-15 minutes during weekday peak periods, 20 minutes

during midday hours, every 30-45 minutes after 6:30 pm, and hourly between 11:00 pm and 4:00 am nightly. Buses run every 15 minutes during the day on Saturdays and Sundays.

Additionally, the Metro Rapid 751 overlays the local alignment between Cypress Park and Huntington Park. Service is available weekdays from 4:30 am until 8:30 pm. Rapid buses running every 10-20 minutes along Soto Street make two stops in Vernon at Vernon Avenue and Fruitland Avenue. Lines 251/751 generate approximately 386,400 annual transit trips. Daily distributions of customer boardings and alightings by directional bus stop are summarized in Exhibit 4.6.

EXHIBIT 4.6: SOTO STREET TRANSIT RIDERSHIP

Bus Stop	Weekday Activity	Weekday Boardings	Weekday Alightings	Saturday Activity	Saturday Boardings	Saturday Alightings	Sunday Activity	Sunday Boardings	Sunday Alightings	Lines
Northbound										
SOTO / 54TH	32	12	20	13	6	7	6	1	5	251
SOTO / FRUITLAND	127	86	41	21	14	7	14	5	9	251, 751
SOTO / LEONIS	49	32	17	16	12	4	16	11	5	251
SOTO / 46TH	46	18	28	12	5	7	12	2	10	251
SOTO / VERNON	342	209	133	93	58	35	57	17	40	251, 751
SOTO / BANDINI	94	58	36	29	19	10	26	19	7	251
Total NB	690	415	275	184	114	70	131	55	76	
Southbound										
SOTO / 37TH	88	23	65	28	7	21	30	8	22	251
SOTO / VERNON	360	162	198	109	60	49	50	23	27	251, 751
SOTO / 46TH	38	23	15	20	17	3	9	3	6	251
SOTO / LEONIS	44	16	28	18	5	13	11	4	7	251
SOTO / FRUITLAND	133	45	88	22	6	16	15	9	6	251, 751
SOTO / 54TH	36	17	19	13	8	5	4	1	3	251
Total SB	699	286	413	210	103	107	119	48	71	
Total	1,389	701	688	394	217	177	250	103	147	<u>Annual Activity</u> 386,405

Source: LA Metro data, July 2018

Boyle Avenue – Downey Road

This north-south corridor is served by Local Line 254 running between East Los Angeles and 103rd Street in Watts via Vernon, Huntington Park and Florence. Service is available on weekdays with local buses running every 60-70 minutes from 4:00 am until 8:30 pm; and hourly on Saturdays from 5:00 am until 7:30 pm. Line 254 generates approximately 42,100 annual transit trips. Daily distributions of customer boardings and alightings by directional bus stop are summarized in Exhibit 4.7.

EXHIBIT 4.7: BOYLE AVENUE - DOWNEY ROAD CORRIDOR TRANSIT RIDERSHIP

Bus Stop	Weekday Activity	Weekday Boardings	Weekday Alightings	Saturday Activity	Saturday Boardings	Saturday Alightings	Lines
<u>Northbound</u>							
STATE / 61ST	6	3	3	3	2	1	254
BOYLE / SLAUSON	18	8	10	12	6	6	254
BOYLE / 54TH	1	1	0	0	0	0	254
BOYLE / FRUITLAND	15	6	9	4	1	3	254
BOYLE / LEONIS	8	4	4	1	0	1	254
BOYLE / 44TH	16	3	13	2	1	1	254
BOYLE / VERNON	9	2	7	4	0	4	254
VERNON / ALCOA	14	3	11	0	0	0	254
DOWNEY / BANDINI	8	3	5	3	1	2	254
Total NB	95	33	62	29	11	18	
<u>Southbound</u>							
GRANDE VISTA / WASHINGTON	6	4	2	1	1	0	254
DOWNEY / VERNON	16	4	12	2	1	1	254
VERNON / ALCOA	15	5	10	3	1	2	254
BOYLE / VERNON	5	3	2	2	2	0	254
BOYLE / 44TH	7	6	1	0	0	0	254
BOYLE / LEONIS	8	5	3	2	1	1	254
BOYLE / FRUITLAND	5	2	3	2	2	0	254
BOYLE / 54TH	1	0	1	0	0	0	254
Total SB	63	29	34	12	8	4	
Total	158	62	96	41	19	22	<u>Annual Activity</u> 42,106

Source : LA Metro data, July 2018

Vernon Avenue – Leonis – District Boulevard

This east-west corridor is served by three lines including local 105, 611 Huntington Park Shuttle, and Rapid 705. Local 105 runs between West Hollywood and Vernon via primarily La Cienega Boulevard and Vernon Avenue with its eastern terminus at the Metro Vernon at Pacific Boulevard. Service is available “24/7” with local buses operating every 12-15 minutes during peak periods, 15-20 minutes during midday hours and most of the day on weekends, every 20-30 minutes after 6:30 pm, and hourly between 11:00 pm and 4:00 am nightly. Additionally, Metro Rapid 705 overlays the local alignment in its entirety with service available on weekdays from 5:00 am until 9:00 pm. Rapid buses make a single stop on Pacific Boulevard east of Santa Fe Avenue at Metro’s Vernon Rail Maintenance Yard, and Fruitland Avenue. Additional east-west coverage is provided by

Line 611 Huntington Park-Vernon Shuttle, which extends across the City via District Boulevard, Leonis Boulevard, Pacific Boulevard and Vernon Avenue. Service is available daily with variable schedules every 30-65 minutes from 5:30 am until 10:30 pm on weekdays and weekends.

Lines 105/705 and 611 collectively generate approximately 655,000 annual transit trips. Daily distributions of customer boardings and alightings by directional bus stop are summarized in Exhibit 4.8.

EXHIBIT 4.8: VERNON – LEONIS – DISTRICT BOULEVARD TRANSIT RIDERSHIP

Bus Stop	Weekday Activity	Weekday Boardings	Weekday Alightings	Saturday Activity	Saturday Boardings	Saturday Alightings	Sunday Activity	Sunday Boardings	Sunday Alightings	Lines
<u>Eastbound/Southbound</u>										
VERNON / ALAMEDA	66	13	53	65	22	43	25	21	4	105, 611cl
VERNON / SAINT CHARLES	36	2	34	19	2	17	1	1	0	105, 611cl
PACIFIC / SANTA FE	599	166	433	272	103	169	159	60	99	60, 105, 611cl, 705, 760
PACIFIC / RR XING	12	7	5	3	1	2	1	0	1	60, 611cl
VERNON YARD	95	0	95	80	0	80	70	0	70	105, 705
PACIFIC / 46TH	40	15	25	11	7	4	6	2	4	60, 611cl
LEONIS / PACIFIC	10	5	5	3	1	2	3	2	1	611cl
LEONIS / SOTO	35	15	20	8	4	4	7	2	5	611cl
LEONIS / BOYLE	25	5	20	4	2	2	1	0	1	611cl
LEONIS / ALCOA	25	2	23	5	1	4	1	0	1	611cl
LEONIS / DOWNEY	35	9	26	4	1	3	13	1	12	611cl
LEONIS / PRODUCE PLAZA	2	0	2	1	0	1	0	0	0	611cl
DISTRICT / MAYWOOD	15	2	13	1	0	1	0	0	0	611cl
DISTRICT / LOMA VISTA	41	4	37	11	1	10	2	0	2	611cl
DISTRICT / CORONA	6	1	5	1	0	1	0	0	0	611cl
DISTRICT / GIFFORD	15	1	14	1	0	1	0	0	0	611cl
DISTRICT / 50TH	6	1	5	3	1	2	0	0	0	611cl
DISTRICT / CUDAHY	2	0	2	3	1	2	1	0	1	611cl
Total EB/SB	1,065	248	817	495	147	348	290	89	201	
<u>Westbound/Northbound</u>										
DISTRICT / CUDAHY	6	4	2	6	5	1	2	2	0	611cc
DISTRICT / 50TH	8	5	3	4	2	2	1	1	0	611cc
DISTRICT / GIFFORD	16	13	3	0	0	0	0	0	0	611cc
DISTRICT / CORONA	6	5	1	0	0	0	0	0	0	611cc
DISTRICT / LOMA VISTA	28	24	4	11	8	3	2	1	1	611cc
DISTRICT / MAYWOOD	10	7	3	1	0	1	0	0	0	611cc
DISTRICT / PRODUCE PLAZA	0	0	0	1	1	0	0	0	0	611cc
LEONIS / DOWNEY	30	22	8	4	3	1	7	5	2	611cc
LEONIS / ALCOA	17	13	4	3	1	2	1	1	0	611cc
LEONIS / BOYLE	17	9	8	2	1	1	1	1	0	611cc
LEONIS / SOTO	23	11	12	6	3	3	7	5	2	611cc
PACIFIC / LEONIS	42	15	27	7	3	4	4	0	4	60, 611cc
PACIFIC / RR - XING	442	274	168	198	113	85	118	61	57	60, 105, 611cc, 705, 760
VERNON YARD	111	111	0	95	95	0	73	73	0	105, 705
PACIFIC / 46TH	31	15	16	6	2	4	4	1	3	60, 611cc
VERNON / SANTA FE	312	302	10	110	106	4	50	48	2	105, 611cc, 705
VERNON / SAINT CHARLES	33	28	5	13	12	1	1	1	0	105, 611
VERNON / ALAMEDA	47	22	25	46	21	25	42	19	23	105, 611
Total WB/NB	1,179	880	299	513	376	137	313	219	94	
Total	2,244	1,128	1,116	1,008	523	485	603	308	295	<u>Annual Activity</u> 655,122

Source: LA Metro data, July 2018

Atlantic Boulevard

Metro Line 260 operates between Altadena and Compton on a mostly north-south alignment that includes a segment of Atlantic Boulevard passing through the eastern edge of the City and servicing one stop in each direction at Bandini Boulevard. Service is available daily with schedules running every 15-30 minutes from 4:30 am until 1:00 am on weekdays, and 20-30 minutes from 6:30 am until 10:30 pm on weekends. Metro Rapid 762 also operates on Atlantic Boulevard but makes no stops in Vernon.

Line 260 generates slightly more than 50,000 annual transit trips in Vernon. Daily distributions of customer boardings and alightings by directional bus stop are summarized in Exhibit 4.9.

EXHIBIT 4.9: ATLANTIC BOULEVARD CORRIDOR TRANSIT RIDERSHIP

Bus Stop	Weekday Activity	Weekday Boardings	Weekday Alightings	Saturday Activity	Saturday Boardings	Saturday Alightings	Sunday Activity	Sunday Boardings	Sunday Alightings	Line
<u>Eastbound/Northbound</u>										
ATLANTIC / BANDINI	93	33	60	21	7	14	11	4	7	260
<u>Westbound/Southbound</u>										
ATLANTIC / BANDINI	94	55	39	15	10	5	6	3	3	260
Total	187	88	99	36	17	19	17	7	10	<u>Annual Activity</u> 50,169

Slauson Avenue

Metro Lines 108/358 operates between Pico Rivera and Venice on an east-west alignment that includes a segment of Slauson Avenue skirting the southern edge of the City and servicing two eastbound and two westbound bus stops at Downey Road, Alcoa Avenue and Boyle Avenue. Service is available daily with schedules running every 8-10 minutes from 4:15 am until 11:15 pm on weekdays, and 15-20 minutes from 5:00 am until 11:00 pm on weekends. Lines 108/358 generate nearly 110,000 annual transit trips in Vernon. Daily distributions of customer boardings and alightings by directional bus stop are summarized in Exhibit 4.10.

EXHIBIT 4.10. SLAUSON AVENUE CORRIDOR TRANSIT RIDERSHIP

Bus Stop	Weekday Activity	Weekday Boardings	Weekday Alightings	Saturday Activity	Saturday Boardings	Saturday Alightings	Sunday Activity	Sunday Boardings	Sunday Alightings	Line
<u>Eastbound</u>										
SLAUSON / ALCOA	99	19	80	19	3	16	7	3	4	108
SLAUSON / DOWNEY	71	10	61	35	4	31	12	2	10	108
Total EB	170	29	141	54	7	47	19	5	14	
<u>Westbound</u>										
SLAUSON / BOYLE	168	105	63	75	48	27	36	23	13	108
SLAUSON / ALCOA	128	103	25	29	23	6	7	6	1	108
Total WB	296	208	88	104	71	33	43	29	14	
Total	466	237	229	158	78	80	62	34	28	<u>Annual Activity</u> 129,710

Source: LA Metro data, July 2018

Metro Blue Line

Metro Blue Line LRT runs along Long Beach Boulevard about a mile west of the City boundary. Vernon is accessible to the Vernon and Slauson Stations via Metro bus lines running east-west through Vernon on Vernon Avenue (105, 611, 705) and Slauson Avenue (108). Current utilization of the Blue Line with connecting bus service to Vernon is suggested in Exhibit 4.11. The data cannot be conclusive; however, suggests that about 300 round trips per weekday to and from Vernon involve a Blue Line train and a connecting bus; including 200-225 transferring to a bus at Vernon Station, and 60–75 transferring at Slauson Station.

EXHIBIT 4.11: METRO BUS RIDERSHIP BETWEEN BLUE LINE LRT STATIONS AND VERNON

Vernon Station	Weekday Boardings	Weekday Alightings	Saturday Boardings	Saturday Alightings	Sunday Boardings	Sunday Alightings
Metro Blue Line LRT Ridership Activity at Vernon Station						
Vernon Station NB	1,134	1,206	669	779	728	816
Vernon Station SB	1,082	1,171	440	562	555	521
Total Blue Line	2,216	2,377	1,109	1,341	1,283	1,337
Metro Bus Boardings at Vernon Ave @ Long Beach Ave Eastbound - To Vernon						
105 Local	86	349	48	419	25	382
611 Circulator	98	24	31	21	23	28
705 Rapid	57	269	--	--	--	--
Total	241	642	79	440	48	410
Percent of Blue Line Alightings	10.1%		5.9%		3.6%	
Metro Bus Alightings at Vernon Ave @ Long Beach Ave Westbound - From Vernon						
105 Local	366	72	470	48	448	25
611 Circulator	22	81	18	38	30	29
705 Rapid	304	71	--	--	--	--
Total	692	224	488	86	478	54
Percent of Blue Line Boardings		10.1%		7.8%		4.2%
Slauson Station	Weekday Boardings	Weekday Alightings	Saturday Boardings	Saturday Alightings	Sunday Boardings	Sunday Alightings
Metro Blue Line LRT Ridership Activity at Slauson Station						
Slauson Station NB	1,046	1,026	517	488	459	487
Slauson Station SB	1,034	1,018	403	429	324	353
Total Blue Line	2,080	2,044	920	917	783	840
Metro Bus Boardings at Slauson Ave @ Long Beach Ave Eastbound - To Vernon						
108 Local EB	624	352	243	207	177	146
Percent of Blue Line Alightings	30.5%		26.5%		21.1%	
Metro Bus Alightings at Slauson Ave @ Holmes Ave Westbound - From Vernon						
108 Local WB	246	527	129	239	94	71
Percent of Blue Line Boardings		25.3%		26.0%		9.1%

Source: LA Metro data, April 2018

4.2 Neighboring Transit Services

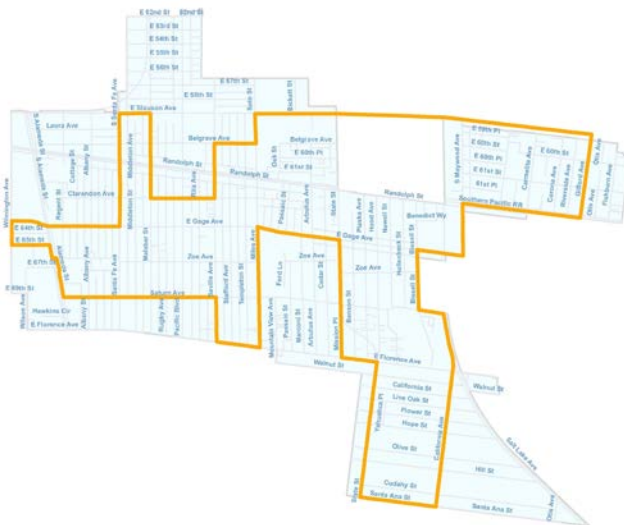
Complementing the transit network of bus and rail services provided by LA Metro are many municipal shuttle bus, dial-a-ride, demand-response, and fixed-route transit services. For illustrative purposes, the following profiles three transit programs operated by cities neighboring the City of Vernon, namely the cities of Huntington Park, Maywood and Commerce. Each are briefly described below.

Exhibit 4.12 profiles salient operating and financial data including measures of effectiveness for the Huntington Park, Maywood and Commerce transit services. All of these cities report that their services are funded using local funds which may include Proposition and municipal monies.

City of Huntington Park contracts for the operation of both a Dial-A-Ride Service and the HP Express (Huntington Park local transit bus).

Dial-A-Ride offers subsidized taxi service to residents sixty-five years of age and people with a disability. The program operates seven days a week, twenty-four hours a day, including holidays. The participants share of the trip cost is \$1, payable to the taxi driver. Each participant is entitled to a maximum of 30 trips per month. The taxicab service travels anywhere within the Huntington Park City boundaries, including transportation within a two-mile radius of the City's borders, as well as a select number of satellite points (medical facilities).

HP Express operates from 6:30 AM to 6:30 PM on weekdays and from 8:00 AM to 5:00 PM on Saturdays, on a fixed-route (as shown on right), fixed schedule (approximately every 25-minutes).



City of Maywood contracts for the operation both a Dial-A-Ride Service and the Maywood Express Shuttle Service (Maywood local transit bus).

Dial-a-Ride is available to Maywood residents 62 years and over or those with a physician certified disability. Eligible city residents may be picked up and transported within all incorporated areas of the City of Maywood. In addition, they may be picked up from or transported to an origin or destination within 10-miles of the City limits for medical appointments only between the hours of 9:00am to 3:00pm, Monday through Friday.

The Maywood Senior and Disabled Dial-a-Ride services operates Mondays - Fridays 7:00 am to 5:00 pm; Saturdays 10:00 am to 5:00 pm; and Sundays from 6:00 am to 3:00 pm.

Maywood Express Shuttle provides limited fixed-route service on a 35 to 40-minute schedule. Service operates Monday - Friday 7:00 am - 5:00 pm and Saturdays 9:00 am - 3:00 pm

City of Commerce (Municipal Buslines)

Dial-A-Ride para-transit service provides curb-to-curb service for qualified elderly or special needs customers. Dial-A-Ride riders may schedule a trip for any purpose within 12 miles of City Hall.

Municipal Buslines provides fixed-route, fixed scheduled service and consists of the following bus routes and commuter shuttle: Citadel Express Route - Monday through Sunday Services the City of Commerce / Downtown Los Angeles Area; Green, Red and Blue Routes – Monday through Saturday; Orange, Purple and Yellow Routes – Monday through Friday; Church and Shopper Routes – Sundays Only; and 26th Street Shuttle (Metrolink Train Station) – Monday through Friday. All transportation services are free of charge.



Exhibit 4.12: Salient Operating & Financial Characteristics – Cities of Huntington Park, Maywood and Commerce Transit Services

	City of Huntington Park				City of Maywood				City of Commerce			
Service Area Population	59,430				27,750				13,000			
Service Area (square miles)	3 sq. mi.				2 sq. mi.				11 sq. mi.			
	Dial-a-Ride (taxi)	HP Express (bus)	TOTAL		Demand Response	Maywood Express (bus)	TOTAL		Demand Response	Bus	TOTAL	
	Purchased (Contracted)				Purchased (Contracted)				Directly Operated			
Vehicles Operated - Max. Service (VOMS)	12	5	17		4	1	5		4	10	14	
Operating Expense	\$461,130	\$1,165,310	\$1,626,440		\$200,720	\$211,040	\$411,760		\$682,735	\$4,062,645	\$4,745,380	
Annual Trips	19,415	177,030	196,445		5,955	98,115	104,070		9,090	500,500	509,590	
Operating Cost per Trip	\$23.75	\$6.58	\$8.28		\$33.71	\$2.15	\$3.96		\$75.14	\$8.12	\$9.31	
Trips per Revenue Vehicle Hour	1.8	11.2	7.4		4	34.9	24.2		1.5	15.7	13.4	

5 SERVICE ALTERNATIVES

The City of Vernon's employee population and land use characteristics support the current Metro bus and rail transit service levels uniformly throughout the City. For purposes of this discussion, enhanced transit service is characterized by:

- High service frequency (e.g., 5-10 minutes) offering short wait times at bus stops;
- Direct routing resulting in shorter onboard travel times (e.g., 125% of auto travel time); and,
- Pervasive coverage supporting short walks to bus stops (e.g., less than ¼ mile) for area residents and employees.

Demographic Profile: The analysis of Vernon's demographic profile (presented in Chapter 2) revealed that a small portion of the City's population would traditionally be classified as transit dependent. The following key demographic characteristics were noted:

- An average median household income (\$37,500) that is lower than the county's average (\$57,864).
- Over half of households in the city (57 percent) own zero or one vehicles and may be more likely to seek other forms of transportation.
- A significantly large amount of the population (68 percent) drives alone to work, and a small percentage takes transit or utilizes other modes of transportation.

The results of this analysis indicate that although there is a potential market for supplemental transit or alternate mobility services within Vernon, a larger percentage of the population is more inclined to fall under the choice rider category rather than the transit dependent category. In order to tap into the choice rider market, consideration should be given to mobility solutions that go beyond the conventional city bus services and that appeal to the city's demographics.

An improvement in transit services in the city has the potential to make those who currently drive alone consider using transit as an alternative mode of transportation if the service is convenient and appealing. Since the city has so many industrial uses and employs a much larger number of people than the number of people that live in the city, it is also necessary to consider the modes of transportation being used for commuter trips to the city.

Community Survey Results: Results from the survey (detailed results presented in Chapter 3) indicated that although there is interest in improving transit services in the city, the private automobile, walking, biking, and rideshare services such as Uber or Lyft are the most predominant mode of transportation used within the city. Survey results also indicated mode choice was driven primarily by how convenient it is, how fast it is, and how safe it is. These same factors were also found to be some of the primary

reasons why existing transit services were not being used. Survey participants expressed existing transit services were not direct enough, did not get them to desired destinations, and took too long.

These results suggest that for a transit (or mobility) services to be effective in Vernon, it needs to be efficient, and direct, in transporting people where they need to go.

These results, coupled with the demographic analysis results, suggest that although there is a potential market for a shuttle service in Vernon, the service would need to be designed to attract choice riders.

Existing Transit Services: Although the Blue Line stations are beyond walking distance to most Vernon locations, the Vernon Avenue station is connected to the City by two Metro local lines and one Rapid; and the Slauson Avenue station by one local line. As presented in Chapter 4, Vernon is well served by public transit both geographically and temporally (coverage by time of day).

Vernon General Plan - Circulation and Infrastructure Element: As presented in this element of the City's General Plan:

Vernon is served by buses operated by the Los Angeles County Metropolitan Transit Authority (Metro). As an important center of employment, several Metro bus lines serve Vernon, providing an important alternative to personal automobiles as a means of commuting to and from work.

Buses are particularly important for Vernon for several reasons. First, they provide transportation for workers who may be low income and cannot readily afford an automobile or gasoline. Second, by reducing the number of cars on the road, they reduce traffic and conflicts between cars and heavy trucks. Third, bus service reduces the strain on employers to provide parking for their workers. Located west of the City of Vernon, the Metro's Blue Line light rail system also provides an important regional link for Vernon commuters. The Blue Line has a station at Vernon Avenue, approximately one-quarter mile west of the City boundary. From this station or adjacent stations at Washington Boulevard or Slauson Avenue, workers may walk to their workplaces or connect to one of several bus lines.

While bicycles represent an additional mode of travel, biking is not encouraged on Vernon's streets due to the heavy truck traffic and narrow configuration of many streets, which would present dangers to cyclists. The City of Vernon will cooperate with the Metropolitan Transportation Authority and other local agencies in their efforts to complete a bicycle path along the levee of the Los Angeles River connecting downtown Los Angeles with the waterfront in Long Beach.

5.1 Service Design and Delivery Options

This section focuses on alternative transportation services applicable to market niches in Vernon where there is a reasonable expectation that new or additional services can be productive and sustainable over time. This direction follows the assumption that a city-wide transit circulator route is not feasible for Vernon. Potential markets are observed:

- First mile-last mile transportation connections to the Vernon Blue Line station for residents, commuters and non-resident employees, and visitors; and
- Retail/commercial destinations both locally and neighboring cities.

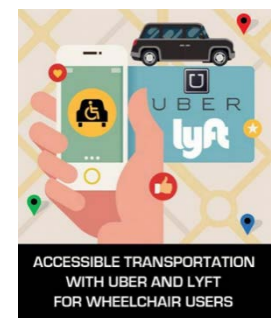
Numerous municipalities and public transit agencies are exploring ways to collaborate with microtransit service providers in ways that complement transit service and potentially reduce subsidy costs. Such collaborations generally involve four service types:

- Destination district shuttles, including downtown areas;
- “First mile-last mile” feeder connections between transit lines and employment sites;
- Coverage-oriented transit service in low-density corridors or remote neighborhoods; and
- ADA complementary paratransit service.

5.2 Microtransit: State of The Industry

Microtransit refers to mostly technology-oriented companies engaging in the provision of local passenger transportation services, including transportation network companies (TNC) and traditional taxi service providers with modern communications capabilities. Microtransit is significant because it represents the first indication of renewed interest from the private sector since the 1950s in providing local transit service. The microtransit industry is still emerging as most companies having adopted a microtransit business within the last decade; and most of the services they provide having been in operation for less than five years. The business environment is characterized by numerous start-ups with a significant number of failures as well as successful adjustments to a changing regulatory environment. Generally, the defining characteristics of microtransit service include:

- A customized vehicle fleet ranging from individually-owned personal vehicles to six-passenger electric carts; to 12-passenger vans; to 15-passenger small buses;

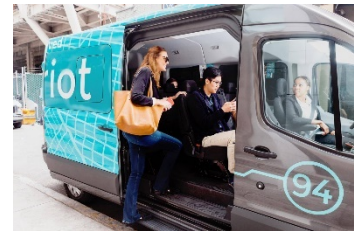


to full-size buses equipped with premium amenities such as Wi-Fi, USB outlets, larger and more comfortable seating.

- Convenient customer access using a mobile phone application to hail a ride or reserve a seat in advance.
- Higher fares that vary based on demand-supply conditions (*i.e.*, surge pricing), and can be paid using the mobile app.
- Use of crowd-sourcing and/or “big data” analysis to assess demand and form new routes. Microtransit providers adjust routes and stops in real time by aggregating demand to provide the most efficient possible service.

Private microtransit companies have cost and other advantages relative to public transit systems that make them better able to respond to specific market niches. For example, they are not obligated to meet the same civil rights, public involvement, fare discount and other requirements. Moreover, they can segment the market and target the specific demographic groups best suited to the profitability of their business model.

The examples contained in the following discussion of the state of the microtransit industry is presented to inform on the possibilities of alternate mobility types for potential application in Vernon. Such possibilities range from providing connectivity to existing Metro bus and rail services to providing direct origin/destination demand-response services within Vernon and/or within prescribed distances to adjacent cities.

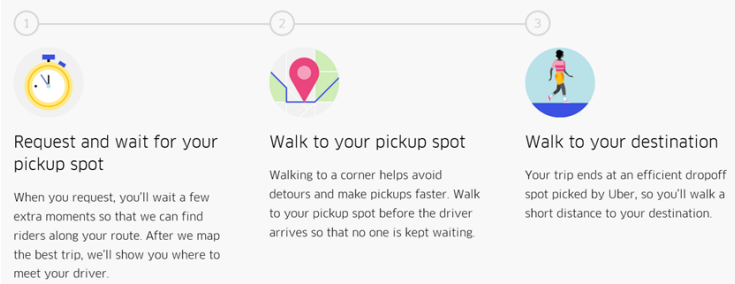


Among the most successful microtransit providers are on-demand ride hailing and flexible bus service offerings in high density urban corridors where conventional transit service is overcrowded or may not be designed for crosstown (*i.e.*, non-downtown) travel. These services target generally younger and higher income persons than commonly utilize conventional transit by charging higher fares for premium service and amenities.

In California, most microtransit operators are now regulated as transportation network companies (TNCs). These include the two largest ride hailing services operating in the US -- Uber and Lyft; and many smaller firms starting-up various forms of dynamic response bus services accessed by mobile phone application. Such services are growing rapidly because they meet market expectations for convenience of hailing a ride and paying the fare using popular current technologies.

- Uber Technologies Inc. formed in 2009 in San Francisco and operates in over 500 cities worldwide. It develops, markets and operates the Uber car transportation and

How to use Express POOL



food delivery mobile apps. Branded service variations include UberPOOL (discount carpooling), UberXL (large sedan), UberSUV, Lux (luxury car), and UberASSIST for persons with disabilities. Uber is actively pursuing partnerships with public entities including cities, counties and transit agencies to offer subsidized services. More recently Uber has deployed Express Pool in several communities throughout the nation. Express Pool provides for enhanced ride sharing and a reduced cost per trip.

Similarly, Uber has introduced UberWAV (Uber Wheelchair Accessible Vehicles) in a number of communities in the nation. UberWAV includes driver who are certified by a third party in safely driving and assisting people with disabilities.



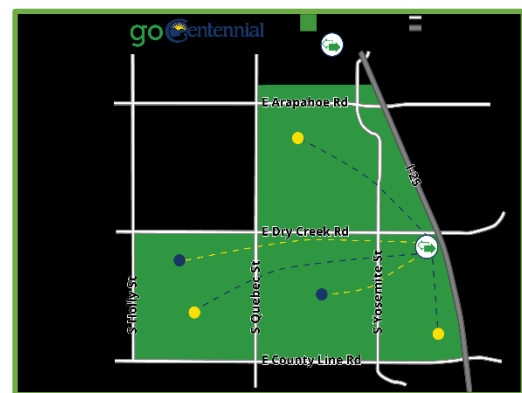
- Lyft Mobility Solutions formed in 2012 in San Francisco as a peer-to-peer ridesharing mobile app linking riders with drivers. Lyft has evolved into a hybrid between a taxi company and a ridesharing app to accommodate regulatory requirements in various cities. Currently, Lyft operates in over 85 California cities and 220 communities nationwide. The company offers four branded services: Lyft Line (shared ride); Plain Lyft (exclusive ride); and Lyft Plus (larger cars and SUVs those traveling with suitcases and boxes, or in groups larger than four; and Lyft Shuttle fixed route bus routes in Chicago and San Francisco charging fares based on time and distance. In San Francisco, LyftLine uses "hot spots" encourage passengers to congregate at select intersections in exchange for discounted fares. Lyft is actively pursuing partnerships with public entities including cities, counties and transit agencies to offer subsidized services.
- Chariot operated commuter bus routes in Austin and San Francisco using 14-seat vans. The routes are designed by crowd-sourcing to solicit bookings over the Internet. The routes were branded with distinctive names such as the Lamar Bullet, Market District Mover, Geary Galloper; Mission Possible, Pacific Rush and Great Height. While the company has since ceased operations in the United States, it is presented as an example of crowd-sourcing of mobility services.

- Downtowner, Inc. partners with cities and local business sponsors to provide localized shuttle services using six-passenger electric Gem Carts custom manufactured by Polaris Industries, and drivers who are trained as tour guides. Currently, Downtowner has operating contracts in five cities, including Manhattan Beach and Newport Beach in southern California. Others include Delray Beach FL, Aspen CO, and Downtown Tampa.
- eTuk USA formed in 2015 as a vehicle supplier and microtransit service provider. The Denver-based company manufactures and customized three-wheel electric vehicles for fleet and individual use, and partners with affiliates to create local eTuk urban mobility transportation services. The first local eTuk operation began in Downtown Denver in 2016.

5.2.1 Microtransit - Commuter Access

Current examples of subsidized microtransit services focusing on commuter access to commuter rail or light rail stations include Centennial CO and Altamonte Springs FL.

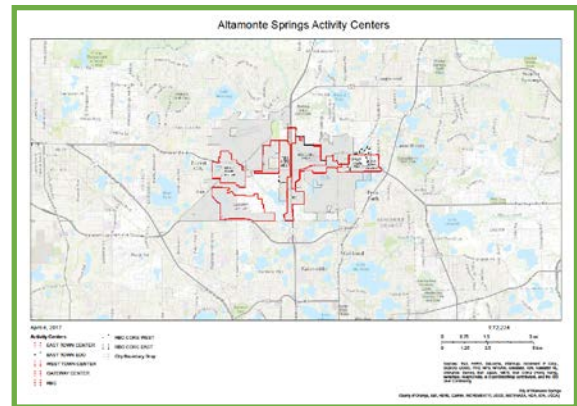
Go Centennial - The suburban Denver City of Centennial (population 107,000) contracts with Lyft to provide subsidized on-demand ride hailing service between residential areas of the City and RTD's Dry Creek light-rail station. *Go Centennial* began in August 2016 as a six-month pilot program to potentially replace pre-scheduled Call-a-Ride service operated by RTD. Fixed route transit is limited to one bus line running east-west through the City. The pilot program concluded in February 2017. Service was offered fare-free to registered customers on weekdays from 5:30 am until 7:00 pm. Service was accessed by customer request using either Lyft's mobile phone app or the *Go Denver* integrated regional scheduling and fare payment app. The City administered app-training workshops in libraries and recreation centers to help older residents and others become fully familiar with current technology.



The City of Centennial and the Denver South Transportation Management Association each committed \$200,000 to fund the *Go Centennial* pilot program as a public-private partnership between the City of Centennial, Denver South Transportation Management

Association (DSTMA)/Southeast Public Improvement Metropolitan District (SPIMD), Lyft, Via Mobility Services, and corporate sponsors.

Altamonte Springs FL - The suburban Orlando city of Altamonte Springs (population 43,000) contracts with Uber to offer subsidized on-demand transportation service. All travel within the city limits is eligible for subsidy. Subsidized service is obtained by customers using Uber's mobile phone app with a promo code that automatically deducts the subsidy from the customer fare. The City pays 20% of the cost of Uber travel within the city limits, and 25% of the cost of rides that begin or end at the SunRail commuter rail station. Service began in March 2016 as a one-year demonstration with a budget of \$500,000, partly from local businesses.



5.2.2 Microtransit – Local Mobility

In the following pages, ongoing examples of subsidized microtransit services focus on various local applications ranging from area-wide coverage to alternatives to marginal fixed route service; to commuter rail feeder services; to circulator services using small electric vehicles and mobile phone app ride hailing technology. These are intended to show the wide range of options available to the City of Vernon.

Go Dublin - Dublin CA - Livermore Amador Valley Transit Authority (LAVTA) is collaborating with Uber, Lyft and DeSoto Cabs to offer subsidized on-demand local transportation service in the City of Dublin. The “Go Dublin” program covers local trips that start and end within Dublin city limits, including the East Dublin and West Dublin BART stations. LAVTA pays 50% of the fare, up to \$5.00 per trip. Customers directly hail the service using the preferred provider's phone app and a promo code. The Go Dublin promotion is intended to increase transportation options in the Tri-Valley and make it easy to move between transportation network companies like Uber and Lyft and public transportation.

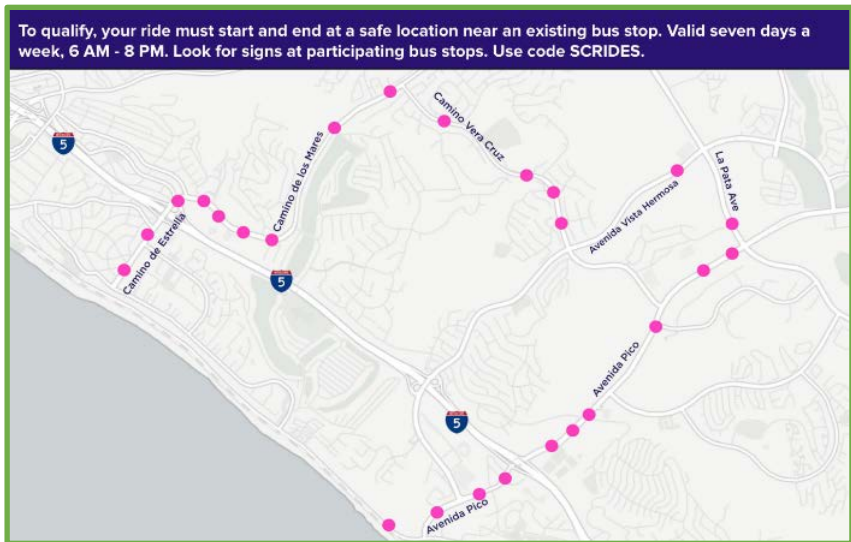


San Clemente CA Subsidized Lyft -

The City of San Clemente contracts with Lyft to provide subsidized on-demand ride hailing service in areas of the City formerly covered by OCTA Routes 191 and 193, which were discontinued due to low ridership. The service is intended

to replace the fixed routes and customers are requested to begin or end their trips at a former fixed route bus stop (see adjacent map).

Subsidized Lyft began in October 2016 under \$900,000 two-year agreement funded by OCTA. Service is available daily from 6:00 am until 8:00 pm. Fare subsidies are available to anyone traveling within San Clemente in areas covered by the discontinued bus routes. Customers directly hail service using Lyft's mobile phone app, which also allows electronic fare payment. The customer pays the first \$2.00 of the regular Lyft fare, and the City pays the remainder up to a maximum of \$11.00 (*i.e.*, up to \$9.00 subsidy). The customer is responsible for any amount above \$11.00.

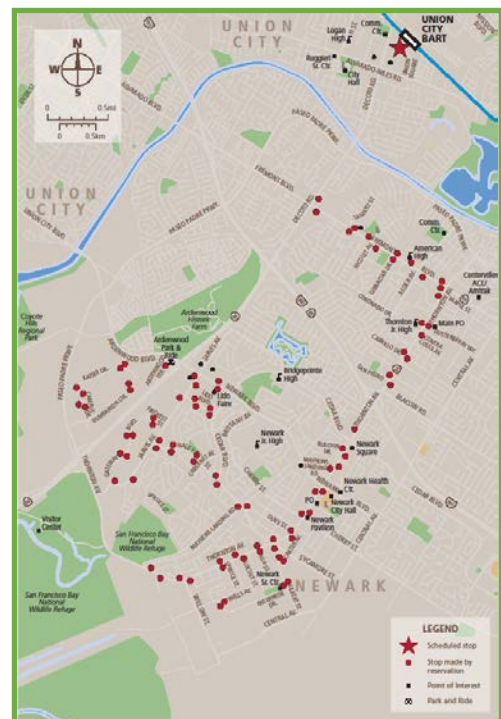


AC Flex - AC

Transit began a one-year demonstration of

on-demand flex route service in March 2017 in two suburban Oakland communities of Castro Valley and Newark, which previously were covered by discontinued fixed route 275. AC Flex is a pilot program developed as an alternative to marginal fixed route service in areas with lower transit demand.

Similar to San Clemente's subsidized Lyft service, AC Flex routing is structured around the former fixed route bus stops (see adjacent maps). Customers are requested to begin or end their trips at a designated bus stop. All trips must begin and end within the flex service area, which includes two BART rail stations



where customers may board without reservations at selected intervals: Union City BART every 30 minutes; and Castro Valley BART every 60 minutes.

AC Transit operates 12-passenger buses equipped with wheelchair access, fareboxes and Clipper Card readers. Service is accessed by customer request through an online account that links to a mobile phone number or e-mail address. Customers are advised to book trips at least 30 minutes prior to departure. Recurring trips may be reserved up to three months in advance. Service is available on weekdays from 6:00 am until 8:00 pm. Customers receive a text or e-mail notification 10 minutes prior to bus arrival. Fares are the same as for fixed route service. The adult cash fare is \$2.10 with half-fare discounts for youth ages 5-18, as well as customers with disabilities, and senior citizens 65 and older.



Pinellas County FL DirectConnect - The Pinellas Suncoast Transit Agency (PSTA) contracts with Uber, United Taxi, and Wheelchair Transport to provide subsidized on-demand access to the fixed route transit network in underserved areas. *Direct Connect* service is available daily from 6:00 am until 11:00 pm. The program began in February 2016.



Service is accessed by customer request using Uber's or United Taxi's mobile phone app, or by calling United Taxi directly. The PSTA service area is divided into eight zones (see adjacent map). *Direct Connect* allows residents to use Uber (in Pinellas Park) or United Taxi (in Pinellas Park and East Lake) to travel within a specific geographic zone to or from designated bus stops where transfers are available to regular PSTA fixed Trips must begin and end within a zone.

Initially, PSTA paid half the cost of a ride, up to \$3.00. Currently, the customer pays \$1.00 and PSTA pays up to the next \$5.00 of the fare. A fare receipt may be redeemed for a free day pass when transferring to the fixed-route system.

Fares on can be paid electronically via Uber or United Taxi mobile phone app. United Taxi also accepts cash and credit cards in the vehicle, and Wheelchair Transport accepts credit cards only.

Rosemont Entertainment Circulator

– PACE, suburban Chicago's transit system, operates frequent shuttle service between the CTA Blue Line subway station and nearby destinations in the Rosemont Entertainment District.

Route 811 operates every 10-15 minutes from 8:30 am until midnight



on weekdays; until 3:00 am on Saturdays; and from 10:00 am until 9:30 pm on Sundays. The service is fare-free.

Again, while this destination-based example serves an entertainment district, the model may be applied to major employment sites.

Downtowner Shuttle, Inc. - This microtransit service provider formed in 2012 to introduce new on-demand passenger service in Delray Beach FL. The service is available to fare-free to customers by direct hailing a ride using a mobile phone application with Android and i-Phone versions. The company uses GEM six-passenger electric vehicles manufactured by Polaris Industries in Minnesota. They resemble regular electric cars with windows, doors and air conditioning that make for a more comfortable experience. Gem Carts are equipped with two iPad screens on which riders can view videos and information about the city, businesses, events, and announcements.

Newport Beach Downtowner - began operating on the western portion of the Balboa Peninsula in 2015. The service area expanded eastward from the Newport Beach Pier in July 2016 to include the entire peninsula, as shown in the adjacent map. The service area is approximately four miles long and generally less than 0.5-mile wide.

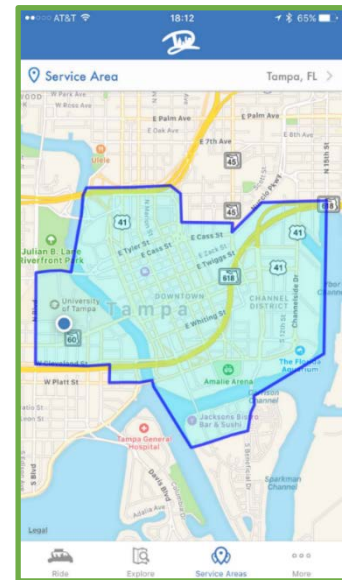


Manhattan Beach Downtowner - began operating a six-month service demonstration in February 2017 using six (6) Gem Cart six-passenger vehicles. The fare-free service is hailed directly by users with the Downtowner mobile app. Service is available daily from 11:00 am until 11:00 pm within in a wedge-shaped one square mile service area extending 1.8 miles north-south between El Porto and 1st Streets; and 0.4-mile to 0.9-mile east-west between the beachfront and Pacific Avenue.



The Manhattan Beach City Council approved the pilot program in June 2016, in response to growing concerns about congestion at busy beach-side parking areas. Many downtown businesses, along with the Downtown Manhattan Beach Business and Professional's Association, advocated for service during peak shopping and dining times. Advertising sponsorships for the initial fleet are sold out quickly.

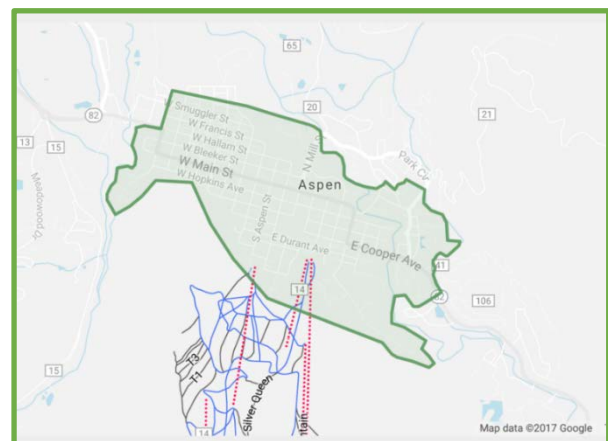
Tampa Downtowner - New microtransit service began operating in October 2016 with 12 six-passenger electric Gem Carts operating on demand within a 2.3-square mile service area in Downtown Tampa. Coverage extends about 1.5 miles north-south between I-75 and Harbour Island; and 1.5 miles east-west between North Avenue and the Ybor Channel. The service area includes the central business district, Tampa Convention Center, University of Tampa campus, Florida Aquarium, Amalie Arena, cruise ship terminals in the Channel District, and Harbour Island hotels and condominiums, remote parking lots and the Marion Transit Center. The vehicles are permitted on all streets and roads where the speed limit is below 35 mph.



The service is available to fare-free to customers by direct hailing a ride using a mobile phone application with Android and i-Phone versions. Tipping is permitted and Downtowner drivers are trained as Tampa tour guides enhance customers' travel experience. Service is available from 6:00 am to 11:00 pm on weekdays, and from 11:00 am to 11:00 pm on weekends. The pre-start up ridership estimate was 860 riders a day, or about 26,000 per month.

The service is provided by Downtowner Inc. through a sponsorship agreement with the Downtown Tampa Partnership, an organization of over 200 companies and individuals from the business and development community, including public, private and non-profit sector professionals, property owners and others interested in the future of downtown Tampa. The first-year operating budget is \$1.0 million, of which the City of Tampa is contributing about \$560,000 of Downtown and Channel District community development funds. The Florida Department of Transportation is contributing \$150,000 for three years. The business plan anticipates that the service will pay for itself less will pay for themselves through sponsorships and advertising

Aspen Downtowner – In cooperation with the City of Aspen, Downtowner and Smarking, a parking data management provider, are collaborating to implement a holistic travel demand management plan to address congestion in downtown. Downtowner service was introduced in 2016 and is available daily from 11:00 am to 11:00 pm in the area shown on the adjacent map. Coverage extends about 0.8 mile



north-south and 1.5 miles east-west across the Downtown grid from the Roaring Fork River to the base of Ajax Mountain.

Denver eTuk Shuttle - eTuk Denver operates seven electric rickshaws in the Lower Downtown (LoDo) and River North (RiNo) entertainment districts in Downtown Denver. The on-demand service is directly hailed with either a mobile phone application, or like a taxicab, and is fare-free. On first Fridays and every Saturday of the month, eTuk has designated stops in RiNo to allow visitors to explore the entire neighborhood without having to worry about parking multiple times. eTuk Denver also offers sightseeing and brewery tours.



eTuk USA manufactures and distributes small three-wheel electric vehicles known in Asia as a tuk-tuk or electric rickshaw. These vehicles have a cruising speed of 25 miles per hour and can operate for up to 50 to 80 miles between charges, depending on battery selection. Vehicles charge for eight hours on standard 110- to 220-volt systems and garner 60-mile ranges. The vehicle frames are imported from Thailand, and most other parts manufacturing and final assembly occur in Denver. Two passenger models are available: the eTuk Classic seats three passengers; and the eTuk Limo seats six passengers with two bench seats facing each other. The vehicles are also customized for mobile vending and delivery.

5.3 Vernon Service Delivery Options

5.3.1 OPTION A: Fixed-Route, Fixed-Schedule Shuttle Service

An option to potentially complement existing local transit services in Vernon would be for the City to support the implementation of a supplemental shuttle service providing service on a fixed-route and fixed-schedule. This option is in response to survey respondents who indicated that the type of desirable transportation improvements included:

- More frequent local bus service
- Ride-share local circulator shuttle service
- Better connections from Metro bus or rail to destinations in Vernon

While other complementary services may be feasible, a publicly sponsored traditional small bus transit would not generate the performance measures required and would not be sustainable.

For analysis purposes, the provision of a supplemental local shuttle service providing traditional fixed route, fixed scheduled small bus transit providing a one-seat ride to the Metro Blue Line station, was considered.

A hypothetical thirty-minute service for a five-mile alignment includes the following assumptions:

- One vehicle operating Monday to Friday, 6:00am – 8:00pm (14 hour span).
- Fully loaded cost (operating and capital) of \$80/hour¹.
- Approximately 1,820 annual revenue hours.
- Based on performance metrics of 6 and 10-trips per revenue hour, 84 to 140 daily passenger trips (respectively) or 10,920 and 18,200 annual trips, respectively, would need to be generated.
- Annual operating cost = \$145,600. This annual cost translates to \$8.00 to \$13.33 gross cost per trip (based on six and ten-trips per hour, respectively).

Advancing this type of option requires payment for transportation services on a fixed hourly rate, hence costs incurred regardless of ridership generated.

This option was not considered for possible implementation at this time primarily because there are not enough city residents or discretionary trips of (non-resident) employees to generate enough ridership to justify advancing a fixed-route service option. The City of Vernon has less than 40 residents per square mile compared to neighboring cities who have local shuttles where there are 14,000 to 20,000 population per square mile of their respective service areas.

Provided for illustrative purposes - recent Orange County experience with fixed-route community-based shuttle services:

The City of Westminster's Little Saigon Shuttle commenced operation on October 31, 2016 and was discontinued on May 1, 2017. The 6-month operation averaged less than two passengers per hour.

The City of La Habra was forced to cut one of its two shuttle routes as ridership fell below OCTA's ridership guidelines.

Further, the demographic analysis indicated that although there is a potential market for supplemental transit or alternate mobility services within Vernon, a larger percentage of the population is more inclined to fall under the choice rider category rather than the transit dependent category. In order to tap into the choice rider market, consideration should be given to mobility solutions that go beyond the conventional city bus services and that provide mobility on demand.

¹ Annual net costs are calculated based on a figure of \$80. per hour (reflecting fully loaded current market rates for contracted shuttle/microtransit services). The fully loaded rate includes the provision of a vehicle, maintenance, fuel, etc.

Results from the community survey (presented in Chapter 3) indicated that although there is interest in improving transit services in the city, the private automobile, walking, biking, and rideshare services such as Uber or Lyft are the most predominant mode of transportation used within the city. Survey results also indicated mode choice was driven primarily by how convenient it is, how fast it is, and how safe it is. These same factors were also found to be some of the primary reasons why existing transit services were not being used. Survey participants expressed existing transit services were not direct enough, did not get them to desired destinations, and took too long.

These results suggest that for a transit (or mobility) services to be effective in Vernon, it needs to be efficient, and direct, in transporting people where they need to go.

5.3.2 OPTION B: Microtransit Demand-Response Service

Vernon is served by a growing number of transportation network companies (TNCs), diversified taxi and private bus companies offering personal and group transportation options. These include Lyft and Uber ride-hailing services, as well as taxi companies, offering exclusive ride and shared ride services. At its option, the City could enter into partnerships with these or potentially other private companies to encourage an expansion of microtransit services. This approach avoids direct institutional ownership of the service by the City.

Various arrangements are possible, including direct and indirect subsidy of some or all local trips taken. Similarly, a range of microtransit service modes are possible, including:

- On-demand ride hailing (e-Hailing) of exclusive-ride and shared-ride service in sedans, SUVs or vans; or
- Flexibly scheduled electric carts and small buses.

Table 5.1 presents a summary of service design alternatives as well as key attributes of each alternative.

The results from this and the previously chapters form the foundation for the development of transit mobility solutions for the City of Vernon. The development of solutions has included the development of an evaluation framework (Section 5.4), ridership estimates, and financial analysis (presented in Section 6.1) in consideration of a Vernon microtransit service providing for shared-ride, demand-response (e-hailing) service.

A Vernon e-hailing program (personal mobility on demand or microtransit) may address a variety of operating parameters including flexibility in operating tiers that may reflect alternate days of week, hours of day, alternate service areas, and a range of subsidy levels. Further, the range of operating parameters may reflect alternate markets to be served including, for example: a Vernon community-wide e-hailing/e-Ride program; or a Vernon e-Ride Commuter Express providing connectivity with Metro's Blue Line.

Table 5.1: Service Design Alternatives

		Service Design Attributes				
Service Alternative		Service Description	Vehicle Types	<u>When</u> Can I Use It?	<u>How</u> Do I Use It?	How Much Might It <u>Cost</u> ?
	Personal Mobility on Demand	Low-capacity - individuals or small groups. On-demand (next vehicle available) +/- or advanced booked	sedans, minivans, taxis, transportation network companies (TNCs) - like Uber, Lyft	Flexible: commuter peak hrs., late night "owl" service, 24/7. Typically 15 to 30 minute response time.	Reservations required: app based +/- or phone call center	Typically subsidized taxi/TNC service. Fare may be \$1. or \$2.
	Scheduled Microtransit	Moderate capacity - fixed route, set schedule (shuttles, circulators) Like regular transit.	vans, shuttle buses	Flexible: span & frequency range from defined periods (commuter peaks) to fixed route operating hrs. Primarily as feeders. Typically would run every 30 to 60 minutes.	Walk-up service. No booking.	Typically - regular transit fare
	Flexible Microtransit	Demand Response / On Demand - Moderate capacity, dynamic itinerary.	vans, shuttle buses	Flexible: span & frequency range from defined periods (commuter peaks) to Metro operating hrs. Dynamic in response to demand. Typically 30 to 60 minute response time.	Reservations required: app based +/- or phone call center	Typically - regular transit fare
	Vehicle Sharing	Bike share, car share, and ride share services - expand reach of Metro fixed-route services	Bicycles, electric scooters, sedans	Flexible. Typically available 24/7.	Typically walk-up service. May be reservation based.	Typically - market rates.

5.4 Evaluation Framework and Analysis

This section presents a discussion of an evaluation framework and consideration of performance metrics. A preferred or recommended approach for the City to advance enhanced mobility for residents, commuters, non-resident employees and visitors, follows in Chapter 6.

5.4.1 Evaluation Framework

Service design options, presented herein, were considered within an evaluation framework that included: (a) select evaluation criteria; and (b) compliance with generally recognized industry performance measures.

5.4.2 Evaluation Criteria

The criteria used to provide a “high-level” assessment of the appropriateness of transit feasibility will incorporate major evaluation criteria that are traditionally used in transportation planning: effectiveness (or demand), economy (or cost) and efficiency (or cost-benefit). More specifically, include:

- Effectiveness in terms of the population served and in terms of the number of trips generated;
- Economy - the total cost of providing the service and consideration of factors such as: capital vs. operating costs, large capital outlays, and present-valued expenditures over the long-term;
- Efficiency - the cost per trip, per vehicle-hour, plus costs to both the user and to the funding partners;
- Civil rights implications - delivery of services for persons with disabilities and integration;
- Organizational issues such as operational flexibility, control and accountability, human and labor relations, and ease of implementation;
- Technical risk - if new or modified equipment is required;
- Political risk - the potential for changes in direction of local policies; and
- Financial risk - if large capital outlays are required.

Ancillary considerations include:

- Traffic congestion relief: Ability to attract new riders and any reduction in daily vehicle miles traveled resulting from this new ridership.
- The commitment of the City of Vernon to fund a pilot mobility service.
- Ability to attract other financial partners including entrepreneurial partnerships.

- Proximity to jobs and population centers: Discussion of the relationship between nearby employees and residents to increase access to Metro bus and rail services and/or other key trip attractors.
- Sustainability / sound long-term operating plan: Discussion of the operating plan, projected farebox recovery, and a qualitative assessment of the proposed funding sources.
- Ease of implementation - project readiness: The ability of a possible pilot project to be implemented within a reasonable timeframe such as within 12 months.

5.4.3 Consideration of Performance Measures

Suggested for consideration are the following performance metrics, (the former two, used as a design standard) for the development of a mobility/Vernon e-Ride pilot project.

These performance metrics were derived from industry experience with shared-ride and demand-response transit/mobility services in communities with similar trip densities as that of the employee population of Vernon.

- 6 passengers per hour within first 12 months
- 10 passengers per hour within first 24 months
- Customer satisfaction – 85% ongoing
- On time performance – 85% ongoing

6 A Way Forward

This chapter presents a preferred or recommended approach for the City of Vernon to advance enhanced mobility for residents, commuters, non-resident employees, and visitors. A preferred service concept for going forward is that of the deployment of a Vernon ride-share or e-hailing service. This service concept is discussed in Section 6.1.

Results from the community survey indicated that although there is interest in improving transit/mobility services in Vernon, the private automobile, walking, biking, and rideshare services such as Uber or Lyft are the most predominant mode of transportation used within the city. Survey results also indicated mode choice was driven primarily by how convenient it is, how fast it is, and how safe it is. These same factors were also found to be some of the primary reasons why existing Metro bus services were not being used. Survey participants expressed existing Metro bus services were not direct enough, did not get them to desired destinations, and took too long. These results suggest that for a transit service to be effective in Vernon, it needs to be efficient, direct, and safe in transporting people where they need to go.

Survey results, coupled with the demographic analysis results, suggest that although there is a potential market for a shuttle service in Vernon, the service would need to be designed to attract choice riders. Services should be direct, efficient, safe, and should focus on commuter services to the Blue Line station or social and recreational destinations in adjacent cities.

A preferred approach, as discussed herein is designed to address:

- ✓ **Input from the community** - Community Survey results: *Most Commonly Requested Transit Service Improvements* - top four most requested:
 - More frequent bus service
 - More direct or express service
 - Later night service
 - Fewer transfers required
- ✓ **Able to address multiple service types including:**
 - First/last mile feeder connections (including Blue Line station access);
 - Destination district service (both within Vernon and in adjacent cities) including major employers, hospitals, recreational sites, and commercial/retail corridors; and
 - Coverage-oriented transit/mobility in low-density corridors and neighborhoods.
- ✓ **Able to reduce single-occupancy vehicle travel, and hence the reduction of:**
 - Vehicle miles traveled (VMTs)

- Traffic congestion
- Greenhouse gas emissions and other air pollutants
- Energy consumption
- Demand for on-street parking

Based on the evaluation criteria previously presented in Section 5.4.2, the following table provides a commentary on each of the criteria presented:

EVALUTATION CRITERIA	COMMENTARY ON APPLICABILITY TO PREFERRED APPROACH
Effectiveness in terms of the population served and in terms of the number of trips generated	<p>Serves residents, employees, commuters and visitors.</p> <p>Ridership estimates presented in Tables 6.1 and 6.2, below.</p> <p>The provision of connectivity to public transit (bus and rail), hence increasing the use of public transport by the general population is one of the most important steps towards reducing global greenhouse gas emissions.</p>
Economy - the total cost of providing the service and consideration of factors such as: capital vs. operating costs, large capital outlays, and present-valued expenditures over the long-term	<p>Cost estimates presented in Table 6.1, below.</p> <p>Little financial risk: no capital investment and only pay for service consumed (operating costs).</p>
Efficiency - the cost per trip, per vehicle-hour, plus costs to both the user and to the funding partners	<p>Costs presented in Table 6.1, below.</p> <p>Cost per trip (pay for service consumed) more attractive than neighboring community's Dial-a-Ride or shuttle operations.</p>
Civil rights implications - delivery of services for persons with disabilities and integration	<p>Accessible to all providing for equitable access.</p>
Organizational issues such as operational flexibility, control and accountability, human and labor relations, and ease of implementation	<p>Operationally flexible – pay for service consumed and ability to modify service parameters to manage demand and influence travel behavior.</p>

EVALUTATION CRITERIA	COMMENTARY ON APPLICABILITY TO PREFERRED APPROACH
Technical risk - if new or modified equipment is required	None. Assumed leverage technology used by transit/mobility service provider (i.e., taxi or TNC).
Political risk - the potential for changes in direction of local policies	Discretion of City Council. Ability to modify service parameters.
Financial risk - if large capital outlays are required	No capital outlays required.

6.1 A Preferred Approach

The City of Vernon to advance a pilot of **Vernon e-Ride** service. **Vernon e-Ride** will be a directly subsidized microtransit/on-demand ride hailing (e-Hailing) of shared-ride service in sedans, SUVs or vans.

Vernon e-Ride – Services: It is recommended that two service types be advanced (as summarized in Table 6.1). A third service scenario has been presented for exploratory purposes by the city. For the two recommended service types, a maximum subsidy of \$9.00 has been set. The \$9.00 figure would translate to an approximate four-mile trip given prevailing ride-share/TNC rates.

This approach avoids direct institutional ownership of the service by the City and incurs costs only for services consumed.

1. **Vernon Community e-Hailing Program:** This program would provide trips to anybody in the community for trip origins and destinations within the City of Vernon. Service would be available to accommodate all discretionary and non-discretionary trips (no trip purpose restrictions), operating 7-days a week between the hours of 6:00am and 8:00pm. This community program will charge a \$2.00 fare with a maximum trip cost of \$9.00 (hence a subsidy of \$7.00 per trip).
2. **Commuter Express Pool:** Microtransit offers potential to address travel demand for first/last mile transportation to and from existing bus and rail services (stops and stations).

With the emerging alternate delivery models of the rideshare companies (i.e. *LyftLine*, *Uber Pool* and *Uber Express POOL*) promoting greater shared-rides, will result in additional cost savings.



While Metro provides significant transit coverage in Vernon, a supplemental demand-response service presents an opportunity to tap into the choice rider (and addresses identified transit/mobility improvements).

Commuter Express Pool fares will be \$1.00 with a maximum trip cost of \$9.00 (hence a subsidy of \$8.00 per trip). Trip origin or destination must be within the City of Vernon and to or from the Metro Blue Line station.

The specific hours and span of service for Commuter Express Pool may be finalized to reflect specific shifts of the local major employers. While operating Monday to Friday, initially, the hours of this service may operate reflect typical AM and PM peak hours of 6:00am to 9:00am and 4:00pm to 7:00pm.

3. **Destination e-Hailing:** While not part of the core strategies for going forward, this scenario is presented for discussion purposes. Destination e-Hailing would be contingent upon advancing entrepreneurial partnerships. Building on a city sponsored e-hailing service, the city has an opportunity to facilitate partnerships with large employers (employee shuttle/shared-ride service).

Vernon e-Ride would enable residents, non-resident employees, or visitors to e-hail eligible trips from their smartphones. For example, using the phone app of the participating transportation company (i.e., TNC), the rider can input “Vernon e-ride” in the payment section in order to receive the discounted rate. The cost for the rider would be \$1 or \$2 plus the additional fare for rides that exceed \$9.00.

Table 6.1 presents a summary of service characteristics and ridership estimates for the three **Vernon e-Ride** service types.

Salient operating characteristics of the first year of **Vernon e-Ride** service include:

- 36,900 - year one (total trips)
- 5,950 revenue hours (equivalent)
- 6.2 trips per hour
- \$273,300 annual deficit (subsidy)
- \$7.41 net cost per trip

Ridership estimates are based on input from the community survey results, consideration of peer/industry experiences, and professional judgment. Ridership estimates, as expressed in trips per hour have been calculated by estimates of the number of ‘minutes’ per trip, number of trips and presented in 60 minute segments. It is important to note that ridership, as expressed in trips per hour is only for those time periods (number of minutes) that a revenue passenger is being transported (and not for the total period of time that service is available). For example, six trips each taking 10 minutes from origin to destination would translate to 6 trips per hour for performance measurement calculation purposes. Ridership estimate assumptions and calculations are presented in Table 6.2.

TABLE 6.1: VERNON E-RIDE SERVICE TYPE SUMMARY

	Vernon e-Hailing Program	Commuter Express Pool	Destination e-Hailing (contingent upon entrepreneurial partnerships)
Area of Service	trip origin and destination within City	trip origin or destination – within the City and Metro's Blue Line station	trip origin and destination within City
Days of Operation	7-days/wk.	Mon. – Fri.	TBD
Hours of Operation	6:00am – 8:00pm	6:00am-9:00am 4:00pm – 7:00pm	TBD
Markets Served	Entire community (residents, employees & visitors) Promoted for special events	Commuters/Non-resident employees	TBD
Fare Paid (per 1-way trip)	\$2.00	\$1.00	TBD
Maximum Total Trip Cost	\$9.00	\$9.00	TBD
Operating Deficit (subsidy) Per Trip	\$7.00	\$8.00	TBD
Total Annual Operating Deficit (subsidy) (Year 1 Operation)	\$153,300	\$120,000	TBD
Annual Ridership Estimate Months 1 - 12	21,900	15,000	TBD
Annual Ridership Estimate Months 13-24	29,200	30,000	TBD
Average Trips per Hour Months 1 - 12	6.2	6.2	TBD
Average Trips per Hour Months 13-24	10	10	TBD

TABLE 6.2: VERNON E-RIDE RIDERSHIP ESTIMATE ASSUMPTIONS AND CALCULATIONS

	Vernon Community e-Hailing Program	Commuter Express Pool
Annual Ridership Estimate Months 1 - 12	<ul style="list-style-type: none"> • 30 people/day • 60 trips/day 21,900 annual trips	<ul style="list-style-type: none"> • 30 people/day • 60 trips/day 15,000 annual trips
Annual Ridership Estimate Months 13-24	<ul style="list-style-type: none"> • 40 people/day • 80 trips/day 29,200 annual trips	<ul style="list-style-type: none"> • 60 people/day • 120 trips/day 30,000 annual trips
Trips per Hour Months 1 - 12	<ul style="list-style-type: none"> • 10% ride-share at 7 min. /trip = 6 trips x 7 min. ($\div 60$) = .7 hrs. • 90% exclusive ride at 10 min./trip = 54 trips x 10 min. ($\div 60$) = 9 hrs. 6.2 trips/hour	<ul style="list-style-type: none"> • 10% ride-share at 7 min. /trip = 6 trips x 7 min. ($\div 60$) = .7 hrs. • 90% ride-share at 10 min./trip = 54 trips x 10 min. ($\div 60$) = 9 hrs. 6.2 trips/hour
Trips per Hour Months 13-24	<ul style="list-style-type: none"> • 50% ride-share at 5 min. /trip = 40 trips x 5 min. ($\div 60$) = 3.3 hrs. • 50% exclusive ride at 8 min./trip = 40 trips x 8 min. ($\div 60$) = 5.3 hrs. Average 10 trips/hour	<ul style="list-style-type: none"> • 50% ride-share at 5 min. /trip = 60 trips x 5 min. ($\div 60$) = 5.0 hrs. • 50% exclusive ride at 8 min./trip = 60 trips x 8 min. ($\div 60$) = 8.0 hrs. Average 10 trips/hour

6.2 Potential Funding Sources

The following presents potential funding sources for the City's consideration/further exploration in deploying city-wide shared mobility services.

Local Return Program: The Proposition A, Proposition C and Measure R and Measure M Local Return programs are four one-half cent sales tax measures approved by Los Angeles County voters to finance a countywide transit development program.

By ordinance, Metro is responsible for administering the programs and establishing guidelines. The Proposition A tax measure was approved in 1980, the Proposition C tax measure was approved in 1990, Measure R was approved in 2008 and Measure M was approved in 2016. Collection of the taxes began on July 1, 1982; April 1, 1991; July 1, 2009; and July 1, 2017, respectively, while each year, more than \$1 billion is generated in local transportation revenue.

As a condition of voter approval, 25 percent of the Proposition A tax revenues, 20 percent of the Proposition C tax revenues, 15 percent of Measure R and 17 percent of Measure M tax revenues are earmarked for the Local Return Programs to be used by cities and

the County of Los Angeles in developing and/or improving local public transit, paratransit and related transportation infrastructure.

http://media.metro.net/projects_studies/local_return/images/report_localreturn_2016-06.pdf

Low Carbon Transit Operations Program (LCTOP): LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862.

The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions.

<https://dot.ca.gov/programs/rail-and-mass-transportation/low-carbon-transit-operations-program-lctop>

Sustainable Transportation Equity Project (STEP): Includes implementation grants for transportation strategies that include Active Transportation, Fixed-Route Transit, and Shared Mobility. These strategies are meant to encourage mode shift from single-occupancy combustion vehicles, fill transportation gaps, and prioritize first/last mile connections.

https://ww3.arb.ca.gov/msprog/step/proposed-eligible-projects-list-v2.pdf?_ga=2.202874449.1130855256.1578078521-537328793.1426796155

6.3 Marketing and Communications Strategy

The following presents a menu of opportunities for the marketing of the Vernon *E-Ride* program:

1. **Brand and identity:** To create a successful Vernon e-Ride brand, it is important for the city to define its core values and what it wants to emphasize about the recommended mobility services, such as modernity/innovation, efficiency, speed, reliability, comfort, convenience, safety, etc.
2. **Internal communication:** Every city employee (and resident) may be thought of as a brand ambassador. They are the ones most often interacting with potential customers or riders, and thus are literally the public face of the brand.
3. **Rider education (and familiarity):** Rider education is important, especially when introducing new systems or programs such as the Vernon e-Ride program. Many customers are deterred by unfamiliarity, particularly discretionary riders who have

the option to drive. Mailers to employers and residents, trial periods, and local news segments can all disseminate information about Vernon's e-Ride program.

4. **Marketing campaigns:** Marketing campaigns can help attract riders, and also build political and public support. Bilingual brochures or fact sheets distributed to each household and employer may be used to promote the service.
5. **Public relations and external communications:** External communications are important for the city, since it will enable the city to "control the narrative". Addressing problems proactively, rather than hiding them, and developing good relationships with the media can help steer the press coverage the city may get with the deployment of the e-Ride program.
6. **User feedback systems:** There should be a feedback channel to allow riders to feel their opinions are valued. Comment cards, surveys, or social media can all allow for both positive and negative feedback, which the city may then incorporate into its monitoring and evaluation of e-Ride services.
7. **Online engagement:** People now most often rely on the Internet for information that they need. There are many comprehensive online strategies, many of which can be implemented at low-cost: a well-designed and useful link on the city's homepage/website, a social media presence, open data, and mobile applications. Social media tools such as Facebook and Twitter can be powerful external communication tools, since their speed and popularity can introduce the mobility service to potential customers. Opening data to third party developers can result in extremely useful mobile applications, interactive maps, and trip planners; many cities now use general transit feed specification (GTFS) which integrates transit information with Google maps.

Appendix A: Community Survey Instrument

TRANSIT SERVICE STUDY

In a continued effort to best meet the transportation and mobility needs of the residents, employees, and visitors to our City, we are studying the feasibility of a local shuttle or other mobility service in our City. We want to know your thoughts on current transit services, areas for improvement and other transportation concepts that may be important to you and our community. This study is being sponsored by the Southern California Association of Governments' (SCAG) Sustainability Planning Grant Program.

What you have to say is important in helping to make improvements and plan for the future.

Thank you for your participation.

In this section we want to know your opinion about transportation issues and opportunities.

1. What, in your opinion, are the *most important transportation issues* for the City? (please check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Freeway congestion
<input type="checkbox"/> Street congestion
<input type="checkbox"/> Lack of safe places to bike/difficulty biking; Bicycle facility improvements
<input type="checkbox"/> Other (please specify) _____ | <input type="checkbox"/> Inadequate transit service
<input type="checkbox"/> Street maintenance
<input type="checkbox"/> Lack of safe places to walk/difficulty walking; Pedestrian access/facility improvements |
|---|--|

2. How important is *public transit* in meeting your or members of your household transportation needs? (please check one)

Very Important	Somewhat Important	Not Important	Unsure
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. In your opinion, which *types of public transit improvements* should be considered in meeting future transportation needs? (please check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> None
<input type="checkbox"/> More freeway express bus service
<input type="checkbox"/> More frequent Metro Blue Line service
<input type="checkbox"/> More frequent local bus service
<input type="checkbox"/> Better connections from Metro bus or rail to destinations in Vernon
<input type="checkbox"/> Park N' Ride lots with shuttle service to Metro bus or rail (such as Blue Line)
<input type="checkbox"/> More direct local bus service to specific locations such as: (specify) _____
<input type="checkbox"/> Ride-share local circulator shuttle service | <input type="checkbox"/> Personal mobility on demand services such as subsidized taxis, Uber, Lyft or on-demand microtransit
<input type="checkbox"/> Bus Rapid Transit
<input type="checkbox"/> Bus lanes and street improvements to give buses priority
<input type="checkbox"/> High speed bus service to LAX or other airports
<input type="checkbox"/> Other (specify) _____ |
|---|---|

In this section we want to know about your or any member of your household use of transit.

4. Have you or any member of your household used any of the following transit services in the past: (please check all that apply)

	In the past:	Week?	30 Days?	6 Months?	Year?
a. Metro bus service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Metro rail/Blue Line	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Metrolink	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Access Services ADA Paratransit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Other: please specify:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>					

5. What means of transportation do you or other members of your household use in a typical week and for what purpose? Please check all that apply.

	Work	Social / Recreational	Shopping	Doctor / Medical	Education	Other
a. Car / SUV / van / motorcycle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Metro bus or rail service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Metrolink	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Bicycle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Walk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. LA Access Services ADA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Amtrak	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Taxi or Ride-Share Service (i.e., Uber/Lyft)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>						

6. The decision to use the primary mode of transportation that you or other members of your household is because: (Please check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> It is the most convenient | <input type="checkbox"/> I am concerned about traffic congestion |
| <input type="checkbox"/> It is the most affordable | <input type="checkbox"/> I am concerned about air pollution/smog |
| <input type="checkbox"/> It is the quickest | <input type="checkbox"/> I enjoy the exercise walking to/from stops |
| <input type="checkbox"/> I feel safe and secure | <input type="checkbox"/> I need a vehicle for business or for errands |
| <input type="checkbox"/> Other (please state) _____ | |

7. About your views on transit and suggestions for improvement:

7.a) If you or members of your household do NOT use Metro bus or rail service, why not? (Please check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> I wouldn't take the bus under any circumstance | <input type="checkbox"/> I would not feel safe and secure on public transit or waiting for a bus |
| <input type="checkbox"/> Infrequent service | <input type="checkbox"/> I don't know what bus or train to take |
| <input type="checkbox"/> It doesn't go close enough to where I travel to and from | <input type="checkbox"/> Transit routes aren't direct enough |
| <input type="checkbox"/> I have difficulty getting to and from a bus stop or station | <input type="checkbox"/> Other (please state) _____ |
| <input type="checkbox"/> It is too expensive | _____ |
| <input type="checkbox"/> It takes too long to travel on the bus | |
| <input type="checkbox"/> Buses are too crowded | |

7.b) What type of transit service improvements would you or members of your household like to see? (please check all that apply)

- ☐ More direct or express service
- ☐ WIFI/wireless Internet access on the bus
- ☐ A direct shuttle service to the Metro Blue Line Station
- ☐ A shuttle or ride-share service that I phone in advance or request through a Smartphone app to pick me up
- ☐ More frequent bus service
- ☐ Later night service
- ☐ Earlier morning service
- ☐ Fewer transfers required
- ☐ More shelters or benches at bus stops
- ☐ Improved bus service to (specific location) _____
- ☐ Better connections to the Metro Blue Line station
- ☐ Other (please state) _____

In this section we want to know about your thoughts on *a local shuttle or circulator bus service or ride-share service in our City.*

A local shuttle or circulator bus service or ride-share service is a mode of transport which falls between taxicabs and buses. Vehicles are typically smaller than buses and may take passengers on either a fixed or semi-fixed route with more flexible timetables or may be pre-booked and scheduled to serve multiple passengers at the same time. They may stop anywhere to pick up or drop off passengers.

8. How likely would you or members of your household use a local shuttle/circulator or ride-share transportation/mobility service?

**Very
Likely**
☐

**Somewhat
Likely**
☐

**Slightly
Likely**
☐

**Not At All
Likely**
☐

In this section we want to know about you and your household.

(All information will be kept strictly confidential.)

9. How many people live in your household? ☐☐

10. How many licensed drivers are there in your household? ☐☐

11. How many cars / SUVs / vans / motorcycles are there in your household? ☐☐

12. Which of the following income categories best matches your annual household income?

- ☐ Prefer not to answer ☐ Under \$20,000 ☐ \$20-\$50,000 ☐ \$51-\$75,000
☐ \$76 - \$100,000 ☐ \$101-\$150,000 ☐ over \$150,000

13. Which of the following age categories matches your age?

- ☐ Prefer not to answer ☐ Under 18 ☐ 19-24 ☐ 25-34 ☐ 35-44
☐ 45-54 ☐ 55-64 ☐ 65-74 ☐ 75 or over

Thank you for your time.

Any additional comments?

PLEASE RETURN THIS SURVEY IN THE PROVIDED POSTAGE PAID ENVELOPE.



TRANSIT SERVICE STUDY



March 2020

Study Objectives

- ✓ **Develop community based local transit/mobility services**
 - Complement regional transit services
 - Meet needs in areas not adequately serviced by regional transit
 - Connectivity to transit (first & last mile)

- ✓ **Meet local needs and contribute to implementing *SCAG's Regional Transportation Plan/Sustainable Communities Strategy*, reducing greenhouse gas (GHG) emissions, and providing a range of local and regional benefits.**



Approach – Key Considerations

Problem identification – what is working and what is not?

What are the City's unmet mobility needs?

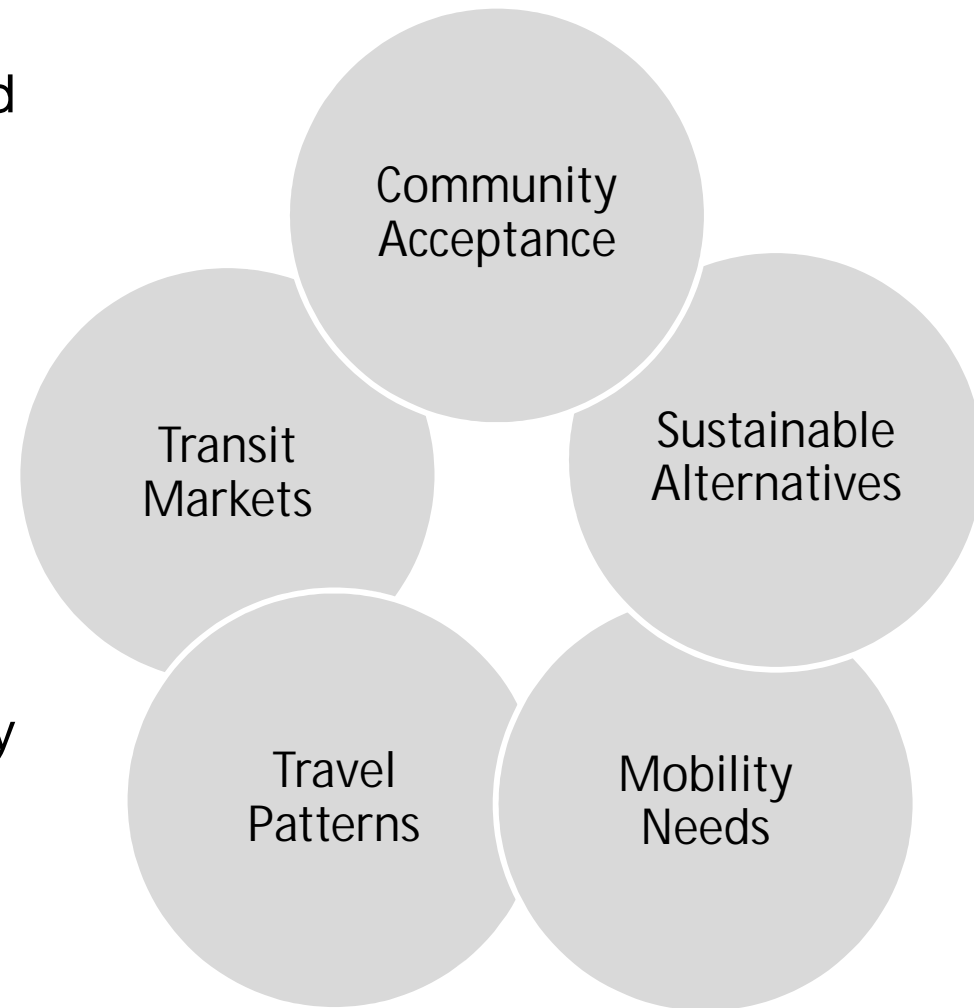
What are the key local and regional origins & destinations? Job access? Shopping/Retail? Metro bus or rail services – Blue Line?

What are the critical markets in the study area? Employees? Youth? Seniors? Commuters?

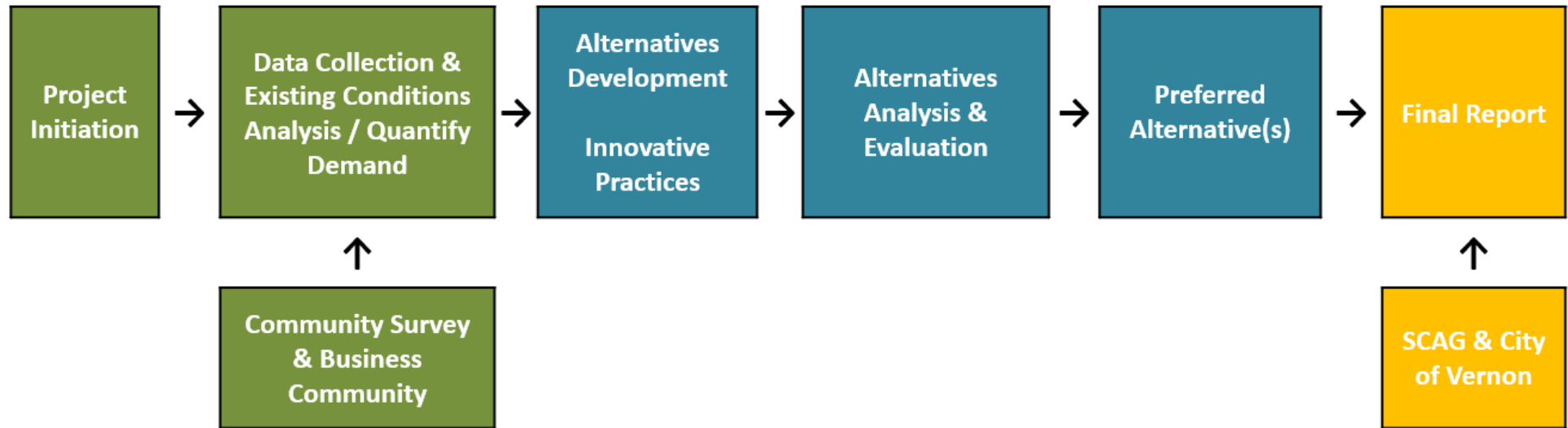
What kind of service is justified for the study area? Connectivity to Metro bus & rail services? Future service requirements?

Opportunity for new (& emerging) mobility options?

What does the community want?



Workflow



City of Vernon Transit Service Study

Service Alternative	Service Description	Vehicle Types	Service Design Attributes			What Service Alternative Might You Use & For What Purpose?			
			When Can I Use It?	How Do I Use It?	How Much Might It Cost?	Work Trip	Social / Recreational / Shopping	School / Education	Other?
Personal Mobility on Demand	Low-capacity - individuals or small groups. On-demand (real-time) available - via app or phone call.	Sedans, minivans, vans, transportation network companies (TNCs) - like Uber, Lyft	Flexible: commuter peak hrs, late night "on" service, 24/7. Typically 15 to 30 minute response time.	Reservations required: app-based - via phone call center.	Typically subsidized fare/TNC service. Fare may be \$1. or \$2.				
Scheduled Microtransit	Moderate capacity - fixed route, set schedule (routes, circulations) like regular transit.	vans, shuttle buses	Flexible: open & frequency range from defined periods (commuter peak) to fixed route operating hrs. Primarily as sedans. Typically would run every 30 to 60 minutes.	Walk-up service. No booking.	Typically - regular transit fare				
Flexible Microtransit	Demand Response / On Demand - Moderate capacity, dynamic itinerary.	vans, shuttle buses	Flexible: open & frequency range from defined periods (commuter peak) to Metro operating hrs. Dynamic in response to demand. Typically 30 to 60 minute response time.	Reservations required: app-based - via phone call center.	Typically - regular transit fare				
Vehicle Sharing	Bike share, car share, and ride share services - expand reach of Metro fixed-route services	Bicycles, electric scooters, sedans	Flexible. Typically available 24/7.	Typically walk-up service. May be reservation based.	Typically - market rates.				

REASONS FOR NOT USING TRANSIT

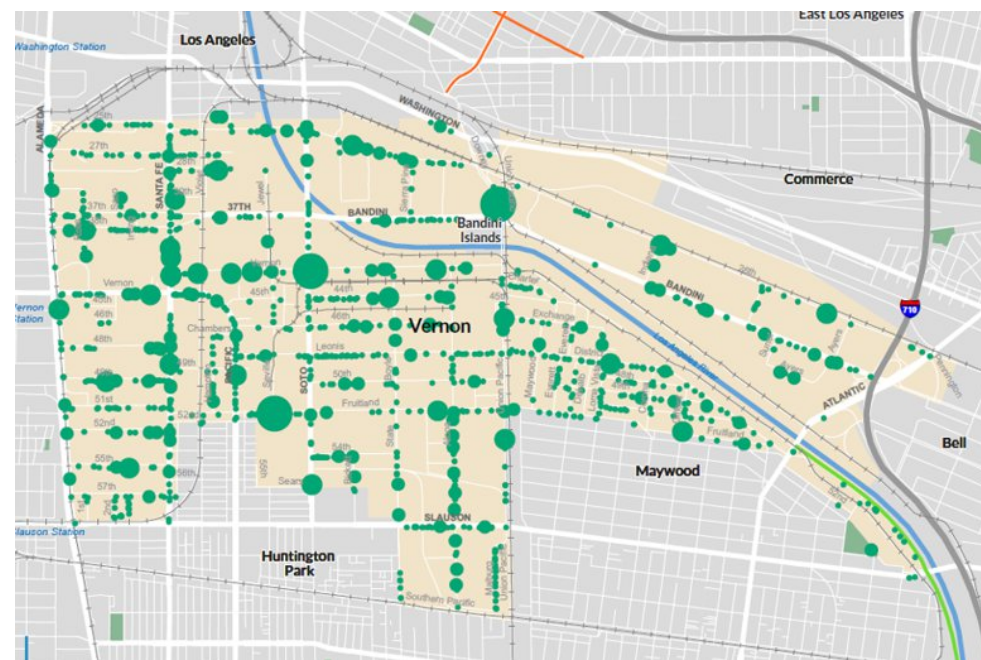
- ✓ It takes too long to travel by bus
- ✓ It doesn't go close enough to where I want to go
- ✓ Infrequent service
- ✓ Bus routes aren't direct enough

MOST COMMONLY REQUESTED TRANSIT / MOBILITY IMPROVEMENTS

- ✓ Mobile app for real time information
- ✓ On-demand ride hailing service (e-hailing)
- ✓ Extended weekend service
- ✓ More direct (less transfers) and frequent bus service

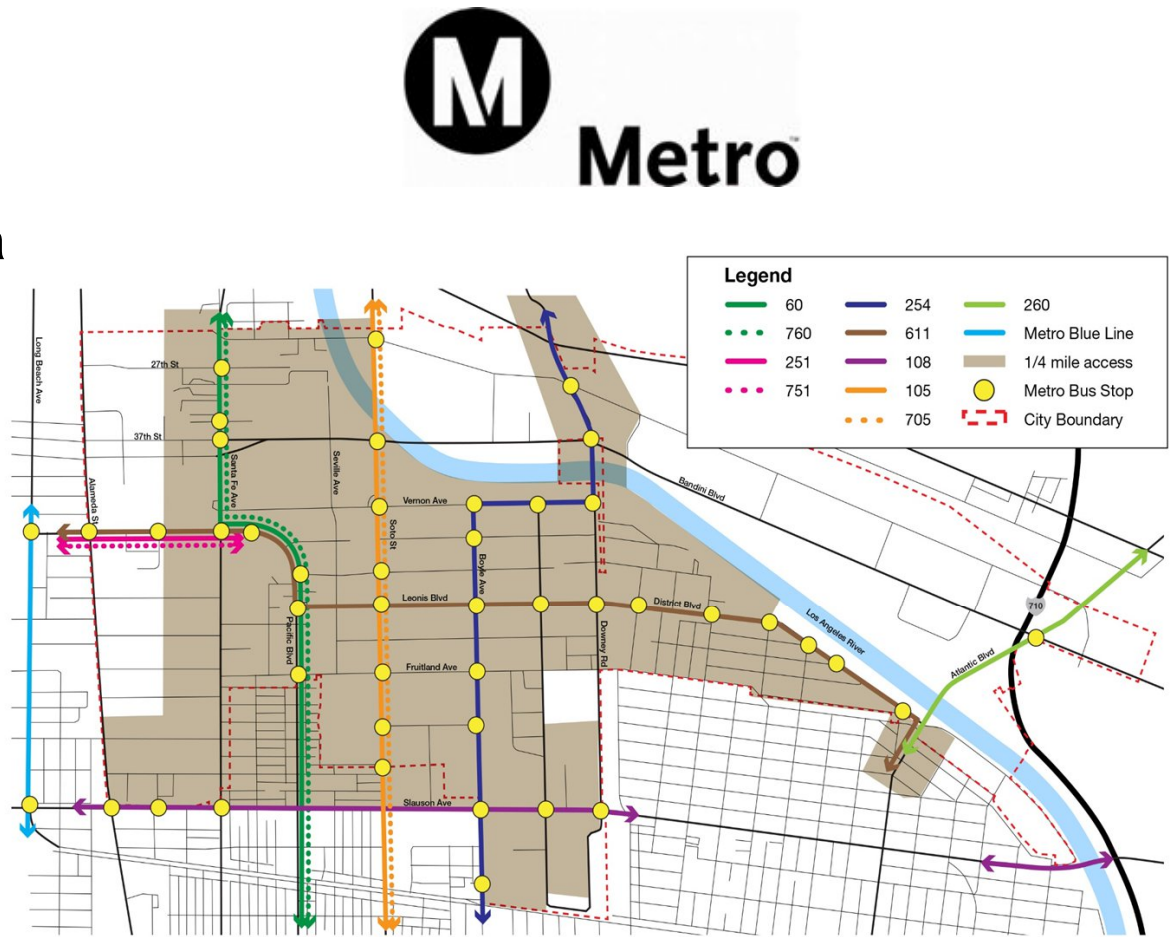
What We Heard – *Business Community*

- None identified transportation as a barrier to hiring or retaining employees.
- Believed the current public transit network is adequate.
- Limited appeal of alternate transportation/mobility solution
- No interest in active transportation solutions such as bike-share program.
- All provide adequate on-site parking. Marginal problem at shift-change time.
- All identified traffic congestion (including delays at railway crossings) as problematic.




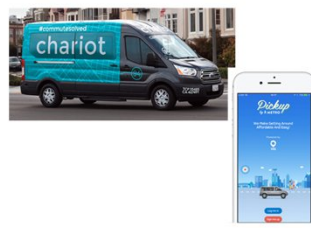


Existing Conditions

- Pervasive Metro bus network coverage with seven local lines and three Metro Rapid lines forming a grid
- Metro Blue Line trains - one mile west of the municipal boundary, with stations at Washington Avenue, Vernon Avenue and Slauson Avenue
 - Vernon Avenue station is connected by two Metro local lines and one Rapid
 - Slauson Avenue station by one local line.



Shaded areas indicate proximity (i.e., within ¼-mile) to the nearest bus stop.

Evolving Transportation Landscape

		Service Design Attributes				
Service Alternative		Service Description	Vehicle Types	<u>When</u> Can I Use It?	<u>How</u> Do I Use It?	How Much Might It <u>Cost</u> ?
	Personal Mobility on Demand	Low-capacity - individuals or small groups. On-demand (next vehicle available) +/- or advanced booked	sedans, minivans, taxis, transportation network companies (TNCs) - like Uber, Lyft	Flexible: commuter peak hrs., late night "owl" service, 24/7. Typically 15 to 30 minute response time.	Reservations required: app based +/-or phone call center	Typically subsidized taxi/TNC service. Fare may be \$1. or \$2.
	Scheduled Microtransit	Moderate capacity - fixed route, set schedule (shuttles, circulators) Like regular transit.	vans, shuttle buses	Flexible: span & frequency range from defined periods (commuter peaks) to fixed route operating hrs. Primarily as feeders. Typically would run every 30 to 60 minutes.	Walk-up service. No booking.	Typically - regular transit fare
	Flexible Microtransit	Demand Response / On Demand - Moderate capacity, dynamic itinerary.	vans, shuttle buses	Flexible: span & frequency range from defined periods (commuter peaks) to Metro operating hrs. Dynamic in response to demand. Typically 30 to 60 minute response time.	Reservations required: app based +/-or phone call center	Typically - regular transit fare
	Vehicle Sharing	Bike share, car share, and ride share services - expand reach of Metro fixed-route services	Bicycles, electric scooters, sedans	Flexible. Typically available 24/7.	Typically walk-up service. May be reservation based.	Typically - market rates.

A Preferred Approach - Designed to Address:

- ✓ **Input from the community**
 - More frequent bus/mobility service
 - More direct or express service
 - Later night service
 - Fewer transfers required
- ✓ **Able to address multiple service types including:**
 - First/last mile feeder connections (including Blue Line station access);
 - Destination district service (both within Vernon and in adjacent cities)
 - Coverage-oriented transit/mobility in low-density corridors and neighborhoods
- ✓ **Able to reduce single-occupancy vehicle travel, and hence the reduction of:**
 - Vehicle miles traveled (VMTs)
 - Traffic congestion
 - Greenhouse gas emissions and other air pollutants
 - Energy consumption
 - Demand for on-street parking

A Preferred Approach

To advance a pilot of ***Vernon e-Ride*** service

Directly subsidized microtransit/on-demand ride hailing (e-Hailing) of shared-ride service in sedans, SUVs or vans.

Vernon Community e-Hailing Program:

- Any trip origins and destinations within the City.
- Accommodate all discretionary and non-discretionary trips
- 7-days a week between the hours of 6:00am and 8:00pm



Commuter Express Pool:

- First/last mile connectivity to and from existing bus and rail services (stops and stations).

Destination e-Hailing: (not part of initial strategy)

- Entrepreneurial partnerships with employers (employee shuttle/shared-ride service).

- ✓ Avoids direct institutional ownership of the service by the City
- ✓ Incurs costs only for services consumed

Vernon *E-ride* Service Type Summary

	Vernon e-Hailing Program	Commuter Express Pool	Destination e-Hailing (contingent upon entrepreneurial partnerships)
Area of Service	trip origin and destination within City	trip origin or destination – within the City and Metro's Blue Line station	trip origin and destination within City
Days of Operation	7-days/wk.	Mon. – Fri.	TBD
Hours of Operation	6:00am – 8:00pm	6:00am-9:00am 4:00pm – 7:00pm	TBD
Markets Served	Entire community (residents, employees & visitors) Promoted for special events	Commuters/Non-resident employees	TBD
Fare Paid (per 1-way trip)	\$2.00	\$1.00	TBD
Maximum Total Trip Cost	\$9.00	\$9.00	TBD
Operating Deficit (subsidy) Per Trip	\$7.00	\$8.00	TBD
Total Annual Operating Deficit (subsidy) (Year 1 Operation)	\$153,300	\$120,000	TBD
Annual Ridership Estimate Months 1 - 12	21,900	15,000	TBD
Annual Ridership Estimate Months 13-24	29,200	30,000	TBD
Average Trips per Hour Months 1 - 12	6.2	6.2	TBD
Average Trips per Hour Months 13-24	10	10	TBD

Potential Funding Sources

Local Return Program: The Proposition A, Proposition C and Measure R and Measure M. Metro is responsible for administering and establishing guidelines. To be used in developing and/or improving local public transit, paratransit and related transportation infrastructure.

http://media.metro.net/projects_studies/local_return/images/report_localreturn_2016-06.pdf

Low Carbon Transit Operations Program (LCTOP): Provides operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities.

<https://dot.ca.gov/programs/rail-and-mass-transportation/low-carbon-transit-operations-program-lctop>

Sustainable Transportation Equity Project (STEP): Includes implementation grants for transportation strategies that include Active Transportation, Fixed-Route Transit, and Shared Mobility. These strategies are meant to encourage mode shift from single-occupancy combustion vehicles, fill transportation gaps, and prioritize first/last mile connections.

https://ww3.arb.ca.gov/msprog/step/proposed-eligible-projects-list-v2.pdf?_ga=2.202874449.1130855256.1578078521-537328793.1426796155



Thank You

TRANSIT SERVICE STUDY



March 2020

City Council Agenda Item Report

Agenda Item No. COV-88-2020
Submitted by: Diana Figueroa
Submitting Department: City Administration
Meeting Date: March 17, 2020

SUBJECT

Grantee Certificates for Fiscal Year (FY) 2019/2020 Docket II Grants Awarded by Vernon CommUNITY Fund Grant Committee

Recommendation:

- A. Present Certificates to FY 2019/2020 Docket II Grant Recipients; and
- B. Receive and file the report, as it is being provided for informational purposes only pursuant to Section 2.167(e) of the Vernon Municipal Code.

Background:

On February 19, 2020, the Vernon CommUNITY Fund Grant Committee (Grant Committee) held its second grant award meeting for the 2019/2020 Fiscal Year. There were three (3) Direct Service Grant applicants included on the second docket (listed below) and all three (3) were approved by the Grant Committee at the terms recommended:

1) Applicant: Boyle Heights Youth Football and Cheer Program
Original Amount Requested: \$20,000
Amount Recommended: \$14,400
Proposed Term: 1 year

2) Applicant: LA Family Housing*
Original Amount Requested: \$75,000
Amount Recommended: \$45,000
Proposed Term: 1 year
*Returning Grantee

3) Applicant: Libros Schmibros*
Original Amount Requested: \$35,000
Amount Recommended: \$15,000
Proposed Term: 1 year
*Returning Grantee

Section 2.167(e) of the Vernon Municipal Code requires the Grant Committee Executive Director (City Administrator) provide the City Council a report of the grant related actions taken by the Grant Committee within 30 days of any regular meeting and within 15 days of any special meeting at which grants are awarded.

Fiscal Impact:

The Fiscal Year 2019/2020 Docket II total recommended grant award amount of \$74,400 is included in the 2019/2020 City Budget, is within the recommended per meeting allocation, and is also within the fiscal year allocation of \$244,125.

Attachments:

City Council Agenda Item Report

Agenda Item No. COV-98-2020
Submitted by: Sandra Dolson
Submitting Department: City Clerk
Meeting Date: March 17, 2020

SUBJECT

Approval of Minutes

Recommendation:

Approve the March 3, 2020 Regular and March 3, 2020 Special City Council meeting minutes.

Background:

Staff has prepared draft minutes and hereby submits the minutes for approval.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [2020-03-03 City Council Minutes](#)
2. [2020-03-03 City Council Minutes \(Special\)](#)

**MINUTES
VERNON CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 3, 2020
COUNCIL CHAMBER, 4305 SANTA FE AVENUE**

CALL TO ORDER

Mayor Ybarra called the meeting to order at 9:00 a.m.

FLAG SALUTE

Mayor Pro Tem Lopez led the Flag Salute.

ROLL CALL

PRESENT: Melissa Ybarra, Mayor
 Leticia Lopez, Mayor Pro Tem
 William Davis, Council Member
 Carol Menke, Council Member
 Diana Gonzales, Council Member

STAFF PRESENT:

Carlos Fandino, City Administrator
Hema Patel, City Attorney
Lisa Pope, City Clerk
Scott Williams, Finance Director
Jim Enriquez, Interim Fire Chief
Fredrick Agyin, Director of Health and Environmental Control
Michael Earl, Human Resources Director
Anthony Miranda, Police Chief
Abraham Alemu, Public Utilities General Manager
Dan Wall, Public Works Director
Veronica Petrosyan, Environmental Health Program Administrator
Lily Hernandez, Executive Assistant to the City Administrator

CHANGES TO THE AGENDA

City Clerk Pope recommended reordering the agenda to consider Closed Session following Public Comment.

MOTION

Council Member Menke moved and Mayor Pro Tem Lopez seconded a motion to reorder the agenda to move Closed Session to follow Public Comment. The question was called and the motion carried unanimously.

PUBLIC COMMENT

None.

RECESS

Mayor Ybarra recessed the meeting to Closed Session at 9:03 a.m.

CLOSED SESSION

10. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (2 cases) Government Code Section 54956.9(d)(1)

Bicent (California) Malburg LLC et al. v. City of Vernon et al.,
Los Angeles Superior Court Case No. 19STCV08859 and JAMS Reference No.
1100107175

City of Vernon v. Bicent (California) Malburg LLC
Los Angeles Superior Court Case No. 19STCP02411 and JAMS Reference No.
1220062657

11. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation

Government Code Section 54956.9(d)(2)

Number of potential cases: 1

Facts and Circumstances: Pursuant to Government Code Section 54956.9(e)(3), the City has received written communication threatening litigation on behalf of former employee Jerick Torres related to his termination, in the form of a Complaint of Discrimination filed with the Department of Fair Employment and Housing (DFEH). The DFEH Complaint (DFEH No. 201910-08099730) is made available for public inspection pursuant to Section 54957.5.

RECONVENE

At 10:20 a.m., Mayor Ybarra adjourned Closed Session and reconvened the regular meeting.

City Attorney Patel reported that City Council met in closed session, discussed the two items listed on the agenda and took no reportable action.

RECESS

Mayor Ybarra recessed the meeting at 10:21 a.m. The meeting reconvened at 11:52 a.m., with all Council Members present.

CONSENT CALENDAR

MOTION

Council Member Davis moved and Council Member Gonzales seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

The Consent Calendar consisted of the following items:

- 1. City Clerk**
Approval of Minutes
Recommendation:
Approve the February 18, 2020 Regular City Council meeting minutes.
- 2. Finance/ Treasury**
Operating Account Warrant Register
Recommendation:
Approve Operating Account Warrant Register No. 40, for the period of February 2 through February 15, 2020, which totals \$4,367,717.51 and consists of ratification of electronic payments totaling \$4,028,259.82 and ratification of the issuance of early checks totaling \$339,457.69.
- 3. Finance/ Treasury**
RDA Obligation Retirement Account Warrant Register
Recommendation:
Approve RDA Obligation Retirement Account Warrant Register No. 57, for the period of January 19 through February 15, 2020, consisting of ratification of electronic payments totaling \$7,000.
- 4. Public Works**
Public Works Monthly Building Report
Recommendation:
Receive and file the January 2020 Building Report.
- 5. Public Works**
Acceptance of Electrical Easement at 4328 Alcoa Avenue (APN 6303-010-047)
Recommendation:
A. Find that acceptance of the Electrical Easement is not a “project” as that term is defined under the California Environmental Quality Act (CEQA) Guidelines Section 15378, and even if it were a project, it would be categorically exempt in accordance with CEQA Guidelines Sections 15301 (maintenance, repair or minor alteration of an existing facility and involves negligible or no expansion of an existing use) and 15061(b)(3) (general rule that CEQA only applies to projects that may have a significant effect on the environment); and
B. Accept the Electrical Easement and authorize the Mayor to execute the Certificate of Acceptance.

NEW BUSINESS

6. Public Utilities

Services Agreement with Pacific Advanced Civil Engineering, Inc.

Recommendation:

A. Find that the proposed action is categorically exempt from California Environmental Quality Act (CEQA) review, in accordance with CEQA Guidelines §15306, because the scope of the agreement consists of research, analysis, and resource evaluation activities which will not result in a serious or major disturbances to environmental resources and which will not commit the City to any project; and

B. Approve and authorize the City Administrator to execute the Services Agreement between the City of Vernon and Pacific Advanced Civil Engineering, Inc., for Design Services for Equipment and Site Improvements for Well No. 22, in substantially the same form as submitted, for an amount not to exceed \$232,476.

Public Utilities General Manager Alemu presented the staff report.

MOTION

Council Member Menke moved and Mayor Pro Tem Lopez seconded a motion to: A. Find that the proposed action is categorically exempt from California Environmental Quality Act (CEQA) review, in accordance with CEQA Guidelines §15306, because the scope of the agreement consists of research, analysis, and resource evaluation activities which will not result in a serious or major disturbances to environmental resources and which will not commit the City to any project; and B. Approve and authorize the City Administrator to execute the Services Agreement between the City of Vernon and Pacific Advanced Civil Engineering, Inc., for Design Services for Equipment and Site Improvements for Well No. 22, in substantially the same form as submitted, for an amount not to exceed \$232,476. The question was called and the motion carried unanimously.

7. Public Utilities

Services Agreement with Infrastructure Engineering Corporation

Recommendation:

A. Find that the proposed action is exempt from the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines § 15061(b)(3), the general rule that CEQA only applies to projects that may have a significant effect on the environment, for the reason that any project that may occur in the future relying on this approval would be subject to CEQA review and determination prior to- or at the time of- requesting project approval; and

B. Approve and authorize the City Administrator to execute a Services Agreement with Infrastructure Engineering Corporation for a Water System Operations Analysis and Master Plan, in substantially the same form as submitted, in an amount not to exceed \$273,685.

Public Utilities General Manager Alemu presented the staff report.

MOTION

Mayor Pro Tem Lopez moved and Council Member Davis seconded a motion to: A. Find that the proposed action is exempt from the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines § 15061(b)(3), the general rule that CEQA only applies to projects that may have a significant effect on the environment, for the reason that any project that may occur in the future relying on this approval would be subject to CEQA review and determination prior to- or at the time of- requesting project approval; and B. Approve and authorize the City Administrator to execute a Services Agreement with Infrastructure Engineering Corporation for a Water System Operations Analysis and Master Plan, in substantially the same form as submitted, in an amount not to exceed \$273,685. The question was called and the motion carried unanimously.

8. Public Utilities

Added Facilities Agreement with National Ready Mixed Concrete Co.

Recommendation:

A. Find that approval of the proposed action is exempt from the California Environmental Quality Act (“CEQA”) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines § 15378; and even if the proposed action did constitute a project, it would be exempt from CEQA review, in accordance with CEQA Guidelines § 15301, because the project consists of the maintenance, repair or minor alteration of an existing facility and involves negligible or no expansion of an existing use; and

B. Approve and authorize the City Administrator to execute the Added Facilities Agreement with National Ready Mixed Concrete Co., in substantially the same form as submitted, for natural gas Added Facilities.

Public Utilities General Manager Alemu presented the staff report.

In response to Council questions, Public Utilities General Manager Alemu stated the total cost to the City would be \$70,000 and the project might add revenue.

MOTION

Council Member Menke moved and Mayor Pro Tem Lopez seconded a motion to: A. Find that approval of the proposed action is exempt from the California Environmental Quality Act (“CEQA”) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines § 15378; and even if the proposed action did constitute a project, it would be exempt from CEQA review, in accordance with CEQA Guidelines § 15301, because the project consists of the maintenance, repair or minor alteration of an existing facility and involves negligible or no expansion of an existing use; and B. Approve and authorize the City Administrator to execute the Added Facilities Agreement with National Ready Mixed Concrete Co., in substantially the same form as submitted, for natural gas Added Facilities. The question was called and the motion carried unanimously.

9. City Administration

Letter in Amicus Support of City of Huntington Beach Appeal to California Supreme Court

Recommendation:

A. Find that approval of the proposed action is exempt from California Environmental Quality Act ("CEQA") review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378; and

B. Authorize the City Administrator to submit a letter in Amicus support of the City of Huntington Beach to the California Supreme Court in the matter of City of Huntington Beach v. Xavier Becerra et al., California Supreme Court Case No. S260766.

Executive Assistant to the City Administrator Hernandez presented the staff report.

MOTION

Council Member Menke moved and Mayor Pro Tem Lopez seconded a motion to: A. Find that approval of the proposed action is exempt from California Environmental Quality Act ("CEQA") review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378; and B. Authorize the City Administrator to submit a letter in Amicus support of the City of Huntington Beach to the California Supreme Court in the matter of City of Huntington Beach v. Xavier Becerra et al., California Supreme Court Case No. S260766. The question was called and the motion carried unanimously.

ORAL REPORTS

City Administrator Reports on Activities and Other Announcements

None.

City Council Reports on Activities (including AB1234), Announcements, or Directives to Staff.

None.

ADJOURNMENT

Mayor Ybarra adjourned the meeting at 12:04 p.m.

MELISSA YBARRA, Mayor

ATTEST:

LISA POPE, City Clerk
(seal)

**MINUTES
VERNON CITY COUNCIL
SPECIAL MEETING
TUESDAY, MARCH 3, 2020
COUNCIL CHAMBER, 4305 SANTA FE AVENUE**

CALL TO ORDER

Mayor Ybarra called the meeting to order at 10:21 a.m.

ROLL CALL

PRESENT: Melissa Ybarra, Mayor
 Leticia Lopez, Mayor Pro Tem
 William Davis, Council Member
 Carol Menke, Council Member
 Diana Gonzales, Council Member

STAFF PRESENT:
 Carlos Fandino, City Administrator
 Michael Earl, Human Resources Director
 Lisa Pope, City Clerk

PUBLIC COMMENT

Marisa Olguin, Vernon Chamber of Commerce, expressed concern with the proposed actions; indicated expectations for appointing an interim and permanent City Attorney; and commended City Attorney Patel on her good work.

Brian Forbath, Stradling Yocca Carlson & Rauth, City's bond counsel, discussed the potential impact on the bonds scheduled to price.

RECESS

Mayor Ybarra recessed the meeting to Closed Session at 10:30 a.m.

CLOSED SESSION

- 1. PUBLIC EMPLOYMENT DISCIPLINE/DISMISSAL/RELEASE**
Pursuant to Government Code Section 54957
One Matter

- 2. PUBLIC EMPLOYEE APPOINTMENT / PUBLIC EMPLOYMENT**
Pursuant to Government Code Section 54957
Title: Interim City Attorney

RECESS

Mayor Ybarra recessed closed session, reconvened open session and recessed the meeting at 11:52 a.m.

RECONVENE

Mayor Ybarra reconvened the meeting at 12:24 p.m. and the Council recessed to Closed Session. The meeting reconvened into Open Session at 12:43 p.m.

City Administrator Fandino reported that City Council met in closed session and no reportable action was taken.

ADJOURNMENT

Mayor Ybarra adjourned the meeting at 12:43 p.m.

MELISSA YBARRA, Mayor

ATTEST:

LISA POPE, City Clerk
(seal)

City Council Agenda Item Report

Agenda Item No. COV-100-2020

Submitted by: John Lau

Submitting Department: Finance/ Treasury

Meeting Date: March 17, 2020

SUBJECT

Operating Account Warrant Register

Recommendation:

Approve Operating Account Warrant Register No. 41, for the period of February 16 through February 29, 2020, which totals \$8,859,256.03 and consists of ratification of electronic payments totaling \$8,493,931.35, ratification of the issuance of early checks totaling \$365,324.68 and voided Check No. 605028 totaling \$8.00.

Background:

Section 2.13 of the Vernon Municipal Code indicates the City Treasurer, or an authorized designee, shall prepare warrants covering claims or demands against the City which are to be presented to City Council for its audit and approval. Pursuant to the aforementioned code section, the City Treasurer has prepared Operating Account Warrant Register No. 41 covering claims and demands presented during the period of February 16 through February 29, 2020, drawn, or to be drawn, from East West Bank for City Council approval.

Fiscal Impact:

The fiscal impact of approving Operating Account Warrant Register No. 41, totals \$8,859,256.03. The Finance Department has determined that sufficient funds to pay such claims/demands, are available in the respective accounts referenced on Operating Account Warrant Register No. 41.

Attachments:

1. [Operating Account Warrant Register No. 41](#)



CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 41
MARCH 17, 2020

I hereby certify that claims and/or demands included in above listed warrant register have been audited for accuracy and availability of funds for payments and that said claims and/or demands are accurate and that the funds are available for payments thereof.

Scott Williams

Director of Finance / City Treasurer

Date: 03/04/20

This is to certify that the claims or demands covered by the above listed warrants have been audited by the City Council of the City of Vernon and that all of said warrants are approved for payments except Warrant Numbers:

Void Checks: 605028

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 41
MARCH 17, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
002412 - CALIFORNIA ISO	055.9200.500150	\$ -0.29	Recalculation Charges 01/20	202002113144588 699				
	055.9200.500150	\$ 26.05	Initial Charges 02/20	202002113144588 699				
	055.9200.450340	\$ 503.01	Recalculation Charges 04/19	202002113144588 699				
	055.9200.500150	\$ 101,620.31	Initial Charges 02/20	202002113144588 717				
	055.9200.500190	\$ 7,385.08	Initial Charges 02/20	202002113144588 717				
	055.9200.500210	\$ 14,519.20	Initial Charges 02/20	202002113144588 717				
	055.9200.500151	\$ -1.49	Initial Charges 02/20	202002113144588 717				
	055.9200.500170	\$ -22,727.91	Initial Charges 02/20	202002113144588 717				
	055.9200.500150	\$ 16,276.81	Recalculation Charges 01/20	202002113144588 717				
	055.9200.500170	\$ 531.56	Recalculation Charges 01/20	202002113144588 717				
	055.9200.500190	\$ 579.18	Recalculation Charges 01/20	202002113144588 717				
	055.9200.500210	\$ 424.42	Recalculation Charges 01/20	202002113144588 717				
	055.9200.500151	\$ -1.67	Recalculation Charges 01/20	202002113144588 717				
	055.9200.500150	\$ 10,023.04	Recalculation Charges 04/19	202002113144588 717				

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002412 - CALIFORNIA ISO	055.9200.500190	\$ 1,214.67	Recalculation Charges 04/19	202002113144588717				
	055.9200.500151	\$ -1.10	Recalculation Charges 04/19	202002113144588717				
	055.9200.500170	\$ -100.38	Recalculation Charges 04/19	202002113144588717				
	055.9200.500150	\$ 5,454.02	Recalculation Charges 07/18	202002113144588717				
	055.9200.500170	\$ 74.09	Recalculation Charges 07/18	202002113144588717				
	055.9200.500190	\$ -2,244.51	Recalculation Charges 07/18	202002113144588717				
						02/18/2020	9386	\$ 133,554.09
001906 - WILLIAM DAVIS	011.1001.596500	\$ 244.25	2020 ICA Winter Seminar	020620		02/20/2020	9387	\$ 244.25
004856 - MELISSA YBARRA	011.1001.596500	\$ 129.25	2020 ICA Winter Seminar	020620		02/20/2020	9388	\$ 129.25
001490 - ALL CITY MANAGEMENT SERVICES	011.1031.594200	\$ 1,304.49	School Crossing Guard Services	66296		02/20/2020	9389	\$ 1,304.49
005831 - ARKADIN, INC	011.9019.560010	\$ 70.26	Conferencing Charges	USINV200188286		02/20/2020	9390	\$ 70.26

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003336 - BICENT (CALIFORNIA) MALBURG, L	055.9200.500150	\$ 368,981.03	Monthly Energy Related Payment	1202001				
	055.9200.500150	\$ 36,961.47	Monthly Heat Rate	1202001				
	055.9200.500180	\$ 3,657,717.60	Monthly Capacity Payment	1202001				
	055.9200.500150	\$ -285.78	Fuel Burden	1202001				
						02/20/2020	9391	\$ 4,063,374.32
003053 - LEVEL 3 COMMUNICATIONS, LLC	057.1057.500173	\$ 4,595.53	Upstream Internet Access Services	89175033				
						02/20/2020	9392	\$ 4,595.53
005433 - RUTAN & TUCKER, LLP	011.1024.593200	\$ 59.00	Re: Torres / Ong Litigation	857998				
	011.1024.593200	\$ 1,221.06	Re: Torres Arbitration	858000				
						02/20/2020	9393	\$ 1,280.06
002517 - SO CAL PUBLIC POWER AUTHORITY	055.9200.500154	\$ 250,390.14	Astoria 2 Solar Project	ATSP0220				
						02/20/2020	9394	\$ 250,390.14
002517 - SO CAL PUBLIC POWER AUTHORITY	055.9200.500154	\$ 233,245.95	Antelope DSR 1 Solar Project	DSR10220				
						02/20/2020	9395	\$ 233,245.95

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001079 - SIEMENS MOBILITY, INC	011.1043.590000	\$ 3,239.00	Traffic Signal Maintenance	5610175943				
	011.1043.590000	\$ 1,475.93	Traffic Signal Maintenance	5620016113				
	011.1043.590000	\$ 512.95	Traffic Signal Maintenance	5620028405				
	011.1043.590000	\$ 5,218.12	Traffic Signal Maintenance	5620028415				
						02/20/2020	9396	\$ 10,446.00
006236 - SUEZ WTS SERVICES USA, INC	011.1033.590000	\$ 123.10	Water Purification Services	900115081				
	011.1033.590000	\$ 59.68	Water Purification Services	900232738				
	011.1033.590000	\$ 104.48	Water Purification Services	900249353				
	011.1033.590000	\$ 95.17	Water Purification Services	900250505				
						02/20/2020	9397	\$ 382.43
002227 - US DEPARTMENT OF ENERGY	055.9200.500150	\$ 29,647.96	Boulder Canyon Project Charges 01/20	GG1766W0120				
	055.9200.500180	\$ 13,278.91	Boulder Canyon Project Charges 01/20	GG1766W0120				
						02/20/2020	9398	\$ 42,926.87
006120 - WESTERN ALLIED CORPORATION	011.1049.590000	\$ 1,770.65	Air Conditioner Maintenance	625918				
						02/20/2020	9399	\$ 1,770.65
006743 - SHOWPRO	011.1070.797000	\$ 22,575.00	Water Tower Lighting	220VERDEP				
						02/20/2020	9400	\$ 22,575.00

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002412 - CALIFORNIA ISO	055.9200.500150	\$ -2,055.85	Recalculation Charges 02/20	202002183144643				
				966				
	055.9200.500170	\$ -461.30	Recalculation Charges 02/20	202002183144643				
				966				
	055.9200.500210	\$ -3.68	Recalculation Charges 02/20	202002183144643				
				966				
	055.9200.500151	\$ 0.02	Recalculation Charges 02/20	202002183144643				
				966				
	055.9200.500190	\$ 76.87	Recalculation Charges 02/20	202002183144643				
				966				
	055.9200.500150	\$ 122,150.47	Initial Charges 02/20	202002183144643				
				966				
	055.9200.500210	\$ 8,422.60	Initial Charges 02/20	202002183144643				
				966				
	055.9200.500170	\$ -3,738.61	Initial Charges 02/20	202002183144643				
				966				
	055.9200.500190	\$ -8,709.80	Initial Charges 02/20	202002183144643				
				966				
	055.9200.500150	\$ 6,010.47	Recalculation Charges 01/20	202002183144643				
				966				
	055.9200.500170	\$ 31,838.49	Recalculation Charges 01/20	202002183144643				
				966				
	055.9200.500190	\$ 287.78	Recalculation Charges 01/20	202002183144643				
				966				
	055.9200.500210	\$ 106.47	Recalculation Charges 01/20	202002183144643				
				966				
	055.9200.500240	\$ 219.43	Recalculation Charges 01/20	202002183144643				
				966				

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002412 - CALIFORNIA ISO	055.9200.500151	\$ -0.02	Recalculation Charges 01/20	202002183144643 966		02/24/2020	9401	\$ 154,143.34
006262 - MERCURIA ENERGY AMERICA, INC	055.9200.500160	\$ 423,567.12	Natural Gas 01/20	3063952		02/25/2020	9402	\$ 423,567.12
002060 - CALPINE ENERGY SERVICES, L.P.	055.9200.500160	\$ 169,292.50	Natural Gas 01/20	57835		02/25/2020	9403	\$ 169,292.50
006298 - CIMA ENERGY, LP	055.9200.500160	\$ 5,580.00	Natural Gas 01/20	120827831435998		02/25/2020	9404	\$ 5,580.00
000153 - CITIGROUP ENERGY, INC	055.9200.500160	\$ 188,263.01	Natural Gas 01/20	91451152		02/25/2020	9405	\$ 188,263.01
005388 - CONOCO PHILLIPS COMPANY	055.9200.500160	\$ 55,000.00	Natural Gas 01/20	133700		02/25/2020	9406	\$ 55,000.00
006086 - MACQUARIE ENERGY, LLC	055.9200.500160	\$ 996,787.50	Natural Gas 01/20	GASI00132226		02/25/2020	9407	\$ 996,787.50
005908 - PACIFIC SUMMIT ENERGY, LLC	055.9200.500160	\$ 45,450.00	Natural Gas 01/20	227637		02/25/2020	9408	\$ 45,450.00

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004665 - ELEMENT MARKETS RENEWABLE NATU	055.9200.500162	\$ 115,576.12	Biomethane Gas 01/20	RC2706				
	055.9200.500162	\$ 165,866.43	Biomethane Gas 01/20	RC2707				
						02/25/2020	9409	\$ 281,442.55
000399 - GARVEY EQUIPMENT COMPANY	011.1046.520000	\$ 37.25	Parts & Services~	125879	011.0013874			
						02/25/2020	9410	\$ 37.25
006289 - HARDY & HARPER, INC	011.1043.900000	\$ 6,565.30	Final & Retention Payment~	012920				
	011.1043.900000	\$ 11,720.98	Final & Retention Payment~	012920				
	011.1043.900000	\$ 1,316.36	Final & Retention Payment~	012920				
	011.1043.900000	\$ 405.30	Final & Retention Payment~	012920				
						02/25/2020	9411	\$ 20,007.94
001581 - THE GAS COMPANY	055.9200.550022	\$ 166,048.64	Period: 01/20	021020				
						02/25/2020	9412	\$ 166,048.64
004527 - WITTMAN ENTERPRISES, LLC	011.1033.596200	\$ 2,286.51	Billing Services	1910069				
	011.1033.596200	\$ 1,404.36	Billing Services	1911069				
	011.1033.596200	\$ 423.51	Billing Services	1912069				
						02/25/2020	9413	\$ 4,114.38

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002517 - SO CAL PUBLIC POWER AUTHORITY	055.9200.500180	\$ 256,109.00	Minimum Cost 02/20	PV0220				
	055.9200.500150	\$ 65,815.00	Variable Cost 01/20	PV0220				
	055.122100	\$ 10,000.00	PSF Cost 02/20	PV0220				
						02/25/2020	9414	\$ 331,924.00
002533 - BANK OF NEW YORK MELLON	055.9000.592010	\$ 1,060.00	Administration Fee	2522260796				
	055.9000.592010	\$ 1,160.00	Administration & Audit Confirmation Fee	2522260797				
						02/25/2020	9415	\$ 2,220.00
002459 - PORT CANAVERAL PWR CONSULTANTS	055.9000.596200	\$ 17,500.00	Consulting Services	VERNPVHJAN2020				
						02/25/2020	9416	\$ 17,500.00
002468 - DEPARTMENT OF WATER & POWER	055.9200.500170	\$ 21,870.00	Electric Energy Transactions	GA195768				
	055.9200.500260	\$ 575.00	Electric Energy Transactions	GA195768				
						02/27/2020	9417	\$ 22,445.00

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000209 - MERRIMAC ENERGY GROUP	011.120030	\$ 7,696.12	Unleaded Fuel	2200025	011.0014210			
	011.120030	\$ 250.00	Retain	2200025	011.0014210			
	011.120030	\$ 12.67	Ca Enviro / Federal Oil Spill Tax	2200025	011.0014210			
	011.120030	\$ 5.40	Ca. Childhood Lead Fee	2200025	011.0014210			
	011.120030	\$ 13.96	AB32 Fee	2200025	011.0014210			
	011.120030	\$ 1,701.85	State Gasoline Tax	2200025	011.0014210			
	011.120030	\$ 3.60	Lust Fee	2200025	011.0014210			
	011.120030	\$ 424.50	Fuel Sales Tax 4.50%	2200025				
	011.120030	\$ 7,906.44	Diesel Fuel	2200026	011.0014210			
	011.120030	\$ 6.41	Ca Enviro / Federal Oil Spill Tax	2200026	011.0014210			
	011.120030	\$ 13.81	AB32 Fee	2200026	011.0014210			
	011.120030	\$ 1,078.56	State Diesel Tax	2200026	011.0014210			
	011.120030	\$ 3.00	Lust Fee	2200026	011.0014210			
	011.120030	\$ 1,209.28	Clear Diesel Sales Tax	2200026				
						02/27/2020	9418	\$ 20,325.60
000529 - EPIC LAND SOLUTIONS, INC	011.1004.595200	\$ 10,837.50	Infrastructure Valuation Services	12019074		02/27/2020	9419	\$ 10,837.50
004500 - ICE US OTC COMMODITY MARKETS,	055.9200.596200	\$ 1,250.00	OTC Commission Adjustment	120001688088		02/27/2020	9420	\$ 1,250.00
000168 - CLAUDIA LUNA	011.1004.596500	\$ 258.00	CAPPO 2020	022420		02/27/2020	9421	\$ 258.00

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000905 - MARISELA MARTINEZ	011.1004.596500	\$ 258.00	CAPPO 2020	022420		02/27/2020	9422	\$ 258.00
006722 - AVENU MUNISERVICES, LLC	011.1004.596200	\$ 1,875.00	Sales Tax Audit Services~	INV06008106		02/27/2020	9423	\$ 1,875.00
006687 - NDS	011.1004.520000	\$ 5,000.00	Postage	1408		02/27/2020	9424	\$ 5,000.00
006751 - LISA POPE	011.1003.596500	\$ 42.44	Mileage Reimbursement	012920		02/27/2020	9425	\$ 42.44
005658 - POWER SETTLEMENTS CONSULTING &	055.9200.596200	\$ 6,250.00	Software Services Fee 01/20	VERN50		02/27/2020	9426	\$ 36,393.75
	055.9200.596200	\$ 6,393.75	Software Services Fee 03/20	VERN52				
	055.9200.596200	\$ 23,750.00	SettleCore Perpetual License Fee	VERNPLF2				
000059 - SO CAL EDISON	055.9200.500170	\$ 24,669.00	Laguna Bell 01/20	7501123746		02/27/2020	9427	\$ 24,669.00
001581 - THE GAS COMPANY	055.9200.500160	\$ 23,725.00	Natural Gas 01/20	202001GS021		02/27/2020	9428	\$ 23,725.00
001906 - WILLIAM DAVIS	011.1001.502030	\$ 500.00	HSA Employer Contribution~	021120		02/27/2020	9429	\$ 500.00

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003584 - WILLIAMS DATA MANAGEMENT	011.1003.520000	\$ 375.00	Storage Services	495173				
	011.1003.596200	\$ 1,475.06	Storage Services	496105		02/27/2020	9430	\$ 1,850.06
002517 - SO CAL PUBLIC POWER AUTHORITY	055.9000.596200	\$ 11,150.82	Resolution Billing	220				
	055.9000.596700	\$ 1,414.29	Resolution Billing	220				
	055.9200.596200	\$ 269.13	Resolution Billing	220		02/27/2020	9431	\$ 12,834.24
000714 - CALPERS	011.1033.502020	\$ 10.97	RBF: B. English	100000015931299		02/19/2020	9432	\$ 10.97

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000714 - CALPERS	011.1001.502020	\$ 1,259.95	Monthly Expense of UAL~	100000015938487				
	011.1002.502020	\$ 8,106.46	Monthly Expense of UAL~	100000015938487				
	011.1003.502020	\$ 5,111.11	Monthly Expense of UAL~	100000015938487				
	011.1004.502020	\$ 18,542.63	Monthly Expense of UAL~	100000015938487				
	011.1024.502020	\$ 11,054.26	Monthly Expense of UAL~	100000015938487				
	011.1026.502020	\$ 8,534.36	Monthly Expense of UAL~	100000015938487				
	011.1031.502020	\$ 14,572.60	Monthly Expense of UAL~	100000015938487				
	011.1033.502020	\$ 3,993.80	Monthly Expense of UAL~	100000015938487				
	011.1040.502020	\$ 6,180.88	Monthly Expense of UAL~	100000015938487				
	011.1041.502020	\$ 2,210.85	Monthly Expense of UAL~	100000015938487				
	011.1043.502020	\$ 25,912.13	Monthly Expense of UAL~	100000015938487				
	011.1046.502020	\$ 5,182.43	Monthly Expense of UAL~	100000015938487				
	011.1047.502020	\$ 2,139.53	Monthly Expense of UAL~	100000015938487				
	011.1048.502020	\$ 2,472.35	Monthly Expense of UAL~	100000015938487				
	011.1049.502020	\$ 5,134.88	Monthly Expense of UAL~	100000015938487				
	057.1057.502020	\$ 927.13	Monthly Expense of UAL~	100000015938487				
	011.1060.502020	\$ 7,369.51	Monthly Expense of UAL~	100000015938487				
	020.1084.502020	\$ 19,945.21	Monthly Expense of UAL~	100000015938487				
	056.5600.502020	\$ 7,393.28	Monthly Expense of UAL~	100000015938487				
	055.7100.502020	\$ 3,494.57	Monthly Expense of UAL~	100000015938487				
	055.7200.502020	\$ 523.00	Monthly Expense of UAL~	100000015938487				
	055.8000.502020	\$ 7,916.28	Monthly Expense of UAL~	100000015938487				
	055.8100.502020	\$ 21,181.39	Monthly Expense of UAL~	100000015938487				

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000714 - CALPERS	055.9000.502020	\$ 14,192.23	Monthly Expense of UAL~	100000015938487				
	011.9019.502020	\$ 7,131.78	Monthly Expense of UAL~	100000015938487				
	055.9100.502020	\$ 14,073.38	Monthly Expense of UAL~	100000015938487				
	055.9200.502020	\$ 13,170.02	Monthly Expense of UAL~	100000015938487				
	011.1031.502020	\$ 162,743.33	Monthly Expense of UAL~	100000015938495				
	011.1033.502020	\$ 278,534.67	Monthly Expense of UAL~	100000015938495				
						02/26/2020	9433	\$ 679,004.00
001552 - HOME DEPOT CREDIT SERVICES	011.1033.520000	\$ 296.63	Small Tools, Plumbing, and Hardware	012220_MULTIPLE	011.0013950			
	011.1033.520000	\$ 330.50	Small Tools, Plumbing, and Hardware	122719_MULTIPLE	011.0013950			
						02/21/2020	9434	\$ 627.13
001552 - HOME DEPOT CREDIT SERVICES	020.1084.520000	\$ 637.76	Building Materials & Hardware~	013020(3)	011.0013881			
	011.1043.520000	\$ 2,354.21	Small Tools & Plumbing Hardware~	013020_MULTIPLE(011.0013892			
	011.1048.520000	\$ 779.29	Small Tools & Plumbing Hardware~	013020_MULTIPLE(011.0013892			
	011.1049.520000	\$ 1,494.43	Small Tools & Plumbing Hardware~	013020_MULTIPLE(011.0013892			
				2)		02/26/2020	9435	\$ 5,265.69

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002190 - OFFICE DEPOT	011.9019.520000	\$ 37.26	Supplies	426790165001				
	011.1002.520000	\$ 4.79	Supplies	426790165001				
	011.9019.520000	\$ 3.53	Sales Tax 9.5%	426790165001				
	011.1002.520000	\$ 0.46	Sales Tax 9.5%	426790165001				
	011.1033.510000	\$ 139.27	Supplies	429885490001				
	011.1033.510000	\$ 13.23	Sales Tax 9.5%	429885490001				
	011.1002.520000	\$ 8.79	Supplies	430227760001				
	011.1002.520000	\$ 0.84	Sales Tax 9.5%	430227760001				
						02/26/2020	9436	\$ 208.17
004075 - THE DEPARTMENT OF THE TREASURY	011.210210	\$ 63.08	Medicare Tax: 3rd Party Sick Pay	021220				
						02/25/2020	9437	\$ 63.08
001481 - VERIZON WIRELESS	055.9000.560010	\$ 628.27	Period: 11/19	120719_MULTIPLE(2)				
	055.8000.560010	\$ 1,283.29	Period: 11/19	120719_MULTIPLE(2)				
	055.8200.560010	\$ 2,270.97	Period: 11/19	120719_MULTIPLE(2)				
	056.5600.560010	\$ 216.22	Period: 11/19	120719_MULTIPLE(2)				
	055.8200.560010	\$ 2,660.44	Period: 12/24/19 - 01/23/20	9847030244				
						02/18/2020	9438	\$ 7,059.19

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001481 - VERIZON WIRELESS	055.9000.560010	\$ 931.63	Period: 12/20	010720_MULTIPLE				
	055.8000.560010	\$ 2,558.48	Period: 12/20	010720_MULTIPLE				
	056.5600.560010	\$ 340.22	Period: 12/20	010720_MULTIPLE				
	011.9019.560010	\$ 346.79	Period: 12/19	010720_MULTIPLE(
				2)				
	011.9019.560010	\$ 226.98	Period: 12/19	010720_MULTIPLE(
				2)				
	011.9019.560010	\$ 342.20	Period: 12/19	010720_MULTIPLE(
				2)				
	011.9019.560010	\$ 800.45	Period: 12/19	010720_MULTIPLE(
				2)				
	011.9019.560010	\$ 1,897.29	Period: 12/19	010720_MULTIPLE(
				2)				
	011.9019.560010	\$ 2,176.15	Period: 12/19	010720_MULTIPLE(
				2)				
	011.9019.560010	\$ 309.89	Period: 12/19	010720_MULTIPLE(
				2)				
	011.9019.560010	\$ 494.39	Period: 12/19	010720_MULTIPLE(
				2)				
	011.9019.560010	\$ 1,013.43	Period: 12/19	010720_MULTIPLE(
				2)				
	011.9019.560010	\$ 40.24	Period: 12/19	010720_MULTIPLE(
				2)				
						02/24/2020	9439 \$	11,478.14

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ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
000059 - SO CAL EDISON	011.1043.560000	\$ 33.58	Period: 01/20	013020				
	011.1042.560000	\$ 250.29	Period: 01/20	020420				
						02/28/2020	9440	\$ 283.87
TOTAL ELECTRONIC								\$ 8,493,931.35

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VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
004723 - AIR EXCHANGE, INC	011.1033.590000	\$ 595.91	Plymovent Maintenance	91601207		02/20/2020	605005 \$	595.91
001624 - ALLSTAR FIRE EQUIPMENT, INC	011.1033.590000	\$ 508.00	Maintenance & Repairs	220569		02/20/2020	605006 \$	508.00
006680 - AL'S MECHANICAL, INC	011.1049.590000	\$ 8,302.00	Replace 5 Ton Heat System	2520		02/20/2020	605007 \$	8,302.00
005667 - ALTA PLANNING + DESIGN, INC	011.1043.596200	\$ 3,672.76	Professional Services	201818712				
	011.3043.596200	\$ 20,812.34	Professional Services	201818712				
	011.1043.596200	\$ 2,465.74	Professional Services	201818713				
	011.3043.596200	\$ 13,972.55	Professional Services	201818713				
	011.1043.596200	\$ 7,487.36	Professional Services	201818714				
	011.3043.596200	\$ 42,428.40	Professional Services	201818714				
	011.1043.596200	\$ 3,543.11	Professional Services	201818715				
	011.3043.596200	\$ 20,077.68	Professional Services	201818715		02/20/2020	605008 \$	114,459.94
006305 - ASTRO PLUMBING SUPPLY CO	011.1049.520000	\$ 23.88	Plumbing Supplies & Building Hardware~	S1325949001	011.0013887	02/20/2020	605009 \$	23.88

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001948 - AT&T	011.9019.560010	\$ 21.38	Period: 12/06/19 - 01/05/20	14141496				
	011.9019.560010	\$ 2,635.16	Period: 12/10/19 - 01/09/20	14160567				
	011.9019.560010	\$ 41.34	Period: 12/10/19 - 01/09/20	14160568				
	011.9019.560010	\$ 2,030.42	Period: 12/10/19 - 01/09/20	14160570				
	011.9019.560010	\$ 1,023.20	Period: 12/10/19 - 01/09/20	14160571				
	011.9019.560010	\$ 19.71	Period: 12/15/19 - 01/14/20	14192801				
						02/20/2020	605010	\$ 5,771.21
001948 - AT&T	055.9200.560010	\$ 152.00	Period: 12/19/19 - 01/18/20	702772501				
						02/20/2020	605011	\$ 152.00
006744 - BONATEX, INC	011.199999	\$ 1,204.00	Ref. Business License Fee	021320				
						02/20/2020	605012	\$ 1,204.00
000778 - CALIFORNIA WATER SERVICE CO	011.1033.560000	\$ 106.32	Period: 01/20	012320(2)				
						02/20/2020	605013	\$ 106.32
000256 - CALPORTLAND COMPANY	011.1043.520000	\$ 782.33	Concrete	94288323				
						02/20/2020	605014	\$ 782.33
001139 - JERRY CHAVEZ JR	011.1031.596500	\$ 24.67	Arrest & Control / Tactical	012020				
	011.1031.596700	\$ 13.62	Arrest & Control / Tactical	012020				
	011.1031.596500	\$ 216.16	Sherman Block SLI Class 446-5	020520				
						02/20/2020	605015	\$ 254.45

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005490 - CINTAS CORPORATION	020.1084.540000	\$ 142.12	Uniforms	4041874661				
	055.8000.540000	\$ 40.64	Uniforms	4041874661				
	055.8100.540000	\$ 149.51	Uniforms	4041874661				
	056.5600.540000	\$ 52.02	Uniforms	4041874661				
						02/20/2020	605016	\$ 384.29
003379 - CITY OF GLENDALE	011.1033.594000	\$ 36,863.99	Verdugo Fire Dispatch Fee	676				
						02/20/2020	605017	\$ 36,863.99
000038 - JEREMY CROSS	011.1031.596500	\$ 248.00	POST Management Course #7~	020520				
						02/20/2020	605018	\$ 248.00
003285 - ALEXY ESCOBEDO	011.1031.596500	\$ 18.00	Leadership Development Program	021020				
						02/20/2020	605019	\$ 18.00
006622 - FULLER ENGINEERING, INC	020.1084.500140	\$ 303.86	Sodium Hypochlorite	140642				
	020.1084.520000	\$ 615.53	Sodium Hypochlorite	140642				
						02/20/2020	605020	\$ 919.39
001137 - BRANDON GRAY	011.1031.596500	\$ 8.00	Asset Forfeiture Seminar	021820				
						02/20/2020	605021	\$ 8.00
006745 - INTERPRINT USA	011.1031.520000	\$ 345.98	Property Control Tags	149260				
						02/20/2020	605022	\$ 345.98

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001800 - JSB FIRE PROTECTION, LLC	011.1033.595200	\$ 2,908.75	Plan Check Services	19211				
	011.1033.595200	\$ 1,717.56	Plan Check Services	19212				
						02/20/2020	605023	\$ 4,626.31
005340 - LA POOL GUYS	011.1049.590000	\$ 210.00	Pool Maintenance	4189				
						02/20/2020	605024	\$ 210.00
006422 - MARIPOSA LANDSCAPES, INC	011.1049.590000	\$ 3,582.00	Landscape Maintenance	87754				
						02/20/2020	605025	\$ 3,582.00
006667 - MEGA RENOVATION, INC	011.1049.590000	\$ 3,298.80	Carpet Installation	1810				
	011.1049.590000	\$ 4,980.45	Carpet Installation	1811				
						02/20/2020	605026	\$ 8,279.25
006592 - CAROL MENKE	011.1001.596500	\$ 244.25	2020 ICA Winter Seminar	020620				
						02/20/2020	605027	\$ 244.25
006746 - VERONICA PETROSYAN	011.1060.596700	\$ 25.00	Reimb. So Cal HHWIE Registration Fee	021020				
						02/20/2020	605029	\$ 25.00
003869 - RICHARD P GUESS MD, INC	011.1033.596200	\$ 750.00	Medical Director Fees	020120				
						02/20/2020	605030	\$ 750.00
003900 - RICHARDS, WATSON & GERSHON	011.1024.593200	\$ 39.25	Re: Los Angeles MS4 Permit Petition	225234				
						02/20/2020	605031	\$ 39.25

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006702 - SALLY SWANSON ARCHITECTS, INC	011.1043.595200	\$ 27,445.93	ADA Self Evaluation & Transition Plan	245520		02/20/2020	605032	\$ 27,445.93
003775 - SILVA'S PRINTING NETWORK	055.8000.520000	\$ 79.00	Business Cards: ~	27098	055.0002779	02/20/2020	605033	\$ 86.51
	055.8000.520000	\$ 7.51	Sales Tax 9.5%	27098				
005790 - SIMON WIND, INC	055.9000.900000	\$ 815.00	Meteorological Services	2001		02/20/2020	605034	\$ 815.00
002079 - SO CAL JOINT POLE COMMITTEE	055.9100.596200	\$ 943.45	Operating Expense 01/20	20552		02/20/2020	605035	\$ 943.45
000758 - STRYKER MEDICAL	011.1033.596200	\$ 3,351.60	Technical Service Support	120219		02/20/2020	605036	\$ 3,351.60
001616 - PHILLIP SWINFORD	011.1031.596500	\$ 38.29	Arrest & Control / Tactical	022020		02/20/2020	605037	\$ 38.29
006747 - THE SIMON LAW GROUP, LLP	011.1031.466900	\$ 275.00	Ref. Officer Appearance Fee	021320		02/20/2020	605038	\$ 550.00
	011.1031.466900	\$ 275.00	Ref. Officer Appearance Fee	021920				
006205 - MARISSA VELEZ	011.1031.596500	\$ 20.65	Asset Forfeiture Seminar	021820		02/20/2020	605039	\$ 20.65

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001399 - VERNON SANITARY SUPPLY CO	011.120010	\$ 102.68	(0330-678) #74 Scrubbing Sponge	32107400	011.0014225			
	011.120010	\$ 92.48	(0500-150) Reyna 8oz. foam cups	32107400	011.0014225			
	011.120010	\$ 689.16	(0500-155) PBS516-W 16oz. Paper Hot	32107400	011.0014225			
	011.120010	\$ 348.66	(0500-156) Cup Buddy Kraft for 10-24	32107400	011.0014225			
	011.120010	\$ 33.27	(0500-157) Dart Lid - White, Sip Thru	32107400	011.0014225			
	011.120010	\$ 150.32	(0578-200) 45114 Joy Liquid Dish Soap	32107400	011.0014225			
	011.120010	\$ 581.10	(0578-400) 13878 TIDE Liquid Laundry	32107400	011.0014225			
	011.120010	\$ 129.92	(0578-590) Dial Instance Hand	32107400	011.0014225			
	011.120010	\$ 202.12	Sales Tax 9.5%	32107400				
						02/20/2020	605040	\$ 2,329.71
000868 - RICHARD VILLEGAS	011.1031.596500	\$ 24.67	Arrest & Control / Tactical	022020				
	011.1031.596700	\$ 13.62	Arrest & Control / Tactical	022020				
						02/20/2020	605041	\$ 38.29
005348 - AGILITY RECOVERY SOLUTIONS	011.9019.590110	\$ 415.00	Disaster Recovery Services	113710				
						02/25/2020	605042	\$ 415.00
001624 - ALLSTAR FIRE EQUIPMENT, INC	011.1033.540000	\$ 890.05	Haix Structure Boots~	221038	011.0013980			
						02/25/2020	605043	\$ 890.05
002308 - ASBURY ENVIRONMENTAL SERVICES	055.8400.590000	\$ 419.00	Environmental Services	150000522407				
						02/25/2020	605044	\$ 419.00

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VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
001948 - AT&T	055.9200.560010	\$ 295.67	Period: 01/19/19 - 02/18/20	3115113805		02/25/2020	605045	\$ 295.67
005078 - BURKE, WILLIAMS & SORENSEN, LL	011.1024.593200	\$ 784.55	Re: Garcia-Martinez v. City of Vernon	250080				
	011.1024.593200	\$ 93.00	Re: Lopez, Reina v. City of Vernon	250081				
	011.1024.593200	\$ 248.00	Re: Martines, Ismael v. City of Vernon,	250082		02/25/2020	605046	\$ 1,125.55
005529 - BRIAN BYUN	011.1024.596500	\$ 45.25	Preparation for Arbitration Against J.	020420		02/25/2020	605047	\$ 45.25
000256 - CALPORTLAND COMPANY	011.1043.520000	\$ 810.09	Concrete	94479824		02/25/2020	605048	\$ 810.09
003088 - CLINICAL LAB OF SAN BERNARDINO	020.1084.500140	\$ 579.00	Lab Services	972898		02/25/2020	605049	\$ 579.00
001347 - CPS HR CONSULTING	011.1026.596905	\$ 749.50	Testing Services	SOP50512		02/25/2020	605050	\$ 749.50
000310 - CRAIG WELDING SUPPLY, CO	011.1047.520000	\$ 163.37	Oxygen, Acetylene, Propane and Welding	634701	011.0013888	02/25/2020	605051	\$ 163.37

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VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
001336 - CURRENT WHOLESALE ELECTRIC SUP	011.1049.520000	\$ 484.20	Electrical Supplies & Hardware~	261268	011.0013889			
	011.1049.520000	\$ 408.98	Electrical Supplies & Hardware~	261434	011.0013889	02/25/2020	605052	\$ 893.18
000970 - DANGELO CO	011.120010	\$ 375.02	Water Parts~	S1394706001	011.0013890			
	011.120010	\$ 178.80	Water Parts~	S1394706002	011.0013890	02/25/2020	605053	\$ 553.82
003860 - DANIEL JULIA VENTURES, LLC	011.1040.400900	\$ 953.33	Ref. 1st Parcel#6304001021~	020520		02/25/2020	605054	\$ 953.33
005350 - HAUL AWAY RUBBISH SERVICE CO,	011.1048.596200	\$ 67.50	Disposal & Recycling Services	01X01711				
	011.1049.596200	\$ 213.00	Disposal & Recycling Services	01X01712				
	011.1033.520000	\$ 67.50	Disposal & Recycling Services	01X01713				
	011.1033.520000	\$ 67.50	Disposal & Recycling Services	01X01714				
	011.1033.520000	\$ 67.50	Disposal & Recycling Services	01X01715				
	011.1033.520000	\$ 67.50	Disposal & Recycling Services	01X01716				
	055.8400.596200	\$ 167.00	Disposal & Recycling Services	01X01717				
	055.8400.596200	\$ 420.50	Disposal & Recycling Services	01X01718				
	011.1043.596200	\$ 4,229.30	Disposal & Recycling Services	01X01719		02/25/2020	605055	\$ 5,367.30
003065 - HDL COREN & CONE	011.1004.596200	\$ 1,250.00	Contract Services Property Tax~	27515IN		02/25/2020	605056	\$ 1,250.00

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VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
000804 - LB JOHNSON HARDWARE CO #1	011.1043.520000	\$ 43.76	Plumbing & Building Hardware~	105736	011.0013893			
	011.1049.520000	\$ 52.53	Plumbing & Building Hardware~	105737	011.0013893	02/25/2020	605057	\$ 96.29
005004 - LENORD'S CUSTOM FABRICATION	055.8200.590000	\$ 160.00	Weld Plugs in Stainless Tube	10225	055.0002782	02/25/2020	605058	\$ 160.00
006725 - LEONIS REAL ESTATE HOLDINGS, L	055.7200.596702	\$ 6,800.47	Customer Incentive Program	011320		02/25/2020	605059	\$ 6,800.47
001060 - LIFE-ASSIST, INC	011.1033.520000	\$ 1,171.55	Medical Supplies~	968924	011.0013963	02/25/2020	605060	\$ 1,171.55
006042 - TROY MILANO	011.1033.596700	\$ 90.00	Reimb. Company Officer 2E Course	021220		02/25/2020	605061	\$ 90.00

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000309 - NAPA AUTO PARTS	011.1046.520000	\$ 57.81	Auto Parts & Accessories~	10418	011.0013876			
	011.1046.520000	\$ 147.27	Auto Parts & Accessories~	10537	011.0013876			
	011.1046.520000	\$ 151.26	Auto Parts & Accessories~	11594	011.0013876			
	011.1046.520000	\$ 30.62	Auto Parts & Accessories~	12444	011.0013876			
	011.1046.520000	\$ 172.70	Auto Parts & Accessories~	13169	011.0013876			
	011.1046.520000	\$ 61.28	Auto Parts & Accessories~	13266	011.0013876			
	011.1046.520000	\$ 78.72	Auto Parts & Accessories~	13293	011.0013876			
	011.1046.520000	\$ 7.24	Auto Parts & Accessories~	13319	011.0013876			
	011.1046.520000	\$ -62.40	Auto Parts & Accessories~	13367	011.0013876			
						02/25/2020	605062	\$ 644.50
006443 - NELSON, VIVIAN	011.1026.596200	\$ 2,750.00	Professional Services	1		02/25/2020	605063	\$ 2,750.00
000629 - OPEN ACCESS TECHNOLOGY INTL, I	055.9200.596200	\$ 841.76	Electronic Tagging~	153465	055.0002734			
						02/25/2020	605064	\$ 841.76

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005934 - O'REILLY AUTO PARTS	011.1046.520000	\$ 52.43	Auto Parts & Accessories~	3049229295	011.0013877			
	011.1046.520000	\$ 45.99	Auto Parts & Accessories~	3049229296	011.0013877			
	011.1046.520000	\$ 221.14	Auto Parts & Accessories~	3049254634	011.0013877			
	011.1046.520000	\$ 146.10	Auto Parts & Accessories~	3049255668	011.0013877			
	011.1046.520000	\$ 4.36	Auto Parts & Accessories~	3049256381	011.0013877			
	011.1046.520000	\$ -4.36	Auto Parts & Accessories~	3049256405	011.0013877			
	011.1046.520000	\$ 40.62	Auto Parts & Accessories~	3049257523	011.0013877			
	011.1046.520000	\$ 104.86	Auto Parts & Accessories~	3049257547	011.0013877			
	011.1046.520000	\$ 136.59	Auto Parts & Accessories~	3049257590	011.0013877			
	011.1046.520000	\$ 9.08	Auto Parts & Accessories~	3049257591	011.0013877			
	011.1046.520000	\$ -40.62	Auto Parts & Accessories~	3049257613	011.0013877			
	011.1046.520000	\$ 48.09	Auto Parts & Accessories~	3049258414	011.0013877			
	011.1046.520000	\$ 130.28	Auto Parts & Accessories~	3049258504	011.0013877			
	011.1046.520000	\$ 46.69	Auto Parts & Accessories~	3049258614	011.0013877			
	011.1046.520000	\$ 130.28	Auto Parts & Accessories~	3049258697	011.0013877			
	011.1046.520000	\$ -130.28	Auto Parts & Accessories~	3049258698	011.0013877			
	011.1046.520000	\$ -46.69	Auto Parts & Accessories~	3049258883	011.0013877			
	011.1046.520000	\$ 46.69	Auto Parts & Accessories~	3049258884	011.0013877			
						02/25/2020	605065	\$ 941.25
006736 - PR VERNON DISTRIBUTION CENTER,	011.1040.400900	\$ 48,990.02	Ref. 1st&2nd Parcel#6303002021~	012120				
						02/25/2020	605066	\$ 48,990.02

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006416 - PRIORITY BUILDING SERVICES, LL	011.1049.590000	\$ 9,005.38	Janitorial Services 02/20	67693				
	055.8300.540000	\$ 595.63	Janitorial Services 02/20	67694				
	055.8400.540000	\$ 718.90	Janitorial Services 02/20	67694				
	056.5600.540000	\$ 821.45	Janitorial Services 02/20	67694				
						02/25/2020	605067	\$ 11,141.36
005476 - SCHLOBOHM LAND & DEVELOPMENT	011.1040.400900	\$ 5,672.30	Ref. 1st&2nd Parcel#6303002024~	020520				
						02/25/2020	605068	\$ 5,672.30
000449 - UNDERGROUND SERVICE ALERT	055.8300.596200	\$ 112.30	New Ticket Charges	120200788				
	055.8300.596200	\$ 65.43	CA State Fee for Regulatory Costs	DSB20190595				
						02/25/2020	605069	\$ 177.73
006748 - UNIVERSITY OF SO. CALIFORNIA	011.1001.596500	\$ 250.00	Registration Fee / C. Menke~	20223				
						02/25/2020	605070	\$ 250.00
005152 - VASQUEZ & COMPANY, LLP	011.1004.595200	\$ 17,000.00	Professional Services	2200069IN				
						02/25/2020	605071	\$ 17,000.00
005699 - WEBCO LB, LLC	011.1043.590000	\$ 10,250.00	Street Sweeping Services 01/20	LB5120				
						02/25/2020	605072	\$ 10,250.00
006480 - ADT COMMERCIAL	055.8400.590000	\$ 3,200.00	Inergen Cylinder Exchange	3548972				
						02/27/2020	605073	\$ 3,200.00

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006054 - BEARCOM	011.1033.594000	\$ 1,581.66	SC Service Agreement	4973848		02/27/2020	605074	\$ 1,581.66
000256 - CALPORTLAND COMPANY	020.1084.520000	\$ 773.93	Concrete	94485910		02/27/2020	605075	\$ 773.93
006752 - DUKE CHOI	011.1031.466600	\$ 20.00	Ref. Report Copy Fee~	022420		02/27/2020	605076	\$ 20.00
000668 - CLEARS, INC	011.1031.596550	\$ 50.00	Membership Dues / G. Garcia	022420		02/27/2020	605077	\$ 50.00
002566 - DEWEY PEST CONTROL	011.1048.596200	\$ 60.00	Pest Control Services	13242772		02/27/2020	605078	\$ 636.00
	011.1048.596200	\$ 100.00	Pest Control Services	13242777				
	011.1048.596200	\$ 95.00	Pest Control Services	13242778				
	011.1048.596200	\$ 135.00	Pest Control Services	13242779				
	011.1048.596200	\$ 75.00	Pest Control Services	13242780				
	011.1049.590000	\$ 62.00	Pest Control Services	13242781				
	011.1049.590000	\$ 67.00	Pest Control Services	13242782				
	011.1049.590000	\$ 42.00	Pest Control Services	13242783				
000414 - EXPRESS OIL CO	011.1049.596200	\$ 243.75	Waste Disposal Fees	2001196		02/27/2020	605079	\$ 243.75

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 41
MARCH 17, 2020**

EARLY CHECKS

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
006622 - FULLER ENGINEERING, INC	020.1084.500140	\$ 433.35	Sodium Hypochlorite	140733				
	020.1084.520000	\$ 868.17	Sodium Hypochlorite	140733		02/27/2020	605081	\$ 1,301.52
006753 - REBECCA GALVAN	011.1031.420510	\$ 28.00	Ref. Duplicate Payment P86318V	022420		02/27/2020	605082	\$ 28.00
001668 - LORENZO GAYTAN	011.1026.596800	\$ 458.10	Tuition Reimbursement	021020		02/27/2020	605083	\$ 458.10
001986 - HANSON AGGREGATES, LLC	011.1043.520000	\$ 694.52	Sand	2097140		02/27/2020	605084	\$ 694.52
000075 - IACP	011.1031.596550	\$ 190.00	Membership Dues / B. Gray	96585		02/27/2020	605085	\$ 190.00
004143 - INTERWEST CONSULTING GROUP, IN	011.1041.595200	\$ 347.25	Building & Safety Plan Review	56993		02/27/2020	605086	\$ 347.25
003272 - LANGUAGE LINE SERVICES, INC	011.1031.594200	\$ 131.14	Interpretation Services	4733641		02/27/2020	605087	\$ 131.14
006612 - QUALIFIED MOBILE, INC	011.1046.590000	\$ 476.00	Car Wash Services	266891		02/27/2020	605088	\$ 476.00
005419 - SUPERIOR CT OF CAL OF LA	011.1031.594200	\$ 2,487.50	Parking Citations 01/20	022420		02/27/2020	605089	\$ 2,487.50

**CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 41
MARCH 17, 2020**

EARLY CHECKS

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	CHECK NUMBER	PAYMENT AMOUNT
006394 - TELETRAC NAVMAN US LTD	011.1046.590000	\$ 4,902.43	GPS Fleet Management System	91885307		02/27/2020	605090	\$ 4,902.43
000141 - THOMSON REUTERS - WEST	011.1024.596600	\$ 413.71	West Information Charges	841757363				
	011.4031.596200	\$ 1,578.65	West Information Charges	841778935		02/27/2020	605091	\$ 1,992.36
TOTAL EARLY CHECKS								\$ 365,324.68

CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 41
MARCH 17, 2020

RECAP BY FUND

<u>FUND</u>	<u>ELECTRONIC TOTAL</u>	<u>EARLY CHECK TOTAL</u>	<u>WARRANT TOTAL</u>	<u>GRAND TOTALS</u>
011 - GENERAL	\$ 692,965.03	\$ 344,751.48	\$ 0.00	\$ 1,037,716.51
020 - WATER	20,582.97	3,715.96	0.00	24,298.93
055 - LIGHT & POWER	7,766,910.97	15,983.77	0.00	7,782,894.74
056 - NATURAL GAS	7,949.72	873.47	0.00	8,823.19
057 - FIBER OPTIC	5,522.66	0.00	0.00	5,522.66
GRAND TOTAL	\$ 8,493,931.35	\$ 365,324.68	\$ 0.00	\$ 8,859,256.03

TOTAL CHECKS TO BE PRINTED 0

CITY OF VERNON
OPERATING ACCOUNT
WARRANT REGISTER NO. 41
MARCH 17, 2020

VOID LIST

<u>CHECK NUMBER</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
605028	NICHOLAS PEREZ	\$ 8.00

City Council Agenda Item Report

Agenda Item No. COV-102-2020

Submitted by: John Lau

Submitting Department: Finance/ Treasury

Meeting Date: March 17, 2020

SUBJECT

City Payroll Warrant Register

Recommendation:

Approve City Payroll Warrant Register No. 765, for the period of February 1 through February 29, 2020, which totals \$3,607,215.85 and consists of ratification of direct deposits, checks and taxes totaling \$2,414,647.98 and ratification of checks and electronic fund transfers (EFT) for payroll related disbursements totaling \$1,192,567.87 paid through operating bank account.

Background:

Section 2.13 of the Vernon Municipal Code indicates the City Treasurer, or an authorized designee, shall prepare warrants covering claims or demands against the City which are to be presented to City Council for its audit and approval. Pursuant to the aforementioned code section, the City Treasurer has prepared City Payroll Account Warrant Register No. 765 covering claims and demands presented during the period of February 1 through February 29, 2020, drawn, or to be drawn, from East West Bank for City Council approval.

Fiscal Impact:

The fiscal impact of approving City Payroll Warrant Register No. 765, totals \$3,607,215.85. The Finance Department has determined that sufficient funds to pay such claims/demands, are available in the respective accounts referenced on City Payroll Warrant Register No. 765.

Attachments:

1. [City Payroll Account Warrant Register No. 765](#)

PAYROLL WARRANT REGISTER
City of Vernon

No. **765** Month of **March 2020**

I hereby Certify: that claims or demands covered by the above listed warrants have been audited as to accuracy and availability of funds for payments thereof; and that said claims or demands are accurate and that funds are available for payments thereof.



Scott A. Williams
Director of Finance/City Treasurer

Date: 03/04/20

This is to certify that the claims or demands covered by the above listed warrants have been audited by the City Council of the City of Vernon and that all of said warrants are approved for payments

DATE

DATE

Payrolls reported for the month of February:

01/19/20 - 02/01/20, Paydate 02/13/20

01/19/20 - 02/01/20, Paydate 02/13/20

02/02/20 - 02/02/20, Paydate 02/27/20

02/02/20 - 02/15/20, Paydate 02/27/20

02/02/20 - 02/15/20, Paydate 02/27/20

Payment

Method	Date	Payment Description	Amount
CHECKS	02/13/20	Net payroll, checks	\$ 10,745.98
ACH	02/13/20	Net payroll, direct deposits	752,422.62
ACH	02/13/20	Payroll taxes	212,185.06
ACH	02/13/20	Net payroll, direct deposits	9,658.42
ACH	02/13/20	Payroll taxes	4,349.39
CHECKS	02/27/20	Net payroll, checks	7,479.63
ACH	02/27/20	Net payroll, direct deposits	316,110.96
ACH	02/27/20	Payroll taxes	149,819.51
CHECKS	02/27/20	Net payroll, checks	14,777.33
ACH	02/27/20	Net payroll, direct deposits	731,794.17
ACH	02/27/20	Payroll taxes	200,150.75
ACH	02/27/20	Net payroll, direct deposits	3,553.80
ACH	02/27/20	Payroll taxes	1,600.36

Total net payroll and payroll taxes**2,414,647.98**

604992	02/13/20	Franchise Tax Board	1,628.41
605002	02/13/20	U.S. Dept. of Education	408.74
9441	02/13/20	Vernon Police Officers Benefit Association	1,971.60
9442	02/13/20	IBEW Union Dues	3,359.54
9443	02/13/20	Vernon Firemen's Association	2,613.00
9444	02/13/20	ICMA Retirement Trust 457	41,925.27
9375	02/13/20	Blue Shield of California	397,870.09
9376	02/13/20	MetLife - Group Benefits	30,615.65
9377	02/13/20	Mutual of Omaha	10,445.86
9458	02/18/20	Colonial	5,670.14
9457	02/18/20	AFLAC	12,165.22
9459	02/18/20	MES Vision	4,794.41
9447	02/18/20	CalPERS	241,799.76
9448	02/18/20	State Disbursement Unit	2,191.37
605080	02/27/20	Franchise Tax Board	1,556.14
605092	02/27/20	U.S. Dept. of Education	408.74
9449	02/27/20	Vernon Police Officers Benefit Association	1,971.60
9450	02/27/20	Teamsters Local 911	2,304.00
9451	02/27/20	Vernon Firemen's Association	2,613.00
9452	02/27/20	ICMA Retirement Trust 457	179,014.43
9455	02/28/20	CalPERS	245,049.53
9456	03/02/20	State Disbursement Unit	2,191.37

**Payroll related disbursements, paid through
Operating bank account****1,192,567.87****Total net payroll, taxes, and related disbursements****\$ 3,607,215.85**

JL

City Council Agenda Item Report

Agenda Item No. COV-101-2020

Submitted by: John Lau

Submitting Department: Finance/ Treasury

Meeting Date: March 17, 2020

SUBJECT

Federal Funds for Street Improvements Account Warrant Register

Recommendation:

Approve Federal Funds for Street Improvements Account Warrant Register No. 32, for the period of February 16 through February 29, 2020, consisting of ratification of electronic payments totaling \$17,399.11.

Background:

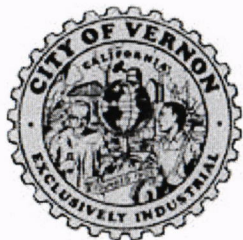
Section 2.13 of the Vernon Municipal Code indicates the City Treasurer, or an authorized designee, shall prepare warrants covering claims or demands against the City which are to be presented to City Council for its audit and approval. Pursuant to the aforementioned code section, the City Treasurer has prepared Federal Funds for Street Improvements Account Warrant Register No. 32 covering claims and demands presented during the period of February 16 through February 29, 2020, drawn, or to be drawn, from East West Bank for City Council approval.

Fiscal Impact:

The fiscal impact of approving Federal Funds for Street Improvements Account Warrant Register No. 32, totals \$17,399.11. The Finance Department has determined that sufficient funds to pay such claims/demands, are available in the respective accounts referenced on Federal Funds for Street Improvement Account Warrant Register No. 32.

Attachments:

1. [Federal Funds for Street Improvements Account Warrant Register No. 32](#)



**FEDERAL FUNDS FOR STREET IMPROVEMENTS
WARRANT REGISTER NO. 32
MARCH 17, 2020**

I hereby certify that claims and/or demands included in above listed warrant register have been audited for accuracy and availability of funds for payments and that said claims and/or demands are accurate and that the funds are available for payments thereof.

Scott Williams
Director of Finance / City Treasurer

Date: 03/04/20

This is to certify that the claims or demands covered by the above listed warrants have been audited by the City Council of the City of Vernon and that all of said warrants are approved for payments except Warrant Numbers:

**FEDERAL FUNDS FOR STREET IMPROVEMENTS
WARRANT REGISTER NO. 32
MARCH 17, 2020**

ELECTRONIC

VENDOR NAME AND NUMBER	ACCOUNT NUMBER	INVOICE AMOUNT	DESCRIPTION	INVOICE	P.O.#	PAYMENT DATE	PAYMENT NUMBER	PAYMENT AMOUNT
003975 - CNS ENGINEERS, INC	011.1043.900000	\$ 17,399.11	Consulting Services~	801754		02/28/2020	35	\$ 17,399.11
TOTAL ELECTRONIC								\$ 17,399.11

**FEDERAL FUNDS FOR STREET IMPROVEMENTS
WARRANT REGISTER NO. 32
MARCH 17, 2020**

RECAP BY FUND

<u>FUND</u>	<u>ELECTRONIC TOTAL</u>	<u>EARLY CHECK TOTAL</u>	<u>WARRANT TOTAL</u>	<u>GRAND TOTALS</u>
011 - GENERAL	\$ 17,399.11	\$ 0.00	\$ 0.00	\$ 17,399.11
GRAND TOTAL	<u>\$ 17,399.11</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 17,399.11</u>

TOTAL CHECKS TO BE PRINTED 0

City Council Agenda Item Report

Agenda Item No. COV-68-2020

Submitted by: Adriana Ramos

Submitting Department: Fire Department

Meeting Date: March 17, 2020

SUBJECT

Fire Department Activity Report

Recommendation:

Receive and file the January 2020 Report.

Background:

Attached is a copy of the Vernon Fire Department Activity Report which covers the period of January 1, 2020 through January 31, 2020. This report covers hours for Fire Prevention, Training, Pre-Incident, Periodic Testing, Public Service Programs and Routine Maintenance.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [Fire Department Activity Report - January 2020](#)

**VERNON FIRE DEPARTMENT
COMPANY ACTIVITIES
January 1, 2020 to January 31, 2020**

ACTIVITY TYPE

FIRE PREVENTION:

Regular Inspections (#):

Re-Inspections (#):

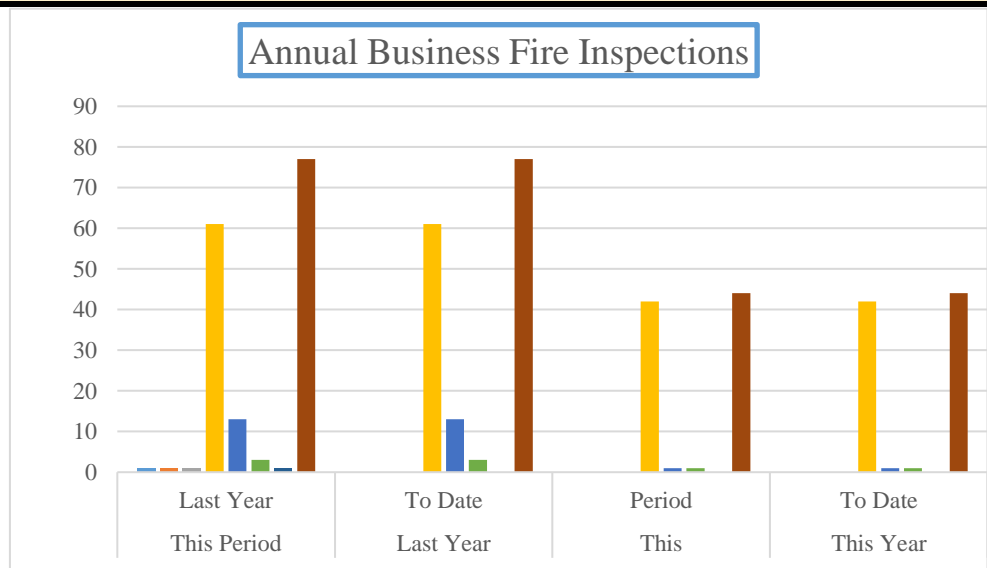
Spec. Haz. Inspections (#):

Total Inspections:

Total Staff Hours:

This Period Last Year	Last Year To Date	This Period	This Year To Date
61	61	42	42
13	13	1	1
3	3	1	1
77	77	44	44
113	113	73	73

*Reduction in activity due to transitioning to electronic inspection reporting system.



PRE-INCIDENT (HOURS):

Planning

District Familiarization

Total Hours:

This Period Last Year	Last Year To Date	This Period	This Year To Date
183	183	156	156
176	176	208	208
359	359	364	364

PERIODIC TEST (HOURS):

Hose Testing

Pump Testing

Total Hours:

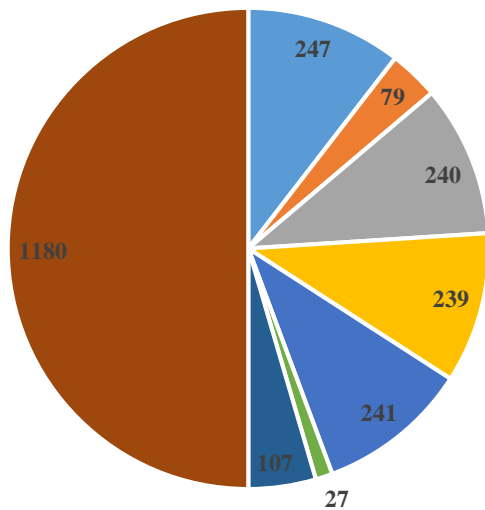
This Period Last Year	Last Year To Date	This Period	This Year To Date
1	1	2	2
4	4	0	0
5	5	2	2

TRAINING (HOURS):

Firefighting
 Hazardous Materials
 Safety
 Apparatus Operations
 Equipment Operations
 CPR
 First Aid

This Period Last Year	Last Year To Date	This Period	This Year To Date
238	238	247	247
63	63	79	79
250	250	240	240
257	257	239	239
245	245	241	241
6	6	27	27
61	61	107	107
Total Hours:	1120	1180	1180

Fire Training Hours



- Firefighting
- Hazardous Materials
- Safety
- Apparatus Operations
- Equipment Operations
- CPR
- First Aid

PUBLIC SERVICE PROGRAMS (HOURS):

School Programs
 Fire Brigades
 Emergency Preparedness

This Period Last Year	Last Year To Date	This Period	This Year To Date
0	0	2	2
0	0	3	3
5	5	31	31
Total Hours:	5	36	36

ROUTINE MAINTENANCE (HOURS):

Station
 Apparatus
 Equipment

This Period Last Year	Last Year To Date	This Period	This Year To Date
257	257	257	257
250	250	252	252
248	248	260	260
Total Hours:	755	769	769

Personnel Activity Total By Hours:**2357****2357****2424****2424**



LOS ANGELES COUNTY FIRE DEPARTMENT

RESPONSE TIMES BY UNIT AVERAGE

Query by City: VERNON
Query by Unit BC13,BC3,Q164,Q27
First-Arrived Unit Responses
01/01/2020 - 01/31/2020

<u>Unit</u>	<u>Number of Responses</u>	<u>Average Response Time</u>	<u>Average Time duration</u>
BC13	1	00:52	21:50
Totals	1	00:52	21:50



LOS ANGELES COUNTY FIRE DEPARTMENT

RESPONSE TIMES BY UNIT AVERAGE

Query by City: VERNON
Query by Unit BC13,BC3,Q164,Q27
All Responses
01/01/2020 - 01/31/2020

<u>Unit</u>	<u>Number of Responses</u>	<u>Average Response Time</u>	<u>Average Time duration</u>
BC13	1	00:52	21:50
Totals	1	00:52	21:50



LOS ANGELES COUNTY FIRE DEPARTMENT

RESPONSE TIMES BY UNIT AVERAGE

Query by City: VERNON
Query by Unit BC776,E776,E777,E778,E779,T776,RA778
First-Arrived Unit Responses
01/01/2020 - 01/31/2020

<u>Unit</u>	<u>Number of Responses</u>	<u>Average Response Time</u>	<u>Average Time duration</u>
E777	38	03:47	18:58
E778	16	03:35	14:51
E779	20	04:08	18:38
RA778	22	03:42	37:52
T776	13	04:55	17:25
Totals	109	03:56	21:56



LOS ANGELES COUNTY FIRE DEPARTMENT

RESPONSE TIMES BY UNIT AVERAGE

Query by City: VERNON
Query by Unit BC776,E776,E777,E778,E779,T776,RA778
All Responses
01/01/2020 - 01/31/2020

<u>Unit</u>	<u>Number of Responses</u>	<u>Average Response Time</u>	<u>Average Time duration</u>
BC776	3	08:59	05:55
E777	48	04:04	17:27
E778	34	04:37	13:04
E779	28	07:14	14:06
RA778	74	04:47	33:30
T776	26	05:05	12:40
Totals	213	05:01	21:09

City Council Agenda Item Report

Agenda Item No. COV-57-2020
Submitted by: Danita Robertson
Submitting Department: Police Department
Meeting Date: March 17, 2020

SUBJECT

Police Department Activity Report

Recommendation:

Receive and file the January 2020 Report.

Background:

The Vernon Police Department's activity report consists of activity during the specified reporting period, including a summary of calls for service, and statistical information regarding arrests, traffic collisions, stored and impounded vehicles, recovered stolen vehicles, the number of citations issued, and the number of reports filed.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [Police Department Activity Report - January 2020](#)

VERNON POLICE DEPARTMENT

Department Activity Report

First Date: 01/01/2020

Jurisdiction: VERNON

Last Date: 01/31/2020

Department	Complaint	All Units	Primary Unit
Type	Description		
VPD			
10-6	OFFICER IS 10-6 C7.961.962,10-10, WASH, EQUIP	328	314
10-96C	10-96 CHARLES (CITY HALL SECURITY CHECK)	6	6
10-96H	PICK UP THE JAIL PAPER WORK FROM HP JAIL	3	3
140	SUPPLEMENTAL REPORT	11	9
20002	NON-INJURY HIT AND RUN	12	5
20002R	NON-INJURY HIT AND RUN REPORT	38	21
207R	KIDNAPPING REPORT	4	1
211	ROBBERY	12	2
211R	ROBBERY REPORT	2	2
211S	SILENT ROBBERY ALARM	8	2
23110BR	FELONY MISSILE THROWING AT A VEHICLE REPC	1	1
242	BATTERY	3	1
242R	BATTERY REPORT	5	2
245	ASSAULT WITH A DEADLY WEAPON	7	1
246	SHOOTING AT AN OCCUPIED DWELLING OR VEH	6	1
273.5	DOMESTIC VIOLENCE	6	1
273.5R	DOMESTIC VIOLENCE REPORT	2	1
415	DISTURBING THE PEACE	40	15
417	BRANDISHING A WEAPON	9	2
422	TERRORIST THREATS	2	1
422R	TERRORIST THREATS REPORT	7	3
451	ARSON	2	1
459	BURGLARY	21	4
459A	AUDIBLE BURGLARY ALARM	245	117
459R	BURGLARY REPORT	34	13
459S	SILENT BURGLARY ALARM	32	14
459VR	BURGLARY TO A VEHICLE REPORT	9	6
476R	FRAUD REPORT	6	4
484	PETTY THEFT	16	7
484R	PETTY THEFT REPORT	22	14
487R	GRAND THEFT REPORT	19	11
5150	SUBJECT WITH MENTAL DISABILITIES	4	1

VERNON POLICE DEPARTMENT

Department Activity Report

First Date: 01/01/2020

Jurisdiction: VERNON

Last Date: 01/31/2020

Department	Complaint	All Units	Primary Unit
Type	Description		
VPD			
586	PARKING PROBLEM	38	32
594	VANDALISM	15	5
594R	VANDALISM REPORT	14	11
602	TRESPASS	51	18
647F	DRUNK IN PUBLIC	2	1
901	UNKNOWN INJURY TRAFFIC COLLISION	2	1
901T	INJURY TRAFFIC COLLISION	14	4
901TR	INJURY TRAFFIC COLLISION REPORT	14	5
902T	NON-INJURY TRAFFIC COLLISION	84	41
902TR	NON-INJURY TRAFFIC COLLISION REPORT	1	1
909C	TRAFFIC CONTROL	3	3
909T	TRAFFIC HAZARD	13	7
911	911 MISUSE / HANGUP	10	5
911A	CONTACT THE REPORTING PARTY	21	15
911NR	911 CALL NO RESPONSE REQUIRED	1	1
917A	ABANDONED VEHICLE	9	5
920PR	LOST PROPERTY REPORT	1	1
925	SUSPICIOUS CIRCUMSTANCES	72	26
927	UNKNOWN TROUBLE	1	1
A207R	ATTEMPT KIDNAPPING REPORT	4	1
A245R	ATTEMPT ASSAULT WITH A DEADLY WEAPON RE	1	1
A459R	ATTEMPT BURGLARY REPORT	1	1
ASSISTFD	ASSIST FIRE DEPARTMENT	66	35
BARCK	BAR CHECK	4	3
BOSIG	BROKEN SIGNAL OR LIGHT	2	2
BOVEH	BROKEN DOWN VEHICLE	32	23
CITCK	CITATION CHECK	15	12
CIVIL	CIVIL MATTER	9	6
CODE5	SURVEILLANCE/STAKE-OUT	5	1
COP	COP DETAIL	9	7
COURTESY RI	COURTESY REPORT	1	1
DEMOSTRA	DEMONSTRATION	15	10

VERNON POLICE DEPARTMENT

Department Activity Report

First Date: 01/01/2020

Jurisdiction: VERNON

Last Date: 01/31/2020

Department	Complaint	All Units	Primary Unit
Type	Description		
VPD			
DET	DETECTIVE INVESTIGATION	44	25
DETAIL	DETAIL	18	15
DPTAST	DEPARTMENTAL ASSIST	31	12
FILING	OFFICER IS 10-6 REPORT WRITING	175	171
FOUND	FOUND PROPERTY REPORT	3	2
FU	FOLLOW UP	24	19
GTAR	GRAND THEFT AUTO REPORT	14	12
HBC	HAILED BY A CITIZEN	34	18
ID THEFT RPT	IDENTITY THEFT REPORT	1	1
JAILPANIC	TEST THE JAIL PANIC ALARM BUTTON	2	2
KTP	KEEP THE PEACE	6	2
LOCATE	LOCATED VERNON STOLEN VEHICLE	1	1
LPR	LICENSE PLATE READER	12	5
MISPLOCATE	LOCATED MISSING PERSON REPORT	4	1
MR60	MISC REPORT	2	1
PANIC ALARM	PANIC ALARM/DURESS ALARM	17	5
PAPD	PUBLIC ASSIST-POLICE	20	14
PATCK	PATROL CHECK	353	297
PEDCK	PEDESTRIAN CHECK	218	117
PLATE	LOST OR STOLEN PLATES REPORT	1	1
PRSTRAN	PRISONER TRANSPORTED	16	15
REC	RECOVERED STOLEN VEHICLE	16	5
RECKLESS DF	RECKLESS DRIVING (23103)	7	5
REPO	REPOSSESSION	10	9
ROADRAGE	ROAD RAGE	4	1
RR	RAIL ROAD PROBLEM	3	2
SPEED	SPEED CONTEST OR SPEEDING (23109)	7	3
SRMET	SRMET DETAIL	63	56
SUBPOENA	SUBPOENA SERVICE	2	2
TRAFFIC STOI	TRAFFIC STOP	514	435
UNATTACHED	UNATTACHED TRAILER	1	1
VCK	VEHICLE CHECK	397	362

VERNON POLICE DEPARTMENT

Department Activity Report

First Date: 01/01/2020

Jurisdiction: VERNON

Last Date: 01/31/2020

<i>Department</i>	<i>Complaint</i>	<i>All Units</i>	<i>Primary Unit</i>
<i>Type</i>	<i>Description</i>		
VPD			
VEH RELEASE	VEHICLE RELEASE	6	4
VIDEOCHECK	VIDEO EQUIPMENT CHECK (10-96 V)	1	1
VMCVIO	VERNON MUNICIPAL CODE VIOLATION	3	2
WARRANT	WARRANT ARREST	4	4
WELCK	WELFARE CHECK	59	20
WRNTSVC	WARRANT SERVICE	1	1
Department:		3546	2521
Overall:		3546	2522

VERNON POLICE DEPARTMENT
Police Activity Report

Period Ending: 01/31/20

TRAFFIC COLLISIONS

	<u>NO.</u>
TOTAL	49
NON-INJURY	33
INJURY	16
Persons Injured	18
Pedestrian	1
Fatalities	
City Property Damage	2
Hit & Run (Felony)	3
Hit & Run (Misdemeanor)	15

PROPERTY RECOVERED

VEHICLES: \$40,700.00

VEHICLES STORED

Unlicensed Driver	4
Abandoned/Stored Vehicle	14
Unattached Trailer	1
Traffic Hazard	

**PROPERTY RECOVERED FOR
OTHER DEPARTMENTS**

VEHICLES: \$80,465.00

CITATIONS

Citations Iss (Prisoner Release)	27
Citations Iss (Other Violations)	
Parking	232
Hazardous	115
Non-Hazardous	116
Citations Iss (Moving)	231
Citations Iss (Total)	463

CASES CLEARED BY ARREST

AR20-003	CR20-0006	211 PC	AR20-022	CR20-0100	369I(A) PC
AR20-006	CR20-0010	369I(A) PC	AR20-023	CR20-0102	369I(A) PC
AR20-007	CR20-0011	369I(A) PC	AR20-024	CR20-0103	11364 HS
AR20-008	CR19-2035	459 PC	AR20-025	CR20-0111	369I(A) PC
AR20-009	CR20-0014	459 PC	AR20-026	CR20-0114	11364 HS
AR20-012	CR20-0033	207(A) PC	AR20-027	CR20-0117	242 PC
AR20-014	CR20-0046	11377(A) HS	AR20-028	CR20-0134	11377 HS
AR20-016	CR20-0057	10851(A) VC	AR20-032	CR20-0142	647(F) PC
AR20-019	CR20-0059	459 PC	AR20-034	CR20-0145	459 PC
AR20-020	CR20-0085	484 PC	AR20-041	CR20-0169	594.2(A) PC
AR20-021	CR20-0087	10851 VC			

**VERNON POLICE DEPARTMENT
REPORT FOR PERSONS ARRESTED**

PERIOD ENDING: 01/31/2020

ADULT FELONY ARRESTS AND DISPOSITIONS			
	MALE	FEMALE	TOTAL
ASSAULT W/DEADLY WEAPON			
BURGLARY	3	2	5
DRIVING UNDER THE INFLUENCE w/ INJURY			
DOMESTIC VIOLENCE			
GRAND THEFT: AUTO	2		2
KIDNAPPING	1		1
ROBBERY		1	1
WARRANT (VERNON CASE)			
WARRANT (OUTSIDE AGENCY)	1		1
TOTAL FELONY ARRESTS	7	3	10

ADULT MISDEMEANOR ARRESTS AND DISPOSITIONS			
	MALE	FEMALE	TOTAL
BATTERY		1	1
COURT ORDER VIOLATION			
DRUNK IN PUBLIC		1	1
DRIVING UNDER THE INFLUENCE	4		4
IGNITION INTERLOCK DEVICE REQUIRED	2		2
PETTY THEFT	1		1
POSSESSION OF NARCOTICS	2		2
POSSESSION OF PARAPHERNALIA	2		2
TRESPASSING			
TRESPASSING ON RAILROAD PROPERTY	4	1	5
VANDALISM	2		2
WARRANT (VERNON CASE)	8	1	9
WARRANT (OUTSIDE AGENCY)	4		4
TOTAL MISD. ARRESTS	29	4	33

JUVENILES DETAINED --- FELONY AND MISDEMEANOR			
	MALE	FEMALE	TOTAL
BURGLARY			
RESISTING ARREST			
ROBBERY			
VANDALISM			
WARRANT			
TOTAL JUVENILES DET.	0	0	0

TOTAL FELONY ARRESTS (ADULT) TO DATE: 10

TOTAL MISDEMEANOR ARRESTS (ADULT) TO DATE: 33

TOTAL JUVENILES DETAINED (FELONY AND MISDEMEANOR) TO DATE: 0

TOTAL ARRESTS AND DETAINED JUVENILES (FELONY AND MISDEMEANOR) TO DATE: **43**

VERNON POLICE DEPARTMENT
Call Log Report Type All Unit Times and Location with OCA's

Jurisdiction:		First Date:		NO CASE NUMBERS ISSUED ON 01/01/2020									
		Last Date:											
Call Number	Disp	Ten	Received	Caller									
		Code	Complaint	Address		Unit Time							
				Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/02/2020

Jurisdiction: VERNON

Last Date: 01/02/2020

Call Number	Disp	Ten	Received	Caller	Unit Time									
		Code	Complaint	Address	Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100076														
	1015		01/02/2020	10:03:13										
	RPT		VCK		2000 E 49TH, VERNON									
				VPD	CAM,PATRICK	*20W			10:03:14					11:02:32
				VPD	VALENZUELA,FEI	31W			10:05:21			10:21:52		
20200100078														
	RPT		01/02/2020	11:03:32										
			902TR		VERNON // SANTA FE, VERNON									
				VPD	CAM,PATRICK	*20W	11:12:33	11:12:37	11:03:32					11:36:35

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/03/2020

Jurisdiction: VERNON

Last Date: 01/03/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100131												
	1015		01/03/2020	00:20:47								
	RPT		PEDCK	E 25TH // ALAMEDA, VERNON								
				VPD LANDA,RAFAEL	*44			00:20:47				01:18:23
				VPD OURIQUE,CARLO	31W		00:21:17	00:24:37			00:42:07	
				VPD DOCHERTY,MICH	43E		00:20:49				00:21:19	
20200100138												
	RPT		01/03/2020	05:26:34	JBM FINISHING							
			GTAR	2800 S SANTA FE AV, VERNON								
				VPD OURIQUE,CARLO	*31W	05:29:01	05:29:04	05:32:19				06:09:42
								Department VPD	OCA Number CR20200003	RMS Juris CA0197300		
20200100142												
	RPT		01/03/2020	06:55:09	PLAZA MARKET WAREHOUSE							
			487R	2445 E 26TH, VERNON								
				VPD VALENZUELA,FEI	*31W		06:58:36	07:07:01				07:33:30
								Department VPD	OCA Number CR20200004	RMS Juris CA0197300		
20200100157												
	RPT		01/03/2020	09:08:27	ROTAX							
			459R	2940 LEONIS BL, VERNON								
				VPD CAM,PATRICK	*20E		09:10:09	09:13:39				10:39:40
				VPD VALENZUELA,FEI	31W		09:15:22	09:18:18			09:50:05	
				VPD SWINFORD,PHILL	43W		09:10:10	09:14:02				10:39:40
				VPD HERRERA,GUSTAF	S6		09:20:14				10:30:56	
20200100166												
	RPT		01/03/2020	10:55:26								
			211R	E 55TH // SANTA FE AV, VERNON								
				VPD SWINFORD,PHILL	*43W		10:55:53	11:07:10				12:22:42
								Department VPD	OCA Number CR20200006	RMS Juris CA0197300		
20200100179												
	1015		01/03/2020	12:57:27								
			DET	16TH // SAN PEDRO, VERNON								
				VPD RAMOS,JOSE	*5D35			12:57:27			14:39:59	

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/03/2020

Jurisdiction: VERNON

Last Date: 01/03/2020

Call Number	Disp	Ten	Received	Caller								
		Code	Complaint	Address		Unit Time						
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100179												
	1015		01/03/2020	12:57:27								
			DET	16TH // SAN PEDRO, VERNON								
			VPD	CAM,PATRICK	20E		13:54:33		14:07:10			15:42:22
			VPD	MACIEL,CYNTHIA	2P8		14:09:43		14:11:55		14:21:45	
			VPD	GRAY,BRANDON	L1				12:57:39		14:40:01	

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/04/2020

Jurisdiction: VERNON

Last Date: 01/04/2020

Call Number	Disp	Ten	Received	Caller	Code	Complaint	Address	Unit Time					
								Dep	Officer	Unit	Dispatch	Enroute	OnScene
20200100222													
	1015		01/04/2020	00:45:41									
	RPT		PEDCK				RANDOLPH // MAYWOOD AV, VERNON						
				VPD	OURIQUE,CARLO		*32E			00:45:41		01:14:35	
				VPD	NEWTON,TODD		40E		00:47:08	00:50:54	00:50:56		
20200100243													
	RPT		01/04/2020	10:39:40			LA COUNTY FIRE						
			WELCK				3560 E VERNON AV, VERNON						
				VPD	FINO,MARCUS		*20E	10:40:50	10:41:41	10:42:46		11:18:14	
				VPD	CAM,PATRICK		38W		10:42:48	10:44:40		11:18:15	
				VPD	LUCAS,JASON		43W			10:44:38		11:18:16	
				VPD	VALENZUELA,FEF		44E	10:40:52	10:41:43	10:44:42		11:18:16	
				VPD	HERRERA,GUSTAF		S6			10:49:02		11:18:17	
20200100251													
	RPT		01/04/2020	15:00:26									
			487R				3033 BANDINI BL, VERNON						
				VPD	VALENZUELA,FEF		*44E			15:00:26		15:22:44	
				VPD	LUCAS,JASON		43W			15:11:02		15:22:42	
20200100257													
	VREC		01/04/2020	17:40:55									
	VS		REC				2947 E 44TH, VERNON						
	RPT												
				VPD	FINO,MARCUS		*20E			17:41:20		18:21:52	
				VPD	LUCAS,JASON		43W	17:41:21			17:41:41		
					USTOW		US TOW	17:53:44	17:53:44	18:06:24		18:21:53	

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/05/2020

Jurisdiction: VERNON

Last Date: 01/05/2020

Call Number	Disp	Ten	Received	Code	Complaint	Caller	Address	Unit Time					
								Dep	Officer	Unit	Dispatch	Enroute	OnScene
20200100297													
	1015		01/05/2020	02:35:41			BELL PD COBERLY						
	RPT		WARRANT				6326 PINE, BELL						
				VPD	GODOY,RAYMON			*38W	02:42:01	02:42:02	03:07:15	02:50:03	03:40:42
20200100312													
	RPT		01/05/2020	08:04:07									
	1015		PATCK				6200 MALBURG WY, VERNON						
	1015												
				VPD	LUCAS,JASON			*43E			08:04:07		09:52:17
				VPD	FINO,MARCUS			20W			08:04:21		10:11:21
				VPD	MANNINO,NICHOI			38E			08:04:20		09:48:15
				VPD	VILLEGAS,RICHA			44W			08:14:02		09:52:19
				VPD	HERRERA,GUSTAF			S6			08:10:15		08:13:45
20200100318													
	RPT		01/05/2020	12:18:00			JERRY MYGOTIA						
			20002				SIERRA PINE AV // 26TH, VERNON						
				VPD	MANNINO,NICHOI			*38E	12:20:17	12:20:41			13:08:10
				VPD	LUCAS,JASON			43E	12:20:20	12:25:03			13:08:10
20200100357													
	RPT		01/05/2020	23:10:42			DARLENE						
			HBC				S DISTRICT BL // ATLANTIC BL, VERNON						
				VPD	NEWTON,TODD			*43	23:11:31	23:14:54	23:16:54		23:38:11
				VPD	OURIQUE,CARLO			41W	23:11:32	23:14:53	23:15:46		00:13:55
				VPD	ZOZAYA,OSCAR			44E			23:14:14		23:38:15
				VPD	MARTINEZ,GABRI			S5			23:22:20		23:38:17

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/06/2020

Jurisdiction: VERNON

Last Date: 01/06/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100368												
	RPT	01/06/2020	05:21:26									
	1015	PATCK		RANDOLPH // MAYWOOD AV, VERNON								
			VPD	NEWTON,TODD	*43			05:21:27			06:48:27	
			VPD	OURIQUE,CARLO	41W			05:21:34				09:36:38
			VPD	ZOZAYA,OSCAR	44E			05:21:32			05:58:04	
20200100376												
	RPT	01/06/2020	07:20:10		ROSE AND SHORE							
	1015	459		5304 ALCOA AV, VERNON				Department VPD	OCA Number CR20200014	RMS Juris CA0197300		
			VPD	RAMOS,JOSE/VIL	*31E		07:22:00	07:38:30			09:23:10	
			VPD	FINO,MARCUS	20E		07:22:10	07:24:31				09:35:51
			VPD	MACIEL,CYNTHIA	2P8			08:14:08			09:05:43	
			VPD	MANNINO,NICHOI	38W			07:25:29			08:06:47	
			VPD	ONOPA,DANIEL	S7		07:22:05	07:27:59			08:08:44	
20200100378												
	RPT	01/06/2020	08:05:15		PRINTWORKS							
		459VR		3255 SACO, VERNON				Department VPD	OCA Number CR20200015	RMS Juris CA0197300		
			VPD	MANNINO,NICHOI	*38W		08:06:47	08:15:31				08:37:51
20200100379												
	RPT	01/06/2020	08:13:06		DASH 4 BRAKE PRODUCTS							
		594R		2750 S ALAMEDA, VERNON				Department VPD	OCA Number CR20200016	RMS Juris CA0197300		
			VPD	MANNINO,NICHOI	*38W		08:37:55	08:38:24				08:57:12
20200100380												
	RPT	01/06/2020	08:28:55									
		PRSTRAN		4848 E CIVIC CENTER WAY, LOS ANGELES								
			VPD	GENERA,ELISEO	*2W45			08:28:55				09:14:42
20200100381												
	SUP	01/06/2020	08:35:21									
		FU		2445 E 26TH, VERNON								

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/06/2020

Jurisdiction: VERNON

Last Date: 01/06/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100381												
	SUP		01/06/2020	08:35:21								
		FU			2445 E 26TH, VERNON							
			VPD	MANNINO,NICHOI	*38W		09:21:46	09:29:38			09:40:25	
20200100382												
	RPT		01/06/2020	08:41:10	LUIS RODRIGUEZ							
		459VR			3344 BANDINI, VERNON							
			VPD	MANNINO,NICHOI	*38W		08:57:19	09:00:23			09:21:39	
20200100413												
	RPT		01/06/2020	13:06:23	RODNEY							
		487R			2306 E 38TH, VERNON							
			VPD	ENCINAS,ANTHOI	*32W		13:36:30	13:39:16				14:12:15
			VPD	MACIEL,CYNTHIA	2P8	13:43:38	13:43:53	13:48:20			13:56:51	
20200100417												
	RPT		01/06/2020	13:17:55								
		901T			3435 E VERNON AV, VERNON							
			VPD	ONOPA,DANIEL	*S7		13:19:13	13:21:22			13:34:47	
			VPD	RAMOS,JOSE/VIL	31E		13:19:42	13:34:09				14:24:07
20200100418												
	SUP		01/06/2020	13:45:18	REED ELECTRIC							
		140			5503 S BOYLE AV, VERNON							
			VPD	FINO,MARCUS	*40E	13:55:46	13:56:54	14:04:12				14:27:08

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/07/2020

Jurisdiction: VERNON

Last Date: 01/07/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100453												
	RPT	01/07/2020	06:18:05	IGNACIO ROMERO								
	OR	902T		2910 S SANTA FE AV, VERNON								
			VPD	GODOY,RAYMON	*31W	06:18:54	06:19:26	06:29:24			07:03:36	
			VPD	MANNINO,NICHOI	38W	06:46:01	06:47:55	06:51:00				07:12:53
			VPD	CERDA,PAUL,JR	41W		06:21:18	06:29:34			07:11:19	
20200100469												
	RPT	01/07/2020	08:27:10	BARKSDALE								
		484R		3211 FRUITLAND AV, VERNON								
			VPD	VASQUEZ,LUIS	*32E		08:31:23	08:33:42			09:06:22	
20200100499												
	RPT	01/07/2020	11:27:51									
		909T		5051 S SANTA FE AV, VERNON								
			VPD	HERNANDEZ,EDV	*5D32			11:27:51			11:29:52	
			VPD	VASQUEZ,LUIS	32E		11:28:04	11:33:51			12:24:58	
			VPD	MANNINO,NICHOI	38W		11:28:55	11:31:20				12:37:44
			VPD	REYNA,JOSE S	5D23			11:29:49			12:33:42	
			VPD	ONOPA,DANIEL	S7			11:52:33			11:56:53	
20200100506												
	RPT	01/07/2020	12:47:22	VERIZON WIRELESS 1-800-451-5242								
		902T		S DISTRICT BL // ATLANTIC BL, VERNON								
			VPD	VASQUEZ,LUIS	*32E	12:49:04	12:49:16	12:56:51				13:54:16
20200100508												
	RPT	01/07/2020	13:03:25	SANDOVAL								
		20002		S DISTRICT BL // FRUITLAND AV, VERNON								
			VPD	RAMOS,JOSE/VIL	*31W	13:06:00	13:06:33	13:18:26				14:07:30
20200100512												

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/07/2020

Jurisdiction: VERNON

Last Date: 01/07/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100512												
	RPT		01/07/2020	13:29:59	SPRINT 866-398-3284							
			902T		S SANTA FE AV // 52ND, VERNON							
				VPD MANNINO,NICHOI	*38W	13:31:08	13:31:21	13:39:24				14:17:20
				VPD MACIEL,CYNTHIA	2P8		13:43:28	13:45:11				14:17:20
20200100532												
	RPT		01/07/2020	20:44:25	AMPM							
			602		3031 E VERNON AV, VERNON							
				VPD VALENZUELA,FEI	*32W	20:45:11		20:45:54				22:19:24
				VPD DOCHERTY,MICH	40	20:45:23		20:46:32				22:19:24
				VPD ZOZAYA,OSCAR	43			21:10:58				22:19:24
				VPD SANTOS,DANIEL	S2			20:48:32			21:37:15	

* Denotes Primary Unit

VERNON POLICE DEPARTMENT
Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/08/2020

Last Date: 01/08/2020

Call Number	Disp	Ten	Received	Caller	Address	Unit Time					
						Dep	Officer	Unit	Dispatch	Enroute	OnScene
20200100542											
	RPT		01/08/2020	07:05:16							
			SRMET		4400 SEVILLE AV, VERNON						
				VPD	OURIQUE,CARLO	*MET1					
								07:05:21			08:44:21
20200100584											
	SUP		01/08/2020	11:50:01							
			140		4305 S SANTA FE AV, VERNON						
				VPD	MADRIGAL,ALFOI	*31W		12:11:40	12:12:12		12:26:59
20200100610											
	RPT		01/08/2020	16:09:30							
			484R		CLASSIC CONCEPTS						
					4505 BANDINI BL, VERNON						
				VPD	STEVENSON,KEN	*40E		16:11:03	16:19:21		16:55:03
20200100614											
	RPT		01/08/2020	16:53:59							
			901T		FJ FOOD SERVICE						
					3883 S SOTO, VERNON						
				VPD	STEVENSON,KEN	*40E		16:55:05	16:56:24		17:33:54
				VPD	ENCINAS,ANTHOI	21		16:55:25	17:24:46		17:33:53
				VPD	MADRIGAL,ALFOI	31W		16:58:32	17:24:42		17:33:53
				VPD	RAMOS,JOSE/VAI	43W		16:55:35	16:58:13		17:33:54
				VPD	ONOPA,DANIEL	S7			16:57:41		17:33:54

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/09/2020

Jurisdiction: VERNON

Last Date: 01/09/2020

Call Number	Disp	Ten	Received	Caller	Unit Time								
		Code	Complaint	Address	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp	
20200100633													
	RPT	01/09/2020	05:29:55	CONTINENTAL VITAMINS									
		459R		4510 S BOYLE AV, VERNON									
			VPD	CERDA,PAUL,JR	*32E	05:31:14	05:31:29		Department VPD	OCA Number CR20200030	RMS Juris CA0197300		
			VPD	CERDA,EUGENIO	40W		05:33:21	05:36:33			05:36:36		
			VPD	DOCHERTY,MICH	43			05:37:49			05:42:20	06:24:13	
20200100676													
	RPT	01/09/2020	15:08:49	A4 SPORTING GOODS									
	NRD	20002		6200 MALBURG WY, VERNON					Department VPD	OCA Number CR20200031	RMS Juris CA0197300		
			VPD	MADRIGAL,ALFOI	*38E			15:11:42			15:43:39		
			VPD	CAM,PATRICK	20E			15:11:44				15:54:23	
			VPD	HERRERA,GUSTAF	S6			15:12:39			15:19:42		
20200100688													
	RPT	01/09/2020	18:06:41	ROSA RODRIGUEZ									
		902T		3030 S ATLANTIC BL, VERNON					Department VPD	OCA Number CR20200032	RMS Juris CA0197300		
			VPD	REDONA,BRYAN	*31W		18:10:07				18:22:00		
			VPD	CAM,PATRICK	20E		18:21:58	18:25:17				19:06:24	
			VPD	MADRIGAL,ALFOI	38E			18:38:46			18:58:16		
20200100691													
	1015	01/09/2020	19:07:34	UNK									
	RPT	273.5		4461 S SANTA FE AV, VERNON					Department VPD	OCA Number CR20200033	RMS Juris CA0197300		
			VPD	CERDA,EUGENIO	*40W		19:09:47	19:09:54			00:43:22		
			VPD		41		19:09:51	19:10:37			22:46:16		
			VPD	DOCHERTY,MICH	43			19:09:56			20:07:27		
			VPD	CROSS,JEREMY	5D30			21:56:53			02:09:56		
			VPD	GAYTAN,LORENZ	5D31			22:04:09			02:09:58		
			VPD	ESCOBEDO,ALEX	5D33			22:04:06			02:10:00		
20200100693													
	RPT	01/09/2020	19:26:36	PIKI INTERNATIONAL									
		GTAR		3119 BANDINI BL, VERNON					Department VPD	OCA Number CR20200034	RMS Juris CA0197300		

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/09/2020

Jurisdiction: VERNON

Last Date: 01/09/2020

Call Number	Disp	Ten	Received	Caller		Unit Time							
		Code	Complaint	Address		Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp	
20200100693													
	RPT		01/09/2020	19:26:36	PIKI INTERNATIONAL								
			GTAR		3119 BANDINI BL, VERNON								
				VPD	NEWTON,TODD	*32E	19:28:51	19:28:51	19:34:55				20:05:31

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/10/2020

Jurisdiction: VERNON

Last Date: 01/10/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100703												
	FI	01/10/2020	00:07:56	FASHION MUSIC								
	VREC	REC		2808 S SANTA FE AV, VERNON								
	RPT											
			VPD	LANDA,RAFAEL	*41	00:09:37	00:09:38	00:10:02				01:41:54
			VPD	NEWTON,TODD	32E	00:10:44	00:10:45	00:18:00			00:48:33	
			VPD	DOCHERTY,MICH	43		00:12:42	00:13:36			01:41:30	
20200100707												
	RPT	01/10/2020	01:44:21	HPPD OPER JUAN								
	VI	20002R		BOYLE // 61ST, VERNON								
	VREC											
			VPD	DOCHERTY,MICH	*43	01:44:46	01:44:46	03:09:57			03:10:05	
			VPD	NEWTON,TODD	32E		01:45:36	01:51:57			03:17:54	
			VPD	LANDA,RAFAEL	41			02:26:53				03:18:04
				USTOW	US TOW	02:26:18	02:26:19	02:47:23				03:18:04
20200100708												
	RPT	01/10/2020	01:45:22	PW ON SITE								
		GTAR		2043 ROSS, VERNON								
			VPD	DOCHERTY,MICH	*43	01:47:17	01:47:18	01:54:14				02:47:58
20200100721												
	RPT	01/10/2020	08:32:38	REED ELECTRIC								
		476R		5503 S BOYLE AV, VERNON								
			VPD	CAM,PATRICK	*31E		08:36:29	09:27:51			08:37:34	09:48:08
			VPD	LUCAS,JASON	41E		08:37:32	08:39:37				09:48:08
20200100734												
	RPT	01/10/2020	15:12:43	RAILS								
		459VR		2301 E 51ST, VERNON								
			VPD	STEVENSON,KEN	*44W		15:14:45	15:23:03			15:16:25	15:51:41
			VPD	MADRIGAL,ALFOI	38W	15:14:18	15:14:40				15:14:51	

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/10/2020

Jurisdiction: VERNON

Last Date: 01/10/2020

Call Number	Disp	Ten	Received	Caller	Unit Time									
		Code	Complaint	Address	Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100736														
	RPT		01/10/2020	15:33:15	NEW CHEF FASHION 3223 E 46TH, VERNON									
			459VR											
				VPD	CAM,PATRICK	*31E	15:36:00						15:36:35	
				VPD	LUCAS,JASON	41E		15:36:46	15:47:41					16:44:39
20200100740														
	RPT		01/10/2020	16:52:37	C JAM INDUSTRIES 2266 E 38TH, VERNON									
			20002R											
				VPD	MADRIGAL,ALFOI	*38W		16:54:24	17:00:33				17:29:13	
				VPD	LUCAS,JASON	41E			17:07:23				17:14:20	
20200100753														
	RPT		01/10/2020	18:52:49	SERGIO MESA S ATLANTIC BL // BANDINI BL, VERNON									
			20002R											
				VPD		*32E	18:57:49	18:57:50	19:07:44				19:22:00	

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/11/2020

Jurisdiction: VERNON

Last Date: 01/11/2020

Call Number	Disp	Ten	Received	Caller		Unit Time									
		Code	Complaint	Address		Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100792															
	RPT		01/11/2020	08:59:11	ECI,VERNON & SOTO CHECK,P										
			WELCK		3843 S SOTO, VERNON										
				VPD	LUCAS,JASON	*41E	09:00:47	09:01:36	09:12:16					09:33:48	
				VPD	CAM,PATRICK	20W			09:26:17					09:33:46	
				VPD	STEVENSON,KEN	44	09:00:49	09:01:39	09:02:58					10:15:54	
20200100799															
	RPT		01/11/2020	11:35:45	MODERN PATTERN										
			GTAR		5610 ALCOA AV, VERNON										
				VPD	CAM,PATRICK	*20W	11:42:03	11:42:44	11:44:31					12:18:54	
				VPD	LUCAS,JASON	41E			12:18:59					13:31:07	

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/12/2020

Jurisdiction: VERNON

Last Date: 01/12/2020

Call Number	Disp	Ten	Received	Caller	Unit Time									
		Code	Complaint	Address	Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100843														
1015		01/12/2020	08:21:39	HAWTHORNE POLICE DEPT										
		WARRANT		12501 HAWTHORNE AV, VERNON										
			VPD			*41	09:24:58	09:25:37	10:30:09					12:05:20
20200100855														
1015		01/12/2020	11:31:12											
RPT		PEDCK		S BOYLE AV // 44TH, VERNON										
			VPD	VILLEGAS,RICHA		*44W			11:31:12					13:57:53
			VPD	MANNINO,NICHOI		20E			11:36:39			12:22:13		
20200100865														
RPT		01/12/2020	15:57:47	GREAT AMERICAN PACKAGING										
		20002R		4361 S SOTO, VERNON										
			VPD	VILLEGAS,RICHA		*44W	15:59:52	16:00:19	16:03:43					16:35:19
			VPD	MANNINO,NICHOI		20E			16:05:32					16:35:18
20200100882														
1015		01/12/2020	21:42:32											
RPT		TRAFFIC STOP		S SANTA FE AV // 26TH, VERNON										
			VPD	VALENZUELA,FEI		*32W			21:42:32			22:33:18		
			VPD	OURIQUE,CARLO		31	21:42:34	21:42:34	21:48:03					22:47:31

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/13/2020

Jurisdiction: VERNON

Last Date: 01/13/2020

Call Number	Disp	Ten	Received	Code	Complaint	Caller	Address	Unit Time				
								Dep	Officer	Unit	Dispatch	Enroute
20200100923												
	RPT		01/13/2020	08:03:03		TAG TIME						
			459R			4601 E DISTRICT BL, VERNON						
				VPD	VILLEGAS,RICHA		*40E	08:04:30	08:04:43	08:36:09		08:59:16
20200100931												
	RPT		01/13/2020	08:40:37		GOLDEN STAR IMPORTS						
			487R			4809 ALCOA AV, VERNON						
				VPD	FINO,MARCUS		*20E		08:45:37	08:50:25		09:23:04
20200100932												
	RPT		01/13/2020	08:42:30		THE T SHIRT SCREENERY						
			594R			4561 E 48TH, VERNON						
				VPD	VILLEGAS,RICHA		*40E		09:00:13	09:03:41		09:23:09
20200100934												
	RPT		01/13/2020	08:44:39		THREE STAR IMEX						
			594R			4255 E DISTRICT BL, VERNON						
				VPD	MANNINO,NICHO		*38W		08:46:48	08:53:18		09:19:39
20200100937												
	RPT		01/13/2020	08:58:30		AFC HYDRAULICS						
			459R			4926 S BOYLE AV, VERNON						
				VPD	ENCINAS,ANTHO		*43		09:04:17	09:06:04		10:02:17
20200100938												
	RPT		01/13/2020	09:10:31		SPECIALTY UNIFORM						
			594R			2322 E VERNON AV, VERNON						
				VPD	VASQUEZ,LUIS		*41W	09:12:02	09:14:16	09:14:43		09:27:33
20200100941												
	RPT		01/13/2020	09:24:06		UNK						
			484R			5035 GIFFORD AV, VERNON						
				VPD	VILLEGAS,RICHA		*40E	09:26:30				09:27:05

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/13/2020

Jurisdiction: VERNON

Last Date: 01/13/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100941												
	RPT	01/13/2020	09:24:06	UNK								
		484R		5035 GIFFORD AV, VERNON								
			VPD	FINO,MARCUS	20E	09:27:00		09:33:54				09:47:32
20200100942												
	RPT	01/13/2020	09:32:53									
		COURTESY RPT		209 PINE AVE, LONG BEACH								
			VPD	MACIEL,CYNTHIA	*2P8			09:33:26				09:57:00
20200100946												
	RPT	01/13/2020	10:32:23									
	VREC	REC		PACIFIC BL // SANTA FE AV, VERNON								
	1015											
			VPD	VASQUEZ,LUIS	*41W			10:32:29				12:48:16
			VPD	FINO,MARCUS	20E	10:32:41		10:33:57			11:12:14	
			VPD	MANNINO,NICHOI	38W	10:33:31		10:39:57			11:23:02	
			VPD	VILLEGAS,RICHA	40E	10:34:40		10:39:53			10:44:01	
			VPD	REYNA,JOSE S	5D23			10:33:53			10:41:24	
			VPD	ONOPA,DANIEL	S7	10:32:44		10:33:41			10:43:59	
20200100953												
	RPT	01/13/2020	11:17:01	CONTINENTAL VITAMINS								
		459R		4510 S BOYLE AV, VERNON								
			VPD	MANNINO,NICHOI	*38W	11:23:08		11:31:26				12:18:27
			VPD	VILLEGAS,RICHA	44E			11:31:56				12:18:27
20200100954												
	REPO	01/13/2020	11:29:18	UNK								
		REPO		3341 E 50TH, VERNON								
			VPD	RECORDS BUREAU	*RECD			11:30:25				12:01:19
20200100982												

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/13/2020

Jurisdiction: VERNON

Last Date: 01/13/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200100982												
	RPT	01/13/2020	14:31:51	VERIZON WIRELESS 1-800-451-5242								
		902T		4310 BANDINI BL, VERNON								
			VPD	FINO,MARCUS	*20E	14:33:45	14:34:01	14:39:30				15:44:08
			VPD	ENCINAS,ANTHOI	32		14:35:08	14:58:03				15:44:09
20200100985												
	RPT	01/13/2020	15:12:07	CR LAURENCE								
		GTAR		2100 E 38TH, VERNON								
			VPD	MANNINO,NICHOL	*38W		15:15:53	15:20:52			16:20:26	
20200100986												
	REPO	01/13/2020	15:22:45									
		REPO		2126 E 52D, VERNON								
			VPD	RECORDS BUREAU	*RECD			15:44:34			16:21:36	
20200100990												
	REPO	01/13/2020	16:19:22									
		REPO		2746 E 37TH, VERNON								
			VPD	RECORDS BUREAU	*RECD			16:21:38				18:08:33

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/14/2020

Jurisdiction: VERNON

Last Date: 01/14/2020

Call Number	Disp	Ten	Received	Caller	Unit Time						
		Code	Complaint	Address							
		Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200101045											
RPT		01/14/2020	07:21:55								
1015		TRAFFIC STOP		4461 S SANTA FE AV, VERNON							
		VPD	VASQUEZ,LUIS	*22W			07:21:55			08:08:21	
		VPD	FINO,MARCUS	31E			07:29:47			08:34:26	
20200101052											
RPT		01/14/2020	08:20:56								
		484		2575 S SANTA FE AV, VERNON							
		VPD	MANNINO,NICHOI	*21W			08:20:56				08:35:37
		VPD	SWINFORD,PHILL	40E		08:22:09	08:24:35				08:35:38
		VPD	VILLEGAS,RICHA	41W			08:21:37				08:35:38
20200101086											
RPT		01/14/2020	11:31:49								
		484R		COMMERCIAL TIRE 3366 LEONIS BL, VERNON							
		VPD	FINO,MARCUS	*31E	11:33:46	11:34:15	11:40:41				12:13:45
20200101099											
RPT		01/14/2020	13:37:38								
		23110BR		FRUITLAND AV // BOYLE AV, VERNON							
		VPD	MANNINO,NICHOI	*21W			13:38:47				14:27:40
20200101137											
RPT		01/14/2020	22:08:53								
OR		901TR		DON DOWNEY RD // 26TH, VERNON							
		VPD	CERDA,PAUL,JR	*43E	22:10:36	22:10:55	22:13:48				23:27:15
		VPD	DOCHERTY,MICH	22E			22:22:18				23:27:14

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/15/2020

Jurisdiction: VERNON

Last Date: 01/15/2020

Call Number	Disp	Ten	Received	Caller	Code	Complaint	Address	Unit Time				
								Dep	Officer	Unit	Dispatch	Enroute
20200101147												
	1015		01/15/2020	00:21:21			BELL POLICE/COBERLY					
	RPT		WARRANT				6326 PINE AVE, VERNON					
				VPD	VALENZUELA,FEI	*32W		00:28:26	00:28:45	00:38:41		01:29:41
20200101156												
	RPT		01/15/2020	05:05:00			CIRCLE K					
			459R				2575 S SANTA FE AV, VERNON					
				VPD	ZOZAYA,OSCAR	*40W		05:06:00	05:06:11	05:09:34		06:14:19
20200101157												
	RPT		01/15/2020	05:56:01			UNK					
	VS		901TR				3301 LEONIS BL, VERNON					
				VPD	DOCHERTY,MICH	*22E		05:56:23	05:57:35	05:58:20		07:00:10
				VPD	VALENZUELA,FEI	32W				05:58:23	06:43:29	
				VPD	CERDA,PAUL,JR	43E				05:58:41	06:59:51	
20200101187												
	RPT		01/15/2020	10:28:43			HPPD					
			902T				GAGE // SANTA FE, VERNON					
				VPD	RAMOS,JOSE	*40		10:29:59	10:38:28			11:11:02
				VPD	MADRIGAL,ALFOI	31E			10:49:03			11:11:02
20200101193												
	RPT		01/15/2020	11:50:42			GT LIVING FOODS					
			487R				4415 BANDINI BL, VERNON					
				VPD	VASQUEZ,LUIS	*43W		11:52:37	11:53:45			12:38:30
				VPD	MADRIGAL,ALFOI	31E		11:53:00	11:59:47			12:45:44
20200101198												
	RPT		01/15/2020	12:51:27			REZEX					
			594R				1930 E 51ST, VERNON					
				VPD	MADRIGAL,ALFOI	*31E		12:55:42	12:59:20		13:42:22	

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/15/2020

Jurisdiction: VERNON

Last Date: 01/15/2020

Call Number	Disp	Ten	Received	Code	Complaint	Caller	Address	Unit Time						
								Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart
20200101200														
	RPT		01/15/2020	13:10:08		CREDIT UNION								
			476R			2529 S SANTA FE AV, VERNON								
				VPD	RAMOS,JOSE		*40							
										Department	OCA Number	RMS Juris		
										VPD	CR20200073	CA0197300		
										13:14:17			13:42:58	
20200101202														
	RPT		01/15/2020	13:41:24		CAROLINE LAY								
	CITE		902T			S ATLANTIC BL // BANDINI BL, VERNON								
				VPD	MADRIGAL,ALFOI		*31E	13:44:59	13:45:14	14:00:13				14:36:30
										Department	OCA Number	RMS Juris		
										VPD	CR20200075	CA0197300		
20200101204														
	RPT		01/15/2020	13:42:41										
			MR60			4462 PACIFIC BL, VERNON								
				VPD	RAMOS,JOSE		*40							
				VPD	VASQUEZ,LUIS		43W		13:46:11	13:52:40			13:58:45	14:26:17
										Department	OCA Number	RMS Juris		
										VPD	CR20200074	CA0197300		
20200101205														
	RPT		01/15/2020	13:53:05		WOOD PRODUCTS								
			602			5304 ALCOA AV, VERNON								
				VPD	ONOPA,DANIEL		*S7		13:54:26	14:00:53				14:10:57
				VPD	VASQUEZ,LUIS		43W		13:58:50	14:02:01				14:10:56
				VPD	CHAVEZ,JERRY,J		S1		13:54:41	14:00:25				14:10:56
20200101231														
	RPT		01/15/2020	20:43:32		JERSEY MIKE								
			602			2550 S ALAMEDA, VERNON								
				VPD	ZOZAYA,OSCAR		*41W	20:43:59	20:44:18	20:48:35				23:23:51
				VPD	DOCHERTY,MICH		22W			20:49:26				23:23:51
				VPD	VALENZUELA,FEI		32	20:44:01	20:44:20	20:49:13			21:33:04	
				VPD	CERDA,PAUL,JR		44E			21:04:29			21:16:24	
				VPD	SANTOS,DANIEL		S2		21:05:44	21:07:55			22:34:22	
				VPD	ESTRADA,IGNACI		S3		21:05:47	21:07:58			22:34:25	

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/16/2020

Jurisdiction: VERNON

Last Date: 01/16/2020

Call Number	Disp	Ten	Received	Code	Complaint	Caller	Address	Unit Time						
								Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart
20200101249														
	RPT		01/16/2020	04:29:16		BNSF								
			WELCK			4212 E 26TH, VERNON								
				VPD	CERDA,PAUL,JR		*44E	04:31:24	04:31:27	04:36:56			05:04:23	
				VPD	DOCHERTY,MICH		22W		04:44:05	04:44:12			04:51:28	
				VPD	CERDA,EUGENIO		31E		04:40:39	04:44:30				05:40:12
20200101250														
	RPT		01/16/2020	04:49:43		JM APPAREL								
			594R			6152 S BOYLE AV, VERNON								
				VPD	DOCHERTY,MICH		*22W	04:51:45	04:55:05	05:01:24				05:21:40
				VPD	CERDA,PAUL,JR		44E			05:10:38				05:21:41
20200101254														
	CITE		01/16/2020	07:15:55										
	RPT		TRAFFIC STOP			BANDINI BL // INDIANA, VERNON								
	VI													
				VPD	REDONA,BRYAN		*32E			07:15:55				08:53:58
					MR C TOW		MR C TO	07:26:47	07:27:13	07:38:14				08:53:58
20200101265														
	RPT		01/16/2020	09:44:55		MORGAN FABRICS								
			487R			4265 EXCHANGE AV, VERNON								
				VPD	REDONA,BRYAN		*32E		09:47:56	09:51:28				10:32:46
20200101273														
	RPT		01/16/2020	10:52:07		US ECOLOGY								
			594R			5375 S BOYLE AV, VERNON								
				VPD	REDONA,BRYAN		*32E		10:54:52	10:58:40				11:42:23
20200101289														
	RPT		01/16/2020	13:59:20										
			PEDCK			2622 S ALAMEDA, VERNON								
				VPD	CAM,PATRICK		*40W			13:59:20			15:23:54	

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/16/2020

Jurisdiction: VERNON

Last Date: 01/16/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200101289												
	RPT	01/16/2020	13:59:20									
		PEDCK		2622 S ALAMEDA, VERNON								
			VPD	MADRIGAL,ALFOI	31E	13:59:24	14:02:31					16:21:21
			VPD	REDONA,BRYAN	32E	14:11:14	14:20:33				14:43:54	
			VPD	SWINFORD,PHILL	43W	13:59:22	14:00:33				15:02:30	
			VPD	CHAVEZ,JERRY,J	S1		14:02:42				14:41:58	
20200101296												
	VREC	01/16/2020	16:25:25	MR. C`S TOW								
		REC		1009 S MCDONNELL AVE, LOS ANGELES								
			VPD	RECORDS BUREAU	*RECD			16:27:36				17:31:01
20200101298												
	RPT	01/16/2020	16:28:11									
		20002R		4949 EVERETT AV, VERNON								
			VPD	CAM,PATRICK	*40W			16:31:05				16:52:48
20200101306												
	RPT	01/16/2020	18:18:51	FRANCISCO RAMIREZ								
		20002		S ATLANTIC BL // DISTRICT BL, VERNON								
			VPD	REDONA,BRYAN	*32E	18:20:50	18:26:14				18:37:04	19:03:43
			VPD	MADRIGAL,ALFOI	31E	18:20:44	18:24:33				18:53:21	
			VPD	CAM,PATRICK	40W	18:20:04	18:20:04				18:20:53	
			VPD	SWINFORD,PHILL	43W	18:21:15	18:22:07				18:29:50	

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/17/2020

Jurisdiction: VERNON

Last Date: 01/17/2020

Call Number	Disp	Ten	Received	Caller								
		Code	Complaint	Address	Unit Time							
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200101319												
	1015		01/17/2020	00:55:31								
	RPT		PEDCK		3278 E SLAUSON AV, VERNON							
				VPD	OURIQUE,CARLO	*32W		00:55:31				01:41:35
				VPD	NEWTON,TODD	41W		00:55:42				01:41:35
20200101333												
	1015		01/17/2020	09:33:21	STACY MEDICAL CENTER							
	RPT		415		4580 PACIFIC BL, VERNON							
				VPD	MADRIGAL,ALFOI	*20E	09:34:14	09:34:54	09:35:38		10:12:24	
				VPD	REDONA,BRYAN	31W		09:35:20	09:36:52			10:45:44
				VPD	LUCAS,JASON	41E	09:34:16	09:34:56	09:42:33		10:12:21	
20200101336												
	RPT		01/17/2020	10:51:46	ANGL							
			911A		2301 E 51ST, VERNON							
				VPD	CAM,PATRICK	*38W			10:53:52			11:59:20
20200101349												
	RPT		01/17/2020	13:46:05								
	VREC		REC		S SOTO // 26TH, VERNON							
	1015											
				VPD	MADRIGAL,ALFOI	*20E		13:47:52	13:51:07		13:57:34	
				VPD	REDONA,BRYAN	31W		13:47:54	13:50:16		13:57:25	
				VPD	CAM,PATRICK	38W		13:47:57	13:51:04			16:00:34
				VPD	LUCAS,JASON	41E			13:52:08		15:35:32	
					MR C TOW	MR C TO	14:21:00	14:21:34	14:26:45		15:32:51	
20200101353												
	RPT		01/17/2020	14:55:58	REX DISTRIBUTOR							
			REPO		2850 E 46TH, VERNON							
				VPD	RECORDS BUREAU	*RECD			14:59:58			15:35:59
20200101356												

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/17/2020

Jurisdiction: VERNON

Last Date: 01/17/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200101356												
	RPT	01/17/2020	15:33:34	STAR								
		902T		S SANTA FE AV // PACIFIC BL, VERNON								
			VPD	LUCAS,JASON	*41E	15:35:50	15:36:25	15:41:44				16:28:18
									Department	OCA Number	RMS Juris	
									VPD	CR20200089	CA0197300	
20200101360												
	RPT	01/17/2020	16:58:05	RIVER SOURCE LOGISTICS								
		484R		5370 S BOYLE AV, VERNON								
			VPD	REDONA,BRYAN	*31W	17:00:40	17:01:08	17:10:42			18:00:57	
			VPD	MADRIGAL,ALFOI	20E		17:01:58				17:20:20	
20200101369												
	RPT	01/17/2020	19:51:40	LILIANA SALGADO								
		20002R		E SLAUSON AV // BOYLE AV, VERNON								
			VPD	CERDA,EUGENIO	*40W	19:53:41	19:53:41	20:03:13				20:39:46
									Department	OCA Number	RMS Juris	
									VPD	CR20200091	CA0197300	
20200101385												
	RPT	01/17/2020	23:02:38	CIRCLE K								
		211		2529 S SANTA FE AV, VERNON								
			VPD	LANDA,RAFAEL	*44W		23:03:24	23:04:21				
			VPD	CERDA,EUGENIO	40W		23:03:48	23:04:26			23:16:40	
			VPD	OURIQUE,CARLO	41E		23:03:51	23:08:01				
			VPD	NEWTON,TODD	43E		23:03:25	23:10:49			23:15:39	
			VPD	MARTINEZ,GABRI	S5		23:03:56	23:06:20				
20200101386												
	RPT	01/17/2020	23:22:44	UPS								
		FOUND		3333 DOWNEY RD, VERNON								
			VPD	NEWTON,TODD	*43E	23:23:50	23:23:50	23:28:38				23:49:43
									Department	OCA Number	RMS Juris	
									VPD	CR20200093	CA0197300	

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/18/2020

Jurisdiction: VERNON

Last Date: 01/18/2020

Call Number	Disp	Ten	Received	Complaint	Caller	Address	Unit Time					
							Dep	Officer	Unit	Dispatch	Enroute	OnScene
20200101403												
	VI		01/18/2020	07:53:49	JULIO							
	RPT		20002R		4820 E 50TH, VERNON				Department VPD	OCA Number CR20200094	RMS Juris CA0197300	
	CITY											
	VREC											
				VPD	CAM,PATRICK	*20E	07:55:42	07:56:24	08:01:19			08:59:58
				VPD	FINO,MARCUS	32E			08:01:17		08:32:00	
					USTOW	US TOW	08:06:51	08:08:23	08:26:20		08:57:58	
20200101404												
	RPT		01/18/2020	08:00:47	U GET AUTO SALES				Department VPD	OCA Number CR20200095	RMS Juris CA0197300	
					459R							
				VPD		*22W	08:03:40	08:03:53	08:07:21		09:34:00	
				VPD	REDONA,BRYAN	31W		08:09:52	08:13:25		08:57:10	
				VPD	FINO,MARCUS	32E		08:32:04	08:36:48			09:45:38
20200101409												
	VS		01/18/2020	09:45:53	ALL MASTER PRODUCTS				Department VPD	OCA Number CR20200096	RMS Juris CA0197300	
	CITE				917A							
				VPD	FINO,MARCUS	*32E	09:49:14	09:49:37	09:55:14			11:25:55
				VPD	LUCAS,JASON	22W		09:57:38			10:36:28	
					MR C TOW	MR C TO	10:31:14	10:32:01	10:54:51			11:25:55
20200101411												
	RPT		01/18/2020	10:02:58					Department VPD	OCA Number CR20200097	RMS Juris CA0197300	
	VS				TRAFFIC STOP							
				VPD	REDONA,BRYAN	*31W			10:02:58			11:32:22
				VPD	LUCAS,JASON	22W			10:36:31		11:32:09	
					USTOW	US TOW	10:39:34	10:39:57	10:45:25		11:32:07	
20200101436												
	RPT		01/18/2020	18:17:06	PATRICK				Department VPD	OCA Number CR20200098	RMS Juris CA0197300	
					925							
				VPD	LUCAS,JASON	*22W	18:18:59	18:19:51	18:22:13		19:00:46	

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/18/2020

Jurisdiction: VERNON

Last Date: 01/18/2020

Call Number	Disp	Ten	Received	Caller		Unit Time							
		Code	Complaint	Address		Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp	
20200101436													
	RPT		01/18/2020	18:17:06	PATRICK								
			925		3737 S SOTO, VERNON								
				VPD	CAM,PATRICK	20E		18:43:55	18:44:57			18:55:14	
				VPD	REDONA,BRYAN	31W			18:45:07			18:55:34	
				VPD	FINO,MARCUS	32E	18:19:01	18:19:31	18:24:23				19:40:37

* Denotes Primary Unit

VERNON POLICE DEPARTMENT
Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/19/2020

Last Date: 01/19/2020

Call Number	Disp	Ten	Received	Caller	Code	Complaint	Address	Unit Time					
								Dep	Officer	Unit	Dispatch	Enroute	OnScene
20200101455													
	RPT		01/19/2020	00:15:18									
			PEDCK			BICKETT // 54TH, VERNON							
				VPD	GODOY,RAYMON		*38E			00:15:18	00:41:08		
				VPD	NEWTON,TODD		43E			00:22:46	00:41:08		
20200101459													
	VI		01/19/2020	00:36:24									
	RPT		VCK			2140 E 25TH, VERNON							
				VPD	LANDA,RAFAEL		*44W			00:36:24	01:38:02		
				VPD	NEWTON,TODD		43E			00:59:15	01:29:00		
					MR C TOW		MR C TO	01:00:09	01:00:09	01:22:00	01:38:02		
				VPD	MARTINEZ,GABRI		S5			00:36:50	01:38:02		
20200101460													
	1015		01/19/2020	00:48:48									
	RPT		PEDCK			2357 E SLAUSON AV, VERNON							
				VPD	OURIQUE,CARLO		*41W			00:48:48	01:31:49		
20200101463													
	1015		01/19/2020	02:46:47									
	RPT		PATCK			MALBURG WY // SLAUSON AV, VERNON							
				VPD	NEWTON,TODD		*43E			02:46:47	03:16:36		
				VPD	GODOY,RAYMON		38E			02:46:53	03:30:29		
				VPD	OURIQUE,CARLO		41W			02:46:51	03:30:29		
20200101483													
	RPT		01/19/2020	09:51:31									
	1015		PEDCK			5140 PACIFIC BL, VERNON							
				VPD			*22E			09:51:31	10:11:27		
				VPD	FINO,MARCUS		20E	09:52:00		09:53:40	10:36:50		
20200101484													

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/19/2020

Jurisdiction: VERNON

Last Date: 01/19/2020

Call Number	Disp	Ten	Received	Caller	Unit Time									
		Code	Complaint	Address	Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200101484														
	RPT		01/19/2020	10:02:30		LA CO SHERRIFFS								
			5150			S SOTO // 37TH, VERNON								
				VPD	VILLEGAS,RICHA		*44W		10:04:14	10:27:26			10:58:58	
				VPD	FINO,MARCUS		20E		10:36:54	10:41:30			10:58:51	
				VPD			22E		10:11:29	10:16:56			10:58:54	
				VPD	MANNINO,NICHOI		38W		10:05:01	10:06:34				11:58:00
20200101506														
	VI		01/19/2020	16:38:13										
	SUP		DET			2223 FAIR PARK, VERNON								
				VPD	GAYTAN,LORENZ		*5D31			16:38:13				19:21:20
				VPD	HERNANDEZ,EDV		5D32			16:38:25				19:21:21
				VPD	ESCOBEDO,ALEX		5D33			16:38:28				19:21:21
20200101535														
	RPT		01/19/2020	22:55:31										
	REPO		REPO			2328 E 49TH, VERNON								
				VPD	RECORDS BUREA		*RECD			22:58:56				23:26:41
				VPD	NEWTON,TODD		31		23:14:47			23:14:49		

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/20/2020

Jurisdiction: VERNON

Last Date: 01/20/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200101541												
	RPT	01/20/2020	00:00:57	JOSIA								
	VI	902T		S SOTO //	VERNON AV, VERNON							
			VPD	NEWTON,TODD	*31	00:01:50	00:02:08	00:06:44			00:39:48	
			VPD	VALENZUELA,FEI	32E		00:04:55	00:07:41			01:58:20	
			VPD	GODOY,RAYMON	43W		00:04:54	00:08:31			01:09:14	
			VPD	MARTINEZ,GABRI	S5			00:06:13			00:36:34	
20200101557												
	RPT	01/20/2020	06:16:54									
		902T		3364 E SLAUSON AV,	VERNON							
			VPD	VALENZUELA,FEI	*32E			06:16:54				06:54:21
			VPD	NEWTON,TODD	31			06:16:57			06:43:47	
20200101561												
	RPT	01/20/2020	06:51:47	WIPER CENTRAL								
		459R		4355 FRUITLAND AV,	VERNON							
			VPD		*44E		06:56:14				07:02:58	
			VPD	FINO,MARCUS	43E		07:29:10	07:41:18				09:27:21
20200101563												
	RPT	01/20/2020	07:00:49	COMPLETE GARMENT								
		459R		2121 E 38TH,	VERNON							
			VPD	VILLEGAS,RICHA	*44E		07:03:02	07:08:05				08:37:50
			VPD		31E		07:05:02				07:05:41	
			VPD	MANNINO,NICHOI	38W		07:07:57	07:10:59				08:37:49
			VPD		41W		07:03:17	07:08:00			08:20:26	
			VPD	NEWTON,TODD	43E		07:05:38	07:08:19			07:29:10	
			VPD	REYNA,JOSE S	5D23			07:37:05			07:55:30	
			VPD	ONOPA,DANIEL	S7		07:03:10	07:08:09				08:37:50
20200101578												
	REPO	01/20/2020	09:42:49	UNK								
		REPO		6118 ALCOA AV,	VERNON							

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/20/2020

Jurisdiction: VERNON

Last Date: 01/20/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200101578												
	REPO	01/20/2020	09:42:49	UNK								
		REPO		6118 ALCOA AV, VERNON								
			VPD	RECORDS BUREAU	*RECD			09:48:38				09:53:16
20200101583												
	RPT	01/20/2020	10:36:38									
	1015	PEDCK		MALBURG WY // SLAUSON AV, VERNON								
			VPD	MANNINO,NICHOL	*38W			10:36:38				11:28:30
			VPD	FINO,MARCUS	43E	10:36:44	10:36:47				10:37:14	
			VPD	VILLEGAS,RICHARD	44E		10:37:13	10:42:45			10:57:17	
20200101592												
	RPT	01/20/2020	11:59:55	JERRY MAYAGOTIA								
		WELCK		S ATLANTIC BL // DISTRICT BL, VERNON								
			VPD	VILLEGAS,RICHARD	*44E	12:01:08	12:01:54	12:04:17				13:06:03
			VPD	MANNINO,NICHOL	38W			12:08:33			12:32:56	
			VPD	ENCINAS,ANTHONY	41W	12:01:09	12:02:05	12:06:13			12:28:06	
			VPD	FINO,MARCUS	43E		12:02:01	12:06:27			12:32:58	
20200101607												
	RPT	01/20/2020	14:07:07	POPCORNOPOLIS								
		484R		3200 E SLAUSON AV, VERNON								
			VPD	VILLEGAS,RICHARD	*44E		14:09:02	14:22:33				15:02:56
20200101610												
	RPT	01/20/2020	15:09:03									
	1015	PEDCK		RANDOLPH // HOOD, VERNON								
			VPD	VILLEGAS,RICHARD	*44E			15:09:06				16:17:58
			VPD	MANNINO,NICHOL	38W	15:09:08	15:17:42				15:47:07	
			VPD	ENCINAS,ANTHONY	41W			15:13:01			15:36:34	
			VPD	FINO,MARCUS	43E			15:18:36			15:24:28	
			VPD	ONOPA,DANIEL	S7			15:22:35			15:47:11	

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/20/2020

Jurisdiction: VERNON

Last Date: 01/20/2020

Call Number	Disp	Ten	Received	Caller		Address	Unit Time					
							Dep	Officer	Unit	Dispatch	Enroute	OnScene
20200101613												
	RPT		01/20/2020	15:34:13	LA FIBER							
			20002R		4920 S BOYLE AV, VERNON							
				VPD	MANNINO,NICHOI	*38W	15:47:18		15:51:15			16:17:33
20200101615												
	RPT		01/20/2020	16:11:51	JOSE AGUILAR							
	OR		901TR		BANDINI BL // ATLANTIC BL, VERNON							
				VPD	ENCINAS,ANTHOI	*41W	16:13:45		16:14:07			17:41:57
				VPD	MANNINO,NICHOI	38W	16:17:36		16:21:38		17:16:04	
				VPD	ONOPA,DANIEL	S7			16:17:38			17:41:58
20200101620												
	RPT		01/20/2020	17:45:51	T-MOBILE (877) 653-7911							
	1015		415		3278 E SLAUSON AV, VERNON							
				VPD	MANNINO,NICHOI	*38W	17:46:16	17:46:44	17:48:11		18:47:43	
				VPD		32W		18:56:07	19:02:20			19:34:23
				VPD	ENCINAS,ANTHOI	41W	17:46:18	17:46:42	17:52:15		19:13:04	
				VPD	VILLEGAS,RICHA	44E			18:08:37		19:16:16	

* Denotes Primary Unit

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Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/21/2020

Jurisdiction: VERNON

Last Date: 01/21/2020

Call Number	Disp	Ten	Received	Caller	Unit Time									
		Code	Complaint	Address	Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200101633														
	RPT		01/21/2020	03:44:21	UNKNOWN									
			20002R		4889 LOMA VISTA AV, VERNON									
				VPD	ZOZAYA,OSCAR	*43E	03:47:33	03:47:34					03:50:37	
				VPD	CERDA,PAUL,JR	38		03:47:48	03:50:35					04:28:57
20200101637														
	RPT		01/21/2020	05:21:56	CIRCLE K									
			594R		2575 S SANTA FE AV, VERNON									
				VPD	ZOZAYA,OSCAR	*43E	05:22:51	05:23:05	05:36:05					06:07:18
				VPD	VALENZUELA,FEI	32W		05:40:01	05:42:25					06:07:17
20200101651														
	RPT		01/21/2020	07:52:43	NEW CHEF									
			459R		3223 E 46TH, VERNON									
				VPD	RAMOS,JOSE	*43E	07:54:36	07:55:10				07:58:07		
				VPD	VASQUEZ,LUIS	41E		07:58:05	07:59:26					09:00:39
20200101671														
	MET		01/21/2020	10:04:09										
	RPT		SRMET		E 27TH // ALAMEDA, VERNON									
				VPD	CERDA,EUGENIO	*MET1			10:04:09					11:46:00
20200101685														
	MET		01/21/2020	12:02:02	HILDA									
	RPT		SRMET		E 38TH // SANTA FE AV, VERNON									
				VPD	REDONA,BRYAN	*31W	12:02:54	12:03:34	12:07:04			13:20:44		
				VPD	MANNINO,NICHOI	38W		12:06:10	12:30:25			12:47:28		
				VPD	VASQUEZ,LUIS	41E	12:03:02	12:03:38	12:07:07			12:34:08		
				VPD	RAMOS,JOSE	43E			12:41:31			13:20:51		
				VPD	CERDA,EUGENIO	MET1		12:03:41	12:16:39					13:25:04
				VPD	ONOPA,DANIEL	S7			12:16:21			12:47:02		

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/22/2020

Jurisdiction: VERNON

Last Date: 01/22/2020

Call Number	Disp	Ten	Received	Complaint	Code	Caller	Address	Unit Time						
								Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart
20200101740														
	RPT		01/22/2020	04:45:42		BERNEY KARP								
			459R			3350 E 26TH, VERNON								
				VPD	VALENZUELA,FEI		*32E	04:47:03	04:47:22	04:52:20				06:26:25
				VPD	ZOZAYA,OSCAR		43			05:18:41				06:26:26
20200101789														
	VI		01/22/2020	12:44:46										
			VCK			HELIOTROPE ST // 52ND PL, VERNON								
				VPD	MACIEL,CYNTHIA		*2P8			12:44:46				13:23:36
20200101819														
	RPT		01/22/2020	16:59:52		DOUBLE BARGAIN								
			245			3033 BANDINI BL, VERNON								
				VPD	STEVENSON,KEN		*32E		17:00:26	17:04:43			17:47:20	
				VPD	MADRIGAL,ALFOI		38E		17:01:18	17:05:25				17:54:52
				VPD	VASQUEZ,LUIS		40		17:04:09	17:06:00			17:48:35	
				VPD	REDONA,BRYAN		41W			17:03:57			17:45:06	
				VPD	ENCINAS,ANTHOI		44W		17:01:25	17:05:58			17:16:46	
				VPD	HERNANDEZ,EDV		5D32		17:04:35					17:54:53
				VPD	CHAVEZ,JERRY,J		S1		17:00:51	17:03:06			17:30:17	
20200101824														
	SUP		01/22/2020	18:24:18										
			140			4305 S SANTA FE AV, VERNON								
				VPD	MADRIGAL,ALFOI		*38E			18:24:19				19:04:09
20200101825														
	REPO		01/22/2020	18:28:08		GARY STEWART								
			REPO			4366 E 26TH, VERNON								
				VPD	RECORDS BUREA/		*RECD			18:32:12				19:50:36

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/23/2020

Jurisdiction: VERNON

Last Date: 01/23/2020

Call Number	Disp	Ten	Received	Caller										
		Code	Complaint	Address	Unit Time									
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp		
20200101837														
	RPT	01/23/2020	05:05:18	SHALOM AND SONS										
		484R		3090 E 50TH, VERNON										
			VPD	DOCHERTY,MICH	*43E	05:07:05	05:07:22	05:20:32				05:43:28		
20200101851														
	RPT	01/23/2020	09:04:12											
		MISPLOCATE		2900 S SANTA FE AV, VERNON										
			VPD	CAM,PATRICK	*31W	09:41:19		09:04:12			09:43:01	09:25:54		
			VPD	MADRIGAL,ALFOI	38W		09:05:40				09:16:14			
			VPD	REDONA,BRYAN	41E		09:49:43				09:49:57			
			VPD	STEVENSON,KEN	44E		09:04:16	09:06:57				09:25:55		
20200101854														
	SUP	01/23/2020	09:16:34	MNFTRD										
		140		3090 E 50TH, VERNON										
			VPD	STEVENSON,KEN	*44E		09:49:14	09:56:16				10:20:49		
			VPD	REDONA,BRYAN	41E		09:50:04	09:56:08			10:04:41			
20200101855														
	RPT	01/23/2020	09:21:36											
		211		5252 ALAMEDA, VERNON										
			VPD	CAM,PATRICK	*31W		09:22:58	09:26:04				10:21:09		
			VPD	MADRIGAL,ALFOI	38W		09:22:40	09:36:40			09:49:53			
			VPD	REDONA,BRYAN	41E			09:26:48						
			VPD	STEVENSON,KEN	44E			09:23:00			09:43:13			
			VPD	HERNANDEZ,EDV	5D32		09:25:45	09:30:00			09:38:22			
			VPD	ESCOBEDO,ALEX	5D33		09:25:13	09:25:34			09:38:25			
			VPD	CHAVEZ,JERRY,J	S1			09:25:34			09:43:17			
20200101894														
	RPT	01/23/2020	15:30:07											
		GTAR		4900 50TH, VERNON										
			VPD	REDONA,BRYAN	*41E	15:31:03	15:31:28	15:33:57				16:46:33		

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/23/2020

Jurisdiction: VERNON

Last Date: 01/23/2020

Call Number	Disp	Ten	Received	Caller										
		Code	Complaint	Address	Unit Time									
					Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200101898														
	VREC		01/23/2020	16:32:54	LAPD NEWTON									
			LOCATE		2346 PORTER ST, LOS ANGELES									
20200101905														
	RPT		01/23/2020	17:25:54	BLUE PRINT STUDIO									
			PLATE		2827 S SANTA FE AV, VERNON					Department		OCA Number		RMS Juris
				VPD	CAM,PATRICK	*31W	17:28:07	17:28:43	17:35:40					18:13:58
20200101919														
	RPT		01/23/2020	22:07:26										
			PEDCK		6000 MALBURG WY, VERNON					Department		OCA Number		RMS Juris
				VPD	NEWTON,TODD	*40E				22:07:26				23:01:52
				VPD	CERDA,EUGENIO	41W		22:07:37	22:12:14				22:12:01	23:01:53
				VPD	DOCHERTY,MICH	43		22:07:32	22:17:01				22:12:04	23:01:54
				VPD	LANDA,RAFAEL	44				22:07:31				23:01:54

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/24/2020

Jurisdiction: VERNON

Last Date: 01/24/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200101953												
	RPT	01/24/2020	09:34:27									
		GTAR		3056 BANDINI BL, VERNON								
			VPD	CAM,PATRICK	*38W		09:36:44	09:39:07				11:05:56
									Department VPD	OCA Number CR20200133	RMS Juris CA0197300	
20200101964												
	1015	01/24/2020	11:09:36									
	RPT	PEDCK		3000 S SANTA FE AV, VERNON								
			VPD	MADRIGAL,ALFOI	*20W			11:09:36				12:34:17
			VPD	LUCAS,JASON	32E			11:28:39			11:50:09	
			VPD	CAM,PATRICK	38W			11:12:17			11:45:17	
20200101977												
	REPO	01/24/2020	12:55:35	SKY DENTAL								
		REPO		4825 E DISTRICT BL, VERNON								
			VPD	RECORDS BUREAU	*RECD			12:58:02				15:26:00
									Department VPD	OCA Number CR20200135	RMS Juris CA0197300	
20200102014												
	RPT	01/24/2020	16:27:30									
	CITE	TRAFFIC STOP		3846 S SANTA FE AV, VERNON								
	VI											
			VPD	CAM,PATRICK	*38W			16:27:30			17:20:52	
			VPD	LUCAS,JASON	32E	16:33:15	16:39:37				17:20:54	
				MR C TOW	MR C TO	16:33:23	16:34:20	16:46:58			17:20:48	
20200102025												
	RPT	01/24/2020	17:21:35	LORENZO ESTRADA								
		902T		S ATLANTIC BL // BANDINI BL, VERNON								
			VPD	REDONA,BRYAN	*31E	17:26:46	17:26:46	17:31:35				18:32:43
									Department VPD	OCA Number CR20200137	RMS Juris CA0197300	
20200102038												
	1015	01/24/2020	19:59:02	BPP PACIFIC INDUSTRIAL								
	RPT	594		3390 E SLAUSON AV, VERNON								
			VPD	OURIQUE,CARLO	*32E	20:01:52	20:02:33				20:03:35	

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/24/2020

Jurisdiction: VERNON

Last Date: 01/24/2020

Call Number	Disp	Ten	Received	Caller								
		Code	Complaint	Address	Unit Time							
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102038												
	1015		01/24/2020	19:59:02	BPP PACIFIC INDUSTRIAL							
	RPT		594		3390 E SLAUSON AV, VERNON							
				VPD	MANNINO,NICHOL	31E	20:01:53	20:02:34			20:03:37	
				VPD	CERDA,EUGENIO	40W		21:02:23	20:07:47		20:58:45	21:53:04
				VPD	DOCHERTY,MICH	43W			20:03:29		20:28:43	21:53:05

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/25/2020

Jurisdiction: VERNON

Last Date: 01/25/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102082												
1015			01/25/2020	02:38:29								
RPT			TRAFFIC STOP		2067 E 55TH, VERNON							
VI												
				VPD	OURIQUE,CARLO	*32E			02:38:29			04:12:28
				VPD	MANNINO,NICHOI	31E	02:40:58		02:43:53		03:32:32	
				VPD	CERDA,EUGENIO	40W			02:50:16		03:43:27	
					USTOW	US TOW	03:06:39	03:06:40	03:16:57		03:43:32	
20200102095												
VI			01/25/2020	08:05:22								
RPT			UNATTACHEDTR		FRUITLAND AV // BOYLE AV, VERNON							
				VPD	FINO,MARCUS	*31E			08:05:22			09:00:12
					MR C TOW	MR C TO	08:40:28	08:40:56	08:46:07			09:00:12
20200102102												
VS			01/25/2020	11:00:57								
RPT			VCK		6061 S BOYLE AV, VERNON							
				VPD	ENCINAS,ANTHOI	*44E	11:49:09		11:00:57		11:39:49	12:07:42
				VPD	FINO,MARCUS	31E			11:59:52		12:01:00	
				VPD	LUCAS,JASON	32W	11:59:36		11:59:58			12:07:41
				VPD	CAM,PATRICK	38W			11:59:38			12:07:41
					USTOW	US TOW	11:04:13	11:04:14				12:07:42
20200102118												
1015			01/25/2020	14:24:22								
RPT			TRAFFIC STOP		DOWNEY RD // CHARTER, VERNON							
CITE												
VS												
				VPD	ENCINAS,ANTHOI	*44E			14:24:22			15:24:24
				VPD	FINO,MARCUS	31E	14:43:56		14:46:53		15:23:39	
					USTOW	US TOW	15:00:21	15:00:22	15:13:58			15:24:24
20200102119												

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/25/2020

Jurisdiction: VERNON

Last Date: 01/25/2020

Call Number	Disp	Ten	Received	Caller		Unit Time									
		Code	Complaint	Address		Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102119															
	SUP		01/25/2020	14:54:23	BERNEY KARP										
			A459R		3350 E 26TH, VERNON										
				VPD	LUCAS,JASON	*32W			14:55:18		14:58:21				15:44:09
20200102135															
	1015		01/25/2020	20:19:36											
	RPT		WELCK		E VERNON AV // SANTA FE AV, VERNON										
				VPD	OURIQUE,CARLO	*41W					20:20:28				21:19:04
				VPD	MADRIGAL,ALFOI	38E			20:21:00		20:21:42			21:15:21	
20200102137															
	VS		01/25/2020	20:29:58											
	RPT		917A		S SANTA FE AV // 37TH, VERNON										
				VPD	CERDA,EUGENIO	*43			20:30:05					20:30:31	
				VPD	MADRIGAL,ALFOI	38E					20:30:25			20:44:13	
					MR C TOW	MR C TO	20:30:37		20:30:38		20:49:02				21:21:54
				VPD	MARTINEZ,GABRI	S5					20:49:32			21:06:07	

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VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/26/2020

Jurisdiction: VERNON

Last Date: 01/26/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102171												
	VI		01/26/2020	01:03:58								
	RPT		TRAFFIC STOP	S BOYLE AV // LEONIS BL, VERNON					Department VPD	OCA Number CR20200143	RMS Juris CA0197300	
	1015											
				VPD	MADRIGAL,ALFOI	*38E		01:03:58			02:17:48	03:26:16
				VPD	OURIQUE,CARLO	41W		01:11:49			02:17:52	
				VPD	CERDA,EUGENIO	43	01:04:14	01:04:15	01:07:18		03:01:48	
				VPD	MARTINEZ,GABRI	S5		01:06:11			01:14:41	
20200102180												
	RPT		01/26/2020	04:50:51					Department VPD	OCA Number CR20200144	RMS Juris CA0197300	
			PATCK	3600 S SOTO, VERNON								
				VPD	MADRIGAL,ALFOI	*38E		10:46:16	04:50:51		07:34:33	10:57:44
				VPD	OURIQUE,CARLO	41W	04:51:13	04:51:14	04:55:20		05:37:36	
				VPD	CERDA,EUGENIO	43		04:51:29	04:51:27		06:50:53	
				VPD	DOCHERTY,MICH	43E		07:19:52	07:27:46		07:55:48	
				VPD	MARTINEZ,GABRI	S5		04:54:23	04:56:39		05:37:20	
20200102185												
	RPT		01/26/2020	07:47:56					Department VPD	OCA Number CR20200145	RMS Juris CA0197300	
	1015		459R	HANSEN AND CLARK 3259 E 46TH, VERNON								
				VPD	OURIQUE,CARLO	*32E	07:51:13		07:54:10		10:08:05	
				VPD	FINO,MARCUS	20W		08:06:52	08:08:27		09:17:55	
				VPD		2W8			08:01:52		10:07:59	
				VPD	MANNINO,NICHOI	38E			10:04:40			10:46:08
				VPD	MANNINO,NICHOI	43E		08:07:04	08:11:49		10:04:42	
				VPD		44W		07:54:24	08:02:48		09:16:01	
				VPD	HERRERA,GUSTAF	S6		08:16:04	08:22:13		09:58:43	
20200102208												
	1015		01/26/2020	14:06:24								
	RPT		WARRANT	4305 S SANTA FE AV, VERNON								
				VPD	VELASQUEZ,RICH	*2W8			14:06:24			15:01:45
20200102213												

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/26/2020

Jurisdiction: VERNON

Last Date: 01/26/2020

Call Number	Disp	Ten	Received	Caller		Unit Time									
		Code	Complaint	Address		Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102213															
	RPT		01/26/2020	14:40:48	CHRISTINE										
	1015		925		GRANDE VISTA AV // WASHINGTON BL, VERN										
	VS														
				VPD	MANNINO,NICHOI		*38E		14:43:10	14:48:43				16:05:31	
				VPD	FINO,MARCUS		20W			14:58:56				16:16:28	

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VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/27/2020

Jurisdiction: VERNON

Last Date: 01/27/2020

Call Number	Disp	Ten	Received	Caller								
		Code	Complaint	Address	Unit Time							
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102255												
	1015		01/27/2020	00:34:40								
	VI		TRAFFIC STOP		S SANTA FE AV // SLAUSON AV, VERNON				Department VPD	OCA Number CR20200147	RMS Juris CA0197300	
	RPT											
				VPD	OURIQUE,CARLO		*41W		00:34:41			02:06:48
				VPD	NEWTON,TODD		32	00:34:44	00:34:45	00:38:10	01:28:36	
20200102256												
	VREC		01/27/2020	00:36:27								
			LOCATE		CENTURY BL // MCKINLEY AVE, LOS ANGELES							
				VPD	DISPATCH		*DISP		01:24:25			01:29:31
20200102281												
	RPT		01/27/2020	08:00:00	OCEAN QUEEN							
			20002R		4511 EVERETT AV, VERNON				Department VPD	OCA Number CR20200148	RMS Juris CA0197300	
				VPD	VILLEGAS,RICHA		*41	08:02:23	08:03:06		08:03:42	
				VPD	ENCINAS,ANTHO		40E		08:03:38	08:04:22		08:39:04
20200102283												
	RPT		01/27/2020	08:17:02	SPECIAL AGENT VIGARE							
	CITE		902T		S ATLANTIC BL // BANDINI BL, VERNON				Department VPD	OCA Number CR20200150	RMS Juris CA0197300	
				VPD	VILLEGAS,RICHA		*41		08:19:12		08:23:22	
				VPD	FINO,MARCUS		31E		08:23:20	08:31:35		09:28:37
20200102285												
	RPT		01/27/2020	08:29:01	WESTGATE MFG							
	RPT		459R		3239 E 46TH, VERNON				Department VPD	OCA Number CR20200149	RMS Juris CA0197300	
				VPD	MANNINO,NICHO		*38W	08:31:44	08:32:09		08:34:00	
				VPD	VASQUEZ,LUIS		43W		08:33:46	08:42:41		10:59:59
20200102306												
	RPT		01/27/2020	10:59:27	I WOOD DESIGN							
			594R		4425 E 49TH, VERNON				Department VPD	OCA Number CR20200151	RMS Juris CA0197300	
				VPD	FINO,MARCUS		*31E	11:00:55		11:04:22		11:31:41

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/27/2020

Jurisdiction: VERNON

Last Date: 01/27/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102314												
	RPT	01/27/2020	12:03:06	CAVORT INTL								
	RPT	484R		4833 EVERETT AV, VERNON								
			VPD	FINO,MARCUS	*31E	12:04:51	12:05:07	12:08:56			12:23:05	
			VPD	MANNINO,NICHOI	38W		12:05:51	12:10:27				13:01:23
20200102319												
	RPT	01/27/2020	12:39:04	NATURAL STAR								
		487R		2226 E 52D, VERNON								
			VPD	VASQUEZ,LUIS	*43W		12:53:56	12:55:23				13:25:47
			VPD	FINO,MARCUS	31E	12:43:31	12:44:02	12:50:37			13:01:33	
20200102325												
	RPT	01/27/2020	13:03:14	CLARK								
		GTAR		4615 ALCOA AV, VERNON								
			VPD	ENCINAS,ANTHOI	*40E					13:04:00		15:19:38
20200102359												
	RPT	01/27/2020	17:52:44	AMPM								
		459R		3031 E VERNON AV, VERNON								
			VPD	ENCINAS,ANTHOI	*40E	17:53:52	17:54:09	17:56:34			18:11:34	
			VPD	MANNINO,NICHOI	38W		17:57:12	18:00:58			18:21:38	
			VPD	VILLEGAS,RICHA	41	17:53:54	17:54:11	17:55:55			18:21:49	
			VPD	VASQUEZ,LUIS	43W			18:01:17				18:30:49

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VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/28/2020

Jurisdiction: VERNON

Last Date: 01/28/2020

Call Number	Disp	Ten	Received	Caller	Code	Complaint	Address	Unit Time				
								Dep	Officer	Unit	Dispatch	Enroute
20200102382												
	RPT		01/28/2020	02:42:05			HP COMMUNITY					
			211R				5600 DOWNEY RD, VERNON					
				VPD	VALENZUELA,FEI		*32E	02:49:30	02:49:59	02:55:46		03:57:49
									Department	OCA Number	RMS Juris	
									VPD	CR20200156	CA0197300	
20200102422												
	RPT		01/28/2020	10:19:00			GRISELDA					
	Comp 40E		20002R				S SANTA FE AV // VERNON AV, VERNON					
				VPD	MANNINO,NICHOI		*38E	10:22:35	10:26:56			10:27:02
				VPD	MADRIGAL,ALFOI		32W		10:24:39			10:55:48
				VPD	SWINFORD,PHILL		40E		10:23:36	10:23:55		11:03:52
									Department	OCA Number	RMS Juris	
									VPD	CR20200157	CA0197300	
20200102450												
	RPT		01/28/2020	12:32:25			MARK POORMAN					
			20002R				S ATLANTIC BL // BANDINI BL, VERNON					
				VPD	MANNINO,NICHOI		*38E		12:35:02	12:36:18		13:45:03
				VPD	VASQUEZ,LUIS		43E		12:44:41	12:54:13		13:24:27
									Department	OCA Number	RMS Juris	
									VPD	CR20200158	CA0197300	
20200102459												
	RPT		01/28/2020	13:09:49			EAST LA					
			20002R				BANDINI BL // ATLANTIC BL, VERNON					
				VPD	SWINFORD,PHILL		*40E	13:20:00	13:21:07			13:21:26
				VPD	VASQUEZ,LUIS		43E		13:24:28	13:28:09		13:58:20
									Department	OCA Number	RMS Juris	
									VPD	CR20200159	CA0197300	
20200102468												
	RPT		01/28/2020	14:51:50			MELISSAS					
			20002R				2750 FRUITLAND AV, VERNON					
				VPD	SWINFORD,PHILL		*40E	14:58:30	14:59:13	15:16:38		15:20:17
				VPD	MADRIGAL,ALFOI		32W	15:00:39	15:01:05	15:03:53		16:02:50
				VPD	VILLEGAS,RICHA		41W		15:15:16	15:17:14		15:57:01
									Department	OCA Number	RMS Juris	
									VPD	CR20200160	CA0197300	
20200102492												
	1015		01/28/2020	20:45:43			ALEJANDRA					
	RPT		WELCK				4212 E 26TH, VERNON					
									Department	OCA Number	RMS Juris	
									VPD	CR20200161	CA0197300	

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/28/2020

Jurisdiction: VERNON

Last Date: 01/28/2020

Call Number	Disp	Ten	Received	Caller		Unit Time									
		Code	Complaint	Address		Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102492															
	1015		01/28/2020	20:45:43	ALEJANDRA										
	RPT		WELCK		4212 E 26TH, VERNON										
					VPD	CERDA,PAUL,JR	*44W		20:47:26	20:52:52				21:24:31	
					VPD	DOCHERTY,MICH	22W		20:54:22	21:02:02				21:10:33	
					VPD	VALENZUELA,FEI	32E			21:10:49				21:27:24	
					VPD	ZOZAYA,OSCAR	38E			21:04:44					22:05:01
					VPD	SANTOS,DANIEL	S2		20:54:25	20:57:44				21:13:45	
					VPD	ESTRADA,IGNACI	S3		20:54:27	20:57:46				21:13:48	

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/29/2020

Jurisdiction: VERNON

Last Date: 01/29/2020

Call Number	Disp	Ten	Received	Caller	Unit Time									
		Code	Complaint	Address	Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102511														
	RPT	01/29/2020	04:24:56	K & M MEAT										
		GTAR		2443 E 27TH, VERNON										
			VPD	CERDA,PAUL,JR		*44W	04:26:38	04:26:56	04:29:32					05:10:29
20200102525														
	1015	01/29/2020	08:26:33											
	RPT	TRAFFIC STOP		5501 DOWNEY RD, VERNON										
	VS													
			VPD	MADRIGAL,ALFOI		*20E				08:26:33			09:40:54	
			VPD	SWINFORD,PHILL		32W				08:40:22			09:10:37	
			VPD	ENCINAS,ANTHOI		40E		08:31:34					08:34:47	
			VPD	NEWTON,TODD		43E		08:34:45	08:40:59				09:10:02	
20200102530														
	RPT	01/29/2020	09:38:29	BLACK LABEL HOME										
		476R		2529 CHAMBERS, VERNON S/A C										
			VPD	STEVENSON,KEN		*22W		09:39:52	09:43:39					11:56:49
			VPD	MADRIGAL,ALFOI		20E		09:40:57	09:45:07				10:01:47	
20200102559														
	RPT	01/29/2020	13:08:31	HANNIBAL IND										
		FOUND		3851 S SANTA FE AV, VERNON										
			VPD	VASQUEZ,LUIS		*38W		13:10:01					13:11:26	
			VPD	SWINFORD,PHILL		32W		13:11:25						13:28:03
20200102568														
	SUP	01/29/2020	15:45:33	WESTGATE										
		140		2462 E 28TH, VERNON										
			VPD	STEVENSON,KEN		*22W	15:48:18	15:48:25	15:51:20					16:28:12
20200102569														
	RPT	01/29/2020	15:52:59	HPPD										
		902T		BENSON // ZOE, HUNTINGTON PARK										

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/29/2020

Jurisdiction: VERNON

Last Date: 01/29/2020

Call Number	Disp	Ten	Received	Caller	Unit Time								
		Code	Complaint	Address	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp	
20200102569													
	RPT	01/29/2020	15:52:59	HPPD									
		902T		BENSON // ZOE, HUNTINGTON PARK									
			VPD	MADRIGAL,ALFOI	*20E		15:54:03				15:54:51		
			VPD	SWINFORD,PHILL	32W		15:54:44	16:10:27				16:43:37	
20200102573													
	RPT	01/29/2020	16:35:30	CHL									
	1015	422R		4350 E DISTRICT BL, VERNON									
			VPD	ENCINAS,ANTHOI	*40E		16:42:08	16:43:59				18:36:15	
			VPD	MADRIGAL,ALFOI	20E		16:58:00				16:58:36		
			VPD	SWINFORD,PHILL	32W		16:43:45	16:50:42				18:36:15	
			VPD	CHAVEZ,JERRY,J	S1		16:55:49	17:01:21			17:54:30		
			VPD	ONOPA,DANIEL	S7		16:55:03	17:04:16			17:54:33		
20200102576													
	1015	01/29/2020	17:49:08										
	RPT		TRAFFIC STOP	FRUITLAND AV // SOTO, VERNON									
			VPD	MADRIGAL,ALFOI	*20E			17:49:08				19:11:38	
			VPD	VASQUEZ,LUIS	38E		18:22:49				18:27:34		
			VPD	VASQUEZ,LUIS	38W		17:54:38	17:59:13			18:47:39		
20200102582													
	1015	01/29/2020	21:20:39	MELISSA									
	RPT	594		E SLAUSON AV // ALCOA AV, VERNON									
			VPD	CERDA,PAUL,JR	*44E	21:21:06	21:21:27	21:28:59			22:47:47		
			VPD	ZOZAYA,OSCAR	38W	21:21:09	21:21:25	21:25:31			22:39:58		
			VPD	DOCHERTY,MICH	41W		21:23:03	21:27:59				00:24:21	
			VPD	SANTOS,DANIEL	S2		22:47:37				22:47:40		
20200102584													
	RPT	01/29/2020	22:25:34	FLEET YARD									
		20002		2046 E 52D, VERNON									
			VPD	SANTOS,DANIEL	*S2		22:28:12	22:30:30			22:47:22		

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/29/2020

Jurisdiction: VERNON

Last Date: 01/29/2020

Call Number	Disp	Ten	Received	Caller		Unit Time									
		Code	Complaint	Address		Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102584															
	RPT		01/29/2020	22:25:34	FLEET YARD										
		20002			2046 E 52D, VERNON										
			VPD	ESTRADA,IGNACI		S3		22:28:19	22:30:33					22:47:31	

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/30/2020

Jurisdiction: VERNON

Last Date: 01/30/2020

Call Number	Disp	Ten	Received	Caller		Unit Time							
		Code	Complaint	Address		Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102613													
	RPT		01/30/2020	09:06:08	LITTLE JOHN REULAND								
			487R		4575 PACIFIC BL, VERNON								
				VPD	REDONA,BRYAN	*32W		09:08:47		09:10:18			09:52:14
				VPD		44		09:10:06					09:47:28

* Denotes Primary Unit

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/31/2020

Jurisdiction: VERNON

Last Date: 01/31/2020

Call Number	Disp	Ten	Received	Caller	Unit Time							
		Code	Complaint	Address								
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102727												
	RPT	01/31/2020	08:39:24	H AND N FOODS								
		484R		5580 S ALAMEDA, VERNON								
			VPD	REDONA,BRYAN	*32W	08:41:05	08:41:43				08:41:52	
			VPD	STEVENSON,KEN	44W	08:42:01	08:42:01	08:47:38				09:06:07
20200102737												
	RPT	01/31/2020	10:16:40	MARIA								
		GTAR		E 49TH // HAMPTON, VERNON								
			VPD	STEVENSON,KEN	*44W		10:18:10	10:30:31				11:34:02
20200102744												
	RPT	01/31/2020	11:10:40	TWIN BROTHERS INPORTS								
		415		5332 S SANTA FE AV, VERNON								
			VPD	REDONA,BRYAN	*32W		11:12:31	11:13:57				11:54:42
			VPD	LUCAS,JASON	41E		11:12:34	11:22:35				11:54:43
			VPD	RAMOS,JOSE	43E		11:13:55	11:15:15				11:54:43
			VPD	CHAVEZ,JERRY,J	S1			11:14:54			11:30:29	
20200102753												
	REPO	01/31/2020	12:28:24	BENS GENERAL								
	RPT	REPO		5218 S SANTA FE AV, VERNON								
			VPD	RECORDS BUREAU	*RECD			12:31:46				12:41:50
20200102760												
	RPT	01/31/2020	13:37:30	DAVID								
		901TR		VERNON // DOWNEY RD, VERNON								
			VPD	RAMOS,JOSE	*43E	13:39:32	13:39:49	13:46:44			13:46:46	
			VPD	REDONA,BRYAN	32W		13:46:52	13:51:00				14:33:57
			VPD	STEVENSON,KEN	44W		13:53:33	13:54:56			14:25:35	
20200102771												

VERNON POLICE DEPARTMENT

Call Log Report Type All Unit Times and Location with OCA's

First Date: 01/31/2020

Jurisdiction: VERNON

Last Date: 01/31/2020

Call Number	Disp	Ten	Received	Caller								
		Code	Complaint	Address	Unit Time							
			Dep	Officer	Unit	Dispatch	Enroute	OnScene	Depart	Arrive	Remove	Comp
20200102771												
	1015		01/31/2020	19:04:38	UNK							
	VI		901T		5015 PACIFIC BL, VERNON				Department VPD	OCA Number CR20200177	RMS Juris CA0197300	
	RPT											
				VPD	*44	19:05:30	19:06:37	19:09:53			20:06:15	
				VPD	41W		19:08:41	19:11:35				21:56:37
				VPD	NEWTON,TODD			19:15:56			20:06:13	
				VPD	MARTINEZ,GABRI			19:13:15			20:04:31	
				USTOW	US TOW	19:34:48	19:35:10	19:48:12			20:29:14	
20200102790												
	1015		01/31/2020	23:46:12								
	RPT		PEDCK		E 27TH // ALAMEDA, VERNON							
				VPD	MARTINEZ,GABRI			23:46:13			00:37:02	
				VPD	OURIQUE,CARLO	23:53:19	23:53:20	23:55:22			00:37:23	

* Denotes Primary Unit

City Council Agenda Item Report

Agenda Item No. COV-82-2020
Submitted by: Lissette Melendez
Submitting Department: Public Works
Meeting Date: March 17, 2020

SUBJECT

Acceptance of Electrical Easement at 1890 25th Street (APN 6302-009-039)

Recommendation:

- A. Find that the acceptance of the Electrical Easement is not a “project” as that term is defined under the California Environmental Quality Act (CEQA) Guidelines Section 15378, and even if it were a project, it would be categorically exempt in accordance with CEQA Guidelines Sections 15301 (maintenance, repair or minor alteration of an existing facility and involves negligible or no expansion of an existing use) and 15061(b)(3) (general rule that CEQA only applies to projects that may have a significant effect on the environment); and
- B. Accept the Electrical Easement for the property at 1890 25th Street (APN 6302-009-039) and authorize the Mayor to execute the Certificate of Acceptance.

Background:

The property located at 1890 25th Street is being developed and an easement is needed for the installation and maintenance of City owned electrical conduit and equipment serving the property. The Public Works Department has received a fully executed Electrical Easement by Marquez Produce, Inc., a California corporation, for the property at the above-mentioned location, Assessor’s Parcel No. 6302-009-039.

The easement has been reviewed and approved by the Vernon Public Utilities Department and has been approved as to form by the City Attorney’s Office.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [Electrical Easement - 1890 25th](#)
2. [Certificate of Acceptance - EE - 1890 25th](#)

RECORDING REQUESTED BY
and
WHEN RECORDED MAIL TO:
City of Vernon
4305 Santa Fe Avenue
Vernon, CA 90058
Attn: City Clerk

MAIL TAX STATEMENTS TO:
Exempt

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

**EASEMENT
(ELECTRICAL)**

APN: 6302-009-039

**DOCUMENTARY TRANSFER TAX IS NONE – NOT REQUIRED SEC. 11922 REVENUE
TAXATION CODE.**

FOR VALUABLE CONSIDERATION, RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED,

Marquez Produce, Inc., a California Corporation (the "Grantor")

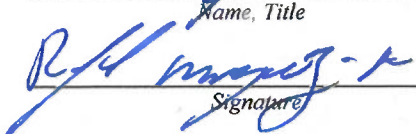
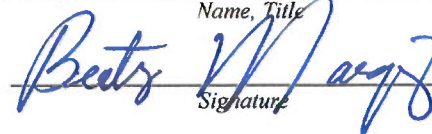
HEREBY GRANT(S) TO:

City of Vernon, a municipal corporation (the "Grantee")

An easement for every purpose beneficial to the Vernon Public Utilities Department, including, but not limited to, the right to construct, lay, install, use, maintain, alter, add to, repair, replace, inspect and remove underground and overhead electric and other public utilities, consisting of pole, guys and anchors, crossarms, wires, cables, conduits, manholes, vaults, pull boxes, markers and other fixtures and appliances with the right of ingress and egress in, on, over, under, across and through that certain real property in the City of Vernon, County of Los Angeles, State of California, as described in Exhibit "A" attached hereto and incorporated herein by this reference, and as more particularly shown on the map attached hereto as Exhibit "B" and incorporated herein by this reference. This easement is on a portion of the property owned by the Grantor. The Grantee, and its employees shall have free access to said facilities and every part thereof, at all times, for the purpose of exercising the rights herein granted.

Date: January 10, 2020

"Grantor"
Marquez Produce, Inc., a California Corporation

<u>Rafael Marquez R. President</u>	<u>BEATRIZ MARQUEZ CFO</u>
<small>Name, Title</small>	<small>Name, Title</small>
<u></u>	<u></u>
<small>Signature</small>	<small>Signature</small>

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los Angeles }

On January 10, 2020 before me, Claudia Munoz, Notary Public,
Date Here Insert Name and Title of the Officer

personally appeared Rafael Marquez Ramos & Beatriz Marquez
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Claudia Munoz
Signature of Notary Public

Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Easement - apn 6302-009-039

Document Date: January 10, 2020 Number of Pages: 1

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer is Representing: _____

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer is Representing: _____

**EXHIBIT A
LEGAL DESCRIPTION
EASEMENT**

VARIOUS STRIPS OF LAND LYING WITHIN A PORTION OF SECTION 10, TOWNSHIP 2 SOUTH, RANGE 13 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF VERNON, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, THE CENTERLINE OF SAID STRIPS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

STRIP #1 (4.00 FEET WIDE)

COMMENCING AT THE CENTERLINE INTERSECTION OF ALAMEDA STREET AND 25TH STREET AS SHOWN ON RECORD OF SURVEY RECORDED IN BOOK 165, PAGES 48-51, RECORDS OF LOS ANGELES COUNTY, STATE OF CALIFORNIA; THENCE NORTH 89°20'07" EAST, 826.76 FEET ALONG THE CENTERLINE OF 25TH STREET; THENCE SOUTH 00°32'17" EAST, 39.52 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00°32'17" EAST, 90.32 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "A";

STRIP #2 (6.70 FEET WIDE)

COMMENCING AT "POINT A", THENCE SOUTH 89°27'43" EAST, 0.35 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00°32'17" EAST, 11.20 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "B";

STRIP #3 (4.00 FEET WIDE)

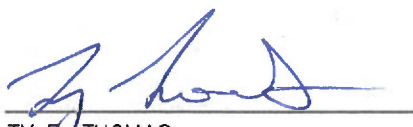
COMMENCING AT "POINT B", THENCE NORTH 89°27'43" EAST, 1.35 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00°32'17" EAST, 30.22 FEET TO THE BEGINNING OF A 10.00 FOOT RADIUS CURVE CONCAVE NORTHWESTERLY; THENCE SOUTHWESTERLY 15.71 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 90°00'00"; THENCE SOUTH 89°27'43" WEST, 18.50 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "C";

STRIP #4 (18.00 FEET WIDE)

COMMENCING AT POINT "C"; THENCE NORTH 00°32'17" WEST, 2.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89°27'43" WEST, 14.00 FEET TO POINT OF ENDING.

SAID EASEMENT CONTAINS 946.05 SQUARE FEET MORE OR LESS

ALL AS PARTICULARS SHOWN ON EXHIBIT "B", ATTACHED HERETO BY THIS REFERENCE MADE A PART THEREOF.



TY E. THOMAS
P.L.S. 9309

1-10-2020

DATE

PREPARED BY:

**T&M
SURVEYING**

531 E. TRENTON AVE.
ORANGE, CA.
714-912-4042 OFFICE 714-906-8771 CELL
WWW.TMSURVEYING.COM



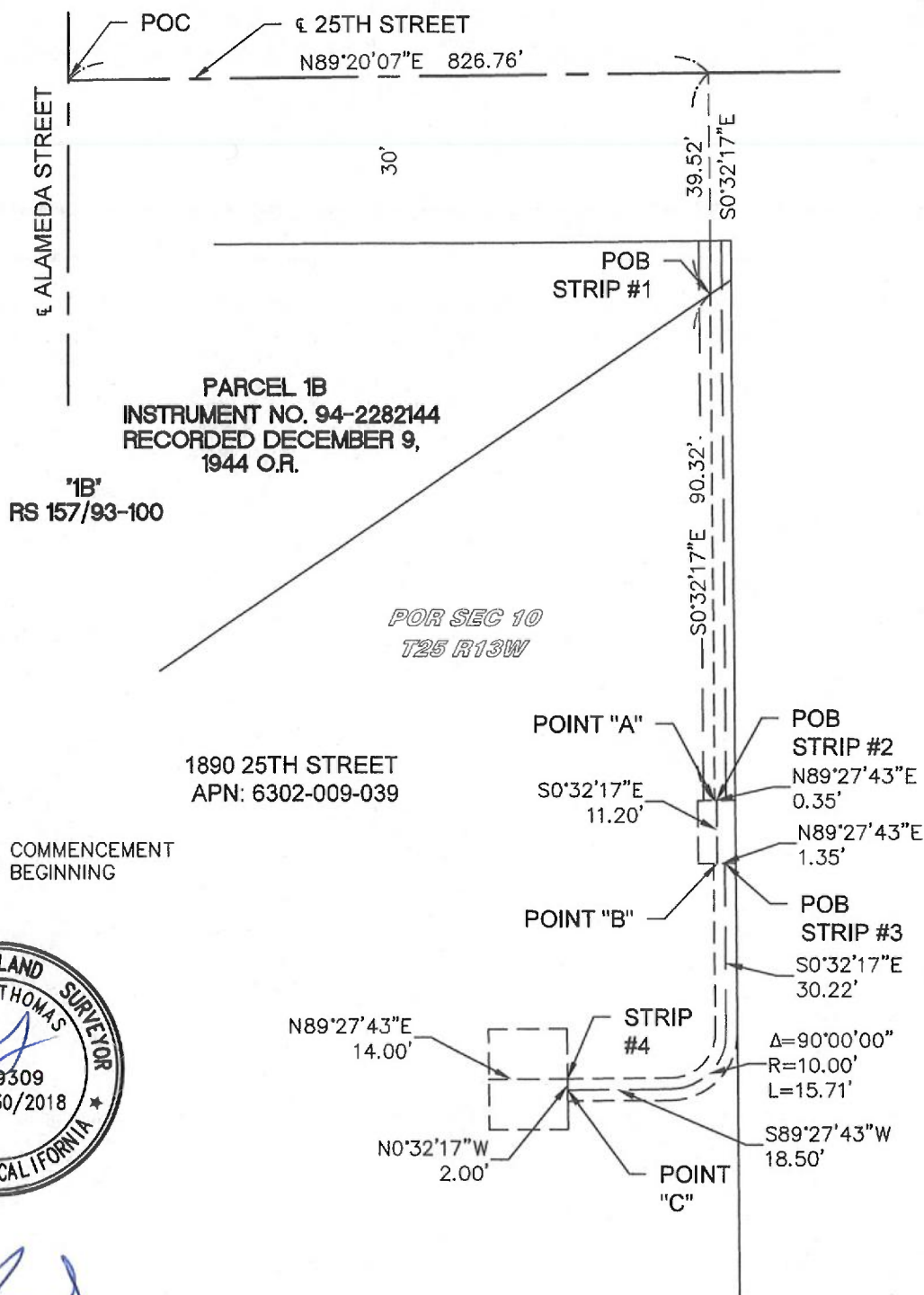
JN:

-286

CHECKED
TET
SHEET

1 OF 1

EXHIBIT B



POC = POINT OF COMMENCEMENT
POB = POINT OF BEGINNING



[Signature] 1-10-2020
TY E. THOMAS
P.L.S. 9309

NORTH
GRAPHIC SCALE



PREPARED BY:

**T&M
SURVEYING**

531 E. TRENTON AVE
ORANGE, CA
714-912-4042 OFFICE 714-906-8771 CELL
WWW.TNMSURVEYING.COM



JN:

-286

CHECKED
TET
SHEET

1 OF 1

CERTIFICATE OF ACCEPTANCE
(California Government Code Section 27281)

This is to certify that interests in real property conveyed to or created in favor of the City of Vernon by that certain Electrical Easement dated January 10, 2020, executed by Marquez Produce, Inc., is hereby accepted by the undersigned officer on behalf of the City pursuant to the authority conferred by Minute Order by the City Council of the City on March 17, 2020 and the grantee consents to recordation thereof by its duly authorized officer.

Dated: _____, 2020

CITY OF VERNON

MELISSA YBARRA, Mayor

ATTEST:

LISA POPE, City Clerk

APPROVED AS TO FORM:

HEMA PATEL, City Attorney

City Council Agenda Item Report

Agenda Item No. COV-85-2020
Submitted by: Jessica Balandran
Submitting Department: Public Utilities
Meeting Date: March 17, 2020

SUBJECT

Amendment No. 1 to Attorney Services Agreement (Transactional) with Stradling Yocca Carlson & Rauth for Bond and Disclosure Counsel Services

Recommendation:

A. Find that the proposed action is exempt from California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a “project” as defined by CEQA Guidelines §15378; and
B. Approve and authorize the City Administrator to execute Amendment No. 1 to the Attorney Services Agreement (Transactional) Between the City of Vernon and Stradling Yocca Carlson & Rauth, a Professional Corporation, for Bond and Disclosure Counsel Services (Agreement), in substantially the same form as submitted, for an additional \$40,000, modifying the Agreement not-to-exceed \$210,000.

Background:

On November 19, 2019, the City Council approved an Attorney Services Agreement with Stradling Yocca Carlson & Rauth (Stradling) for bond and disclosure counsel services. Since, Stradling has provided said services to assist with the financing of the Water Division's three-year Capital Improvement Plan (CIP) and electric bond refinancing activities.

After reviewing the electric bond refinancing efforts, on January 30, 2020, Stradling informed the City that additional work was required to facilitate the electric bond refinance which was not included in the Request for Proposals. The firm estimates that \$40,000 will be sufficient to cover the cost of the work of which the vast majority is attributable to refunding of the 2015A Bonds on a tax-exempt basis. Those bonds refunded, in part, the Gas Prepay Bonds, require a significant amount of extra tax due diligence because of complicated tax code requirements and a determination of the ultimate qualified use of the gas purchased.

Staff has reviewed the additional scope of work and agrees that this work is necessary for a successful bond transaction. It is, therefore, recommended that Amendment No. 1 to the Attorney Services Agreement with Stradling Yocca Carlson & Rauth for Bond and Disclosure Counsel Services be approved for an increase of \$40,000. The City Attorney's office has reviewed and approved the proposed Amendment No. 1.

Fiscal Impact:

If approved, Amendment No. 1 with Stradling Yocca Carlson & Rauth would bring the total not-to-exceed amount to \$210,000, unless special services are requested. This fee will be paid from bond proceeds and will be due and payable only if the bond transaction is closed. The City will not incur any cost should the bond transaction prove to be unsuccessful.

Attachments:

1. [Amendment No. 1 with Stradling Yocca Carlson & Rauth](#)

**AMENDMENT NO. 1 TO THE ATTORNEY SERVICES AGREEMENT
(TRANSACTIONAL) BETWEEN THE CITY OF VERNON AND STRADLING YOCCHA
CARLSON & RAUTH, P.C. FOR BOND AND DISCLOSURE COUNSEL SERVICES**

This Amendment (“Amendment No. 1”) to that certain Agreement for bond and disclosure counsel services dated November 19, 2019, (the “Agreement”), is made as of March 17, 2020, by and between the City of Vernon, a California charter city and municipal corporation (the “City”), and Stradling Yocca Carlson & Rauth, P.C. (“Associate Counsel”), a limited liability partnership.

WHEREAS, the City and Associate Counsel are parties to a written Agreement dated November 19, 2019, under which Associate Counsel, in association with the City Attorney, provides legal consulting and advisory services regarding public finance transactions pertaining to bonds and disclosures; and

WHEREAS, the City and Associate Counsel desire to amend the Agreement to increase the total not to exceed amount by an additional \$40,000.00.

NOW, THEREFORE, the parties to this Amendment No. 1 agree as follows:

1. Effective as of March 17, 2020, the total amount not to exceed for the term of the agreement shall not exceed a total amount of \$210,000.00.
2. Except as expressly modified by this Amendment No. 1, all provisions of the Agreement shall remain in full force and effect.
3. The provisions of this Amendment No. 1 shall constitute the entire agreement of the parties with respect to the subject matter included in this Amendment No. 1 and shall supersede any other agreement, understanding, or arrangement, whether written or oral, between the parties with respect to the subject matter of this Amendment No. 1, with the exception of joint representation and/or conflict waiver agreements related to matters handled by Associate Counsel.
4. The person or persons executing this Amendment No. 1 on behalf of each of the parties warrants and represents that he or she has the authority to execute this Amendment No. 1 on behalf of that party and has the authority to bind that party to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties have signed this Amendment No. 1 as of the date stated in the introductory clause.

[SIGNATURES FOLLOW ON NEXT PAGE]

CITY OF VERNON, a California charter city
and municipal corporation

Stradling Yocca Carlson & Rauth, P.C., a
California corporation

By: _____
Carlos Fandino, City Administrator

By: _____

Name: _____

Title: _____

ATTEST:

Lisa Pope, City Clerk

By: _____

Name: _____

Title: _____

APPROVED AS TO FORM:

Brian Byun, Senior Deputy City Attorney

City Council Agenda Item Report

Agenda Item No. COV-46-2020

Submitted by: Alexis Hwang

Submitting Department: City Administration

Meeting Date: March 17, 2020

SUBJECT

Purchase of Records Management System Software from Tritech Software Systems

Recommendation:

A. Find that the proposed action is exempt from California Environmental Quality Act (CEQA) review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines Section 15378; and

B. Authorize the purchase of Records Management System Software from Tritech Software Systems in the amount not-to-exceed \$148,270.00.

Background:

The Police Department currently utilizes a Records Management System (RMS), Mobile Computer Terminal (MCT) and Computer Aided Dispatch System (CAD) from Tritech Software Systems. These systems are critical to the Police Department's operations and ability to respond to public safety concerns. On August 25, 2018 the City Council approved a Software Support Agreement with Tritech Software Systems for a three-year period for maintenance and support of all Tritech systems in use by the City. While the City's current RMS was designed for Summary Reporting, the Federal Bureau of Investigation has mandated a transition to incident based reporting via the National Incident Based Reporting System (NIBRS). The Police Department's current RMS software is only capable of summary reporting. The City will be out of compliance, if it does not transition.

In California, the compliance date is January 2021, by which time, the California Department of Justice is expecting agencies to be ready to start submitting the new California Incident-Based Reporting System (CIBRS) reports during the latter portion of the year, including the data accuracy certification period for all reporting agencies. In order to be CIBRS certified, each agency must submit three consecutive "test" reports at a statistical accuracy rate of 96% or higher. This certification process is supposed to be completed prior to the January 2021 deadline. In order to accommodate the new incident based reporting requirement, VPD requires an upgrade of its current RMS. Tritech has provided a quote to upgrade the City's RMS from the classic, VisionAIR RMS product to the Central Square WebRMS product. This upgrade will provide the software required to process incident-based statistics. If approved, staff will move forward with the upgrade immediately in order to implement the use of incident-based reporting, and be ready well in advance of the January 2021 deadline. Pursuant to Section 2.17.12(A)(2) of the Vernon Municipal Code, the Agreement with Tritech requested herein is exempt from competitive bidding and competitive selection as Tritech is the manufacturer of the hardware and software and the only supplier who can provide the software services necessary to maintain the RMS. Additionally, Section 2.17.02(A) of the Vernon Municipal Code requires City Council approval for all contracts with a total value over the lifetime of the contract exceeding \$100,000. As outlined in the fiscal impact section below, the total value over the lifetime of the Agreement with Tritech exceeds said amount. The attached Software Service Agreement has been reviewed and approved as to form by the City Attorney's office.

Fiscal Impact:

The fiscal impact of this service is \$148,270 for a one year period. This service has been budgeted in the 2019/2020 fiscal budget.

Attachments:

1. [TriTech Quotation and Terms](#)
2. [CentralSquare/TriTech Public Safety Software Solution Proposal](#)
3. [Existing TriTech Software Agreement](#)

Proposal/Sales Quotation

Quotation QUO-41557-3KRHF3

Quotation Date: 12/13/2019

General & Client Information

Agency Name: Vernon Police Department	Bill To: 4305 Santa Fe Avenue Vernon, CA, United States, 90058
System Description: Vernon Police Department - Web RMS Upgrade	
Client Contact: Danita Robertson	
Contact Phone: (323) 587-5171 x110	Ship To: 4305 Santa Fe Avenue Vernon, CA, United States, 90058
Contact Email: drobertson@covpd.org	
Expiration Date: 4/30/2020	
Presented By: Mistiza Colebank	

Project Products & Services

TriTech Software License Fee(s)

Inform RMS Software License Fee(s)	Unit Price	Qty	Total Price
Inform RMS Reporting Server License	\$2,500.00	1	\$2,500.00
Inform RMS Test or Training System	\$0.00	1	\$0.00

Inform RMS Software License Fee(s) Subtotal:

\$2,500.00

TriTech Software License Fee(s) Total:

\$2,500.00

TriTech Implementation Service Fee(s)

Inform RMS Implementation Service Fee(s)	Unit Price	Qty	Total Price
Business Analysis & Consultation Services	\$3,500.00	1	\$3,500.00
Inform RMS 3-Day Workshop and Consultation	\$4,200.00	3	\$12,600.00
Inform RMS End User Training - Field Officers (2 Days)	\$4,200.00	1	\$4,200.00
Inform RMS Output Designer Workshop 3 Day	\$4,200.00	1	\$4,200.00
Inform RMS Post Go Live System Optimization and Advanced Configuration Workshop (3 Days at the Customer Site)	\$5,600.00	1	\$5,600.00
Inform RMS Reporting Server Configuration	\$2,100.00	1	\$2,100.00

Inform RMS Server Installation and Configuration	\$7,700.00	2	\$15,400.00
Inform RMS User Training - Records (2 Days)	\$4,200.00	1	\$4,200.00
NIBRS Migration services hours	\$11,200.00	1	\$11,200.00
Onsite Go Live Support Services for Inform RMS (8 Hour Coverage for 4 Days - Single Shift Per Day, One Person Per Shift)	\$8,000.00	1	\$8,000.00
Professional Service - VisionRMS Data Transfer (Remote Service)	\$1,800.00	1	\$1,800.00

Inform RMS Implementation Service Fee(s) Subtotal: **\$72,800.00**

TriTech Implementation Service Fee(s) Total: **\$72,800.00**

Custom Solution(s)

Product Name	Unit Price	Qty	Total Price
Inform RMS Data Conversion	\$4,800.00	1	\$4,800.00
Inform RMS NIBRS License	\$20,000.00	1	\$20,000.00

Custom Solution(s) Total: **\$24,800.00**

Project Related Fee(s)

Product Name	Unit Price	Qty	Total Price
Project Management	\$17,000.00	1	\$17,000.00
Estimated Travel Expenses (To be billed as incurred)	\$20,300.00	1	\$20,300.00
Professional Service - SQL Installation (Remote Service)	\$1,000.00	1	\$1,000.00
Report Writing Training (3 days)	\$4,200.00	1	\$4,200.00

Project Related Fee(s) Total: **\$42,500.00**

Annual Maintenance Fee(s) (Year 1)

Product Name	Support Level	Total Price
Inform RMS NIBRS License	8 x 5	\$3,600.00
Inform RMS Reporting Server License	8 x 5	\$450.00
Inform RMS Test or Training System Maintenance		\$1,620.00

Annual Maintenance Fee(s) (Year 1): **\$5,443.20**

Continuous Upgrade Fee(s) (Year 1): **\$226.80**

Annual Maintenance Fee(s) (Year 1) Total: **\$5,670.00**

Project Total: \$148,270.00

Estimated Sales Tax: (State: at %)	Taxable sales: \$0.00	Subtotal: \$148,270.00
		Sales Tax Amount: \$0.00
		Quote Total: \$148,270.00

Optional Items

Product Name	Unit Price	Qty	Total Price
Inform RMS End User Training - Investigations (2 Days)	\$4,200.00	1	\$4,200.00
Inform RMS Property and Evidence Workshop (3 Days)	\$4,200.00	1	\$4,200.00
Inform RMS Web Evidence and Barcode Desktop Printer	\$621.99	1	\$621.99
Inform RMS Web Evidence and Barcoding Electronic Signature Pad	\$532.27	1	\$532.27
Inform RMS Web Evidence and Barcoding Labels for Zebra printer using Direct Thermal 4" x 2"	\$166.55	1	\$166.55
Inform RMS Web Evidence and Barcoding Scanner	\$949.00	1	\$949.00
Inform RMS Web Evidence and Barcoding Wax Ribbon cartridge for Zebra Printer	\$101.40	1	\$101.40

Summary Information & Project Notes

Reporting Server – Required for Report Writing for Web Statistical Reporting

Business Analyst Services - assist with code file uploads, additional calls/assistance to the client building the system outside of scheduled workshops.

Workshop #1 - Configuration and Admin Workshop (3 days onsite)

Workshop #2 - Validation and Readiness Workshop (3 days onsite)

Workshop #3 – Template Workshop (3 days onsite)

User Training - Field Officers: Train-the-Trainer session for up to 10 users. (one 3-day session)

User Training – Records: This 2 day End user class is intended for Records for training on Inform RMS. The class size is limited to ten (10) students.

Report Writing Training: Ability to create statistical reports within Web. Agencies existing Classic Crystal Reports do not transfer to Web.

Output Designer Workshop - 3 Day workshop and training on the RMS output designer which trains agencies how to use SSRS to design the output of reports for view and printing.

Server Installation x 2 - One to set up the Web DB and IIS in production and One to set up the full training environment (Classic DB, Web DB, IIS).

Onsite Go Live Support

Post Go Live Optimization and Advance Configuration Workshop - Focus on meeting with Field Officers and Records to cover data entry and workflows, approvals, managing cases and case validations, case management, state reporting/state submission.

Data migration service to move data from hybrid RMS configuration to RMS (Web UI)

- Quote includes moving the following data from Classic to Web via the data utility importer:

1. Civil Warrant
3. Evidence

NIBRS Business Analyst Services (not to exceed 60 hours) – Support for updating the Production Environment Templates, configuration and testing. Support for 1st NIBRS submission to the state, Support through testing of the NIBRS scenarios.

Optional:

Property and Evidence Workshop

Hardware and SQL licenses are not included in this proposal. Please review System Planning Guide for RMS requirements.

Note: Training suggested in this quote is based off the modules available in Web RMS at the time the quote is generated. As other modules become available in the Web environment, additional training and services may be required.

Terms and Conditions

Payment terms are as follows

50% of all Software, Services, Support and fixed travel fees are due at time of order -and- 50% of all Software, Services, Support and fixed travel fees are due upon installation or completion of services (whichever comes later).

Travel costs will be billed as incurred.

100% of Hardware amount will be invoiced upon acceptance of this quote and is due within 30 days.

Software License Terms:

The Software is licensed for use by Client in accordance with the software licensing terms of the Software License Agreement currently in effect between TriTech and Client. Acceptance for the Software may be defined in the Statement of Work ('SOW'), if not, the Software licenses shall be deemed accepted on delivery.

Acceptance for the TriTech Software licenses included in the Quotation will be governed by the standard terms set forth in TriTech's Software License Agreement, which shall supersede any prior Software License Agreement. Any changes to scope of testing may result in a price increase for services.

The annual Software Support Services for the TriTech Software licenses are provided for a period of twelve-months from the Installation date and shall be governed by the existing Software Support Agreement currently in

effect between TriTech and Client. Support fees will be prorated at renewal of the existing support term to adjust to the term to be co-terminous with the existing support agreement term.

Training Terms:

In the event Client cancels a training course scheduled to be conducted on-site at Client's premises, TriTech shall be entitled to reimbursement of any fees TriTech may incur associated with cancellation of travel and lodging for such training course.

TriTech reserves the right to assess \$1,000 cancellation fee for the training classes that are cancelled any later than 5 business days prior to the first day of the class, plus any additional fees or charges associated with the cancellation and rebooking of the airline tickets and other travel arrangements.

TriTech reserves the right to assess 25% of the services fee, up to \$1,000 as cancellation fee for any remote, or onsite installation services work that are cancelled by the Client at no fault of TriTech any later than 5 business days prior to the date of performing the work. This may include the services that are cancelled or rescheduled due to the client's infrastructure not meeting the minimum requirements for the installation, lack of preparation of the site based on TriTech's documentation, issues with remote connectivity, or other barriers that result in the work being cancelled.

Sales Tax:

Any estimated sales and/or use tax has been calculated as of the date of quotation and is provided as a convenience for budgetary purposes. TriTech reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing, at the then current rates. Your organization must provide TriTech with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction, when your order is placed, if you are exempt from sales tax.

General Terms:

The items in this quotation are based upon meetings and communications with the Client and unless attached to a contract form the entirety of the deliverables from TriTech.

All travel and out-of-pocket expenses will be invoiced as incurred, at actual cost, as they are not included in this quotation.

The scope of Deliverables for this order will be limited to the Software, Services, and Support and Maintenance that is explicitly listed herein for the listed quantities.

This order provides Software licenses as well as required deployment services only for the environments that are explicitly listed herein (Production, Test, Training, Disaster Recovery, etc.). These software licenses do not apply to any other existing environments, or environments that may be implemented in the future. Except as expressly identified in this Quotation as a line item to be provided by TriTech, all required computer hardware, third party system/database software, peripherals, network components and third party items shall be provided by the Client. All such Client provided third party items must meet TriTech's recommended specifications.

Changes in the scope of certain components of the System may impact the cost and timelines for other areas of

the Project.

All services will be performed during normal business hours, unless otherwise stated in this quotation for specific service deliverables.

Deployment and implementation of TriTech Software and Services are based upon Client's provision and compliance with TriTech's System Planning Document.

TriTech reserves the right to adjust this Quotation as a result of changes including but not limited to project scope, deliverables (TriTech Software, or third party software or hardware, including changes in the hardware manufacturer's specifications), services, interface requirements, and Client requested enhancements.

Installation Services will be performed based on the quantities that are listed in this quotation, and as listed for each environment. One installation line item does not include installation services in multiple environments.

Quotation Issued by: Mistiza Colebank Email: mistiza.colebank@centralsquare.com Phone: 858-799-7811	<u>Send Purchase Orders To:</u> TriTech Software Systems c/o CentralSquare Technologies 1000 Business Center Drive Lake Mary, FL 32746 Or Email: tritechquotes@centralsquare.com Or Fax: (407) 304-3914
	<u>Remit Payments To:</u> TriTech Software Systems PO Box # 203223 Dallas, TX 75320-3223

Accepted for Client

By signing below, you are indicating that you are authorized to obligate funds for your organization. To activate your order, check the appropriate box below and, either, (i) attach a copy of this quotation to your purchase order when it is remitted to TriTech, or, (ii) if no additional authorizing paperwork is required for your organization to accept and pay an invoice, sign below and fax this quotation to 1-407-304-3914 or email to tritechquotes@centralsquare.com to indicate your acceptance.

☐ Purchase Order required and attached, reference PO# _____ on invoice.

☐ No Purchase Order required to invoice.

Please check one of the following:

☐ I agree to pay any applicable sales tax.

☐ I am tax exempt. Please contact me if TriTech does not have my current exempt information on file.

Client Agency/Entity Name

Client Authorized Representative

Title

Signature Client Authorized Representative

Date



CENTRALSQUARE

TECHNOLOGIES

A Public Safety Software Solution

PROPOSAL



**Prepared for the
Vernon Police
Department, CA
December 12, 2019**

CentralSquare Technologies
1000 Business Center Dr | Lake Mary, FL
32746 | 605.274.6061 | 877.229.2205

Vernon Police Department

December 12, 2019

Ernesto Smith
Vernon Police Department
4305 Sante Fe Avenue
Vernon, CA 90058

Dear Mr. Smith,

CentralSquare Technologies is pleased to provide this proposal to the Vernon Police Department (VPD) for our public safety software solution. As a follow-up to our recent discussion, this proposal will give the VPD additional insight into our company and our Enterprise Public Safety Software Suite Powered by Inform.

A few of the items that make us and our solutions unique are as follows:

- CentralSquare Technologies' focus is on public safety and public administration software.
- CentralSquare's software gives public safety agencies the tools they need to streamline their time, improve officer and civilian safety, and maximize intelligence and data reuse.
- We work to continually enhance the design, usability, and mobile experience of the Enterprise Powered by Inform Suite to ensure our applications remain on the leading edge of technology and provide users with the industry-leading tools they require.
- Backed by a long history and more than 7,500 successful system deployments, CentralSquare's interconnected solutions help agencies collaborate for better coordination and smarter government operations.
- Serving three out of every four residents in the United States and Canada, CentralSquare has an exceptional customer list of top-tier public safety agencies and boasts the industry's most respected reputation for superior reliability, functionality, and customer service.
- CentralSquare's mission is to innovate on behalf of the public sector to create the broadest and most agile software platform to solve some of the most pressing issues facing local governments today.

If we are fortunate enough to earn the VPD's business, we will stand behind our commitment to deliver the required solution and complete the project with the same zealous pledge to customer support and service that we are known for throughout North America.

Sincerely,

Mistiza Colebank
Associate Account Manager
mistiza.colebank@centralsquare.com
858-799-7811

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About CentralSquare Technologies

CentralSquare has developed innovative solutions for public safety agencies for more than 26 years and continues to lead the market. In August 2018, the merger of Superion, LLC (“Superion”), TriTech Software Systems (“TriTech”), including TriTech’s wholly-owned subsidiary Zuercher Technologies, LLC (“Zuercher”), and the public sector business of Aptean, Inc. and Yaletown Acquiror S.à r.l. (“Aptean Public Sector”) resulted in a business jointly owned by certain funds affiliated with Vista Equity Partners Management, LLC (“Vista”) and certain funds affiliated with Bain Capital Private Equity, LP (“Bain”) – the overarching entity being CentralSquare Technologies, LLC. CentralSquare’s broad, unified, and agile software applications serve three out of four citizens across North America. Today, CentralSquare is an industry leader in public safety and public administration software, serving over 7,500 organizations from the largest metropolitan cities to counties and towns of every size across North America.

CentralSquare’s corporate office is located in Lake Mary, Florida, with four additional Centers of Excellence located in High Point, North Carolina; Wilmington, North Carolina; Sioux Falls, South Dakota; and Decorah, Iowa. More than 760 employees support CentralSquare’s Public Safety Suite Enterprise Powered by Inform.

Why Enterprise Powered by Inform?

REDUCE REDUNDANT TASKS. The solutions of CentralSquare Public Safety Suite Enterprise Powered by Inform drastically reduce redundant tasks and all but eliminate the opportunity for error. Common fields transfer from one application to the next over the life of the incident with a single common case number. The Enterprise public safety software solutions are designed to allow any user – officer, dispatcher, investigator – to select previously entered information and reuse it in their current report or task.

IMPROVE SAFETY. CentralSquare's solutions improve officer safety by alerting the dispatcher and the officers of dangerous situations. The Enterprise applications all query a central Master Name file which incorporates alerts. When a name is queried, regardless of which application is used to perform the query, the user is immediately notified of any incidents or issues associated with that name. Improving officer safety is a key goal of the Enterprise solutions.

CONFIGURABLE AND RELIABLE. The Enterprise solutions are highly configurable and provide optimal reliability, exceptional performance, and maximum value. The solutions are designed to provide the most innovative applications in the most current technology environment. CentralSquare applications are engineered to operate on any conventional or virtualized computer platform compliant with Microsoft Windows operating system software and Microsoft SQL Server relational database management system software. The Enterprise solutions capitalize on hardware and software technologies from industry icons such as Microsoft, Intel, and Cisco. This means the VPD's technology investment is secure.

POWERFUL DATA SHARING. The Enterprise solutions have been deployed in some of the most complex and demanding public safety operations throughout the U.S. and across the globe. As an experienced public safety solution provider across the country and within California, CentralSquare is uniquely positioned to provide the lowest risk, most cost-effective solution to the VPD, having already successfully delivered systems meeting California statute codes and state reporting requirements. The strength of CentralSquare's California user base will provide the VPD ample opportunities for data sharing.

PROVEN INNOVATION. CentralSquare customers are some of the most advanced public safety agencies in the world, continually pushing for better and more powerful solutions. As the first company to offer a visual map in CAD, CentralSquare continues to invest in research and development to deliver innovative solutions that improve the public safety workflow. CAD + 911 Enterprise call prioritization, CentralSquare's public safety search engine, and the consolidation of records management software and field-based reporting showcase CentralSquare's continuing journey to evolve its core products.

Enterprise Powered by Inform Overview

The CentralSquare Public Safety Suite Enterprise Powered by Inform offers applications for dispatchers, officers in the field, records clerks, and jail personnel. Dispatchers and officers in the field have access to incident and person records and to the National Crime Information Center (NCIC).

Records Enterprise

Records Enterprise is a multi-jurisdictional, functionally rich solution that seamlessly integrates records management, property and evidence management, accident report management, investigative case management, crime and trend analysis, statistical reporting, field reporting, and other key functions, including UCR or NIBRS reporting.

Records Enterprise allows users to quickly locate information related to subjects or criminal activity through an intuitive and user-friendly interface, quickly capture and view subject and crime scene images, and produce line-ups with minimal effort. Records Enterprise provides an additional layer of protection by notifying users of warnings or alerts associated with individuals, and warnings for outstanding warrants, civil papers, and stolen property.

Records Enterprise allows officers to enter reports while in the field or in the station, using ordinary laptop computers, increasing community policing efforts. After going through an approval process, reports entered through Mobile Enterprise are uploaded directly to the Records Enterprise server. The system provides the basic reports required by an officer in the field: Incident, Accident, Arrest, Citation, Custody, and Field Interview. Many other required forms can be accommodated through the use of the attachment feature. These forms can be completed by the officer in the field, attached to the relevant incident, accident, or arrest report, and submitted for review along with the main report. Once the report is approved, these attachments are linked to the case in Records Enterprise.

Web-based RMS Benefits

Web-based RMS expedites NIBRS/UCR and other regulatory processes and makes reporting easy for attorneys, detectives, clerks and jail booking officers. As a secure, web-based solution, there's no need to worry about upgrades or server maintenance; which allows IT to focus on other priorities, while knowing every vehicle and workstation is up-to-date with a click of a link and no interruption to the workflow. Transitioning to web-based RMS from the client UI is easy; there is minimal downtime and no data conversion required.

Key Features

- Imaging and mugshot capabilities
- Integrated with data throughout the system
- Sketching program to create crime scenes and accident diagrams
- Microsoft SQL Server Reporting Services report writing utility
- Multi-jurisdictional
- Master name, address, property and vehicle databases
- Master record alert notifications
- NCIC/State Interface
- Web-enabled platform for full RMS capabilities available from any location and any device

CentralSquare Public Safety Suite Enterprise Implementation

CentralSquare uses a multi-phase approach to ensure a successful implementation for each client agency. Trained and experienced members of the CentralSquare implementation team move through the process with each agency to ensure successful outcomes. The following reflects a general timeline that all Enterprise Powered by Inform projects follow.

Project Initiation	The project initiation phase consists of processes that define the scope of the project prior to contract execution. Contract negotiation is part of the project initiation phase and establishes the expectations of the agency and CentralSquare, and generates a comprehensive description of the project deliverables and scope.
Project Initiation	The CentralSquare Project Manager holds a kick-off meeting with the agency's project team at the onset of the project planning phase. A process to manage and organize project tasks is established.
Project Execution	The Enterprise modules and purchased interfaces are implemented through a series of steps designated to ensure the agency's operational needs are met, the configurations are prepared and validated, and the system and interfaces are tested for proper functionality prior to deployment.
Requirements Gathering	Detailed information about the operational and configuration requirements is gathered through system orientation processes for each Enterprise module. This includes an interactive session between CentralSquare's Business Analyst and a small group of the agency stakeholders and operational staff.
System Installation	CentralSquare procures the hardware and third-party software as required based on the purchase agreement. Staff perform all necessary installation and configuration tasks to ensure that the software is properly installed and the SQL and Windows settings are consistent with manufacturer and CentralSquare specifications.
Configuration & Validation	Validation of the Enterprise software is performed after the system orientation and once each of the modules is installed on the agency equipment and the initial configuration is complete.
Functional Acceptance Tests	CentralSquare executes Functional Acceptance Tests (FATs) for each of the specified system components and interfaces. The purpose of the FATs is to test specific functionality.
Cutover	CentralSquare works with the agency to define a cutover plan, including dates, sequence of system Go Lives, and steps for the cutover and responsibility for each task.
System Acceptance	Reliability testing begins following the Go Live for each of the major components of the system, as they Go Live in phases. Acceptance of each system occurs independent of other systems that may Go Live in the future or systems that have been accepted in the past.

Enterprise Services and Support

CentralSquare provides software support services from its National Support Center in Decorah, Iowa, where knowledgeable, cross-trained staff can handle peak periods and serve as a backup to product line support teams that ensure day-in and day-out uninterrupted support. CentralSquare provides 24x7 support 7:30am to 7:30pm (Central Time) on weekdays, excluding holidays. After hours support is offered nights, weekends, and holidays.

Updates and version upgrades for the VPD-licensed CentralSquare software applications are provided as part of the annual software support and continuous upgrade fees.

CentralSquare's Customer Service Center website provides clients with a comprehensive knowledge base, up-to-the-minute status on all service requests, and all CentralSquare software documentation, including user guides, white papers, and notices designed to enhance productivity with Enterprise Powered by Inform.



Non-Disclosure Statement

The terms and conditions contained in this proposal will automatically expire 180 days from the date of the proposal, unless renewed, extended, or terminated earlier by written notice from CentralSquare Technologies, LLC. Unless otherwise stated, taxes that may be applicable are not reflected and will need to be paid by the client.

Any modification pricing provided in this proposal is an estimate only. Detailed analysis of your specific requirements is needed prior to providing exact pricing.

If applicable, the prices for hardware and system software products and services are subject to change and are submitted for your information only. The terms and policies of the hardware vendor govern any portion of this proposal related to hardware and system software products and services.

If applicable, the prices and information on any third-party products and services are subject to change and are submitted for your information only. The terms and policies of any third-party vendor govern all portions of this proposal related to those products and services.

This proposal is protected by copyright law and contains proprietary information and confidential trade secrets belonging to CentralSquare. This proposal is furnished and accepted on the express condition that portions of it shall not be duplicated or disclosed, in whole or in part, except to your staff and agents when necessary for evaluation purposes, without prior written consent of CentralSquare. Those confidential portions include, but are not limited to, pricing and client lists. All such proprietary information is clearly marked for your convenience. Any portions of this proposal that are not marked proprietary or confidential shall be available for public disclosure.

CONFIDENTIAL AND PROPRIETARY

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CentralSquare Public Safety Suite Enterprise Pricing

CentralSquare Public Safety Suite Enterprise Standard Pricing

TriTech Software License Fee(s)

Inform RMS Software License Fee(s)	Unit Price	Qty	Total Price
Inform RMS Reporting Server License	\$2,500.00	1	\$2,500.00
Inform RMS Test or Training System	\$0.00	1	\$0.00
<i>Inform RMS Software License Fee(s) Subtotal:</i>			<i>\$2,500.00</i>

TriTech Software License Fee(s) Total: \$2,500.00

TriTech Implementation Service Fee(s)

Inform RMS Implementation Service Fee(s)	Unit Price	Qty	Total Price
Business Analysis & Consultation Services	\$3,500.00	1	\$3,500.00
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Inform RMS Server Installation and Configuration	\$7,700.00	2	\$15,400.00
Inform RMS User Training - Records (2 Days)	\$4,200.00	1	\$4,200.00
NIBRS Migration Business Analyst service hours	\$11,200.00	1	\$11,200.00
Onsite Go Live Support Services for Inform RMS (8 Hour Coverage for 4 Days - Single Shift Per Day, One Person Per Shift)	\$8,000.00	1	\$8,000.00
Professional Service - VisionRMS Data Transfer (Remote Service)	\$1,800.00	1	\$1,800.00
<i>Inform RMS Implementation Service Fee(s) Subtotal:</i>			<i>\$77,600.00</i>

TriTech Implementation Service Fee(s) Total: \$77,600.00

Custom Solution(s)

Product Name	Unit Price	Qty	Total Price
Inform RMS NIBRS License	\$20,000.00	1	\$20,000.00

Custom Solution(s) Total: \$20,000.00

Project Related Fee(s)

Product Name	Unit Price	Qty	Total Price
Project Management	\$17,000.00	1	\$17,000.00
Estimated Travel Expenses (To be billed as incurred)	\$20,300.00	1	\$20,300.00
Professional Service – SQL Installation (Remote Service)	\$1,000.00	1	\$1,000.00
Report Writing Training (3 days)	\$4,200.00	1	\$4,200.00

Project Related Fee(s) Total: \$42,500.00

Annual Maintenance Fee(s) (Year 1)

Product Name	Support Level	Total Price
Inform RMS NIBRS License	8 x 5	\$3,600.00
Inform RMS Reporting Server License	8 x 5	\$450.00
Inform RMS Test or Training System Maintenance		\$1,620.00

Annual Maintenance Fee(s) (Year 1): \$5,443.20

Continuous Upgrade Fee(s) (Year 1): \$226.80

Annual Maintenance Fee(s) (Year 1) Total: \$5,670.00

Project Total: \$148,270.00

Estimated Sales Tax:	Taxable sales: \$0.00	Subtotal: \$148,270.00
(State: at %)		Sales Tax Amount: \$0.00

Quote Total: \$148,270.00

Optional Items

Product Name	Unit Price	Qty	Total Price
Inform RMS End User Training - Investigations (2 Days)	\$4,200.00	1	\$4,200.00
Inform RMS Property and Evidence Workshop (3 Days)	\$4,200.00	1	\$4,200.00
Inform RMS Web Evidence and Barcode Desktop Printer	\$621.99	1	\$621.99
Inform RMS Web Evidence and Barcoding Electronic Signature Pad	\$532.27	1	\$532.27
Inform RMS Web Evidence and Barcoding Labels for Zebra printer using Direct Thermal 4" x 2"	\$166.55	1	\$166.55
Inform RMS Web Evidence and Barcoding Scanner	\$949.00	1	\$949.00
Inform RMS Web Evidence and Barcoding Wax Ribbon cartridge for Zebra Printer	\$101.40	1	\$101.40

Summary Information & Project Notes

Reporting Server – Required for Report Writing for Web Statistical Reporting

Business Analyst Services - assist with code file uploads, additional calls/assistance to the client building the system outside of scheduled workshops.

Workshop #1 - Configuration and Admin Workshop (3 days onsite)

Workshop #2 - Validation and Readiness Workshop (3 days onsite)

Workshop #3 – Template Workshop (3 days onsite)

User Training - Field Officers: Train-the-Trainer session for up to 10 users. (one 3-day session)

User Training – Records: This 2 day End user class is intended for Records for training on Inform RMS. The class size is limited to ten (10) students.

Report Writing Training: Ability to create statistical reports within Web. Agencies existing Classic Crystal Reports do not transfer to Web.

Output Designer Workshop - 3 Day workshop and training on the RMS output designer which trains agencies how to use SSRS to design the output of reports for view and printing.

Server Installation x 2 - One to set up the Web DB and IIS in production and One to set up the full training environment (Classic DB, Web DB, IIS).

Onsite Go Live Support

Post Go Live Optimization and Advance Configuration Workshop - Focus on meeting with Field Officers and Records to cover data entry and workflows, approvals, managing cases and case validations, case management, state reporting/state submission.

Data migration service to move data from hybrid RMS configuration to RMS (Web UI)

- Quote includes moving the following data from Classic to Web via the data utility importer:
 1. Civil
 2. Warrant
 3. Evidence

NIBRS Business Analyst Services (not to exceed 60 hours) – Support for updating the Production Environment Templates, configuration and testing. Support for 1st NIBRS submission to the state, Support through testing of the NIBRS scenarios.

Optional:

Property and Evidence Workshop

Hardware and SQL licenses are not included in this proposal. Please review System Planning Guide for RMS requirements.

Note: Training suggested in this quote is based off the modules available in Web RMS at the time the quote is generated. As other modules become available in the Web environment, additional training and services may be required.

Terms and Conditions

Payment terms are as follows

50% of all Software, Services, Support and fixed travel fees are due at time of order -and- 50% of all Software, Services, Support and fixed travel fees are due upon installation or completion of services (whichever comes later).

Travel costs will be billed as incurred.

100% of Hardware amount will be invoiced upon acceptance of this quote and is due within 30 days.

Software License Terms:

The Software is licensed for use by Client in accordance with the software licensing terms of the System Purchase Agreement currently in effect between TriTech and Client. Acceptance for the Software may be defined in the Statement of Work ('SOW'), if not, the Software licenses shall be deemed accepted on delivery.

Acceptance for the TriTech Software licenses included in the Quotation will be governed by the standard terms set forth in TriTech's System Purchase Agreement, which shall supersede any prior System Purchase Agreement. Any changes to scope of testing may result in a price increase for services.

The annual Software Support Services for the TriTech Software licenses are provided for a period of twelve-months from the Installation date and shall be governed by the existing Software support Agreement currently in effect between TriTech and Client. Support fees will be prorated at renewal of the existing support term to adjust to the term to be co-terminous with the existing support agreement term.

Training Terms:

In the event Client cancels a training course scheduled to be conducted on-site at Client's premises, TriTech shall be entitled to reimbursement of any fees TriTech may incur associated with cancellation of travel and lodging for such training course.

TriTech reserves the right to assess \$1,000 cancellation fee for the training classes that are cancelled any later than 5 business days prior to the first day of the class, plus any additional fees or charges associated with the cancellation and rebooking of the airline tickets and other travel arrangements.

TriTech reserves the right to assess 25% of the services fee, up to \$1,000 as cancellation fee for any remote, or onsite installation services work that are cancelled by the Client at no fault of TriTech any later than 5 business days prior to the date of performing the work. This may include the services that are cancelled or rescheduled due to the client's infrastructure not meeting the minimum requirements for the installation, lack of preparation of the site based on TriTech's documentation, issues with remote connectivity, or other barriers that result in the work being cancelled.

Sales Tax:

Any estimated sales and/or use tax has been calculated as of the date of quotation and is provided as a convenience for budgetary purposes. TriTech reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing, at the then current rates. Your organization must provide TriTech with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction, when your order is placed, if you are exempt from sales tax.

General Terms:

The items in this quotation are based upon meetings and communications with the Client and unless attached to a contract form the entirety of the deliverables from TriTech.

All travel and out-of-pocket expenses will be invoiced as incurred, at actual cost, as they are not included in this quotation.

The scope of Deliverables for this order will be limited to the Software, Services, and Support and Maintenance that is explicitly listed herein for the listed quantities.

This order provides Software licenses as well as required deployment services only for the environments that are explicitly listed herein (Production, Test, Training, Disaster Recovery, etc.). These software licenses do not apply to any other existing environments, or environments that may be implemented in the future. Except as expressly identified in this Quotation as a line item to be provided by TriTech, all required computer hardware, third party system/database software, peripherals, network components and third party items shall be provided by the Client. All such Client provided third party items must meet TriTech's recommended specifications.

Changes in the scope of certain components of the System may impact the cost and timelines for other areas of the Project.

All services will be performed during normal business hours, unless otherwise stated in this quotation for specific service deliverables.

Deployment and implementation of TriTech Software and Services are based upon Client's provision and compliance with TriTech's System Planning Document.

TriTech reserves the right to adjust this Quotation as a result of changes including but not limited to project scope, deliverables (TriTech Software, or third party software or hardware, including changes in the hardware manufacturer's specifications), services, interface requirements, and Client requested enhancements.

Installation Services will be performed based on the quantities that are listed in this quotation, and as listed for each environment. One installation line item does not include installation services in multiple environments.

SIGNATURE ROUTING FORM

CONTRACTOR: TriTech Software Systems

CONTRACT PURPOSE: Purchase of the TriTech IQ Analytics Software

CONTRACT IS: ☐ FEDERAL ☐ PREVAILING WAGE ☐ COMPETITIVE SELECTION & NOTICED RFP
 ☐ COMPETITIVE BID & NOTICED INVITATION TO BID
 ☒ EXEMPT FROM COMPETITIVE PROCESS (APPROVAL ATTACHED)
 ☐ SERVICES ☐ MATERIALS ☒ BUDGETED ☐ NOT BUDGETED

TOTAL CONTRACT VALUE: \$14,100.00 Charge Acct. No(s) 011.0919.860000

Amendment Value \$ ☐ Contract is an Amendment to Eden Contract No. (if applicable)

RESPONSIBLE DEPARTMENT PERSON: Alexis Hwang PHONE: ext. 224

AUTHORIZATION: ☐ Approved by Council on
 Resolution No. (if applicable)
(Check one and attach supporting documentation)
 ☐ Approved by City Administrator on
 ☒ Approved by Finance Director on 7-30-18

ROUTING SEQUENCE: (Please Follow In Order)

(1) Responsible Department Person

Certifies compliance with Competitive Bidding and Purchasing Ordinance, obtains approval from City Council/City Administrator/Finance Director, and obtains approval as to form from the City Attorney's Office, assembles two (2) originals of contract, obtains proper signatures from contractor/consultant pursuant to the signature requirements, obtains insurance & bond documents, notifies IT to remove related RFP/bid notice from the City's website (if applicable), enters contract into Eden once routing process is complete.

Initials

Date

AM

7/30/18

(2) Liability and Claims

Approves insurance and sureties, if bonds required.

Insook

JU

7-31-18

(3) Finance (Purchasing)

Checks compliance with Competitive Bidding & Living Wage Ordinances and reflected in current budget.

WJ

7-31-18

(4) City Attorney

Approves contract as to form.

BB

7-31-18

(5) City Signatory

Signs document on behalf of City.

WJ

8-1-18

(6) City Clerk

Attests signatures, numbers and files contract, enters contract documents (executed contract, supporting documentation, insurance and bonds, etc.) into Laserfiche, transmits duplicate original to contractor/consultant, notifies Responsible Department Person, and notifies any "consultant" of duties to file Form 700, if applicable.

dy

8/2/18

TRANSMITTAL COMMUNICATION



OFFICE OF THE CITY CLERK

4305 Santa Fe Avenue, Vernon, California 90058

Telephone (323) 583-8811

August 2, 2018

TriTech Software Systems
9477 Waples St., Suite 100
San Diego, CA 92121

Re: Trittech IQ Analytics Software – Police Department Data Analysis

Dear Mr. Sir or Madam:

Please find attached, a fully executed original of the above-referenced agreement approved by the Director of Finance on July 30, 2018.

If you have any questions regarding this matter, please call Ernesto Smith at (323) 583-8811 ext. 369.

Very truly yours,

Deborah R. Juarez
Records Management Assistant

Enclosure

c: Ernesto Smith
Purchasing Department
Agreement No. 18-085

Exclusively Industrial

FULLY EXECUTED AGREEMENT



TriTech Software Systems
9477 Waples Street, Ste. 100
San Diego, CA 92121
Phone: 858.799.7000
Fax: 858.799.7011
www.tritech.com

IQ Subscription Service License & Use Agreement

I. Subscription Service License and Use Agreement.

This Subscription Service License & Use Agreement (the "Agreement") is made by and between, TriTech Software Systems (hereinafter referred to as "TriTech") and the client named on the signature page attached hereto ("Client") as of the date that the quote accompanying this Agreement is executed by an authorized representative of both TriTech and the Client. TriTech and Client may also be referred to herein individually as "Party", or collectively as the "Parties".

II. Services; Software.

- A. Under the terms of this Agreement, TriTech will be responsible for providing the following services ("Services"):
- (i) Hosting TriTech's software ("Software") for its IQ online programs and corresponding module(s) as indicated on the quote or Sales Order attached hereto as Addendum 2;
 - (ii) Providing the Client with technical support for the Software as set forth in Schedule A ("Technical Support"), database hosting and other related services as further defined in the Sales Order;
 - (iii) Providing the Client with remote access to search Client's data and, if purchased, report on Client's data through the Software and the applicable database(s) for Authorized Users (as defined in Section III (B) hereof) for 24 hours per day, 7 days per week, except as otherwise provided in Schedule A hereto with respect to scheduled maintenance; and further provided, that TriTech shall not be responsible for connectivity issues due to an event of Force Majeure, as defined in paragraph B below;
 - (iv) Providing the Client with certain user manuals and/or on-line Software education or other information on the TriTech website to assist Client with its use of the Software ("Documentation");
 - (v) Enabling Client to update the applicable databases and obtain the agreed upon data processing output;
 - (vi) Providing any other Software related services stated in the Sales Order (together, the "Subscription Services"). Schedule A and any Documentation may be updated by TriTech from time to time in its sole discretion upon written notice to Client;
 - (vii) Providing the Client with initial training as stated in the Sales Order; and
 - (viii) Populating the Software and the associated database(s) with Client Information (as defined in Section VII (B) hereof) and otherwise assist Client with the setup of the Software (together, the "Implementation Services").
 - (ix) If applicable, TriTech and Client shall mutually agree in writing on a schedule for transfer of data from Client's existing system to the applicable IQ application.

- B. Force Majeure. TriTech shall not be responsible for delays in performance, including connectivity issues, due to disruption of internet services, war, acts of terrorism, strike, fire, riot or insurrection, natural disaster, delay of carriers, governmental order or regulation, unavailability of facilities, equipment or software from suppliers, the actions or omissions of Client or its officers, directors, employees, agents, contractors or elected officials and/or other similar occurrences beyond TriTech's reasonable control.
- C. This Agreement allows Client to use the Software located on TriTech's servers, to which Client will be granted limited remote access. Client shall not receive a physical copy of the Software in any form, but will have the ability to use the Software on TriTech's servers, and to access the Software remotely as directed by TriTech.

III. License; Access.

- A. Provided that Client has paid the applicable Fees (as defined in Section IV (A) hereof), TriTech grants to Client a limited non-exclusive, non-transferable license to use the Subscription Services, including the Software located on TriTech's servers, through Client's computer(s) for Client's internal operational use only for the Term set forth in Section V unless otherwise agreed to by TriTech in writing, and TriTech shall perform the applicable Implementation Services for the Client. The Subscription Services may only be accessed by an Authorized User. Client is expressly prohibited from sublicensing, selling, renting, leasing, providing service bureau or timeshare services, distributing or otherwise making the Subscription Services or the Software available to third parties other than any third-party Authorized Users.
- B. For purposes of this Agreement, an "Authorized User" is an individual (i) who is an employee of Client, a contractor or other representative of Client and (ii) who has been properly issued a valid password that subsequently has not been deactivated.
- C. Access to the Subscription Services by Authorized Users is enabled only by passwords to Authorized Users. Client is solely responsible for the management and control of those passwords and Authorized Users shall not be permitted to disclose or transfer a password to any third party. Client shall assign a "Client Administrator" to provide such password management and control. Upon request by Client, additional Authorized Users' passwords shall be activated by TriTech.
- D. Client acknowledges (i) that the protection of passwords issued to Authorized Users is an integral part of TriTech's security and data protection process and procedures and, (ii) that TriTech will rely on Client utilizing and maintaining proper password control obligations and procedures. In the event that Client has reasonable cause to believe that a password is being improperly used by an Authorized User or used by an unauthorized person, Client shall promptly notify TriTech. TriTech reserves the right to deactivate a compromised password immediately upon notice from Client without further notice to Client or the affected Authorized User. TriTech shall have the right, at its sole cost and expense, to utilize an independent certified accounting firm, to verify the number of passwords that have been issued for use by Authorized Users of the Client and use of these passwords within Client's organization in compliance with the terms of this Agreement.
- E. The number of Authorized Users having the ability to access the Subscription Services at any single moment in time shall be specified on the Sales Order.

IV. Fees; Payment; Taxes.

- A. As consideration for use of the Subscription Services and the Implementation Services during the initial contract term, Client shall pay those fees and charges set forth in the Sales Order (together, "Fees"). Failure to pay may result in suspension or termination of your account until payment is made. Fees shall remain in effect during the initial Term. Thereafter, fees are subject to change upon each successive renewal which shall be mutually agreed and set forth in the Renewal Notice.
- B. As consideration for use of the Subscription Services during renewal contract terms, Client shall pay those fees and charges set forth in the Renewal Notice (together, "Fees").
- C. TriTech shall notify Client prior to the end of the initial subscription term of the subscription fees for the first renewal term. Unless otherwise agreed in writing, subscription fees shall be due on or before the commencement of each annual subscription term. Subscription fee for the first renewal term and all renewals thereafter shall be subject to increase on an annual basis at a rate of 5%.
- D. All amounts due and payable to TriTech hereunder shall, if not paid when due, bear a late charge equal to one and one-half percent (1-1/2 %) per month, or the highest rate permitted by law, whichever is less, from fifteen (15) days after their due date until paid.

Remittance Address for Payments Only:

TriTech Software Systems
P.O. Box 203223
Dallas, TX 75320-3223

- E. Payments may be made by check, wire transfer, or Automated Clearing House ("ACH"). TriTech will provide banking information if Client requests to pay by wire transfer or ACH.
- F. Any amounts payable pursuant to this Agreement are to be net to TriTech and shall not include taxes or other governmental charges or surcharges, if any. In addition to the fees and charges due TriTech under this Agreement, Client shall remain liable for and shall pay all local, state, and federal sales, use, excise, personal property, or other similar taxes or duties, and all other taxes, which may now or hereafter be imposed upon this Agreement or possession or use of the Software, excluding taxes based on TriTech's income.

V. Term and Termination; Suspension of Services.

- A. This Agreement shall commence upon execution hereof and shall continue in full force and effect for a period of three (3) years, as set forth in Addendum 2.
- B. At the conclusion of the three (3) year term, this Agreement may be renewed upon mutual agreement in writing by the Parties. (The Initial Term and any Renewal Term collectively are referred to herein as the "Term").
- C. Either Party may terminate this Agreement (i) immediately if the other party becomes the subject of a voluntary petition in bankruptcy or any voluntary proceeding relating to insolvency, receivership, liquidation or composition for the benefit of creditors, or (ii) immediately if the other party becomes the subject of an involuntary petition in bankruptcy or any voluntary proceeding relating to insolvency, receivership, liquidation

or composition for the benefit of creditors, and such petition or proceeding is not dismissed within sixty (60) days of filing.

- D. Client may terminate this Agreement if TriTech breaches any term or condition of this Agreement and fails to cure such breach within thirty (30) days after receipt of written notice of the same.
- E. In addition to the circumstances as described in Subsection V(F) below, TriTech may terminate the Agreement at any time upon thirty (30) days prior written notice to the Client. In the event of termination by TriTech pursuant to this Subsection V(E), Client shall be entitled to a refund of a prorated portion of the annual subscription fees already paid for the then-current Term.
- F. If Client's scheduled Subscription Services payment or any other amount due and owing by Client to TriTech is delinquent, TriTech may, in its sole discretion, immediately terminate or suspend all or any portion of the Services forty-five (45) days after the date payment is due.
- G. Upon the effective date of expiration or termination of this Agreement: (i) TriTech will immediately cease providing Client with any Services it is providing and any other applicable component of the Services; (ii) all issued passwords shall be deactivated; and (iii) Client shall immediately pay in full to TriTech any and all monies that are owed by the Client to TriTech under this Agreement for the Services furnished up to the effective date of the Agreement's termination or expiration.
- H. Upon TriTech's reasonable belief that tortious or criminal or otherwise improper activity may be associated with Client's utilization of the Services, TriTech may, without incurring any liability, temporarily suspend or discontinue the Services pending investigation and resolution of the issue or issues involved.
- I. If all or any components of the Services have been terminated as a result of a breach by Client, or suspended as provided herein, and Client requests that all or any component of the Services be restored, TriTech has the sole and absolute discretion whether or not to restore such Services; and further, any such restoration shall be conditioned upon TriTech's receipt of all Fees due and owing hereunder.
- J. In the event of expiration or termination of this Agreement for any reason, each Party shall promptly return to the other Party or destroy all copies of the other Party's Confidential Information (including notes and other derivative material) that it has received pursuant to Section VII hereof. Within thirty (30) days of termination or expiration of the Agreement, TriTech shall remove and destroy Client's data. TriTech will not return the data to the Client as the Client still retains the source data.
- K. Sections IV, V, VII, VIII, IX, X, XI, XII, XIII and XIV shall survive any termination of this Agreement, as well as any other obligations of the Parties that contemplate performance by a Party following the termination of this Agreement.

VI. Client Responsibilities.

- A. In conjunction with its obligation to participate in the Implementation Services, Client will assign personnel with the required skills and authority to perform the applicable tasks effectively and, further, will make best efforts to meet its obligation to supply information and otherwise assist as necessary to effect the commencement of the Subscription Services via the Implementation Services. Management of Client's responsibilities in conjunction with the Subscription Services after implementation shall be assigned to a Client Administrator who has attended training offered by TriTech to

Client. The Client Administrator that the Client appoints may be replaced at any time at the sole discretion of the Client upon Client's written notice to TriTech so long as the newly appointed Client Administrator has attended TriTech's training. Client will be charged additional fees for any such training for Client's employees beyond the initial training for the Software that is a part of the Implementation Services.

- B. Client is responsible for providing hardware, operating system and browser software that meets TriTech's technical specifications, as well as providing and maintaining a fast, stable, high speed connection and remote connectivity.
- C. Client is solely responsible for the integrity of all data and information that is provided to TriTech under this Agreement (i.e., the Client Information), including completeness, accuracy, validity, authorization for use and integrity over time, regardless of form and format, and whether or not such data is used in conjunction with the Subscription Services. Further, it is solely Client's responsibility to assure that the initial and one-time importing of the Client Information into Client's database by TriTech has been properly performed, acknowledging that thereafter the completion of the initial setup of all Code Files not already populated by TriTech and the input and modification of Client's database shall be performed solely by Client. The Client Information that is to be included in Client's database shall be provided by Client in a digital form that complies with the requirements of the Client Information format as stated in TriTech's policy for inputting Client Information in any Documentation TriTech provides to Client. In addition, Client is solely responsible for the accuracy of any and all reports, displays and/or uses of Client Information, whether or not TriTech assisted Client with the development or construction of such reports and displays and other uses of the Client Information.
- D. Client shall not attempt to decode, disassemble, copy, transmit, transfer or otherwise reverse engineer the Services, including, without limitation, the Software.
- E. Client is responsible for maintaining an active e-mail account for correspondence with TriTech.
- F. Client is responsible for maintaining the required certifications for access to Client's state CJIS systems(s), NCIC and/or other local state, federal and/or applicable systems.
- G. Client is responsible for proper firewall maintenance allowing for data to move from their on-premise data contributing system to the applicable IQ application.

VII. Confidentiality, Privacy and Business Associate Provisions.

- A. In association with the execution of this Agreement and TriTech's participation in the use and support of the Software, Client has obtained, will have access to, or will obtain confidential information regarding intellectual property of TriTech, the Software and its contents, sales and marketing plans and other similar information (hereinafter referred to as "Confidential Information"). Client acknowledges that the Software itself represents and embodies certain trade secrets and confidential information of TriTech. Client hereby agrees that, for itself and its shareholders, officers, directors, employees, and agents, Client shall not disclose any of TriTech's trade secrets or confidential information without TriTech's prior written consent for any such disclosure.
- B. In association with the execution of this Agreement and the participation of TriTech in the support of the Software, TriTech has obtained or will obtain confidential information of Client regarding the business of Client, Client Information for its utilization in connection with providing the Services to Client, the records of patients served by

Client, accounts payable and accounts receivable of Client, trade secrets, customer lists, and other similar information. TriTech shall not disclose any of Client's confidential information without Client's prior written consent for any such disclosure. "Client Information" means confidential information about Client's business or its customers that (i) Client and/or its customers deliver to TriTech for use in its implementation of the Services, which Client subsequently updates and otherwise modifies, and (ii) TriTech hosts on services for access by and transmission to the Authorized Users via the Internet. TriTech shall not use any Client Information except as expressly set forth in this Agreement.

- C. In addition to TriTech's obligations regarding nondisclosure of Client Information set forth above, in the event that TriTech is a "Business Associate," and Client is a "Covered Entity" pursuant to 45 C.F.R. § 160.103, TriTech shall perform its obligations under this Agreement with respect to Protected Health Information ("PHI") as provided in Addendum 1 attached to this Agreement.
- D. Notwithstanding any provisions of this Agreement to the contrary, Client may terminate this Agreement if Client determines that TriTech has violated a material term of this Agreement with respect to its functions as a Business Associate in accordance with Addendum 1.
- E. Confidential Information other than PHI as defined in Addendum 1, shall not include any information that is (i) already known to the receiving Party at the time of the disclosure; (ii) publicly known at the time of the disclosure or becomes publicly known through no wrongful act or failure of the receiving Party; (iii) subsequently disclosed to receiving Party on a non-confidential basis by a third party not having a confidential relationship with the other Party hereto that rightfully acquired such information; (iv) communicated to a third party by receiving Party with the express written consent of the other Party hereto; or (v) legally compelled to be disclosed pursuant to a subpoena, summons, order or other judicial or governmental process, provided the receiving Party provides prompt notice of any such subpoena, order, etc. to the other Party so that such Party will have the opportunity to obtain a protective order.
- F. Each Party agrees to restrict access to the Confidential Information of the other Party to those employees or agents who require access in order to perform the Subscription Services, Implementation Services or Additional Services, acknowledging that certain Confidential Information of each Party may be disclosed to Authorized Users as a necessary function of the Subscription Services; and, except as otherwise provided, neither Party shall make Confidential Information available to any other person or entity without the prior written consent of the other Party.
- H. Notwithstanding the foregoing, Client understands and agrees that TriTech may transfer Confidential Information of Client to a third party hosting entity for the purposes of providing the communications infrastructure, hosting services and/or related support and other operations necessary to deliver all or certain portions of the Services; provided that TriTech, in turn, binds such third party to confidentiality and non-disclosure terms that are at least as protective of TriTech's and Client's interests as the terms stated herein. Client acknowledges that TriTech shall have no responsibility or liability for unauthorized access to or dissemination of Client Information by Authorized Users or other third parties, whether as a result of breach of data security, misappropriation or misuse of passwords or any other cause.

VIII. Ownership.

- A. TriTech owns all rights and title in and to the Services, including, without limitation, the Software, and any Developments, as that term is defined below. Further, Client agrees

that the Subscription Services' screens and any output of the Services, excepting the Client Information, are the property of TriTech and subject to United States and other patent, copyright, trademark, trade secret and other applicable laws and treaties and Client agrees that it shall not remove, alter or obstruct any ownership or use legends that TriTech places on any such screens or output of the Services. Nothing contained in this Agreement shall be construed as granting Client any rights in or to the Subscription Services (including, without limitation, the Software and output of the Subscription Services), the deliverables from the Implementation or Additional Services or related Confidential Information, other than the right to use the Services and any applicable Confidential Information of TriTech during the Term, in accordance with this Agreement.

Client agrees that TriTech has and retains all rights to use any data and information relating to the Software and Services that it receives from Client including, without limitation, any information that constitutes, or results in, an improvement or other modification to the Software or the Services, but excluding the Client Information and PHI, or CJIS data.

As between the parties, TriTech agrees that all Client Information provided to TriTech under this Agreement for TriTech's use in connection with the Subscription Services is the property of Client; provided, however, TriTech shall have the right to retain Client Information in accordance with its obligations under the terms of this Agreement in the event that the return or the destruction of any Client Information is infeasible.

The term "Developments" shall mean all programs, upgrades, updates or other enhancements or modifications to the Software, if any, and all Documentation or other materials developed and/or delivered by TriTech in the course of providing technical support or otherwise, under this Agreement.

- B. Client will not have the ability to copy the Client Information entered onto the Software. Rather, TriTech shall retain the physical copy of the Software, title, right and interest in and to the Software, including upgrades, updates, and/or other enhancements or modifications to the Software in any medium, including but not limited to all copyrights, patents, trade secrets, trademarks, and other proprietary rights.

IX. Disclaimer; Limitation of Liability.

- A. THE SERVICES, SOFTWARE AND ANY DOCUMENTATION ARE MADE AVAILABLE FOR CLIENT'S USE "AS IS" AND EXCEPT AS OTHERWISE SPECIFICALLY STATED HEREIN, WITHOUT WARRANTY OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
- B. TRITECH DOES NOT WARRANT THAT THE SOFTWARE WILL OPERATE UNINTERRUPTED OR ERROR-FREE. CLIENT AGREES TO INDEMNIFY TRITECH AGAINST ANY SUCH LIABILITY TO CLIENT, REGARDING THE CLIENT'S USE OF THE SERVICES, THE SOFTWARE AND ANY DOCUMENTATION OR OTHERWISE. IN NO EVENT SHALL TRITECH BE LIABLE TO CLIENT OR ANY THIRD PARTY, WHETHER IN CONTRACT, TORT, OR OTHERWISE FOR INCIDENTAL, SPECIAL, INDIRECT, GENERAL, OR CONSEQUENTIAL DAMAGE OR LOSS OF ANY NATURE, INCLUDING BUT NOT LIMITED TO LOSS OF BUSINESS PROFITS, INCOME, LOSS OR USE OF DATA, WHICH MAY ARISE IN CONNECTION WITH THIS AGREEMENT OR THE USE OF OR INABILITY TO USE THE SERVICES, SOFTWARE AND ANY DOCUMENTATION EVEN IF TRITECH HAD BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS CLAUSE SHALL SURVIVE FAILURE OF AN EXCLUSIVE REMEDY.

- C. TRITECH DISCLAIMS ALL LIABILITY FOR THE ACCURACY AND/OR COMPLETENESS OF DATA, INCLUDING BUT NOT LIMITED TO DATA SUPPLIED WITH THE SOFTWARE OR AS ADDED OR MODIFIED BY CLIENT OR ANY THIRD PARTY, OR DATA AS PROCESSED ON CLIENT'S OR TRITECH'S COMPUTER NETWORK. CLIENT BEARS THE ENTIRE RESPONSIBILITY FOR ITS COMPUTER NETWORK, INCLUDING CLIENT'S USE OF THE SOFTWARE, THE PERFORMANCE OF THE SERVICES AND THE SOFTWARE AND THE BEHAVIOR OF THE DATA ON EITHER CLIENT'S OR TRITECH'S COMPUTER NETWORK.
- D. TRITECH REPRESENTS AND WARRANTS TO CLIENT THAT, TO TRITECH'S CURRENT AND ACTUAL KNOWLEDGE, THE SOFTWARE, WHEN USED IN ACCORDANCE WITH THIS AGREEMENT, DOES NOT VIOLATE ANY EXISTING U.S. COPYRIGHTS, PATENTS, TRADEMARKS, OR OTHER INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY AS OF THE DATE OF THIS AGREEMENT. TRITECH SHALL INDEMNIFY AND HOLD CLIENT HARMLESS FROM AND AGAINST ANY AND ALL ACTIONS, SUITS, PROCEEDINGS, CLAIMS, DEMANDS, LOSSES, LIABILITIES, COSTS AND EXPENSES, INCLUDING REASONABLE ATTORNEYS FEES, INCURRED BY CLIENT ARISING OUT OF ANY BREACH OF THIS WARRANTY ON THE PART OF TRITECH.
- E. IN NO EVENT SHALL TRITECH'S TOTAL CUMULATIVE LIABILITY HEREUNDER, FROM ALL CAUSES OF ACTION OF ANY KIND, WHETHER ARISING UNDER CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, BREACH OF WARRANTY OR OTHERWISE, EXCEED THE TOTAL AMOUNT PAID BY CLIENT AS FEES FOR THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRIOR TO THE OCCURRENCE OF THE EVENT THAT GAVE RISE TO SUCH CLAIM.

X. Indemnification.

Client shall indemnify and hold harmless TriTech from, against, and in respect of the full amount of any and all liabilities, damages, and claims including without limitation, attorneys' fees, arising from, in connection with, or incident to the Client's use or misuse of the Software, except as may otherwise be agreed to in writing by the parties, and except as to any gross negligence, misconduct, or material breach of this Agreement by TriTech.

XI. Assignment.

Client shall not transfer or assign any of its rights or obligations under this Agreement to any other person or entity without the express written permission of TriTech, which permission shall not be unreasonably withheld. Any assignment without such express written permission of TriTech shall result in the automatic termination of this Agreement.

XII. Written Notices.

Written notices required or permitted to be given under this Agreement shall be made to the parties at the following addresses and shall be presumed to have been received by the other party (i) (three) 3 days after mailing by the party when notices are sent by First Class Mail, postage prepaid; (ii) upon transmission (if sent via facsimile with a confirmed transmission report); or (iii) upon receipt (if sent by hand delivery or courier service).

A. Written Notices to Client:

Written notices to Client may be provided at the address listed for Client on the signature page of this Agreement.

B. Written Notices to TriTech:

TriTech Software Systems
9477 Waples Street, Ste. 100
San Diego, CA 92121
Attention: Contracts

XIII. Governing Law.

Except to the extent that this Agreement is governed by the laws of the United States, this Agreement shall be governed, interpreted and enforced in accordance with the laws of the State of California, without regard to its conflict of law provisions.

XIV. Integration.

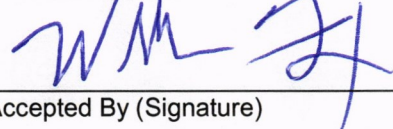
This Agreement and the Sales Order contain the entire understanding between the parties and supersede any proposal or prior agreement regarding the subject matter herein.

This Agreement is made for the benefit of the parties, and is not intended to benefit any third party or be enforceable by any third party. The rights of the parties to terminate, rescind, or agree to any amendment, waiver, variation or settlement under or relating to this Agreement are not subject to the consent of any third party.

Every term in this Agreement is considered to be severable by the Parties. To the extent that any term of this Agreement or the Sales Order is in conflict with governing law, that provision shall be enforceable to the extent allowed by law.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

CITY OF VERNON


Accepted By (Signature)

William Fox
Printed Name

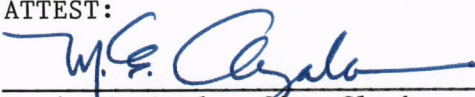
Finance Director
Title

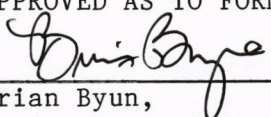
August 1, 2018
Date

Vernon Police Department
Address Line 1 – Company/Agency Name

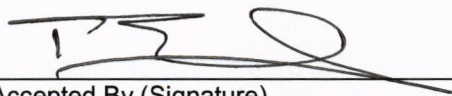
4305 Santa Fe Avenue
Address Line 2 – Street Address

Vernon, CA 90058
Address Line 3 – City, State, Zip

ATTEST:

Maria E. Ayala, City Clerk

APPROVED AS TO FORM:

Brian Byun,
Senior Deputy City Attorney

TRITECH SOFTWARE SYSTEMS

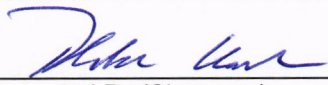

Accepted By (Signature)

Tony Eales
Printed Name

President/CEO
Title

7/26/18
Date

TRITECH SOFTWARE SYSTEMS


Accepted By (Signature)

Blake Clark
Printed Name

Chief Financial Officer
Title

7/26/18
Date

Schedule A

TECHNICAL SUPPORT

This Schedule describes the terms and conditions relating to technical support that TriTech will provide to Client during the Term of the Agreement.

Product Updates:

From time to time TriTech may develop permanent fixes or solutions to known problems or bugs in the Software and incorporate them in a formal "Update" to the Software. If Client is receiving technical support from TriTech on the general release date for an Update, TriTech will provide the Client with the Update and related Documentation.

Technical Support Services:

Telephone Assistance. Client will be given the telephone number for TriTech's support line and will be entitled to contact the support line during normal operating hours, (between 7:30am and 7:30pm Central Time) on regular business days, excluding TriTech holidays, to consult with TriTech technical support staff concerning problem resolution, bug reporting, documentation clarification, and general technical guidance. Assistance may include remote connectivity, modem, or electronic bulletin board.

Critical Priority Telephone Assistance after Normal Customer Service Hours. After Normal TriTech Customer Service Hours, emergency support for IQ applications will be answered by our emergency paging service. When connected to the service, the Client shall provide his or her name, organization name, call-back number where the Customer Service Representative may reach the calling party, and a brief description of the problem (including, if applicable, the information that causes the issue to be a **Critical Priority Problem**).

Website Support. Online support is available 24 hours per day, offering Client the ability to resolve its own problems with access to TriTech's most current information. Client will need to enter its designated user name and password to gain access to the technical support areas on TriTech's website. TriTech's technical support areas allow Client to: (i) search an up-to-date knowledge base of technical support information, technical tips, and featured functions; and (ii) access answers to frequently asked questions (FAQ).

Software Problem Reporting. Client may submit requests to TriTech identifying potential problems in the Software. Requests should be in writing and directed to TriTech by e-mail, FAX, or through TriTech's Support website. TriTech retains the right to determine in its sole discretion the final disposition of all requests, and will inform Client of the disposition of each request. If TriTech decides in its sole judgment to act upon a request, it will do so by providing a bug fix as described above.

Scheduled Maintenance. IQ applications may be unavailable periodically for system maintenance. Regular system maintenance includes installation of the IQ Updates, operating system updates/patches and updates to other third party applications as needed. Clients are notified of maintenance periods via an email message.

TriTech Service Commitment

Provided that Client remains current on payment of its Subscription fees and provides equipment and remote connectivity that meet TriTech's recommended specifications, TriTech shall:

- Maintain the Subscription Services hosting infrastructure which includes OS updates, third party software updates, and hardware upgrades.
- Provide product version updates within thirty (30) days of general availability for Cloud operations.
- Perform daily backups of application files.
- Perform multiple daily database backups.

Exclusions from Technical Support Services:

TriTech shall have no support obligations with respect to any third party hardware or software product ("Nonqualified Product"). If TriTech provides support services for a problem caused by a Nonqualified Product, or if TriTech's service efforts are increased as a result of a Nonqualified Product, TriTech will charge time and materials for extra service at its current published rates for custom software services. If, in TriTech's opinion, performance of technical support is made more difficult or impaired because of a Nonqualified Product, TriTech shall so notify Client, and Client will immediately remove the Nonqualified Product at its own risk and expense during any efforts to render technical support under this Agreement. Client shall be solely responsible for the compatibility and functioning of Nonqualified Products with the Software.

Client Responsibilities:

In connection with TriTech's provision of technical support as described herein, Client acknowledges that Client has the responsibility to do each of the following:

- 1) Provide hardware, operating system and browser software that meets TriTech's technical specifications, as well as a fast, stable, high speed connection and remote connectivity.
- 2) Maintain the designated computer system and associated peripheral equipment in good working order in accordance with the manufacturers' specifications, and ensure that any problems reported to TriTech are not due to hardware malfunction;
- 3) Maintain the designated computer system at the latest code revision level deemed necessary by TriTech for proper operation of the Software;
- 4) Supply TriTech with access to and use of all information and facilities determined to be necessary by TriTech to render the technical support described herein;
- 5) Perform any test or procedures recommended by TriTech for the purpose of identifying and/or resolving any problems;
- 6) At all times follow routine operator procedures as specified in the Documentation or any policies of TriTech posted on the TriTech website;
- 7) Other than TriTech's confidentiality obligations with respect to Client Information as set forth in Section VII of this Agreement, Client shall remain solely responsible at all times for the safeguarding of Client's proprietary, confidential, and classified information; and

- 8) Ensure that the designated computer system is isolated from any process links or anything else that could cause harm before requesting or receiving remote support assistance.

Security

- 1) TriTech maintains a Security program for security managing access to Client data – particularly HIPAA and CJIS information. This includes 1) a Pre-employment background check, 2) security training required by Federal CJIS regulations, and 3) criminal background checks/fingerprints required by Federal or State regulations. TriTech will work with the Client to provide required documentation (such as the CJIS Security Addendum Certification form and VPN documents).
- 2) If required by the Client, TriTech will provide paper fingerprint cards for such Security Approved personnel with the fingerprinting performed in the state of the TriTech staff's job assignment. If the Client requires fingerprints submitted in a form other than paper prints (such as Live Scan) or that such fingerprints be performed at the Client's site, the Client will reimburse TriTech for the cost of TriTech Security Approved Personnel traveling to the Client's site or for a vendor (such as Live Scan) to travel to the applicable TriTech Offices. This provision will apply during the duration of this Agreement.

Priorities and Support Response Matrix

The following priority matrix relates to software errors covered by this Agreement. Causes secondary to non-covered causes - such as hardware, network, and third party products - are not included in this priority matrix and are outside the scope of this Technical Support Schedule A.

This matrix defines the support issues, response times and resolutions for the Client's licensed IQ software application.

Note: Normal Customer Service Hours are 7:30am to 7:30pm (Central Time) on weekdays excluding holidays. Support after Normal Customer Service Hours is offered weekends, nights and holidays for Critical Priority issues only. Critical Priority (Priority 1) issues should always be reported via telephone at 800-987-0911.

Software Errors for other than Critical Priority may be reported via the web portal: TriTech.com; or email: CH_ClientServicesTriage@tritech.com. For IQ CrimeView Dashboard, IQ FireView Dashboard, IQ CrimeMapping.com; IQ NEARme, Field Ops: CrimeViewSupport@tritech.com.

Priority	Priority Definition	Response Times
Priority 1 – Critical Priority	<p>IQ Search. 24X7 Support for live operations on the production system. This is defined as the following:</p> <ul style="list-style-type: none"> The applicable IQ server is down and all workstations will not launch or function; the Client is experiencing complete interruption of ability to do perform queries. The applicable IQ system is inoperable due to data loss or corruption caused by TriTech Software <p>This means that one or more TriTech server components are down or inaccessible, disabling all usability of Client's IQ workstations</p> <p>These Software Errors are defined in <i>Special Note #1</i>, below.</p>	<p>Normal Customer Service Hours: Telephone calls to 800.987.0911 will be answered immediately and managed by the first available representative but not longer than 5 minutes.</p> <p>After Normal Customer Service Hours: Thirty (30) minute callback after client telephone contact to 800.987.0911.</p> <p>Priority 1 issues must be called in via 800.987.0911 to receive this level of response.</p> <p>There are no Priority 1 issues for: IQ CrimeView Dashboard IQ FireView Dashboard IQ CrimeMapping.com IQ NEARme Field Ops</p>
Priority 2 – Urgent Priority	<p>Normal Customer Service Hours Support: A serious software error with no workaround and not meeting the criteria of a Critical Priority, but which severely impacts the ability of Users from performing a common function. Such errors will be consistent and reproducible.</p> <p>Generally, this means that a significant number of the system IQ workstations are negatively impacted by this error (e.g. does not apply to a minimal set of IQ workstations). These Software Errors are defined in <i>Special Note #2</i>, below.</p>	<p>Normal Customer Service Hours: Telephone calls to 800.987.0911 will be answered and managed by the first available representative but not longer than 5 minutes.</p> <p>Priority 2 issues for IQ Search, IQ CrimeView Dashboard, IQ FireView Dashboard, IQ CrimeMapping.com, and IQ NEARme are not managed after Normal Customer Service Hours.</p> <p>Customer Service Number 800.228.1059 for: IQ CrimeView Dashboard IQ FireView Dashboard IQ CrimeMapping.com IQ NEARme Field Ops</p>

Priority	Priority Definition	Response Times
Priority 3 - High Priority	<p>Normal Customer Service Hours Support: A Software Error not meeting the criteria of a Critical or Urgent Priority, which has a workaround available, but which does negatively impact the User from performing common IQ system functions. Such errors will be consistent and reproducible.</p> <ul style="list-style-type: none"> • The IQ system is unable to transfer data from external system to IQ • The IQ system update causing system functions to be inoperative with no workaround <p>A significant number of IQ workstations are negatively impacted by this error (e.g., does not apply to a minimal set of workstations).</p>	<p>Normal Customer Service Hours: Telephone calls to 800.987.0911 will be answered and managed by the first available representative.</p> <p>Priority 3 issues for IQ Search, IQ CrimeView Dashboard, IQ FireView Dashboard, IQ CrimeMapping.com, and IQ NEARme are not managed after Normal Customer Service Hours.</p> <p>Customer Service Number 800.228.1059 for: IQ CrimeView Dashboard IQ FireView Dashboard IQ CrimeMapping.com IQ NEARme Field Ops</p>
Priority 4 – Medium Priority	<p>Normal Customer Service Hours Support: A Software Error related to a user function which does not negatively impact the User from the use of the system. This includes system administrator functions or restriction of User workflow but does not significantly impact their job function.</p>	<p>Normal Customer Service Hours: Telephone calls to 800.987.0911 will be answered and managed by the first available representative.</p> <p>Priority 4 issues for IQ Search, IQ CrimeView Dashboard, IQ FireView Dashboard, IQ CrimeMapping.com, and IQ NEARme are not managed after Normal Customer Service Hours.</p> <p>Customer Service Number 800.228.1059 for: IQ CrimeView Dashboard IQ FireView Dashboard IQ CrimeMapping.com IQ NEARme Field Ops</p>
Priority 5 – Low Priority	<p>Normal Customer Service Hours Support: Cosmetic or Documentation errors, including Client technical questions or usability questions would be a part of this level.</p>	<p>Normal Customer Service Hours: Telephone calls to 800.987.0911 will be answered and managed by the first available representative.</p> <p>Priority 5 issues for IQ Search, IQ CrimeView Dashboard, IQ FireView Dashboard, IQ CrimeMapping.com, and IQ NEARme not managed after Normal Customer Service Hours.</p> <p>Customer Service Number 800.228.1059 for: IQ CrimeView Dashboard IQ FireView Dashboard IQ CrimeMapping.com IQ NEARme Field Ops</p>

Priority	Resolution Process	Resolution Time
Priority 1 – Critical Priority	TriTech will provide a procedural or configuration workaround or a code correction that allows the Client to resume live operations on the production system.	TriTech will work (including after hours) to provide the Client with a solution that allows the Client to resume live operations on the production system. TriTech will use commercially reasonable efforts to resolve the issue as soon as possible.
Priority 2 – Urgent Priority	TriTech will provide a procedural or configuration workaround or a code correction that allows the Client to resume normal operations on the production system.	TriTech will work to provide the Client with a solution that allows the Client to resume normal operations on the production system. TriTech will use commercially reasonable efforts to resolve the issue as soon as possible.
Priority 3 - High Priority	TriTech will provide a procedural or configuration workaround that allows the Client to resolve the problem.	TriTech will work to provide the Client with a resolution which may include a workaround or code correction within a timeframe that takes into consideration impact of the issue on the Client, TriTech's User base, and the date of submission. Priority 3 issues have priority scheduling in a subsequent release.
Priority 4 – Medium Priority	If TriTech determines that a reported Medium Priority error requires a code correction, such issues will be addressed in a subsequent release when applicable.	TriTech will work to provide the Client with a resolution which may include a workaround or code correction in a future release of the software. Priority 4 issues have no guaranteed resolution time.
Priority 5 – Low Priority	Low Priority issues are logged by TriTech and addressed at the company's discretion according to TriTech's roadmap planning process.	There is no guaranteed resolution time for Low Priority issues.

Special Note #1: Priority 1 – IQ Search Critical Priority issues meeting the previously noted criteria are defined as follows:

- a. The IQ server is down and all workstations will not launch or function; the Client is experiencing complete interruption of ability to do perform queries.
- b. The IQ system is inoperable due to data loss or corruption caused by TriTech Software

There are no Priority 1 issues for IQ CrimeView Dashboard, IQ FireView Dashboard, IQ CrimeMapping.com, or IQ NEARme.

Special Note #2: Priority 2 Urgent Priority issues meeting the previously noted criteria are defined as follows:

- a. The IQ System has a serious Software Error that severely impacts the ability of Users to perform critical work functions. Such errors will be consistent and reproducible.
- b. The IQ system is unable to generate and render reports

ADDENDUM 1

BUSINESS ASSOCIATE ASSURANCE

In the event that TriTech Software Systems (referred to herein as "TriTech") is deemed to be a "Business Associate" of Customer, and Customer is a "Covered Entity," as those terms are defined in 45 C.F.R. § 160.103, TriTech, effective on or after April 14, 2003, or such other implementation date established by law, will carry out its obligations under this Agreement in material compliance with the regulations published at 65 Federal Register 82462 (December 28, 2000) (the "Privacy Regulations") pursuant to Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, Sections 261, et seq., as amended ("HIPAA"), to protect the privacy of any personally identifiable, protected health information ("PHI") that is collected, processed or learned in connection with TriTech supplied services. In conformity therewith, Contractor agrees that it will use its reasonable best efforts to:

- Not use or further disclose PHI except: (i) as permitted under separate TriTech Support Agreement; (ii) as required for the proper management and administration of TriTech in its capacity as a HIPAA Business Associate of Customer, in the event TriTech is deemed to be a Business Associate of Customer for these specified purposes; or (iii) as required by law;
- Use appropriate reasonable safeguards to prevent use or disclosure of PHI except as permitted by the TriTech Service Agreement;
- Report to Customer any use or disclosure of PHI not provided for by the TriTech Service Agreement of which TriTech becomes aware;
- Ensure that any agents or subcontractors to whom TriTech provides PHI, or who have access to PHI, agree to the same restrictions and conditions that apply to TriTech with respect to such PHI;
- Make PHI available to the individual who has a right of access as required under HIPAA in the event TriTech maintains any PHI in a designated record set as defined by 45 C.F.R. § 164.501;
- Make available for amendment and incorporate any amendments to PHI when notified to do so by Customer in the event that TriTech maintains any PHI in a designated record set as defined by 45 C.F.R. § 164.501;
- Make available to Customer the information required to provide an accounting of the disclosures of PHI, if any, made by TriTech on Customer's behalf, provided such disclosures are of the type for which an accounting must be made under the Privacy Regulations;
- Make its internal practices, books and records relating to the use and disclosure of Customer's PHI available to the Secretary of the Department of Health and Human Services for purposes of determining Customer's compliance with HIPAA and the Privacy Regulations;
- At the termination of the TriTech Service Agreement, return or destroy all PHI received from, or created or received by TriTech on behalf of Customer. In the event the return or destruction of such PHI is infeasible, TriTech' obligations as defined in this Business Associate Assurance shall continue in force and effect so long as TriTech possesses any PHI, notwithstanding the termination of the Agreement for any reason. Notwithstanding any provisions of the TriTech Service Agreement to the contrary, Customer may terminate the Agreement if Customer determines that TriTech has violated a material term of the Agreement with respect to its functions as a Business Associate.
- Implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Electronic

Protected Health Information ("e-PHI") that it creates, receives, maintains, or transmits on behalf of Covered Entity, as required by the Security Rule at 45 C.F.R. §164.308, *et seq.*

- Implement reasonable and appropriate policies and procedures to comply with the standards, required implementation specifications, or other requirements of the Security Rule that apply to Business Associates.
- Promptly report to Covered Entity any Security Incident of which it becomes aware.
- Comply with applicable breach notification provisions and notify Customer of a breach of unsecured PHI in accordance with Subpart D of 45 C.F.R. Part 164, as applicable.

Permitted and Required Uses and Disclosures by TriTech

Except as otherwise limited by the Agreement, TriTech may use or disclose PHI as necessary to perform any and all functions, activities, or services for, or on behalf of Customer if such use or disclosure of PHI would not violate applicable laws and regulations relating to the privacy and security of PHI. Except as otherwise limited in the Agreement, TriTech may use PHI for the proper management and administration of TriTech or to carry out the legal responsibilities of TriTech. TriTech may disclose PHI for those purposes required or otherwise permitted under applicable law or regulations. Except as otherwise limited by the Agreement, Business Associate may use PHI to provide Data Aggregation services to Covered Entity as permitted by 42 CFR § 164.504(e)(2)(i)(B) if TriTech has been otherwise engaged by Customer to perform these services.

ADDENDUM 2
TRITECH QUOTE/SALES ORDER
(Attached)

STAFF REPORT



INTEROFFICE MEMORANDUM

CITY ADMINISTRATION
Information Technology Division

DATE: July 30, 2018
TO: William Fox, Finance Director *W.F.*
FROM: Ernesto Smith, Information Technology Manager *E.S. / A.H. 7/30/18*
SUBJECT: Trittech IQ Subscription Service License & Use Agreement

The Information Technology Division is requesting the purchase of the IQ Analytics Software from Trittech Software Systems. This is a powerful public safety search engine and analytics software used by our Police Department.

The fiscal impact of this purchase is \$4,700.00 per year for three years for a total amount \$14,100.00. This purchase was budgeted for and funds are available under account number 011.9019.590110.

The attached Trittech IQ Subscription Service License & Use Agreement has been reviewed and approved as to form by the City Attorney's office. Upon your approval, we will route the attached proposal for signature via the City's routing form and submit a request for the purchasing department to issue a purchase contract.

ES: ah

Attachment:
Trittech IQ Subscription Service License & Use Agreement
Sole Source Form
Trittech three-year quote



Sole Source Vendor Justification

Attach to all Sole Source Purchases exceeding \$5,000.00

This form cannot be used for emergency purchases; all emergency purchases must be pre-approved by the City Administrator [VMC Sec. 2.17.36]

Date: 7-30-18

Vendor's Name: TriTech Software Systems

Items to be purchased/Services required: TriTech IQ Analytics Software

- ☐ **One of a kind** The commodity/services has no competitive product (one of a kind); is only available from one vendor. [Sec. 2.17.12 (A)(2)]
- ☐ **No Substitute** A component or replacement part has no substitute; can only be obtained from one vendor. [Sec. 2.17.12(A)(2)]
- ☒ **Manufacturer Direct** Products or services can only be obtained from this vendor because it is from the manufacturer or from a manufacturer certified dealer/repair center. [Sec. 2.17.12(A)(2)]

Provide a brief description explaining why this vendor is the only one able to provide the goods/services.

Software is only available through the software manufacturer directly.

Completed by: Alexis Hwang Department: City Administration

Approved by IT Manager: [Signature] Date: 7/31/18

Approved by Finance Director: [Signature] Date: 7/31/18

Approved by City Administrator: _____ Date: _____

Please include all documentation supporting your request. Incomplete requests will be rejected.



Quote	0000007141
Page No.	1

9477 Waples St., Suite 100
San Diego, CA 92121

www.tritech.com
(858) 799-7000 Ext. 00
Fax: 858-799-7015

Vernon Police Department
Jim Rodino
4305 Santa Fe Avenue

City: Vernon State: CA Zip: 90058

Agreement Number: VA 0000007141 Description: 2018-2021 Trittech.com IQ

Purchase Order Number 2018-2021	Customer ID CA147	Contract Start 8/25/2018	Contract End 8/24/2021	Quote Expiration 0/0/0000	Master Contract
------------------------------------	----------------------	-----------------------------	---------------------------	------------------------------	-----------------

Quantity	Item Number / Description	Item Start	Item End	Price
1.00	V-SUB-IQ TriTech.com IQ subscription SO#6713 - 1 TriTech.com IQ Analytics	VA TT IQ 8/25/2018	8/24/2021	\$7,500.00
1.00	V-SUB-IQ TriTech.com IQ subscription SO#6713 - 1 TriTech.com IQ Search	VA TT IQ 8/25/2018	8/24/2021	\$6,600.00

User ID: rawyh

Page 1

Total \$14,100.00

INSURANCE DOCUMENTS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/3/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CIBC Insurance Services LLC License #0K19767 32 Old Slip New York NY 10005	CONTACT NAME: Jonathan Thomas	FAX (A/C, No): 415-946-7550	
	PHONE (A/C, No, Ext): 415-946-7500	E-MAIL ADDRESS: jonathan.thomas@crystalco.com	
INSURED Palermo TT Holdings, Inc. 9477 Waples, Suite 100 San Diego, CA 92121	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: National Fire Insurance Company of Hart		20478
	INSURER B: Valley Forge Insurance Company		20508
	INSURER C: Continental General Insurance Company		71404
	INSURER D: Continental Casualty Company		20443
	INSURER E: Indian Harbor Insurance Company		36940
	INSURER F: Endurance Risk Solutions Assurance Comp		43630

COVERAGES	CERTIFICATE NUMBER: 744237462	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		6024533045	5/1/2018	5/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		6024533059	5/1/2018	5/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$		6024533093	5/1/2018	5/1/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	6024533062 6024533076	5/1/2018 5/1/2018	5/1/2019 5/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Tech Prof. Liability/E&O/Cyber Excess Tech Prof. Claims Made/Retro Date 1/1/92		MTP903220003 PRX10012944000	5/1/2018 5/1/2018	5/1/2019 5/1/2019	\$5M/\$5M \$5M xs \$5M \$100,000 Occ/Aggregate Excess Limits Retention

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

INSURANCE APPROVED
CITY OF VERNON RISK MANAGEMENT
7/31/18
William Fox
DIRECTOR OF FINANCE

CERTIFICATE HOLDER City of Vernon Attn: Risk Management 4305 Santa Fe Avenue Vernon, CA 90050-0000	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>CIBC Insurance Services LLC</i>
---	---

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AGENCY CUSTOMER ID: TTHOLD

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY CIBC Insurance Services LLC		NAMED INSURED Palermo TT Holdings, Inc. 9477 Waples, Suite 100 San Diego, CA 92121	
POLICY NUMBER			
CARRIER	NAIC CODE		
EFFECTIVE DATE:			

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Named Insured Schedule:
 911 Mapping Systems, Inc.
 Admit Computer Services, Inc. dba IMPACT
 Compudyne Corporation
 EmergiTech, LLC
 Geo Mobile, Inc.
 Geo911, Inc.
 Information Management Corporation
 Law Enforcement Technology Group, LLC
 Masys Corporation
 Metro Technology Services, Inc.
 Palermo Finance Corporation
 Palermo TT Holdings, Inc.
 Public Safety Systems, Inc.
 The Omega Group
 Tiburon Limited
 Tiburon, Inc.
 TriTech Delaware, LLC
 TriTech Emergency Medical Systems Canada ULC
 TriTech Emergency Medical Systems, Inc.
 TriTech Holdings, Inc., a Delaware Corporation
 TriTech Software Corporation, a Delaware Corporation
 TriTech Software Systems, a California Corporation
 TT Holdings I, Inc.
 TT Holdings II, Inc.
 Vision Enterprises, Inc.
 VisionAir, Inc.
 Visions Acquisition, Inc.
 Voyager, Inc.
 Xanalis Corporation
 Zuercher Technologies, LLC
 Re Operations of the named insured. Policy conditions and exclusions apply. The certificate holder, its elective and appointive boards commissions officers agents and employees are named as Additional Insured ATIMA under the general liability as required by contract per written contract agreement.

ADDITIONAL INSURED ENDORSEMENT – CONTRACTUAL OBLIGATION

It is understood and agreed that this endorsement amends the **BUSINESS AUTO COVERAGE FORM** as follows:

SCHEDULE

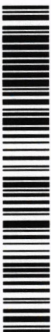
Name of Additional Insured Person Or Organization
SEE ENDORSEMENT

INSURANCE APPROVED
CITY OF VERNON RISK MANAGEMENT
7/31/18
DATE
WILLIAM FOX
DIRECTOR OF FINANCE

1. Paragraph **A.1. Who Is An Insured** of Section **II – LIABILITY COVERAGE** is amended to include as an additional insured the person or organization scheduled above, but only if you are required by "written contract" to make that person or organization an additional insured under this policy.
2. The insurance provided to the additional insured is limited as follows:
 - a. The person or organization is an additional insured only with respect to "bodily injury" or "property damage" arising out of a covered "auto" and caused by your negligent acts or omissions or the negligent acts or omissions of someone, other than the additional insured, for whom you are legally liable.
 - b. The person or organization is not an additional insured for the person or organization's own acts or omissions, nor those of anyone, other than you, for whom the person or organization is legally liable.
 - c. We will not provide the additional insured any broader coverage or any higher limit of liability than the least that is:
 - (1) Required by the "written contract"; or
 - (2) Afforded to you under this policy.
3. Condition **2. Duties In the Event of Accident, Claim, Suit or Loss** of Section **IV – BUSINESS AUTO CONDITIONS** is amended to add the following conditions applicable to the additional insured:
An additional insured under this endorsement will as soon as practicable:
 - a. Give us written notice of an "accident" which may result in a claim or "suit" under this insurance, and of any claim or "suit" that does result;
 - b. Agree to make available any other insurance the additional insured has for a loss we cover under this policy;
 - c. Send us copies of all legal papers received, and otherwise cooperate with us in the investigation, defense, or settlement of the claim or "suit"; and
 - d. Tender the defense and indemnity of any claim or "suit" to any other insurer or self insurer whose policy or program applies to a loss we cover under this policy. But if the "written contract" requires this insurance to be primary and non-contributory, this provision d. does not apply to insurance on which the additional insured is a Named Insured.

We have no duty to defend or indemnify an additional insured under this endorsement until we receive from the additional insured written notice of a "suit."

4. Only for the purpose of the insurance provided by this endorsement, **SECTION V – DEFINITIONS** is amended to add the following definition:
"Written contract" means a written contract or written agreement that requires you to make a person or organization an additional insured under this policy, provided the contract or agreement:
 1. Is currently in effect or becomes effective during the term of this policy; and
 2. Was executed prior to the accident for which the additional insured seeks coverage under this policy.



All other terms and conditions of the Policy remain unchanged.

Material used with permission of ISO Properties, Inc

INSURANCE APPROVED
CITY OF VERNON RISK MANAGEMENT
7/31/18
DATE
WILLIAM FOX
DIRECTOR OF FINANCE



CNA PARAMOUNT

Technology General Liability Extension Endorsement

1. ADDITIONAL INSURED

- a. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization described in paragraphs **A. through K.** below whom a **Named Insured** is required to add as an additional insured on this **Coverage Part** under a written contract or written agreement, provided such contract or agreement:

- (1) is currently in effect or becomes effective during the term of this **Coverage Part**; and
(2) was executed prior to:

- (a) the **bodily injury** or **property damage**; or
(b) the offense that caused the **personal and advertising injury**,
for which such additional insured seeks coverage.

INSURANCE APPROVED
CITY OF VERNON RISK MANAGEMENT
7/31/18
DATE
WILLIAM FOX
DIRECTOR OF FINANCE

- b. However, subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

- (1) a higher limit of insurance than required by such contract or agreement; or
(2) coverage broader than required by such contract or agreement, and in no event broader than that described by the applicable paragraph **A. through K.** below.

Any coverage granted by this endorsement shall apply only to the extent permissible by law.

A. Controlling Interest

Any person or organization with a controlling interest in a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury, property damage** or **personal and advertising injury** arising out of:

1. such person or organization's financial control of a **Named Insured**; or
2. premises such person or organization owns, maintains or controls while a **Named Insured** leases or occupies such premises;

provided that the coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

B. Co-owner of Insured Premises

A co-owner of a premises co-owned by a **Named Insured** and covered under this insurance but only with respect to such co-owner's liability for **bodily injury, property damage** or **personal and advertising injury** as co-owner of such premises.

C. Grantor of Franchise

Any person or organization that has granted a franchise to a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury, property damage** or **personal and advertising injury** as grantor of a franchise to the **Named Insured**.

D. Lessor of Equipment

Any person or organization from whom a **Named Insured** leases equipment, but only with respect to liability for **bodily injury, property damage** or **personal and advertising injury** caused, in whole or in part, by the **Named Insured's** maintenance, operation or use of such equipment, provided that the **occurrence** giving rise to such **bodily injury, property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease.



Technology General Liability Extension Endorsement

E. Lessor of Land

Any person or organization from whom a **Named Insured** leases land but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of the ownership, maintenance or use of such land, provided that the **occurrence** giving rise to such **bodily injury, property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

F. Lessor of Premises

An owner or lessor of premises leased to the **Named Insured**, or such owner or lessor's real estate manager, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of the ownership, maintenance or use of such part of the premises leased to the **Named Insured**, and provided that the **occurrence** giving rise to such **bodily injury or property damage**, or the offense giving rise to such **personal and advertising injury**, takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

G. Mortgagee, Assignee or Receiver

A mortgagee, assignee or receiver of premises but only with respect to such mortgagee, assignee or receiver's liability for **bodily injury, property damage or personal and advertising injury** arising out of the **Named Insured's** ownership, maintenance, or use of a premises by a **Named Insured**.

The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

H. State or Governmental Agency or Subdivision or Political Subdivisions – Permits

A state or governmental agency or subdivision or political subdivision that has issued a permit or authorization but only with respect to such state or governmental agency or subdivision or political subdivision's liability for **bodily injury, property damage or personal and advertising injury** arising out of:

1. the following hazards in connection with premises a **Named Insured** owns, rents, or controls and to which this insurance applies:
 - a. the existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or
 - b. the construction, erection, or removal of elevators; or
 - c. the ownership, maintenance or use of any elevators covered by this insurance; or
2. the permitted or authorized operations performed by a **Named Insured** or on a **Named Insured's** behalf.

The coverage granted by this paragraph does not apply to:

- a. **Bodily injury, property damage or personal and advertising injury** arising out of operations performed for the state or governmental agency or subdivision or political subdivision; or
- b. **Bodily injury or property damage** included within the **products-completed operations hazard**.

With respect to this provision's requirement that additional insured status must be requested under a written contract or agreement, the Insurer will treat as a written contract any governmental permit that requires the **Named Insured** to add the governmental entity as an additional insured.

INSURANCE APPROVED
CITY OF VERNON PARK MANAGEMENT

7/31/18
DATE

WILLIAM FOX
DIRECTOR OF FINANCE

CNA74872XX (1-15)

Page 3 of 14

VALLEY FORGE INSURANCE COMPANY

Insured Name: PALERMO TT HOLDINGS, INC.

Policy No: 6024533045

Endorsement No: 8

Effective Date: 05/01/2018





Technology General Liability Extension Endorsement

I. Trade Show Event Lessor

1. With respect to a **Named Insured's** participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom the **Named Insured** is required to include as an additional insured, but only with respect to such person or organization's liability for **bodily injury, property damage or personal and advertising injury** caused by:
 - a. the **Named Insured's** acts or omissions; or
 - b. the acts or omissions of those acting on the **Named Insured's** behalf,in the performance of the **Named Insured's** ongoing operations at the trade show event premises during the trade show event.
2. The coverage granted by this paragraph does not apply to **bodily injury or property damage** included within the **products-completed operations hazard**.

J. Vendor

Any person or organization but only with respect to such person or organization's liability for **bodily injury or property damage** arising out of **your products** which are distributed or sold in the regular course of such person or organization's business, provided that:

1. The coverage granted by this paragraph does not apply to:
 - a. **bodily injury or property damage** for which such person or organization is obligated to pay **damages** by reason of the assumption of liability in a contract or agreement unless such liability exists in the absence of the contract or agreement;
 - b. any express warranty unauthorized by the **Named Insured**;
 - c. any physical or chemical change in any product made intentionally by such person or organization;
 - d. repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
 - e. any failure to make any inspections, adjustments, tests or servicing that such person or organization has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
 - f. demonstration, installation, servicing or repair operations, except such operations performed at such person or organization's premises in connection with the sale of a product;
 - g. products which, after distribution or sale by the **Named Insured**, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for such person or organization; or
 - h. **bodily injury or property damage** arising out of the sole negligence of such person or organization for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - (1) the exceptions contained in Subparagraphs **d.** or **f.** above; or
 - (2) such inspections, adjustments, tests or servicing as such person or organization has agreed with the **Named Insured** to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
2. This Paragraph J. does not apply to any insured person or organization, from whom the **Named Insured** has acquired such products, nor to any ingredient, part or container, entering into, accompanying or containing such products.

INSURANCE APPROVED
CITY OF VEANON RISK MANAGEMENT
7/31/18
DATE
WILLIAM FOX
DIRECTOR OF FINANCE



Technology General Liability Extension Endorsement

3. This Paragraph J. also does not apply:

- a. to any vendor specifically scheduled as an additional insured by endorsement to this **Coverage Part**;
- b. to any of **your products** for which coverage is excluded by endorsement to this **Coverage Part**; nor
- c. if **bodily injury** or **property damage** included within the **products-completed operations hazard** is excluded by endorsement to this **Coverage Part**.

K. Other Person Or Organization / Your Work

Any person or organization who is not an additional insured under Paragraphs A. through J. above. Such additional insured is an **Insured** solely for **bodily injury**, **property damage** or **personal and advertising injury** for which such additional insured is liable because of the **Named Insured's** acts or omissions.

The coverage granted by this paragraph does not apply to any person or organization:

1. who is specifically scheduled as an additional insured on another endorsement to this **Coverage Part**; nor
2. for **bodily injury** or **property damage** included within the **products-completed operations hazard** except to the extent all of the following apply:
 - a. this **Coverage Part** provides such coverage;
 - b. the written contract or agreement described in the opening paragraph of this **ADDITIONAL INSUREDS** Provision requires the **Named Insured** to provide the additional insured such coverage; and
 - c. the **bodily injury** or **property damage** results from **your work** that is the subject of the written contract or agreement, and such work has not been excluded by endorsement to this **Coverage Part**.

2. ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY TO ADDITIONAL INSURED'S INSURANCE

A. The **Other Insurance** Condition in the **COMMERCIAL GENERAL LIABILITY CONDITIONS** Section is amended to add the following paragraph:

If the **Named Insured** has agreed in writing in a contract or agreement that this insurance is primary and non-contributory relative to an additional insured's own insurance, then this insurance is primary, and the Insurer will not seek contribution from that other insurance. For the purpose of this Provision 2., the additional insured's own insurance means insurance on which the additional insured is a named insured.

B. With respect to persons or organizations that qualify as additional insureds pursuant to paragraph 1.K. of this endorsement, the following sentence is added to the paragraph above:

Otherwise, and notwithstanding anything to the contrary elsewhere in this Condition, the insurance provided to such person or organization is excess of any other insurance available to such person or organization.

3. BODILY INJURY – EXPANDED DEFINITION

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

Bodily injury means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

4. BROAD KNOWLEDGE OF OCCURRENCE/ NOTICE OF OCCURRENCE

Under **CONDITIONS**, the condition entitled **Duties in The Event of Occurrence, Offense, Claim or Suit** Condition is amended to add the following provisions:

A. BROAD KNOWLEDGE OF OCCURRENCE

INSURANCE APPROVED
CITY OF VERNON RISK MANAGEMENT

7/31/18
DATE
WILLIAM FOX
DIRECTOR OF FINANCE

CNA74872XX (1-15)

Page 5 of 14

VALLEY FORGE INSURANCE COMPANY

Insured Name: PALERMO TT HOLDINGS, INC.

Policy No: 6024533045
Endorsement No: 8
Effective Date: 05/01/2018





Technology General Liability Extension Endorsement

- A. is included within the General Aggregate Limit as described in **LIMITS OF INSURANCE**; and
- B. applies excess over any valid and collectible property insurance available to the **Insured**, including any deductible applicable to such insurance; the **Other Insurance** condition is changed accordingly.

20. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part**, the Insurer will not deny coverage under this **Coverage Part** because of such failure.

21. WAIVER OF SUBROGATION - BLANKET

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

1. the **Named Insured's** ongoing operations; or
2. **your work** included in the **products-completed operations hazard**.

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

1. is in effect or becomes effective during the term of this **Coverage Part**; and
2. was executed prior to the **bodily injury, property damage or personal and advertising injury** giving rise to the claim.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

INSURANCE APPROVED
CITY OF VERNON RISK MANAGEMENT
7/31/18
DATE
WILLIAM FOX
DIRECTOR OF FINANCE



Workers Compensation And Employers Liability Insurance
Policy Endorsement

BLANKET WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS

This endorsement changes the policy to which it is attached.

It is agreed that **Part One - Workers' Compensation Insurance G. Recovery From Others** and **Part Two - Employers' Liability Insurance H. Recovery From Others** are amended by adding the following:

We will not enforce our right to recover against persons or organizations. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

PREMIUM CHARGE - Refer to the Schedule of Operations

The charge will be an amount to which you and we agree that is a percentage of the total standard premium for California exposure. The amount is 2%.

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

INSURANCE APPROVED
CITY OF VERNON RISK MANAGEMENT
7/31/18
DATE
WILLIAM FOX
DIRECTOR OF FINANCE

Form No: G-19160-B (11-1997)

Endorsement Effective Date:

Endorsement No: 2; Page: 1 of 1

Underwriting Company: The Continental Insurance Company, 333 S Wabash Ave, Chicago, IL 60604

Endorsement Expiration Date:

Policy No: WC 6 24533062

Policy Effective Date: 05/01/2018

Policy Page: 31 of 44

City Council Agenda Item Report

Agenda Item No. COV-58-2020
Submitted by: Lissette Melendez
Submitting Department: Public Works
Meeting Date: March 17, 2020

SUBJECT

Revocable Encroachment Agreement No. 436 with Alisu Investment, Ltd. and Kargo Group GP, LLC

Recommendation:

A. Find that approval of the proposed action is categorically exempt under the California Environmental Quality Act (CEQA), in accordance with CEQA Guidelines Sections 15303, because the project involves construction, location, and installation of a limited number (i.e. 4) of new, small facilities or structures, and 15308, because the installation of monitoring wells is an action to assure the maintenance, restoration, enhancement, or protection of the environment; and

B. Approve and authorize the Mayor to execute Revocable Encroachment Agreement No. 436 (Agreement) between the City of Vernon and Alisu Investment, Ltd. and Kargo Group GP, LLC.

Background:

An Environmental Site Assessment (Phase I) was conducted for potential redevelopment of the site located at 4901 S. Boyle Avenue. The assessment identified several recognized environmental conditions including, but not limited to, underground storage tank systems and historical use of the property by several tenants, that required further evaluation. A Phase II Environmental Site Assessment investigation of the site identified elevated concentrations of chemicals, soil gas and groundwater beneath the site. A request for agency oversight was submitted and the State Department of Toxic Substances Control (DTSC) was assigned as the lead agency.

As part of the investigation, Alisu Investment, Ltd. and Kargo Group GP, LLC, have applied for a Revocable Encroachment License Agreement to install four (4) monitoring wells in the public right-of-way. These wells will be utilized for sampling groundwater on a quarterly or semi-annual basis for a period of up to twenty-five (25) years to determine if the groundwater contains any contaminants.

City staff has prepared Revocable Encroachment License Agreement No. 436 between the City of Vernon and Alisu Investment, Ltd. and Kargo Group GP, LLC. The term of this license is for twenty-five (25) years from the effective date unless sooner terminated by either party. Alisu Investment, Ltd. and Kargo Group GP, LLC. have indicated acceptance of the License Agreement by properly executing the document prior to its submission to the Council for consideration. The City Attorney's Office has reviewed and approved the Revocable Encroachment License Agreement as to form.

Fiscal Impact:

The City is to be paid a one-time issuance fee of \$5,000 for each monitoring well (for a total of \$20,000), prior to the issuance of the License. Alisu Investment, Ltd. and Kargo Group GP, LLC. will also pay an annual renewal fee of \$642 for each monitoring well, payable each year during the term of the License on or before the anniversary of the Effective Date. The renewal shall be increased annually to account for inflation based on the Consumer Price Index for All Urban Consumers, for the Los Angeles-Anaheim-Riverside Metropolitan Area, published by the Bureau of Labor Statistics, U.S. Department of Labor.

Attachments:

1. [Revocable Encroachment License Agreement No. 436](#)

REVOCABLE ENCROACHMENT LICENSE AGREEMENT NO. 436

This Revocable Encroachment License Agreement ("License") is entered into on _____, 2020 ("Effective Date"), between the City of Vernon, a California charter City and California municipal corporation of the State of California, as Licensor ("City") and Alisu Investment, Ltd. a California limited partnership and Kargo Group GP, LLC, a limited liability company, ("Licensee"), (collectively "Party" or "Parties").

NOW THEREFORE, the Parties do hereby agree to the following terms and conditions:

1.0 Grant of License.

1.1 Subject to the right of City to revoke this License as set forth herein, City hereby grants to Licensee and its employees, contractors, subcontractors, agents, representatives and assigns a License to encroach upon City's public rights-of-way or property (collectively, "City Property") for the purpose of construction, maintenance, and repair of four groundwater monitoring wells ("Monitoring Wells") as described and shown in Exhibit "A" attached hereto and by this reference incorporated herein ("Work"). Licensee hereby certifies that the descriptions and drawings in Exhibit "A" are true, complete and accurate. This License is granted subject to the terms and conditions set forth in the City of Vernon Municipal Code ("VMC" or the "Code"), Chapter 22, Article VI, and the acceptance hereof shall evidence Licensee's agreement to all terms and conditions of the VMC and the additional conditions contained herein.

1.2 The grant of this License shall be further conditioned as set forth in Exhibit "B", Special Application Requirements and Conditions of Approval – Monitoring Wells, attached hereto and by this reference incorporated herein.

1.3 Licensee shall not commence any Work under this License until Licensee has first obtained a permit to do so. Permit applications must be submitted in accordance with the provisions of VMC, Chapter 22, Article VI and the City's policies, procedures, and rules.

1.4 Licensee is hereby given notice of existing state law, Sec. 4215 *et seq.*, Chapter 3.1, Division 5, Title 1 of the Government Code, as amended by A.B. 73, effective January 1, 1990, which requires owners of underground facilities to join a regional notification center, e.g. USA which requires contractors to contact such a regional notification center prior to excavation; requires facility owners to mark their underground facilities when notified; and sets civil penalties for failure to comply therewith. Prior to construction, Licensee shall contact DigAlert to verify the location of existing underground facilities.

1.5 This License is valid only for the purposes specified herein.

2.0 Term. The term of this License shall be for a period of twenty-five (25) years from the Effective Date unless sooner terminated as provided in this License.

3.0 Fees.

3.1 Licensee shall pay to City a one-time issuance fee of Five Thousand Dollars (\$5,000.00) for each monitoring well, prior to the issuance of the License ("Issuance Fee").

3.2 Licensee shall also pay to City an annual renewal fee of Six Hundred Forty-Two Dollars (\$642.00) ("Annual Renewal Fee") for each monitoring well payable each year during the term of the License on or before the anniversary of the Effective Date. The Annual Renewal Fee shall be increased annually to account for inflation based on the Consumer Price Index for All Urban Consumers ("CPI-U") for the Los Angeles-Anaheim-Riverside Metropolitan Area, published by the Bureau of Labor Statistics, U.S. Department of Labor. If, for any reason, the CPI-U is not published or is not available, a similar index may be substituted at the City Administrator's discretion. The increased fee shall be rounded to the nearest one dollar. Said CPI-U increase shall begin on the first anniversary of the Effective Date of this License provided, however, that notwithstanding any CPI-U, there shall be no reduction in fees by operation of this provision.

4.0 No Interests in City Property.

4.1 No Right, Title or Interest. The permission granted hereunder shall not in any event constitute an easement on nor an encumbrance against the City Property. No right, title or interest in the public right-of-way, or any part thereof, shall vest or accrue in Licensee by reason of this License or the issuance of an excavation permit, encroachment permit or exercise of any privilege given thereby.

4.2 Possessory Interest. The Parties agree that no possessory interest is created by this License. However, to the extent that a possessory interest is deemed created by a governmental entity with taxation authority, Licensee acknowledges that City has given to Licensee notice pursuant to California Revenue and Taxation Code Section 107.6 that the use or occupancy of any public property pursuant to this License may create a possessory interest which may be subject to the payment of property taxes levied upon such interest. Licensee shall be solely liable for, and shall pay and discharge prior to delinquency, any and all possessory interest taxes or other taxes levied against Licensee's right to possession, occupancy, or use of any public property pursuant to any right of possession, occupancy, or use created by this License.

5.0 Compliance with all Laws. Licensee shall comply with all applicable federal, state and local laws at all times including but not limited to those issued by City. No repair or construction shall be performed except in accordance with the provisions of the Code pertaining to encroachments to the extent they are not in conflict with any paramount authority of the State or Federal Government.

6.0 Work Standards; Repairs.

6.1 The Work shall be done in a good and skillful manner, subject to the supervision and satisfaction of City. Licensee's Work shall comply with all standards imposed by City and be conducted with the least possible hindrance or interference to the City Property.

6.2 Licensee shall promptly repair and restore the City Property as directed by City, at Licensee's sole cost and expense, any damage to the City Property caused by the Work, including but not limited to subsidence, cracking, erosion, collapse, weakening, or loss of lateral support resulting from excavation, shoring or underpinning.

7.0 Abandonment.

7.1 At City's request, Licensee shall at its sole expense, properly abandon, without cost or expense to City, any or all of the Monitoring Wells, if and when such Monitoring Well(s) may be deemed by City to be detrimental to the public health, safety, or welfare; is/are in conflict vertically and/or horizontally with any proposed City installation; interfere(s) with any City construction project; or made necessary by any abandonment, change of grade, alignment or width of any street, sidewalk or other public facility, including the construction, maintenance, or operation of any other City underground or aboveground facilities including but not limited to any sewer, storm drain, conduits, gas, water, electric or other utility system, or pipes owned by City or any other public agency, provided, however, that Licensee shall not be required to bear the expense of an abandonment requested under this Section 7.1 on behalf of, or for the benefit of, any third party unaffiliated with Licensee.

7.2 If Licensee is required to abandon one or more Monitoring Well(s) pursuant to Section 7.1, City shall cooperate with Licensee to determine a mutually acceptable location on City Property where Licensee may relocate said Monitoring Well(s). In the event Licensee relocates the Monitoring Well(s) to a new location as set forth in this Section 7.2, the terms of this License will apply to the Work at the relocated Monitoring Well(s) unless the Parties agree otherwise.

7.3 If Licensee is required to abandon one or more Monitoring Well(s) pursuant to Section 7.1, the abandonment shall be completed within sixty (60) days of a written request by City unless exigencies dictate a shorter period for abandonment and/or relocation, and such shorter period is stated in the written request. Such shorter time period shall be no less than fifteen (15) days. If Licensee has not complied with such written request for abandonment within said sixty (60) days or other longer time limit as provided by City, then City may cause the abandoning work to be done at Licensee's own cost and expense.

7.4 In the event Licensee abandons one or more Monitoring Well(s), it shall be abandoned consistent with all requirements of the VMC as it may be amended from time to time. Currently the Code requirements are listed in VMC, Chapter 25, Section 25.27 - Destruction of Nonconforming Wells. In addition to meeting the requirements of the Code then existing, the well casing shall be removed to a depth of no less than twelve (12) feet below the ground surface, unless the Code then in effect establishes more stringent requirements.

7.5 In the event of an emergency, City may abandon the Monitoring Wells at Licensee's own cost and expense without prior notice to Licensee, provided City makes an effort to notify Licensee first, and City notifies Licensee within a reasonable period thereafter.

7.6 In the event Licensee fails to perform any of its obligations under this License within a reasonable period after delivery of written notice of such failure and City performs any work

including, but not limited to, repairing or maintaining the street improvements, City shall only be obligated to perform such work in a manner consistent with the standard practices of City in performing street work and construction. City shall not be obligated to repair or replace any materials or improvements in a form or manner consistent with Exhibit "A," or any plans and specifications, and City shall not be responsible for any damages to Licensee as a result of City performing such work, including, but not limited to, severance damages.

8.0 Termination, Abandonment, Default.

8.1 Either Party may terminate this License at any time by thirty (30) days written notice of said termination to the other Party.

8.2 In the event that Licensee fails to utilize the City Property under this License for a consecutive period of six months from the date of this License, regardless of whether such Monitoring Wells have been installed, City may notify Licensee in writing of its intent to terminate the License due to abandonment. If Licensee does not respond to said notice within thirty (30) days, City shall have the right, at its sole discretion, to declare this License terminated by abandonment.

8.3 In the event Licensee defaults, or fails to keep, fulfill or perform any of the terms or conditions of this License and fails to remedy such default within a reasonable period after delivery of written notice from City of such default or failure, City may declare this License terminated. Upon such a declaration of termination and failure to remedy such default, this License shall be cancelled, and all of the rights and privileges of Licensee under this License shall be surrendered.

8.4 Upon termination for any reason, City may require Licensee to abandon the Monitoring Wells and restore the City Property according to the requirements of Licensee's permit and the Code, or if City so elects, Licensee shall abandon the Monitoring Wells to the ownership of City without the payment of any compensation. Any abandonment conducted by Licensee under this Section 8.4 shall be completed within sixty (60) days of the effective termination date of this License. Should Licensee neglect to restore the City Property in accordance with this Section 8.4, City may perform such work or have such work performed, and Licensee shall reimburse City for all costs of the work so performed upon receipt of a statement therefor.

9.0 Performance Bond.

9.1 The grant of this License is effective only upon further consideration that Licensee shall file with and shall thereafter at all times during the remaining term of the Licenses keep on file with the City a faithful performance bond payable to the City in the sum of Forty Thousand Dollars (\$40,000.00), with a good and sufficient corporate surety approved by the City, and upon conditions that Licensee shall well and truly observe, fulfill, and perform each term and condition of this License and that in case of any breach of conditions of this License, the whole amount of the penal sum therein named shall be deemed to be liquidated damages, and shall be recoverable from the principal and sureties upon the bond. The amount of said bond may be subject to an increase in accordance with the CPI-U cited in Section 3.2 herein, and Licensee shall provide the

revised bond amount within 60 days of receipt of notice from the City that it shall do so. Notwithstanding the foregoing, if City does not notify Licensee of its duty to provide an increased bond within any particular 5 year period, and within 90 days of the end of the 5 year period the City did not expressly waive in writing the duty to provide an increased bond, Licensee shall provide City with bond(s) for the full amount after increases.

9.2 Such bond shall be accompanied by a power of attorney from the surety company authorizing the person executing the bond to sign on behalf of the company. If the bond is executed outside the State of California, all copies of the bonds must be countersigned by a California representative of the surety. The signature of the person executing the bond shall be acknowledged by a Notary Public as the signature of the person designated in the power of attorney.

9.3 The surety on the bond furnished must be satisfactory to the City and must: (i) be an admitted surety insurer under the laws of the State of California; (ii) hold a certificate of Authority from the U.S. Secretary of the Treasury under 31 U.S.C. as an acceptable surety on federal bonds; (iii) be listed in the latest edition of U.S. Department of Treasury Circular 570; and (iv) issue the bond within the surety's bonding limitations as set forth in Circular 570. Exception: A bond from a California admitted surety that is not listed in Treasury Circular 570 may be accepted by City provided said bond is accompanied by all of the documents enumerated in California Code of Civil Procedure Section 995.660(a), as it may be amended from time to time.

10.0 Indemnification.

10.1 Licensee shall defend, indemnify and hold City, its officers, agents, employees, and representatives harmless from all suits and causes of action, claims, charges, damages, demands, judgments, civil fines, costs and expenses including reasonable attorneys' fees, and penalties or losses of any kind or nature whatsoever, arising out of this License.

10.2 This indemnification shall include without limitation: (1) claims for injury to or death of any person; (2) property damage; (3) performance or failure to perform the obligations in this License by Licensee, or its contractors, subcontractors, agents, employees, or other persons acting on Licensee's behalf; (4) the design, placement, maintenance, repair, or condition of the Monitoring Wells; (5) all claims, demands, damage, causes of action, proceedings, loss, liability, costs and expenses (including reasonable attorney fees) of any kind alleging injury to or death of persons or damage to public or private property including environmental damage that arises from or is directly attributable to, the Monitoring Wells or any release of hazardous materials or contaminants from the Monitoring Wells during operations and/or after abandonment; and (6) all other claims of any nature whatsoever which may arise directly or indirectly from the Work, except and to the extent caused by City's active negligence, willful misconduct or criminal acts.

10.3 In the event that City or any of its officers, agents, employees or representatives shall be made a party to any action due to Licensee's violation of this License or any federal, state

or local laws including but not limited to Section 5 of this License, Licensee shall indemnify, defend and hold City harmless from any and all such claims.

10.4 The provisions of this Section 10 shall apply regardless of whether City prepared, supplied, or approved plans or specifications or inspected any of the Work or improvements installed and constructed pursuant to this License.

11.0 Hazardous Materials. At all times during the term of this License and thereafter, Licensee shall be absolutely liable without regard to fault (unless one or more third parties have already made City whole) for any damages, including but not limited to remediation and cleanup costs, caused by any release of hazardous materials or contaminants from Licensee's Facilities that may have occurred during Licensee's operations and/or after abandonment. To the greatest extent of the law, Licensee shall defend, indemnify, and hold harmless City, its officers, agents, and employees from and against all claims, demands, damage, causes of action, proceedings, loss, liability, costs and expenses (including reasonable attorney fees) of any kind alleging injury to or death of persons or damage to public or private property including environmental damage claims, and that such injury, death or damage arises from, is directly attributable to, or caused by the Licensee's Facilities during operations and/or after abandonment.

12.0 Limits of City Liability.

12.1 In no event shall City be liable under any theory to Licensee for any damage to the Monitoring Wells caused by any excavation or work performed by any other persons or by City at or near the location of the Monitoring Wells except and to the extent caused by City's active negligence, willful misconduct or criminal acts. City shall not be liable, under any theory, to Licensee for any indirect, special punitive or consequential damages including, but not limited to, any claim for loss of services.

12.2 Nothing in this License shall be deemed to make City or any officer or employee of City responsible or liable to Licensee or any other person by reason of City's approval of plans for the Work or by reason of any inspections of the Monitoring Wells conducted by City, except and to the extent caused by City's active negligence, willful misconduct or criminal acts.

13.0 Insurance.

13.1 Licensee shall assume all responsibility for damages to property or injuries to persons, including accidental death, which may arise from or be caused by Licensee's performance under this License, or by anyone Licensee has directly or indirectly employed, and whether such damage or injury shall accrue or be discovered before or after termination of this License.

13.2 Prior to the issuance of this License, Licensee shall be required to secure and keep in full force and effect at all times during the term of this License, a policy or policies of commercial general liability and automobile liability insurance written by a company or companies authorized to do business within the state of California and approved by City. Said policies shall name the City of Vernon, its officers, agents, and employees as additional insureds, under the

policies in the following amounts which may be adjusted from time to time to reflect changes of circumstances and the rate of inflation:

(a) Commercial General Liability Insurance in an amount One Million Dollars (\$ 1,000,000) per occurrence for personal injuries, including accidental death, to any one person; property damage insurance in an amount of One Million Dollars (\$ 1,000,000) and subject to the above limits and combined single limit of insurance in an amount of Two Million Dollars (\$2,000,000); and

(b) Automobile Liability Insurance endorsed for all owned and non-owned vehicles with a combined single limit of at least Two Million Dollars (\$2,000,000) per occurrence for personal injuries, including accidental death, to any one person; and for property damage.

13.2 All policies shall contain a "Severability of Interest" clause and a "Primary Coverage" clause for any loss arising from or caused in whole by Licensee's performance under this License. In addition, all policies shall contain a statement of obligation on the carrier's part to notify City at least thirty (30) days in advance of any policy cancellation, termination, or reduction in the amount of coverage.

13.3 Prior to the issuance of this License and on an annual basis, Licensee shall furnish City with a "certificate of insurance" and an "additional insured endorsement," both documents countersigned by the insurance carrier or its authorized representative, on forms satisfactory to the Department of Risk Management, which set forth the above provisions. The countersigned certificate, along with the additional insured endorsement, shall state: "The City of Vernon, its officers, agents, and employees are named as additional insureds under this policy. This insurance is primary to the coverage of the City. Neither the City nor any of its insurers shall be required to contribute to any loss. This policy contains a severability of interest clause. The issuing company shall mail to the City a thirty (30) days advance notice of any policy cancellation, termination, or reduction in the amount of coverage."

LICENSEE SHALL FURNISH THE REQUIRED CERTIFICATE(S) OF INSURANCE AND ENDORSEMENT(S) BEFORE CITY ISSUES THIS LICENSE.

13.4 Licensee shall secure and maintain workers' compensation insurance, as required by state law.

14.0 General Conditions.

14.1 Any right or power conferred, or duty imposed upon any officer, employee, department or board of City, shall be subject to transfer by operation of law to any other officer, employee, department or board of City.

14.2 This License is non-exclusive. The granting of this License or any of the terms or conditions contained herein shall not be construed to prevent City from granting over the route herein specified or elsewhere any identical, similar or other type of license or franchise to any person, firm or corporation other than Licensee.

14.3 Time is declared to be of the essence in implementing and enforcing the terms of this License.

14.4 This License is not intended for any third party's benefit and cannot be enforced by any third party.

14.5 The Parties understand and agree that execution and performance of this License does not constitute, and shall not be construed as, an admission of liability, fault, or responsibility of any Party.

14.6 If any action at law or in equity is brought to enforce or interpret the provisions of this License, the prevailing Party shall be entitled to reasonable attorney's fees in addition to any other relief to which he, she or it may be entitled.

14.7 The validity of this License and of any of its terms or provisions, as well as the rights and duties of the Parties hereunder, shall be governed by the laws of the State of California, without regard to such state's conflict of laws rules.

14.8 No provision herein made for the purpose of securing performance of the terms and conditions of this License shall be deemed an exclusive remedy, or to afford the exclusive procedure for the enforcement of this License's terms and conditions, but the remedies and procedures herein provided, in addition to those provided by law, shall be deemed to be cumulative.

14.9 This License is not transferable. Licensee shall not sell, transfer, assign or lease this License, or any part hereof, or any of the rights or privileges granted hereby. Licensee may not assign its duties hereunder, and may not assign its rights hereunder to any person or firm.

14.10 A waiver by City of any breach of any term covenant, or condition contained in this License shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this License whether of the same or different character.

14.11 All notices herein must be in writing and, unless otherwise provided herein, shall be deemed validly given on the date either personally delivered to the address indicated below; or on the third (3rd) business day following deposit, postage prepaid, using certified mail, return receipt requested, in any U.S. Postal mailbox or at any U.S. Post Office; or when sent via facsimile to a Party at the facsimile number set forth below or to such other or further facsimile number provided in a notice sent to the other Party, on the date of transmission of that facsimile. Should City or Licensee have a change of address, the other Party shall immediately be notified in writing of such change, provided, however, that each address for notice must include a street address and not merely a post office box. All notices, demands or requests between the Parties shall be given to the other Party addressed as follows:

City:
City of Vernon
Public Works Department
4305 Santa Fe Avenue
Vernon, CA 90058-1714
Phone: (323) 583-8811
Fax: (323) 826-1438

Licensee:
Attn: Aliza Guren
Alisu Investment, Ltd. and Kargo Group GP LLC
1447 Cloverfield Boulevard, Suite 200
Santa Monica, CA 90404
Phone: (310) 476-5633
Fax: (310) 476-4712

Executed in this _____ day of _____, 2020.

CITY OF VERNON, a California charter City and California Municipal Corporation

By: _____
Melissa Ybarra, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Pope, City Clerk

Hema Patel, City Attorney

BY THE AUTHORIZED SIGNATURES SET FORTH BELOW, LICENSEE HEREBY
ACCEPTS THE FOREGOING LICENSE AND AGREES TO PERFORM AND BE BOUND BY
EACH AND EVERY TERM AND CONDITION HEREOF.

PROPERTY: 4901 S. Boyle Avenue, Vernon, CA 90058

LANDLORD: Alisu Investments, Ltd., a California limited partnership and Kargo Group GP, LLC, a California limited liability company, together as tenants in common

COUNTY: Los Angeles County

SIGNATURE BLOCK:

**ALISU INVESTMENTS, LTD.,
A CALIFORNIA LIMITED PARTNERSHIP**

By: KAR3 Properties Limited Partnership,
a Delaware limited partnership

Its: General Partner

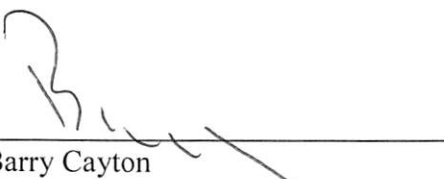
By: AKG3 Properties, LLC,
a California limited liability company

Its: General Partner

By: 
Aliza Karney Guren

Its: Manager

**KARGO GROUP GP, LLC,
A CALIFORNIA LIMITED LIABILITY COMPANY**

By: 
Barry Cayton

Its: Manager

NOTARIZATION SIGNATURE ONE

ALL PURPOSE ACKNOWLEDGEMENT FORM

State of California)
) SS.
County of Los Angeles)

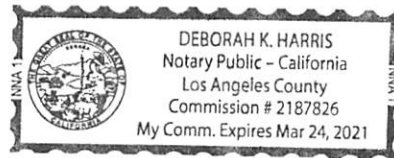
On February 6, 2020, before me, Deborah K. Harris, a
Notary Public, personally appeared Aliza Karney Guren

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same
in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Deborah K. Harris Notary Public
in and for said County and State



DESCRIPTION OF ATTACHED DOCUMENT:
ENCROACHMENT LICENSE

CAPACITY CLAIMED BY SIGNER:

- ☐ - Individual
- ☐ - California Limited Partnership
- ☐ - Limited Liability Company
- ☐ - Co-trustee(s)
- ☐ - Other

15
Number of Pages

Date of Document

NOTARIZATION SIGNATURE TWO

ALL PURPOSE ACKNOWLEDGEMENT FORM

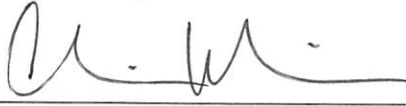
State of California)
) SS.
County of Los Angeles)

On FEBRUARY 13, 20 20, before me, CHRISTINE ANN BLEIER WHEELIS, a
Notary Public, personally appeared BARRY CAYTON

who proved to me on the basis of satisfactory evidence to be the person(~~s~~) whose name(~~s~~) is/~~are~~
subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same
in his/~~her/their~~ authorized capacity(~~ies~~), and that by his/~~her/their~~ signature(~~s~~) on the instrument the
person(~~s~~), or the entity upon behalf of which the person(~~s~~) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

 Notary Public
in and for said County and State



DESCRIPTION OF ATTACHED DOCUMENT:
ENCROACHMENT LICENSE

CAPACITY CLAIMED BY SIGNER:

- ☐ - Individual
- ☐ - California Limited Partnership
- ☒ - Limited Liability Company
- ☐ - Co-trustee(s)
- ☐ - Other

15
Number of Pages

Date of Document

EXHIBIT "A"

Description and Map of Work ~~~~

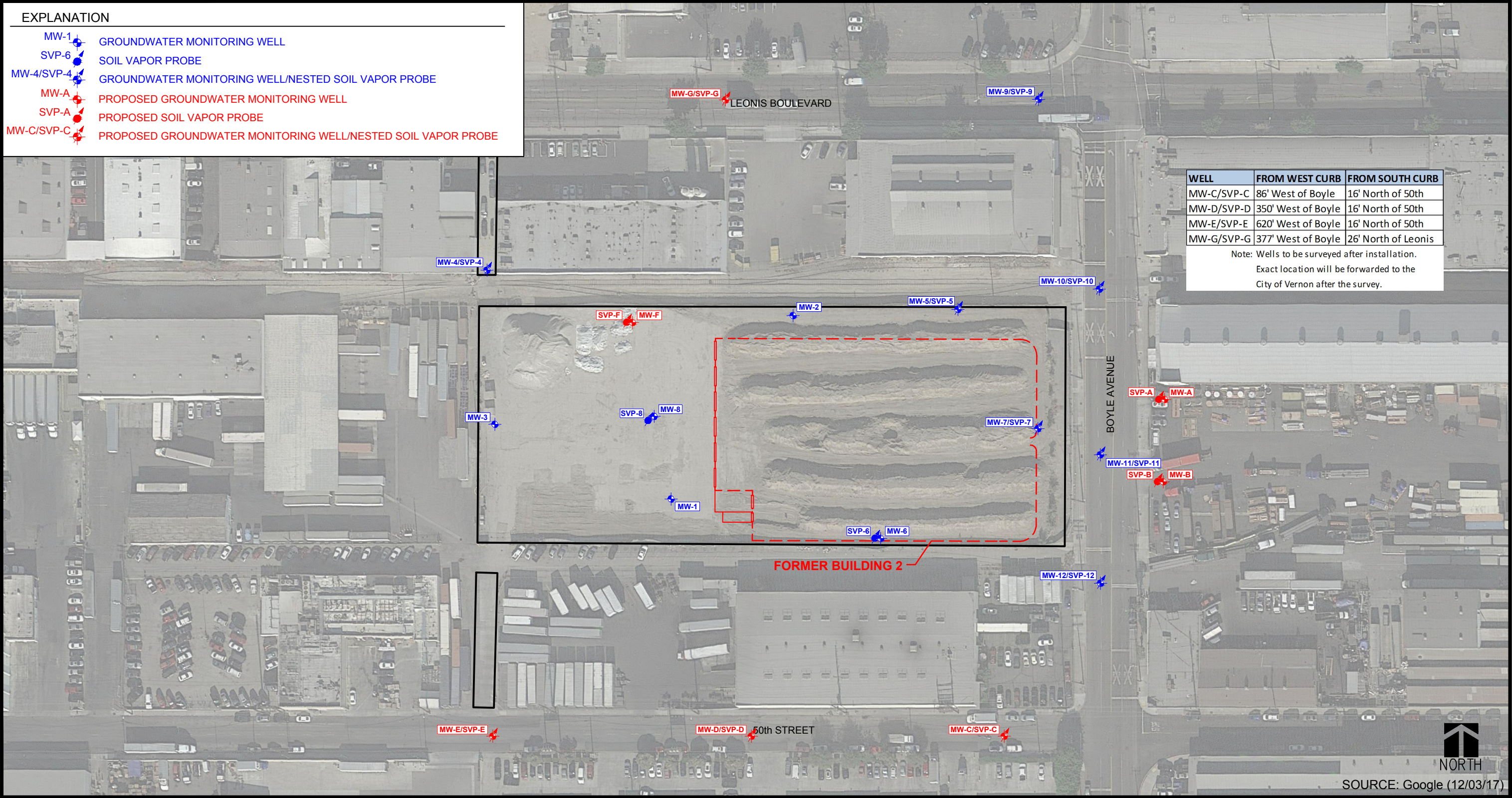


EXHIBIT “B”

Special Application Requirements and Conditions of Approval — Monitoring Wells

A Revocable Encroachment License from the Director of Public Works, Water and Development Services shall be required before commencing any monitoring well activity including but not limited to: drilling, digging, excavating, boring, or deepening a monitoring well for any purposes including but not limited to groundwater sampling, vapor extraction, water level monitoring, general maintenance, new well installation, modification, abandonment or destruction. An annual monitoring well encroachment permit must be issued for ongoing monitoring well operations, maintenance, and repairs.

Application Requirements.

Applicant shall provide the following with its application for a Revocable Encroachment License:

- (1) A letter from the lead government agency that is overseeing the monitoring well project. The letter shall state: (a) the purpose for the monitoring well activities proposed, (b) the activities are required by the agency, and (c) the monitoring well activities within the public right-of-way are required. Examples of such lead government agencies include, but are not limited to, the Regional Water Quality Control Board (RWQCB), State Department of Toxic Substances Control (DTSC), and the United States Environmental Protection Agency (EPA).
- (2) The lead government agency’s case number or project identification number for the monitoring well project.
- (3) Full contact information of the lead government agency’s project manager which shall include but not be limited to said project manager’s full name, address, phone number, fax number, and email address.
- (4) Total well depth(s) and diameter(s).
- (5) The average depth of the water table below ground surface.
- (6) Site map detailing all well and boring locations for the entire project.
- (7) Traffic control plan, if required by City.
- (8) Applicable technical reports describing the monitoring project, including the purpose, the work to be done using the well, and how long the well will remain in place.
- (9) A vertical shaft design specification. If the vertical shaft is temporary, also provide well destruction procedure or backfill procedure.

(10) Any other permits and documents issued by other governmental agencies applicable to the monitoring project.

Conditions of Approval

(1) Written notification shall be provided to property owners within 300 feet of to proposed well, indicating the nature of the activity to be conducted at the proposed well site. A copy of said notification shall be submitted to City prior to obtaining a permit for construction of the well(s).

(2) Licensee shall notify City's inspection unit at least 24 hours prior to excavation and again 24 hours prior to installation of final A.C. hot patch, if required. Any work undertaken without benefit of inspection will be subject to removal and reinstallation at Licensee's expense.

(3) All monitoring wells shall have a durable identification tag secured onto the well cap and interior of the well to provide at a minimum the following:

- a. Name and phone number of firm maintaining the well(s).
- b. Designation of well(s).
- c. Date of installation of well(s).
- d. Ownership of well(s).
- e. Emergency contact information.

(4) Licensee shall ensure that the monitoring well(s) has the proper sanitary seal and lid.

(5) Licensee shall provide a minimum of five (5) feet horizontal clearance from any water or sanitary sewer lines.

(6) The installation or destruction of the monitoring well shall be done by a licensed well contractor.

(7) For long-term monitoring wells, an Annual Encroachment Permit will be required. The Annual Permit is renewable at the anniversary of the permit. Permit renewal must be filed before the current permit is expired. The reason for the renewal should be stated in the permit application.

(8) Upon termination or at the end of the well monitoring period, Licensee shall properly destroy or seal all monitoring wells and fully restore the City Property in accordance with City specifications. Prior to destruction of a well(s), a City permit shall be obtained, ensuring that street repair shall be in accordance with City standards.

(9) Licensee shall submit the final report of the monitoring program to the City Water Department.

City Council Agenda Item Report

Agenda Item No. COV-86-2020
Submitted by: Lissette Melendez
Submitting Department: Public Works
Meeting Date: March 17, 2020

SUBJECT

Master Encroachment Agreement No. 432 between the City of Vernon and MCIMetro Access Transmission Services Corp., d/b/a Verizon Access Transmission Services

Recommendation:

A. Find that approval of the proposed action is exempt under the California Environmental Quality Act (CEQA), in accordance with CEQA Guidelines Section 15061(b)(3), the general rule that CEQA only applies to projects which have the potential for causing a significant effect on the environment;
B. Approve and authorize the City Administrator to execute Master Encroachment Agreement No. 432 between the City of Vernon and MCIMetro Access Transmission Services Corp., d/b/a Verizon Access Transmission Services.

Background:

MCIMetro Access Transmission Services Corp., d/b/a Verizon Access Transmission Services, is a corporation, duly organized and existing under the laws of the State of Delaware and authorized by the Public Utilities Commission of the State of California ("PUC") under its Certificates of Public Convenience and Necessity (No. 95-12-05 and No. U-5253-C) ("CPCN") to provide resold and full facilities-based local exchange telecommunications services without having to obtain a franchise from the City or pay any fees in connection herewith.

MCIMetro has requested the City's permission to construct, install, and maintain a comprehensive network of Telecommunications Network Facilities within the Public Right-of-Way within the City, which work is within the scope of MCIMetro's CPCN.

City staff has prepared a Master Encroachment Agreement between the City of Vernon and MCIMetro to establish the terms under which MCIMetro may encroach on the City's right-of-way and MCIMetro's options in the event of, among other occurrences, removal (compelled by the City) or abandonment (voluntary done by MCIMetro) of its facilities. The term of this agreement is for ten (10) years from the effective date unless sooner terminated and can be extended if both parties agree.

The Master Encroachment Agreement is recommended to allow MCIMetro to continue to operate in the City of Vernon. However, MCIMetro must continue to apply for an encroachment permit every time it works and intends to install Telecommunication Network Facilities in the City's right-of-way. The City Attorney's Office has reviewed and approved the agreement as to form.

Fiscal Impact:

As noted above, there are no fees associated with this Master Encroachment Agreement. Therefore, processing of the Master Agreement has no fiscal impact. However, prior to issuance of the pending permits, as well as every permit thereafter, issuance, plan check, inspection and security deposit (bond) fees will be collected.

Attachments:

1. [Master Encroachment Agreement No. 432 with MCIMetro \(Verizon\)](#)

MASTER ENCROACHMENT AGREEMENT NO. 432

**MASTER ENCROACHMENT AGREEMENT BY AND BETWEEN THE CITY OF
VERNON AND MCIMETRO ACCESS TRANSMISSION SERVICES CORP. d/b/a
VERIZON ACCESS TRANSMISSION SERVICES FOR THE CONSTRUCTION,
INSTALLATION, MAINTENANCE, AND OPERATION OF
TELECOMMUNICATIONS NETWORK FACILITIES WITHIN THE PUBLIC RIGHT-
OF-WAY**

This Master Encroachment Agreement for the Construction, Installation, Maintenance and Operation of Telecommunications Network Facilities Within the Public Right-of-Way (“Agreement”) is entered into effective as of _____, 2020 (“Effective Date”) between the CITY OF VERNON, a California chartered City and municipal corporation of the State of California (the “City”) and MCIMETRO ACCESS TRANSMISSION SERVICES CORP., a Delaware Corporation, d/b/a VERIZON ACCESS TRANSMISSION SERVICES (“Permittee” and together with City, the “Parties” and each, a “Party”).

NOW THEREFORE, the Parties do hereby agree to the following terms and conditions:

RECITALS

WHEREAS, Permittee is a corporation, duly organized and existing under the laws of the State of Delaware and authorized by the Public Utilities Commission of the State of California (“PUC”) under its Certificates of Public Convenience and Necessity (No. 95-12-05 and No. U-5253-C) (“CPCN”) to provide resold and full facilities-based local exchange telecommunications services and Telecommunications Services (as such term is defined below); and

WHEREAS, Permittee seeks the City’s permission to construct, install, and maintain a comprehensive network of Telecommunications Network Facilities (as defined herein) within the City’s Public Right-of-Way (as defined herein), which work is within the scope of Permittee’s CPCN.

WHEREAS, City has the authority to regulate the terms and conditions for the use of the Public Right-of-Way for the construction, installation, maintenance, and operation of Telecommunications Network Facilities by telecommunications and video service providers through the issuance of Permits (as defined herein) and the authority to impose permit and other fees on Permittee in connection with its placement of Telecommunications Network Facilities in the Public Right-of-Way.

WHEREAS, the purpose of this Agreement is to provide the general framework within which Permittee will apply for necessary Permits and install, move, and/or remove Telecommunications Network Facilities within the Public Right-of-Way within the corporate limits of the City.

WHEREAS, Permittee has not submitted a detailed master plan to the City, showing

comprehensively and in detail all of the locations in the City where it intends to install its Facilities.

NOW, THEREFORE, in consideration of the recitals and the mutual promises contained herein, the Parties agree as follows:

DEFINITIONS

City – Means the City of Vernon, a California chartered City and municipal corporation of the State of California, and includes the duly elected or appointed officers, agents, employees, and volunteers of the City of Vernon, individually or collectively.

Telecommunications Network Facilities or Facilities – Means, without limitation, fiber optic cables, wires, lines, conduits, converters, splice boxes, cabinets, handholes, manholes, vaults, equipment or facilities, drains, surface location markers, waveguides, poles, towers, conductors, ducts, conduits, vaults, amplifiers, appliances, pedestals, or other associated conductors, converters, and related hardware, appurtenances, and related facilities to be used by Permittee to provide service or to be located by Permittee in any Public Right-of-Way of the City and used or be useful for the transmission of Telecommunications Services – all as described in more detail in any and all Permits.

Laws – Means any order, certificate, judicial decision, statute, constitution, ordinance, resolution rule, tariff, administrative order, or other requirement of any municipality, county, state, federal, or other agency having joint or several jurisdiction over the parties to this Agreement, in effect either at the time of execution of this Agreement or at any time during the location of the Facilities in the Public Right-of-Way including, without limitation, any regulation or order of an official entity or body. A reference to “Laws” shall include, without limitation, any lawful provision of the Vernon Municipal Code (“VMC”) or any other City ordinance, resolution or regulation.

Encroachment Code – Means the Code of the City of Vernon, Chapter 22, Article VI (Encroachments), Sec. 22.28 *et seq.*, as may be amended from time to time.

Permit – Means an individual encroachment permit, in substantially the same form as attached hereto as Exhibit A, obtained by Permittee from the City pursuant to an application filed in accordance with the requirements of the Encroachment Code. The term includes Prior Permits and Pending Permits as defined in the Recitals to this Agreement. The term does not include permits, agreements or other authorizations required to occupy City Property.

Permittee – Means the Permittee named in the Preamble and its lawful successors or permitted assigns.

Public Right-of-Way – Means the surface, the air space above the surface, and the area below the surface of the public streets, roads, sidewalks, lanes, courts, ways, alleys, boulevards, and similar places as the same now or may thereafter exist that are owned or controlled by the City, are dedicated to the use of the general public for street purposes, and are under the jurisdiction of the City. This term shall not include any property owned by any person or agency other than

the City, except as provided by applicable Laws or pursuant to an agreement between the City and any person. This term shall not include any City Property.

City Property – Means any City-owned buildings, land or other property located outside of the Public Right-of-Way, and any City-owned infrastructure located within the Public Right-of-Way, including, without limitation utility poles, traffic light poles, wires, fiber-optic strands, conduit and street light poles.

Telecommunications Services – Means services that Permittee is authorized to offer and/or provide through the Telecommunications Network Facilities pursuant to its CPCN and PUC decisions pertaining to telecommunications and as otherwise permitted by applicable Laws, including internet access, and Telecommunications Network Facilities leasing, but excluding Video Services and personal wireless service.

Video Services – Means services provided pursuant to any applicable California Video Franchise Certificate issued by the PUC pursuant to the Digital Infrastructure and Video Competition Act and PUC decisions pertaining to video services, and in compliance with Chapter 15 of the VMC.

1. Limitations and Restrictions of Permit.

1.1 Subject to the provisions of this Agreement and all applicable Laws, City hereby allows Permittee and its employees, contractors, subcontractors, agents, representatives and permitted assigns to encroach upon City's Public Right-of-Way for the purpose of construction, installation, maintenance, location, movement, operation, placement, protection, reconstruction, reinstallation, relocation, removal, repair and replacement of the Telecommunications Network Facilities as described and shown in any applicable Permit, which by this reference is incorporated herein (the "Work"). Permittee hereby certifies that the descriptions and drawings submitted to the City to obtain any and all Permits are true, complete and accurate. This permission granted under this Agreement is not a permission to do any Work except as described in applicable Permits and is subject to the terms and conditions set forth in the Encroachment Code including but not limited to the requirement for prior review and approval of the City of each Permit, and the acceptance hereof shall evidence Permittee's agreement to all terms and conditions of said Encroachment Code and the additional conditions contained herein. In the event of a contradiction, conflict or inconsistency between the terms of the Agreement and any Permit, the terms of the Permit shall govern the Work to be performed under such Permit.

1.2 Permittee provides Telecommunications Services in California. If Permittee is authorized by the PUC to provide additional and/or alternative services, including but not limited to Video Services, and intends to offer such services to customers within the corporate limits of the City, Permittee shall give City as much advance written notice as practicable, up to and including three (3) months' prior notice, of its intent to change the service provided by way of the Telecommunications Network Facilities installed under this Agreement, and comply with the City's lawful requirements, including but not limited to Chapter 15 of the VMC. Permittee acknowledges that any expansion or changes in the regulatory authority over such services may, if mandated by law, require Permittee to enter into a new Agreement consistent

with the requirements of a City ordinance regulating such services or the expansion or change in services, if such service changes fall under the lawful regulation, jurisdiction, and authority of City in accordance with Laws.

1.3 Permittee shall not commence any Work until Permittee has first obtained a permit ("Permit") to do so. Before Permittee shall be allowed to continue Work under the Pending Permits or be issued any new Permits, Permittee must submit: (i) a comprehensive master plan ("Master Plan") showing at a minimum the location and specific details (*i.e.*, underground depth, above-ground height, etc.) of all Facilities presently installed within the City's limits and, if available, presently intended to be installed over the five-year period from the Effective Date; (ii) the appropriate documentation issued by the PUC, where applicable, showing that the intended Work under the specific Permit (or Pending Permit) is exempt from review under the California Environmental Quality Act ("CEQA"); and (iii) the Bond (as defined in Section 8). Within thirty (30) days of the end of each calendar year of the Term, Permittee shall provide an updated Master Plan, showing, to the extent applicable, any change to the Master Plan submitted in the prior calendar year. Permit applications and accompanying fees must be submitted and paid, respectively, in accordance with the provisions of City's policies, procedures, and rules.

1.4 Permittee is hereby given notice of existing state law, Sec. 4215 *et seq.*, Chapter 3.1, Division 5, Title 1 of the Government Code, as amended by A.B. 73, effective January 1, 1990, which requires owners of underground facilities to join a regional notification center, e.g. Underground Service Alert ("USA"), which requires contractors to contact such a regional notification center prior to excavation; requires facility owners to mark their underground facilities when notified; and sets civil penalties for failure to comply therewith. Prior to construction, Permittee shall contact USA to verify the location of existing underground facilities.

1.5 Except as permitted by applicable Laws or this Agreement, in the performance and exercise of its rights and obligations under this Agreement, Permittee shall not interfere in any manner with the existence and operation of any and all public and private rights-of-way, sanitary sewers, water mains, storm drains, gas mains, poles, overhead and underground electric and telephone wires, streetlamps, traffic signals, cable television, and other telecommunications, utility, and municipal property without the approval of the owner(s) of the affected property or properties. In addition, and notwithstanding the foregoing, Permittee may not, without prior approval from the City, install any Facilities underneath any City sidewalk that runs parallel to a curb.

1.6 This Agreement is not a grant by the City of any property interest but is made subject and subordinate to the prior and continuing right of the City to use all the Public Right-of-Way in the performance of its duties, including, but not limited to, public use as a street and for the purpose of laying, installing, maintaining, repairing, protecting, replacing, and removing sanitary sewers, water mains, storm drains, gas mains, poles, overhead and underground electric and telephone wires, streetlamps, traffic signals, cable television, and other utility and municipal uses together with appurtenances thereof and with right of ingress and egress, along, over, across, and in said Public Right-of-Way. The preceding sentence shall not be construed to give City the right to damage or destroy Permittee's Telecommunications Network Facilities.

1.7 This Agreement is made subject to all easements, restrictions, conditions, covenants, encumbrances, and claims of title which may affect the Public Right-of-Way which are recorded in the public record or of which City notifies Permittee in writing on or before the date of this Agreement, and it is understood that Permittee, at its own cost and expense, shall obtain such permission as may be necessary and consistent with any other existing rights. Notwithstanding the foregoing, no reference herein to a "Public Right-of-Way" shall be deemed to be a representation or guarantee by City that its interest or other rights to control the use of such property is sufficient to permit its use for such purposes, and Permittee shall be deemed to gain only those rights to use as are properly in City and as City may have the undisputed right and power to give.

1.8 The construction, installation, operation, maintenance, and removal of said Telecommunications Network Facilities shall be accomplished without cost or expense to City subject to reasonable approval of City in such a manner as not to endanger personnel or property, or unreasonably obstruct travel on any road, walk, or other access thereon within said Public Right-of-Way.

1.9 Term and Extension. The term of this Agreement shall commence as of the Effective Date, and shall continue until the earlier of (a) ten (10) years (the "Term") or (b) such time as the Agreement is terminated by either Party pursuant to the termination procedures set forth below in Section 7 of this Agreement. Not less than thirty (30) days prior to the expiration of the Term (unless earlier terminated pursuant to Section 7), either Party may provide written notice seeking to re-negotiate any provision of this Agreement or provide written notice to the other Party of non-renewal of the Agreement. If the Parties are re-negotiating the Agreement in good faith but cannot come to agreement prior to expiration of the Term, the Agreement shall expire on its own terms unless the Parties agree in writing to extend the Agreement as currently executed for an additional maximum period of one hundred eighty (180) days (the "Status Quo Extended Term"). If negotiations are not concluded and the Parties do not come to terms on a new agreement by the expiration of the Status Quo Extended Term, the Agreement shall expire and be terminated by its own terms. If the Parties come to terms on a new agreement prior to expiration of the Status Quo Extended Term, but the City is unable to obtain City Council approval prior to such expiration, the Status Quo Extended Term shall be extended to the date of City Council action on the new agreement, after which date, if City Council has approved the new agreement, it shall become effective. If neither Party provides written notice seeking to re-negotiate the Agreement or seeking non-renewal prior to the expiration of the Term pursuant to the terms of this Section 1.9, the Term of the Agreement shall automatically be extended for one additional period of five (5) years, and all other provisions of this Agreement shall remain intact.

2. No Interests in City Property or Public Right-of-Way.

2.1 No Right, Title or Interest. The permission granted hereunder shall not in any event constitute an easement on or an encumbrance against City Property or against the Public Right-of-Way. No right, title or interest (including franchise interest) in the Public Right-of-Way, or any part thereof, shall vest or accrue in Permittee by reason of this Agreement or the issuance of any Permit or exercise of any privilege given thereby.

2.2 Possessory Interest. The Parties agree that no possessory interest is created by this Agreement. However, to the extent that a possessory interest is deemed created by a governmental entity with taxation authority, Permittee acknowledges that City has given to Permittee notice pursuant to California Revenue and Taxation Code Section 107.6 that the use or occupancy of any public property pursuant to this Agreement may create a possessory interest which may be subject to the payment of property taxes levied upon such interest. Permittee shall be solely liable for, and shall pay and discharge prior to delinquency, any and all possessory interact taxes or other taxes levied against Permittee's right to possession, occupancy, or use of any public property pursuant to any right of possession, occupancy, or use created by this Agreement.

3. **Compliance with All Laws.** Permittee shall comply with all applicable federal, state and local laws at all times including but not limited to those issued by City and including but not limited to the Utility Users' Tax Ordinance of the City of Vernon, Chapter 5, Article VIII of the VMC. No repair or construction shall be performed except in accordance with the provisions of the Code pertaining to encroachments to the extent they are not in conflict with any paramount authority of the State or Federal Government.

4. **Reservation of Rights.**

The City's agreement hereto is not a waiver of and is without prejudice to any right City may have under law to regulate, tax or impose fees or charges on Permittee (including, but not limited to fees or charges for attaching Facilities to City Property – whether such is in the Public Right-of-Way or not – and using City-generated power) or any right Permittee may have under the law to provide services through the Telecommunications Network Facilities pursuant to state or federal laws, rules or regulations, including but not limited to Public Utilities Code sections 7901 and 7901.1, Government Code section 65964.1 and section 253(c) of the Telecommunications Act of 1996. Permittee shall be subject to any taxes, fees or charges that the City lawfully imposes on the Telecommunications Network Facilities and Telecommunications Services in the future. Nothing herein shall affect in any way City's power or right to impose or collect any tax or fee on users or providers of the services to be provided by Permittee. Nothing herein is intended to impose regulations or conditions on Permittee that City is preempted from imposing by state or federal laws. Permittee reserves any and all rights it may have under applicable Laws concerning the terms of this Agreement and any and all existing or future obligations City may impose or seek to impose on Permittee.

5. **Work Standards; Repairs.**

5.1 The Work shall be done in a good and skillful manner, subject to the supervision and reasonable satisfaction of City. Permittee's representative shall be physically present at any construction site at all times that construction or excavation is being conducted under this Agreement. Permittee's Work shall comply with all standards imposed by City law and be conducted with the least possible hindrance or interference to the Public Right-of-Way and City Property.

5.2 Permittee shall be responsible for any damage to City street pavements, existing

utilities, curbs, gutters, sidewalks or to any private property or improvements, including but not limited to subsidence, cracking, erosion, collapse, weakening, or loss of lateral support, to the extent attributable to its installation, maintenance, repair or removal of its Telecommunications Network Facilities in Public Right-of-Way and shall repair, replace and restore in kind any such damaged facilities at its sole expense and to the satisfaction of City.

5.3 If Public Right-of-Way to be used by Permittee has preexisting installation(s) placed in said Right-of-Way, Permittee shall assume the responsibility to verify the location of the preexisting installation and notify City and any third party of Permittee's proposed installation. The cost of any work required of such third party or City to provide adequate space or required clearance to accommodate Permittee's installation shall be borne solely by Permittee.

5.4 Permittee shall be responsible for ensuring that the Work of employees, contractors, subcontractors, agents, representatives and permitted assigns is performed consistent with this Agreement and applicable Laws, and shall be responsible for all acts or omissions of such third parties including responsibility for promptly correcting acts or omissions. Permittee shall implement a quality control program to ensure that the Work is properly performed. This section is not meant to alter tort liability of Permittee to third parties.

6. Removal, Relocation and Abandonment.

6.1 Subject to the provisions of this Section 6, Permittee shall at its sole expense and without cost or expense to City, properly remove, relocate and/or abandon (in accordance with Section 6.6) any or all of the Telecommunications Network Facilities installed, used, and maintained under this Agreement if and when such Facilities may be deemed by City to be detrimental to the public health, safety, or welfare; are in conflict vertically and/or horizontally with any proposed City installation; interfere with any City construction project; or must be removed, relocated and/or abandoned due to any abandonment, change of grade, alignment or width of any street, sidewalk or other public facility by the City or other public agency, including the construction, maintenance, or operation of any other City underground or aboveground facilities including but not limited to any sewer, storm drain, conduits, streetlamps, traffic signals, gas, water, electric or other utility system, or pipes owned by City or any other public agency; provided, however, that Permittee shall not be required to bear the expense of a removal, relocation or abandonment requested under this Section 6.1 on behalf of, or for the benefit of, any private party unaffiliated with either Party.

6.2 If Permittee is required to remove, relocate or abandon (in accordance with Section 6.6) its Facilities pursuant to Section 6.1, City shall reasonably cooperate with Permittee to determine a mutually acceptable location on Public Right-of-Way where Permittee may relocate said Facilities. In the event Permittee relocates the Facilities to a new location as set forth in this Section 6.2, the terms of this Agreement will apply to the Work at the relocated Facilities unless the Parties agree otherwise. Permittee will be required to apply for a new Permit to conduct Work to relocate and re-install Facilities in the new location, the approval of which Permit shall not be unreasonably withheld. If the removal or relocation is caused by the City, then any Permit fees

associated with such application shall be waived.

6.3 If Permittee is required to remove, relocate or abandon its Facilities pursuant to Section 6.1, such removal, relocation or abandonment (in accordance with Section 6.6) shall be completed within ninety (90) days of written notice delivered by City unless exigencies dictate a shorter period for removal, relocation and/or abandonment, and such shorter period is stated in the written request (the “RRA Notice Period”). The RRA Notice Period shall be no less than thirty (30) days, subject to permitting and agency approvals.

6.4 If removal or relocation cannot reasonably be accomplished within the RRA Notice Period or the Parties agree in writing to a period longer than the RRA Notice Period, then Permittee shall commence such removal or relocation within the RRA Notice Period and thereafter continue the same diligently until completion thereof.

6.5 If Permittee has not complied with such written request for removal, relocation or abandonment within the RRA Notice Period, the removal or relocation cannot reasonably be accomplished within the RRA Notice Period, or executed a written agreement to extend the RRA Notice Period within the RRA Notice Period, then, on the first business day immediately following the last day of the RRA Notice Period, City may cause the removal, relocation or abandoning work to be done at Permittee’s sole cost and expense and, in the case of relocation, may use its sole discretion to determine a new location for the Facilities. Under such circumstances, City shall only be obligated to perform such work in a manner consistent with the standard practices of City in performing street work and construction. City shall not be obligated to repair or replace any materials or improvements in a form or manner consistent with any applicable Permit or any plans and specifications submitted by Permittee, and City shall not be responsible for any damages whatsoever to Permittee as a result of City performing such work, unless City performs such work in a grossly negligent or reckless manner.

6.6 If any portions of the Facilities covered under this Agreement are no longer used by Permittee, or are abandoned for a period in excess of one (1) year, Permittee shall notify City and shall either promptly vacate and remove the Facilities at its own expense or, with City’s permission, may abandon some or all the Facilities in place. After such removal or abandonment, Permittee shall have no further obligations to the City and no further rights to the Facilities. Under such circumstances, Permittee shall cooperate in good faith to execute any documents necessary to convey title to the Facilities to the City.

6.7 In the event Permittee removes, relocates or abandons its Facilities or any portion thereof, it shall be so completed consistent with all requirements of the Vernon Municipal Code as it may be amended from time to time, including but not limited to Encroachment Code sections 22.37-2 and 22.77. Should Permittee remove the Facilities from the Public Right-of-Way, Permittee shall, within ten (10) days after such removal, give notice thereof to City specifying the Public Right-of-Way affected and the location thereof as well as the date of removal. Before proceeding with removal or relocation work, Permittee shall obtain a Permit from the City.

7. Termination, Default and Remedies.

7.1 Permittee may terminate any and all Permits at any time for cause or for no cause at all, and the City may terminate any and all Permits for cause only, by delivering thirty (30) days' written notice of said termination to the other Party. Such termination by Permittee shall not relieve it of any obligation to the City regarding any existing breach of any Permit or this Agreement.

7.2 Within ninety (90) days after termination pursuant to Sections 7.1 or 7.4, Permittee shall remove its Facilities from the Public Right-of-Way and repair and restore such Right-of-Way to ameliorate all effects caused by such removal, except that Permittee shall not be responsible for damage resulting from normal wear and tear, acts of God, and natural disasters. Notwithstanding such termination, Permittee's obligations under the following sections of this Agreement shall survive the termination of this Agreement: Sections 3, 5.3, 6.7, and 7.8.

7.3 In the event that Permittee fails to use the Public Right-of-Way under this Agreement and any Permit for a consecutive period of six (6) months from the Effective Date, regardless of whether such Facilities have been installed, the City may notify Permittee in writing of its intent to terminate the Agreement and any Permit due to abandonment. If Permittee does not respond to said notice within thirty (30) days of delivery, the City shall have the right, at its sole discretion, to declare this Agreement and any Permit terminated by abandonment.

7.4 In the event Permittee defaults, or fails to keep, fulfill or perform any of the terms or conditions of this Agreement or any Permit and fails to remedy such default within forty five (45) days after delivery of written notice from the City of such default or failure, or, if such cure cannot reasonably be completed within said forty five (45) days, Permittee fails to commence such cure and thereafter diligently continue to cure the default until completion thereof, the City may provide written notice of termination of this Agreement and any and all Permits. Upon such termination, this Agreement and any and all Permits shall be cancelled, and all of the rights and privileges of Permittee under the Agreement and any Permit shall be deemed surrendered.

7.5 Notwithstanding the notice and cure periods set forth in Sections 6.3, 6.6, 7.3 and 7.4, in the event that the City finds that the Telecommunications Network System poses an imminent threat to the public health, welfare and safety, the City shall so notify Permittee in writing and may, without providing Permittee an opportunity to cure, take immediate steps to mitigate the threat, including but not limited to removal and relocation of the Facilities, the reasonable and documented cost of such work to be borne solely by Permittee. The Parties agree to attempt in good faith to work cooperatively with one another to neutralize and mitigate any threat to public health, welfare and safety caused by or exacerbated by the Facilities.

7.6 Failure on the part of any Party to comply with the terms and conditions of this Agreement, including but without limitation Permittee's representation that the CPCN is valid and has not been terminated, revoked or abandoned, and the Work and operation of the Facilities is within the scope of the CPCN, shall constitute a default and material breach of this Agreement. Each Party shall be entitled to exercise all rights and remedies in the event of a

breach, including, in the case of a default and material breach by Permittee, the City's right, at its sole discretion, to withhold issuance of any new Permits and/or commence administrative enforcement proceedings against Permittee pursuant to Chapter 1 of the VMC.

7.7 Upon termination for any reason, the City may require Permittee to remove the Facilities and restore the Public Right-of-Way and City Property according to the requirements of the Permit and the Code. Under such circumstances, sections 6.5 and 6.7 shall apply. If, within ninety (90) days of termination, the Permittee does not remove the Facilities pursuant to section 7.2, the Facilities shall be deemed conveyed to the City and Permittee shall have no further obligation to remove, relocate, or maintain the Facilities and no further right to control or use the Facilities. Upon the Facilities being deemed so conveyed to the City, Permittee shall take all necessary steps, including but not limited to executing any necessary documents, to transfer ownership of the Facilities to the City.

7.8 Upon expiration or termination for any reason, Permittee shall remain liable for any amount due under the Agreement, which obligation to pay shall survive any termination of this Agreement. Anything herein to the contrary notwithstanding, the provisions of the Agreement relating to indemnification and any other provisions which by their nature should survive termination or expiration of this Agreement, shall so survive.

8. Performance Bond.

8.1 Prior to issuance of the first Permit after the Effective Date, Permittee shall file with and shall thereafter at all times during the remaining term of this Agreement and any and all Permits keep on file with the City a performance bond, in a form that shall be reasonably approved by the City and under any and all circumstances in compliance with California Code of Civil Procedure Section 995.660(a), as it may be amended from time to time, naming the City as obligee in an amount of Four Hundred and Fifty Thousand Dollars (\$450,000.00) (as reasonably approved by the City and as may be increased or decreased from time to time with approval of the City, the "Bond"), to guarantee and assure the faithful performance of Permittee's obligations under this Agreement. The City shall have the right to draw against the Bond, only in the event of a default by Permittee that results in an unauthorized abandonment of the Facilities; provided that Permittee is first given written notice of any intent to draw against the Bond and an opportunity to cure, and only to the extent of the actual cost of removal of any Facilities that are abandoned by Permittee without the City's permission or otherwise not in accordance with Sections 6.5 and 6.6. Upon such withdrawal from the Bond, the City shall provide notice to Permittee of the amount withdrawn and the date thereof. Thirty (30) days after the City's delivery of notice of the Bond withdrawal authorized herein, Permittee shall deposit such further bond, or other security, as the City may require, which is sufficient to meet the requirements of this Agreement. Any portion of the Bond that is not drawn upon by the City as reimbursement for actual costs of removal of the Facilities shall be released and refunded to Permittee upon written notice by the City to the surety and Permittee.

8.2 The Bond shall be accompanied by a power of attorney from the surety company authorizing the person executing the Bond to sign on behalf of the Permittee. If the Bond is executed outside the State of California, all copies of the Bond must be countersigned by a

California representative of the surety. The signature of the Permittee's representative executing the Bond shall be acknowledged by a Notary Public as the signature of the person designated in the power of attorney.

9. Hold Harmless and Indemnification.

9.1 Permittee, for itself, its agents, contractors and employees, shall defend, indemnify and hold harmless the City, its duly elected and appointed officers, agents, employees, and representatives from and against any and all suits and causes of action, claims, charges, damages, demands, judgments, fines, costs and expenses including without limitation reasonable attorneys' fees, and penalties or losses of any kind or nature whatsoever, arising out of this Agreement and any Permit, except to the extent arising from the City's or its officers', agents', employees' or representatives' negligence, willful misconduct or criminal act.

9.2 This indemnification shall include without limitation: (1) claims for injury to or death of any person; (2) property damage; (3) performance or failure to perform the obligations under this Agreement and any Permit by Permittee, or its contractors, subcontractors, agents, employees, or other persons acting on Permittee's behalf; (4) the design, placement, maintenance, repair, or condition of the Facilities; (5) all claims, demands, damage, causes of action, proceedings, loss, liability, costs and expenses (including reasonable attorneys' fees) of any kind alleging injury to or death of persons or damage to public or private property including environmental damage that arises from or is directly attributable to, the Facilities or any release, remediation, and/or clean-up costs caused by any release of hazardous materials or contaminants from the Facilities during operations and/or after abandonment; and (6) all other claims of any nature whatsoever which may arise directly or indirectly from the Work, except and to the extent caused by the City's negligence, willful misconduct or criminal acts.

9.3 In the event that the City or any of its duly elected or appointed officers, agents, employees or representatives shall be made a party to any action due to Permittee's violation of this Agreement or any Permit or any federal, state or local laws including but not limited to Section 4 of this Agreement, Permittee shall indemnify, defend (with legal counsel acceptable to City) and hold the City harmless from any and all such claims, except and to the extent caused by the City's negligence, willful misconduct or criminal acts.

9.4 Permittee, for itself and its successors and assigns, hereby waives all claims and causes of action, whether now existing or hereafter arising, against the City or its duly elected or appointed officers, agents, or employees, for damages, physical or otherwise, to any of the Facilities covered by this Agreement from any cause whatsoever, except and to the extent caused by the City's negligence, willful misconduct or criminal acts.

9.5 The provisions of this Section 9 shall apply regardless of whether the City prepared, supplied, or approved plans or specifications or inspected any of the Work or improvements installed and constructed pursuant to this Agreement and any Permit.

10. Limits of City Liability.

10.1 In no event shall the City be liable under any theory to Permittee for any damage to the Facilities caused by any excavation or work performed by any other persons or by City at or near the location of the Facilities, except and to the extent caused by the City's negligence, willful misconduct or criminal acts. Neither Party shall be liable, under any theory, to the other Party, for any indirect, special punitive or consequential damages including, but not limited to, any claim for loss of services, lost revenue or profits or third-party damages.

10.2 Nothing in this Agreement shall be deemed to make the City or any officer or employee of the City responsible or liable to Permittee or any other person by reason of the City's approval of plans for the Work or by reason of any inspections of the Facilities conducted by the City, except and to the extent caused by the City's negligence, willful misconduct or criminal acts.

11. Insurance.

11.1 Permittee shall assume all responsibility for damages to property or injuries to persons, including accidental death, which may arise from or be caused by Permittee's performance under this Agreement and any Permit, or by anyone Permittee has directly or indirectly employed, and whether such damage or injury shall accrue or be discovered before or after termination of this Agreement and Permit except and to the extent caused by the City's negligence, willful misconduct or criminal acts.

11.2 Prior to the issuance of any Permit, Permittee shall be required to secure and keep in full force and effect at all times during the term of this Agreement and any Permit, a policy or policies of commercial general liability, automobile liability insurance and such other insurance as the City may from time to time require, written by a company or companies authorized to do business within the State of California and approved by the City, which reasonable approval may not be withheld. Said policies shall name the City of Vernon, its duly elected or appointed officers, agents, and employees as additional insureds, under the policies in the following amounts which may be adjusted from time to time to reflect changes of circumstances and the rate of inflation:

(a) Commercial General Liability Insurance in an amount of Two Million Dollars (\$2,000,000) per occurrence combined single limit covering bodily injuries, including accidental death, to any one or more persons and property damage and

(b) Automobile Liability Insurance endorsed for all owned and non-owned vehicles with a combined single limit of at least Two Million Dollars (\$2,000,000) per occurrence for personal injuries, including accidental death, to any one or more persons; and for property damage.

11.3 Claims made policies are not acceptable. When an umbrella or excess coverage is in effect, it must follow the form of or at least be as broad as the underlying coverage.

11.4 The commercial general liability policy shall contain a “Severability of Interest” clause and a “Primary Coverage” clause for any loss arising from or caused in whole by Permittee’s performance under this Agreement and any Permit. Permittee shall notify the City at least thirty (30) days in advance of any policy cancellation by the insurer except for non-payment of premium, of coverage.

11.5 Prior to the issuance of any Permit and on an annual basis, Permittee shall furnish the City with a “certificate of insurance” and an “additional insured endorsement,” both documents countersigned by the insurance carrier or its authorized representative. The countersigned certificate(s) or endorsement(s) (to the extent applicable), shall:

- (a) Contain the following information:
 - (i) Policy number;
 - (ii) Name of insurance company;
 - (iii) Name, address and telephone number of the agent or authorized representative;
 - (iv) Name and address of insured;
 - (v) Project name and address;
 - (vi) Policy expiration date; and
 - (vii) Specific coverage amounts.

(b) Include that The City of Vernon, its duly elected or appointed officers, agents, and employees are named as additional insureds under the commercial general liability and automobile policies required herein. This insurance is primary to the coverage of the City..

PERMITTEE SHALL FURNISH THE REQUIRED CERTIFICATE(S) OF INSURANCE AND ENDORSEMENT(S) BEFORE THE CITY ISSUES THE FIRST PERMIT AND EXECUTES THIS AGREEMENT.

11.6 Permittee shall secure and maintain at all times during the term of this Agreement workers’ compensation and employer’s liability insurance, as required by state law, but at least in an amount not less than One Million Dollars (\$1,000,000) per accident. Permittee shall furnish the City with a certificate showing proof of such coverage.

11.7 In the event Permittee employs contractors or subcontractors as part of the Work covered by this Agreement, Permittee shall require all contractors or subcontractors comply with substantially similar insurance requirements that are stated in this Agreement; provided, however, that under no circumstances shall any contractor or subcontractor have insurance policies with limits less than those required of Permittee under Sections 11.2(a), 11.2(b) and 11.6.

12. General Conditions.

12.1 Any right or power conferred, or duty imposed upon any officer, employee, department or commission of the City, shall be subject to transfer by operation of law to any other officer, employee, department or commission of the City.

12.2 Permittee agrees to keep its Telecommunications Network Facilities and the Public Right-of-Way in good and safe condition and free from any nuisance, to the reasonable satisfaction of the City.

12.3 The permission to use the Public Right-of-Way provided under this Agreement and any Permit is non-exclusive. The grant of any Permit or any of the terms or conditions contained herein shall not be construed to prevent the City from granting similar permits and/or licenses or any identical, similar or other type of license or franchise to use the Public Right-of-Way to any person, firm or corporation other than Permittee.

12.4 This Agreement and any Permit are not intended for any third party's benefit and cannot be enforced by any third party.

12.5 This Agreement and any and all Permits shall be governed by the laws of the State of California, without regard to its conflict of laws principles.

12.6 This Agreement and any and all Permits issued to Permittee contain the entire understanding between the Parties with respect to the subject matter herein. There are no representations, agreements or understandings (whether oral or written) between or among the Parties relating to the subject matter of this Agreement that are not fully expressed herein. This Agreement may not be amended except pursuant to a written instrument signed by all Parties.

12.7 No provision herein made for the purpose of securing performance of the terms and conditions of this Agreement and any Permit shall be deemed an exclusive remedy, or to afford the exclusive procedure for the enforcement of the Agreement's or any Permit's terms and conditions, but the remedies and procedures herein provided, in addition to those provided by law, shall be deemed to be cumulative.

12.8 No rights and duties under this Agreement or any Permit shall be assigned or delegated by Permittee without the prior written approval of the City, which approval shall not be unreasonably withheld. Notwithstanding any provision in this Agreement to the contrary, Permittee shall have the right to assign this Agreement without the City's consent to any parent, subsidiary, affiliate, or any person, firm, or corporation that shall control, be under the control of, or be under common control with Permittee, or to any entity into which Permittee may be merged or consolidated or which purchases all or substantially all of the assets of Permittee that are subject to this Agreement; provided, however, that in the event of such assignment, Permittee shall provide within thirty (30) days of such assignment (a) written notice to the City, specifically identifying (i) the name of the assignee; (ii) its corporate form (e.g., corporation, limited liability company, etc.); (iii) its place of incorporation or organization; (iv) its CPCN number; (v) the name, title, address, telephone number and e-mail address of the appropriate person for notice

purposes if different from that set forth in Section 12.12 below; and (vi) the assignee's relationship to Permittee; (b) a copy of the assignee's CPCN; and (c) a copy of any document memorializing such assignment. To the extent Permittee desires to maintain the confidentiality of such document, the City will execute a separate confidentiality agreement.

12.9 A waiver by the City of any breach of any term, covenant, or condition contained in this Agreement and any Permit shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement or any other Permit whether of the same or different character.

12.10 If any action at law or in equity is brought to enforce or interpret the terms of this Agreement or of any Permit, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.

12.11 If any one or more of the covenants or agreements or portions thereof provided in this Agreement or any Permit shall be held by a court of competent jurisdiction in a final judicial action to be void, voidable, or unenforceable, such covenant or covenants, such agreement or agreements, or such portions thereof shall be null and void and shall be deemed separable from the remaining covenants or agreements or portions thereof and shall in no way affect the validity or enforceability of the remaining portions of this Agreement or of any Permit.

12.12 All notices herein must be in writing and, unless otherwise provided herein, shall be deemed validly given on the date either personally delivered to the address indicated below, or on the date of receipt if delivered by commercial express carrier (*e.g.*, FedEx, DHL, etc.) as confirmed by signature of the receiving Party, or on the third (3rd) business day following deposit, postage prepaid, using certified mail, return receipt requested, in any U.S. Postal mailbox or at any U.S. Post Office. Should the City or Permittee have a change of address, the other Party shall immediately be notified in writing of such change, provided, however, that each address for notice must include a street address and not merely a post office box. All notices, demands or requests between the Parties shall be given to the other Party addressed as follows:

City:

City of Vernon
Department of Public Works
Attn: Daniel Wall, Director of Public Works
4305 Santa Fe Avenue
Vernon, CA 90058-1714
Phone: (323) 583-8811

Permittee:

MCImetro Access Transmission Services Corp.
600 Hidden Ridge
Room HQE02E102
Irving, TX 75038
Attn: Franchise Manager
Phone: 972-457-7420
Email: hayes.robert@verizon.com

with a copy (except for invoices) to:

Verizon Business Services
1320 N. Courthouse Road, Suite 900
Arlington, VA 22201
Attn: General Counsel, Network & Technology

[Signatures Begin on Next Page]

IN WITNESS WHEREOF, the Parties have signed this Agreement as of the Effective Date stated in the introductory clause.

City of Vernon, a California charter City
and California municipal corporation

MCImetro Access Transmission Services
Corp., a Delaware corporation, d/b/a Verizon
Access Transmission Services

By: _____
Carlos Fandino, City Administrator

By: _____
Name: _____
Title: _____

ATTEST:

Lisa Pope, City Clerk

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

Brian Byun,
Senior Deputy City Attorney

City Council Agenda Item Report

Agenda Item No. COV-65-2020

Submitted by: Lisette Grizzelle

Submitting Department: Human Resources

Meeting Date: March 17, 2020

SUBJECT

A Resolution Adopting an Amended and Restated Fringe Benefits and Salary Resolution in Accordance with Government Code Section 20636(B)(1) and Repealing All Resolutions in Conflict Therewith

Recommendation:

- A. Find that approval of the attached resolution in this staff report is exempt from California Environmental Quality Act (CEQA) review because it is an administrative activity that will not result in direct or indirect physical changes in the environment and therefore does not constitute a "project" as defined by CEQA Guidelines Section 15378;
- B. Adopt the attached resolution amending and restating the Citywide Fringe Benefits and Salary Resolution, to Amend Exhibit A, Classification and Compensation Plan adopting the following: 1. New classification and associated salary range of Electrical Engineering Technician, Salary Grade I 25 (Monthly Salary \$6,493 - \$7,893); 2. New classification and associated salary range of Senior Legal & Policy Advisor, Salary Grade M 39 (Monthly Salary \$12,856 - \$15,627); and
- C. Approve the job descriptions for: 1. Electrical Engineering Technician, 2. Senior Legal & Policy Advisor.

Background:

The Public Utilities Department has reviewed their staffing levels in the Engineering Division and has identified a need for an entry level position in the Electrical Engineering classification series. The new entry level classification of Electrical Engineering Technician is proposed as a position in the Engineering Division of the Public Utilities Department. This position will augment the City's succession planning efforts and will serve to train and prepare staff to gain the knowledge and experience required to compete for higher level positions within the Electric Engineering classification series. Based on a survey of comparable agencies and classifications, and based on internal alignment with current salaries, the salary is recommended to be set at salary range I 25 (Monthly Salary \$6,493 - \$7,893).

With recent changes in the office of the City Attorney, staff is proposing the establishment of a new classification of Senior Legal & Policy Advisor. This classification will be assigned to the Human Resources Department and assist with a variety of labor and employment matters as well as assisting with a variety of general City legal and policy matters. This position will coordinate and assist other City Departments and the City Attorney, primarily in the areas of labor, employment, ethics, and human resources. The salary range for this classification is proposed to be set at salary range M 39 (Monthly salary \$12,856 - \$15,627).

Fiscal Impact:

The estimated total annual cost for the Electrical Engineering Technician is approximately \$111,754 including salary and benefits (\$85,907 base salary and \$25,847 in benefit costs). The Public Utilities Department has adequate funds in their current fiscal year budget from savings from unfilled positions. Adding this position will not increase the total number of positions budgeted at this time as the Department will replace a vacant budgeted position with this position. The estimated total annual cost for

the Senior Legal & Policy Advisor is approximately \$243,946 including salary and benefits (\$187,525 salary and \$56,421 benefit costs). However, there is no additional fiscal impact to the City as this will not increase the total number of budgeted positions and adequate funds are included in the existing City Attorney Department budget which would be transferred to the Human Resources Department budget.

Attachments:

1. [Fringe Benefits and Salary Resolution 03-17-2020 with exhibits](#)
2. [Electrical Engineering Technician Job Description](#)
3. [Senior Legal & Policy Advisor Job Description](#)

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VERNON ADOPTING AN AMENDED AND RESTATED CITYWIDE FRINGE BENEFITS AND SALARY RESOLUTION IN ACCORDANCE WITH GOVERNMENT CODE SECTION 20636(b)(1) AND REPEALING ALL RESOLUTIONS IN CONFLICT THEREWITH

WHEREAS, on January 21, 2020, the City Council of the City of Vernon adopted Resolution No. 2020-01, adopting an amended and restated Citywide Fringe Benefits and Salary Resolution; and

WHEREAS, by memorandum dated March 17, 2020, the City Administrator, in conjunction with the Director of Human Resources, has recommended the adoption of an amended and restated Citywide Fringe Benefits and Salary Resolution to amend the Classification and Compensation Plan, which is Exhibit A to the City's Fringe Benefits and Salary Resolution, to make the following changes effective March 17, 2020: (i) adopt the new job classification and associated salary range of the Electrical Engineering Technician and (ii) adopt the new job classification and associated salary range of the Senior Legal & Policy Advisor; and

WHEREAS, to reflect the above-referenced changes, the City Council desires to adopt an amended and restated Citywide Fringe Benefits and Salary Resolution, a copy of which is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VERNON AS FOLLOWS:

SECTION 1: The City Council of the City of Vernon hereby finds and determines that the above recitals are true and correct.

SECTION 2: The City Council of the City of Vernon finds that this action is exempt from California Environmental Quality Act

("CEQA") review, because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and therefore does not constitute a "project" as defined by CEQA Guidelines section 15378.

SECTION 3: Effective March 17, 2020, the City Council of the City of Vernon hereby approves the amended and restated Citywide Fringe Benefits and Salary Resolution to adopt the new job classifications and associated salary range of the Electrical Engineering Technician and Senior Legal & Policy Advisor, a copy of which is attached hereto as Exhibit A.

SECTION 4: All resolutions or parts of resolutions, specifically Resolution No. 2020-01, not consistent with or in conflict with this resolution are hereby repealed.

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SECTION 5: The City Clerk of the City of Vernon shall certify to the passage, approval and adoption of this resolution, and the City Clerk of the City of Vernon shall cause this resolution and the City Clerk's certification to be entered in the File of Resolutions of the Council of this City.

APPROVED AND ADOPTED this 17th day of March, 2020.

Name: _____

Title: Mayor / Mayor Pro-Tem

ATTEST:

Lisa Pope, City Clerk

APPROVED AS TO FORM:

Zaynah Moussa,
Senior Deputy City Attorney

STATE OF CALIFORNIA)
) ss
COUNTY OF LOS ANGELES)

I, Lisa Pope, City Clerk of the City of Vernon, do hereby certify that the foregoing Resolution, being Resolution No. _____, was duly passed, approved and adopted by the City Council of the City of Vernon at a regular meeting of the City Council duly held on Tuesday, March 17, 2020, and thereafter was duly signed by the Mayor or Mayor Pro-Tem of the City of Vernon.

Executed this _____ day of March, 2020, at Vernon, California.

Lisa Pope, City Clerk

(SEAL)

EXHIBIT A



City of Vernon

FRINGE BENEFITS

AND

SALARY RESOLUTION

Adopted ~~January 21, 2020~~ March 17,
2020

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PART 1

FRINGE BENEFITS

INTRODUCTION

The Fringe Benefit and Salary Resolution shall apply to all employees and officers of the City of Vernon. Exceptions, additions, and/or limitations to this basic policy may be found in respective Memoranda of Understanding or employment contracts. The existence of these policies shall not create or imply any employment contract or vested right of employees.

For those employees covered in respective memoranda of understanding (MOU), the provisions set forth in the applicable MOU shall prevail in the event that there is any conflict between provisions established in this Resolution and any provisions established in the respective MOU.

The provisions set forth in this Resolution or as amended from time to time shall be effective upon City Council adoption, unless a specific effective date is stated therein.

PART 1 – FRINGE BENEFITS

Section 1. HOLIDAYS

- A. Authorized holidays are as set forth in Table 1, attached hereto and incorporated herein by reference. Municipal offices shall be closed on such holidays.
- B. The dates for observation of holidays shall be approved by the City Council.
- C. If an authorized holiday falls on a Sunday, the following Monday shall be treated as the holiday. Holidays falling on a Friday, or Saturday, shall not be granted as an authorized holiday to employees.
- D. An employee whose regular shift assignment falls on an authorized holiday and who is required to work on that day shall be paid at his/her regular hourly rate of pay for the holiday, plus his/her regular hourly rate including any applicable overtime pay for the actual hours he/she was required to work on the authorized holiday.
- E. Temporary and part-time employees are not eligible for paid holidays.
- G. All full-time employees may use vacation time or compensatory time for a religious holiday (not listed herein as an authorized holiday) with the prior approval of the department head. If there is insufficient accumulated time, the employee may request the time as unpaid leave of absence.

TABLE 1 - HOLIDAY

HOLIDAY
January 1 st - New Year's Day
3 rd Monday in January - Martin Luther King Jr. Day
3 rd Monday in February - Presidents Day
March 31 st - Cesar Chavez Day
The Last Monday in May – Memorial Day
July 4 th – Independence Day
The 1 st Monday in September – Labor Day
The 2 nd Monday in October – Columbus Day
November 11 th – Veterans Day
The 4 th Thursday in November - Thanksgiving Day
December 24 th – Christmas Eve
December 25 th – Christmas Day
December 31 st – New Year's Eve
And other days as such designated by City Council.

Section 2. ADMINISTRATIVE LEAVE

- A. **Executive and Management** - Includes City Administrator, City Attorney, City Clerk, City Treasurer and the heads of all Departments as listed in the City Code or City Charter and their respective Deputies and Assistant Directors shall receive, effective January 1 of each calendar year, 80 hours of Administrative leave.
- B. The 80 hours may not be carried over into the succeeding calendar year and is lost and not eligible for cash payout if not used by December 31 of each calendar year.
- C. Executive and Management staff hired, promoted, or reclassified on or after April 1 of each calendar year shall be eligible to receive pro-rated administrative leave hours during the year of hire as identified below:

Hired, Promoted, or Reclassified on or Between	Administrative Leave
January 1 – March 31	80 hours
April 1 – June 30	60 hours
July 1 – Sept. 30	40 hours
Oct 1 – Dec. 31	20 hours

- D. **Mid-Management** – Staff who are designated as exempt in accordance with the Fair Labor Standards Act shall receive, effective January 1 of each calendar year, 60 hours of Administrative leave
- E. The 60 hours may not be carried over into the succeeding calendar year and is lost and not eligible for cash payout if not used by December 31 of each calendar year.
- F. Mid-Management FLSA exempt staff hired, promoted, or reclassified on or after April 1 of each calendar year shall be eligible to receive pro-rated administrative leave hours during the year of hire as identified below:

Hired, Promoted, or Reclassified on or Between	Administrative Leave
January 1 – March 31	60 hours
April 1 – June 30	45 hours
July 1 – Sept. 30	30 hours
Oct 1 – Dec. 31	15 hours

- G. All Administrative leave requests should be approved by the department head or City Administrator at least ten days in advance of the date to be taken, although

the department head retains discretion to approve the use of Administrative Leave in special circumstances.

- H. The City Administrator or his/her designee may grant additional administrative leave upon commencement of employment in order to attract highly qualified and experienced executive and management level staff.

Section 3. OVERTIME

- A. It shall be the duty of all department heads to operate their respective departments with a minimum amount of overtime. If the best interests of the City require that an employee work beyond the forty (40) hours of work scheduled, such employee shall be compensated as set forth hereinafter.
- B. The department head may reschedule the workweek of employees in positions not exempt from the FLSA to allow credit for productive hours actually worked on one day (excluding lunch periods) towards the regular paid workweek schedule. For example, if an employee works twelve (12) hours on one day (based on a ten (10) hour day), the entire twelve hours will be recorded on the time card as paid worked time. In this example, the department may schedule the employee to work only eight (8) hours on one of the other scheduled workdays in the workweek, as long as the employee's hours for the workweek do not fall below the minimum paid work hours schedule.
- C. All overtime requests must have prior written authorization of the respective department head or designee prior to the commencement of such overtime work. Where prior written authorization is not feasible, explicit verbal authorization must be obtained. Where verbal authorization is obtained, written authorization must be obtained as soon thereafter as practicable.
- D. Except as may be provided in specific memoranda of understanding, employees will be paid overtime at time and a half (1.5) of their regular hourly rate for all eligible hours worked in excess of forty (40) hours in a single workweek.
- E. Holidays (regular, in-lieu), vacation time, sick leave, compensatory time, paid jury duty leave, and bereavement leave shall count as time worked for the purposes of computing overtime. Unpaid jury leave, disciplinary suspensions, and administrative leave shall not count as time worked for the purpose of computing overtime.
- F. In the event a part-time or temporary employee is required to work beyond his/her assigned working hours, compensation shall be at the normal hourly rate up to forty (40) hours per workweek. For hours worked beyond forty (40) in a workweek, such employee shall be compensated at the rate of one and one-half of (1.5) said employee's hourly rate.
- G. If an employee works on his/her regular day off, the employee will receive paid compensation or receive compensatory time, at the employee's discretion. With a mutual agreement between an employee and his/her supervisor, an employee's regular day off may be rescheduled to another day off in the same pay period.
- I. An employee is expected to begin work no more than five (5) minutes prior to the beginning of his or her scheduled start time, and to stop work no later than five (5)

minutes after the end of his or her scheduled ending time. An employee who wishes to begin or end work at a different time must obtain written approval from his or her department head prior to working the different or additional time.

- J. Straight time and overtime will be compensated in six (6) minute segments of time.
- K. While overtime should be attempted to be distributed equally amongst all employees in a given classification, the department head retains discretion to assign such overtime.
- L. The City Administrator, department heads and those management employees designated by the City Administrator as exempt under the provisions of the Fair Labor Standards Act (FLSA) shall not be subject to the provisions of this section relating to overtime, but shall work such hours as may be necessary for the effective operation of their respective departments.
- M. Please refer to Human Resources Policy, Salary Plan Administration II-3

Section 4. COMPENSATORY TIME

- A. All regular full-time employees may request to accrue compensatory time in lieu of cash payment for overtime worked. The total compensatory time accrued is calculated by multiplying the number of hours of overtime worked by the applicable overtime rate (1, 1.5 or 2), and is subject to the approval of the department head.
- B. Compensatory time may be accumulated up to a maximum of eighty (80) hours. It is at the employee's option whether to receive overtime compensation or compensatory time accruals up to the 80-hour limit.
- C. Compensatory time shall be taken in 6-minute increments. Scheduling of compensatory time requires prior approval and must be preceded by a ten (10) day notice of intended use from the employee. Management may waive the ten (10) day notice in cases of emergency.
- D. Employees who have reached the 80-hour limit shall receive overtime compensation. There are no cash payouts of compensatory time once an employee has elected compensatory accrual.

Section 5. COURT TIME

- A. The required presence in a court of law of any employee subpoenaed to testify in a matter arising within the course and scope of his/her City employment shall be compensated in accordance with the below provisions.
- B. For each day that the presence of the employee is required in a court of law in response to an order or subpoena in relation to an incident or event arising out of the course and scope of employment with the City, the employee shall be given a paid leave of absence.
- C. For each day an employee is required in a court of law in response to an order or subpoena in relation to an incident or event arising out of the course and scope of employment with the City that is outside of the employee's regularly scheduled work shift, the employee shall be given a paid leave of absence.
- D. An employee who needs to appear in court on any other matter not arising out of the course and scope of employment with the City shall be expected to use their accrued paid leave to make such appearance, or unpaid leave if no leave is available.

Section 6. VACATION

- A. Except as provided for in respective memoranda of understanding, every full time employee who has been in the continuous employment of the City shall receive annual vacation leave as set forth in below:

Mid-Management and Confidential Staff:

<u>Continuous Years of Service</u>	<u>Vacation Hours Earned</u>	<u>Bi-Weekly Accrual</u>
1 st year thru 4 th year	80	3.08
5 th year thru 9 th year	100	3.85
10 th year thru 14 th year	120	4.62
15 th year thru 24 th year	160	6.16
25 th year and more	190	7.31

Executive and Management Staff: Include the City Administrator, City Attorney, City Clerk, City Treasurer and the heads of all Departments as listed in the City Code or City Charter and their respective Deputies and Assistant Directors.

<u>Continuous Years of Service</u>	<u>Vacation Hours Earned</u>	<u>Bi-Weekly Accrual</u>
1 st year thru 4 th year	120	4.62
5 th year thru 10 th year	150	5.77
10 th year thru 15 th year	170	6.54
15 th year thru 25 th year	185	7.12
25 th year and more	190	7.31

- B. Mid-Management and Confidential staff shall be allowed to accumulate and carry over to the next calendar year a maximum number of hours equal to the number of hours the employee accrued during the immediately preceding year. In or about February of each year, employees shall be compensated for unused accrued vacation benefit in excess of the allowed accumulated amount referenced herein.
- C. Executive and Management staff shall be allowed to accumulate up to a maximum accrual cap of 480 hours. Upon reaching the 480-hour maximum accrual cap, the employee shall stop accruing vacation leave benefit until such time he/she brings the vacation accrual below the 480-hour maximum accrual.
- D. Vacation leave shall be scheduled with the approval of the City Administrator or department head or his or her designee by submitting a Leave Request Form in writing, within ten (10) business days before the beginning of the vacation.

Vacation leave requests for extended times (3 weeks or more), unless an unforeseen emergency exists, shall be submitted at least thirty (30) days in advance of the beginning of the vacation.

- E. Vacations shall be approved subject to the needs of the department. The employee's seniority and wishes will be factors that are considered during the scheduling process.
- F. Vacation leave requests shall not be in excess of such leave actually earned at the time it is requested or in excess of the regular scheduled workweek.
- G. No vacation leave shall be accumulated by employees while they are on an unpaid leave of absence.
- H. Vacation may be taken prior to the completion of the employee's probationary period under special circumstances and with the approval of the department head.
- I. In the event one or more City holidays fall within a vacation period, such holidays shall not be charged as vacation leave.
- J. Upon separation from City employment, compensation shall be paid for vacation leave that has been earned but not taken.
- K. Vacation leave shall be requested in fifteen (15) minute increments.
- L. The department head retains discretion to cancel previously authorized vacation in the case of an emergency.
- M. The City Administrator or his /her designee may grant additional leave upon commencement of employment in order to attract highly qualified and experienced executive and management level staff.

Section 7. SICK LEAVE

- A. All full-time employees shall accrue up to 80 hours of sick leave per calendar year, at a rate of 3.08 of sick leave hours per pay period.
- B. In accordance with the Healthy Workplaces, Healthy Families Act of 2014, beginning July 1, 2015, all part-time and temporary employees (excluding CalPERS retired annuitants) working for 30 or more days within a year shall be entitled to accrue paid sick days at the rate of one (1) hour per every 30 hours worked and shall be eligible to use accrued sick leave after satisfying a 90-day employment period
- C. Employees shall only receive sick leave accrual while they are in a paid status.
- D. The City shall allow annual carry-over of sick leave hours for full-time employees up to a maximum accrual cap of 960 hours and 48 hours for eligible part-time/temporary employees. This bank of carry-over sick leave would provide a cushion for long-term illnesses and injuries.
- E. Any sick leave hours exceeding 960 hours (full-time) or 48 Hours (part-time will be compensated for in or about February of each year at 50% of the employee's hourly rate.
- F. Temporary employees are not eligible for cash-out of accrued sick leave hours.
- G. All employees who are rehired with a break in service of less than one year are entitled to have previously unpaid accrued and unused paid sick days reinstated.
- H. Sick leave shall be allowed on account of actual illness, for the diagnosis, care, or treatment of an existing health condition or preventative care for an employee or an employee's family member (including to care for a parent-in-law, grandparent, grandchild, or a sibling, in addition to child, parent, spouse or registered domestic partner). Sick leave shall also be allowed for an employee for certain purposes related to being a victim of domestic violence, sexual assault, or stalking. Preventive health care shall include medical and dental appointments (if such appointments cannot be arranged other than during working hours) and injury not arising out of and in the course of employment. Sick leave shall be used in increments of fifteen (15) minutes and shall not be taken in excess of time earned at the time it is taken.
- I. Foreseeable sick leave requires advance notification, while unforeseeable sick leave requires notice as soon as practicable. If sick leave on account of any of the above illnesses exceeds two (2) consecutive working days, the employee, prior to return to work, shall submit a statement of such disability illness or injury from the employee or family member's physician. The statement shall certify the physical condition of the employee/employee's family member that prevented the employee

from performing the duties of said employee's position during the period of absence. The department head or designee, in accordance with departmental procedure, shall approve all sick leaves. Notwithstanding the above, the City may require verification of sick leave use whenever it has reason to believe there is misuse, abuse or a pattern of abuse.

- J. Abuse of sick leave, and excessive leave, may constitute grounds for disciplinary action. Abuse of sick leave includes, but is not limited to, not adhering to sick leave policies, using sick leave for purposes not enumerated in this policy, and falsifying or misstating facts when using sick leave. A pattern of sick leave usage on Mondays, Thursdays, and immediately before and after holidays and/or vacations may be evidence of sick leave abuse. A violation of this policy will result in corrective action including counseling and/or disciplinary action, and/or a mandatory referral to the City's Employee Assistance Program. This determination of abuse does not apply to an employee's use of sick leave under an approved family, medical, and/or pregnancy disability leave in accordance with state and federal laws.
- K. If in the opinion of the department head it appears that an employee may be establishing a pattern of abuse of sick leave or frequent or excessive absences, a statement establishing the need for sick leave from the employee's physician may be required as a condition of approved sick leave.
- L. Employees may use accrued compensatory or vacation leave for extended sick leave absence because of a prolonged and continuing illness and/or medical treatment after sick leave has been exhausted.
- M. Employees are required to use accumulated sick leave concurrently with absences on account of a work related injury arising out of and in the course of his/her employment. In cases where the injury suffered is covered by Workers Compensation Insurance, accumulated sick leave must be used concurrently to make up the difference between Workers Compensation Insurance allowance and full base pay. Please refer to Personnel Policy, Family and Medical Leave Policy.
- N. If an employee resigns from the City with 20 years or more of continuous service, he/she will be compensated for all unused sick leave hours in his/her sick leave bank at the time of separation at 50% of his/her then current regular hourly rate of pay.
- O. If an employee retires from the City with 15 or more years of continuous service, but fewer than 20 years, he/she will be compensated for all unused sick leave hours in his/her sick leave bank at the time of separation at 50% of his/her then current regular hourly rate of pay. If an employee retires from the City with 20 or more years of continuous service, he/she will be compensated for all unused sick leave hours in his/her sick leave bank at the time of separation at 100% of his/her then current regular hourly rate of pay.

- P. If a temporary employee resigns or the temporary assignment has ended, he/she shall not be eligible for compensation of unused sick leave hours in his/her sick leave bank at the time of separation.

Section 8. FAMILY SICK LEAVE (KIN CARE)

In any calendar year, employees may use the employee's accrued and available sick leave entitlement, in an amount not more than the sick leave that would be accrued during six months at the employee's then current rate of entitlement, for qualifying family illness as follows: Sick leave for family illnesses will be allowed only for the sickness of the spouse of, or the children of, or mother or father of, the employee living within the same household. In the case of joint custody of a child, illness of the child occurring at the other custodial parent's house may also qualify. The department head shall approve all family sick leaves and a statement establishing the need for sick leave from a physician may be required as a condition of payment while on such leave.

Section 9: BEREAVEMENT LEAVE

- A. Permanent full-time employees, regardless of period of service, may in the event of death or if death appears imminent, of any “immediate family member” as defined below, including the equivalent relatives of a registered domestic partner, be allowed up to the equivalent of four (4) work days (total hours may vary depending on work schedule) of bereavement leave without loss of salary.

Relative	All Regular Employees
Spouse	4 work days
Child	4 work days
Registered Domestic Partner	4 work days
Step-Child	4 work days
Parent	4 work days
Step-Parent	4 work days
Mother-in-law	4 work days
Father-in-law	4 work days
Grandchild	4 work days
Step-Grandchild	4 work days
Grandparent	4 work days
Grandparent-in-law	4 work days
Brother	4 work days
Sister	4 work days
Step-Sister	4 work days
Step-Brother	4 work days
Daughter-in-law	4 work days
Son-in-law	4 work days
Brother-in-law*	4 work days
Sister-in-law*	4 work days

**Brother-in-law and sister-in-law are defined as the spouse of the employee’s sibling or the sibling of the employee’s spouse.*

- B. Bereavement leave is paid over a maximum of seven (7) workdays and is paid in thirty-minute increments. The bereavement leave begins on the first regularly scheduled workday as requested by the employee. If the employee learns of the death while at work, he or she is entitled to leave work immediately; this partial day leave will not be counted towards the bereavement leave.
- C. Bereavement leave must be authorized by the Department head and must be utilized within fifteen (15) days of employee learning of the death, or of the date of foreseen imminent death of the immediate family member, unless special circumstances require that the leave begin at a later date. Such requests to the Department head shall be made within 15 days of the employee learning of the

death or of the date of foreseen imminent death and shall not be unreasonably denied.

- D. Representatives may be authorized by the Department head to attend with pay the funeral of a co-worker in said department on behalf of the City if the funeral of the deceased co-worker occurs during working hours; provided the funeral is held within a reasonable distance of City limits.

Section 10: JURY DUTY

- A. All regular full-time employees summoned to serve on jury duty shall be provided "Jury Duty Pay" and there shall be no loss of compensation. An employee will be compensated up to two weeks (equivalent to eight (8) days based on City Hall schedule Monday through Thursday) at full pay for jury duty. The employee must provide notice of the expected jury duty to his or her supervisor as soon as possible, but in no case later than 14 calendar days before the expected start date of the jury duty.
- B. An employee on call for jury duty is expected to report to work. An employee who is called in for jury duty does not have to report to work before or after appearing in court. All employees shall obtain verification of the hours of jury duty performed using verification forms as may be supplied by the court.
- C. Except as herein provided, employees shall remit to the City any compensation received for those days while on jury duty and shall receive regular pay for the time served. Employees shall be reimbursed by the City for the mileage portion of the jury duty compensation. Jury duty performed on an employee's regular day off shall not be compensated by the City and the employee shall be entitled only to the jury's compensation for duty performed on such employee's regular day off. Employees assigned to jury duty on a City authorized holiday will be considered to have taken such a holiday and will receive regular holiday pay, but the employee shall be entitled to the jury compensation for duty performed on such holiday.

Section 11: AUTOMOBILE ALLOWANCE AND REIMBURSEMENT FOR EXPENSES

- A. Any employee who is required to use said employee's personal automobile in the course of employment with the City shall be reimbursed for each mile actually traveled on official business in accordance with the per mile reimbursement rate allowed by the Internal Revenue Service in effect at the time of such travel.
- B. Any employee who is required to travel in the performance of his or her duties or to attend an authorized meeting or conference which is of benefit to the City shall be reimbursed for reasonable expenses incurred for transportation, meals, lodging and incidentals. Automobile allowance and reimbursement for expenses shall be recommended by the department head or designee and approved by the City Administrator pursuant to the provisions of the City of Vernon Travel and Meeting Expense Reimbursement Administrative Policy. No allowance shall be made for transportation between the employee's home and the place where such person is normally employed by the City.
- C. Certain employees serving in specified classifications shall receive a monthly automobile allowance as set forth below and incorporated herein by reference; alternatively, specified employees may opt to receive use of a City-owned vehicle and fuel.

Classification	Amount
City Administrator	\$600.00 or City Vehicle & Fuel
City Attorney	\$400.00
Economic Development Manager	\$400.00
Environmental Health Program Administrator	\$400.00
Director of Finance/City Treasurer	\$400.00
Fire Chief	City Vehicle & Fuel
Assistant Fire Chief	City Vehicle & Fuel
Fire Marshal	City Vehicle & Fuel
Administrative Fire Battalion Chief	City Vehicle & Fuel
Administrative Fire Captain	City Vehicle & Fuel

Fire Training Captain	City Vehicle & Fuel
General Manager of Public Utilities	\$400.00
Assistant General Manager of Public Utilities	City Vehicle & Fuel
Industrial Development Director	\$400.00
Utilities Operations Manager	City Vehicle & Fuel
Utilities Engineering Manager	City Vehicle & Fuel
Police Chief	City Vehicle & Fuel
Director of Health and Environmental Control	\$400.00
Police Admin. Lieutenant	City Vehicle & Fuel
Police Canine Officer #1	City Vehicle & Fuel
Police Canine Officer #2	City Vehicle & Fuel
Police Captain	City Vehicle & Fuel
Police Lieutenant	City Vehicle & Fuel
Police Motor Officer #1	City Vehicle & Fuel
Police Motor Officer #2	City Vehicle & Fuel
Police Sergeant on Detective Duty	City Vehicle & Fuel
Public Information Officer	\$400.00
Public Works Director	\$400.00

- D. Wherever an automobile allowance is made to any employee for the use of their personal automobile, such allowance shall not be payable whenever the employee is on vacation, leave of absence, or otherwise absent the entire calendar month, unless otherwise specified by the City Administrator.
- E. The City shall not be responsible for repairs or any additional costs for upkeep, fuel, lubrication, replacement in whole or in part, or other expenses in connection with any such vehicle beyond the respective amounts set forth above.

Section 12: HEALTH INSURANCE

- A. The City offers various medical plans to employees under a Section 125 Cafeteria plan (non-cash out). The City reserves the right to select, administer, or fund any fringe benefit program involving insurance that now exist or may exist in the future. The City will adhere to the cafeteria plan requirements in accordance with IRS Section 125 regulations.
- B. The City shall contribute for each full-time employee up to the maximum amounts as set forth below per pay period, toward the cost of his/her medical plan as outlined in Subsection A through C below. In the event an employee does not exhaust nor exceed his/her monthly medical allowance, the employee shall be allowed to apply any unused portion towards the purchase of dental, vision, supplemental or ancillary plans offered through the City and approved by the Director of Human Resources.
 - a. Effective July 1, 2016, employees shall receive a cafeteria plan contribution equal to the total premium costs of the Employee Only, Employee + Spouse, Employee + Child(ren), or Employee + Family Low Medical HMO, lowest cost Dental DMO, and lowest cost vision Plan that corresponds with the employees' benefit selection or \$1,120, whichever is greater. The allotment amounts will vary based on the premium costs that go into effect on January 1st of each calendar year.
 - b. Employees that elect a health plan higher than the Low HMO medical, dental and/or vision, will be responsible for any applicable, excess premium costs; however, if employees opt out of dental and/or vision coverage, they may use the allotments for those respective coverages toward excess medical premiums.
 - c. Employees who elect the PPO/HSA coverage shall receive an equal benefit to that described above, less \$3,000 on an annual basis, which would instead be deposited to their HSA account.
- C. City Council members are entitled to the same medical benefits offered to the management and confidential employees. The City shall not pay or reimburse any medical-related health, vision, or dental costs not covered by the City's insurance program or Medicare for City Council members or their eligible dependents or spouses.
- D. The City shall not provide or reimburse the City Council members or their dependents or spouses for expenses incurred relating to a PERS long-term health care benefit.

Section 13. DENTAL INSURANCE

The City of Vernon provides a dental insurance plan to full-time employees. In the event an employee does not exceed his/her monthly employer medical allowance, the employee shall be allowed to apply any unused portion toward the purchase of dental insurance for himself/herself and eligible dependents (spouse, registered domestic partners and qualified dependents). The cost of any plan selected by the employee that exceeds his/her monthly employer medical allowance shall be paid by the employee through a pre-tax payroll deduction.

Section 14. VISION INSURANCE

The City of Vernon provides a vision care plan to full-time employees. All premiums for vision coverage at each tier of coverage are to be deducted from the total monthly City contribution for Medical, Dental, and vision coverage. In the event an employee does not exceed their monthly employer medical allowance, the employee shall be allowed to apply any unused portion towards the purchase of additional provided coverage for vision care.

Section 15. LIFE INSURANCE

The City provides life insurance up to \$20,000 in coverage to full-time employees. The City shall pay 100% of the cost of such plan for employees. The City's agreement to pay full or partial costs of said premiums shall not create or ripen into a vested right for said employee.

Section 16. DEFERRED COMPENSATION PLAN

Employees are eligible to participate in the City's Deferred Compensation Program.

Section 17. CALIFORNIA PUBLIC EMPLOYEE RETIREMENT SYSTEM (CALPERS) CONTRIBUTION

The City advises that it makes no representation to employees as to whether any of the compensation or payments in this document are subject to CalPERS service credit or pensionable income. Any determination by CalPERS to not fully credit the compensation and/or service time provided under this document is not a proper basis on which to pursue any claim or action against the City related to any determination made by CalPERS in connection with this document.

MISCELLANEOUS EMPLOYEES

- A. The City shall maintain its contract with the California Employees Public Retirement System (PERS) that provides full-time employees hired before January 1, 2013 with 2.7% at 55 PERS retirement benefit plan.

As a result of the recent passage of AB 340, Public Employee Pension Reform Act (PEPRA), new CalPERS members hired on or after January 1, 2013 who meet the definition of new member under PEPRA, shall be provided a 2.0% at 62 PERS retirement benefit plan.

- B. Employees shall be responsible for paying 100% of their PERS employee's contributions.

- C. Effective the first pay period in July 2019, in accordance with Government Code Section 20516(f) pursuant to a cost-sharing arrangement, all employees designated as "classic" employees and enrolled in the "classic" retirement benefit formula shall share the cost of the employer CalPERS contribution by paying an additional 1% of CalPERS reportable compensation for a total contribution of nine percent (9%).

Effective the first pay period in July 2020, in accordance with Government Code Section 20516(f) pursuant to a cost-sharing arrangement, all employees designated as "classic" employees and enrolled in the "classic" retirement benefit formula shall share the cost of the employer CalPERS contribution by paying an additional 1% of CalPERS reportable compensation for a total contribution of ten percent (10%).

Effective the first pay period in July 2021, in accordance with Government Code Section 20516(f) pursuant to a cost-sharing arrangement, all employees designated as "classic" employees and enrolled in the "classic" retirement benefit formula shall share the cost of the employer CalPERS contribution by paying an additional 1% of CalPERS reportable compensation for a total contribution of eleven percent (11%).

- D. The City provides additional supplemental retirement benefits to full-time employees under CalPERS as follows:

- a. Gov't Code Section: 20042 – (Classic Members Only) One Year Final Compensation

New employees hired on or after January 1, 2013 who meet the

definition of new member under PEPRA shall receive 3 Year Average Final Compensation

- b. Gov't Code Section: 21024 - Military Service Credit as Public Service
 - c. Gov't Code Section: 21624, 21626, 21628 – Post Retirement Survivor Allowance
 - d. Gov't Code Section: 21548 – Pre-Retirement Option 2W Death Benefit
 - d. Gov't Code Section: 21573 – Third Level of 1959 Survivor Benefits
- E. The payment to CalPERS made by the City on behalf of the affected employee shall not be considered as base salary but shall be considered an employer contribution pursuant to Section 414(h)(2) of the Internal Revenue Code.

SAFETY EMPLOYEES

- A. The City shall maintain its contract with the California Employees Public Retirement System (PERS) that provides full-time safety employees hired before January 1, 2013 with 3.0% at 50 PERS retirement benefit plan.

As a result of the recent passage of AB 340, Public Employee Pension Reform Act (PEPRA), new CalPERS safety members hired on or after January 1, 2013 who meet the definition of new member under PEPRA, shall be provided a 2.7% at 57 PERS retirement benefit plan.

- B. Employees shall be responsible for paying their PERS nine percent (9%) employee's contributions.

- C. Effective the first pay period in July 2019, in accordance with Government Code Section 20516(f) pursuant to a cost-sharing arrangement, all employees designated as "classic" employees and enrolled in the "classic" retirement benefit formula shall share the cost of the employer CalPERS contribution by paying an additional 1% of CalPERS reportable compensation for a total contribution of ten percent (10%).

Effective the first pay period in July 2020, in accordance with Government Code Section 20516(f) pursuant to a cost-sharing arrangement, all employees designated as "classic" employees and enrolled in the "classic" retirement benefit formula shall share the cost of the employer CalPERS contribution by paying an additional 1% of CalPERS reportable compensation for a total contribution of eleven percent (11%).

Effective the first pay period in July 2021, in accordance with Government Code Section 20516(f) pursuant to a cost-sharing arrangement, all employees designated as "classic" employees and enrolled in the "classic" retirement benefit

formula shall share the cost of the employer CalPERS contribution by paying an additional 1% of CalPERS reportable compensation for a total contribution of twelve percent (12%).

- D. The City provides additional supplemental retirement benefits to full-time employees under CalPERS as follows:
- a. Gov't Code Section: 20042 – (Classic Members Only) One Year Final Compensation

New employees hired on or after January 1, 2013 who meet the definition of new member under PEPRA shall receive 3 Year Average Final Compensation
 - b. Gov't Code Section: 20124 - Military Service Credit as Public Service
 - c. Gov't Code 21574 – 4th Level 1959 Survivor Benefit (Fire members only)
 - d. Gov't Code Section: 21571 – Basic Level of 1959 Survivor Benefit (Police members only)
 - e. Gov't Code Section: 21624, 21626, 21628 – Post Retirement Survivor Allowance
 - f. Gov't Code Section: 21548 - Pre-Retirement Option 2W Death Benefit (Fire members only)
 - g. Gov't Code Section 20965 – Credit for Unused Sick Leave
- E. The payment to CalPERS made by the City on behalf of the affected employee shall not be considered as base salary but shall be considered an employer contribution pursuant to Section 414(h)(2) of the Internal Revenue Code.

Section 18. RETIREE MEDICAL - NON-SAFETY EMPLOYEES

- A. The City will pay up to the amount equivalent to the then current, lowest cost, employee only HMO insurance premium for the City's medical and/or dental insurance premium(s) for all full-time employees designated as Executive, Management, Mid-Management and Confidential who retire at age 60 or later with at least twenty (20) years of continuous uninterrupted service. Eligible retirees may opt not to enroll in the City's medical and/or dental insurance coverage and instead receive a monthly reimbursement up to the then-current lowest cost City-offered Employee-only medical HMO and/or dental HMO insurance premium. Once an eligible retiree opts not to enroll in the City's medical and/or dental insurance, he or she will not be allowed to re-enroll. Once an eligible retiree who has opted out reaches Medi-care eligibility, the retiree shall receive a monthly reimbursement to the then-current cost of supplemental coverage.
- B. Eligible retirees will be permitted to enroll in a higher-cost plan and pay the amount in excess of the HMO equivalent.
- C. All full-time regular employees with at least thirty (30) years of continuous uninterrupted service who retire before the age of sixty (60) years will be permitted to pay their medical and/or dental insurance premiums, and, upon reaching the age of sixty (60), the City will pay up to the amount equivalent to the then current lowest cost, employee only HMO medical and/or dental insurance premium(s).
- D. All full-time regular employees, who retire with a minimum of ten (10) years of continuous uninterrupted service with the City, may pay the premium(s) for medical and/or dental insurance.
- E. All retiree medical and/or dental insurance benefits provided pursuant to subsections A, B, and C above, shall be for retired employees only and shall not include their spouses or other dependents.
- F. All retired employees who receive medical and/or dental insurance benefits pursuant to subsections A, B, or C above and who reach the age of sixty-five (65), are required to be enrolled in Medicare, and shall show proof of such enrollment, where upon the City's insurance policy will become supplemental coverage, if applicable.
- G. Should the retired employee fail to pay any premiums due for the cost of the insurance premium for the City's medical-dental insurance program for any two (2) consecutive months, or should the coverage otherwise lapse for any reason other than City's non-payment, then the City's obligation to make further payment under the retiree medical benefits program shall automatically terminate and cease, without the need for further notice.

- H. The City's obligation to make any payment under the retiree medical benefits program shall automatically terminate and cease upon the death of the retired employee.
- I. The offer of the retiree medical benefits is not a vested right for future years.
- J. City Council members are entitled to the same retiree medical benefits offered to all full-time regular employees as identified under the citywide resolution for retiree medical benefits in effect at the time Council members retire.

Section 19. LONGEVITY PROGRAM

A. LONGEVITY PROGRAM FOR EMPLOYEES EMPLOYED ON OR BEFORE JUNE 30, 1994.

The City has established a longevity program for all employees. The longevity program described herein will apply to all employees, except Department Heads and employees covered in a collective bargaining agreement, employed on or before June 30, 1994.

a. Five (5) Years of Service.

All eligible employees who have five (5) years of consecutive uninterrupted service on or before July 1, 1986, shall receive an additional five percent (5%) per month of their base salary effective July 1, 1986, and every year thereafter until reaching the next step. Employees upon reaching their 5th anniversary date after July 1, 1986, shall be entitled to said five percent (5%) per month upon said anniversary date.

b. Ten (10) Years of Service.

All eligible employees who have ten (10) years of consecutive uninterrupted service on or before July 1, 1987, shall receive an additional ten percent (10%) per month of their base salary effective July 1, 1987, and every year thereafter until reaching the next step. Employees upon reaching their 10th anniversary date after July 1, 1987, shall be entitled to said ten percent (10%) per month upon said anniversary date.

c. Fifteen (15) Years of Service.

All eligible employees who have fifteen (15) years of consecutive uninterrupted service on or before July 1, 1988, shall receive an additional fifteen percent (15%) per month of their base salary effective July 1, 1988, and every year thereafter until reaching the next step. Employees upon reaching their 15th anniversary date after July 1, 1988, shall be entitled to said fifteen percent (15%) per month upon said anniversary date.

d. Twenty (20) Years of Service.

All eligible employees who have twenty (20) years of consecutive uninterrupted service on or before July 1, 1989, shall receive an additional twenty percent (20%) per month of their base salary effective July 1, 1989, and every year thereafter. Employees upon reaching their 20th anniversary date after July 1, 1989, shall be entitled to said twenty percent (20%) per month upon said anniversary date.

e. Thirty (30) Years of Service – Fire - Sworn

All eligible fire employees who have been appointed to a position ranking above Captain and who have thirty (30) years of consecutive uninterrupted service on or before July 1, 1991, shall receive an additional twenty-five percent (25%) of their base salary per month effective July 1, 1991, and every year thereafter. Employees in said

position upon reaching their 30th anniversary date after July 1, 1991, shall be entitled to said twenty-five percent (25%) per month upon said anniversary date.

f. Compensation Not Cumulative.

Payment of the aforesaid longevity compensation shall not be cumulative and only the highest applicable longevity pay shall be paid.

B. LONGEVITY PROGRAM FOR EMPLOYEES ON OR AFTER JULY 1, 1994 AND ON OR BEFORE DECEMBER 31, 2013.

The longevity program described in Section B herein will apply to all employees, except Department Heads and employees covered in a collective bargaining agreement, employed on or after July 1, 1994.

a. Five (5) Years of Service.

All eligible employees who are employed on or after July 1, 1994 and on or before December 31, 2013, who attain five (5) years of consecutive uninterrupted service shall receive an additional five percent (5%) per month of their base salary. Such employees upon reaching their 5th anniversary date shall be entitled to receive said five percent (5%) per month upon said anniversary date. Further, such employees will not be entitled to receive any additional percentage increase to their base salary for further service. This subsection shall only apply to employees hired on or after July 1, 1994 and on or before December 31, 2013.

Section 20. BILINGUAL PAY

A program is hereby established for all employees whose regular and essential job duties as described in their job description provide for interaction with the public on a regular basis, allowing said employee to be compensated for bilingual skills after the employee demonstrates proficiency in speaking Spanish (the ability to read and write in Spanish may also be tested, if necessary), which proficiency would be determined by successful completion of a proficiency test as determined by the Director of Human Resources. Those employees who successfully demonstrate this skill would be eligible to receive an additional One Hundred Twenty-Five Dollars (\$125.00) per month for bilingual pay.

Section 21. UNIFORM ALLOWANCE

- A. If an employee's job classification requires him/her to wear a uniform while on duty, as designated by the City or employee's Department, the City will provide and launder such uniform.
- B. For the Administrative Secretary and Police Records Manager that works in the Police Department, the City will provide the initial set of uniforms to the employees. The newly hired employee will receive: two (2) class A uniforms; two (2) class B uniforms; two (2) polo shirts and one (1) jacket or sweater. On all subsequent anniversary dates the City will provide an annual uniform purchase and maintenance allowance of \$600.00. The employee's uniforms shall meet the applicable regulations for his/her job classification pursuant to City/Departmental policies.
- C. The monetary value of uniforms shall be reported to CalPERS in accordance with CCR 571(a) and as defined by GC 7522.04(f)

Section 22. STAND-BY POLICY

The purpose of the Stand-by Policy is to have employees on stand-by to respond to major incidents and emergencies during non-working hours which require immediate attention to availability of qualified individuals with expertise in operating, maintaining, restoring and repairing the City's technology systems.

- A. It is presently anticipated that the need for stand-by is for one (1) Information Technology staff, with the understanding that actual stand-by staffing, if any, remains at the discretion of the department head.
- B. The Stand-by Policy does not apply to FLSA exempt managers and Executive staff.
- C. Stand-by duty requires that an employee be accessible, available, and physically able to report to work. The employee must possess a City issued mobile phone device that remains available for immediate contact. The employee must be ready, willing, and able to respond to an emergency or incident or request for assistance based on a pre-arranged schedule. Employees on stand-by must respond to the mobile phone call immediately and be able to respond to the City within one (1) hour of being called upon. The department head or designee will determine if an employee is qualified to perform stand-by duties. The stand by duty period shall be defined by the Department Head.
- D. Employees on "stand-by" shall receive two (2) hours of regular straight time compensation for each date that the employee is assigned to be on stand-by. Stand-by time is not counted as hours worked for purposes of overtime calculation as employees are not restricted in their activities and may engage in non-work related personal activities. On City-recognized Holidays where City Hall is closed, employees on stand-by will be compensated four (4) hours of straight time compensation.
- E. An employee assigned to stand-by who is not available to report will be subject to appropriate disciplinary action, unless the employee provides sufficient notice to their immediate supervisor of their incapacity to respond prior to the call back so that appropriate arrangements can be made for stand-by coverage.
- F. When an employee on "stand-by" is called back to the City, he/she shall be entitled to "stand-by" pay. Call back duty does not occur when an employee is held over from his/her prior shift, or is working planned overtime. An employee called back to duty shall be paid a minimum of four (4) hours of pay at the applicable overtime rate. Time begins when the call back request is received and ends when the employee returns home. If work is performed remotely, the employee shall receive hour for hour compensation at the applicable overtime rate.

- G. The employee will at times remain able to immediately respond to any emergencies.
- H. Each employee on stand-by duty is accountable to all of the rules and regulations of the City.
- I. In the event of a call back, the employee will wear his/her City uniform, if applicable.

Section 23. PER DIEM:

Per Diem is intended as a reimbursement to temporary/interim employees recruited from outside the Los Angeles County area when working in a temporary or interim assignment due to a critical staffing shortage to cover expenses relating to lodging/housing, travel, meals, and incidentals. The rate is set at \$125.00 for each day the employee physically reports to work at the City of Vernon. The eligibility to receive this per diem must be pre-approved and is at the discretion of the City Administrator.

PART II

CLASSIFICATION AND COMPENSATION PLAN

Section 1. PURPOSE

Exhibit A to this resolution is enacted pursuant to the City of Vernon City Charter to provide for the classification and compensation of City officers and employees, and to conform to the principle of equal pay for equal work.

Officers and employees of the City of Vernon shall receive compensation and costs in accordance with the amounts set forth in the attached compensation plan.

Section 2. THE COMPENSATION PLAN

The basic compensation plan for the various employee units, groups and non-classified employees, as of the date of adoption of this plan is hereby established as set forth in Exhibit A, Citywide Classification and Compensation Plan, which is attached hereto and incorporated herein by reference.

The City Administrator shall have authority to create and maintain salary steps to implement the provisions of this Section. Salaries granted pursuant to this provision shall be reported to PERS as compensation earned. Please refer to Human Resources Policy II-3, Salary Plan for specific policy and procedures.

Section 3. THE CLASSIFICATION PLAN

The classification plan includes the allocation of class titles to salary ranges for City officers and employees. The Classification Plan further includes the allocation of class titles to salary ranges for those employees that are designated as exempt from the classified service. These exempt classes are for elective officers; persons appointed by the City Council, including the City Administrator, and City Attorney; persons appointed by the City Administrator, including department head or designees; and persons appointed by the City Attorney pursuant to City of Vernon Municipal Code that serve in an "at will" capacity subject to the terms and conditions of an employment contract and are so designated in the plan as "non-classified." The classification plan as of the date of adoption of this plan is hereby established as set forth in Exhibit "A" which is attached hereto and incorporated herein by reference. The Human Resources Director, with approval by the City Administrator or his/her designee, is responsible for maintenance of the Classification Plan, including the allocation of new or changed positions to the appropriate class, the recommendation of proper salary ranges within the provision of pay administration, maintenance of up-to-date class specifications, and the preparation of reports and recommendations on revisions to the Classification Plan. Please refer to Human Resources Policy II-1, Classification Plan Administration for specific policy and procedures.

EXHIBIT A

CLASSIFICATION AND COMPENSATION PLAN



City of Vernon
Classification and Compensation Plan
Fiscal Year: 2019-2020
Effective March 17, 2020

CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
Electric Operations Division								
8035	Electric Operator	NE	I	30				
	Step 1				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 2				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 3				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 4				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 5				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
8053	Electrical Test Technician, Senior	NE	I	31				
	Step 1				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 2				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 3				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 4				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 5				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
8050	Metering Technician	NE	I	29				
	Step 1				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 2				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 3				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 4				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 5				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
8047	Metering Technician, Senior	NE	I	31				
	Step 1				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 2				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 3				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 4				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 5				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
8045	Power Plant Operator	NE	I	28				
	Step 1				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 2				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 3				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 4				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 5				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
8055	Electrical Test Technician	NE	I	29				
	Step 1				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 2				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 3				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 4				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 5				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
8030	Utilities Dispatcher	NE	I	33				
	Step 1				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 2				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 3				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 4				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 5				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08



City of Vernon
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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
8025	Utilities Dispatcher, Senior	NE	I	34				
	Step 1				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 2				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 3				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 4				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 5				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
8060	Utilities Operations Trainee	NE	I	23				
	Step 1				\$ 70,676	\$ 5,890	\$ 33.9790	\$ 2,718.32
	Step 2				\$ 74,210	\$ 6,184	\$ 35.6779	\$ 2,854.23
	Step 3				\$ 77,921	\$ 6,493	\$ 37.4618	\$ 2,996.94
	Step 4				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 5				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
8031	Utilities Project Coordinator	NE	I	33				
	Step 1				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 2				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 3				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 4				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 5				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
Engineering Division (Public Utilities)								
8135	Electrical Engineering Technician	NE	I	25				
	Step 1				\$ 77,921	\$ 6,493	\$ 37.4618	\$ 2,996.94
	Step 2				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 3				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 4				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 5				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
8130	Associate Electrical Engineer	NE	I	30				
	Step 1				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 2				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 3				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 4				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 5				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
8125	Electrical Engineer	NE	I	35				
	Step 1				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 2				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 3				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 4				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 5				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
Gas Division								
8215	Gas Systems Specialist	NE	I	30				
	Step 1				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 2				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 3				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 4				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
	Step 5				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
8220	Gas Systems Technician	NE	I	26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
Resource Planning and Scheduling Division								
8435	Assistant Resource Scheduler	NE	I	28				
	Step 1				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 2				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 3				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 4				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 5				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
8430	Associate Resource Scheduler	NE	I	30				
	Step 1				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 2				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 3				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 4				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 5				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
8422	Principal Resource Scheduler/Trader	NE	I	34				
	Step 1				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 2				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 3				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 4				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 5				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
8415	Resource Planner	NE	I	35				
	Step 1				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 2				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 3				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 4				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 5				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
8420	Resource Scheduler	NE	I	32				
	Step 1				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 2				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 3				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 4				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 5				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80

{a} - The annual and monthly salaries are reported as whole dollar without the cents ONLY for reporting purposes.



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
CITY COUNCIL								
1025	Council Member	E	O	01	\$ 28,149	\$ 2,346	N/A	\$ 1,082.66
1030	Mayor	E	O	01	\$ 28,149	\$ 2,346	N/A	\$ 1,082.66
CITY ADMINISTRATION DEPARTMENT								
1010	City Administrator	E	E	50				
	Step 1				\$ 263,867	\$ 21,989	\$ 126.8589	\$ 10,148.71
	Step 2				\$ 277,060	\$ 23,088	\$ 133.2018	\$ 10,656.15
	Step 3				\$ 290,913	\$ 24,243	\$ 139.8620	\$ 11,188.96
	Step 4				\$ 305,459	\$ 25,455	\$ 146.8551	\$ 11,748.41
	Step 5				\$ 320,731	\$ 26,728	\$ 154.1978	\$ 12,335.82
1015	Deputy City Administrator	E	M	40				
	Step 1				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 2				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
	Step 3				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
	Step 4				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
	Step 5				\$ 196,901	\$ 16,408	\$ 94.6641	\$ 7,573.13
1020	Economic Development Manager	E	M	34				
	Step 1				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 2				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 3				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 4				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 5				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
1035	Public Information Officer	E	M	31				
	Step 1				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 2				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 3				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 4				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 5				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
Information Technology Division								
1625	Information Technology Analyst	NE	C	26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
1620	Information Technology Analyst, Senior	NE	C	30				
	Step 1				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 2				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 3				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 4				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86



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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
	Step 5				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
1610	Information Technology Manager	E	M	37				
	Step 1				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 2				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 3				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 4				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 5				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
1630	Information Technology Technician	NE	C	20				
	Step 1				\$ 61,053	\$ 5,088	\$ 29.3523	\$ 2,348.18
	Step 2				\$ 64,105	\$ 5,342	\$ 30.8199	\$ 2,465.59
	Step 3				\$ 67,311	\$ 5,609	\$ 32.3609	\$ 2,588.88
	Step 4				\$ 70,676	\$ 5,890	\$ 33.9790	\$ 2,718.32
	Step 5				\$ 74,210	\$ 6,184	\$ 35.6779	\$ 2,854.23
1615	Programmer/Analyst	E	C	30				
	Step 1				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 2				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 3				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 4				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 5				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
CITY ATTORNEY'S OFFICE								
1110	City Attorney	E	E	49				
	Step 1				\$ 251,301	\$ 20,942	\$ 120.8180	\$ 9,665.44
	Step 2				\$ 263,867	\$ 21,989	\$ 126.8589	\$ 10,148.71
	Step 3				\$ 277,060	\$ 23,088	\$ 133.2018	\$ 10,656.15
	Step 4				\$ 290,913	\$ 24,243	\$ 139.8620	\$ 11,188.96
	Step 5				\$ 305,459	\$ 25,455	\$ 146.8551	\$ 11,748.41
1115	Deputy City Attorney	E	M	38				
	Step 1				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 2				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 3				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 4				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
	Step 5				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
1507	Executive Legal Secretary	NE	C	23				
	Step 1				\$ 70,676	\$ 5,890	\$ 33.9790	\$ 2,718.32
	Step 2				\$ 74,210	\$ 6,184	\$ 35.6779	\$ 2,854.23
	Step 3				\$ 77,921	\$ 6,493	\$ 37.4618	\$ 2,996.94
	Step 4				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 5				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13



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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
1495	Legal Administrative Analyst	NE	C	26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
1113	Senior Deputy City Attorney	E	M	39				
	Step 1				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 2				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 3				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
	Step 4				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
	Step 5				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
CITY CLERK DEPARTMENT								
1310	City Clerk	E	E	41				
	Step 1				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
	Step 2				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
	Step 3				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
	Step 4				\$ 196,901	\$ 16,408	\$ 94.6641	\$ 7,573.13
	Step 5				\$ 206,746	\$ 17,229	\$ 99.3973	\$ 7,951.78
1315	Deputy City Clerk	NE	C	26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
1320	Records Management Assistant	NE	C	20				
	Step 1				\$ 61,053	\$ 5,088	\$ 29.3523	\$ 2,348.18
	Step 2				\$ 64,105	\$ 5,342	\$ 30.8199	\$ 2,465.59
	Step 3				\$ 67,311	\$ 5,609	\$ 32.3609	\$ 2,588.88
	Step 4				\$ 70,676	\$ 5,890	\$ 33.9790	\$ 2,718.32
	Step 5				\$ 74,210	\$ 6,184	\$ 35.6779	\$ 2,854.23
ADMINISTRATIVE AND CLERICAL GROUP								
1530	Administrative Assistant, (Confidential)	NE	C	13				
	Step 1				\$ 43,389	\$ 3,616	\$ 20.8601	\$ 1,668.81
	Step 2				\$ 45,558	\$ 3,797	\$ 21.9031	\$ 1,752.25
	Step 3				\$ 47,836	\$ 3,986	\$ 22.9983	\$ 1,839.86
	Step 4				\$ 50,228	\$ 4,186	\$ 24.1482	\$ 1,931.86
	Step 5				\$ 52,740	\$ 4,395	\$ 25.3556	\$ 2,028.45



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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
1520	Administrative Assistant, Senior (Confidential)	NE	C	17				
	Step 1				\$ 52,740	\$ 4,395	\$ 25.3556	\$ 2,028.45
	Step 2				\$ 55,377	\$ 4,615	\$ 26.6234	\$ 2,129.87
	Step 3				\$ 58,146	\$ 4,845	\$ 27.9546	\$ 2,236.37
	Step 4				\$ 61,053	\$ 5,088	\$ 29.3523	\$ 2,348.18
	Step 5				\$ 64,105	\$ 5,342	\$ 30.8199	\$ 2,465.59
1510	Administrative Secretary	NE	C	20				
	Step 1				\$ 61,053	\$ 5,088	\$ 29.3523	\$ 2,348.18
	Step 2				\$ 64,105	\$ 5,342	\$ 30.8199	\$ 2,465.59
	Step 3				\$ 67,311	\$ 5,609	\$ 32.3609	\$ 2,588.88
	Step 4				\$ 70,676	\$ 5,890	\$ 33.9790	\$ 2,718.32
	Step 5				\$ 74,210	\$ 6,184	\$ 35.6779	\$ 2,854.23
1500	Executive Assistant to the City Administrator	NE	C	26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
1490	Administrative Analyst	NE	C	26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
FINANCE DEPARTMENT								
1240	Accountant	NE	C	22				
	Step 1				\$ 67,311	\$ 5,609	\$ 32.3609	\$ 2,588.88
	Step 2				\$ 70,676	\$ 5,890	\$ 33.9790	\$ 2,718.32
	Step 3				\$ 74,210	\$ 6,184	\$ 35.6779	\$ 2,854.23
	Step 4				\$ 77,921	\$ 6,493	\$ 37.4618	\$ 2,996.94
	Step 5				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
1230	Accountant, Senior	NE	C	27				
	Step 1				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 2				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 3				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 4				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 5				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
1220	Assistant Finance Director	E	M	39				
	Step 1				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 2				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 3				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
	Step 4				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05



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	Step 5				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
1225	Deputy City Treasurer	E	M	35				
	Step 1				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 2				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 3				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 4				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 5				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
1210	Director of Finance/City Treasurer	E	E	44				
	Step 1				\$ 196,901	\$ 16,408	\$ 94.6641	\$ 7,573.13
	Step 2				\$ 206,746	\$ 17,229	\$ 99.3973	\$ 7,951.78
	Step 3				\$ 217,084	\$ 18,090	\$ 104.3671	\$ 8,349.37
	Step 4				\$ 227,938	\$ 18,995	\$ 109.5855	\$ 8,766.84
	Step 5				\$ 239,335	\$ 19,945	\$ 115.0648	\$ 9,205.18
1245	Payroll Specialist	NE	C	19				
	Step 1				\$ 58,146	\$ 4,845	\$ 27.9546	\$ 2,236.37
	Step 2				\$ 61,053	\$ 5,088	\$ 29.3523	\$ 2,348.18
	Step 3				\$ 64,105	\$ 5,342	\$ 30.8199	\$ 2,465.59
	Step 4				\$ 67,311	\$ 5,609	\$ 32.3609	\$ 2,588.88
	Step 5				\$ 70,676	\$ 5,890	\$ 33.9790	\$ 2,718.32
1248	Public Housing Property Coordinator	NE	C	16				
	Step 1				\$ 50,228	\$ 4,186	\$ 24.1482	\$ 1,931.86
	Step 2				\$ 52,740	\$ 4,395	\$ 25.3556	\$ 2,028.45
	Step 3				\$ 55,377	\$ 4,615	\$ 26.6234	\$ 2,129.87
	Step 4				\$ 58,146	\$ 4,845	\$ 27.9546	\$ 2,236.37
	Step 5				\$ 61,053	\$ 5,088	\$ 29.3523	\$ 2,348.18
FIRE DEPARTMENT								
5033	Assistant Fire Marshal	NE	M	29				
	Step 1				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 2				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 3				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 4				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 5				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
5055	Fire Administrative Analyst	NE	C	26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95



City of Vernon

Classification and Compensation Plan

Fiscal Year: 2019-2020

Effective March 17, 2020

CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
5010	Fire Chief	E	E	46				
	Step 1				\$ 217,084	\$ 18,090	\$ 104.3671	\$ 8,349.37
	Step 2				\$ 227,938	\$ 18,995	\$ 109.5855	\$ 8,766.84
	Step 3				\$ 239,335	\$ 19,945	\$ 115.0648	\$ 9,205.18
	Step 4				\$ 251,301	\$ 20,942	\$ 120.8180	\$ 9,665.44
	Step 5				\$ 263,867	\$ 21,989	\$ 126.8589	\$ 10,148.71
HEALTH AND ENVIRONMENTAL CONTROL DEPARTMENT								
2010	Director of Health and Environmental Control	E	E	43				
	Step 1				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
	Step 2				\$ 196,901	\$ 16,408	\$ 94.6641	\$ 7,573.13
	Step 3				\$ 206,746	\$ 17,229	\$ 99.3973	\$ 7,951.78
	Step 4				\$ 217,084	\$ 18,090	\$ 104.3671	\$ 8,349.37
	Step 5				\$ 227,938	\$ 18,995	\$ 109.5855	\$ 8,766.84
2020	Environmental Health Program Administrator	E	M	34				
	Step 1				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 2				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 3				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 4				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 5				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
2022	Environmental Specialist, Temporary	NE		T26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 6				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 7				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 8				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
2045	Environmental Health Intern	NE		Hourly				
	Step 1						\$ 15.0000	
HUMAN RESOURCES DEPARTMENT								
1410	Director of Human Resources	E	E	42				
	Step 1				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
	Step 2				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
	Step 3				\$ 196,901	\$ 16,408	\$ 94.6641	\$ 7,573.13
	Step 4				\$ 206,746	\$ 17,229	\$ 99.3973	\$ 7,951.78
	Step 5				\$ 217,084	\$ 18,090	\$ 104.3671	\$ 8,349.37
1420	Human Resources Analyst	NE	C	26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
1415	Human Resources Analyst, Senior	E	M	33				
	Step 1				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 2				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 3				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 4				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 5				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
1425	Human Resources Assistant	NE	C	17				
	Step 1				\$ 52,740	\$ 4,395	\$ 25.3556	\$ 2,028.45
	Step 2				\$ 55,377	\$ 4,615	\$ 26.6234	\$ 2,129.87
	Step 3				\$ 58,146	\$ 4,845	\$ 27.9546	\$ 2,236.37
	Step 4				\$ 61,053	\$ 5,088	\$ 29.3523	\$ 2,348.18
	Step 5				\$ 64,105	\$ 5,342	\$ 30.8199	\$ 2,465.59
1413	Senior Legal & Policy Advisor	E	M	39				
	Step 1				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 2				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 3				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
	Step 4				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
	Step 5				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
INDUSTRIAL DEVELOPMENT DEPARTMENT								
3010	Industrial Development Director	E	E	39				
	Step 1				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 2				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 3				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
	Step 4				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
	Step 5				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
POLICE DEPARTMENT								
4035	Police Cadet	NE		3180				
	Step 1				\$ 38,892	\$ 3,241	\$ 18.6981	\$ 1,495.85
	Step 2				\$ 36,864	\$ 3,072	\$ 17.7231	\$ 1,417.85
	Step 3				\$ 34,944	\$ 2,912	\$ 16.8000	\$ 1,344.00
	Step 4				\$ 33,120	\$ 2,760	\$ 15.9231	\$ 1,273.85
	Step 5				\$ 31,380	\$ 2,615	\$ 15.0865	\$ 1,206.92
	Step 6				\$ 29,760	\$ 2,480	\$ 14.3077	\$ 1,144.62
	Step 7				\$ 28,212	\$ 2,351	\$ 13.5635	\$ 1,085.08
	Step 8				\$ 26,736	\$ 2,228	\$ 12.8538	\$ 1,028.31
4010	Police Chief	E	E	47				
	Step 1				\$ 227,938	\$ 18,995	\$ 109.5855	\$ 8,766.84
	Step 2				\$ 239,335	\$ 19,945	\$ 115.0648	\$ 9,205.18
	Step 3				\$ 251,301	\$ 20,942	\$ 120.8180	\$ 9,665.44
	Step 4				\$ 263,867	\$ 21,989	\$ 126.8589	\$ 10,148.71
	Step 5				\$ 277,060	\$ 23,088	\$ 133.2018	\$ 10,656.15



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
4110	Police Records Manager	NE	M	27				
	Step 1				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 2				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 3				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 4				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 5				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
4145	Reserve Police Officer	NE		Stipend				
	Step 1				\$ 3,600			
PUBLIC UTILITIES DEPARTMENT								
8008	General Manager of Public Utilities	E	E	48				
	Step 1				\$ 239,335	\$ 19,945	\$ 115.0648	\$ 9,205.18
	Step 2				\$ 251,301	\$ 20,942	\$ 120.8180	\$ 9,665.44
	Step 3				\$ 263,867	\$ 21,989	\$ 126.8589	\$ 10,148.71
	Step 4				\$ 277,060	\$ 23,088	\$ 133.2018	\$ 10,656.15
	Step 5				\$ 290,913	\$ 24,243	\$ 139.8620	\$ 11,188.96
8011	Assistant General Manager of Public Utilities	E	M	43				
	Step 1				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
	Step 2				\$ 196,901	\$ 16,408	\$ 94.6641	\$ 7,573.13
	Step 3				\$ 206,746	\$ 17,229	\$ 99.3973	\$ 7,951.78
	Step 4				\$ 217,084	\$ 18,090	\$ 104.3671	\$ 8,349.37
	Step 5				\$ 227,938	\$ 18,995	\$ 109.5855	\$ 8,766.84
Business and Accounts Division								
8710	Business and Account Supervisor	E	M	32				
	Step 1				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 2				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 3				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 4				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 5				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
Compliance Division								
8606	Utilities Compliance Administrator	E	M	35				
	Step 1				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 2				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 3				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 4				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 5				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
Customer Service Division								
8515	Key Accounts Specialist	NE	M	28				
	Step 1				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 2				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 3				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 4				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
	Step 5				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01



City of Vernon

Classification and Compensation Plan

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
Electric Operations Division								
8040	Electric Operations Supervisor	E	M	36				
	Step 1				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 2				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 3				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 4				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 5				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
8015	Utilities Operations Manager	E	M	41				
	Step 1				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
	Step 2				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
	Step 3				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
	Step 4				\$ 196,901	\$ 16,408	\$ 94.6641	\$ 7,573.13
	Step 5				\$ 206,746	\$ 17,229	\$ 99.3973	\$ 7,951.78
Engineering Division (Public Utilities)								
8112	Principal Electrical Engineer	E	M	38				
	Step 1				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 2				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 3				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 4				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
	Step 5				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
8110	Utilities Engineering Manager	E	M	42				
	Step 1				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
	Step 2				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
	Step 3				\$ 196,901	\$ 16,408	\$ 94.6641	\$ 7,573.13
	Step 4				\$ 206,746	\$ 17,229	\$ 99.3973	\$ 7,951.78
	Step 5				\$ 217,084	\$ 18,090	\$ 104.3671	\$ 8,349.37
Gas Division								
8210	Gas Systems Superintendent	E	M	36				
	Step 1				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 2				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 3				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 4				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 5				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
Resource Planning and Scheduling Division								
8405	Integrated Resources Manager	E	M	42				
	Step 1				\$ 178,595	\$ 14,883	\$ 85.8631	\$ 6,869.05
	Step 2				\$ 187,525	\$ 15,627	\$ 90.1563	\$ 7,212.50
	Step 3				\$ 196,901	\$ 16,408	\$ 94.6641	\$ 7,573.13
	Step 4				\$ 206,746	\$ 17,229	\$ 99.3973	\$ 7,951.78
	Step 5				\$ 217,084	\$ 18,090	\$ 104.3671	\$ 8,349.37



City of Vernon

Classification and Compensation Plan

Fiscal Year: 2019-2020

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
8411	Principal Resource Planner	E	M	37				
	Step 1				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 2				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 3				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 4				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 5				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
Water Operations Division								
7905	Water Administrator	E	M	36				
	Step 1				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 2				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 3				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 4				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 5				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
7915	Water Foreman	E	M	27				
	Step 1				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 2				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 3				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 4				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 5				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
7911	Water Project Specialist	E	M	35				
	Step 1				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 2				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 3				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 4				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 5				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
7910	Water Superintendent	E	M	33				
	Step 1				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 2				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 3				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 4				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
	Step 5				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
PUBLIC WORKS DEPARTMENT								
7008	Director of Public Works	E	E	44				
	Step 1				\$ 196,901	\$ 16,408	\$ 94.6641	\$ 7,573.13
	Step 2				\$ 206,746	\$ 17,229	\$ 99.3973	\$ 7,951.78
	Step 3				\$ 217,084	\$ 18,090	\$ 104.3671	\$ 8,349.37
	Step 4				\$ 227,938	\$ 18,995	\$ 109.5855	\$ 8,766.84
	Step 5				\$ 239,335	\$ 19,945	\$ 115.0648	\$ 9,205.18



City of Vernon

Classification and Compensation Plan

Fiscal Year: 2019-2020

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
Building and Planning Division								
7205	Building and Planning Manager	E	M	37				
	Step 1				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 2				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 3				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 4				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 5				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
Engineering Division (Public Works)								
7118	Civil Engineer	NE	M	32				
	Step 1				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 2				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 3				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 4				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 5				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80
7115	Principal Civil Engineer	E	M	37				
	Step 1				\$ 139,934	\$ 11,661	\$ 67.2760	\$ 5,382.08
	Step 2				\$ 146,931	\$ 12,244	\$ 70.6398	\$ 5,651.19
	Step 3				\$ 154,277	\$ 12,856	\$ 74.1718	\$ 5,933.75
	Step 4				\$ 161,991	\$ 13,499	\$ 77.8804	\$ 6,230.43
	Step 5				\$ 170,091	\$ 14,174	\$ 81.7744	\$ 6,541.95
Public Works Operations Division								
7307	Facilities Maintenance Supervisor	E	M	26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
7515	Fleet Supervisor	E	M	27				
	Step 1				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 2				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 3				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 4				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95
	Step 5				\$ 104,421	\$ 8,702	\$ 50.2025	\$ 4,016.20
7308	Street Maintenance Supervisor	E	M	26				
	Step 1				\$ 81,817	\$ 6,818	\$ 39.3349	\$ 3,146.79
	Step 2				\$ 85,907	\$ 7,159	\$ 41.3016	\$ 3,304.13
	Step 3				\$ 90,203	\$ 7,517	\$ 43.3667	\$ 3,469.34
	Step 4				\$ 94,713	\$ 7,893	\$ 45.5351	\$ 3,642.81
	Step 5				\$ 99,449	\$ 8,287	\$ 47.8119	\$ 3,824.95



City of Vernon

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Fiscal Year: 2019-2020

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
7300	Public Works Superintendent		E	M	32			
	Step 1				\$ 109,642	\$ 9,137	\$ 52.7126	\$ 4,217.01
	Step 2				\$ 115,124	\$ 9,594	\$ 55.3482	\$ 4,427.86
	Step 3				\$ 120,880	\$ 10,073	\$ 58.1156	\$ 4,649.25
	Step 4				\$ 126,924	\$ 10,577	\$ 61.0214	\$ 4,881.71
	Step 5				\$ 133,271	\$ 11,106	\$ 64.0724	\$ 5,125.80

{a} - The annual and monthly salaries are reported as whole dollar without the cents ONLY for reporting purposes.



City of Vernon
Classification and Compensation Plan
Fiscal Year: 2020-2021
Effective July 5, 2020

CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
Electric Operations Division								
8035	Electric Operator	NE	I	30				
	Step 1				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 2				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 3				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 4				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 5				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
8053	Electrical Test Technician, Senior	NE	I	31				
	Step 1				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 2				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 3				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 4				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 5				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
8050	Metering Technician	NE	I	29				
	Step 1				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 2				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 3				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 4				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 5				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
8047	Metering Technician, Senior	NE	I	31				
	Step 1				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 2				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 3				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 4				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 5				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
8045	Power Plant Operator	NE	I	28				
	Step 1				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 2				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 3				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 4				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 5				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
8055	Electrical Test Technician	NE	I	29				
	Step 1				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 2				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 3				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 4				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 5				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
8030	Utilities Dispatcher	NE	I	33				
	Step 1				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 2				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 3				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 4				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 5				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56



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8025	Utilities Dispatcher, Senior	NE	I	34				
	Step 1				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 2				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 3				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 4				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 5				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
8060	Utilities Operations Trainee	NE	I	23				
	Step 1				\$ 72,797	\$ 6,066	\$ 34.9983	\$ 2,799.87
	Step 2				\$ 76,436	\$ 6,370	\$ 36.7483	\$ 2,939.86
	Step 3				\$ 80,258	\$ 6,688	\$ 38.5857	\$ 3,086.86
	Step 4				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 5				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
8031	Utilities Project Coordinator	NE	I	33				
	Step 1				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 2				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 3				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 4				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 5				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
Engineering Division (Public Utilities)								
8135	Electrical Engineering Technician	NE	I	25				
	Step 1				\$ 80,258	\$ 6,688	\$ 38.5857	\$ 3,086.86
	Step 2				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 3				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 4				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 5				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
8130	Associate Electrical Engineer	NE	I	30				
	Step 1				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 2				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 3				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 4				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 5				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
8125	Electrical Engineer	NE	I	35				
	Step 1				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 2				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 3				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 4				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 5				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
Gas Division								
8215	Gas Systems Specialist	NE	I	30				
	Step 1				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 2				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 3				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 4				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70



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	Step 5				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
8220	Gas Systems Technician	NE	I	26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
Resource Planning and Scheduling Division								
8435	Assistant Resource Scheduler	NE	I	28				
	Step 1				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 2				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 3				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 4				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 5				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
8430	Associate Resource Scheduler	NE	I	30				
	Step 1				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 2				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 3				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 4				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 5				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
8422	Principal Resource Scheduler/Trader	NE	I	34				
	Step 1				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 2				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 3				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 4				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 5				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
8415	Resource Planner	NE	I	35				
	Step 1				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 2				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 3				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 4				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 5				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
8420	Resource Scheduler	NE	I	32				
	Step 1				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 2				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 3				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 4				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 5				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58

{a} - The annual and monthly salaries are reported as whole dollar without the cents ONLY for reporting purposes.



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CITY COUNCIL								
1025	Council Member	E	O	01	\$ 28,994	\$ 2,416	N/A	\$ 1,115.14
1030	Mayor	E	O	01	\$ 28,994	\$ 2,416	N/A	\$ 1,115.14
CITY ADMINISTRATION DEPARTMENT								
1010	City Administrator	E	E	50				
	Step 1				\$ 271,783	\$ 22,649	\$ 130.6651	\$ 10,453.20
	Step 2				\$ 285,372	\$ 23,781	\$ 137.1983	\$ 10,975.86
	Step 3				\$ 299,641	\$ 24,970	\$ 144.0582	\$ 11,524.66
	Step 4				\$ 314,623	\$ 26,219	\$ 151.2611	\$ 12,100.89
	Step 5				\$ 330,354	\$ 27,530	\$ 158.8242	\$ 12,705.93
1015	Deputy City Administrator	E	M	40				
	Step 1				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 2				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
	Step 3				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
	Step 4				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
	Step 5				\$ 202,809	\$ 16,901	\$ 97.5042	\$ 7,800.34
1020	Economic Development Manager	E	M	34				
	Step 1				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 2				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 3				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 4				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 5				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
1035	Public Information Officer	E	M	31				
	Step 1				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 2				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 3				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 4				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 5				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
Information Technology Division								
1625	Information Technology Analyst	NE	C	26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
1620	Information Technology Analyst, Senior	NE	C	30				
	Step 1				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 2				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 3				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 4				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70



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	Step 5				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
1610	Information Technology Manager	E	M	37				
	Step 1				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 2				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 3				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 4				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 5				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
1630	Information Technology Technician	NE	C	20				
	Step 1				\$ 62,884	\$ 5,240	\$ 30.2328	\$ 2,418.63
	Step 2				\$ 66,029	\$ 5,502	\$ 31.7445	\$ 2,539.56
	Step 3				\$ 69,330	\$ 5,778	\$ 33.3317	\$ 2,666.54
	Step 4				\$ 72,797	\$ 6,066	\$ 34.9983	\$ 2,799.87
	Step 5				\$ 76,436	\$ 6,370	\$ 36.7483	\$ 2,939.86
1615	Programmer/Analyst	E	C	30				
	Step 1				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 2				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 3				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 4				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 5				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
CITY ATTORNEY'S OFFICE								
1110	City Attorney	E	E	49				
	Step 1				\$ 258,841	\$ 21,570	\$ 124.4429	\$ 9,955.43
	Step 2				\$ 271,783	\$ 22,649	\$ 130.6651	\$ 10,453.20
	Step 3				\$ 285,372	\$ 23,781	\$ 137.1983	\$ 10,975.86
	Step 4				\$ 299,641	\$ 24,970	\$ 144.0582	\$ 11,524.66
	Step 5				\$ 314,623	\$ 26,219	\$ 151.2611	\$ 12,100.89
1115	Deputy City Attorney	E	M	38				
	Step 1				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 2				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 3				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 4				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
	Step 5				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
1507	Executive Legal Secretary	NE	C	23				
	Step 1				\$ 72,797	\$ 6,066	\$ 34.9983	\$ 2,799.87
	Step 2				\$ 76,436	\$ 6,370	\$ 36.7483	\$ 2,939.86
	Step 3				\$ 80,258	\$ 6,688	\$ 38.5857	\$ 3,086.86
	Step 4				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 5				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26



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1495	Legal Administrative Analyst	NE	C	26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
1113	Senior Deputy City Attorney	E	M	39				
	Step 1				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 2				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 3				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
	Step 4				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
	Step 5				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
CITY CLERK DEPARTMENT								
1310	City Clerk	E	E	41				
	Step 1				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
	Step 2				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
	Step 3				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
	Step 4				\$ 202,809	\$ 16,901	\$ 97.5042	\$ 7,800.34
	Step 5				\$ 212,949	\$ 17,746	\$ 102.3794	\$ 8,190.36
1315	Deputy City Clerk	NE	C	26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
1320	Records Management Assistant	NE	C	20				
	Step 1				\$ 62,884	\$ 5,240	\$ 30.2328	\$ 2,418.63
	Step 2				\$ 66,029	\$ 5,502	\$ 31.7445	\$ 2,539.56
	Step 3				\$ 69,330	\$ 5,778	\$ 33.3317	\$ 2,666.54
	Step 4				\$ 72,797	\$ 6,066	\$ 34.9983	\$ 2,799.87
	Step 5				\$ 76,436	\$ 6,370	\$ 36.7483	\$ 2,939.86
ADMINISTRATIVE AND CLERICAL GROUP								
1530	Administrative Assistant, (Confidential)	NE	C	13				
	Step 1				\$ 44,691	\$ 3,724	\$ 21.4859	\$ 1,718.88
	Step 2				\$ 46,925	\$ 3,910	\$ 22.5602	\$ 1,804.82
	Step 3				\$ 49,272	\$ 4,106	\$ 23.6882	\$ 1,895.06
	Step 4				\$ 51,735	\$ 4,311	\$ 24.8727	\$ 1,989.81
	Step 5				\$ 54,322	\$ 4,527	\$ 26.1163	\$ 2,089.30



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1520	Administrative Assistant, Senior (Confidential)	NE	C	17				
	Step 1				\$ 54,322	\$ 4,527	\$ 26.1163	\$ 2,089.30
	Step 2				\$ 57,038	\$ 4,753	\$ 27.4221	\$ 2,193.77
	Step 3				\$ 59,890	\$ 4,991	\$ 28.7932	\$ 2,303.46
	Step 4				\$ 62,884	\$ 5,240	\$ 30.2328	\$ 2,418.63
	Step 5				\$ 66,029	\$ 5,502	\$ 31.7445	\$ 2,539.56
1510	Administrative Secretary	NE	C	20				
	Step 1				\$ 62,884	\$ 5,240	\$ 30.2328	\$ 2,418.63
	Step 2				\$ 66,029	\$ 5,502	\$ 31.7445	\$ 2,539.56
	Step 3				\$ 69,330	\$ 5,778	\$ 33.3317	\$ 2,666.54
	Step 4				\$ 72,797	\$ 6,066	\$ 34.9983	\$ 2,799.87
	Step 5				\$ 76,436	\$ 6,370	\$ 36.7483	\$ 2,939.86
1500	Executive Assistant to the City Administrator	NE	C	26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
1490	Administrative Analyst	NE	C	26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
FINANCE DEPARTMENT								
1240	Accountant	NE	C	22				
	Step 1				\$ 69,330	\$ 5,778	\$ 33.3317	\$ 2,666.54
	Step 2				\$ 72,797	\$ 6,066	\$ 34.9983	\$ 2,799.87
	Step 3				\$ 76,436	\$ 6,370	\$ 36.7483	\$ 2,939.86
	Step 4				\$ 80,258	\$ 6,688	\$ 38.5857	\$ 3,086.86
	Step 5				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
1230	Accountant, Senior	NE	C	27				
	Step 1				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 2				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 3				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 4				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 5				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69



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1220	Assistant Finance Director	E	M	39				
	Step 1				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 2				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 3				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
	Step 4				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
	Step 5				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
1225	Deputy City Treasurer	E	M	35				
	Step 1				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 2				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 3				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 4				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 5				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
1210	Director of Finance/City Treasurer	E	E	44				
	Step 1				\$ 202,809	\$ 16,901	\$ 97.5042	\$ 7,800.34
	Step 2				\$ 212,949	\$ 17,746	\$ 102.3794	\$ 8,190.36
	Step 3				\$ 223,597	\$ 18,633	\$ 107.4984	\$ 8,599.87
	Step 4				\$ 234,777	\$ 19,565	\$ 112.8733	\$ 9,029.87
	Step 5				\$ 246,515	\$ 20,543	\$ 118.5170	\$ 9,481.36
1245	Payroll Specialist	NE	C	19				
	Step 1				\$ 59,890	\$ 4,991	\$ 28.7932	\$ 2,303.46
	Step 2				\$ 62,884	\$ 5,240	\$ 30.2328	\$ 2,418.63
	Step 3				\$ 66,029	\$ 5,502	\$ 31.7445	\$ 2,539.56
	Step 4				\$ 69,330	\$ 5,778	\$ 33.3317	\$ 2,666.54
	Step 5				\$ 72,797	\$ 6,066	\$ 34.9983	\$ 2,799.87
1248	Public Housing Property Coordinator	NE	C	16				
	Step 1				\$ 51,735	\$ 4,311	\$ 24.8727	\$ 1,989.81
	Step 2				\$ 54,322	\$ 4,527	\$ 26.1163	\$ 2,089.30
	Step 3				\$ 57,038	\$ 4,753	\$ 27.4221	\$ 2,193.77
	Step 4				\$ 59,890	\$ 4,991	\$ 28.7932	\$ 2,303.46
	Step 5				\$ 62,884	\$ 5,240	\$ 30.2328	\$ 2,418.63
FIRE DEPARTMENT								
5033	Assistant Fire Marshal	NE	M	29				
	Step 1				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 2				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 3				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 4				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 5				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
5055	Fire Administrative Analyst	NE	C	26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
5010	Fire Chief	E	E	46				
	Step 1				\$ 223,597	\$ 18,633	\$ 107.4984	\$ 8,599.87
	Step 2				\$ 234,777	\$ 19,565	\$ 112.8733	\$ 9,029.87
	Step 3				\$ 246,515	\$ 20,543	\$ 118.5170	\$ 9,481.36
	Step 4				\$ 258,841	\$ 21,570	\$ 124.4429	\$ 9,955.43
	Step 5				\$ 271,783	\$ 22,649	\$ 130.6651	\$ 10,453.20
HEALTH AND ENVIRONMENTAL CONTROL DEPARTMENT								
2010	Director of Health and Environmental Control	E	E	43				
	Step 1				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
	Step 2				\$ 202,809	\$ 16,901	\$ 97.5042	\$ 7,800.34
	Step 3				\$ 212,949	\$ 17,746	\$ 102.3794	\$ 8,190.36
	Step 4				\$ 223,597	\$ 18,633	\$ 107.4984	\$ 8,599.87
	Step 5				\$ 234,777	\$ 19,565	\$ 112.8733	\$ 9,029.87
2020	Environmental Health Program Administrator	E	M	34				
	Step 1				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 2				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 3				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 4				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 5				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
2022	Environmental Specialist, Temporary	NE		T26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 6				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 7				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 8				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
2045	Environmental Health Intern	NE		Hourly				
	Step 1						\$ 15.0000	



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
HUMAN RESOURCES DEPARTMENT								
1410	Director of Human Resources	E	E	42				
	Step 1				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
	Step 2				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
	Step 3				\$ 202,809	\$ 16,901	\$ 97.5042	\$ 7,800.34
	Step 4				\$ 212,949	\$ 17,746	\$ 102.3794	\$ 8,190.36
	Step 5				\$ 223,597	\$ 18,633	\$ 107.4984	\$ 8,599.87
1420	Human Resources Analyst	NE	C	26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
1415	Human Resources Analyst, Senior	E	M	33				
	Step 1				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 2				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 3				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 4				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 5				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
1425	Human Resources Assistant	NE	C	17				
	Step 1				\$ 54,322	\$ 4,527	\$ 26.1163	\$ 2,089.30
	Step 2				\$ 57,038	\$ 4,753	\$ 27.4221	\$ 2,193.77
	Step 3				\$ 59,890	\$ 4,991	\$ 28.7932	\$ 2,303.46
	Step 4				\$ 62,884	\$ 5,240	\$ 30.2328	\$ 2,418.63
	Step 5				\$ 66,029	\$ 5,502	\$ 31.7445	\$ 2,539.56
1413	Senior Legal & Policy Advisor	E	M	39				
	Step 1				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 2				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 3				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
	Step 4				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
	Step 5				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
INDUSTRIAL DEVELOPMENT DEPARTMENT								
3010	Industrial Development Director	E	E	39				
	Step 1				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 2				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 3				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
	Step 4				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
	Step 5				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
POLICE DEPARTMENT								
4035	Police Cadet		NE	3180				
	Step 1				\$ 38,892	\$ 3,241	\$ 18.6981	\$ 1,495.85
	Step 2				\$ 36,864	\$ 3,072	\$ 17.7231	\$ 1,417.85
	Step 3				\$ 34,944	\$ 2,912	\$ 16.8000	\$ 1,344.00
	Step 4				\$ 33,120	\$ 2,760	\$ 15.9231	\$ 1,273.85
	Step 5				\$ 31,380	\$ 2,615	\$ 15.0865	\$ 1,206.92
	Step 6				\$ 29,760	\$ 2,480	\$ 14.3077	\$ 1,144.62
	Step 7				\$ 28,212	\$ 2,351	\$ 13.5635	\$ 1,085.08
	Step 8				\$ 26,736	\$ 2,228	\$ 12.8538	\$ 1,028.31
4010	Police Chief		E	E	47			
	Step 1				\$ 234,777	\$ 19,565	\$ 112.8733	\$ 9,029.87
	Step 2				\$ 246,515	\$ 20,543	\$ 118.5170	\$ 9,481.36
	Step 3				\$ 258,841	\$ 21,570	\$ 124.4429	\$ 9,955.43
	Step 4				\$ 271,783	\$ 22,649	\$ 130.6651	\$ 10,453.20
	Step 5				\$ 285,372	\$ 23,781	\$ 137.1983	\$ 10,975.86
4110	Police Records Manager		NE	M	27			
	Step 1				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 2				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 3				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 4				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 5				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
4145	Reserve Police Officer		NE	Stipend				
	Step 1				\$ 3,600			
PUBLIC UTILITIES DEPARTMENT								
8008	General Manager of Public Utilities		E	E	48			
	Step 1				\$ 246,515	\$ 20,543	\$ 118.5170	\$ 9,481.36
	Step 2				\$ 258,841	\$ 21,570	\$ 124.4429	\$ 9,955.43
	Step 3				\$ 271,783	\$ 22,649	\$ 130.6651	\$ 10,453.20
	Step 4				\$ 285,372	\$ 23,781	\$ 137.1983	\$ 10,975.86
	Step 5				\$ 299,641	\$ 24,970	\$ 144.0582	\$ 11,524.66
8011	Assistant General Manager of Public Utilities		E	M	43			
	Step 1				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
	Step 2				\$ 202,809	\$ 16,901	\$ 97.5042	\$ 7,800.34
	Step 3				\$ 212,949	\$ 17,746	\$ 102.3794	\$ 8,190.36
	Step 4				\$ 223,597	\$ 18,633	\$ 107.4984	\$ 8,599.87
	Step 5				\$ 234,777	\$ 19,565	\$ 112.8733	\$ 9,029.87



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
Business and Accounts Division								
8710	Business and Account Supervisor	E	M	32				
	Step 1				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 2				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 3				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 4				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 5				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
Compliance Division								
8606	Utilities Compliance Administrator	E	M	35				
	Step 1				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 2				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 3				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 4				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 5				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
Customer Service Division								
8515	Key Accounts Specialist	NE	M	28				
	Step 1				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 2				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 3				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 4				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
	Step 5				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
Electric Operations Division								
8040	Electric Operations Supervisor	E	M	36				
	Step 1				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 2				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 3				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 4				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 5				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
8015	Utilities Operations Manager	E	M	41				
	Step 1				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
	Step 2				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
	Step 3				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
	Step 4				\$ 202,809	\$ 16,901	\$ 97.5042	\$ 7,800.34
	Step 5				\$ 212,949	\$ 17,746	\$ 102.3794	\$ 8,190.36
Engineering Division (Public Utilities)								
8112	Principal Electrical Engineer	E	M	38				
	Step 1				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 2				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 3				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 4				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
	Step 5				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
8110	Utilities Engineering Manager	E	M	42				
	Step 1				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
	Step 2				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
	Step 3				\$ 202,809	\$ 16,901	\$ 97.5042	\$ 7,800.34
	Step 4				\$ 212,949	\$ 17,746	\$ 102.3794	\$ 8,190.36
	Step 5				\$ 223,597	\$ 18,633	\$ 107.4984	\$ 8,599.87
Gas Division								
8210	Gas Systems Superintendent	E	M	36				
	Step 1				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 2				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 3				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 4				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 5				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
Resource Planning and Scheduling Division								
8405	Integrated Resources Manager	E	M	42				
	Step 1				\$ 183,954	\$ 15,329	\$ 88.4392	\$ 7,075.14
	Step 2				\$ 193,151	\$ 16,096	\$ 92.8611	\$ 7,428.89
	Step 3				\$ 202,809	\$ 16,901	\$ 97.5042	\$ 7,800.34
	Step 4				\$ 212,949	\$ 17,746	\$ 102.3794	\$ 8,190.36
	Step 5				\$ 223,597	\$ 18,633	\$ 107.4984	\$ 8,599.87
8411	Principal Resource Planner	E	M	37				
	Step 1				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 2				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 3				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 4				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 5				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
Water Operations Division								
7905	Water Administrator	E	M	36				
	Step 1				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 2				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 3				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 4				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 5				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
7915	Water Foreman	E	M	27				
	Step 1				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 2				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 3				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 4				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 5				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
7911	Water Project Specialist	E	M	35				
	Step 1				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 2				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 3				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 4				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 5				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
7910	Water Superintendent	E	M	33				
	Step 1				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 2				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 3				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 4				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
	Step 5				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
PUBLIC WORKS DEPARTMENT								
7008	Director of Public Works	E	E	44				
	Step 1				\$ 202,809	\$ 16,901	\$ 97.5042	\$ 7,800.34
	Step 2				\$ 212,949	\$ 17,746	\$ 102.3794	\$ 8,190.36
	Step 3				\$ 223,597	\$ 18,633	\$ 107.4984	\$ 8,599.87
	Step 4				\$ 234,777	\$ 19,565	\$ 112.8733	\$ 9,029.87
	Step 5				\$ 246,515	\$ 20,543	\$ 118.5170	\$ 9,481.36
Building and Planning Division								
7205	Building and Planning Manager	E	M	37				
	Step 1				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 2				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 3				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 4				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 5				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23
Engineering Division (Public Works)								
7118	Civil Engineer	NE	M	32				
	Step 1				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 2				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 3				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 4				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 5				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58
7115	Principal Civil Engineer	E	M	37				
	Step 1				\$ 144,132	\$ 12,011	\$ 69.2945	\$ 5,543.56
	Step 2				\$ 151,339	\$ 12,612	\$ 72.7592	\$ 5,820.73
	Step 3				\$ 158,906	\$ 13,242	\$ 76.3971	\$ 6,111.77
	Step 4				\$ 166,851	\$ 13,904	\$ 80.2170	\$ 6,417.36
	Step 5				\$ 175,194	\$ 14,599	\$ 84.2278	\$ 6,738.23



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
Public Works Operations Division								
7307	Facilities Maintenance Supervisor	E	M	26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
7515	Fleet Supervisor	E	M	27				
	Step 1				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 2				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 3				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 4				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
	Step 5				\$ 107,554	\$ 8,963	\$ 51.7086	\$ 4,136.69
7308	Street Maintenance Supervisor	E	M	26				
	Step 1				\$ 84,271	\$ 7,023	\$ 40.5150	\$ 3,241.20
	Step 2				\$ 88,485	\$ 7,374	\$ 42.5408	\$ 3,403.26
	Step 3				\$ 92,909	\$ 7,742	\$ 44.6678	\$ 3,573.42
	Step 4				\$ 97,554	\$ 8,130	\$ 46.9012	\$ 3,752.10
	Step 5				\$ 102,432	\$ 8,536	\$ 49.2463	\$ 3,939.70
7300	Public Works Superintendent	E	M	32				
	Step 1				\$ 112,932	\$ 9,411	\$ 54.2940	\$ 4,343.52
	Step 2				\$ 118,578	\$ 9,882	\$ 57.0087	\$ 4,560.70
	Step 3				\$ 124,507	\$ 10,376	\$ 59.8592	\$ 4,788.73
	Step 4				\$ 130,732	\$ 10,894	\$ 62.8521	\$ 5,028.17
	Step 5				\$ 137,269	\$ 11,439	\$ 65.9948	\$ 5,279.58

 {a} - The annual and monthly salaries are reported as whole dollar without the cents ONLY for reporting purposes.



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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
Electric Operations Division								
8035	Electric Operator	NE	I	30				
	Step 1				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 2				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 3				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 4				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 5				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
8053	Electrical Test Technician, Senior	NE	I	31				
	Step 1				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 2				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 3				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 4				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 5				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
8050	Metering Technician	NE	I	29				
	Step 1				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 2				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 3				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 4				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 5				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
8047	Metering Technician, Senior	NE	I	31				
	Step 1				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 2				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 3				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 4				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 5				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
8045	Power Plant Operator	NE	I	28				
	Step 1				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 2				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 3				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 4				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 5				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
8055	Electrical Test Technician	NE	I	29				
	Step 1				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 2				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 3				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 4				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 5				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
8030	Utilities Dispatcher	NE	I	33				
	Step 1				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 2				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 3				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 4				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 5				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
8025	Utilities Dispatcher, Senior	NE	I	34				
	Step 1				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 2				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 3				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 4				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 5				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
8060	Utilities Operations Trainee	NE	I	23				
	Step 1				\$ 74,980	\$ 6,248	\$ 36.0483	\$ 2,883.86
	Step 2				\$ 78,729	\$ 6,561	\$ 37.8507	\$ 3,028.06
	Step 3				\$ 82,666	\$ 6,889	\$ 39.7433	\$ 3,179.46
	Step 4				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 5				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
8031	Utilities Project Coordinator	NE	I	33				
	Step 1				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 2				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 3				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 4				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 5				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
Engineering Division (Public Utilities)								
8135	Electrical Engineering Technician	NE	I	25				
	Step 1				\$ 82,666	\$ 6,889	\$ 39.7433	\$ 3,179.46
	Step 2				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 3				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 4				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 5				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
8130	Associate Electrical Engineer	NE	I	30				
	Step 1				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 2				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 3				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 4				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 5				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
8125	Electrical Engineer	NE	I	35				
	Step 1				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 2				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 3				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 4				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 5				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
Gas Division								
8215	Gas Systems Specialist	NE	I	30				
	Step 1				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 2				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 3				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 4				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50



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	Step 5				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
8220	Gas Systems Technician	NE	I	26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
Resource Planning and Scheduling Division								
8435	Assistant Resource Scheduler	NE	I	28				
	Step 1				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 2				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 3				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 4				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 5				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
8430	Associate Resource Scheduler	NE	I	30				
	Step 1				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 2				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 3				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 4				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 5				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
8422	Principal Resource Scheduler/Trader	NE	I	34				
	Step 1				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 2				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 3				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 4				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 5				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
8415	Resource Planner	NE	I	35				
	Step 1				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 2				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 3				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 4				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 5				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
8420	Resource Scheduler	NE	I	32				
	Step 1				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 2				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 3				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 4				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 5				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95

 {a} - The annual and monthly salaries are reported as whole dollar without the cents ONLY for reporting purposes.



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CITY COUNCIL								
1025	Council Member	E	O	01	\$ 29,863	\$ 2,489	N/A	\$ 1,148.59
1030	Mayor	E	O	01	\$ 29,863	\$ 2,489	N/A	\$ 1,148.59
CITY ADMINISTRATION DEPARTMENT								
1010	City Administrator	E	E	50				
	Step 1				\$ 279,936	\$ 23,328	\$ 134.5847	\$ 10,766.78
	Step 2				\$ 293,933	\$ 24,494	\$ 141.3140	\$ 11,305.12
	Step 3				\$ 308,630	\$ 25,719	\$ 148.3797	\$ 11,870.37
	Step 4				\$ 324,061	\$ 27,005	\$ 155.7987	\$ 12,463.89
	Step 5				\$ 340,264	\$ 28,355	\$ 163.5886	\$ 13,087.09
1015	Deputy City Administrator	E	M	40				
	Step 1				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 2				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
	Step 3				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
	Step 4				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
	Step 5				\$ 208,893	\$ 17,408	\$ 100.4292	\$ 8,034.33
1020	Economic Development Manager	E	M	34				
	Step 1				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 2				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 3				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 4				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 5				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
1035	Public Information Officer	E	M	31				
	Step 1				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 2				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 3				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 4				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 5				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
Information Technology Division								
1625	Information Technology Analyst	NE	C	26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
1620	Information Technology Analyst, Senior	NE	C	30				
	Step 1				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 2				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 3				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 4				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50



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	Step 5				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
1610	Information Technology Manager	E	M	37				
	Step 1				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 2				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 3				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 4				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 5				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
1630	Information Technology Technician	NE	C	20				
	Step 1				\$ 64,771	\$ 5,398	\$ 31.1399	\$ 2,491.19
	Step 2				\$ 68,010	\$ 5,667	\$ 32.6969	\$ 2,615.75
	Step 3				\$ 71,410	\$ 5,951	\$ 34.3317	\$ 2,746.54
	Step 4				\$ 74,980	\$ 6,248	\$ 36.0483	\$ 2,883.86
	Step 5				\$ 78,729	\$ 6,561	\$ 37.8507	\$ 3,028.06
1615	Programmer/Analyst	E	C	30				
	Step 1				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 2				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 3				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 4				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 5				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
CITY ATTORNEY'S OFFICE								
1110	City Attorney	E	E	49				
	Step 1				\$ 266,606	\$ 22,217	\$ 128.1759	\$ 10,254.07
	Step 2				\$ 279,936	\$ 23,328	\$ 134.5847	\$ 10,766.78
	Step 3				\$ 293,933	\$ 24,494	\$ 141.3140	\$ 11,305.12
	Step 4				\$ 308,630	\$ 25,719	\$ 148.3797	\$ 11,870.37
	Step 5				\$ 324,061	\$ 27,005	\$ 155.7987	\$ 12,463.89
1115	Deputy City Attorney	E	M	38				
	Step 1				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 2				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 3				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 4				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
	Step 5				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
1507	Executive Legal Secretary	NE	C	23				
	Step 1				\$ 74,980	\$ 6,248	\$ 36.0483	\$ 2,883.86
	Step 2				\$ 78,729	\$ 6,561	\$ 37.8507	\$ 3,028.06
	Step 3				\$ 82,666	\$ 6,889	\$ 39.7433	\$ 3,179.46
	Step 4				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 5				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35



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1495	Legal Administrative Analyst	NE	C	26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
1113	Senior Deputy City Attorney	E	M	39				
	Step 1				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 2				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 3				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
	Step 4				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
	Step 5				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
CITY CLERK DEPARTMENT								
1310	City Clerk	E	E	41				
	Step 1				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
	Step 2				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
	Step 3				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
	Step 4				\$ 208,893	\$ 17,408	\$ 100.4292	\$ 8,034.33
	Step 5				\$ 219,337	\$ 18,278	\$ 105.4506	\$ 8,436.05
1315	Deputy City Clerk	NE	C	26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
1320	Records Management Assistant	NE	C	20				
	Step 1				\$ 64,771	\$ 5,398	\$ 31.1399	\$ 2,491.19
	Step 2				\$ 68,010	\$ 5,667	\$ 32.6969	\$ 2,615.75
	Step 3				\$ 71,410	\$ 5,951	\$ 34.3317	\$ 2,746.54
	Step 4				\$ 74,980	\$ 6,248	\$ 36.0483	\$ 2,883.86
	Step 5				\$ 78,729	\$ 6,561	\$ 37.8507	\$ 3,028.06
ADMINISTRATIVE AND CLERICAL GROUP								
1530	Administrative Assistant, (Confidential)	NE	C	13				
	Step 1				\$ 46,031	\$ 3,836	\$ 22.1305	\$ 1,770.44
	Step 2				\$ 48,333	\$ 4,028	\$ 23.2370	\$ 1,858.96
	Step 3				\$ 50,750	\$ 4,229	\$ 24.3989	\$ 1,951.91
	Step 4				\$ 53,287	\$ 4,441	\$ 25.6188	\$ 2,049.51
	Step 5				\$ 55,952	\$ 4,663	\$ 26.8998	\$ 2,151.98



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1520	Administrative Assistant, Senior (Confidential)	NE	C	17				
	Step 1				\$ 55,952	\$ 4,663	\$ 26.8998	\$ 2,151.98
	Step 2				\$ 58,749	\$ 4,896	\$ 28.2448	\$ 2,259.58
	Step 3				\$ 61,687	\$ 5,141	\$ 29.6570	\$ 2,372.56
	Step 4				\$ 64,771	\$ 5,398	\$ 31.1399	\$ 2,491.19
	Step 5				\$ 68,010	\$ 5,667	\$ 32.6969	\$ 2,615.75
1510	Administrative Secretary	NE	C	20				
	Step 1				\$ 64,771	\$ 5,398	\$ 31.1399	\$ 2,491.19
	Step 2				\$ 68,010	\$ 5,667	\$ 32.6969	\$ 2,615.75
	Step 3				\$ 71,410	\$ 5,951	\$ 34.3317	\$ 2,746.54
	Step 4				\$ 74,980	\$ 6,248	\$ 36.0483	\$ 2,883.86
	Step 5				\$ 78,729	\$ 6,561	\$ 37.8507	\$ 3,028.06
1500	Executive Assistant to the City Administrator	NE	C	26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
1490	Administrative Analyst	NE	C	26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
FINANCE DEPARTMENT								
1240	Accountant	NE	C	22				
	Step 1				\$ 71,410	\$ 5,951	\$ 34.3317	\$ 2,746.54
	Step 2				\$ 74,980	\$ 6,248	\$ 36.0483	\$ 2,883.86
	Step 3				\$ 78,729	\$ 6,561	\$ 37.8507	\$ 3,028.06
	Step 4				\$ 82,666	\$ 6,889	\$ 39.7433	\$ 3,179.46
	Step 5				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
1230	Accountant, Senior	NE	C	27				
	Step 1				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 2				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 3				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 4				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 5				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
1220	Assistant Finance Director	E	M	39				
	Step 1				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 2				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 3				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
	Step 4				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37



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	Step 5				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
1225	Deputy City Treasurer	E	M	35				
	Step 1				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 2				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 3				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 4				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 5				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
1210	Director of Finance/City Treasurer	E	E	44				
	Step 1				\$ 208,893	\$ 17,408	\$ 100.4292	\$ 8,034.33
	Step 2				\$ 219,337	\$ 18,278	\$ 105.4506	\$ 8,436.05
	Step 3				\$ 230,304	\$ 19,192	\$ 110.7232	\$ 8,857.86
	Step 4				\$ 241,819	\$ 20,152	\$ 116.2593	\$ 9,300.75
	Step 5				\$ 253,910	\$ 21,159	\$ 122.0723	\$ 9,765.78
1245	Payroll Specialist	NE	C	19				
	Step 1				\$ 61,687	\$ 5,141	\$ 29.6570	\$ 2,372.56
	Step 2				\$ 64,771	\$ 5,398	\$ 31.1399	\$ 2,491.19
	Step 3				\$ 68,010	\$ 5,667	\$ 32.6969	\$ 2,615.75
	Step 4				\$ 71,410	\$ 5,951	\$ 34.3317	\$ 2,746.54
	Step 5				\$ 74,980	\$ 6,248	\$ 36.0483	\$ 2,883.86
1248	Public Housing Property Coordinator	NE	C	16				
	Step 1				\$ 53,287	\$ 4,441	\$ 25.6188	\$ 2,049.51
	Step 2				\$ 55,952	\$ 4,663	\$ 26.8998	\$ 2,151.98
	Step 3				\$ 58,749	\$ 4,896	\$ 28.2448	\$ 2,259.58
	Step 4				\$ 61,687	\$ 5,141	\$ 29.6570	\$ 2,372.56
	Step 5				\$ 64,771	\$ 5,398	\$ 31.1399	\$ 2,491.19
FIRE DEPARTMENT								
5033	Assistant Fire Marshal	NE	M	29				
	Step 1				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 2				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 3				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 4				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 5				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
5055	Fire Administrative Analyst	NE	C	26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
5010	Fire Chief	E	E	46				
	Step 1				\$ 230,304	\$ 19,192	\$ 110.7232	\$ 8,857.86
	Step 2				\$ 241,819	\$ 20,152	\$ 116.2593	\$ 9,300.75
	Step 3				\$ 253,910	\$ 21,159	\$ 122.0723	\$ 9,765.78
	Step 4				\$ 266,606	\$ 22,217	\$ 128.1759	\$ 10,254.07
	Step 5				\$ 279,936	\$ 23,328	\$ 134.5847	\$ 10,766.78
HEALTH AND ENVIRONMENTAL CONTROL DEPARTMENT								
2010	Director of Health and Environmental Control	E	E	43				
	Step 1				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
	Step 2				\$ 208,893	\$ 17,408	\$ 100.4292	\$ 8,034.33
	Step 3				\$ 219,337	\$ 18,278	\$ 105.4506	\$ 8,436.05
	Step 4				\$ 230,304	\$ 19,192	\$ 110.7232	\$ 8,857.86
	Step 5				\$ 241,819	\$ 20,152	\$ 116.2593	\$ 9,300.75
2020	Environmental Health Program Administrator	E	M	34				
	Step 1				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 2				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 3				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 4				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 5				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
2022	Environmental Specialist, Temporary	NE		T26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 6				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 7				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 8				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
2045	Environmental Health Intern	NE		Hourly				
	Step 1						\$ 15.0000	
HUMAN RESOURCES DEPARTMENT								
1410	Director of Human Resources	E	E	42				
	Step 1				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
	Step 2				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
	Step 3				\$ 208,893	\$ 17,408	\$ 100.4292	\$ 8,034.33
	Step 4				\$ 219,337	\$ 18,278	\$ 105.4506	\$ 8,436.05
	Step 5				\$ 230,304	\$ 19,192	\$ 110.7232	\$ 8,857.86
1420	Human Resources Analyst	NE	C	26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65



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	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
1415	Human Resources Analyst, Senior	E	M	33				
	Step 1				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 2				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 3				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 4				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 5				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
1425	Human Resources Assistant	NE	C	17				
	Step 1				\$ 55,952	\$ 4,663	\$ 26.8998	\$ 2,151.98
	Step 2				\$ 58,749	\$ 4,896	\$ 28.2448	\$ 2,259.58
	Step 3				\$ 61,687	\$ 5,141	\$ 29.6570	\$ 2,372.56
	Step 4				\$ 64,771	\$ 5,398	\$ 31.1399	\$ 2,491.19
	Step 5				\$ 68,010	\$ 5,667	\$ 32.6969	\$ 2,615.75
1413	Senior Legal & Policy Advisor	E	M	39				
	Step 1				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 2				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 3				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
	Step 4				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
	Step 5				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
INDUSTRIAL DEVELOPMENT DEPARTMENT								
3010	Industrial Development Director	E	E	39				
	Step 1				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 2				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 3				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
	Step 4				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
	Step 5				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
POLICE DEPARTMENT								
4035	Police Cadet	NE		3180				
	Step 1				\$ 38,892	\$ 3,241	\$ 18.6981	\$ 1,495.85
	Step 2				\$ 36,864	\$ 3,072	\$ 17.7231	\$ 1,417.85
	Step 3				\$ 34,944	\$ 2,912	\$ 16.8000	\$ 1,344.00
	Step 4				\$ 33,120	\$ 2,760	\$ 15.9231	\$ 1,273.85
	Step 5				\$ 31,380	\$ 2,615	\$ 15.0865	\$ 1,206.92
	Step 6				\$ 29,760	\$ 2,480	\$ 14.3077	\$ 1,144.62
	Step 7				\$ 28,212	\$ 2,351	\$ 13.5635	\$ 1,085.08
	Step 8				\$ 26,736	\$ 2,228	\$ 12.8538	\$ 1,028.31
4010	Police Chief	E	E	47				
	Step 1				\$ 241,819	\$ 20,152	\$ 116.2593	\$ 9,300.75
	Step 2				\$ 253,910	\$ 21,159	\$ 122.0723	\$ 9,765.78
	Step 3				\$ 266,606	\$ 22,217	\$ 128.1759	\$ 10,254.07
	Step 4				\$ 279,936	\$ 23,328	\$ 134.5847	\$ 10,766.78
	Step 5				\$ 293,933	\$ 24,494	\$ 141.3140	\$ 11,305.12



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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
4110	Police Records Manager	NE	M	27				
	Step 1				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 2				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 3				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 4				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 5				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
4145	Reserve Police Officer	NE		Stipend				
	Step 1				\$ 3,600			
PUBLIC UTILITIES DEPARTMENT								
8008	General Manager of Public Utilities	E	E	48				
	Step 1				\$ 253,910	\$ 21,159	\$ 122.0723	\$ 9,765.78
	Step 2				\$ 266,606	\$ 22,217	\$ 128.1759	\$ 10,254.07
	Step 3				\$ 279,936	\$ 23,328	\$ 134.5847	\$ 10,766.78
	Step 4				\$ 293,933	\$ 24,494	\$ 141.3140	\$ 11,305.12
	Step 5				\$ 308,630	\$ 25,719	\$ 148.3797	\$ 11,870.37
8011	Assistant General Manager of Public Utilities	E	M	43				
	Step 1				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
	Step 2				\$ 208,893	\$ 17,408	\$ 100.4292	\$ 8,034.33
	Step 3				\$ 219,337	\$ 18,278	\$ 105.4506	\$ 8,436.05
	Step 4				\$ 230,304	\$ 19,192	\$ 110.7232	\$ 8,857.86
	Step 5				\$ 241,819	\$ 20,152	\$ 116.2593	\$ 9,300.75
Business and Accounts Division								
8710	Business and Account Supervisor	E	M	32				
	Step 1				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 2				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 3				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 4				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 5				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
Compliance Division								
8606	Utilities Compliance Administrator	E	M	35				
	Step 1				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 2				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 3				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 4				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 5				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
Customer Service Division								
8515	Key Accounts Specialist	NE	M	28				
	Step 1				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 2				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 3				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 4				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
	Step 5				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81



City of Vernon

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CLASS CODE	OCCUPATIONAL JOB FAMILIES AND JOB CLASSES	FLSA	EMPLOYEE GROUP	PAY GRADE	{a} ANNUAL	{a} MONTHLY	HOURLY	PAY PERIOD
Electric Operations Division								
8040	Electric Operations Supervisor	E	M	36				
	Step 1				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 2				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 3				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 4				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 5				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
8015	Utilities Operations Manager	E	M	41				
	Step 1				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
	Step 2				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
	Step 3				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
	Step 4				\$ 208,893	\$ 17,408	\$ 100.4292	\$ 8,034.33
	Step 5				\$ 219,337	\$ 18,278	\$ 105.4506	\$ 8,436.05
Engineering Division (Public Utilities)								
8112	Principal Electrical Engineer	E	M	38				
	Step 1				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 2				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 3				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 4				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
	Step 5				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
8110	Utilities Engineering Manager	E	M	42				
	Step 1				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
	Step 2				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
	Step 3				\$ 208,893	\$ 17,408	\$ 100.4292	\$ 8,034.33
	Step 4				\$ 219,337	\$ 18,278	\$ 105.4506	\$ 8,436.05
	Step 5				\$ 230,304	\$ 19,192	\$ 110.7232	\$ 8,857.86
Gas Division								
8210	Gas Systems Superintendent	E	M	36				
	Step 1				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 2				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 3				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 4				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 5				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
Resource Planning and Scheduling Division								
8405	Integrated Resources Manager	E	M	42				
	Step 1				\$ 189,472	\$ 15,789	\$ 91.0922	\$ 7,287.37
	Step 2				\$ 198,945	\$ 16,579	\$ 95.6468	\$ 7,651.74
	Step 3				\$ 208,893	\$ 17,408	\$ 100.4292	\$ 8,034.33
	Step 4				\$ 219,337	\$ 18,278	\$ 105.4506	\$ 8,436.05
	Step 5				\$ 230,304	\$ 19,192	\$ 110.7232	\$ 8,857.86



City of Vernon

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8411	Principal Resource Planner	E	M	37				
	Step 1				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 2				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 3				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 4				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 5				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
Water Operations Division								
7905	Water Administrator	E	M	36				
	Step 1				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 2				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 3				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 4				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 5				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
7915	Water Foreman	E	M	27				
	Step 1				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 2				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 3				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 4				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 5				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
7911	Water Project Specialist	E	M	35				
	Step 1				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 2				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 3				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 4				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 5				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
7910	Water Superintendent	E	M	33				
	Step 1				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 2				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 3				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 4				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
	Step 5				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
PUBLIC WORKS DEPARTMENT								
7008	Director of Public Works	E	E	44				
	Step 1				\$ 208,893	\$ 17,408	\$ 100.4292	\$ 8,034.33
	Step 2				\$ 219,337	\$ 18,278	\$ 105.4506	\$ 8,436.05
	Step 3				\$ 230,304	\$ 19,192	\$ 110.7232	\$ 8,857.86
	Step 4				\$ 241,819	\$ 20,152	\$ 116.2593	\$ 9,300.75
	Step 5				\$ 253,910	\$ 21,159	\$ 122.0723	\$ 9,765.78



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Building and Planning Division								
7205	Building and Planning Manager	E	M	37				
	Step 1				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 2				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 3				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 4				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 5				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
Engineering Division (Public Works)								
7118	Civil Engineer	NE	M	32				
	Step 1				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 2				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 3				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 4				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 5				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95
7115	Principal Civil Engineer	E	M	37				
	Step 1				\$ 148,456	\$ 12,371	\$ 71.3731	\$ 5,709.84
	Step 2				\$ 155,879	\$ 12,990	\$ 74.9417	\$ 5,995.34
	Step 3				\$ 163,673	\$ 13,639	\$ 78.6888	\$ 6,295.11
	Step 4				\$ 171,856	\$ 14,321	\$ 82.6233	\$ 6,609.86
	Step 5				\$ 180,449	\$ 15,037	\$ 86.7545	\$ 6,940.36
Public Works Operations Division								
7307	Facilities Maintenance Supervisor	E	M	26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
7515	Fleet Supervisor	E	M	27				
	Step 1				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 2				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 3				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 4				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88
	Step 5				\$ 110,780	\$ 9,232	\$ 53.2597	\$ 4,260.78
7308	Street Maintenance Supervisor	E	M	26				
	Step 1				\$ 86,799	\$ 7,233	\$ 41.7304	\$ 3,338.43
	Step 2				\$ 91,139	\$ 7,595	\$ 43.8169	\$ 3,505.35
	Step 3				\$ 95,696	\$ 7,975	\$ 46.0078	\$ 3,680.62
	Step 4				\$ 100,481	\$ 8,373	\$ 48.3081	\$ 3,864.65
	Step 5				\$ 105,505	\$ 8,792	\$ 50.7235	\$ 4,057.88



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7300	Public Works Superintendent	E	M	32				
	Step 1				\$ 116,319	\$ 9,693	\$ 55.9227	\$ 4,473.81
	Step 2				\$ 122,135	\$ 10,178	\$ 58.7188	\$ 4,697.50
	Step 3				\$ 128,242	\$ 10,687	\$ 61.6547	\$ 4,932.38
	Step 4				\$ 134,654	\$ 11,221	\$ 64.7375	\$ 5,179.00
	Step 5				\$ 141,387	\$ 11,782	\$ 67.9743	\$ 5,437.95

{a} - The annual and monthly salaries are reported as whole dollar without the cents ONLY for reporting purposes.



JOB DESCRIPTION

Electrical Engineering Technician

Date Prepared: February 2020

Class Code: 8135

SUMMARY: Under general supervision to provide para-professional office and field support to Engineering Division, uses specialized Computer-Aided Design and Drafting (CADD), Geographic Information Systems (GIS) and other software platforms to administer, create and edit technically accurate plans, drawings, technical documents, technical specifications, maps, representations and reports.

ESSENTIAL FUNCTIONS: -- *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:*

- Creates, edits, reviews, and revises technically accurate drawings and maps for utilities engineering projects and special assignments, using specialized Computer-Aided Drafting (AutoCAD), Geographic Information Systems (GIS) and other software platforms.
- Creates special purpose maps, drawings, infographics, tables, diagrams, other representations and reports as directed; manages inventory of maps, databases and records.
- Assists in asset management, ordering, purchasing and tracking of inventory items, generating purchase orders for equipment and materials, work order creation and data population including billable coordination with the Customer Service Division.
- Assists in the preparation of cost estimates and specifications.
- Interprets field notes, legal descriptions, and engineering symbols, and creates working drawings; performs research, field checks and survey work to verify and resolve discrepancies in location of facilities, utilities and infrastructure.
- Updates utility assets across databases, platforms and programs according to As-Builts, asset inspections and field verification.
- Responsible for administering and maintaining accurate drawing database, overall organization of the drawings and transferring data between platforms.
- Enters, records and analyzes data and performs mathematical computations.
- Assists in preparation of project cost estimates including determining quantities and analyzing costs of materials.
- Responsible for fulfilling public records requests.
- Assists in the processing of Joint Pole, Small Cell Wireless and other requests and applications.
- Assist Engineering and Operations Divisions in the development of safe switching orders and route changes to ensure continuity of service and assist in the management of an organized database for switching programs and requests.
- Assists with monitoring, maintenance, construction and repair activities associated with the telecommunications, internet and fiber optic services.
- Assists Engineers in various field, office, test or inspection work in construction, mapping, design and data analysis in the areas of electrical generation, transmission and distribution, fiber optic network, water production and distribution and gas transmission and distribution.
- Supports the relationship between the City of Vernon and the general public by demonstrating courteous and cooperative behavior when interacting with visitors and City staff; maintains confidentiality of work-related issues and City information; performs other duties as required or assigned.

MINIMUM QUALIFICATIONS:**Education, Training and Experience Guidelines:**

High School Diploma or GED equivalent, supplemented by two (2) years/24 semester units from an accredited college or university in engineering technology, drafting, engineering mathematics or related fields; AND two years para-professional engineering work, including AutoCAD, GIS and/or Google Earth Pro computer experience. Experience preparing single-line and wiring diagrams is preferred. An Associate's Degree in Engineering or related field is preferred.

Knowledge of:

- City policies and procedures.
- Terminology, nomenclature, methods, practices, techniques, and procedures for manual and computer mapping and drafting using computer-aided application software.
- Engineering mathematics as applied to the computation of angles, areas, distances and traverses.
- Engineering maps and records.
- Technical report writing.
- Basic knowledge and familiarity with electrical and communication system principles, procedures and components; fundamentals of alternating current circuits, and electrical safety policies and procedures.
- Customer service and public relations methods and practices.

Skill in:

- Reading, understanding, and manipulating geographic information in a variety of data formats.
- Reading and understanding plans, drawings, symbols, specifications, schematics, and field notes and making mathematical calculations including angles, areas and distances.
- Performing routine engineering designs, drafting work, estimates and computations.
- Reducing, interpreting, and applying field notes in the performance of drafting duties.
- Ability to ensure accuracy of reference materials and coordinate distribution of drawings to field crews, contractors, etc.
- Organizing data, managing multiple databases and preparing reports.
- Establishing and maintaining cooperative working relationships with co-workers contractors, property owners, other City personnel, and the public.
- Operating a personal computer, computer-aided drafting equipment, printers and plotters utilizing standard and specialized software.
- Working effectively with others to develop solutions for problems.
- Communicating effectively verbally and in writing.

LICENSE AND CERTIFICATION REQUIREMENTS:

A valid California State Driver's License is required.

Engineer in Training (EIT) certification preferred.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

Work is performed in a standard office environment and in internal and external environments throughout the city.



JOB DESCRIPTION

Senior Legal & Policy Advisor

Date Prepared: March 2020

Class Code: 1413

SUMMARY: Under general supervision of and direction by the City Administrator, acts as legal and policy advisor to the City Administrator, Director of Human Resources, and Citywide department directors on matters of law and policy, with an emphasis on labor and employment issues; provides legal opinions and strategic advice, minimizes risk and liability, researches and manages legal issues. The employee in this position shall be responsible for providing City staff with legal counsel and training on a variety of subjects including municipal law and ethics, labor relations and collective bargaining, disciplinary investigations and appeals, administrative investigations, and legislative matters.

DISTINGUISHING CHARACTERISTICS: The Senior Legal & Policy Advisor is an advanced journey level position. In addition to requiring only occasional instruction and assistance the incumbent is assigned the most complex legal and advisory work on a wide variety of topics and functions as a highly experienced practitioner. The incumbent may be assigned supervisory responsibility over administrative/clerical staff and may provide general direction and assistance to subordinate staff as needed.

ESSENTIAL FUNCTIONS: -- *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following. Under direction of the City Administrator:*

- Serves as legal and policy advisor to the City Administrator and Citywide department directors; attends meetings to provide strategic advice and information, and presents findings, recommendations, and effective solutions.
- Exercises independent judgment within broad policy guidelines; evaluates legal and policy issues, and recommends solutions to minimize risk and safeguard the City's operations; works independently and makes appropriate decisions based on knowledge of City policies; performs duties within scope of authority.
- Counsels City departments on municipal legal matters including ethics, employment, labor, and human resources issues.
- Handles pre-disciplinary meetings, administrative hearings and appeals regarding employee disciplinary matters.
- Conducts administrative and personnel investigations, including interviewing witnesses, gathering documents, statements and other factual material; analyzes information and prepares reports and recommendations.
- Drafts, reviews, and amends a variety of documents, including policies, procedures, orders, legal opinions, employee and labor agreements, investigative reports, and technical documentation.
- Assists with collective bargaining contract negotiations, including negotiating and drafting of labor proposals and agreements.
- Assists the City Attorney's Office in preparing labor and employment related litigation for trial, including researching and drafting motions, preparing and responding to discovery, and presenting or deposing witnesses.
- Assures effective communication of issues and strategies with the City's core management team.
- Provides information, instructions, and assistance to the public and others having business with the City; responds to and resolves constituent service issues in a courteous and respectful manner.

- Supports the relationship between the City of Vernon and the general public by demonstrating courteous and cooperative behavior when interacting with visitors and City staff; maintains confidentiality of work-related issues and City information; performs other duties as required or assigned.

MINIMUM QUALIFICATIONS:

Education, Training and Experience Guidelines:

Juris Doctorate Degree is required; AND a minimum of five years of relevant experience, including three years public sector experience. Need not have knowledge and skill in all of the following areas, but must have proficiency in identified practice areas.

Knowledge of:

- City organization, operations, policies, and procedures.
- Federal and state laws and statutes governing municipal operations and administrative law, including California Public Employment Relations Board, the Meyers-Milias-Brown Act, California Public Records Act, California Elections Code, and the Voters Rights Act; and applicable Federal rules and regulations..
- City protocols and strategies of negotiation and litigation.
- City ordinances, codes, policies, resolutions, and agreements.
- California judicial procedures and rules of evidence.
- Legal precedents and court decisions impacting municipal government.
- The duties, powers, authorities, and limitations of a municipal attorney.
- Legal research methods, techniques, sources, and databases.
- Legal, ethical and professional rules of conduct for public sector employees and elected officials.
- Business computers, and standard and specialized software applications.

Skill in:

- Interpreting and explaining legal standards and procedures, applicable Federal and state rules and regulations, and City policies and procedures.
- Defining legal issues, performing legal research, analyzing technical issues, and developing solutions.
- Reviewing and assessing legal issues and documents, and making appropriate decisions.
- Exercising sound judgment, negotiating agreements, and mediating difficult situations.
- Litigating cases in legal hearings and courtroom settings.
- Researching and identifying precedence in case law.
- Investigating, analyzing, and resolving legal issues and complaints.
- Assessing and prioritizing multiple tasks, projects and demands.
- Using initiative and independent judgment within established procedural guidelines.
- Establishing and maintaining effective working relationships with co-workers, City Council, Mayor, City Administrator, City departments and staff, regional government agencies, and the public.
- Communicating effectively verbally and in writing.

LICENSE AND CERTIFICATION REQUIREMENTS:

A valid California State Driver's License may be required. Must be licensed by the Bar to practice law in the State of California, remain active with all California Bar annual requirements, and maintain a clear criminal record.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

Work is performed in a standard office environment.