



Agenda
City of Vernon
Regular Vernon CommUNITY Fund
Grant Committee Meeting
Wednesday, November 16, 2022, 10:00 AM
Remote Location Via Zoom

Frank Gavina, Chair
Mark Gonzalez, Vice Chair
Clara Bustamante, Committee Member
Ronit Edry, Committee Member
Steven Froberg, Committee Member
Leticia Lopez, Committee Member
Michelle Ybarra, Committee Member

SPECIAL REMOTE PROTOCOLS

Assembly Bill 361 (AB 361) authorizes public meetings to take place via teleconference because State and Local officials are recommending measures to promote social distancing. This meeting will be conducted entirely by remote participation via Zoom Webinar.

The public is encouraged to view the meeting at <https://www.cityofvernon.org/webinar-vcf> or by calling (408) 638 -0968, Meeting ID 898-8637-6077#. You may address the Grant Committee via Zoom or submit comments to PublicComment@cityofvernon.org with the meeting date and item number in the subject line.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

APPROVAL OF THE AGENDA

PUBLIC COMMENT

At this time the public is encouraged to address the Grant Committee on any matter that is within the subject matter jurisdiction of the Grant Committee. The public will also be given a chance to comment on matters which are on the posted agenda during deliberation on those specific matters.

PRESENTATIONS

1. City Clerk

[Selection of Chair and Vice Chair](#)

Recommendation:

Select one member to serve as Chair and one member to serve as Vice Chair for the term ending June 30, 2023.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion. Items may be removed from the Consent Calendar for individual consideration. Removed items will be considered immediately following the Consent Calendar.

2. City Clerk

[Approval of Minutes](#)

Recommendation:

Approve the May 18, 2022 Regular Vernon CommUNITY Fund Grant Committee meeting minutes.

[1. 20220518 VCFGF Minutes](#)

NEW BUSINESS

3. City Administration

[Fiscal Year 2022-2023 Docket I Vernon CommUNITY Fund Direct Service Grants](#)

Recommendation:

Award Fiscal Year (FY) 2022-2023 Docket I Direct Service Grants totaling \$348,000 to the following applicants:

1) CA Derby Dolls (Returning Grantee) - \$25,000; 2) Cal State Los Angeles University Auxiliary Services, Inc. - \$20,000; 3) Chicxs Rockerxs South East Los Angeles (Returning Grantee) - \$25,000; 4) Girls on the Run of Los Angeles County (Returning Grantee) - \$20,000; 5) Helping Hands Society of Los Angeles (Returning Grantee) - \$25,000; 6) Human Services Association (Returning Grantee) - \$45,000; 7) Libros Schmibros Lending Library (Returning Grantee) - \$30,000; 8) Los Angeles Center for Law and Justice (Returning Grantee) - \$30,000; 9) Neighborhood Music School Association (Returning Grantee) - \$30,000; 10) So'oh-Shin Sister Project - \$25,000; 11) Southeast Churches Service Center (Returning Grantee) - \$20,000; 12) Southeast Community Foundation (Returning Grantee) - \$25,000; 13) Woodcraft Rangers (Returning Grantee) - \$28,000.

[1. FY 2022-23 VCF Direct Service Grants Docket Transmittal Report](#)

[2. FY 2022-23 VCF Direct Service Grants Docket](#)

[3. VCF Direct Service Grant Form Agreement](#)

ORAL REPORTS

Brief reports, announcements, or directives to staff.

Next regular meeting: Wednesday, May 17, 2023, at 10:00 a.m.

ADJOURNMENT

On November 10, 2022, the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours and Special meeting agendas may be amended up to 24 hours in advance of the meeting.

Vernon Community Fund Grant Committee Agenda Item Report

Submitted by: Sandra Dolson
Submitting Department: City Clerk
Meeting Date: November 16, 2022

SUBJECT

Selection of Chair and Vice Chair

Recommendation:

Select one member to serve as Chair and one member to serve as Vice Chair for the term ending June 30, 2023.

Background:

The Vernon CommUNITY Fund Grant Committee consists of seven members including one person representing members of the California Legislature, four people that reside or work in the Vernon area, one Business Representative and one current Council Member. Members serve four-years terms, serving no more than two full consecutive terms.

Following appointments by the City Council at its June 7, 2022 meeting, the current members are as follows:

Commissioner	Appointing Category	Date Appointed	End of Term
Ronit Edry	Business Representative	June 7, 2022	June 30, 2026
Leticia Lopez	Council Member	July 20, 2021	June 30, 2025
Mark Gonzalez	Legislative Representative	June 7, 2022	June 30, 2026
Clara Bustamante	Vernon Area Representative	June 7, 2022	June 30, 2026
Steven Froberg	Vernon Area Representative	July 20, 2021	June 30, 2025
Frank Gaviña	Vernon Area Representative	July 20, 2021	June 30, 2025
Michelle Ybarra	Vernon Area Representative	July 20, 2021	June 30, 2025

Municipal Code Section 2.48.060 requires a Chair and Vice Chair from different appointing categories and prohibits a member from serving as Chair for more than two consecutive terms. Chair Gaviña was appointed as Chair on November 17, 2021; therefore, he is eligible to continue to serve as Chair if the Committee so desires. The Committee should select a Chair and Vice Chair to serve through June 30, 2023.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

None.

Vernon Community Fund Grant Committee Agenda Item Report

Submitted by: Sandra Dolson
Submitting Department: City Clerk
Meeting Date: November 16, 2022

SUBJECT

Approval of Minutes

Recommendation:

Approve the May 18, 2022 Regular Vernon CommUNITY Fund Grant Committee meeting minutes.

Background:

Staff has prepared and hereby submits the minutes for approval.

Fiscal Impact:

There is no fiscal impact associated with this report.

Attachments:

1. [20220518 VCFGF Minutes](#)

**MINUTES
VERNON COMMUNITY FUND GRANT COMMITTEE
REGULAR MEETING
WEDNESDAY MAY 18, 2022
REMOTE LOCATION VIA ZOOM**

CALL TO ORDER

Vice Chair Gonzalez called the meeting to order at 10:00 a.m.

FLAG SALUTE

Vice Chair Gonzalez led the Flag Salute.

ROLL CALL

PRESENT:

Mark Gonzalez, Vice Chair (via remote access)
Ronit Edry, Committee Member (via remote access)
Steven Froberg, Committee Member (via remote access arrived at 10:10 a.m.)
Leticia Lopez, Committee Member (via remote access)
Michelle Ybarra, Committee Member (via remote access)

ABSENT:

Frank Gaviña, Chair
James Chang, Committee Member

STAFF PRESENT:

Zaynah Moussa, Interim City Attorney (via remote access)
Lisa Pope, City Clerk (via remote access)
Diana Figueroa, Administrative Analyst (via remote access)
Frances Jemmott, City Consultant (via remote access)
James Hull, City Consultant (via remote access)

APPROVAL OF THE AGENDA

MOTION

Member Lopez moved and Member Ybarra seconded a motion to approve the agenda. The question was called and the motion carried 4-0, Chair Gaviña, Member Chang and Member Froberg absent.

PUBLIC COMMENT

None.

CONSENT CALENDAR

MOTION

Member Lopez moved and Member Ybarra seconded a motion to approve the Consent Calendar. The question was called and the motion carried 4-0, Chair Gaviña, Member Froberg and Member Chang absent.

The Consent Calendar consisted of the following items:

1. Approval of Minutes

Recommendation: Approve the November 17, 2021 Regular Vernon CommUNITY Fund Grant Committee meeting minutes.

2. Revised Vernon CommUNITY Fund (VCF) Scholarship Program Applicant Package and Guidelines

Recommendation: A. Recommend that the City Council adopt changes via ordinance to Vernon Municipal Code Section 2.48.110, updating VCF Scholarship criteria by modifying the existing applicant residency requirement to allow students attending school in the Vernon Area to apply and removing the 12-month minimum Vernon Area residency requirement; B. Approve certain non-substantive changes in the revised VCF Scholarship Program Applicant Package, as submitted for implementation and distribution beginning January 2023; and C. Approve certain non-substantive changes in the revised VCF Scholarship Program Guidelines, as submitted for continued internal use.

NEW BUSINESS

3 Fiscal Year 2021-22 Docket II Vernon CommUNITY Fund (VCF) Scholarship Grants

Recommendation: Award Fiscal Year 2021-22 VCF Docket II Scholarship Grants totaling \$20,000 to the following applicants: 1. Alejandro Hernandez (Applicant #5), Loyola High School - \$4,000; 2. Lucia Langaney (Applicant #11), Maywood Center for Enriched Studies - \$4,000; 3. Jamilex Soto (Applicant #3), Huntington Park High School - \$4,000; 4. Priscila Villegas (Applicant #4), Huntington Park Institute of Applied Medicine - \$4,000; and 5. Pauly Vega (Applicant #12), Bell Senior High Magnet - \$4,000.

Administrative Analyst Figueroa presented the staff report.

Member Froberg arrived at 10:10 a.m.

MOTION

Member Ybarra moved and Member Lopez seconded a motion to: Award Fiscal Year 2021-22 VCF Docket II Scholarship Grants totaling \$20,000 to the following applicants: 1. Alejandro Hernandez (Applicant #5), Loyola High School - \$4,000; 2. Lucia Langaney (Applicant #11), Maywood Center for Enriched Studies -

\$4,000; 3. Jamilex Soto (Applicant #3), Huntington Park High School - \$4,000; 4. Priscilla Villegas (Applicant #4), Huntington Park Institute of Applied Medicine - \$4,000; and 5. Pauly Vega (Applicant #12), Bell Senior High Magnet - \$4,000. The question was called and the motion carried 5-0, Chair Gaviña and Member Chang absent.

4. Vernon CommUNITY Fund Allocation and Grantmaking Recommendations for Fiscal Year (FY) 2022-23

Recommendation: Discuss the anticipated Vernon CommUNITY Fund grantmaking program allocation for FY 2022-23, provide recommendations to staff for grantmaking in the upcoming fiscal year, and determine distribution for Direct Service Grants and Scholarship Grants.

Administrative Analyst Figueroa presented the report.

In response to Committee questions, Administrative Analyst Figueroa discussed the means of disseminating grant opportunity information, including the YMCA and other City and regional partners.

MOTION

Member Edry moved and Member Lopez seconded a motion to modify the grantmaking program to increase the amount for Scholarship Grants to \$40,000; mail grant opportunities to businesses and utilize legislative social media means offered by Vice Chair Gonzalez. The question was called and the motion carried 5-0, Chair Gaviña and Member Chang absent.

ORAL REPORTS

Administrative Analyst Figueroa announced upcoming grant workshops for direct service grants; and the application period for Commission and Committee vacancies. Consultant Jemmott expanded on the purpose and proposed content of the workshops.

ADJOURNMENT

With no further business, Vice Chair Gonzalez adjourned the meeting at 10:33 a.m.

FRANK GAVIÑA, Chair

ATTEST:

LISA POPE, City Clerk
(seal)

Vernon Community Fund Grant Committee Agenda Item Report

Submitted by: Diana Figueroa
Submitting Department: City Administration
Meeting Date: November 16, 2022

SUBJECT

Fiscal Year 2022-2023 Docket I Vernon CommUNITY Fund Direct Service Grants

Recommendation:

Award Fiscal Year (FY) 2022-2023 Docket I Direct Service Grants totaling \$348,000 to the following applicants:

1) CA Derby Dolls (Returning Grantee) - \$25,000; 2) Cal State Los Angeles University Auxiliary Services, Inc. - \$20,000; 3) Chicxs Rockerxs South East Los Angeles (Returning Grantee) - \$25,000; 4) Girls on the Run of Los Angeles County (Returning Grantee) - \$20,000; 5) Helping Hands Society of Los Angeles (Returning Grantee) - \$25,000; 6) Human Services Association (Returning Grantee) - \$45,000; 7) Libros Schmibros Lending Library (Returning Grantee) - \$30,000; 8) Los Angeles Center for Law and Justice (Returning Grantee) - \$30,000; 9) Neighborhood Music School Association (Returning Grantee) - \$30,000; 10) So'oh-Shin Sister Project - \$25,000; 11) Southeast Churches Service Center (Returning Grantee) - \$20,000; 12) Southeast Community Foundation (Returning Grantee) - \$25,000; 13) Woodcraft Rangers (Returning Grantee) - \$28,000.

Background:

As one of the key elements of the City's good governance reforms, the City Council created the Vernon CommUNITY Fund (VCF) to provide grants to charitable and governmental entities for projects and programs that benefit those residing and working in Vernon. Given the exclusively industrial nature of Vernon, the City Council determined that the VCF was in the best interest of the City and its residents, businesses, and workers. On February 4, 2014, the City Council established the Vernon CommUNITY Fund Grant Committee (Grant Committee) and provided the basic guidelines and operational procedures for said Committee and its officers, including those related to the allocation of funds, and the processes for reviewing and ranking applications and awarding grants.

The City retained the services of Jemmott Rollins Group, Inc. (JRG) to provide consultation, guidance, research and specialized administrative support services to the City Administrator and City staff related to the VCF. JRG has extensive experience in non-profit grant-making and grants management and specialized knowledge of ethics and principles governing the grant-making process.

FY 2022-2023 Funding

Pursuant to Vernon Municipal Code (VMC) Section 2.48.100, the City Council may appropriate funds to the VCF. Through the normal budgetary process, City Council authorized an amount of \$500,000 to the VCF for FY 2022-2023. The Grant Committee is required to allocate funds for FY 2022-2023 in accordance with the following formula:

1. Administrative Costs shall be determined for the fiscal year and the amount shall be allocated for payment from funds appropriated to the VCF.
2. The remainder of available funds in any fiscal year may be awarded to proposals to

expend funds on direct services and/or scholarship grants. No single grant of this type shall be in an amount more than \$250,000.

In consideration of Administrative Costs of \$112,000, the total maximum amount of grant funds available for award to proposals for direct services and scholarships during FY 2022-2023 is \$388,000. With \$40,000 dedicated to scholarship awards, \$348,000 remains for direct service grants. As a general guideline, the Grant Committee will award direct service grants at its November meeting (Docket I), and scholarship grants at its May meeting (Docket II). Prospective grantees are provided designated periods within which they may submit their applications, which coincide with each of the two meetings scheduled in a given fiscal year.

Criteria for Ranking Grant Proposals

Pursuant to VMC Section 2.48.120, no grant shall be awarded unless doing so serves a municipal purpose of the City, and the Executive Director and Grant Committee must rank all proposals from eligible applicants using the following factors:

1. The extent to which the funds will promote the health, safety, and welfare of persons residing or working within the Vernon Area.
2. The benefit anticipated to accrue to the Vernon Area.
3. The extent to which the public will appreciate that the benefits of the proposed actions were a direct result of the funding provided by the City of Vernon.
4. Evidence that the funds will be used by an organization with sufficient capacity to do the work, and will be used effectively and without inefficiencies, waste or fraud.

FY 2022-2023 Docket I Grant Applications

Docket I Direct Service Grant information is summarized in the Grant Review Committee Transmittal Report attached hereto as Attachment 1. As previously indicated, the VCF Direct Service Grant docket for FY 2022-2023 contains 13 applications for review, deliberation, and award by the Grant Committee. All applicants meet the eligibility requirements set forth in Section 2.48.110 of the VMC, and all applications were thoroughly vetted by JRG and City staff using the aforementioned ranking criteria. Based upon the content of the applications, JRG's due diligence findings, and the amount of funding available, the total amount of grant funding recommended for the FY 2022-2023 Docket I is \$348,000.

JRG staff has prepared a written summary (Grant Recommendation Form) for each prospective grantee describing the organization's merits and potential risks. A Grant Recommendation Form precedes each grant application in the docket attached hereto as Attachment 2. These materials and recommendations are to be used only as guiding documents for the Grant Committee's deliberation. The Grant Committee is expected to discuss the content of each application at its November 16, 2022 meeting.

Grant Agreement

Upon award of grants by the Grant Committee, each grant recipient shall be required to execute a Grant Agreement in substantially the same form as attached hereto as Attachment 3. The Grant Agreement has been approved as to form by the City Attorney's Office, and sets forth the terms and conditions of the grant, the amount and purpose(s) of the grant, written reporting requirements, the return of any unused portion, and requirements respecting the use of the VCF logo.

Fiscal Impact:

Sufficient funds for the FY 2022-2023 Docket I for Direct Service Grants total grant award amount of \$348,000 have been budgeted and are available in the City's General Fund, Community Promotion Department Account No. 011.1021.797000.

Attachments:

1. [FY 2022-23 VCF Direct Service Grants Docket Transmittal Report](#)
2. [FY 2022-23 VCF Direct Service Grants Docket](#)
3. [VCF Direct Service Grant Form Agreement](#)



Grant Review Committee

Transmittal Report

November 16, 2022

Current Cycle: Docket I FY 2022-2023

Direct Service Grants	
Total \$ Amount of Grant Requests	\$637,000
Total Grant Budget – Current Cycle	\$348,000
Total # Recommended Grants	13
Average Recommended Grant Amount	\$26,769

Summary of Recommended Grants

Direct Service Grants			
ORGANIZATION	REQUESTED AMOUNT	RECOMMENDED AMOUNT	COMMUNITIES SERVED
CA Derby Dolls	\$40,000	\$25,000	Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles, Vernon
Cal State LA University Auxiliary Services, Inc.	\$50,000	\$20,000	Boyle Heights, Huntington Park, Vernon
Chicxs Rockerxs South East Los Angeles	\$60,000	\$25,000	Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles
Girls on the Run of Los Angeles County	\$27,000	\$20,000	Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles, Vernon
Helping Hands Society of Los Angeles	\$50,000	\$25,000	Bell, Boyle Heights, Huntington Park, Maywood, Unincorporated East Los Angeles, Vernon
Human Services Association	\$50,000	\$45,000	Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles, Vernon
Libros Schmibros Lending Library	\$50,000	\$30,000	Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles, Vernon
Los Angeles Center for Law and Justice	\$50,000	\$30,000	Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles, Vernon
Neighborhood Music School Association	\$30,000	\$30,000	Boyle Heights
So'oh-Shin Sister Project	\$30,000	\$25,000	Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Vernon
Southeast Churches Service Center (SCSC)	\$72,000	\$20,000	Bell, Commerce, Huntington Park, Maywood, Vernon
Southeast Community Foundation	\$75,000	\$25,000	Bell, Commerce, Huntington Park, Maywood, Vernon
Woodcraft Rangers	\$30,000	\$28,000	Huntington Park, Vernon
TOTAL RECOMMENDED AMOUNT		\$348,000	

FY 2022-2023 Overview

Total # Applications Submitted	34
Total # Grants Recommended	13
Average Requested Grant Amount	\$43,500



Vernon CommUNITY Fund

GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization:	CA Derby Dolls
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Type of Organization:	Sports/Recreation	Year Founded:	2016
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Annual Budget:	\$233,251	No. of Board Members:	4
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Amount Requested:	\$40,000	Recommended Amount:	\$25,000
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Type of support requested:	<input type="checkbox"/> General Operating	<input type="checkbox"/> First Time Applicant
	<input checked="" type="checkbox"/> Project/Program	<input checked="" type="checkbox"/> Returning Grantee Prev. Award amount: \$15,000, FY2021-22

Brief Narrative description of the organization

Established in 2014, the CA Derby Dolls is a membership-based non-profit, banked-track roller derby league. Their mission centers feminism within athletics and they promote a growth mindset while aiming to foster connection, belonging, leadership and community. They strive to create quality roller derby programs in an environment of inclusivity, accountability, and integrity.

They are a volunteer-run organization made up of more than 150 adult and junior skaters, referees, and trainers offering two levels of training skating classes, to adults and juniors ages 7-17.

CADD is structured such that their community program and their leagues support and mutually benefit each other - professional skaters provide the training for the community program and the community program is an entry point into the competitive league.

Organizational strengths:

The CA Derby Dolls is unique and is the premier female, banked track roller derby league in CA.

CADD survival and sustainability are exceptional. The CADD attribute their success to their overall structure and operating systems - their nonprofit status, loyal membership, active volunteers, ongoing fundraising, and to an efficient and effective committee structure through which all tasks are divided and accomplished. (There are very few remaining roller derbies operating in Southern California because it is primarily a sport for female-identified athletes. Unfortunately, gender discrimination is alive and well in the sports world and women's sports do not benefit from the same endorsements and audiences as male sports. Secondly, maintenance costs, especially rent for a huge space, are significant.)

The CA Derby Dolls have won multiple national and regional championships. Currently, they hold the title of national champions and have been undefeated for the last seven years.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: Adults, Youth 7-17 years

Family Type: All

Gender: Women, Girls, Trans, Gender-expansive

Military Status: N/A

Race/Ethnicity: All

Sexual Orientation: All

Economic Status: All

Other (specify): _____

Description of the proposal to which funds would apply

(if no particular project is specified, please note General Operating Support in this area)

CADD seeks funding for their community program which is open to the public. They plan to offer free adult classes twice a week for eight weeks (to 20 adults) and free junior classes twice a week for 12 weeks (to 15 youth) to anyone who lives, works, or attends school in the VCF vicinity. Participants are being recruited through social media and local community events. Additional outreach is planned in local schools.

The proposal requests funding for "scholarships" for 35 participants in the community program, 80 sets of adult/junior protective gear, stipends for trainers, and related operating costs.

They have started a pilot of the scholarship program using part of the 2021-22 VCF grant they received last year.

Cost/Benefit:

20 adults benefit from 8 wks. of classes; 15 youth benefit from 12 wks. of classes; at least 80 people benefit from gear.
\$40K/105 = \$381 per person

Beneficiaries and/or potential impact on the non-profit/governmental landscape:

The CA Derby Dolls is a source of entertainment for their audiences. They offer a unique experience that attracts people, attention and resources to the area and gives the city of Vernon some notoriety.

Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 12 / 31 / 2021)

☒ Proposal Budget

☒ Organizational Budget

How does the proposal align with the goals of the Fund?

The CA Derby Dolls proposal aligns with the following VCF goals:

- strengthen and support non-profit organizations that benefit residents and neighborhoods - to rebuild CADD's membership in Vernon and to achieve a sustainable sports organization that uniquely benefits girls and women.
- To encourage and inspire positive social development, as well as promote effective and responsible leadership at every level of society in Vernon and neighboring communities - providing fitness and health in a welcoming social, safe community for women, girls, trans and gender-expansive athletes; teaching perseverance, strength, and resilience.

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

The Derby Dolls would acknowledge a grant from VCF on their website, across their social media platforms with over 65,000 followers, and through a dedicated newsletter to their email list serv of over 25,000 fans/supporters. Credit would be given to VCF through an announcement at each public bout for the duration of the grant period such as, "This bout is brought to you with support from the Vernon COMMUNITY Fund."

What previous projects has the applicant successfully implemented?

The CA Derby Dolls received a \$15,000 grant from VCF last year and they completed the grant's objectives. They hosted ten classes of their public training program - six adult and four junior. In FY 2021-22 they have had 142 junior and 426 adult enrollments that benefit the public programs.

The grant also enabled CADD to launch a pilot scholarship program to residents, workers and students in the VCF area. 32 applications have been received and 16 approved and signed up for a class session.

CADD was able to purchase some new protective gear and setup a deposit program to allow participants to avoid sharing gear.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

- CADD does not have enough trainers; this request includes stipends for them which will help in recruiting more.
- Rent is a substantial expense at 65% (over \$150,000/year) of their annual budget.
- During COVID their board membership fell, and they are looking to rebuild their board.
- They have not thought through how to verify economic need as part of the qualifying criteria for awarding scholarships.
- Peaks of COVID have affected classes in the past. Remedies include tracking exposure, requiring mask during increased exposure and cleaning shared equipment. Nonetheless, another spike could affect classes again.

Funding Recommendation

Fund this proposal?

☒ Yes

☐ No

Recommended Amount:

\$25,000

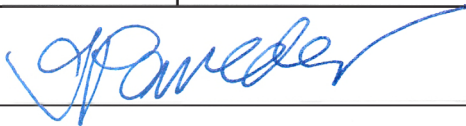
Suggested revision(s) to proposal/fund amount, if applicable:

Priority is given to nonprofits located in the City of Vernon. A \$25,000 grant would represent an increase over last year's grant, still leaving resources available to be distributed to other worthy VCF applicants.

Staff reviewer:

Lina Paredes

Signed: _____



Date: 11 / 03 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: CA Derby Dolls

Organization Address: 2661 E 46th Street Vernon, CA 90058

Organization Contact Information: 562-440-3875, generalmanager@derbydolls.com

Executive Director: Gantvoort, Amy

Authorized Representative: Miranda, Kristal, Treasurer

Organization's date of incorporation: 10/7/2016

Type of Organization: Sports/Recreation

Number of non-duplicated individuals served annually: More than 200 (More than 100 from VCF area)

Target Demographic: Girls and Women ages 7+, Adults (ages 21 ? 54)

List of Board Members (if not attached):

List of Staff Members (if not attached):

Organization's Annual Revenue: 233,251 (Grant Request Represents 0.17000000000000001 of Annual Revenue)

Funding Type: Funding for a specific project/program

Other Income Sources:

Dues Income (Earned Income) Event Income (Earned Income) Fundraising Income (Donation and Fundraising Campaigns) Grants Location rental (Other income less significant)

Financial Institution: Wells Fargo, (323) 586-8725

Fiscal Sponsor (if applicable): ,

Organization Mission: Mission: The Derby Dolls is a non-profit, volunteer-run banked-track roller derby league operated by its members. Our mission centers feminism within athletics and through community, growth, and leadership opportunities. Vision: We, the Derby Dolls, strive to create quality banked-track roller derby programs in an environment of inclusivity, accountability, and integrity. We embrace a growth mindset and aim to foster connection and belonging through sport in our community and beyond.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

Organization History:

The LA Derby Dolls are the premier female, banked track roller derby league in the state. The league was founded in October 2003 and in October 2017, was granted its 501c3 status, under the name CA Derby Dolls. Over the last nineteen years, the Derby Dolls have continued to evolve and was thriving prior to the COVID-19 Pandemic. We are a volunteer-run organization comprised of

more than 150 adult and junior skaters, referees, and trainers. The Derby Dolls have won multiple national and regional championships. Currently, the Derby Dolls have been undefeated for the last 7 years in the annual national competition which hosts over 10 teams across multiple states. The Derby Dolls have been featured in numerous movies, TV shows, web shows, sports entertainment and more. A notable one include, Whip-It starring Elliot Paige and directed by Drew Barrymore, and most recently Derby Dolls have been featured in or had parts in the Birds of Prey, The Bachelorette, Mastercard commercial, Nissan commercial, 911 Lone star TV show, Weird , as well as partnered with Dell Taco and Tam O Shanter with events they were having which featured the Derby Dolls.

(For project funding requests)

Describe Proposed Project:

The program for which we are applying for funds is our community-based program which is open to the public. We offer two training/fitness skating classes on a banked roller derby track. We offer adults and Juniors programs for ages 7-17. These programs benefit the community by providing fitness and health but also teach perseverance, strength, and resilience and provide a welcoming social, safe community for women and girls. In addition to the community benefits, these two programs are integral to our more extensive roller derby program. These programs are the introduction to our league. There is a direct correlation between our community programs' success and our league's growth. Due to the extended pandemic, we have lost membership. It is vital that we start rebuilding our league with our community introduction programs described above. No other program provides such a unique way to stay healthy and active.

Goal of the Proposed Project:

Our goal is to rebuild our community-based program and offer free classes to our local community and targeted cities of the Vernon Community Grant (VCG). As one, if not the only, Vernon-based non-profit, we are at the core of the target communities of the VCG. With a grant from Vernon we plan to offer free 8-week adult classes and free 12 week kids classes for anyone who lives, works, or attends school in Vernon and other targeted cities. A priority in our classes and within our league is safety. We offer protection gear and skates free of charge for those who attend our classes. Every skater must have the proper protective gear. The protection gear includes a helmet, mouth guard, elbow pads, wrist guards, and knee pads. However, our gear is very dated. Most have been donated over the years and has been well used. After COVID, people are less amenable to sharing gear. Proper protective gear can be costly and a barrier for some to join the class. With a grant, we plan to buy 40 sets of Adult protective gear and 40 sets of Junior protective gear. We will offer a 100% refundable deposit program for the gear if someone wants to take it home and not share it with others. The goal would be to protect against COVID exposure and allow participants to have a matching set of proper fitting less used gear. Our public community programs are relatively small compared to our membership-based roller derby league, but it is vital to our growth. If VCG invests a grant in our public community program, it will benefit the Vernon community and allow us to build our membership so that we can grow the league back to a self-sustainable organization.

Anticipated benefit of the requested funds for the VCF area:

The Derby Dolls commit their time and career talents to a robust schedule of year-round service projects to promote the health and wellbeing of communities throughout Los Angeles County (i.e. a league produced health fair, neighborhood clean-ups, marathons and CicLAvias, literacy events, family movie nights, and more). The program we are applying for support with is in the heart of Vernon. With the grant from Vernon we could offer free classes to Vernon and the targeted cities. It will bring a benefit to the community through our public program, provide a sport that accepts women of all ages and all body types and fosters self perseverance and self esteem for young girls. The project will also help your local non profit rebuild its membership in vernon and to achieve a sustainable sports organization that uniquely benefits girls and women.

How would VCF funding support be recognized by the organization?

The Derby Dolls would be honored to announce a grant partnership with the Vernon CommUNITY Fund on our website, across our social media platforms with over 65,000 followers, and through a dedicated newsletter to our e-mail list serv of over 25,000 fans/supporters. We would also credit the CommUNITY Fund through an announcement at each public bout for the duration of the grant period such as "This bout is brought to you with support from the Vernon CommUNITY Fund".

Background – Who we are what we represent

For over 18 years, the LA Derby Dolls has provided a space for women across Los Angeles to find social and emotional support among other women while competing together in a physically and mentally challenging sport. Modern roller derby is unique in that it is a fast-action contact sport led by women as opposed to so many other sports that present as a "women's alternative" to a male-dominated sport. The pro-women attitude is galvanized by the Derby Dolls' focus on issues of women's empowerment, body positivity, and inclusivity. The result is a safe community where women support each other in their successes, encourage each other through their defeats, and receive the same in return - whether on or off the track.

The LA Derby Dolls are dedicated to ensuring that women in Vernon and surrounding cities continue to have the same opportunity to increase self-confidence, positive self-image, empathy, and a strong social and emotional support network from our organization that hundreds of members - past and present - have benefited from. We plan to grow the program's reach to women who do not know that the Derby Dolls is available to them and make our space available to a greater number of LA county women and juniors.

As a member of the community, the Derby Dolls take great pride and privilege in being able to volunteer with Vernon-area nonprofit organizations and to help bring awareness to those programs. In addition to sending volunteers to participate in the events of other local organizations, the Derby Dolls have initiated a program to spotlight and host local nonprofit organizations at each of our public events, providing those organizations with access to our supporters and helping to amplify their unique missions and messages.

Like the adult program, the Junior Derby Dolls program focuses on developing teamwork, relationship building, self-confidence, empowerment, athletic skills, and sportsmanship. Roller derby can be an alternative for children and teens who do not feel comfortable with, or inspired by, mainstream sports programs. In our juniors program, young women between the ages of seven and seventeen participate in afterschool training programs and on weekends and compete in full production games in front of family, friends, and fans. Juniors are trained by adult league members, which provides them with direct access to mentors and role models.

Program Proposal:

Our proposal for the grant is focused on our public-based community class programs. We currently offer 8-week adult training classes open to the public for \$15 per class every Sunday. We also offer a similar training program that runs 12 weeks for our young girls ages 7-17 every Saturday.

Adult Program:

Our adult program is called Derby Por Vida (DPV) and has three level classes. Our beginning-level class is focused on how to skate, how to stop, how to fall safely. It also focuses on endurance and other skating skills. Our intermediate class builds on basic skating skills but introduces more advanced skills such as backward skating and different types of stops like snow plows. The advanced class starts to focus on the Roller Derby game and prepares participants interested in playing roller derby for league tryouts to become an official Derby Doll.

Juniors Program:

Our Juniors program runs similarly to the adult program but spans 12 weeks. It starts with basic roller skating skills, and by the end of the 12th week, they are introduced to the theory of a roller derby game. If skating skills are mastered to a level they can safely start to play roller derby, they will advance to 1 of 4 skill level classes. Each level class introduces slightly more contact than the previous class. Once Jrs achieve Level 1-4, they are officially a Derby Doll skater, pay monthly dues, and play in roller derby games.

Request and Budget Narrative:

Our request and budget focus on community outreach and other necessities needed to benefit our communities greatly. We are requesting the following:

Protective Gear \$10,000 :

A priority in our classes and within our league is safety. We offer protection gear and skates free of charge for those who attend our classes. Every skater must have the proper protective gear. The protection gear includes a helmet, mouthguard, elbow pads, wrist guards, and knee pads. However, our gear is very dated. Most have been donated over the years and has been well used. After COVID, people are less amenable to sharing gear. Proper protective gear can be costly and a barrier for some to join the class. With a grant, we plan to buy 40 sets of Adult protective gear and 40 sets of Junior protective gear. We will offer a 100% refundable deposit program for the gear if someone wants to take it home and not share it with others. The goal would be to protect against COVID exposure and allow participants to have a matching set of proper fitting less used gear. The gear would cover 40 full sets of protective gear in multiple sizes from Small to XXL for adults and 40 full sets for the Juniors program ranging from XS to L. Having quality gear is vital in the sport of rollerday due to the sport's high-speed, high-contract nature. We have negotiated a partnership with S One Helmets, and they have agreed to give us 50% off our gear. The price in our budget is the discounted price. The full costs can be found on their website <https://shop.s1helmets.com/>.

Class Stipens for Vernon Community and Target Cities \$5,100 :

With a grant from the Vernon Community fund, we can offer 20 free classes for adults that live, work or go to school in Vernon or target cities. We would also be able to offer 15 12-week sessions for girls ages 7-17 who live, parents work, or go to school in Vernon or target cities. Being able to offer such a unique benefit to our community will bring Vernon a sense of pride and appreciation.

Trainers \$6,240 :

We have a few very dedicated league members who voluntarily run both our community programs. They run these programs in addition to their own skating schedules and work schedules. They plan to continue to volunteer time but we need to be able to pay a couple trainers for each programs to allow our volunteers to alternate training but also to expand our class offerings. In the past we had offered classes multiple times a week. Due to the shortage of volunteers we will need to pay trainers to achive this. The budget covers 2 trainers for each program at a rate of \$30 per class once a week for 1 year.

Tablet/Devices, Computer, and Printer \$2360 :

We run a very tight budget and our league is very resourceful, but the last two years since the pandemic have been challenging. Thankfully we have made it through and are starting to rebuild. We implemented a new membership database program to run our programs and property manage COVID tracing due to our high contract nature. The database not only manages our membership and class fees, but it allows us to take attendance, check and note vaccination status and have the ability to contract trace if/when there is an exposure. The database requires attendance to be tracked via an internet based devices. We currently have donated devices but the batteries lose charge quickly and they are not as reliable. We also could really use a computer on-site to manage our programs. We currently have a donated laptop, but it is very slow and crashes often. Lastly we need to replace our printer that is 8 years old and no longer supported. We would like to replace it with a wide format printer so we can print out flyers and notices to post with local businesses for outreach.

Leadership Training \$2,300 :

As a volunteer-run organization, there are many different people with different skill levels and experience with leadership roles. Based on feedback from our current leaders and league members, the league felt leadership training would benefit all. Since the training is not vital to our business, it loses priority when compared to paying operating bills. It would be a huge benefit to our league to be able to participate in a group leadership training. It would not only benefit our league but benefit our community program trainers.

Marketing and Advertising \$4,000 :

We currently have a volunteer marketing manager. She manages several other volunteer departments such as our Art Department, PR Department and Merchandise Department. She has been working on our community outreach. If she had a marketing budget, she could use it for marketing materials and targeted ads to ensure the community knows we are here for their benefit and enjoyment. And to create awareness and take sign-ups for the free classes.

Operating Cost (rent and utilities) \$10,000 :

The Derby Dolls humbly ask for help with our operating costs. Our current location is cozy but still requires 12K sq ft. The track size is large and requires a large amount of space. Our operating costs alone each month are \$16K, largely in rent. The operating request is only 4% of our operating cost but it would be a great help to our organization as a whole.

Example of Program Marketing for our community programs:



We thank you for the opportunity to apply for your grant.

Sincerely, Derby Dolls.

Derby Dolls

Program Budget

Public Training Program

	<u>Rate</u>	<u>Qty</u>	<u>Total</u>
Adult Protective Gear - DPV Adult Program			
Helmet	35.00	40	1,400.00
Elbow Pads	25.00	40	1,000.00
Knee Pads	50.00	40	2,000.00
Wrist Guards	15.00	40	600.00
			\$ 5,000.00
Jrs Protective Gear - Juniors Program			
Helmet	35.00	40	1,400.00
Elbow Pads	25.00	40	1,000.00
Knee Pads	50.00	40	2,000.00
Wrist Guards	15.00	40	600.00
			\$ 5,000.00
Stipends Adult - 8 week session	120	20	2,400.00
Stipends for Jrs - 12 week Session	180	15	2,700.00
			\$ 5,100.00
Trainers - Adult	2	30	52
Trainers - Jrs	2	30	52
			\$ 6,240.00
Computer, printer and tablet for check in			\$ 2,360.00
Leadership Training			\$ 2,300.00
Marketing/ Advertising			\$ 4,000.00
Operating Cost (rent & Utilities)			\$ 10,000.00
TOTAL			\$ 40,000.00

MAIL TO:
Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470

STREET ADDRESS:
1300 I Street
Sacramento, CA 95814
(916) 210-6400

WEBSITE ADDRESS:
www.oag.ca.gov/charities

ANNUAL REGISTRATION RENEWAL FEE REPORT TO ATTORNEY GENERAL OF CALIFORNIA

Sections 12586 and 12587, California Government Code

11 Cal. Code Regs. sections 301-306, 309, 311, and 312

Failure to submit this report annually no later than four months and fifteen days after the end of the organization's accounting period may result in the loss of tax exemption and the assessment of a minimum tax of \$800, plus interest, and/or fines or filing penalties. Revenue & Taxation Code section 23703; Government Code section 12586.1. IRS extensions will be honored.

(For Registry Use Only)

CA DERBY DOLLS C/O KRISTAL CARMONA MIRANDA
Name of Organization

List all DBAs and names the organization uses or has used

2661 E 46TH STREET

Address (Number and Street)

VERNON, CA 90058

City or Town, State, and ZIP Code

Telephone Number

E-mail Address

Check if:

☐ Change of address

☐ Amended report

State Charity Registration Number CT-0268716

Corporation or Organization No. 4072695

Federal Employer ID No. 82-3100150

ANNUAL REGISTRATION RENEWAL FEE SCHEDULE (11 Cal. Code Regs. sections 301-307, 311, and 312) Make Check Payable to Department of Justice

Total Revenue	Fee	Total Revenue	Fee	Total Revenue	Fee
Less than \$50,000	\$25	Between \$250,001 and \$1 million	\$100	Between \$20,000,001 and \$100 million	\$800
Between \$50,000 and \$100,000	\$50	Between \$1,000,001 and \$5 million	\$200	Between \$100,000,001 and \$500 million	\$1,000
Between \$100,001 and \$250,000	\$75	Between \$5,000,001 and \$20 million	\$400	Greater than \$500 million	\$1,200

PART A - ACTIVITIES

For your most recent full accounting period (beginning 01-01-21 ending 12-31-21) list:

Total Revenue \$

(including noncash contributions) 236,186 Noncash Contributions \$ Total Assets \$ 451,401

Program Expenses \$ 156,668 Total Expenses \$ 156,668

PART B - STATEMENTS REGARDING ORGANIZATION DURING THE PERIOD OF THIS REPORT

Note: All questions must be answered. If you answer "yes" to any of the questions below, you must attach a separate page providing an explanation and details for each "yes" response. Please review RRF-1 instructions for information required.

	Yes	No
1. During this reporting period, were there any contracts, loans, leases or other financial transactions between the organization and any officer, director or trustee thereof, either directly or with an entity in which any such officer, director or trustee had any financial interest?		X
2. During this reporting period, was there any theft, embezzlement, diversion or misuse of the organization's charitable property or funds?		X
3. During this reporting period, were any organization funds used to pay any penalty, fine or judgment?		X
4. During this reporting period, were the services of a commercial fundraiser, fundraising counsel for charitable purposes, or commercial coventurer used?		X
5. During this reporting period, did the organization receive any governmental funding?	X	
6. During this reporting period, did the organization hold a raffle for charitable purposes?		X
7. Does the organization conduct a vehicle donation program?		X
8. Did the organization conduct an independent audit and prepare audited financial statements in accordance with generally accepted accounting principles for this reporting period?		X
9. At the end of this reporting period, did the organization hold restricted net assets, while reporting negative unrestricted net assets?		X

I declare under penalty of perjury that I have examined this report, including accompanying documents, and to the best of my knowledge and belief, the content is true, correct and complete, and I am authorized to sign.

Signature of Authorized Agent KRISTAL CARMONA MIRA Printed Name TREASURER Title 08-30-2022 Date

Form **990**Department of the Treasury
Internal Revenue Service**Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

2021

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.**Open to Public
Inspection**

A For the 2021 calendar year, or tax year beginning , 2021, and ending , 20																										
B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="2">C Name of organization: CA DERBY DOLLS C/O KRISTAL CARMONA MIRANDA</td> <td>D Employer identification number 82-3100150</td> </tr> <tr> <td colspan="2">Doing business as CA DERBY DOLLS</td> <td rowspan="2">E Telephone number (562) 440-3875</td> </tr> <tr> <td>Number and street (or P.O. box if mail is not delivered to street address)</td> <td>Room/suite</td> </tr> <tr> <td colspan="2">2661 E 46TH STREET</td> <td rowspan="2">G Gross receipts \$ 237,604</td> </tr> <tr> <td colspan="2">City or town, state or province, country, and ZIP or foreign postal code VERNON, CA 90058</td> </tr> <tr> <td colspan="2">F Name and address of principal officer: KRISTAL CARMONA MIRANDA SAME AS C ABOVE</td> <td> H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions H(c) Group exemption number ▶ </td> </tr> <tr> <td colspan="3"> I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527 </td> </tr> <tr> <td colspan="3"> J Website: ▶ WWW.DERBYDOLLS.COM </td> </tr> <tr> <td colspan="2"> K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶ </td> <td> L Year of formation: 2017 M State of legal domicile: CA </td> </tr> </table>	C Name of organization: CA DERBY DOLLS C/O KRISTAL CARMONA MIRANDA		D Employer identification number 82-3100150	Doing business as CA DERBY DOLLS		E Telephone number (562) 440-3875	Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	2661 E 46TH STREET		G Gross receipts \$ 237,604	City or town, state or province, country, and ZIP or foreign postal code VERNON, CA 90058		F Name and address of principal officer: KRISTAL CARMONA MIRANDA SAME AS C ABOVE		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions H(c) Group exemption number ▶	I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			J Website: ▶ WWW.DERBYDOLLS.COM			K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶		L Year of formation: 2017 M State of legal domicile: CA
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Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: THE DERBY DOLLS IS A NON-PROFIT, VOLUNTEER-RUN BANKED-TRACK ROLLER DERBY LEAGUE OPERATED BY ITS MEMBERS. OUR MISSION CENTERS FEMINISM WITHIN ATHLETICS AND THROUGH COMMUNITY, GROWTH, AND LEADERSHIP OPPORTUNITIES.		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	3	82
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	0
	5	Total number of individuals employed in calendar year 2021 (Part V, line 2a)	5	0
	6	Total number of volunteers (estimate if necessary)	6	
		7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a
b		Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year 139,861	Current Year 229,034
	9	Program service revenue (Part VIII, line 2g)		0
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)		0
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	14,012	8,070
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	153,873	237,104
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)		0
	14	Benefits paid to or for members (Part IX, column (A), line 4)		0
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		0
	16a	Professional fundraising fees (Part IX, column (A), line 11e)		0
	b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 2,500		
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	129,932	167,092
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	129,932	167,092
	19	Revenue less expenses. Subtract line 18 from line 12	23,941	70,012
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning of Current Year 261,330	End of Year 451,401
	21	Total liabilities (Part X, line 26)	129,941	250,000
	22	Net assets or fund balances. Subtract line 21 from line 20	131,389	201,401

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here		KRISTAL CARMONA MIRANDA Signature of officer	Date		
		KRISTAL CARMONA MIRANDA, TREASURER Type or print name and title			
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input checked="" type="checkbox"/> if self-employed	PTIN
	Ricardo Lopez	Ricardo Lopez	09-28-2022		P01298514
	Firm's name ▶ Ernest Tax	Firm's EIN ▶			
	Firm's address ▶ 1749 S SUNFLOWER AVE GLENDORA CA 91740	Phone no.		626-315-8273	

May the IRS discuss this return with the preparer shown above? See instructions ☐ Yes ☒ No

For Paperwork Reduction Act Notice, see the separate instructions.

Form 990 (2021)

CA Derby Dolls
Profit & Loss by Job
January 1 through October 28, 2022

Vernon Community Grant 2022

Ordinary Income/Expense

Income

Fundraising

Grant

15,000.00

Total Income

15,000.00

Expense

Skate Scholarship

1,920.00

Program Event Expenses

Cleaning

150.42

Merchandise

524.24

Total Program Event Expenses

674.66

Other Program Expense

Training Program Expense

1,889.79

Trainers

1,940.00

Supplies

471.46

Total Other Program Expense

4,301.25

Occupancy Cost

Rent

5,000.00

Total Occupancy Cost

5,000.00

General Operating

Supplies

207.70

Total Expense

12,103.61

Net Income

2,896.39



Vernon CommUNITY Fund

GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization: **Cal State LA University Auxiliary Services, Inc.**

Type of Organization: **Non-profit 501(c)(3)** Year Founded: **1985**

Annual Budget: **\$616,061** No. of Board Members: **11**

Amount Requested: **\$50,000** Recommended Amount: **\$20,000**

Type of support requested: ☐ General Operating ☒ Project/Program

☒ First Time Applicant ☐ Returning Grantee
Prev. Award amount: _____

Brief Narrative description of the organization

Cal State L.A. University Auxiliary Services, Inc. (UAS) is a nonprofit corporation, dedicated to benefiting the welfare of the University's students, faculty, and staff. Part of UAS's purpose is to help develop and administer contracts and grants, externally funded projects and raise funds to supplement the University's educational mission. LEEAF is a project of UAS that works to create a more diverse, equitable, and thriving economic landscape.

The LEEAF Accelerator and Fellowship Program pairs a cohort of BIPOC women-owned business Leaders with Cal State LA undergraduate student Fellows in a year-long program focused on growing their businesses. Fellows and Leaders receive training and learn skills such as leading social media campaigns, managing financials, and leading brand strategy. Fellows are matched with a Leader and their fellowships take place virtually and happen over the same time period as the training. This way learning can be applied immediately and practiced in the businesses in real time.

LEEAF provides their members with years of ongoing support and workshops fostering a long-term network of economic leaders. LEEAF also does academic research, advocacy and campaigns that center BIPOC women-led businesses.

Organizational strengths:

- A three-year \$1 million grant from Wells Fargo was received in 2021 to launch the LEEAF program.
- The program model is dynamic: LEEAF offers Cal State LA students a unique paid opportunity to develop their own entrepreneurial skills and plans, while helping existing BIPOC women business owners thrive—all leading to a more diverse, equitable, and just economic landscape.
- Being part of Cal State LA means having access to valuable academicians and resources. LEEAF's diverse leadership bring a wide array of expertise to the program and their strategies are research based.
- Despite having completed only one year of programming, many lessons have been learned and bold adjustments are being made to the second program year to increase the likelihood of success.
- LEEAF's model will have substantial ripple effects in increasing entrepreneurial skills among BIPOC women business owners, thereby contributing to the diversification of the economy.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: Adults 18-54 Family Type: All
Gender: Women Military Status: N/A
Race/Ethnicity: BIPOC Sexual Orientation: All
Economic Status: Small business owners Other (specify): _____

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

LEEAF requests support for the Vernon Community Workforce Partnership. 15 LEAF Fellows (Cal State LA students) will be matched with local women-of-color-owned small business leaders in Vernon, East LA, Huntington Park, and Boyle Heights to assist them in bringing their businesses to the next level. The year-long program includes entrepreneurial training and placing students in paid fellowships at the businesses. Leaders and Fellows also benefit from ongoing case management support that gives them additional leadership, communication, and negotiation skills.

LEEAF has a pipeline of 107 BIPOC women-owned businesses from SELA that they have surveyed and they have a team of three canvassers who do door-to-door outreach to local businesses. They have worked with Chambers of Commerce in other areas and would welcome the opportunity to work with the Vernon Chamber and other city officials who are knowledgeable about the area's business landscape.

Cost/Benefit:	\$50,000 / (15 businesses + 15 students) = \$1,667	Beneficiaries and/or potential impact on the non-profit/governmental landscape:	Helping BIPOC women-owned small businesses thrive leads to a more diverse, equitable, and just economic landscape.
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Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 12 / 31 / 2019)
☒ Organizational Budget

☒ Proposal Budget

How does the proposal align with the goals of the Fund?

LEEAF's program aligns with these VCF goals:

- To support and assist organizations that expand opportunities for training and development of residents for potential employment in businesses located in Vernon and surrounding communities
- To promote positive social development of children, youth, families and senior residents in Vernon and surrounding areas
- To promote effective and responsible leadership at every level of society

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

LEEAF would announce the grant on their social media and website, and would take advantage of the publicity resources of Cal State LA to announce it too. Further, LEEAF will recruit their trained cadre of young economic leaders, who have their own social media skills, to announce the grant.

What previous projects has the applicant successfully implemented?

The first year of LEEAF program implementation (that took place in the midst of the pandemic) led to significant positive results - revenue growth among the businesses ranged from 3-22% and 20% of the businesses retained their Fellows as ongoing employees.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

Contacting the LEEAF program to conduct the due diligence on their application proved difficult. The proposal had no contact information for the two people with whom I finally spoke. It appears to be an example of how universities sometimes operate in a bubble that is hard to access if you are not in it. Given that the LEEAF program is structured as a partnership with small businesses, it is critical that channels of communication are made clear to all involved.

LEEAF's intention is to help low-income communities of color adapt and recover economically from the pandemic. Unfortunately, the economy continues to show signs of instability which could threaten the potential success of LEEAF and the BIPOC women entrepreneurs they plan to work with.

Funding Recommendation


Fund this proposal?	<input checked="" type="checkbox"/> Yes
	<input type="checkbox"/> No

Recommended Amount:	\$20,000
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Suggested revision(s) to proposal/fund amount, if applicable:

As a first time applicant to the Vernon Community Fund, LEEAF would benefit greatly from an introductory grant.

Staff reviewer:	Lina Paredes
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Signed: 

Date: 11 / 03 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Cal State LA University Auxiliary Services, Inc.

Organization Address: 5151 State University Drive, GE 314 Los Angeles, CA 90032

Organization Contact Information: ,

Executive Director: Rodriguez, Elianne

Authorized Representative: Marji, Tariq, Executive Director

Organization's date of incorporation: 6/19/1985

Type of Organization: Other (Please specify): Non-Profit

Number of non-duplicated individuals served annually: More than 200 (More than 100 from VCF area)

Target Demographic: We invest in workforce development serving Cal State LA students primarily from minority backgrounds ages 18-25; as well as women of color business leaders ages 25-65., Adults (ages 21 - 54)

List of Board Members (if not attached):

List of Staff Members (if not attached):

Organization's Annual Revenue: 616,061 (Grant Request Represents 8.0000000000000002E-2 of Annual Revenue)

Funding Type: Funding for a specific project/program

Other Income Sources:

Grants from supporters including: - Wells Fargo - Wurwand Foundation - Los Angeles County - MUFG - Kemper Foundation - ECMC Foundation Earned revenue from contracts with local community colleges supplements the grant funding to extend the pipeline of entrepreneurs we serve.

Financial Institution: Wells Fargo Bank, N. A., 626-572-1565

Fiscal Sponsor (if applicable): Cal State LA University Auxiliary Services, Inc., tmarji@calstatela.edu

Organization Mission: The LEEAF Accelerator and Fellowship Program work to create a more diverse, equitable, and thriving economic landscape. LEEAF provides the direct training, resources, and enduring support to help entrepreneurs grow revenue, access capital, and thrive.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

Organization History:

The LEEAF Program at Cal State LA leverages the resources of Cal State LA to foster a generation of dynamic, responsible innovators to lead community-wide economic revitalization. The anchor of our impact on workforce development is the LEEAF Fellowship, which creates cohesive, mission-driven cohorts of Cal State LA students with the skills and support to become economic engines for their

communities. The annual cohort of LEEAF Fellows is the apex of a program that reaches hundreds of students per year, creating bridges between campus and community to catalyze economic growth. LEEAF Fellows are representative of Cal State LA, consistently ranked among the top universities in the nation for economic mobility: they are 95% students of color and 70% low-income and deeply embedded in their communities, particularly greater East LA. To help these Fellows become economic engines for these communities, LEEAF matches each Fellow with a local small business Leader, positioning the Fellow as an intrapreneur to bring the business to the next level of growth. The cohort of 70 LEEAF Fellows that graduated in August show the transformative potential of the program. Where their classmates struggled to find jobs in the post-Covid economy, LEEAF Fellows lead with marketable skills, a high-level portfolio, a clear purpose rooted in economic justice principles, and a strong network to access and amplify opportunities. Many Fellows have been hired by the businesses they matched with - and these businesses have already accessed over \$4M in growth capital, creating and preserving 116 jobs in the process.

(For project funding requests)

Describe Proposed Project:

The LEEAF Program at Cal State LA proposes the Vernon Community Workforce Partnership that reaches 100+ students and 50+ businesses, equipping Cal State LA students as catalysts of economic revitalization for Vernon and its surrounding communities. This partnership acts as a launching point for broader partnerships that leverage the full resources of Cal State LA for community workforce development, building a pipeline to place graduates as economic engines for local businesses.

Goal of the Proposed Project:

An investment of \$50,000 will enable LEEAF programs to: ? Train 10 Cal State LA students as LEEAF Fellows, equipping them to become intrapreneurs and growth catalysts for paired business Leaders and leaders of workforce development at Cal State LA ? Equip 10 business Leaders in Vernon, East LA, Huntington Park, and Boyle Heights as economic leaders as part of the LEEAF Accelerator cohort, positioning them to spread ? Reach a total of 100+ new students and 50+ more small businesses specifically serving the city of Vernon and its surrounding communities. ? Generate over \$600K in growth capital, increase business revenue by an average of 30% and create or retain at least 10 jobs Building on the success of previous cohorts, LEEAF tracks metrics laser-targeted to the skills and assets that enable entrepreneurs to grow and scale small businesses into community hubs and engines of local economies. We will match or exceed past results: 80+% of participants will tell us LEEAF has prepared them to serve as an economic leader spreading skills and resources in their community; 85%+ will tell us they have developed the high-level skills to advance in their careers, including project management, effective team leadership, budgeting & finance, analytics & KPIs, and messaging campaigns. 90%+ will share that they have built a strong network of support in LEEAF, creating the connections to fuel lifelong business success. Cal State LA faculty will leverage expertise in qualitative and quantitative analysis to lead a dynamic evaluation system that captures economic impact in real time, tabulating weekly interviews with each cohort member to create an accurate, rapid portrait of technical assistance implementation and revenue growth for each small business in the cohort. This rapid evaluation system feeds into broadly published reports that assess program effects on revenue and job creation along with case studies highlighting the leadership of the women of color entrepreneurs in the cohort. This careful analysis will strengthen the program's impact, highlight the work of the small businesses in the cohort, and ready the model for replication within LA county and across the nation. Each individual story drives us to grow the LEEAF program - and to ground our work in research that connects us to national best practices and holds us accountable to delivering genuine results. In parallel with the direct program work, LEEAF will conduct evaluation, research and public relations campaigns to inform the replication of similar programming, provide insights into the impact of women of color entrepreneurs, and ultimately to shift narratives around gender and race in entrepreneurship.

Anticipated benefit of the requested funds for the VCF area:

The LEEAF Program at Cal State LA proposes the Vernon Community Workforce Partnership that reaches 100+ students and 50+ businesses, equipping Cal State LA students as catalysts of economic revitalization for Vernon and its surrounding communities. This partnership acts as a launching point for broader partnerships that leverage the full resources of Cal State LA for community workforce development, building a pipeline to place graduates as economic engines for local businesses. The program begins by pairing 10 Cal State LA student Fellows with 10 women of color business Leaders in Vernon, unincorporated East LA, Huntington Park, and Boyle Heights. As part of the LEEAF Accelerator & Fellowship, these Fellows and Leaders gain 5 months of intensive training and 1-on-1 support building marketable, practical skills preparing them to lead social media

campaigns, manage financials, and lead brand strategy for businesses. This experience is followed by an internship where student Fellows act as intrapreneurs and growth catalysts for their paired business Leaders, creating weekly deliverables to help businesses grow and thrive. Follow-on workshops reach 90+ more students on campus, leveraging Accelerator curriculum to prepare a wider range of students for career success. Far beyond classroom learning, students in LEEAF actually manage projects, run effective teams, develop deliverables, and see their skills come to life as they deliver results for the businesses they serve. LEEAF works with Fellows to spread resources across campus, leveraging course redesigns, campus-wide partnerships, and digital tools to create a broadening circle of success. Parallel business workshops would reach 40+ more businesses in the Vernon area. Research results reveal the quantifiable impact this initiative would create locally: 88% of this year's student Fellows tell us they have developed the high-level skills to advance in their careers, including project management, effective team leadership, budgeting & finance, analytics & KPIs, and messaging campaigns. Fellows provide the human capital boost small businesses need to succeed: partway through the first year their efforts have already helped LEEAF business Leaders access over \$4M in capital and create & preserve 116 jobs. LEEAF's student Fellows are also catalysts for economic growth and equity community-wide: 84% feel prepared to serve as an economic leader spreading skills and resources in their community. Talent is equally distributed, but opportunity is not. The students at Cal State LA are hungry for opportunities to develop high-level skills and put them to work creating opportunities in their communities. The Vernon Community Workforce Partnership would advance workforce development, build new pathways to career success at Cal State LA, and jumpstart a new, diverse generation of economic leaders serving the broader Vernon area.

How would VCF funding support be recognized by the organization?

LEEAF has a strong social media and web presence of its own along with the full publicity resources of Cal State LA, and would be excited to partner with the Vernon CommUNITY Fund to spread the word of this partnership across multiple media channels. Further, LEEAF has been honored to train an army of charismatic young economic leaders with their own following and media skills who have repeatedly generated press coverage of their own. As the year progresses, we will work to secure further media opportunities, attaching the Vernon CommUNITY Fund to coverage whenever possible, in addition to appearing on the LEEAF web site and social media.



Vernon Community Workforce Partnership

LEEAF Proposed Project

Organization History

The LEEAF Program at Cal State LA leverages the resources of Cal State LA to foster a generation of dynamic, responsible innovators to lead community-wide economic revitalization. The anchor of our impact on workforce development is the LEEAF Fellowship, which creates cohesive, mission-driven cohorts of Cal State LA students with the skills and support to become economic engines for their communities. The annual cohort of LEEAF Fellows is the apex of a program that reaches hundreds of students per year, creating bridges between campus and community to catalyze economic growth.

LEEAF Fellows are representative of Cal State LA, consistently ranked among the top universities in the nation for economic mobility: they are 95% students of color and 70% low-income and deeply embedded in their communities, particularly greater East LA. To help these Fellows become economic engines for these communities, LEEAF matches each Fellow with a local small business Leader, positioning the Fellow as an intrapreneur to bring the business to the next level of growth.

The cohort of 70 LEEAF Fellows that graduated in August show the transformative potential of the program. Where their classmates struggled to find jobs in the post-Covid economy, LEEAF Fellows lead with marketable skills, a high-level portfolio, a clear purpose rooted in economic justice principles, and a strong network to access and amplify opportunities. Many Fellows have been hired by the businesses they matched with - and these businesses have already accessed over \$4M in growth capital, creating and preserving 116 jobs in the process.

Organizational Impact

The LEEAF Program at Cal State LA proposes the Vernon Community Workforce Partnership that reaches 100+ students and 50+ businesses, equipping Cal State LA students as catalysts of economic revitalization for Vernon and its surrounding communities. This partnership acts as a launching point for broader partnerships that leverage the full resources of Cal State LA for community workforce development, building a pipeline to place graduates as economic engines for local businesses.

The program begins by pairing 10 Cal State LA student Fellows with 10 women of color business Leaders in Vernon, unincorporated East LA, Huntington Park, and Boyle Heights. As part of the LEEAF Accelerator & Fellowship, these Fellows and Leaders gain 5 months of intensive training and 1-on-1 support building marketable, practical skills preparing them to lead social media campaigns, manage financials, and lead brand strategy for businesses. This experience is followed by an internship where student Fellows act as intrapreneurs and growth catalysts for their paired business Leaders, creating weekly deliverables to help businesses grow and thrive.

Follow-on workshops reach 90+ more students on campus, leveraging Accelerator curriculum to prepare a wider range of students for career success. Far beyond classroom learning, students in LEEAF actually manage projects, run effective teams, develop deliverables, and see their skills come to life as they deliver results for the businesses they serve. LEEAF works with Fellows to spread resources across campus, leveraging course redesigns, campus-wide partnerships, and digital tools to create a broadening circle of success. Parallel business workshops would reach 40+ more businesses in the Vernon area.

Research results reveal the quantifiable impact this initiative would create locally: 88% of this year's student Fellows tell us they have developed the high-level skills to advance in their careers, including project management, effective team leadership, budgeting & finance, analytics & KPIs, and messaging campaigns. Fellows provide the human capital boost small businesses need to succeed: partway through the first year their efforts have already helped LEEAF business Leaders access over \$4M in capital and create & preserve 116 jobs. LEEAF's student Fellows are also catalysts for economic growth and equity community-wide: 84% feel prepared to serve as an economic leader spreading skills and resources in their community.

Talent is equally distributed, but opportunity is not. The students at Cal State LA are hungry for opportunities to develop high-level skills and put them to work creating opportunities in their communities. The Vernon Community Workforce Partnership would advance workforce development, build new pathways to career success at Cal State LA, and jumpstart a new, diverse generation of economic leaders serving the broader Vernon area.

Promotion and Partnership with Vernon CommUNITY Fund Grant

LEEAF has a strong social media and web presence of its own along with the full publicity resources of Cal State LA, and would be excited to partner with the Vernon CommUNITY Fund to spread the word of this partnership across multiple media channels. Further, LEEAF has been honored to train an army of charismatic young economic leaders with their own following and media skills who have repeatedly generated press coverage of their own. As the year progresses, we will work to secure further media opportunities, attaching the Vernon CommUNITY Fund to coverage whenever possible, in addition to appearing on the LEEAF web site and social media.

LEEAF Accelerator & Fellowship

Annual Budget - 2022-23 Programs

<i>Expenses</i>	<i>2022-23</i>
Core staff & faculty	\$303,805
LEEAF Director - Elianne Rodriguez	\$90,000
Senior Program Manager - Alejandra Orozco	\$37,500
Lead Faculty - Marla Parker & Dmitri Seals	\$34,482
Program Coordinators	\$37,500
Student Assistants	\$20,000
Staff Benefits	\$84,323
Program delivery	\$133,000
Capital Access Support	\$60,000
Training Facilitators	\$30,000
Guest Trainers & Speakers	\$25,000
Business Support Specialists	\$18,000
Program direct costs	\$153,000
Fellowship Stipends	\$100,000
Materials & software	\$12,000
Research & evaluation	\$16,000
Recruitment, publicity, events	\$25,000
Total - Programming	\$589,805
Administrative costs - 8%	\$26,256
Total Budget	\$616,061



Cal State LA University Auxiliary Services, Inc. 2022-2023 Operating Budget Proposal

Description	FY 2021-22 Budget	FY 2021-22 Forecast	FY 2022-23 Budget Proposal	\$ Change to FY 2022-23 Budget	% Change to FY 2022-23 Budget
<u>Unrestricted</u>					
REVENUE					
Dining & Hospitality	\$ 1,493,152	\$ 1,554,291	\$ 3,496,500	\$ 2,003,348	134%
Less: Cost of Goods	(512,332)	(491,694)	\$ (1,162,235)	-649,903	127%
	980,820	1,062,597	2,334,265	1,353,445	138%
Indirect Cost Revenue	1,795,987	1,581,087	1,641,457	(154,530)	-9%
Admin Recovery	164,694	62,000	65,632	(99,062)	-60%
Commission	488,090	360,798	1,108,000	619,910	127%
Buildings Operation	1,713,136	1,755,112	1,712,462	(674)	0%
Interest Income	11,139	136,365	134,962	123,823	1112%
Child Care Center	415,152	305,032	455,650	40,498	10%
Campus Program Admin fee	145,000	203,033	230,000	85,000	59%
LA BioLab Incubator	305,920	674,889	689,868	383,948	126%
Other Revenue	450,100	473,867	128,868	(321,232)	-71%
Total Revenue	6,470,038	6,614,781	8,501,164	2,031,126	31%
EXPENSES					
Salaries and Wages	2,364,838	2,201,030	2,903,992	539,154	23%
Benefits	833,620	533,128	983,111	149,491	18%
Audit/Legal	52,680	56,153	59,345	6,665	13%
Contractual Services	542,819	328,032	329,406	(213,413)	-39%
Supplies & Services	391,416	481,633	609,889	218,473	56%
Utilities & Telephone	363,000	61,700	271,948	(91,052)	-25%
Insurance Premiums	110,000	195,602	205,430	95,430	87%
Interest on capital lease	910,750	904,343	892,129	(18,621)	-2%
Bank Charges	81,202	50,581	54,668	(26,534)	-33%
Repair & Maintenance	113,875	42,967	115,616	1,741	2%
Lease & Rental	112,320	0	89,338	(22,982)	-20%
Other Operating Expenses	133,827	65,781	132,059	(1,768)	-1%
Total Operating Exp.	6,010,347	4,920,950	6,646,930	636,583	11%
Gross Operating Income/(Loss)	459,691	1,693,831	1,854,234	1,394,543	303%
Campus Programs net, income/(expenses)	50,000	0	120,000	70,000	140%
Net Operating Income/(Loss)	509,691	1,693,831	1,974,234	1,464,543	287%
Non Cash Expenditures					
Depreciation & Amortization	1,111,572	1,747,233	1,719,457	607,884	55%
Reserve - Post Retirement Med	87,513	122,616	197,890	110,378	126%
Deferred Building Maintenance Reserve*	0			-	0%
				-	
Net Income/(Loss)	(689,394)	(176,018)	56,887	746,281	(1)
<u>Restricted</u>					
Contracts & Grants Revenue	19,000,000	15,000,000	16,000,000	(3,000,000)	-16%
Contracts & Grants Expenditure	19,000,000	15,000,000	16,000,000	(3,000,000)	-16%
	-	-	-	-	-



Steering Committee



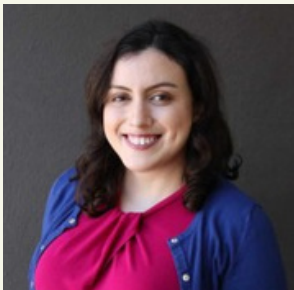
Julianne Malveaux, Dean of Ethnic Studies

Dr. Julianne Malveaux is a labor economist, entrepreneur, and educator and currently, she serves as Dean of the College of Ethnic Studies at California State University at Los Angeles. Julianne Malveaux has been especially concerned and has written about the wealth gap and its connection to our nation's history of racial economic envy (Wilmington, NC 1896, Tulsa, Oklahoma 1921). She is a member of the National African American Reparations Commission (NAARC) and is a strong proponent of reparations to close the wealth gap and testified before Congress about this matter on June 19, 2019.



Matt Jackson, Psychology

Matthew C. Jackson is an assistant professor position in the Department of Psychology at California State University Los Angeles. He has published multiple works regarding racial equity and justice.



Tanya Sanabria, Sociology

Tanya Sanabria is professor in the Sociology department at Cal State LA University Los Angeles, who studies the impact of educational inequality on life course transitions to degree attainment and work. She primarily works on research and statistics in regard to college student success and outcomes. More specifically, her work examines how course failure shapes young adults' academic and career trajectories, focusing on differences across race and gender.



Alexandria Wright, Senior Researcher - WestEd Center for Economic Mobility

Alexandria Wright is currently the Senior Research Associate for Economic Mobility, Postsecondary, and Workforce. Wright has been engaged in the field of regional economic development and labor economics for 15 years, emphasizing resilient communities and workforce development. She has served as director for economic and workforce development divisions at three community college districts where she provided economic & labor analysis for academic program review and economic development partners; designed high-impact education to increase access for underserved populations; and expanded entrepreneurial education through the Small Business Development Centers.



Steering Committee



Rene Vellanoweth, Dean of Natural and Social Sciences

Rene Vellanoweth is currently the Dean of Natural and Social Sciences at Cal State LA. His work focuses on researching the shell middens from the California Channel Islands and the Santa Monica Mountains. His most recent work in the Santa Monica Mountains is designed to provide cultural resource management assistance and to expand research on the mainland coast.



Xiomara Peña,

Xiomara Peña works with Small Business Majority's external engagement efforts towards building a more inclusive and equitable economy that directly benefits entrepreneurs in underserved communities. Xiomara has extensive experience supporting small businesses, particularly those run by people of color, women, and immigrants.

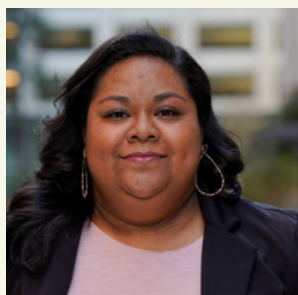


Brandon Shamim

Brandin Shamim has founded and managed multiple businesses and nonprofits, conducted public affairs at a leading Fortune 100, designed communications strategy for a national think tank, and overseen a U.S. Department of Commerce agency. He is an adjunct professor at California State University Los Angeles among several top 50 universities.



Executive Staff



Elianne Rodriguez, LEEAF Director

Elianne Rodriguez has been the primary driver of LEEAF's successful first cohort, leading development and implementation of technical assistance, revenue growth, and capital access systems serving both business leaders and students. Before LEEAF, she played a leadership role in building Bixel Exchange as a center for Innovation & Technology serving an unprecedented 49% minority businesses and 30% female-owned businesses, annually training 2,500+ entrepreneurs and assisting 600+ businesses in Los Angeles, Santa Barbara, and Ventura counties.



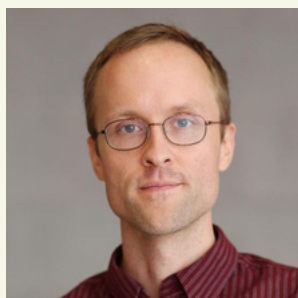
Alejandra Orozco, Program Manager

Alejandra Orozco, has 15 years of experience working with East LA small business, manufacturing and supporting more than 600 Spanish speaking small businesses attain COVID disaster relief grants.



Marla Parker, Lead Faculty

Dr. Marla Parker brings over a decade of research and practical experience related to the experience of entrepreneurs of color, and guides the research and well-being aspects of LEEAF's work. She's also a startup enthusiast having started wellbeing nonprofit Haloloop along with her own consulting company focused on diversity, equity, inclusion and belonging as well as helping other startup organizations implement their mission of making the world a better place.



Dmitri Seals, Lead Faculty

Dr. Dmitri Seals leverages expertise in sociological action research and nonprofit management to support the student-facing and core institutional functions of the LEEAF program. He founded successful youth programs BAUDL and SVUDL and has supported dozens of community organizations in curriculum, evaluation, fundraising, and strategy. At Cal State LA he has served as co-founder of CaSIG and LEEAF, co-leader of the Student Success Inquiry Team, member of the Academic Senate, and leader of community-engaged sociology courses.

A For the 2019 calendar year, or tax year beginning 07-01-2019 , and ending 06-30-2020

B Check if applicable:
☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization
CALIFORNIA STATE UNIVERSITY LOS ANGELES
AUXILIARY SERVICES INC

Doing business as

Number and street (or P.O. box if mail is not delivered to street address) Room/suite
5151 STATE UNIVERSITY DR NO GE 3

City or town, state or province, country, and ZIP or foreign postal code
LOS ANGELES, CA 900328530

F Name and address of principal officer:
TARIQ MARJI
5151 STATE UNIVERSITY DR NO GE 314
LOS ANGELES, CA 900328530

H(a) Is this a group return for subordinates?
☐ Yes ☒ No
H(b) Are all subordinates included?
☐ Yes ☐ No
If "No," attach a list. (see instructions)
H(c) Group exemption number ▶

D Employer identification number
95-4016653

E Telephone number
(323) 343-2531

G Gross receipts \$ 35,550,804

I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) () ◀(insert no.) ☐ 4947(a)(1) or ☐ 527

J Website: ▶ HTTP://WEB.CALSTATELA.EDU/UNIV/UAS/

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶

L Year of formation: 1985

M State of legal domicile: CA

Part I Summary						
Activities & Governance	1 Briefly describe the organization's mission or most significant activities: SUPPORT OF THE UNIVERSITY					
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.					
	3 Number of voting members of the governing body (Part VI, line 1a)	3	12			
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	3			
	5 Total number of individuals employed in calendar year 2019 (Part V, line 2a)	5	815			
	6 Total number of volunteers (estimate if necessary)	6	4			
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	943,879			
Revenue	b Net unrelated business taxable income from Form 990-T, line 39	7b	0			
	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year			
	9 Program service revenue (Part VIII, line 2g)	31,995,500	27,452,373			
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	10,243,780	7,856,247			
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	112,559	140,807			
	12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	3,946,194	101,377			
		46,298,033	35,550,804			
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)	0	98,100			
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0	0			
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	17,974,731	17,335,033			
	16a Professional fundraising fees (Part IX, column (A), line 11e)	0	0			
	b Total fundraising expenses (Part IX, column (D), line 25) ▶0					
	17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	20,792,140	18,437,126			
	18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	38,766,871	35,870,259			
Net Assets or Fund Balances	19 Revenue less expenses. Subtract line 18 from line 12	7,531,162	-319,455			
	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year			
	21 Total liabilities (Part X, line 26)	53,418,338	54,210,339			
	22 Net assets or fund balances. Subtract line 21 from line 20	39,646,217	40,757,673			
Part II Signature Block						
Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.						
Sign Here	Signature of officer					
	TARIQ MARJI EXECUTIVE DIRECTOR					
2020-12-18						
Date						
Type or print name and title						
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date 2020-12-17			
	Firm's name ▶ COHNREZNICK LLP	Check <input type="checkbox"/> if self-employed	PTIN P00043433			
	Firm's address ▶ 400 CAPITOL MALL SUITE 1200	Firm's EIN ▶ 22-1478099	Phone no. (916) 442-9100			
SACRAMENTO, CA 95814						

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 11282Y

Form 990 (2019)

Part III

Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

☒

1 Briefly describe the organization’s mission:

CALIFORNIA STATE UNIVERSITY LOS ANGELES AUXILIARY SERVICES, INC. (UAS) IS A RECOGNIZED ORGANIZATION IN THE CALIFORNIA STATE UNIVERSITY SYSTEM AND IS A NONPROFIT, SELF-SUSTAINING CORPORATION, DEDICATED TO BENEFIT THE WELFARE OF STUDENTS, FACULTY AND STAFF. THE PRIMARY PURPOSE OF UAS IS TO HELP DEVELOP AND ADMINISTER CONTRACTS AND GRANTS, COMMERCIAL ENTERPRISES, EXTERNALLY FUNDED PROJECTS INCLUDING RESEARCH, WORKSHOPS AND CONFERENCES AND PROVIDE CONTRIBUTIONS WHICH AID AND SUPPLEMENT THE UNIVERSITY’S EDUCATIONAL MISSION. WORKING TOGETHER, THE UNIVERSITY COMMUNITY AND CALIFORNIA STATE UNIVERSITY LOS ANGELES AUXILIARY SERVICES, INC. (UAS) ARE PARTNERS IN AN ENDEAVOR TO ENSURE CAL STATE L.A.’S CONTINUED SUCCESS.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization’s program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 32,182,319 including grants of \$ 0) (Revenue \$ 2,910,360)

AUXILIARY INCOME: PROVIDES SIGNIFICANT BENEFITS TO THE UNIVERSITY BY HELPING TO FURTHER ITS EDUCATIONAL, RESEARCH AND COMMUNITY SERVICE MISSION BY FACILITATING RESEARCH (EXTRAMURAL AND INTRAMURAL) AND OTHER PROJECTS THAT ENRICH THE SCHOLARLY ENDEAVORS OF FACULTY AND STUDENTS. SERVING TO ENHANCE THE SERVICES PROVIDED BY THE UNIVERSITY, ITS CORE FUNCTION IS TO ASSIST CAL STATE LA FACULTY AND STAFF IN DEVELOPING AND ADMINISTERING FUNDED PROJECTS. OUR SERVICES PROVIDE MORE FLEXIBILITY WITH AN ENTREPRENEURIAL FRAMEWORK TO CARRY OUT THESE ACTIVITIES NOT NORMALLY PROVIDED FOR IN THE STATE BUDGET.

4b (Code:) (Expenses \$ 2,589,110 including grants of \$ 98,100) (Revenue \$ 2,714,758)

CAMPUS PROGRAM INCOME: UNIVERSITY SUPPORT PROGRAMS REPRESENT SELF-SUSTAINING PROGRAMS THAT ARE CONDUCTED IN SUPPORT OF THEUNIVERSITY’S ACTIVITIES. UAS HAS ENTERED INTO AGREEMENTS WITH THE UNIVERSITY’S VARIOUS COLLEGES TO CARRY OUT THE ACTIVITIES OF THESE PROGRAMS. THE PROGRAMS CONSIST PRIMARILY OF CENTERS, INSTITUTES, CONFERENCES, AND WORKSHOPS OPERATIONS AT THE UNIVERSITY. THESE PROGRAMS ARE RESPONSIBLE FOR PROVIDING DELIVERY OF NONCREDIT, INSTRUCTIONALLY RELATED PROGRAMS AND SERVICES PROVIDED BY UAS.

4c (Code:) (Expenses \$ 0 including grants of \$ 0) (Revenue \$ 1,287,250)

LEASE INCOME: UAS PROVIDES CAMPUS OFFICE, CLASSROOM AND MEETING/CONFERENCE SPACE, WHICH BENEFIT CAMPUS DEPARTMENTS AND 27,000 STUDENTS.

(Code:) (Expenses \$ 763,873 including grants of \$ 0) (Revenue \$ 101,377)

MISCELLANEOUS PROGRAM REVENUE

4d Other program services (Describe in Schedule O.)

(Expenses \$ 763,873 including grants of \$ 0) (Revenue \$ 101,377)

4e Total program service expenses ▶ 35,535,302



General Applicant Information

Applicant Organization:	Chicxs Rockerxs South East Los Angeles		
Type of Organization:	Youth Development	Year Founded:	2014
Annual Budget:	\$344,000	No. of Board Members:	5
Amount Requested:	\$60,000	Recommended Amount:	\$25,000
Type of support requested:	<input type="checkbox"/> General Operating <input checked="" type="checkbox"/> Project/Program	<input type="checkbox"/> First Time Applicant <input checked="" type="checkbox"/> Returning Grantee Prev. Award amount: \$25,000, FY2021-22	

Brief Narrative description of the organization

Established in 2014, the mission of Chicxs Rockerxs South East Los Angeles (CRSELA) is to amplify the voices of trans and gender expansive youth, girls, and artists from communities of color through music, mentorship, and social justice. CRSELA is one of few culturally, financially accessible and safe spaces in SELA intentionally created for gender diverse youth to learn and make music. Creative expression is used as a conduit for leadership development, organizing, and making change in their communities.

CRSELA first held their signature program, a week-long summer camp, in Huntington Park in 2015. In 2017, CRSELA expanded by adding field trips to highlight women and LGBTQ musicians, and in 2019 Lxs Sobrinxs, a mentorship program for teens to gain leadership skills, was launched.

Participants, children (0-8) and youth (8-17) learn how to play instruments, write songs, and form bands. Working together in groups and helping to organize activities alongside adults helps the youth develop communication, group collaboration, and critical thinking skills.

In addition to the benefits that youth experience, CRSELA creates job opportunities for local adult musicians/artists who staff the youth programs.

Chicxs Rockerxs SELA is an example of an innovative grassroots youth program that supports authentic identity development. Such programming aligns with research that shows that youth respond better to non-clinical, non-traditional approaches to mental health - peer support and ongoing community-based settings and activities over traditional weekly 50-minute therapy sessions.

Organizational strengths:

CRSELA exhibits a responsive and adaptable culture to the communities they serve:

- they take pride in being a bilingual organization - communicating and programming in both English and Spanish
- CRSELA provides all instruments, technology, supplies and food for youth during in-person programming
- due to the negative impacts of COVID, all programming is now free (made possible by the VCF grant received last year)
- CRSELA changed their name in 2020 to be more gender inclusive
- CRSELA spoke of working with the Latino Equality Alliance to develop programming for parents who may be struggling with their children's changing gender identities.

Executive director, Victoria Gutman, has positive relationships with local schools and recruits youth directly through tabling on campuses.

Through their internal assessment processes, youth consistently indicate that learning how to play an instrument and making music gives them greater confidence and self-esteem.

Their greatest measure of success has been seeing former participants transition into leadership and organizational roles in-and-out of the CRSELA community. Two youth have been hired on as full-time organizers who have come see themselves as agents of change.

In 2022 CRSELA was awarded Nonprofit of the Year for Senate District 33.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: 0-17

Family Type: All

Gender: Girls, trans, gender-expansive

Military Status: N/A

Race/Ethnicity: majority Latinx, and other youth of color

Sexual Orientation: All - intentionally inclusive

Economic Status: low-income, poverty level

Other (specify): _____

Description of the proposal to which funds would apply

(if no particular project is specified, please note General Operating Support in this area)

Chicxs Rockerxs South East Los Angeles is requesting support for in-person and online programming - learning how to play instruments and write songs, mentorship, and learning leadership skills to create positive change in their communities - for youth from the VCF cities. They expect to serve 50-100 youth from this area in 2023.

Cost/Benefit:

\$60,000/100 = \$600
\$60,000/50 = \$1,200
per youth participant

Beneficiaries and/or potential
impact on the non-profit/
governmental landscape:

The region will benefit from a cadre of
gender diverse youth who not only make
music but will be community leaders also.

Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 12 / 31 / 2020)

☒ Proposal Budget

☒ Organizational Budget

How does the proposal align with the goals of the Fund?

CRSELA credits VCF support with fortifying their sustainability, being able to pay staff, offering more programming that has attracted new participants and has resulted in almost doubling participation.

Also, CRSELA aligns with the VCF goals in that they inspire and promote positive social development, responsible and inclusive leadership among youth of color.

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

CRSELA plans to promote their VCF grant through their website, social media, and in their "Camper Booklet" distributed to the audience that attend their Annual Showcase.

What previous projects has the applicant successfully implemented?

Last year's VCF grant made it possible for CRSELA to host almost monthly programs including their first 2022 in-person event in partnership with another VCF grantee, Vernon's CA Derby Dolls.

In August 2022, the week-long summer camp hosted 55 youth in-person, after being dormant for two years because of COVID.

CRSELA met the objectives of their previous grant satisfactorily.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

- A small shortfall in revenue appears to be anticipated for 2022, making fundraising an ongoing challenge. CRSELA may reconsider implementing their sliding fee pay structure, or be encouraged to explore other fundraising strategies such as hosting ticketed performances featuring their musicians.


- CRSELA was able to adapt and survive COVID, however future spikes could lead to setbacks.

Funding Recommendation

Fund this proposal?	<div><input checked="" type="checkbox"/> Yes</div> <div><input type="checkbox"/> No</div>	Recommended Amount:	\$25,000
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Suggested revision(s) to proposal/fund amount, if applicable:

CRSELA has been successful in accomplishing their goals, and has shown organizational growth, making them a worthy grant recipient. CRSELA originally requested GOS, however their catchment area is significantly larger than the VCF cities. I recommend structuring the award as a project grant and asking the organization to track and report on the youth from the VCF cities that participate in their programs.

Staff reviewer:	Lina Paredes
Signed: 	Date: 11 / 03 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Chicxs Rockerxs South East Los Angeles

Organization Address: PO Box 1140 South Gate, CA 90280

Organization Contact Information: ,

Executive Director: Gutman, Victoria

Authorized Representative: Gutman, Victoria, Executive Director

Organization's date of incorporation: 1/13/2014

Type of Organization: Youth Development

Number of non-duplicated individuals served annually: More than 100 (50 ? 100 from VCF area)

Target Demographic: Girls, trans youth, and gender expansive youth ages 8 to 17 in Southeast Los Angeles and the surrounding areas. , Children and Youth (ages 0 -14)

List of Board Members (if not attached):

List of Staff Members (if not attached):

Organization's Annual Revenue: \$344,000 (Grant Request Represents 5.7299999999999997E-2 of Annual Revenue)

Funding Type: General operations funding

Other Income Sources:

Grants, Store Credit, Individual Donations, Corporate Contributions, Online Merchandise Sales, Program Service Revenue, Fundraiser Events, and Fundraising Campaigns

Financial Institution: Self-Help Federal Credit Union, (877) 369-2828

Fiscal Sponsor (if applicable): ,

Organization Mission: Chicxs Rockerxs South East Los Angeles (CRSELA) amplifies the voices of trans and gender expansive youth, girls, and artists from communities of color through music, mentorship and social justice to empower themselves and their communities.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

12 months: December 2022 - December 2023

Organization History:

Chicxs Rockerxs South East Los Angeles (CRSELA) was founded in 2013 by community organizers and musicians from South East Los Angeles who knew first-hand how difficult it was for girls to access culturally relevant music programming and to see themselves reflected in music. CRSELA became a non-profit in 2014 and in 2015 we held our first annual programming, a week-long summer camp, in Huntington Park. CRSELA extended programming in 2017 to include field trips that highlight women and LGBTQ musicians. In 2019 CRSELA was named as one of the "g12 Radical Latinx Groups Building Powerful Cultural Community Spaces" by Teen Vogue. Later that year the

Spanish news channel Univision featured our summer camp in a two-part television segment and invited campers to perform on their morning show. Lxs Sobrinxs, a mentorship program for teens to gain leadership skills, was also launched in 2019. CRSELA adapted to the COVID-19 pandemic by hosting our annual summer camp online in 2020 and 2021. We also started Soniditos Saturdays music lessons and Fut

(For project funding requests)

Describe Proposed Project:

Goal of the Proposed Project:

Anticipated benefit of the requested funds for the VCF area:

CRSELA improves the community of Vernon and its surrounding areas by offering an accessible space that is intentionally for girls, trans youth, and gender expansive youth, by providing tools and skills for youth to become the next generation of leaders, and by creating jobs and mentorship opportunities to the adults, musicians, and artists in the area. First, we've created the only culturally, geographically, and financially accessible space for music specifically for girls, trans youth, and gender expansive youth in the area. Vernon and its surrounding areas are primarily Latinx where Spanish is the primary language spoken at home (90% of households*) so we offer communication, media, and programming applications in both English and Spanish. The family household income in the area is only \$41.5K* while 20%* families live in poverty so all of our programming is free or sliding scale, meaning families pay what they can and no one is turned away for lack of funds. Research shows that low-income households spend less on food and other essentials therefore many families are unable to purchase basic music gear or pay for private instruction for their children to pursue an interest in music-making. As such, CRSELA provides all instruments, technology, and supplies for our programming as well as breakfast, lunch, and snack during in-person programming. Our programming is specifically designed as a platform to amplify the voices of girls, trans youth, and gender expansive youth in Vernon and its surrounding areas, providing tools, skills, and education to help them become the next leaders in artistic creation decision-making and socially conscious change. Participants learn about using music and lyrics as a tool of self-expression through songwriting workshops and exercises. Forming a band, creating a band logo, and writing a song together helps the youth in our summer camp with communication and group collaboration skills. According to our own surveys, learning an instrument and making music has helped our youth gain confidence and boost self-esteem. Through our programs created specifically for teens, high schoolers participate in hands-on organizing working alongside adult organizers to plan programming, fundraisers, and discuss the general operations for CRSELA furthering their collaboration, communication, and critical thinking skills. Additionally, we create connections with working professionals and college students who can offer insight and guidance for teens as they navigate high school and plan for their future selves and careers. Finally, CRSELA provides jobs and

How would VCF funding support be recognized by the organization?

If selected, we would like to promote our Vernon CommUNITY Fund Grant on our Social Media, on our website, as well as in our ☐gCamper booklet annual Showcase.

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Chicxs Rockerxs South East Los Angeles

Current Organizational Budget

For the Vernon Community Fund

September 2022 Application

Revenue		
Foundation Grants	\$200,000	
Government Grants	\$100,000	
Individual Contributions	\$5,000	
Project Participation Fees	\$2,000	
Service Revenue	\$500	
Merch and Other Sales	\$5,000	
Savings Interest	\$50	
Corporate Contributions	\$2,500	
Special Events	\$5,000	
Revenue Total	\$320,050	
Expenses	Budget	Description
Overhead and General Expenses	\$120,500	
Management & General	\$115,500	
Payroll, Taxes, & Benefits	\$80,000	General and Programming Operations Full-Time & Part-Time Staff
Consulting and Other Professional Services	\$13,000	Lawyer, Accounting / Tax Services, Other Professional Services
Facilities Rental	\$9,800	Storage Facility (for Musical Equipement, Program Supplies, and Merchandise), Meeting Space
Insurance	\$3,000	
Conferences & Meetings	\$3,000	Annual Staff Retreat
Equipment Purchase	\$2,000	Technology over \$500
Web Hosting & Tech Subscriptions	\$2,000	
Administration	\$1,700	PO Box, Taxes, Legal, & Nonprofit Filings; Bank Fees
Office Supplies	\$500	Paper, Ink, Postage, etc
Staff Professional Development	\$500	
Fundraising	\$5,000	
Merchandise	\$1,500	
Fundrasier Supplies	\$1,300	Online Store Shipping Supplies, Event Supplies, Etc.
Art & Design	\$1,000	Artists
Fundrasier Facilities Rental	\$1,000	Fundraiser Event
Fundraiser Acct Fees	\$200	PayPal, SQUARE Processing Fees
Program Expenses	\$223,500	Annual Summer Camp, Lxs Sobrinx, Soniditos & Future Me! Workshops
Payroll, Taxes, & Benefits	\$95,000	Instrument Instructors, Camp Counselors, Support Staff, etc.
Facilities Rental	\$51,000	Programming Space
Supplies	\$29,500	Program Shirts, Instruments & Breakables, Workshop Supplies, General Supplies LiveScans, Rentals, etc.
Consulting and Other Professional Services	\$25,000	Photographers, Videographers, Workshop Hosts, Performers, etc
Lxs Sobrinxs Stipends	\$10,000	For Youth Organizers
Food & Catering	\$10,000	
Insurance	\$2,000	
Art & Design	\$1,000	Flyers, Logos
Equipment Purchase & Maintenance	\$0	Tech & Music Gear over \$500
Expenses Total	\$344,000	

Chicxs Rockerxs South East Los Angeles Board Members

For the Vernon Community Fund

Angelica Garcia – Chief Executive Officer

Angelica Garcia was born and raised in Southeast Los Angeles and has been involved in organizing and education for over a decade. During her undergraduate program she began organizing with Mujeres Activas en Letras y Cambio Social where she helped organize CSULA's 1st Annual Women of Color Conference, was the Editor in Chief of LOUDmouth Magazine and a Special Events Coordinator at the Center for Student Involvement. During her graduate program she worked as a Site Coordinator in East Los Angeles school where she developed and launched a literacy program. Currently, she is teaching Humanities, promoting lifelong learning and social consciousness and working toward her Administrative Credential and completing her second masters in School Leadership. Garcia currently serves on the Chicxs Rockerxs SELA Board as Chief Executive Officer.

Victoria Gutman – Treasurer & Secretary

Victoria Gutman is a founding organizer of Chicxs Rockerxs SELA (CRSELA). She currently serves as the Secretary and Treasurer of the CRSELA Board of Directors, previously serving as Chief Executive Officer. Gutman's knowledge as a musician and live audio engineer for local events lends itself to the mission and purpose of CRSELA. As an experienced community organizer, along with a background in finance and budgeting, Gutman has a strong set of skills for the day-to-day operations of the organization. She holds a BA in Economics from Cal State Fullerton and has professional experience as an operations and IT business analyst for merchandising companies. She is currently the only full-time employee of Chicxs Rockerxs South East Los Angeles.

Christina Mejia – Board Member

Christina Mejia is a Senior Secretary with the County of Los Angeles Internal Services Department. Mejia works directly with the Division Manager for the Management Information Systems Division. She assists with all administrative duties and helps manage the Division's \$1.4 million dollar budget. As a founder of Chicxs Rockerxs SELA, Mejia has served as a Board Member for the organization since its inception, and previously served as the Treasurer. She has also been involved as a core organizer and currently serves as CRSELA's IT specialist, managing the website and email newsletters.

Nancy Ruiz – Board Member

Nancy Ruiz works as a Paraeducator for Special Needs students and has worked as a group home Resident Supervisor with at-risk youth in the Southeast Los Angeles area. Ruiz began volunteering with Eastern Counties Area of Narcotics Anonymous (ECANA) in 2008, where she started as a Group Service Representative and Phone Line volunteer. In 2010, she expanded her role to Area Secretary for ECANA. From 2010 to

2012, she served on ECANA's Public Relations\Public Information Committee, as well as the Hospitals & Institutions Panel Committee, where she spoke to youth and women who were in treatment or incarcerated. She has volunteered with Chicxs Rockerxs South East Los Angeles (CRSELA) since 2016 as support staff and later joined *Las Comadres*, the CRSELA core organizing team, in 2018. Ruiz was elected to the CRSELA board in 2020.

Noel Lozano – Board Member

Noel Lozano is a founding organizer of Chicxs Rockerxs SELA (CRSELA). They have a background in music education and have served as a drum technician at CRSELA. With a background as a paraprofessional and drumline coach at a local SELA middle/high school, Lozano has extensive experience managing youth, lesson planning, and purchasing instrument equipment and supplies. Lozano has managed all summer camp-related meal services including coordinating with chefs/caterers, accommodating dietary restrictions, planning menus, and securing donations. Lozano currently serves as a Board Member for CRSELA, previously serving as Secretary. They currently work as a Special Education Classroom Assistance and are pursuing a teaching degree in high school history at University of Illinois at Chicago.

Chicxs Rockerxs South East Los Angeles Executive Staff / Volunteer Leadership

For the Vernon Community Fund

Angelica Garcia – Executive Staff

Angelica Garcia was born and raised in Southeast Los Angeles and has been involved in organizing and education for over a decade. During her undergraduate program she began organizing with Mujeres Activas en Letras y Cambio Social where she helped organize CSULA's 1st Annual Women of Color Conference, was the Editor in Chief of LOUDmouth Magazine and a Special Events Coordinator at the Center for Student Involvement. During her graduate program she worked as a Site Coordinator in East Los Angeles school where she developed and launched a literacy program. Currently, she is teaching Humanities, promoting lifelong learning and social consciousness and working toward her Administrative Credential and completing her second masters in School Leadership. Garcia currently serves on the Chicxs Rockerxs SELA Board as Chief Executive Officer.

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Victoria Gutman – Executive Staff

Victoria Gutman is a founding organizer of Chicxs Rockerxs SELA (CRSELA). She currently serves as the Secretary and Treasurer of the CRSELA Board of Directors, previously serving as Chief Executive Officer. Gutman's knowledge as a musician and live audio engineer for local events lends itself to the mission and purpose of CRSELA.

As an experienced community organizer, along with a background in finance and budgeting, Gutman has a strong set of skills for the day-to-day operations of the organization. She holds a BA in Economics from Cal State Fullerton and has professional experience as an operations and IT business analyst for merchandising companies. She is currently the only full-time employee of Chicxs Rockerxs South East Los Angeles.

Isabel Peña – Executive Staff

Isabel Peña is currently a technical theater and stage management major at Cal State University San Bernardino. She has also volunteered with various productions and theater organizations such as Players of the Pear Garden (PPG), Creative Arts Theatre (CAT), Shenanigans Youth Theatre, and Valverite School of the Arts. Peña is a former Girl Scout, where she received the Gold Presidential Service Award and the Girl Scout Silver Award. Peña became involved in Chicxs Rockerxs SELA (CRSELA) as a camper at the first summer camp in 2015. After participating as a camper for six years, she became a Sobrinxs youth organizer for two years before transitioning to *Las Comadres*, the CRSELA core organizing team. At camp, Peña acts as a drum instructor while motivating and encouraging campers to achieve their goals.

Jocelyn Aguilera – Executive Staff

Jocelyn Aguilera is an activist educator, musician, and historian from South Central, Los Angeles. Since 2011, Aguilera began organizing and participating in social justice organizations such as Mujeres de Maiz, Millennials for Revolutionary Change, and South Central Sisters. Currently, Aguilera teaches social studies at her alma mater John C. Fremont and focuses on decolonizing curriculum. She is also a professor at CSULB, aiming to mentor aspiring teachers through a culturally sustaining framework. Along with teaching, she formed the local Xicana indie post-punk band ELLA and composes ELLA's music as a tool for activism. Aguilera's involvement in Chicxs Rockerxs SELA began in 2017- volunteering as a bass instructor and band coach. Currently, she is a core organizer at Chicxs Rockerxs, booking guest artists/bands and setting up instrument rooms.

Miles Recio – Executive Staff

Miles Recio is currently a freshman at the University of California- Los Angeles studying History with a plan to minor in Musicology. As a Girl Scout in South East Los Angeles, Recio has participated in several community service events like collecting toys for kids, providing cookies for veterans, and supporting the non-housed with fundraisers. Recio began volunteering their time with Chicxs as a Sobrinx throughout their high school career but now works alongside Lxs Comadrxs as a core-organizer; organizing programming, fundraisers, and events for Chicxs Rockerxs SELA. Recio enjoys attending meetings, taking notes, creating flyers and presentations, sharing ideas, and getting involved in the process of organizing.

Noel Lozano – Volunteer Leadership

Noel Lozano is a founding organizer of Chicxs Rockerxs SELA (CRSELA). They have a background in music education and have served as a drum technician at CRSELA. With a background as a paraprofessional and drumline coach at a local SELA middle/high school, Lozano has extensive experience managing youth, lesson planning, and purchasing instrument equipment and supplies. Lozano has managed all summer camp-related meal services including coordinating with chefs/caterers, accommodating dietary restrictions, planning menus, and securing donations. Lozano currently serves as a Board Member for CRSELA, previously serving as Secretary. They currently work as a Special Education Classroom Assistance and are pursuing a teaching degree in high school history at University of Illinois at Chicago.

Chicxs Rockerxs South East Los Angeles
Proposed Requested Budget
For the Vernon Community Fund

September 2022 Application

Expenses	Budget	Description
Overhead and General Expenses	\$37,000	
Management & General	\$37,000	
Payroll, Taxes, & Benefits	\$22,000	General and Programming Operations Full-Time & Part-Time Staff
Consulting and Other Professional Services	\$0	Lawyer, Accounting / Tax Services, Other Professional Services
Facilities Rental	\$9,800	Storage Facility (for Musical Equipment, Program Supplies, and Merchandise), Meeting Space
Insurance	\$2,000	
Conferences & Meetings	\$0	Annual Staff Retreat
Equipment Purchase	\$0	Technology over \$500
Web Hosting & Tech Subscriptions	\$2,000	
Administration	\$1,200	PO Box, Taxes, Legal, & Nonprofit Filings; Bank Fees
Office Supplies	\$0	Paper, Ink, Postage, etc
Staff Professional Development	\$0	
Fundraising	\$0	
Merchandise	\$0	
Fundrasier Supplies	\$0	Online Store Shipping Supplies, Event Supplies, Etc.
Art & Design	\$0	Artists
Fundrasier Facilities Rental	\$0	Fundraiser Event
Fundraiser Acct Fees	\$0	PayPal, SQUARE Processing Fees
Program Expenses	\$23,000	Annual Summer Camp, Lxs Sobrinx, Soniditos & Future Me! Workshops
Payroll, Taxes, & Benefits	\$0	Instrument Instructors, Camp Counselors, Support Staff, etc.
Facilities Rental	\$0	Programming Space
Supplies	\$0	Program Shirts, Instruments & Breakables, Workshop Supplies, General Supplies LiveScans, Rentals, etc.
Consulting and Other Professional Services	\$5,000	Photographers, Videographers, Workshop Hosts, Performers, etc
Lxs Sobrinxs Stipends	\$10,000	For Youth Organizers
Food & Catering	\$5,000	
Insurance	\$2,000	
Art & Design	\$1,000	Flyers, Logos
Equipment Purchase & Maintenance	\$0	Tech & Music Gear over \$500
Expenses Total	\$60,000	

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

2020

Open to Public
Inspection

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.

A For the 2020 calendar year, or tax year beginning , 2020, and ending , 20

B Check if applicable:

- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization

Chicas Rockeras South East Los Angeles

Number and street (or P.O. box if mail is not delivered to street address)

Room/suite

PO Box 1140

City or town, state or province, country, and ZIP or foreign postal code

South Gate, CA 90280-0000

D Employer identification number

46-4896470

E Telephone number

(562) 441-4463

F Group Exemption

Number ▶

G Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶I Website: ▶ www.CRSELA.orgJ Tax-exempt status (check only one) - ☒ 501(c)(3) ☐ 501(c)() (insert no.) ☐ 4947(a)(1) or ☐ 527H Check ☐ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets

(Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ 180,554

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	173,412
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	
	4	Investment income	4	44
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less: cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events:		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	586
c	Less: direct expenses from gaming and fundraising events	6c	23	
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	563	
7a	Gross sales of inventory, less returns and allowances	7a	3,239	
b	Less: cost of goods sold	7b	1,555	
c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)	7c	1,684	
8	Other revenue (describe in Schedule O)	8	3,273	
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	178,976	
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	23,700
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	52,000
	13	Professional fees and other payments to independent contractors	13	34,148
	14	Occupancy, rent, utilities, and maintenance	14	8,114
	15	Printing, publications, postage, and shipping	15	1,474
	16	Other expenses (describe in Schedule O)	16	22,198
	17	Total expenses. Add lines 10 through 16	17	141,634
Net Assets	18	Excess or (deficit) for the year (subtract line 17 from line 9)	18	37,342
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	117,669
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	155,011

For Paperwork Reduction Act Notice, see the separate instructions.

EEA

Form 990-EZ (2020)

Check if the organization used Schedule O to respond to any question in this Part II ☒

Check if the organization used Schedule O to respond to any question in this Part III ☐

(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28a	57,706
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29a	0
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30a	13,158
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31a	
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Check if the organization used Schedule O to respond to any question in this Part IV ☐



Vernon CommUNITY Fund

GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization:	Girls on the Run of Los Angeles County
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Type of Organization:	Sports/Recreation, Youth Development	Year Founded:	2004
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Annual Budget:	\$622,500	No. of Board Members:	14
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Amount Requested:	\$27,000	Recommended Amount:	\$20,000
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Type of support requested:	<input type="checkbox"/> General Operating	<input type="checkbox"/> First Time Applicant
	<input checked="" type="checkbox"/> Project/Program	<input checked="" type="checkbox"/> Returning Grantee Prev. Award amount: \$20,000, FY2020-21

Brief Narrative description of the organization

Girls on the Run of Los Angeles County (GOTRLA) is a council (chapter) of an international organization that combines physical training for a 5K run/walk with values-based lessons for girls to learn skills that support positive physical, mental and emotional growth. Programs teach competence, compassion and self-worth in safe spaces while building resilience and strength, and preparing girls to make positive contributions to their communities.

GOTRLA offers programs across Los Angeles County with an emphasis on underserved BIPOC communities, a commitment made clear by the allocation of almost half their budget, \$300,000, to scholarships to ensure no girl is turned away.

Each season returning and newly recruited Coaches are trained and certified to mentor teams of 8-15 girls twice a week for 10 weeks. In addition to physical training, Coaches utilize small-group discussions, games and activities to explore topics of interest to growing girls to teach them how to think independently, make healthy choices and make their voices and actions matter. Culmination events give girls an opportunity to celebrate their personal achievements, as well as practice the skills they learned. Through these events, participants learn to believe in their power to change their own lives and impact the lives of others.

Organizational strengths:

Since GOTRLA is part of an international program, they benefit from a successful tried-and-true model, the experience and ongoing learning of thousands of others implementing the program, and the gravitas of their parent organization which has over 200 councils across the US.

GOTRLA has valuable assessment/feedback mechanisms in place to garner input from all their stakeholders to gauge success and identify areas for improvement.

Teachers and Coaches consistently share that they see a significant transformation in girls who participate in just one season of GOTRLA - they exhibit more confidence and self-esteem.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: 8-14 years Family Type: All
Gender: Girls, Trans, Gender expansive Military Status: N/A
Race/Ethnicity: All Sexual Orientation: All
Economic Status: LSES Other (specify): _____

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

GOTRLA proposes to implement their signature program for free to girls at Title 1 schools in the Vernon service area for two seasons, spring and fall 2023 (during the school year). Each season includes the activities mentioned previously - recruitment and training of volunteer Coaches, program delivery, and end-of-season events.

GOTRLA has a significant history of implementing their program in SELA, going back to 2011. In 2019, the last time the program was held in person, GOTRLA had 17 locations across SELA. For 2023, GOTRLA aims to partner with ten schools (8-12 girls at each one) which they are in the process of recruiting.

Cost/Benefit:	\$27,000/200 girls = \$135 per girl	Beneficiaries and/or potential impact on the non-profit/ governmental landscape:	
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Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 06 / 30 / 2021)
☒ Organizational Budget

☒ Proposal Budget

How does the proposal align with the goals of the Fund?

The Girls on the Run of LA County proposal aligns with the following VCF goals:

- strengthen and support non-profit organizations that benefit residents and neighborhoods
- To encourage and inspire positive social development in Vernon and neighboring communities
- To promote positive social development of children, youth, families and senior residents in Vernon and surrounding areas
- To promote effective and responsible leadership at every level of society

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

Girls on the Run of Los Angeles would announce a VCF grant in their e-newsletter, received by 13,000 constituents. Timed with the release of the email newsletter, the announcement will be posted on their social media channels: Facebook and Instagram, reaching another 7,000 followers. GOTRLA is open to additional ways the City of Vernon would like to be engaged or recognized during this project.

What previous projects has the applicant successfully implemented?

GOTRLA has had a steady presence in SELA since 2011. In 2019 they worked with 17 different schools in the area.

GOTRLA hosts annual events where they bring girls from their many locations all over LA County to run/walk a 5k, build and celebrate community. These events bring 500-900 participants together.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

- While a core group of volunteer Coaches return to GOTRLA, much time and effort is spent recruiting new Coaches in every new season/ The time commitment is significant and Coaches must be trained, certified, and back-ground checked. Sometimes, teachers who appreciate the benefits of the program volunteer as Coaches.

- Sometimes parents think GOTRLA is strictly a track program, rather than physical training with combined with values-based lessons that teach competence, compassion and self-worth.

Funding Recommendation

Fund this proposal?

☒ Yes

☐ No

Recommended Amount: \$20,000

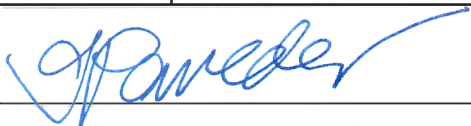
Suggested revision(s) to proposal/fund amount, if applicable:

A reduced grant amount is recommended to accommodate the many worthy nonprofits that have applied to VCF.

Staff reviewer:

Lina Paredes

Signed: _____



Date: 11 / 03 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Girls on the Run of Los Angeles County

Organization Address: 556 S FAIR OAKS AVE, Ste 101 307 PASADENA, CA 0

Organization Contact Information: 3238065602, molly@gotrla.org

Executive Director: Snow, Molly

Authorized Representative: Snow, Molly, Executive Director

Organization's date of incorporation: 9/15/2004

Type of Organization: Community Service,Sports/Recreation,Youth Development

Number of non-duplicated individuals served annually: More than 200 (More than 100 from VCF area)

Target Demographic: Girls on the Run is specifically developed for 8- to 14-year-old girls, or youth identifying as female, gender expansive or gender nonconforming. Target ages represent critical developmental stages that have important implications for adolescence and adul, Children and Youth (ages 0 -14)

List of Board Members (if not attached):

List of Staff Members (if not attached):

Organization's Annual Revenue: 622,500 (Grant Request Represents 4 of Annual Revenue)

Funding Type: Funding for a specific project/program

Other Income Sources:

Contributed Income: Individual Donors: 19% Corporate Gifts: 8% Foundation Grants: 22% Nonprofit Gifts: 6% Board Contributions: 3% Sponsorships: 2% Special Events: 6% Earned Income: Program Fees: 26% 5K Entry Fees: 6% Merchandise Sales: 2% Our diversified revenue stream includes contributed and earned income, as well as special event funds. Contributed Income includes individual donors, corporate gifts, foundation grants, nonprofit gifts, board contributions, and sponsorships. Earned income includes merchandise sales, 5K entry fees and program fees. Special fundraising events bring in the remaining income.

Financial Institution: Enterprise Bank & Trust, (626) 714-3232

Fiscal Sponsor (if applicable): ,

Organization Mission: The mission of Girls on the Run of Los Angeles County (GOTRLA) is to inspire girls to be joyful, healthy and confident. We provide safe environments for girls to learn skills that support positive physical, mental and emotional growth. Our programs combine physically training for a 5K with values-based lessons that teach competence, compassion and self-worth. The program nurtures social, emotional and physical well-being, building resilience and strength while preparing girls to make positive contributions in their communities. Girls on the Run is the only physical-activity based development program for girls with evidence of the positive impact on social and emotional well-being. Programs consist of two age-appropriate curricula targeting specific stages of development at elementary and middle school ages. GOTRLA offers programs

twice a year, serving all of Los Angeles County with an emphasis on underserved BIPOC communities.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

Organization History:

GOTRLA was launched in 2005 in Pasadena to provide safe space for healthy dialogue, connection between youth and adults, and an opportunity to improve declining physical activity levels. Since our inception, programs have had an emphasis on serving economically disadvantaged families, schools and neighborhoods. In 2007, we expanded to serve the entire San Gabriel Valley. And in 2009, the organization further expanded to serve all of Los Angeles County. With this expansion, GOTRLA deepened its commitment to representing the County's full diversity through intentional program locations and targeted outreach to underserved communities. Serving one of the most diverse County's in the country, GOTRLA serves families representing all communities. Through intentional efforts to ensure access and inclusion, our participants' ethnic and socioeconomic diversity mirrors that of Los Angeles County as a whole. Girls on the Run Los Angeles has inspired more than 15,000 participants to realize their potential through the benefits of exercise and mentoring. Girls on the Run has been recognized by multiple government factions including the 28th Congressional District, California State Assembly, LA County Supervisors offices, and various local governing bodies for programming excellence. Additional honors include five iG Pace Setter Awards from the iG Pace Setter organization.

(For project funding requests)

Describe Proposed Project:

This project will provide safe environments for girls in 3rd to 8th grades to learn skills and habits that support physical, mental and emotional growth and wellness. Our programs combine physical training for a 5K run with values-based lessons that teach competence, compassion and self-worth. Through our unique delivery model, trained, certified volunteer mentors - called iG coaches - connect with and inspire participants by teaching skills that help them develop positive social connections within their families and their communities. Each program season of GOTR includes meeting on school campuses twice a week for 10 weeks, offering 20 age-appropriate developmental lessons. Meeting in small teams of 8-15 participants, coaches inspire girls of all abilities to strengthen their esteem and efficacy through dynamic, interactive lessons and physical activity. Lessons build life skills while participants simultaneously train for a 5K. This culminating event teaches goal setting and provides a tangible sense of accomplishment. Thro

Goal of the Proposed Project:

Goals of the project are related to the direct benefits participants are expected to receive: 1. Increased physical activity 2. Improved attitudes toward physical activity 3. Increase in overall efficacy, confidence and compassion 4. Increased community involvement 5. Establish healthy connection to peers and adult mentors. An independent longitudinal study shows that 90% of participants credited Girls on the Run with their ability to help others in their day-to-day lives after leaving the program. Season surveys reveal that parents/caregivers, coach/mentors and teachers observe increased confidence throughout the program and beyond. In recent surveys, 1 in 3 girls in Los Angeles County reported bullying and harassment by classmates. By 7th grade, those numbers increase. Young girls typically meet the world with curiosity, enthusiasm and energy; however, they are also bombarded by negative messages such as these from peers and from the media. With the rise of social media, girls are - more than ever - faced with messages that they are not enough. By middle school, many girls lose confidence at the precise moment they should be testing and exploring who they are and where they belong. Couple this decreased self-esteem with an increased complexity of peer relationships, an environment develops that makes girls more susceptible to negative influences. The GOTRLA program reaches girls at this critical developmental moment, when they are beginning to be most receptive to both positive and negative influences. Girls on the Run helps girls develop the skills to decode and debunk negative social influences, helping establish a strong sense of self and purpose. Participation in Girls on the Run programs, which includes weekly running and other physical activities, has shown to increase overall physical activity of participants by 40%, on average. GOTRLA targets the developmental period marked by growing health concerns. For girls, sedentary lifestyles start as early as 10 years old; physical acti

Anticipated benefit of the requested funds for the VCF area:

The current landscape for young girls and adolescents makes early intervention critical. Bullying,

social media pressures, declining physical health, and rising psychological distress are what today's pre-teens are facing. Young girls are bombarded by negative messages from peers and the media. Persistent and subconscious images of gender stereotypes promote feelings of low self-worth and doubt in girls as young as elementary school. By middle school, girls lose confidence at the precise moment they should be testing and exploring who they are and where they belong. Couple this decreased self-esteem with reduced physical activity and declining health, and an environment develops that makes girls more susceptible to negative influences by the time they are in high school. Studies indicate that the ages served by GOTRLA are the ages when the high activity levels of childhood begin to decline, with a lasting impact into adulthood. For girls, sedentary lifestyles may start as early as 10 years old and continue to decrease throughout adolescence. Girls in sports are two times more likely than boys to drop out by the age of 14. With overwhelming financial burden associated with joining sports teams identified as a key participation barrier, studies continue to show that children in poverty are three times more likely to be physically inactive. These ages pose a critical moment in youth development to break down barriers that keep kids – particularly girls – from being physically active. The well-documented benefits of sports go beyond physical health and include intangible benefits such as strengthening leadership skills, connections, friendships, improved mental health and reduced stress. Our nationally-evaluated curricula enhance these intangible benefits through social and emotional learning lessons. Findings from an independent longitudinal study showed how Girls on the Run participants benefit: – Girls who were the least active at the start of GOTR seasons increased their physical activity level by 40% and maintained this increased level beyond season's end. – 97% o

How would VCF funding support be recognized by the organization?

Girls on the Run of Los Angeles is looking forward to sharing news of the City of Vernon's generous funding with our community. This announcement will be included in our e-newsletter, received by 13,000 constituents. Timed with the release of the email newsletter, the announcement will be posted on our social media channels: FaceBook and Instagram, reaching another 7,000 followers. GOTRLA is open to additional ways the City of Vernon would like to be engaged or recognized during this project.



2023FY GOTRLA Board of Directors

Rebecca Abraham

Joined July 2022
Vice President, Human Resources
Aristotle Capital Management
Advocate: LIFT Inc, Poverty Alleviation
Tutor: School on Wheels, Inc (2014-2016)
Mentor: American Corporate Partners, Economic Empowerment (2018-present)

Brittany Duke-Noblin

Joined January 2021
Attorney
Barbaro, Chinen, Pitzer & Duke, LLP
Three years on Union Station Homeless Services Board of Directors (2017-2020)
President Elect (2023) Pasadena Bar Assoc

Catherine Bradshaw

Joined July 2022
Trainer/Nutritionist
Self Employed

Molly Fast

Joined July 2019
Director of Fundraising & Development
Event 360, Inc
Cancer Research fundraiser (2016-2022)

Erin Goldman

Joined January 2017
Training & Professional Development
ZipRecruiter
Crisis Counselor: Crisis Text Line (2020)
Board Chair GOTRLA (2019-2022)

Jessica Gutierrez

Joined July 2022
Product Manager
Netflix

Lauren Haverlock

Treasurer
Joined January 2019
Partner
Moss Adams Financial
Three years Downtown Long Beach Associates Board of Directors (2013-2017)
Representative of the 2nd District in Long Beach

Erica Helphand

Joined January 2018
Managing Partner and COO, OP3, Inc.
Co-founder: Ellementary, Civil Rights and Social Action group
GOTRLA Secretary (2019)
City ADU Pilot Member: personal Accessory Dwelling Units advocate & host

Sonya Joo

Secretary
Joined June 2018
Head of Business Development
Autograph
Founders Member: The Music Center for Arts & Culture
GOTR International: IDEA strategist
Volunteer Fundraising Committee: Union Station Homeless Services

Nellie Kim

Vice Chair
Joined January 2019
Consultant
NKE Consulting
Campaign Manager: Good Neighbors International (2013-2016)

Stacey Koch

Chair
Joined January 2019
Director of Development and Communications
Citizens of the World Los Angeles Charter Schools
Junior League Los Angeles Member (2013-2018)

Wesleigh Roeca

Joined July 2022
Senior Business Development Manager
Amazon Alexa
Program Facilitator & Site Director: The Art of Yoga Project, trauma-informed teen social justice (2016-present)
Vanguard Advisory Council: Global Fund for Women, Human Rights (2013-2014)

Jasmine Smalls

Joined January 2021
Planning Consultant
Fidelity Investments
Alumna: Los Angeles African American Women's Public Policy Institute (2020)
GOTRLA Secretary (2021)

Rachel Watson

Joined July 2022
Associate Director, Fundraising & External Relation
Emerson College

Proposed Project: *Girls on the Run Low-Income Support in Vernon Communities*

The proposed project will focus on families and neighborhoods where income prohibits participation in positive after-school experiences that help children succeed in school and life. The correlation between income, fitness level and classroom performance means that children from low-income families have a higher likelihood of becoming tomorrow's less educated adults, repeating the cycle of poverty and poor health. GOTRLA's successful long-standing program will impact these families through access to a curriculum that provides a unique combination of physical fitness education, cardiovascular health activities and guided group interactions proven to increase emotional, social and psychological well-being.

With a CommUNITY grant, GOTRLA will provide the program to girls at Title 1 schools in the Vernon service area for two seasons, spring and fall 2023 (occurring during the school year). Each season includes the following activities:

- **Coach recruitment and training** – Since teams operate on different schedules (days of the week and times), GOTRLA staff recruits volunteers to match seasonal needs. Typically, each season 35-40% of volunteer Coaches return and 60-65% are recruited as new. All Coaches participate in the Coaches training and certification that intensively trains and prepares Coaches for their duties. GOTRLA's staff-led coach oversight, support and management is ongoing throughout the 10-week programs.
- **Program delivery** – GOTRLA's Coaches mentor teams of eight to 15 girls, meeting with girls twice a week for 10 weeks. Exploring 20 challenging topics specific to healthy female development, Coaches utilize small-group discussions, games and activities that teach girls how to think independently, make healthy choices and make their voices and actions matter. Physical activity is integrated into each 75-minute practice, training the girls for a non-competitive 5K (3.1-mile) run/walk. Practice also includes activities that are continued at home with family, as well as opportunities to share how the girls are putting their new skills into action in their day-to-day lives. GOTRLA staff conducts regular site visits with teams to ensure high-quality delivery and excellent participant experience.
- **Culmination events** – Two end-of-season experiences allow the girls to apply the lessons to a broader context: The Community Impact Project and the 5K. The project provides a team-building volunteer experience to do something of value for their neighborhood, providing community service and leadership opportunities. The 5K celebrates personal achievement, encouraging girls to set a goal and see it through, from beginning to end. Girls convene with peers from different neighborhoods and backgrounds to participate in the run/walk with their teams and often with parents and siblings running alongside or cheering from the finish line. Through these events, participants learn to believe in their power to change their own lives and the lives of those around them.
- **Outreach and pre-season preparation** – As one season ends, staff begin work on the next; identifying and developing new sites based on interest and areas of need and renewing current teams/sites. Site preparation varies from submitting permits and paying fees to outreach for free sites.
- **Assessment** – Post-season surveys capture information to gauge success and identify areas for improvement. Feedback is collected from participants, parents/guardians and volunteers and assessed internally, as well as shared nationally to help influence change.

The full-time GOTRLA program staff will implement this project. One experienced regional Program Manager will oversee this project in Vernon communities. This staff member will be supported by a hands-on Program Director and 11-year veteran Executive Director. Together this team manages all aspects of program deployment to ensure program quality and goal attainment. The project will require staff involvement for site identification and communication; volunteer recruitment, retention and training; participant recruitment and communication; and community partner engagement. The Program Manager is highly skilled in project management, relationship management and program delivery. She brings 23 seasons of GOTR expertise to this project.

GOTRLA has a well-established record of providing sustainable, accessible programming in underserved communities. Our long-standing commitment to social justice and ongoing DEI work mean that staff, board and coach diversity align with the program environment. This project supports coach and participant diversity initiatives, with staff dedicated to their recruitment. Connections in new communities provide opportunities for cultivating, encouraging and expanding diverse viewpoints across all audiences. Expanding the definition of diversity beyond economic and ethnic/racial metrics to include age, education, gender, gender identity, geography and sexual orientation has helped GOTRLA to further broaden our perspectives and strengthen our ability to serve.

GOTRLA's commitment to underserved families is especially evidenced by \$300,000 in scholarships to serve all girls in the program this year. To continue expansion at Title 1 schools in the Vernon service area, GOTRLA respectfully requests a grant of \$27,000 to provide participation scholarships, eliminating economic barriers to participation. Funds will offset the cost of curricula, essential materials and supplies, and 5K expenses, allowing girls to take part for low – or often NO – cost to the family.

Executive Staff

Molly Snow joined GOTRLA as their first Executive Director in 2011. With her previous 12-year background as a non-profit consultant, she helped organizations ignite passion for their mission among their base, let them to build sustainable and diverse revenue streams, and created strategic approaches to fund development that seamlessly integrated into programs and considered organizational priorities.

Under Snow's leadership, GOTRLA has built the infrastructure and capacity to deliver quality programming year-over-year, growing the number of girls served annually, with intentional focus on increasing inclusion, diversity, equity and access across Los Angeles County. Molly is an authentic steward of the mission of Girls on the Run, a passionate voice for the girls served by the program, and an inspirational leader who motivates people to get involved. During her 11 years with Girls on the Run of Los Angeles County, Molly has spearheaded smart, sustainable growth and professionalization of the organization. Revenue has increased by 200% during her tenure and capacity to serve participants has increased by 300% annually.

Snow contributes to all aspects of fund development, including raising funds annually from her personal network. Under Snow's pioneering leadership, GOTRLA has committed to emphasize program growth in underserved communities by strategically partnering with established local organizations. Working to develop, sustain and expand these collaborative partnerships has played an important role in GOTRLA's ability to foster social justice and make programs available to all. For her decade plus of leadership, Molly has been recognized as one of Los Angeles' top 40 Inspiring Leaders in the nonprofit sector.

Volunteer Leadership

Brittany Hill leads GOTRLA's volunteer program of 800 volunteers each year. Hill came to GOTRLA through the AmeriCorps VISTA program. VISTA members build capacity in nonprofit organizations to help them effectively generate the commitment of private sector resources, encourage volunteer service at the local level, and empower individuals and communities. Hill's AmeriCorps VISTA membership included one year with Girls on the Run. During her initial year, Hill gained experience learning about GOTRLA's volunteer services, processes and policies to identify areas for improvement and increased efficiency. During her time with GOTRLA, Hill was instrumental in increasing recruitment, improving activations and increasing retention.

Upon completion of the VISTA program, Hill was immediately hired as a permanent, full-time staff member. Certification through AmeriCorps VISTA program and experience learning and improving GOTRLA's volunteer services has made her integral to growth and continued success. Brittany has now been with GOTRLA for eight program seasons.

GIRLS ON THE RUN LOS ANGELES

2023 Project Budget

		VERNON PROJECT	
EXPENSES	FULL BUDGET	SPRING 23	FALL 23
Personnel Expenses			
Salaries & Wages	357,730		
Payroll Taxes	28,477		
Retirement Plan Contributions	5,188		
Staff Health Insurance	21,600		
Total Personnel Expense \$ 412,995			
Professional Services			
Marketing Services	5,000		
Organizational Consulting & Coaching	-		
Technology Services	2,500		
Accounting Services	3,600		
Legal Services	-		
Website Services	1,000		
Payroll Related Services	3,000		
Fundraising Services	-		
Background Checks	2,280		
Professional Publications	-		
Professional Memberships and Licenses	220		
Research Services	-		
Other Services	5,000		
Vendor and Other Nonstaff Appreciation	-		
Other Fundraising Fees	2,000		
Total Professional Services Expense \$ 24,600			
Office Expenses			
Office Supplies	1,000		
Office Furniture & Equipment	2,500		
Telephone	3,000		
Internet Access	-		
Computer Supplies	3,500		
Copy & Printing	2,000		
Postage and Shipping	2,000		
Total Office Expenses \$ 14,000			
Occupancy Expenses			
Office Building Rent Expense	27,600		
Total Occupancy Expense \$ 27,600			
Operational Expenses			
Bank Fees	-		
Credit Card Processing Fees	10,000		
Interest Expense	-		
Licensing and taxes	23,000		
Total Operational Expenses \$ 33,000			

Travel Expenses				
General Travel	1,000			
Staff Mileage Reimbursement	6,000	\$1,500	\$1,500	
Board Travel	-			
Development Related Travel	-			
Meals and Entertainment				
General M&E	-			
Board M&E	500			
Development Related M&E	-			
Staff Appreciation	1,500			
Promotional Items	6,000			
Total Travel & M&E Expenses		\$ 15,000	\$1,500	\$1,500
Insurance				
General Liability Insurance	2,410			
Media/Internet Security Insurance	-			
D&O Insurance	745			
Key Officer Life Insurance	-			
Workers' Compensation Insurance	2,545			
Renters Insurance	-			
Event Insurance/ Participant Insurance	300			
Total Insurance Expense		\$ 6,000		
Program Expense				
Curricula and Related	3,500	\$700	\$700	
Volunteer Appreciation	2,000	\$400	\$400	
Coach Training	4,000	\$1,000	\$1,000	
Coach Bag / Activity Materials & Supplies	3,000	\$750	\$750	
Site Allowance	3,500			
Program Shirts	7,850	\$1,570	\$1,570	
Water Bottles	3,270	\$650	\$650	
Facility usage fee	8,000			
CPR / First Aid	2,725	\$550	\$550	
Total Program Specific Expenses		\$ 37,845	\$5,620	\$5,620
5k Expense				
5k Rentals	6,000			
5K Materials	4,000			
5k Food & Beverage	2,000			
5k Volunteer Appreciation	500			
5k Medals & Ribbons	14,000			
5K race bibs	1,000			
5K permits and fees	5,000			
Total 5k Expenses		\$ 32,500	\$6,500	\$6,500
TOTAL EXPENSES		\$ 622,540	\$13,620	\$13,620
		TOTAL PROJECT		\$27,240

4%

Girls on the Run Los Angeles
Fiscal Year 2023 Budget

Account Grouping	Account #	Account Name	Budget FY23
CONTRIBUTED INCOME			
Sponsorships			
	40000	Program Sponsorship Income	2,500
	40005	5k Sponsorship Income	6,000
Total Sponsorships			\$ 8,500
Contributions			
	41000	Individual Contributions	60,000
	41010	Corporate Contributions	45,000
	41015	Board Contributions	18,000
	41025	SoleMates	18,000
	41040	Coast 2 Coast	-
	41045	GOTR Girl Peer-to-peer	24,500
			-
	41050	Discount on Long-Term Pledges	-
	41055	Doubtful Pledges - Estimated	-
Total Contributions			\$ 165,500
Grants			
	42000	Corporate Grants	28,000
	42005	Foundation Trust Grants	143,000
	42010	Non-Profit Organization Grants	4,000
Total Grants			\$ 175,000
Special Events			
	43000	Special Event - Non Gift Revenue	32,000
	43005	Special Event - Gift Revenue	5,000
	43010	Special Event - Sponsorship	2,000
Total Special Events			\$ 39,000
TOTAL CONTRIBUTED INCOME			\$ 388,000
EARNED INCOME			
Earned Income			
	45050	Program Registrations	185,850
	45055	Program Scholarships	
	45060	5k Registrations	39,800
	45065	Merchandise Sales	12,000
	45070	Program Discounts	-
Total Earned Income			\$ 237,650
Other Income			
	49000	Interest Income on Investments	-
	49010	Gain/Loss on Disposal of Assets	-
	49015	Miscellaneous Income	-
Total Other Income			\$ -
TOTAL EARNED INCOME			\$ 237,650
TOTAL INCOME			\$ 625,650

COST OF GOODS SOLD			
Merchandise			
	50000	Merchandise Expense	4,000
	50005	Merchandise Shipping	-
TOTAL COST OF GOODS SOLD			\$ 4,000
EXPENSES			
Personnel Expenses			
	60000	Salaries & Wages	357,730
	60005	Payroll Taxes	28,477
	60010	Retirement Plan Contributions	5,188
	60015	Staff Health Insurance	21,600
	60020	Staff Dental Insurance	-
	60025	Staff Life & AD&D Insurance	-
	60030	Staff Professional Development	-
	60035	Staff Technology Allowance	-
	60040	Staff Apparel Allowance	-
	60045	Staff Relocation Expense	-
Total Personnel Expense			\$ 412,995
Professional Services			
	61000	Marketing Services	5,000
	61005	Organizational Consulting & Coaching	-
	61010	Technology Services	2,500
	61015	Accounting Services	3,600
	61020	Legal Services	-
	61025	Website Services	1,000
	61030	Payroll Related Services	3,000
	61035	Fundraising Services	-
	61040	Background Checks	2,280
	61045	Professional Publications	-
	61050	Professional Memberships and Licenses	220
	61055	Research Services	-
	61060	Other Services	5,000
	61065	Vendor and Other Nonstaff Appreciation	-
	61070	Other Fundraising Fees	2,000
Total Professional Services Expense			\$ 24,600
Office Expenses			
	62000	Office Supplies	1,000
	62005	Office Furniture & Equipment	2,500
	62010	Telephone	3,000
	62015	Internet Access	-
	62020	Computer Supplies	3,500
	62025	Copy & Printing	2,000
	62030	Postage and Shipping	2,000
Total Office Expenses			\$ 14,000
Occupancy Expenses			
	63000	Office Building Rent Expense	27,600
	63005	Office Security Expense	-

	63010	Office Utilities Expense	-
	63015	Office Water Expense	-
	63020	Office Cleaning Expense	-
	63025	TICAM/Other Building Services	-
Total Occupancy Expense			\$ 27,600
Operational Expenses			
	64000	Bank Fees	-
	64005	Credit Card Processing Fees	10,000
	64010	Bad Debt Expense	-
	64015	Interest Expense	-
	64020	Licensing and taxes	23,000
	64025	Depreciation	-
	64030	Amortization	-
Total Operational Expenses			\$ 33,000
Travel Expenses			
	65000	General Travel	1,000
	65005	Staff Mileage Reimbursement	6,000
	65010	Board Travel	-
	65015	Development Related Travel	-
Meals and Entertainment			
	65020	General M&E	-
	65025	Board M&E	500
	65030	Development Related M&E	-
	65035	Staff Appreciation	1,500
	65040	Promotional Items	6,000
Total Travel & M&E Expenses			\$ 15,000
Insurance			
	66000	General Liability Insurance	2,410
	66005	Media/Internet Security Insurance	-
	66010	D&O Insurance	745
	66015	Key Officer Life Insurance	-
	66020	Workers' Compensation Insurance	2,545
	66025	Renters Insurance	-
	66030	Event Insurance/ Participant Insurance	300
Total Insurance Expense			\$ 6,000
Special Event Expense			
	67000	Banquet Expense	-
	67005	Catering Expense	-
	67010	Special Event Materials	15,000
Total Special Event Costs			\$ 15,000
Program Expense			
	68000	Curricula and Related	3,500
	68005	Volunteer Appreciation	2,000
	68010	Coach Training	4,000
	68015	Coach Bag	3,000
	68020	Site Allowance	3,500
	68025	Program Shirts	7,850
	68030	Water Bottles	3,270

	68035	Facility usage fee	8,000
	68040	CPR / First Aid	2,725
Total Program Specific Expenses			\$ 37,845
5k Expense			
	69000	5k Professional Services	-
	69005	5k Rentals	6,000
	69010	5k EMT and Police	-
	69015	5K Materials	4,000
	69020	5K Promotion/Marketing	-
	69050	5k Food & Beverage	2,000
	69030	5k Volunteer Appreciation	500
	69035	5k Medals & Ribbons	14,000
	69040	5K race bibs	1,000
	69045	5K permits and fees	5,000
Total 5k Expenses			\$ 32,500
Miscellaneous			-
	80000	Miscellaneous Expense	-
Total Miscellaneous Expenses			\$ -
TOTAL EXPENSES			\$ 622,540
Surplus/(Deficit)			\$ 3,110

EXTENDED TO MAY 16, 2022

Form **990**Department of the Treasury
Internal Revenue Service**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2020Open to Public
Inspection**A** For the 2020 calendar year, or tax year beginning **JUL 1, 2020** and ending **JUN 30, 2021****B** Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization**GIRLS ON THE RUN OF LOS ANGELES COUNTY**

Doing business as

Number and street (or P.O. box if mail is not delivered to street address)

556 S. FAIR OAKS AVENUE

Room/suite

101-30

City or town, state or province, country, and ZIP or foreign postal code

PASADENA, CA 91105-2656**F** Name and address of principal officer: **MOLLY SNOW****SAME AS C ABOVE****D** Employer identification number**20-5115367****E** Telephone number**626-590-4770****G** Gross receipts \$**445,722.****H(a)** Is this a group returnfor subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. See instructions

H(c) Group exemption number ▶**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) () ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527**J** Website: ▶ **WWW.GOTRLA.ORG****K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶**L** Year of formation: **2006****M** State of legal domicile: **CA****Part I Summary**

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: BUILDING OUR FUTURE LEADERS AND CHANGE-MAKERS ONE FINISH LINE AT A TIME
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.
	3	Number of voting members of the governing body (Part VI, line 1a) 13
	4	Number of independent voting members of the governing body (Part VI, line 1b) 13
	5	Total number of individuals employed in calendar year 2020 (Part V, line 2a) 6
	6	Total number of volunteers (estimate if necessary) 216
	7a	Total unrelated business revenue from Part VIII, column (C), line 12 0.
7b	Net unrelated business taxable income from Form 990-T, Part I, line 11 0.	
Revenue	8	Contributions and grants (Part VIII, line 1h) 239,802.
	9	Program service revenue (Part VIII, line 2g) 169,868.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d) 345.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) 9,286.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12) 419,301.
	Expenses	13
14		Benefits paid to or for members (Part IX, column (A), line 4) 0.
15		Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) 356,491.
16a		Professional fundraising fees (Part IX, column (A), line 11e) 0.
b		Total fundraising expenses (Part IX, column (D), line 25) ▶ 41,563.
17		Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) 149,359.
18		Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) 505,850.
19	Revenue less expenses. Subtract line 18 from line 12 -86,549.	
Net Assets or Fund Balances	20	Total assets (Part X, line 16) 273,701.
	21	Total liabilities (Part X, line 26) 90,806.
	22	Net assets or fund balances. Subtract line 21 from line 20 182,895.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	▶ COPY			
	Signature of officer		Date	
Paid Preparer Use Only	▶ ERIN GOLDMAN, BOARD CHAIR			
	Type or print name and title			
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed
	Firm's name ▶	Firm's EIN ▶		PTIN
	Firm's address ▶	Phone no.		

May the IRS discuss this return with the preparer shown above? See instructions ☐ Yes ☐ No

Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☒ **X****1** Briefly describe the organization's mission:

WE INSPIRE GIRLS TO BE JOYFUL, HEALTHY AND CONFIDENT USING A FUN, EXPERIENCE-BASED CURRICULUM WHICH CREATIVELY INTEGRATES RUNNING

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses.

Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **203,610.** including grants of \$) (Revenue \$ **50,009.**)

STRONG GIRLS BECOME STRONG WOMEN WHO BUILD STRONG COMMUNITIES. AT GIRLS ON THE RUN LA, WE ARE BUILDING OUR FUTURE LEADERS AND CHANGE-MAKERS ONE FINISH LINE AT A TIME. WE PROVIDE A POSITIVE YOUTH DEVELOPMENT PROGRAM THAT COMBINES TRAINING FOR A 3.1 MILE RUN/WALK EVENT WITH LIFE CHANGING SELF ESTEEM LESSONS TO ENCOURAGE EMOTIONAL, SOCIAL, MENTAL, SPIRITUAL, AND PHYSICAL DEVELOPMENT OF 366 GIRLS, GRADES 3-8.

IN THE FISCAL YEAR ENDING JUNE 30, 2021 WE PROVIDED FINANCIAL AID IN THE FORM OF SCHOLARSHIPS COVERING PROGRAM FEES IN THE AMOUNT OF \$29,178

WE RECEIVE SUPPORT FROM OUR COMMUNITY IN MANY WAYS, INCLUDING IN-KIND DONATIONS VALUED AT \$27,828 AS WELL AS DONATED SERVICES IN THE FORM OF

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4c** (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **203,610.**Form **990** (2020)



Final Report

Created: 11/11/2019 • Last updated: 11/18/2019

Use this form to provide details regarding the services this organization has provided in the period after receiving financial support from the Vernon CommUNITY Fund (VCF).

*** Were you able to achieve the objectives of the grant from the VCF? Please explain.**

GOTRLA is especially proud to have grown our presence in Vernon and surrounding areas during this funding period by 55%. We are thrilled with the results and the over-performance from original goals. At the onset of the project, GOTRLA planned to serve 200 girls in the Vernon service area at approximately 11 locations. GOTRLA is proud to report that those expectations were exceeded. Across the Vernon CommUNITY fund project, GOTRLA had the privilege to serve, lead, engage and positively impact over 300 girls in the Vernon service area. GOTRLA fostered family and community connections through its volunteer-based program delivery model while helping girls establish healthy habits through program attendance. Key highlights include:

- 301 Vernon-area girls participated GOTR programs
- 17 area schools hosted GOTR
- Over 50 Community members lead program delivery as volunteer coaches
- \$69,964 financial aid scholarships provided to families for program participation

*** What challenges has the organization experienced during the term of the grant and how were they addressed? How have these challenges affected the work supported by the VCF?**

GOTRLA's main challenge during the funding period was finding resiliency after prior year's staff turnover, and developing the new program staff while operating the program and delivering transformational experiences for our participants. It's well known that staff turnover is a common challenge for smaller nonprofit organizations, and GOTRLA is not immune. Small nonprofits struggle to compete and provide opportunity for upward mobility and strong employment benefits like those offered in the for-profit sector, or even by larger nonprofits. While GOTR employees have repeatedly identified its mission as the key reason for seeking work with GOTRLA, and have stated the program's high quality as a reason for high job satisfaction, staff transitions leading into this funding period were our biggest challenge. Thanks to a few experienced staff and the long-time leadership of the Executive Director, GOTRLA was able to staff up quickly with high caliber replacements. That said, the learning curve can be challenging when the program schedule requires on-the-job training.

GOTRLA is committed to seeking every opportunity to improve in all areas. During new staff on boarding, we noted this challenge and developed a response to help mitigate or reduce this challenge going forward. In conjunction with the Executive Director, GOTRLA's Board of Directors led a formal staff satisfaction evaluation process, with a commitment to identify opportunities to improve longevity and reduce turnover. Efforts to create and maintain high job satisfaction have been implemented and we're proud to say GOTRLA has a strong team of six full-time employees. Additionally, GOTRLA is pleased to report that in spite of staff transitions, results and impact during this funding period were beyond expectation. All goals and objectives were met in spite of these transition. This is a testament to the hard work and dedication of the staff, the quality of the program and especially the tremendous support of the Vernon community.

*** What are any organizational successes from the past year which you would like to highlight?**

Over the past year Girls on the Run of Los Angeles has achieved several noteworthy successes we're happy to share:

- *Completed our 2020-2024 Strategic Plan
- *Developed a Long-range Plan Growth Model to accompany our Strategic Plan
- *Served our 12,700th girl
- *Grew participation by 20% over the course of the year
- *Activated our first Board-led collective fundraising effort
- *Increased awareness among professional women's groups
- *Increased partnerships with running groups and specialty retailers

GOTRLA is proud of this year and the results we had as an organization. However, we are certainly most proud of the program's outcomes and the impact it has had in our effort to positively shape lives of girls in Vernon communities.

It is through support and funding from the Vernon CommUNITY Fund and our community that we are able to pursue bold goals and continue to create opportunities for girls to build confidence and character that will last well beyond their time in the program. GOTRLA holds fast to its commitment to access and inclusion as we seek to serve as many girls in the Vernon and surrounding areas as possible. Guided by past results, our strategic approach to growth will build upon existing relationships, identify challenges and create sustainable solutions to accelerate impact on both individuals and communities.

*** Have all of the funds provided by VCF been expended?** Yes

Please attach an expense report for the grant for the past year.
<https://jemmottrollinsgroup.fluidreview.com/resp/120305352/n58u76ldKh/>

*** Were there any additional unexpected expenses that were not mentioned in the Interim Report?** No

*** How many times has the Board of Directors convened in the past year?** 10

*** How many residents from the Vernon-area (Vernon, Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles) have you served during the grant term?** 350

*** What metrics did you use to determine this?**

The number of residents impacted is a direct count of the number of girls registered for Girls on the Run programs at Vernon-area schools during the funding period (2019 spring and fall seasons). This number also includes the adult volunteer mentors who led the program at those seventeen schools in Vernon communities. These mentors often report to GOTRLA that they feel they received as many benefits as the girls, having led the curricula.

*** Do you expect to reapply for funding from VCF next year?** Yes

*** Signature** Molly Snow

By typing your full name in the space provided below, you attest that the information provided is true and accurate to the best of your knowledge.



Vernon CommUNITY Fund

GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization:	Helping Hands Society of Los Angeles
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Type of Organization:	Health/Human Services, food bank	Year Founded:	2020
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Annual Budget:	\$410,194	No. of Board Members:	5
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Amount Requested:	\$50,000	Recommended Amount:	\$25,000
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Type of support requested:	<input type="checkbox"/> General Operating	<input type="checkbox"/> First Time Applicant
	<input checked="" type="checkbox"/> Project/Program	<input checked="" type="checkbox"/> Returning Grantee Prev. Award amount: \$15,000, FY2021-22

Brief Narrative description of the organization

Helping Hands Society of LA (HHSLA) was established in the city of Vernon during the COVID pandemic of 2020 with the goal of addressing hunger, malnutrition, and food insecurity among millions across Los Angeles County. HHSLA implements a three-program approach, the first two of which continue to grow rapidly:

1. The iFeed Food Program provides over 468,000 lbs. of food to 45 pantries monthly
2. The Hands on Food Box Program serves 400 families a month - boxes with perishable and non-perishable food are packaged and made available to local families in need for pickup from the Vernon warehouse, and
3. HHSLA partners with other organizations as part of a broader anti-poverty measure that includes social, educational, and economic interventions.

HHSLA's fast growth and increasing reach across LA County can be attributed partly to having garnered significant support from Golden Eagle Transports and other Vernon businesses, as well as having developed effective systems of food acquisition and distribution.

Organizational strengths:

- The founders of HHSLA are resourceful, passionate and dedicated to their work.
- They have been gifted a huge warehouse rent-free for at least three years, saving them \$15,000 a month of operating costs.
- They have a small crew of paid staff and many volunteers who help execute their various operations daily beginning at 6 AM, Monday through Friday.
- They have been able to manage exponential growth in a short period of time, reaching thousands of food insecure families across Los Angeles.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: 5-70 years old Family Type: All
Gender: All Military Status: N/A
Race/Ethnicity: 50% Latinx, 25% African American, 20% white, and 5% API Sexual Orientation: All
Economic Status: Poor Other (specify): _____

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

Helping Hands Society of LA is seeking a grant from the VCF for the installation of a cooler in their warehouse and for the purchase of a 24-ft, refrigerated truck to pick up and distribute food all over LA County. (They have two such trucks and need a third to keep up with demand.)

Cost/Benefit:

Beneficiaries and/or potential impact on the non-profit/governmental landscape:

Having a huge food collection and distribution center of Vernon could be a point of pride for the city.

Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 12 / 31 / 21)
☒ Organizational Budget

☒ Proposal Budget

How does the proposal align with the goals of the Fund?

HHSLA aligns with the following goals of VCF:

- To strengthen and support non-profit organizations that benefit residents and neighborhoods
- To promote positive social development of children, youth, families and senior residents in Vernon and surrounding areas

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

HHSLA would share the news of a grant award on their social media platforms and on their website. They will display a sign in their facility recognizing support from VCF and would share the information with beneficiaries of their programs.

What previous projects has the applicant successfully implemented?

In just two years, HHSLA has grown their food collection and distribution operation to serve a larger and larger part of LA County. Their iFeed Food Program provides over 468,000 lbs. of food to 45 pantries monthly.

They also recognize the importance of serving those in the area where they are located and have food boxes available for pickup daily.

They used the 2021-22 \$15,000 VCF grant to pay for vehicle repairs and for part of the purchase of a new truck used to pick up food donations and make deliveries.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

- *Substantial increases in the cost of fuel and insurance have been challenging for HHSLA to keep up with.*
- *Their need for refrigeration continues to grow with the expansion of their food supply and distribution operations.*
- *HHSLA's budget is expected to grow to \$678,000 in 2023, more than doubling in two years - such rapid growth must be managed carefully.*
- *HHSLA would benefit from taking the time to build their board of directors and move towards a governance structure rather than continuing with their working board. Right now, two board members are minimally paid for the work they do to run the complex day-to-day operations.*

Funding Recommendation

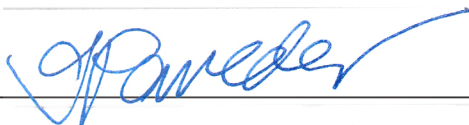
Fund this proposal?	<input checked="" type="checkbox"/> Yes
	<input type="checkbox"/> No

Recommended Amount:	\$25,000
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Suggested revision(s) to proposal/fund amount, if applicable:

The recommended \$25,000 grant is a substantial increase on HHSLA's previous VCF grant, and could provide a good match to attract private donations to raise enough funds to purchase another truck.

Staff reviewer:	Lina Paredes
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Signed: 

Date: 11 / 03 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Helping Hands Society of Los Angeles

Organization Address: 2360 E. 51st St Vernon, CA 90058

Organization Contact Information: 13233135895, sheila@helpinghandsofla.org

Executive Director: Sheila Lopez

Authorized Representative: Sheila Lopez, Executive Director

Organization's date of incorporation: 9/27/2020

Type of Organization: Health/Human Services,Other (Please specify): food bank

Number of non-duplicated individuals served annually: More than 200 (More than 200 from VCF area)

Target Demographic: Los Angeles County , Adults (ages 21 ? 54)

List of Board Members (if not attached): Board of Directors Jose Lopez ? President/Chairman Helping Hands Society of LA Sheila Rivera ? CFO Helping Hands Society of LA Alfredo Mejia-Secretary Helping Hands Society of LA Daniel Vital- Board member Company: A world with compassion-CEO Jonathan Rivera-Board member Bright View Enterprise -Senior Regional Manager

List of Staff Members (if not attached): Jose L. Lopez President CEO Jose's been heartfelt in helping people since 2010, when he started working as the operations manager at a local non-profit organization, serving thousands of families with food and other life essentials for twelve years. He loves to help people; therefore, in September 2020, after seeing the need in Los Angeles and surrounding cities, families with no job, trying to find a way of providing for their kids, homeless on the streets, seniors, single moms, fighting hunger, fighting the adversities of life. And so many helping hands were ready just to bring the help, he decided to start Helping Hands Society of Los Angeles. Soon after, he received its US federal tax-exempt 501 (C) (3) status, he began a team to start providing a group of people to be part of the Helping Hand's society, organizing food pantries to distribute food, and today he is ensuring the organization's activities are compliant and in furtherance of its mission; leading, managing, and developing the organization's employees, volunteers, and organizational developing, implementing, monitoring, and assessing the organization's programs. His mission is not hanging on a plaque on the wall; it is in each person's heart; each stakeholder is part of the life-changing events that happen every day at Helping Hands. Sheila Lopez- -Executive Director Co-Funder With eighteen years working for another non-profit organization as Director of the food program, she managed food distribution to over 50 food pantries weekly and realized that was her passion, caring for the needy and serving them is what she felt her love is, so along with Jose, they started Helping Hands Society of Los Angeles, build a Society of hands coming together for the greater good! She assesses the efficiency of Helping Hands Society of Los Angeles practices and strategic design improvements to company procedures; guides the company culture and direct communication to reinforce Helping Hands Society of LA's mission and motivate the team to carry it. Sheila is also in charge of the grant writing for Helping Hands, communicating with foundations to seek grants nationally and locally, maintaining updated grantors, and building new relationships to accomplish our mission. We believe the best people to make known the mission & vision of the organization are the founders because Helping Hands mission is assembled in their hearts. Alfredo Mejia-Board Member With a background of poverty from Guatemala, Alfredo always had in his heart to help people, assist, cure, and bring hope to those in need. With his experience in a non-profit environment, by shipping containers filled with clothing, food, personal care items, OTC medicines, vitamins, and medical supplies, also overseas for over fifteen years; to alleviate the need in Guatemala. Alfredo's heart has always filled with love to share with others; he is all about helping; that is why he is part of our board

and staff. He is currently in Guatemala doing procurement and looking for partners to join forces to help families struggling with food insecurities, looking for communities to help. Daniel Vital-Board Member Daniel's focus has always been to help the homeless; for eleven years, he brought food to skid row in downtown Los Angeles, where people are seeking hope, and help; Daniel and his team of 40 + volunteers come together to assist the homeless, therefore, on 2019 Daniel started A World with Compassion, a non-profit organization dedicated to helping low-income families mainly with food and other life essentials, Daniel serves as a board member helping us bring donations, we partner with A World with Compassion to do food distributions and other events with the only purpose of helping our communities. Jonathan Rivera-Board member Bright View Enterprise -Senior Regional Manager Jonathan has worked for Bright View Enterprise for 7 years, and is the largest landscaping company in the United States; he believes in our mission and vision and carries it where he goes, spreading the Word About Helping Hands Society of LA, inspiring people to become involved, he actively networks with others, opening new doors and opportunities with the business network or community. Develop skills in organizational knowledge, fundraising, cultivating, and recruiting board members and volunteers. He volunteers his time searching for potential partnerships so that we can cover more areas by providing for families suffering from food insecurities. He also helps us financially.

Organization's Annual Revenue: 410,194 **(Grant Request Represents 25 of Annual Revenue)**

Funding Type: General operations funding

Other Income Sources:

LA Cnty: iFeed program \$5,000 granted Golden Eagle Transports: Helping Hands building \$195,000 granted Vernon Community Fund: General support \$15,000 granted Walmart General support: \$2,500 granted The Walt Disney Company: General operations \$20,000 granted organizations contributions iFeed program: \$18,000 monthly 216,000 yearly

Financial Institution: Wells Fargo Bank, 3235868725

Fiscal Sponsor (if applicable): ,

Organization Mission: We are committed to lightening the burden of the less fortunate. Helping Hands LA addresses mass hunger, loss of Hope, food insecurities to decrease hardships for families and individuals suffering from food insecurity. In Los Angeles, 4,291,830 people are struggling with hunger - and of them, 1,362,340 are children. Though many of us may not realize the grave disparities in our communities, those in need could be our neighbors, classmates in our children's classes ? it's a silent struggle. That inspired us in the heart of LA to provide Hope by helping those most in need.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

12 months

Organization History:

Helping Hands Society of Los Angeles started in September 2020, the year of the pandemic, families were unemployed, ill, and isolated, and Helping Hands Society opened its doors to help these families that suddenly had nothing to eat. We accomplish 45,000 families in October-December 2020 in a 4,000 sq ft warehouse on Alameda and 20th St Los Angeles. And we will continue to help families in 2021. Then we received a corporate grant so we could move our operations to a more significant building, so we moved to a 15,000 sq ft warehouse in the City of Vernon; we don't pay rent because the corporation believed in our mission and vision, and they pay \$15,000 for our building monthly. In April 2021, we started to feed families directly from our building in Vernon; we named the program "Hands on Food box," which now serves over 300 families a week; we are making a difference in the city of Vernon and surrounding cities. iFeed food program is a distribution "hub" for other food banks, food pantries, faith-based organizations, etc. we provided food to over 302,500 families in 2021, and the program is expanding to over 35 cities within LA County, serving now over 36,000 monthly. All this work is possible with the Vernon Community Fund's support, which provides a grant of \$15,000 that we used to pay for repairs in our vehicles and part

of a new truck that we use to pick up donations and deliver food.

(For project funding requests)
Describe Proposed Project:

Goal of the Proposed Project:

Anticipated benefit of the requested funds for the VCF area:

Our Mission is to lighten the burden of the less fortunate. Our Vision: Serve non-profit organizations with perishable and non-perishable food items and other essentials for their communities. Our work is to decrease food insecurity numbers, and our approach consists of 3 programs. 1. iFeed Food Program We serve food to small non-profit organizations, food pantries, faith-based organizations, etc., with perishable & non-perishable food items, personal hygiene, clothing, and much more; through them, we feed approximately 20,000 monthly. 2. Hands on food Box Program We prepare boxes with perishable & non-perishable food and provide it to families in need directly from our facility in Vernon, about 400 families monthly. Efforts to eliminate food insecurity are likely to succeed with a broad anti-poverty measure, including social, educational, and economic interventions that create living wages and expanded employment opportunities for those most at risk of poverty; we partner with organizations such as: 1. Woman empowerment 2. Job training/career seeking. 3. Violence prevention & intervention 4. International assistance 5. Housing & sober living 6. Faith-based. 7. Immigration 8. Foster care/mental health wellness 9. Community assistance 3. Personal Care Kit Program We provide personal hygiene, vitamins, over-the-counter medicines, first aid, oral antiseptics, and many more a box with non-perishable food items for a family of 5 for a week. Over 50 volunteers come together to build packages with non-perishable food for needy families in Vernon and surrounding cities. Our Goals By providing food, we help them alleviate their need. Also, because we provide fresh fruits & vegetables, organic food, and nutritious snacks, families eat healthy, and kids will not suffer from overweight problems. Objectives: 1. Lighten burdens; by providing food and other daily life essential to families referred by the partner agencies we serve, they come to our warehouse to pick up food, and we interview the family for evaluation on what the family needs, such as counseling, immigration guidance, a job, career seeking, daycare for their kids, and so forth. 2. Because food insecurity causes despair, families receiving food assistance can focus on addressing other essential aspects of their family, such as kids' school performance, sports participation, and other extra-curricular activities; after this is taken care of, they are encouraged to get a better job, for a better life. Efforts to eliminate food insecurity are likely

How would VCF funding support be recognized by the organization?

1. We will post the grant on all social media platforms 2. We will post the award on our website 3. We will display the award certificate in our lobby for the community to know that Vernon Community Fund supports us. 4. We share with families your support.

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Helping Hands Board Members

Jose L. Lopez President CEO

Jose's heartfelt to help people since 2010 when he started working as the operations manager at a local non-profit organization, serving thousands of families with food and other life essentials for twelve years. He loves to help people; therefore, in September 2020, after seeing the need in Los Angeles and surrounding cities, families with no job, trying to find a way of providing for their kids, homeless on the streets, seniors, single moms, fighting hunger, fighting the adversities of life. And so many helping hands were ready just to bring the help, he decided to start Helping Hands Society of Los Angeles. Soon after, he received its US federal tax-exempt 501 (C) (3) status, he began a team to start providing a group of people to be part of the Helping Hand's society, organizing food pantries to distribute food, and today he is ensuring the organization's activities are compliant and in furtherance of its mission; leading, managing, and developing the organization's employees, volunteers, and organizational developing, implementing, monitoring, and assessing the organization's programs. His mission is not hanging on a plaque on the wall, it is in each person's heart; each stakeholder is part of the life-changing events that happen every day at Helping Hands.

Sheila Lopez- -Executive Director Co-Funder

With eighteen years working for another non-profit organization as Director of the food program, she managed food distribution to over 50 food pantries weekly, and realized that was her passion, caring for the needy and serving them is what she felt her love is, so along with Jose, they started Helping Hands Society of Los Angeles, build a Society of hands coming together for the greater good!

She assesses the efficiency of Helping Hands Society of Los Angeles practices and strategic design improvements to company procedures; guides the company culture and direct communication to reinforce Helping Hands Society of LA's mission and motivate the team to carry it. Sheila is also in charge of the grant writing for Helping Hands, communicating with foundations to seek grants nationally and locally, maintaining updated grantors, and building new relationships to accomplish our mission.

We believe the best people to make known the mission & vision of the organization are the founders because Helping Hands mission is assembled in their hearts.

Alfredo Mejia-Board Member

With a background of poverty from Guatemala, Alfredo always had in his heart to help people, assist, cure, and bring hope to those in need. With his experience in a non-profit environment, by shipping containers filled with clothing, food, personal care items, OTC medicines, vitamins, medical supplies, also overseas for over fifteen years; to alleviate the need in Guatemala.

Alfredo's heart has always filled with love to share with others; he is all about helping; that is why he is part of our board and staff. He is currently in Guatemala doing procurement and looking for partners to join forces to help the families that are struggling with food insecurities, looking for communities to help.

Daniel Vital-Board Member

Daniel's focus has always been to help the homeless; for eleven years, he brought food to skid row in downtown Los Angeles, where people is seeking hope, help; Daniel and his team of 40 + volunteers come together to assist the homeless, therefore, on 2019 Daniel started A World with Compassion, a non-profit organization dedicated to helping low-income families mainly with food and other life essentials, Daniel serves as a board member helping us bring donations, we partner with A World with Compassion to do food distributions and other events with the only purpose of helping our communities.

Jonathan Rivera-Board member

Bright View Enterprise -Senior Regional Manager

Jonathan works for Bright View Enterprise, for 7 years, and is the largest landscaping company in United States, he believes in our mission and vision, and carries it where he goes, spreading the Word About Helping Hands Society of LA, inspiring people to become involved, he is actively network with others, opening new doors and opportunities with the business network or community. Develop skills in the areas of organizational knowledge, fundraising, cultivating, and recruiting board members and volunteers.

He volunteers his time searching for potential partnerships, so that we could cover more areas by providing families suffering from food insecurities. He also helps us financially.

Helping Hands Society of Los Angeles

Proposed budget for Vernon Community Fund grant 2022	\$50,000.00
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Installation of walk-in cooler	\$5,000
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24 ft refrigerated bobtail truck	\$45,000
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Narrative:

We recently purchased a walk-in cooler for our facility and we need to install it, the cost is approximately \$5,000

Our food programs require pick-ups and deliveries, and we need another truck to do so, due to program expansion, we feed families everyday, and the 2 bobtail trucks we own are not enough because we are growing so much, we need another truck.



Helping Hands Society of LA Logic Model

Resources

- Companies donate perishable and non-perishable food.
- Daily volunteers (vary from 5-10)
- Non-profit organizations register with the iFeed food program.
- The program director oversees running the program and making connections.
- Funds are provided to cover program fees - including diesel and drivers - to pick up and deliver food.

Activities

- Pick-up donations.
- Daily donor procurement for donations.
- Arrange pick-ups and deliveries for/from agencies.
- Weekly team meetings to inform number of food loads and delivery arrangements.
- Prepare delivery routes with the operations manager.
- Organize volunteers to prepare the food loads needed to deliver and ready for pick-up.
- Employees and volunteers maintain a clean area in the warehouse.
- If available, we share food with other food banks.

Outputs

- Food is acquired by partner agencies.
- Food is being provided to families at designated agencies.
- Food banks are provided with food we share.
- Volunteers complete required hours and tasks.
- Goals of the food program are fulfilled.

Outcomes

- Food and products given from donors are now being used by impoverished families.
 - Partner organizations accomplish their goal (including ours) by distributing food boxes/bags to families in need - alleviating some of their hardships.
 - Families can now count on our program to reduce their number of difficulties – this makes a difference in communities.
-

Scope of Work

We provide food to approximately 35 cities in LA County; with the amount of diversity in LA, we help families of Hispanic, African American, Caucasian, and Asian ethnicities.

Inputs

- Human Resources
- Facilities
- Equipment such as supplies and vehicles.
- Partners; agencies and donors
- In kind donations
- Logistics; scheduling and arrangement of deliveries, and pick-ups.
- Volunteers

Components of Program's Effectiveness

- Outreach and community engagement
- Staff development
- Partnership relations and development
- Logistics
- Procurement
- Recruiting and training
- Sponsorship

Description

- Outreach and Community Engagement

We are reaching out to families in need in different communities.

- Staff Development

Our employees' input is crucial in improving and accomplishing our food program.

Partnership Development

We partner with non-profit organizations to reach families in different communities.

Logistics

Daily arrangements for donation pick-ups are made to provide food to our partner organizations.

Procurement

We reach out to our donors daily for their products and/or services, so we can have enough food for all our agencies.

Recruiting and Training

Recruiting volunteers help us prepare food loads for pick-ups and deliveries.

Sponsorships

Requesting financial help to our agencies help us sustain the food program.

Chain of Outcomes

Short-Term

By providing a week's worth of food to families in need, a few of their hardships will be reduced. Volunteers will have completed their hours and our partner organizations will achieve their goal of alleviating hunger by helping their communities.

Medium-Term

With providing food, it will relieve the need for families to shop at the market. This means, with our help in alleviating their worry of not having food, they can focus on other issues they may have and slowly develop a better lifestyle.

Long-Term

Families are back on their feet after putting efforts in refining their lives. Their lifestyles are improving because we were their steppingstone – a helping hand for their new beginning. Our partner agencies are now known in their community and gained new members for their dedication in providing food and assisting families within the community.

Executive Staff & Key Volunteers

Jose M. Lopez-President CEO

With eleven years of experience in non-profit organization management, operations, and mainly, helping people in need, his heart is always out there with families in need; duties are:

General manager and chief executive officer of Helping Hands, subject to the control of the Board, general supervision, direction, and control of the business, activities, and officers (other than the chair of the Board) of the organization. Among other things, Jose is responsible for:

- Ensuring the organization's activities are compliant and in furtherance of its mission
- Leading, managing, and developing the organization's employees, volunteers, and organizational culture
- Developing, implementing, monitoring, and assessing the organization's programs
- Developing, implementing, monitoring, and assessing sound and compliant financial management practices (including budgeting)
- Developing, implementing, monitoring, and assessing sound and compliant fundraising practices
- Developing, informing, and supporting the board and the board committees to carry out their governance functions
- Working with the development staff in cultivating and soliciting major foundation grants and individual gifts
- Developing and maintaining beneficial relationships with donors, funders, supporters, collaborators, allies, vendors, and other stakeholders
- Ensuring effective external communications about the organization and its mission, priorities, importance, programs, and activities
- Championing the organization and advocating its mission to internal and external stakeholders
- Keeping informed and the organization's leadership informed of significant developments and changes in the internal and external environment
- Leading the organization's planning processes
- Ensuring legal compliance (including all required filings) and sound risk management practices

Sheila Lopez-Executive Director

With eighteen years of experience in non-profit organizations management, programs developments, she assesses the efficiency of Helping Hands Society of Los Angeles practices and strategic design improvements to company procedures; guide the company culture and direct communication to reinforce Helping Hands Society of LA's mission and motivate the team to carry it.

- Identify, recruit, train and develop a talented team of employees who can lead critical departments and manage strategic business functions.
- Monitor company operations and ensure employees and business practices comply with
- Develop the organizational culture and promote transparency and collaboration throughout the organization.
- Develop partnerships with company stakeholders, shareholders, industry regulators, collaborators, and relevant parties.
- Identify potential risks and opportunities within the organization and its environment to protect business interests.
- Identify potential sources of investment and organize fundraising efforts.

Represent the company at social and corporate events in ways that strengthen the brand and communicate the company's message.

Key Volunteers

Jaime Prado -Volunteer organizer

He is very enthusiastic about our cause that is the reason why is a crucial person for our success and our mission to be accomplished. He has the following responsibilities:

- Keeping internal information confidential.
- Respecting staff members.
- Accepting rules and guidelines of the volunteer role.
- Completing inventory of donations received.
- Logging volunteer hours.

He is always willing to learn and participate in meetings and training programs. Jaime has **6-8 volunteers** to train for task and duties every day.

Julian Bautista-Warehouse volunteer

Julian has been a volunteer for four years in different organizations and almost one year with Helping Hands; he is reliable and committed to our work, he is passionate about what he does, and that is what has a significant impact on our everyday work, he helps us organizing the warehouse, inventory, helps warehouse manager with all duties, the skills he provides us is what is taking us to a greatness level.

Ariana Lopez-Office Volunteer

Ariana has been dedicated to volunteerism since she was eight, packing food boxes for the families in need, greeting & passing positive energy to the rest of the volunteers she worked with; at an early age, she experienced what help means to her, is putting her hands to work, getting her hands on building boxes; she keeps our files organized, volunteer hours, database updated and most importantly, she keeps bringing youth to Helping Hands; she is in charge of managing our "Care Kit Program," which consist in filling up bags with personal care items, first aid, OTC medicines, vitamins, personal hygiene and more. She makes sure that families coming to get their kits are going back home happy!

Daniel Vital-Board Member

Daniel's focus has always been to help the homeless; for eleven years, he brought food to skid row in downtown Los Angeles, where people is seeking hope, help; Daniel and his team of 40 + volunteers come together to assist the homeless, therefore, we partner with A World with Compassion to do food distributions and other events with the only purpose of helping our communities.

He volunteers 3 days a week at Helping Hands picking up donations and then delivering food to food pantries we serve. Without him, our work will be harder, he is always willing to help unconditionally.

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.**2021****Open to Public Inspection**

A For the 2021 calendar year, or tax year beginning		January 1, 2021, and ending		December 31, 2021	
B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization <u>Helping Hands Society of Los Angeles</u>			D Employer identification number	
	Doing business as			85-3086233	
	Number and street (or P.O. box if mail is not delivered to street address)		Room/suite	E Telephone number	
	12381 Pipeline Avenue			(626) 421-5451	
	City or town, state or province, country, and ZIP or foreign postal code			G Gross receipts \$ 351,836.	
Chino, CA 91710					
F Name and address of principal officer: <u>Jose Lopez, 12381 Pipeline Avenue, Chino, CA 91710</u>			H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
			H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
			If "No," attach a list. See instructions.		
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			H(c) Group exemption number ▶		
J Website: ▶ N/A					
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶			L Year of formation: 2020		
			M State of legal domicile: CA		

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: <u>Lighten the Burden of Others by providing food baskets and life essentials</u>		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	3	3
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	1
	5	Total number of individuals employed in calendar year 2021 (Part V, line 2a)	5	0
	6	Total number of volunteers (estimate if necessary)	6	12
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.	
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9	Program service revenue (Part VIII, line 2g)		351,836.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)		
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		0.
	12	Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)		351,836.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1–3)		
	14	Benefits paid to or for members (Part IX, column (A), line 4)		
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)		116,400.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)		
	b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 0.		
	17	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)		222,205.
	18	Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)		338,605.
19	Revenue less expenses. Subtract line 18 from line 12		13,231.	
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21	Total liabilities (Part X, line 26)	0.	187,940.
	22	Net assets or fund balances. Subtract line 21 from line 20	0.	173,940.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here		03/10/2022	Date
	Jose Lopez, President Type or print name and title		
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date
	Evelyn R Rivera		03/15/2022
	Firm's name ▶ CORPORACIONES Y MAS	Firm's EIN ▶ 26-2613185	
	Firm's address ▶ 412 North La Breda Ave, WEST COVINA, CA 91791	Phone no. (626) 966-3689	

May the IRS discuss this return with the preparer shown above? See instructions ☐ Yes ☒ No

Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:Lighten the Burden of Others by providing food baskets and life essentials**2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code:) (Expenses \$ 102,966. including grants of \$ 0.) (Revenue \$ 0.)I-Feed Food Program this is where we serve food pantries, churches, communities and agencies and other non-profits so that they can serve their needy families in the community with perishable and non-perishable foods**4b** (Code:) (Expenses \$ 2,018. including grants of \$ 0.) (Revenue \$ 0.)Shipping Costs for carekits that are given to needy families which contain personal hygiene products, vitamins, over the counter items, and first aid kits.**4c** (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **▶** 104,984.



Vernon CommUNITY Fund

GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization:	Human Services Association		
Type of Organization:	Community Service	Year Founded:	1940
Annual Budget:	\$31,617,467	No. of Board Members:	8
Amount Requested:	\$50,000	Recommended Amount:	\$45,000
Type of support requested:	<input type="checkbox"/> General Operating <input checked="" type="checkbox"/> Project/Program		
	<input type="checkbox"/> First Time Applicant <input checked="" type="checkbox"/> Returning Grantee Prev. Award amount: \$25,000, FY2020-21		

Brief Narrative description of the organization

The Human Services Association, a long established organization that has roots in the Presbyterian Church, has become the largest community-based nonprofit in South East Los Angeles, providing poor and underserved families with a wide range of educational and social services to promote their wellness and build strong communities.

Over their 80-year history HSA has grown and evolved in response to the changing needs of the communities they serve - charting new territory, setting up multiple sites throughout SELA, changing their name as they grew, all the while building partnerships with other organizations to accomplish their mission.

Today, over HSA 200 staff serve over 20,000 clients annually through preschools, (Early) Head Start, health education, providing access to public support programs, family support services, senior care, and free food/meal programs.

Organizational strengths:

HSA has managed to stay relevant, expand services and resources over their long history. Their inter-connected programs are organized to meet the multiple needs of struggling families, making access easier and simpler for their clients.

Their website is dynamic, clear, current, and points to a highly developed organizational structure that meets their values of transparency, accountability and excellence.

CEO, Ricardo Mota, was able to articulate the fine details of their senior service delivery system, and explain how multiple funding streams are interwoven to meet seniors' many needs.

Most leadership staff have been at HSA for at least a decade.

The senior services HSA provides are comprehensive and reach 10,000 unduplicated clients annually.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: 60 years and older

Family Type: Multi-generational families

Gender: All

Military Status: N/A

Race/Ethnicity: All - Predominately Latinx

Sexual Orientation: All

Economic Status: LSES, poor

Other (specify): _____

Description of the proposal to which funds would apply

(if no particular project is specified, please note General Operating Support in this area)

The Human Services Association requests funding for a care manager's salary to help more SELA seniors, 60 years and older remain safely living at home. Seniors often want to live at home and remain as independent as possible. An additional care manager would carry a caseload of 50-75 clients, enabling HSA to support more seniors with ongoing care management, assessments, client advocacy, and service coordination.

Drivers who deliver meals build relationships with seniors and do safety checks of their living situations. They share what they see with care managers who follow up with home visits and conduct needs assessments.

Seniors are assisted with everything from housing, Medi-Cal, to reduced cost utility programs. Care managers also refer seniors to other programs within (and outside) HSA such as the Alzheimer's Day Care Resource Center, Home Delivered Meals, Congregate Meal Sites, and Home Chore Services. The new care manager would be focused on serving the elderly in Huntington Park, Bell, and Maywood.

Cost/Benefit:

Beneficiaries and/or potential impact on the non-profit/governmental landscape:

Services that support and improve the quality of life for seniors benefit the entire community.

Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 06 / 30 / 21)

☒ Proposal Budget

☒ Organizational Budget

How does the proposal align with the goals of the Fund?

The Human Services Association's proposal aligns with VCF's goal to promote positive social development of children, youth, families and senior residents in Vernon and surrounding areas.

Raising the quality of life for vulnerable seniors and allowing them to continue living independently is critical, especially as the US population ages and the availability of effective public services to meet their needs are limited. HSA's senior services allow families to delay or avoid costly nursing home placement, and relieves them of the emotional and financial pressures related to these life transitions.

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

A grant from VCF would be announced on their website and annual report, as well as their social media channels (Twitter, Facebook, Instagram).

What previous projects has the applicant successfully implemented?

HSA has a long history of successfully implemented educational and social service programs that meet the needs of their community members across their lifespans.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

- HSA had a transition of leadership, with Ricardo Mota stepping into CEO role after their previous CEO retired. Ricardo has been with HSA since 1994 and is credited with increasing the organization's reserves and strengthening the financial health of the organization.

- The COVID pandemic proved challenging to HSA, as it did for most community based organizations. Constant adaptation led to transitioning to new ways of providing and offering services in order to keep clients and staff safe. Difficult decisions and challenging adjustments were made, all the while services were provided with little downtime.

Funding Recommendation

Fund this proposal?

☒ Yes

☐ No

Recommended Amount:

\$45,000

Suggested revision(s) to proposal/fund amount, if applicable:

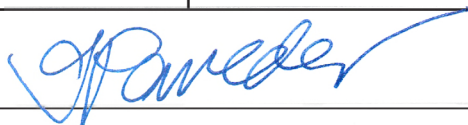
HSA originally made a request for GOS, however a project description and budget were also submitted. I recommend that the award be structured as a project grant, especially since the grant needs to be focused on the VCF cities.

Awarding half the amount requested shows support for the project, while being mindful that VCF resources are limited and must be distributed among many worthy organizations.

Staff reviewer:

Lina Paredes

Signed: _____



Date: 11 / 03 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Human Services Association

Organization Address: 6800 Florence Ave. Bell Gardens, CA 90201

Organization Contact Information: (562) 806-5400,

Executive Director: Mota, Ricardo

Authorized Representative: Mota, Ricardo, Chief Executive Officer

Organization's date of incorporation: 1/1/1940

Type of Organization: Community Service

Number of non-duplicated individuals served annually: More than 200 (More than 200 from VCF area)

Target Demographic: Seniors and families in Southeast Los Angeles County, Seniors (ages 55 and up)

List of Board Members (if not attached):

List of Staff Members (if not attached):

Organization's Annual Revenue: 31,617,467 (Grant Request Represents 1 of Annual Revenue)

Funding Type: Funding for a specific project/program

Other Income Sources:

LA County - Department of Children & Family Services - \$1,069,101 LA County - Department of Public Health - \$1,608,877 LA County - Department of Aging & Disabilities - \$8,673,332 Office of Head Start - \$9,182,885 California Department of Education - \$3,913,840 California Department of Aging - \$3,213,720 Cal OES - Governor's Office of Emergency Services - \$1,048,969 SELA - \$449,000 Equity Fund - \$425,000 First 5 LA - \$129,097 SPIRITT Family Services - \$142,779 Child 360 - \$14,549 Donations - Congregate - \$173,000 Donations - HDM - \$166,576 Program Income - ADCRC & Registry - \$22,800 Private Contributions - \$230,500 Investment Income - \$2,000 Miscellaneous - \$734,069 Pasitos LLC - \$108,369 City of Artesia - \$12,500 City of Bellflower - \$50,000 City of Cerritos - \$49,560 City of Commerce - \$24,249 City of Cudahy - \$18,720 City of Downey - \$13,000 City of Hawaiian Gardens - \$32,400 City of Lakewood - \$9,000 City of Lynwood - \$37,500 City of Paramount - \$46,324 City of South Gate - \$15,750

Financial Institution: Bank of the West, 562-928-3361

Fiscal Sponsor (if applicable): ,

Organization Mission: Our mission is to provide families with compassionate and comprehensive care to promote wellness and build strong communities.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

Organization History:

Human Services Association (HSA) was founded in 1940 as an outreach effort of the Presbyterian Church, when floods in the southeast Los Angeles area highlighted the pre-existing problems of poverty in Bell Gardens and surrounding cities. While HSA remains affiliated with the Presbyterian Church, all services have been administered on a non-sectarian basis since 1975. HSA's patterns of service have evolved since its founding to meet the needs of the community. In the early years, under the name Westminster Center, recreation programs and group work were the focus. Thereafter, Westminster Center changed its name to Bell Gardens Community Center and became a multi-functional social service agency. Staff and volunteers provided direct services and additional services were provided onsite through collaborative work with other agencies. In 1974-75, the organization envisioned expanding human services into the cities of southeast Los Angeles by increasing services and capacity for funding. This resulted in the incorporation of the organization.

(For project funding requests)**Describe Proposed Project:**

HSA proposes to provide Care Management Supportive Services that help frail seniors safely remain at home with a measure of independence and dignity. Vernon Grant funds would allow us to provide these critical services to more seniors by hiring an additional Care Manager. Our program supports clients who are 60 years or older, experiencing difficulty with daily living activities, homebound, and willing to participate in care management. We provide a range of services through this program, including ongoing care management, assessments, client advocacy, service coordination, and connections to other community resources. Specifically, we assist seniors with everything from housing, Medi-Cal, reduced cost utility programs, and more. Our staff members are advocates for all our seniors' needs. We also have other programs within our agency that clients can be referred to including our Alzheimer's Day Care Resource Center (ADCRC), Home Delivered Meals, Congregate Meal Sites, and Home Chore Services. Our goal is to provide

Goal of the Proposed Project:

Our goal in providing care management services within the City of Vernon and surrounding areas is to ensure the safety and wellbeing of our vulnerable seniors. Seniors wish to live at home and remain as independent as possible. HSA prides itself in being a "one stop shop" that seniors can call or visit to receive critical services. Through our Care Management Supportive Services, we will help seniors continue to live happy, healthy, and independent lives as long as possible.

Anticipated benefit of the requested funds for the VCF area:

Our project will improve the community of Vernon and surrounding areas by raising the quality of life for vulnerable seniors and allowing them to continue living independently. Our services allow families to delay or entirely avoid inappropriate and costly nursing home placement. This has several benefits for the family, including helping them save money and improving the mental health and self-esteem of the seniors. These are significant changes that help families and seniors avoid difficult emotional turmoil and improve their mental health. They also allow seniors to lead healthier, more fulfilling lives. Our services are needed now more than ever. In the wake of the ongoing COVID-19 pandemic, we have seen vulnerable seniors suffer through many difficulties. They have suffered declining mental health due to social isolation and fear of contracting COVID. They have faced difficulties securing food due to safety guidelines. And they have had difficulty finding resources due to the occasional closure of community organizations. Our program addresses these difficulties and any others that seniors may be facing in order to help them remain healthy and happy at home.

How would VCF funding support be recognized by the organization?

We are able to promote the grant through our website, social media channels (Twitter, Facebook, Instagram), and annual report.

Project: Care Manager for Care Management Supportive Services Program

HSA proposes to provide Care Management Supportive Services that help frail seniors safely remain at home with a measure of independence and dignity. Vernon Grant funds would allow us to provide these critical services to more seniors by hiring an additional Care Manager. Our program supports clients who are 60 years or older, experiencing difficulty with daily living activities, homebound, and willing to participate in care management. We provide a range of services through this program, including ongoing care management, assessments, client advocacy, service coordination, and connections to other community resources. Specifically, we assist seniors with everything from housing, Medi-Cal, reduced cost utility programs, and more. Our staff members are advocates for all our seniors' needs.

We also have other programs within our agency that clients can be referred to including our Alzheimer's Day Care Resource Center (ADCRC), Home Delivered Meals, Congregate Meal Sites, and Home Chore Services. Our goal is to provide our seniors with whatever assistance they need to remain happy and healthy at home for as long as possible. Additionally, our program staff is bilingual and culturally competent, so they are able to help seniors of all backgrounds.

Our additional Care Manager will handle day-to-day duties associated with the program, including interacting with clients and their families, conducting assessments, advocating for clients when necessary, determining client needs, and overall ensuring seniors have what they need to live comfortably. Our additional Care Manager would assist at least 300 seniors with critical services throughout the grant period.

LEADERSHIP TEAM

Chief Executive Officer, Ricardo Mota, CPA

Mr. Mota is a Certified Public Accountant (CPA) with over 20 years of experience in the nonprofit sector. Mr. Mota began employment at Human Services Association (HSA) in February 1994 and was appointed as the Chief Executive Officer of HSA in July 2021. Under Mr. Mota's leadership and direction, organizational reserves have increased from \$20,000 to over \$6 million, and he has strengthened the overall financial health of Human Services Association.

As the Chief Executive Officer of Human Services Association, Ricardo Mota is responsible for running all facets of the business. Ricardo has a proven executive management track record and over 25 years of experience in the non-for-profit sector. During his tenure at Human Services Association, Ricardo was instrumental in increasing organizational reserves and strengthening the financial health of the organization. Ricardo holds degrees from University of California, Los Angeles and California State University, Long Beach and is a Certified Public Accountant.

Senior Services Director, Darren Dunaway

Mr. Dunaway has been the Senior Services Director at Human Services Association (HSA) since 1994. As Senior Services Director, he oversees all senior services programs. Currently HSA provides a range of senior services including, congregate meals (1500/day @ 17 sites in 10 cities), home delivered meals (1200/day), Alzheimer's day care resource center (ADCRC), home based care, family caregiver programs (IIIE), multipurpose senior services program (MSSP), care management (IIIB) (CSBG), and Linkages (District 1). Mr. Dunaway maintains all governmental relationships and department grants and manages long term funding strategies at HSA. Currently HSA senior services department manages funding from 18 funding sources. Darren oversees over 50 employees who are all dedicated to providing top quality care in order to keep seniors safely at home for as long as possible.

"Pasitos" Early Childhood Education Director, Dr. Catherine Villanueva, Ed.D

Catherine Villanueva, Ed.D. is the Director of the "Pasitos" Early Childhood Education Department at Human Services Association (HSA). Dr. Villanueva oversees the Early Head Start (EHS), Head Start (HS), and State Preschool Programs (CSPP) plus the Child and Adult Care Food Program (CACFP) for all the centers in the ECE Department. She has been working in the field of early childhood education since 1993 and began her career as a preschool teacher. She has primarily worked with developing children and children with special needs. Through her knowledge and experience, she has advanced her role in the field as a Site Supervisor, Child Development Specialist, Education & Early Childhood Development Manager, and Program Director. Catherine served on the Advisory Board for Discount School Supply and was a member of the Program Planning Committee for Orange

County Head Start, Inc. She is currently a Professional Growth Advisor of the Commission on Teacher Credentialing assisting teachers obtain or renew their Child Development Permits.

Prior to joining HSA, Catherine was the Child Development Manager at the City of La Habra overseeing all of the Child Development Programs. Catherine obtained her Doctor of Education, Leadership, and Change with a minor in Grounded Theory Research Concentration from Fielding Graduate University and a Bachelor of the Arts degree in Child Development and Education from Miriam College in the Philippines wherein she received the “Area Award” of the department and graduated with honors.

Family & Community Services Director, Celia Marquez, LCSW

Ms. Marquez is a licensed clinical social worker with over 18 years of experience working with families and children in the non-profit sector in both the Los Angeles and Orange County area. Ms. Marquez began employment at Human Services Association in 2001 as a Program Manager and in 2013, was promoted to Director of Family Services.

Information Technology Director, Manuel Maiztegui

Manuel Maiztegui has been in charge of the IT Department at Human Services Association (HSA) since 2004. Manuel has overseen the transformation of technology at HSA from a simple network with a few computers in 2004 to an advanced MPLS network using fiber optics connections and the latest networking equipment in order to connect multiple facilities together. In July of 2017, HSA network migrated from an MPLS network with Verizon Business to an EVPL Fiber Optics network with Frontier. The new network is approximately 10 times faster and represents the single largest network project in HSA’s history.

BOARD OF DIRECTORS

Ronald V. Garcia, Board Chair

Ronald V. Garcia worked for Southern California Edison for over 44 years and retired as a Regional Public Affairs Manager. Mr. Garcia has served on countless boards and committees within the Los Angeles area. He continues to be active in civic, social, service, and youth activities.

President Ronald Reagan appointed Mr. Garcia to the City of Ventura Selective Service Draft Board #83. He is a veteran having served in the United States Marine Corps.

Mr. Garcia has served on the Human Services Association Board of Directors since February 1991.

Robert Perez, Board Vice Chair

Robert Perez is the Senior Grants Manager at AltaMed who currently serves as Treasurer of the Board at Human Services Association. Mr. Perez is a former Accounting Manager at Human Services Association and has served on the Board since April 2018. More notably, Mr. Perez is a veteran of the United States Marine Corps.

Cesar Zaldivar-Motts, Past Board Chair

Cesar Zaldivar-Motts is the Director of Operations at Southeast Community Development Corporation. Mr. Zaldivar-Motts currently serves as Chair of the Board of Directors at Human Services Association. He also serves on the Boards of the Southeast Rio Vista YMCA, Southeast Salvation Army, Rio Hondo Boys and Girls Club, and the Huntington Park Police Activity League. He graduated from the University of Missouri, Kansas City with a Masters of Public Administration and has 15 years of non-profit management experience.

Connie Arellano

Connie Arellano is a Psychologist and ERICS Specialist at Montebello Unified School District. Ms. Arellano has served on the Human Services Association Board of Directors since April 2018.

BOARD OF DIRECTORS

Nancy Sariñana, Attorney & Early Education Specialist - Consultant

Nancy Sariñana is an attorney at Children's Law Center of California (CLCCA), which represents children under the jurisdiction of the Los Angeles County Dependency Courts. At CLCCA Nancy has been a voice and an advocate for children affected by abuse and neglect. Mrs. Sariñana served on the Human Services Board from 2003 to 2017 and was again installed in June 2018.

Elizabeth Rodarte, Early Education Specialist / Board Treasurer

Elizabeth Rodarte is the Director of Special Education at Montebello Unified School District. Ms. Rodarte has served on the Human Services Association Board of Directors since September 2018.

Esmeralda Diaz, Parent Policy Council Liaison

Esmeralda Diaz is the Parent Policy Council Liaison. Ms. Diaz has served on the Human Services Association Board of Directors since March 2021.

Dhyanesh Bhatt, Board Secretary

Dhyanesh Bhatt is the Managing Partner at Bhatt and Associates. Mr. Bhatt has served on the Human Services Association Board of Directors since March 2020.

HUMAN SERVICES ASSOCIATION						
OPERATING BUDGET						
FISCAL YEAR 2022/2023						
REVENUES:						
	Contributions and unrestricted				\$ 232,500	
	Program Income				1,271,852	
	L.A. County/State of CA/Federal/Cities				29,771,539	
	Meal Income				339,576	
	Investment Income				2,000	
	TOTAL REVENUES				31,617,467	
EXPENDITURES:						
	Salaries and payroll benefits				\$ 19,251,797	
	Service contract and consultants				721,008	
	Office supplies, postage and maintenance				1,144,976	
	Utilities and telephone				279,936	
	Liability insurance				131,296	
	Program events and supplies				432,837	
	Catered food and food supplies				4,264,516	
	Transportation costs				382,033	
	Purchase of services				856,712	
	Rent Expense				1,030,418	
	Other Costs/miscellaneous				2,210,283	
	Staff Training/Development				186,655	
	TOTAL EXPENDITURES				30,892,467	
EXCESS OF REVENUE					\$ 725,000	



Final Report

Last updated: 07/14/2017

Use this form to provide details regarding the services this organization has provided in the period after receiving financial support from the Vernon CommUNITY Fund (VCF).

*** Were you able to achieve the objectives of the grant from the VCF? Please explain.**

Yes, HSA was able to achieve all the objectives outline in the grant from VCF. HSA successfully provided parenting classes to 180 parents.

*** What challenges has the organization experienced during the term of the grant and how were they addressed? How have these challenges affected the work supported by the VCF?**

HSA coordinated with City Hall and setup 3 workshops in the city of Vernon. During the first workshop only 1 parent showed up. The second and third workshops had no participants. Successful workshops were conducted in the other cities served by VCF.

*** What are any organizational successes from the past year which you would like to highlight?**

Parents are requesting ongoing classes in their cities. Unfortunately, with the funds coming to an end we will not be able to continue providing all the additional parenting workshops.

*** Have all of the funds provided by VCF been expended?**

Yes

Please attach an expense report for the grant for the past year.

<https://jemmottrollinsgroup.fluidreview.com/resp/10866601/n58u76ldKh/>

*** Were there any additional unexpected expenses that were not mentioned in the Interim Report?**

No

*** How many times has the Board of Directors convened in the past year?**

3

*** How many residents from the Vernon-area (Vernon, Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles) have you served during the grant term?** 180

*** What metrics did you use to determine this?**

internal database

*** Do you expect to reapply for funding from VCF next year?** Yes

*** Signature** Bre Onna Mathis

By typing your full name in the space provided below, you attest that the information provided is true and accurate to the best of your knowledge.



Vernon CommUNITY Fund

GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization: **Libros Schmibros Lending Library**

Type of Organization: **community service** Year Founded: **2010**

Annual Budget: **\$327,511** No. of Board Members: **8**

Amount Requested: **\$50,000** Recommended Amount: **\$30,000**

Type of support requested: ☒ General Operating ☐ Project/Program

☐ First Time Applicant ☒ Returning Grantee
Prev. Award amount: **\$15,000; FY2019-20**

Brief Narrative description of the organization

Libros Schmibros seeks to foster the literary and cultural life of Boyle Heights. Since 2010, Libros Schmibros has offered low- or no-cost literature and literary events to children, youth and adults in East Los Angeles. The organization works with local residents, artists, writers, readers and public officials to offer a host of programs aimed to ignite a love of reading and its power to change lives.

Organizational strengths:

Organizational strengths include:

- stable and consistent staff
- strong relationships with local and national partners
- one of the few programs with a Spanish writing component

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: 5-55+ Family Type: any
Gender: any Military Status: N/A
Race/Ethnicity: any Sexual Orientation: any
Economic Status: low-income Other (specify): N/A

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

This grant would support general operating costs, with \$15,000 toward staff compensation and \$35,000 to go directly to support the programs of Libros Schmibros.

Cost/Benefit:	\$50,000 grant would 5,000 individuals
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Beneficiaries and/or potential impact on the non-profit/ governmental landscape:	Individuals age 5-55, but primary target audience is youth ages 15-20 in low-income neighborhoods in East LA, including Boyle Heights, Vernon, Maywood, Commerce, Bell and Huntington Park.
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Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 01 / 13 / 2021)
☒ Organizational Budget

☒ Proposal Budget

How does the proposal align with the goals of the Fund?

The organization offers Vernon residents and residents of neighboring communities direct access to a library of books and resources at no cost as well as programs that promote literacy, community engagement, and youth and adult development. Research documents that Improved literacy rates have the power to strengthen our economy by boosting labor productivity and breaking the cycle of poverty for families in need.

The proposal is aligned with the following fund goals:

- Strengthen and support non-profit organizations that benefit residents and neighborhoods
- To encourage and inspire positive social development in Vernon and neighboring communities
- To promote positive social development of children, youth, families and senior residents in Vernon and surrounding areas

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

The organization will list VCF on its website's donor page as well as any communication referencing donors.

What previous projects has the applicant successfully implemented?

Libros Schmirbros achieved its grant deliverables from a previous VCF grant. The grant allowed the organization to extend its hours of the lending library and enhance its programming to include free literary events which it has been able to maintain.

During COVID closures, the organization was able to pivot and implement virtual programs and even started a podcast to increase its reach.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

Libros Schmirbros could face challenges in utilizing the funding to benefit Vernon residents specifically, however, with a storefront in Boyle Heights, they will not have a problem reaching residents in the VCF area.

Funding Recommendation

Fund this proposal?	<input checked="checked" type="checkbox"/> Yes
	<input type="checkbox"/> No

Recommended Amount:	\$30,000
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Suggested revision(s) to proposal/fund amount, if applicable:

Given the number of VCF applicants and the amount requested surpasses the amount available, it is impossible to fully fund many of the proposals. Therefore in order to fund more proposals, we recommend that the requested amount be cut to \$30,000.

Staff reviewer:	Cadonna Dory
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Signed: Cadonna Dory Digitally signed by Cadonna Dory
Date: 2022.11.07 15:27:49 -08'00'

Date: 11 / 02 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Libros Schmibros Lending Library

Organization Address: 103 N. Boyle ST. Los Angeles, CA 90033

Organization Contact Information: 323.688.4850, info@librosschmibros.org

Executive Director: David Kipen

Authorized Representative: Somers, Adam, Development Consultant

Organization's date of incorporation: 7/19/2010

Type of Organization: Community Service, Workforce Development and Training, Youth Development, Other (Please specify): Lending Library

Number of non-duplicated individuals served annually: More than 200 (More than 200 from VCF area)

Target Demographic: 5-55+ , Teens and Young Adults (ages 15 ? 20)

List of Board Members (if not attached):

List of Staff Members (if not attached):

Organization's Annual Revenue: 327,000 (Grant Request Represents 0.13 of Annual Revenue)

Funding Type: General operations funding

Other Income Sources:

FY June 2022 Individual Contributions - \$133,553 Foundation Grants - \$233,500 Corporate Grants - \$20,000

Financial Institution: Bank of America, (213) 613-9579

Fiscal Sponsor (if applicable): Community Partners, cfreeman@communitypartners.org

Organization Mission: Libros Schmibros champions the pleasures of literature and its power to change lives.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

12 months

Organization History:

Libros Schmibros seeks to foster the literary and cultural life of Boyle Heights. Founded in 2010, Libros Schmibros offers free literature and literary events to everybody east of the ocean. Working with local residents, artists, writers, readers and public officials, Libros Schmibros is dedicated to both the exploration of literature and the study, questioning, celebration, and betterment of Southern California. The focus of the Libros collection is literature, 80% English and 20% Spanish. Libros is a communal space for readers in Boyle Heights and surrounding areas. We partner regularly with local, national, and international organizations that share a similar mission such as CicLAVia, las Fotos, Cal Tech, the Hammer Museum, the Huntington Library, the International James Joyce

Foundation, the Los Angeles Review of Books, Poets & Writers, UCLA Special Collections, and Mendez, Roosevelt and Lincoln high schools. For Libros Schmibros the love of literature and reading is a cornerstone of good citizenship. We are committed to work with residents, stakeholders, and public officials as catalysts for the revitalization of neighborhoods and the enrichment of life, literary and otherwise, in Los Angeles. Access to books is critical to success of all sorts. Current educational research increasingly identifies the presence of books in the home as the single most determinative factor in predicting a child's success. The ability to read and to access good books figures critically in the life of a citizen. Through increasing access to books, Libros supports the human and economic development of the Greater Eastside.

(For project funding requests)

Describe Proposed Project:

Goal of the Proposed Project:

Anticipated benefit of the requested funds for the VCF area:

Libros Schmibros Lending Library & Bookshop seeks to foster the literary and cultural life of Boyle Heights, a once majority-Jewish, now majority-Latino, neighborhood of Los Angeles. Founded in 2010, Libros Schmibros offers low-or no-cost literature and literary events to Latinos, Jews, and everybody else east of the ocean. Working with local residents, artists, writers, readers and public officials, Libros Schmibros is dedicated to both the exploration of literature and the study, questioning, celebration, and betterment of Southern California. Over the past twelve years, we have operated a storefront library in Boyle Heights. The Libros Schmibros Lending Library houses over 7,000 books in the street-level storefront, and at least 15,000 more in storage. The focus of the collection is literature, of which approximately 80% is in English, and the remaining 20% is in Spanish. In order to borrow books, individuals must join the library for which there is no fee, each person may choose one book to keep permanently and borrow up to five books for three weeks at a time. The Libros Schmibros Lending Library is open Thursday-Sunday from 12-6 p.m. and provides a communal space for readers in Boyle Heights and surrounding areas to come together around their shared curiosity about and craving for good books. The storefront generates approximately 50 walk-in patrons per day and has quickly become a fixture in the arts corridor of Boyle Heights. Libros Schmibros is based on the idea that a love of literature and reading is a cornerstone of good citizenship. We are committed to work with residents, stakeholders, and public officials as catalysts for the revitalization of neighborhoods and the enrichment of life, literary and otherwise, in Los Angeles. Access to books is critical to success of all sorts. Current educational research increasingly identifies the presence of books in the home as the single most determinative factor in predicting a child's success. Some studies have suggested that readers live as much as seven years longer than non-readers. The National Endowment for the Arts has highlighted census data correlating the habit of pleasure reading not just with social mobility, but with all forms of civic engagement, including voting and volunteering. In short, the ability to read and to access good books figures critically in the life of a citizen. Through increasing access to books, Libros supports the human and ec

How would VCF funding support be recognized by the organization?

We list the City of Vernon on our website donor page and include the City of Vernon in any communication listing donors.



THE LENDING LIBRARY: Research indicates that the most significant factor in determining academic success is the presence of books in a student's home. Not only is excellence enhanced by books in the home, but also a number of financial and physical health benefits also derive from developing a reading habit. The Libros Schmibros Lending Library, open to all, free of charge, five days a week, provides part of the solution to the dearth of books in Boyle Heights by putting books into the hands and homes of neighborhood residents of all ages.

STORYTELLING: Presented in collaboration with La Reforma librarians, Cuentos (Story Hour) is the only public storytime offered anywhere in Boyle Heights. By popular demand, these storytimes take place on Sundays at 2:00 pm, designed for children from ages 5-10, where the greatest need exists.

BICYCLE LIBRARIES: In an extension of the brick-and-mortar distribution of books to the entire Boyle Heights community and a unique volunteer opportunity, volunteers ride a fleet of specially outfitted bikes with the capacity to carry up to 40 books apiece that they've handpicked for the general public.

YOUNG WRITERS PROGRAM: The Libros Schmibros Young Writers Program is designed to allow each student writer to understand that they have a distinctive voice. The program takes place at local high schools in Boyle Heights. Over a 10-week residency, a visiting writer-teacher chooses a genre and presents writing exercises and relevant reading examples to generate student writing, leading to publication in an anthology and a public reading.

PARENTS READING GROUP: A direct outgrowth of the Young Writers Program is the Parents Reading Group. This is a book club for parents. We want to create as much support for the students as possible, and engaging their parents in literature is the logical next step. The first group was composed of mothers of local students in the Young Writers Program, and this has become a permanent feature.

THE SCHMIBROS CINE-CLUB: An ongoing film series held in the library, free to anyone who wants to attend, featuring films either classic, unheralded or homemade.

The **LIBROS SCHMIBROS PODCAST**, which "explores the people, books, movies and ideas that Angelenos care about, in a thoughtful way that even New Yorkers can understand." East-West trash talk aside, this audio programming combines remote interviews with recorded public conversations before a live neighborhood audience of all ages at Libros. Already in the can are

dialogues with everybody from two Boyle Heights-centric children's book authors to the MacArthur-winning social historian Mike Davis.

The SUMMER FELLOWSHIPS: The Libros Schmibros Summer Literary Fellowships, launched in the summer of 2019, help accomplished Boyle Heights high-school students keep their academic sharpness over the summer and take a deeper dive into more challenging works of literature, enhancing their critical-thinking skills. The Summer Fellowships also broaden the students' cultural and regional awareness. On a field trip to San Pedro Harbor during her 2019 Fellowship, one Roosevelt High student even confided in us that the outing was the first time she had ever seen the Pacific Ocean.

Schmibros Stories: a bi-weekly bi-lingual virtual showcase of stories from the community where we will feature 4-5 storytellers that will record themselves from the comfort of their home.

The Women's' Writing Group: a ten-week workshop for women from Boyle Heights housing projects to develop their voice. The workshop welcomes both Spanish- and English-speaking writers. ~~writers.~~

FEDERAL Writers' Project Pilot: Libros is planning a Boyle Heights-based pilot bringing together talented teenage apprentices, recent college graduates and laid-off professional journalists to reinvent the Depression-era Federal Writers' Project. Together they would 1) create WPA Guide-style multimedia guides to Los Angeles County, 2) seed the next generation of great writers from Boyle Heights and beyond, 3) restore respect for facts, 4) help reintroduce a divided county -- and, eventually, an even more divided *country* -- to itself, and 5) create oral histories of our neighborhood's forgotten elders, who are suffering so disproportionately from COVID 19. This idea has already found champions at the county, state and federal level, as shown in this recent article in the Columbia Journalism

Review: https://www.cjr.org/special_report/new-deal-journalism-federal-writers-project.php.

Colleen Jaurretche (Co-Founder and Co-Director) has published numerous articles and scholarly books on James Joyce, including her most recent *Language as Prayer in Finnegans Wake* (University of Florida, 2020). She is a native of the Eastside where she grew up with her Mexican-Indigenous family, about which her nonfiction book is forthcoming. She is passionate about the city's cultural life, as well as the pleasures of literature. She teaches at UCLA.

E-mail: cjaurretche@gmail.com

David Kipen (Co-Founder and Co-Director) Former NEA Director of Literature and book critic of the San Francisco Chronicle, David Kipen now teaches writing at UCLA, contributes as Critic-at-Large for the *L.A. Times*, and is the founder of the 11-year-old bilingual shopfront nonprofit Libros Schmibros Lending Library in Boyle Heights. He is also the author of *Dear Los Angeles: The City in Diaries and Letters, 1542-2018* (Modern Library) and currently collecting material for the sequel, *Dear California: The State in Diaries and Letters*. His recent Los Angeles Times piece "85 years ago, FDR saved American writers. Could it happen again?" has led to a bill now before Congress, Rep. Ted Lieu's H.R. 3054, aka the 21st-Century Federal Writers' Project Act.

E-mail: kipend@gmail.com

Jonathan Parfrey is executive director of [Climate Resolve](#). He is a founder and was a Vice Chair of [CicLAVia](#), the popular street event. He is also a founder of the [Los Angeles Regional Collaborative for Climate Action and Sustainability](#) and the statewide [Alliance of Regional Collaboratives for Climate Adaptation](#). From 2008-2013, Parfrey served as a commissioner at the Los Angeles Department of Water and Power. He is past president of the [Los Angeles League of Conservation Voters](#). From 2007-2011, Parfrey served as director of the [GREEN LA Coalition](#). From 1994 to 2007, he served as Los Angeles director of Nobel Peace Prize-winning organization [Physicians for Social Responsibility](#). From 1987-1993, he founded and directed the [Orange County Catholic Worker](#). In 1992, Parfrey received the Paul S. Delp Award for Outstanding Service, Peace, and Social Justice. In 2003, Mr. Parfrey was appointed to Governor Schwarzenegger's Environmental Policy Team. In 2002 he was awarded a [Durfee Foundation Fellowship](#). In 2010, he received a Stanton Fellowship. In 2011, he was appointed a Senior Fellow at the [USC Marshall School of Business](#), and is currently a fellow at the Los Angeles Institute for the Humanities.

E-mail: jonathanparfrey@gmail.com

Johanna Drucker is an author, book artist, visual theorist, and cultural critic. Her scholarly writing documents and critiques visual language: letterforms, typography, visual poetry, art, and lately, digital art aesthetics. She is currently the Martin and Bernard Breslauer Professor in the Department of Information Studies at the Graduate School of Education and Information Studies at UCLA.

E-mail: drucker@gseis.ucla.edu

Adam Somers is a thirty-year veteran of the music business. From 1971 through 1993, Mr. Somers held a number of positions in the Creative Services and Marketing departments at Warner Bros. Records. From 1988 until 1991 Mr. Somers was the Senior Vice-President of

Libros Schmibros Lending Library Board 2022

Creative Services and Operations. In this capacity Mr. Somers was responsible for all aspects of the art, graphic arts production, creative editorial, editorial, merchandising, advertising, alternative marketing, and administrative services departments. In 1991 Mr. Somers assumed the position of Senior Vice-President of Marketing Planning and Operations. In 1994 Mr. Somers became the Executive Vice-President of the Alternative Distribution Alliance. Mr. Somers was instrumental in getting this company up and running. In 1995 Mr. Somers became the General Manager of Vapor Records, started by Neil Young. Mr. Somers did the start up and was the liaison with Reprise Records and WEA Distribution. In 1996, Mr. Somers re-united with Mo Ostin, Lenny Waronker and Michael Ostin, who were creating the startup DreamWorks Records as the music company arm of DreamWorks SKG. Mr. Somers headed the New Media and Internet initiative for DreamWorks Records. From January 2000 through January 2001, Mr. Somers was the Sr. VP of Partnerships and Label Relations at Music.com in New York. In January of 2001 Mr. Somers re-located back to Los Angeles and started OutsidetheSystem L.L.C. On April 1, 2004 Mr. Somers assumed the duties of Executive Director for the nonprofit PEN Center USA. In 2014, Mr. Somers began working for the California Conservation Corps Foundation (CCCCF) and is currently the Executive Director of the CCC Foundation.

Mr. Somers has a BA in English Literature from UC Berkeley and a Standard Secondary Teaching Credential from the State of California.

E-mail: adam@cccfoundation.net

David Kipen (Founder and Co-Director) was book critic and editor for the *San Francisco Chronicle* for seven years before becoming the Director of Literature for the National Endowment for the Arts (2005-2010). He teaches at UCLA and has published and edited several books, including *Dear Los Angeles: The City in Diaries and Letters, 1542 to 2018* (Modern Library). He's also interviewed dozens of authors, curated film and book festivals (including the 60-strong Los Angeles delegation to the Guadalajara Book Festival), and is a frequent essayist in the *Wall Street Journal*, *L.A. Times*, *New York Times*, and on public radio and television.

Colleen Jaurretche (Co-Founder and Co-Director) has published a scholarly study of James Joyce, an edition of essays on Joyce and Samuel Beckett, and numerous other essays and reviews. She is a native of the Eastside where she grew up with her Mexican-American family, and is passionate about the city's cultural life, as well as the pleasures of literature. She teaches at UCLA.

Cynthia Rand-Thompson is a multidisciplinary artist living and working in the Monterey Bay area. She received a BFA from San Jose State University and works primarily in painting, printmaking and sculpture. She is a third-generation Los Angeles native, has lived in Big Sur and currently resides near Watsonville. Heritage and family inform much of Cynthia's work. Her mother's family has deep roots in Los Angeles, documented in Boyle Heights back to the 1920 census, and her father's family fought in the pre-revolutionary Battle of Bunker Hill. She feels her blood on both sides is offended by the ongoing degradation of civil society in the United States.

Tom Laichas is teacher and curriculum coordinator in the Libros Schmibros Fellowship program. He came to Libros in 2020 after a three-decade career teaching history at the high school and college levels. Tom holds a Ph.D. in history from UCLA and is Senior Editor for *World History Connected*, an international journal of history education based at George Mason University. He is also an award-winning poet whose work includes *Three Hundred Streets of Venice California* (FutureCycle Press, 2023); *Sixty-Three Photographs at the End of a War* (3.1 Press, 2021); and *Empire of Eden* (The High Window Press, 2019). He lives with his wife, Donna, in Venice, California.

Alberto Sahagun graduated from Roosevelt High School in Boyle Heights. He has a PhD in History from Washington University in St. Louis and is currently a Lecturer at Cal Poly Pomona. He has worked at Libros Schmibros since 2013. He co-leads the library's Reading Group on Mexican Philosophy & Culture.

Cuauhtemoc Hernandez is the library manager at Libros Schmibros. He superintends its day-to-day operations, welcomes the public and coordinates library staffing. He is also closely involved in creating our public programs. He has worked at Libros for 8 years, and before that worked as a volunteer. In addition to his duties for the library, he is a student at Cal Poly Pomona in the Landscape Architecture department.

Diana Romo, a library assistant at Libros Schmibros, focuses on creating special programming for our bilingual community.

We are requesting \$50,000.00. \$15,000 of this money will be spent on Libros staff compensation and the running of the physical and virtual library.

\$35,000.00 will be spent supporting the programs listed below. These are the Libros Schmibros programs that connect the library to the communities it serves.

THE LENDING LIBRARY: Research indicates that the most significant factor in determining academic success is the presence of books in a student's home. Not only is excellence enhanced by books in the home, but also a number of financial and physical health benefits also derive from developing a reading habit. The Libros Schmibros Lending Library, open to all, free of charge, five days a week, provides part of the solution to the dearth of books in Boyle Heights by putting books into the hands and homes of neighborhood residents of all ages.

STORYTELLING: Presented in collaboration with La Reforma librarians, Cuentos (Story Hour) is the only public storytime offered anywhere in Boyle Heights. By popular demand, these storytimes take place on Sundays at 2:00 pm, designed for children from ages 5-10, where the greatest need exists.

YOUNG WRITERS PROGRAM: The Libros Schmibros Young Writers Program is designed to allow each student writer to understand that they have a distinctive voice. The program takes place at local high schools in Boyle Heights. Over a 10-week residency, a visiting writer-teacher chooses a genre and presents writing exercises and relevant reading examples to generate student writing, leading to publication in an anthology and a public reading.

PARENTS READING GROUP: A direct outgrowth of the Young Writers Program is the Parents Reading Group. This is a book club for parents. We want to create as much support for the students as possible, and engaging their parents in literature is the logical next step. The first group was composed of mothers of local students in the Young Writers Program, and this has become a permanent feature.

THE SCHMIBROS CINE-CLUB: An ongoing film series held in the library, free to anyone who wants to attend, featuring films either classic, unheralded or homemade.

The **LIBROS SCHMIBROS PODCAST**, which "explores the people, books, movies and ideas that Angelenos care about, in a thoughtful way that even New Yorkers can understand." East-West

trash talk aside, this audio programming combines remote interviews with recorded public conversations before a live neighborhood audience of all ages at Libros. Already in the can are dialogues with everybody from two Boyle Heights-centric children's book authors to the MacArthur-winning social historian Mike Davis.

The SUMMER FELLOWSHIPS: The Libros Schmibros Summer Literary Fellowships, launched in the summer of 2019, help accomplished Boyle Heights high-school students keep their academic sharpness over the summer and take a deeper dive into more challenging works of literature, enhancing their critical-thinking skills. The Summer Fellowships also broaden the students' cultural and regional awareness. On a field trip to San Pedro Harbor during her 2019 Fellowship, one Roosevelt High student even confided in us that the outing was the first time she had ever seen the Pacific Ocean.

Schmibros Stories: a bi-weekly bi-lingual virtual showcase of stories from the community where we will feature 4-5 storytellers that will record themselves from the comfort of their home.

The Women's' Writing Group: a ten-week workshop for women from Boyle Heights housing projects to develop their voice. The workshop welcomes both Spanish- and English-speaking writers. ~~writers.~~

EXTENDED TO MAY 17, 2021

Form **990**
(Rev. January 2020)
Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

2019

Open to Public Inspection

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

A For the 2019 calendar year, or tax year beginning JUL 1, 2019 and ending JUN 30, 2020

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization COMMUNITY PARTNERS		D Employer identification number 95-4302067
	Doing business as		E Telephone number (213) 346-3200
	Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	
	1000 NORTH ALAMEDA STREET	240	
	City or town, state or province, country, and ZIP or foreign postal code LOS ANGELES, CA 90012		G Gross receipts \$ 89,389,562.
F Name and address of principal officer: PAUL J. VANDEVENTER SAME AS C ABOVE		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions) H(c) Group exemption number	
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527 J Website: WWW.COMMUNITYPARTNERS.ORG K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other L Year of formation: 1991 M State of legal domicile: CA			

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: COMMUNITY DEVELOPMENT AND SOCIAL ENTERPRISE ORGANIZATION.		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	14
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	14
	5 Total number of individuals employed in calendar year 2019 (Part V, line 2a)	5	987
	6 Total number of volunteers (estimate if necessary)	6	1200
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b Net unrelated business taxable income from Form 990-T, line 39	7b	0.	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	52,402,102.	65,343,542.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	3,114,319.	4,540,639.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	511,196.	577,646.
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	130.	0.
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	56,027,747.	70,461,827.
	14 Benefits paid to or for members (Part IX, column (A), line 4)	6,953,008.	8,979,606.
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
	16a Professional fundraising fees (Part IX, column (A), line 11e)	28,624,181.	34,577,676.
	b Total fundraising expenses (Part IX, column (D), line 25)	73,870.	178,267.
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	4,255,978.	
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	19,362,627.	23,794,401.
Net Assets or Fund Balances	19 Revenue less expenses. Subtract line 18 from line 12	55,013,686.	67,529,950.
	20 Total assets (Part X, line 16)	1,014,061.	2,931,877.
	21 Total liabilities (Part X, line 26)	Beginning of Current Year	End of Year
	22 Net assets or fund balances. Subtract line 21 from line 20	42,732,360.	46,134,339.
		4,411,979.	5,020,102.
		38,320,381.	41,114,237.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date	
	MAMIE FUNAHASHI, CFO Type or print name and title			
Paid Preparer Use Only	Print/Type preparer's name NAZANIN BENYAMINI	Preparer's signature NAZANIN BENYAMINI	Date 01/13/21	Check if self-employed <input type="checkbox"/> PTIN P00666808
	Firm's name SINGERLEWAK LLP	Firm's EIN 95-2302617	Phone no. (310) 477-3924	
	Firm's address 10960 WILSHIRE BOULEVARD, 7TH FLOOR LOS ANGELES, CA 90024-3783			

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☒ X

- 1**
- Briefly describe the organization's mission:

SEE SCHEDULE O

- 2**
- Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?
- ☐
- Yes
- ☒
- No

If "Yes," describe these new services on Schedule O.

- 3**
- Did the organization cease conducting, or make significant changes in how it conducts, any program services?
- ☐
- Yes
- ☒
- No

If "Yes," describe these changes on Schedule O.

- 4**
- Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 4,300,000. including grants of \$ 2,300,000.) (Revenue \$)
CALIFORNIA ACCOUNTABLE COMMUNITIES FOR HEALTH INITIATIVE:CALIFORNIA ACCOUNTABLE COMMUNITIES FOR HEALTH INITIATIVE IS A
POPULATION HEALTH MODEL THAT LINKS HEALTH CARE SYSTEMS, COMMUNITY
RESOURCES AND SOCIAL SERVICES WITH PRIMARY PREVENTION APPROACHES IN A
GEOGRAPHIC REGION TO ADDRESS A PARTICULAR HEALTH NEED, SUCH AS CHRONIC
DISEASE, ON A COMMUNITY-WIDE BASIS.**4b** (Code:) (Expenses \$ 4,176,958. including grants of \$) (Revenue \$ 299,028.)
SAFE PLACE FOR YOUTH:SAFE PLACE FOR YOUTH'S MISSION IS TO FIND, STABILIZE, AND ASSIST
HOMELESS YOUTH UNDER THE AGE OF 25 AND IMPROVE THEIR LIVES.**4c** (Code:) (Expenses \$ 3,146,133. including grants of \$ 2,870,968.) (Revenue \$)
F5LA ECE PAF:F5LA ECE PAF IS A PARTNERSHIP WITH FIRST 5 LOS ANGELES TO WORK WITH
POLICY ADVOCACY ORGANIZATIONS TO ENSURE THAT ALL CHILDREN IN LOS
ANGELES COUNTY AND PARTICULARLY THOSE AT RISK HAVE ACCESS TO
AFFORDABLE EARLY CARE AND EDUCATION.

- 4d**
- Other program services (Describe on Schedule O.)

(Expenses \$ 41,548,864. including grants of \$ 3,808,638.) (Revenue \$ 4,241,611.)

4e Total program service expenses 53,171,955.Form **990** (2019)



Final Report

Created: 02/25/2019 • Last updated: 09/20/2019

Use this form to provide details regarding the services this organization has provided in the period after receiving financial support from the Vernon CommUNITY Fund (VCF).

*** Were you able to achieve the objectives of the grant from the VCF? Please explain.**

We were able to achieve the objectives of the grant. In terms of extending the library hours, we are now operating from Wednesday through Sunday from noon to 6:00 pm on a consistent basis with very good walk-in volume. We have also achieved a varied programming series that provides free literary events to the entire spectrum of the Eastside residents.

Our current programming includes the following:

STORYTELLING Presented by a La Reforma librarian, Cuentos (Story Hour) is the only public storytime offered anywhere in Boyle Heights. By popular demand, these storytimes now take place on Sundays at 2:00 pm six times a year, designed initially for children mostly ages 5-10, where the greatest need exists.

CONVERSATIONS WITH YOUNG WRITER allows the young writers to meet and exchange ideas and questions about craft with a professional writer and shares a public conversation with the Boyle Heights community.

YOUNG WRITERS PROGRAM The Libros Schmibros' Young Writers Program (YWP) is a writing program designed to allow each student writer to understand that they have a voice. Currently, the Young Writers Program takes place at Roosevelt, Mendez, and Lincoln High Schools, in Boyle Heights.

The writing residencies consist of a writer/teacher, who will choose a genre and present writing exercises and relevant reading examples to generate student writing over a 10-week residency, publication in an anthology, and a public reading.

PARENTS READING GROUP The Parents Reading Group to complements the Young Writers Program. Parents of students participating in the Young Writers program are invited to join a weekly book group that reads and discusses a book provided at no cost by Libros Schmibros. This adds a book to those families' libraries and engages the children with their parents in a literary discussion.

LIBROS SCHMIBROS FILM SERIES features classic Mexican and American cinema free to the public.

SUMMER LITERARY ACADEMY This summer, Libros Schmibros launched the Summer Literary Academy. The goal of the Summer Literary Academy is to provide an immersive literary experience that will take students already very interested in reading and literature to new heights of literary discourse and achievement.

*** What challenges has the organization experienced during the term of the grant and how were they addressed? How have these challenges affected the work supported by the VCF?**

The development of the Summer Fellowship was more difficult than we expected. This was primarily because the ideas we originally had turned out to be too expensive or were not feasible within the capacity of our staff and operating budget. It took some careful review and adjustment to get the program we wanted and stay within the capabilities of our staff and budget. We believe the final program will deliver the vision that we had when we started.

*** What are any organizational successes from the past year which you would like to highlight?**

We have a very stable staff that remains unchanged from last year. That stability and consistency translates into relationships with our library visitors and helps continue to build our connection with the community.

In addition, the relatively short time it took us to conceive and refine the Summer Fellowship program, so that the first Fellowship will start July 2019, is an example of the creative capacity of the staff to bring new programming to the community.

The Young Writers Program continues to bring high school students from the neighborhood into the library to our mutual benefit.

*** Have all of the funds provided by VCF been expended?** Yes

Please attach an expense report for the grant for the past year.

<https://jemmottrollinsgroup.fluidreview.com/resp/31067232/n58u76ldKh/>

*** Were there any additional unexpected expenses that were not mentioned in the Interim Report?** No

*** How many times has the Board of Directors convened in the past year?** 4

*** How many residents from the** 5,000
Vernon-area (Vernon, Bell, Boyle
Heights, Commerce, Huntington
Park, Maywood, Unincorporated
East Los Angeles) have you
served during the grant term?

*** What metrics did you use to determine this?**

We keep a log in the library of visitors and book distributed. We add up the daily logs.

*** Do you expect to reapply for** Yes
funding from VCF next year?

*** Signature** Adam Somers

By typing your full name in the space
provided below, you attest that the
information provided is true and
accurate to the best of your knowledge.



General Applicant Information

Applicant Organization:	Los Angeles Center for Law & Justice
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Type of Organization:	Community Service	Year Founded:	1973
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Annual Budget:	\$4,697,353
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No. of Board Members:	27
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Amount Requested:	\$50,000
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Recommended Amount:	\$30,000
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Type of support requested:	<input checked="" type="checkbox"/> General Operating <input type="checkbox"/> Project/Program
----------------------------	---

<input type="checkbox"/> First Time Applicant
<input checked="" type="checkbox"/> Returning Grantee Prev. Award amount: \$40,000; FY 2018-19

Brief Narrative description of the organization

The Los Angeles Center for Law and Justice (LACLJ) has provided legal advocacy to low-income and primarily immigrant and Latino populations in Los Angeles for nearly 50 years. The organization initially focused on social justice issues but began serving domestic violence victims exclusively in the late 1990s. LACLJ offers legal and case management services to approximately 1,000 survivors annually to help them achieve safety, stability and self-sufficiency.

Services include helping survivors obtain, maintain and/or enforce custody, visitation, and support orders as well as supporting efforts to obtain legal status and work authorizations.

Organizational strengths:

LACLJ has strong community partnerships.

They are active in local and regional coalitions such as the Los Angeles District Attorney's Office Victims Services Roundtable.

Established relationships with law enforcement agencies, personnel and victim services providers.

LACLJ's appellate practice has helped establish binding legal precedent that helps survivors.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: 21-54 Family Type: any
Gender: any Military Status: N/A
Race/Ethnicity: Latinx Sexual Orientation: any
Economic Status: low-income Other (specify): N/A

Description of the proposal to which funds would apply

(if no particular project is specified, please note General Operating Support in this area)

This grant is for general operating support and would help the organization continue to provide pro-bono services to domestic violence victims, including the approximate 200 who live in the Vernon Community Fund area.

Cost/Benefit:	Grant to serve 200 from the VCF area	Beneficiaries and/or potential impact on the non-profit/governmental landscape:	LACLJ services stabilizes families and helps strengthen communities in which they live.
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Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 05 / 12 / 2022)

☐ Proposal Budget

☒ Organizational Budget

How does the proposal align with the goals of the Fund?

The work of LACLJ saves lives. LACLJ's work to ensure domestic violence victims' safety and self-sufficiency not only supports the victim but also their children. The center works with a population that often experiences justice access barriers related to language, culture and immigration status which can keep victims from seeking help. According to a survey, 89% of LACLJ clients report that their lives have improved because of the organization; 87% have more confidence; 85% are more hopeful for their future; and 84% reported improved parent-child relationships. Additionally, LACLJ's Community Advocacy Program provides students pursuing degrees in social work training and experience working with this under-served community.

The work of LACLJ aligns with the following goals of the fund:

- Strengthen and support non-profit organizations that benefit residents and neighborhoods
- To encourage and inspire positive social development in Vernon and neighboring communities
- To support and assist organizations that expand opportunities for training and development of residents for potential employment in businesses located in Vernon and surrounding communities
- To promote positive social development of children, youth, families and senior residents in Vernon and surrounding areas

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

LACLJ would acknowledge VCF as a funder on its website, social media channels, and e-newsletters.

What previous projects has the applicant successfully implemented?

With a previous VCF grant in 2018, LACLJ achieved its objectives of securing justice for domestic violence and sexual assault victims in the Vernon area and neighboring communities and to empower and support them in building safety and stability for themselves. During that grant year, it served 368 new clients and provided 24 training and outreach events to 1,517 attendees. LACLJ also provided ongoing services to its 649 pre-existing clients, 20% were in the Vernon area.

Since 2011, LACLJ has led a project, Sargent Shriver Civil Council Act, which provides free legal services to low-income families in high-conflict custody disputes.

LACLJ's Community Advocacy program continues to be strong after nearly 10 years. The program works with 40 interns pursuing degrees in social work who provide case management and connect clients to community resources.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

No foreseeable challenges.

Funding Recommendation

Fund this proposal?



Yes



No

Recommended Amount: \$30,000

Suggested revision(s) to proposal/fund amount, if applicable:

In order to fund more VCF applicants, a reduced grant amount is recommended.

Staff reviewer:

Cadonna Dory

Signed: Cadonna Dory

Digitally signed by Cadonna Dory
Date: 2022.11.07 15:26:13 -08'00'

Date: 11 / 02 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Los Angeles Center for Law and Justice

Organization Address: 5301 Whittier Boulevard, 4th Floor Los Angeles, CA 90022

Organization Contact Information: 3239803500, info@LACLJ.org

Executive Director: McDonald, Carmen

Authorized Representative: McDonald, Carmen, Interim Executive Director

Organization's date of incorporation: 4/3/1973

Type of Organization: Community Service

Number of non-duplicated individuals served annually: More than 200 (More than 200 from VCF area)

Target Demographic: Low-income survivors of domestic violence and sexual assault in Los Angeles County , Adults (ages 21 ? 54)

List of Board Members (if not attached):

List of Staff Members (if not attached):

Organization's Annual Revenue: \$4,697,353 (Grant Request Represents 0.01 of Annual Revenue)

Funding Type: General operations funding

Other Income Sources:

During FY2021, LACLJ's income came from the following sources: Donated Professional Services:
\$2,464,810 Government Grants: \$3,352,488 Contributions and grants:
\$426,188 Special events: \$254,112 Other:
\$20,792

Financial Institution: Pacific Western Bank, 213-330-2097

Fiscal Sponsor (if applicable): N/A,

Organization Mission: LACLJ's mission is to secure justice for survivors of domestic violence and sexual assault and empower them to create their own future.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

12 months

Organization History:

Since 1973, LACLJ has been a stalwart defender of those who have been beaten, battered, and sexually assaulted. LACLJ initially focused on social justice issues, but began serving victims of domestic violence exclusively in the 1990s. We serve 1,000 survivors annually who encounter difficulties in escaping abuse and seeking justice. LACLJ is the only legal services agency in Los Angeles County that focuses services on domestic violence survivors. Our comprehensive approach offers legal and case management services to ensure that survivors can achieve safety, stability,

and self-sufficiency. ? Since 2011, LACLJ has led a Sargent Shriver Civil Counsel Act project (one of only seven projects statewide) providing free legal services to low-income families in high-conflict custody disputes. ? LACLJ's Community Advocacy Program, launched in 2013, works with 40 interns pursuing degrees in social work who provide case management and connect clients to community resources. ? LACLJ changes clients' lives: 89% say their lives improved because of LACLJ, 83% have less fear, 87% have more confidence, 85% feel more hopeful, and 84% reported improved parent-child relationships. ? Active participation in local/regional coalitions such as the Los Angeles District Attorney's Office Victims Services Roundtable helps LACLJ build relationships with law enforcement agencies/persons

(For project funding requests)

Describe Proposed Project:

Goal of the Proposed Project:

Anticipated benefit of the requested funds for the VCF area:

East Los Angeles is LACLJ's home. While we work with domestic violence and sexual assault survivors across Los Angeles County, we primarily work with a population that reflects the East Los Angeles area's demographics/needs. For example, the unincorporated East Los Angeles area is home a high percentage of Latinx immigrants (97%) almost twice that of Latinx immigrants county-wide (49%). Most LACLJ clients (82%) are female and have minor children (63%). All live in poverty. Clients are predominantly Latinx (89%) and immigrants (58% are undocumented). Many have limited English language proficiency (58%). In addition to common challenges facing domestic violence survivors, LACLJ clients experience justice access barriers related to language, culture, and immigration status. LACLJ helps survivors navigate a path to safety, justice, and recovery. Legal services encompass free representation for immigration, family law, and criminal justice matters. Obtaining restraining orders (ROs) is often a first step to increase safety for survivors, and we coordinate pro bono attorney RO application reviews to expand capacity to provide this critical service. Family law services also help survivors obtain, maintain, and/or enforce custody, visitation, and support orders. LACLJ helps immigrants who are victims of domestic violence overcome barriers to accessing justice by advocating for them in immigration hearings and obtaining legal status and work authorization (e.g., VAWA and U- and T-visas). Our unique Community Advocacy Program provides case management to complement legal services. Students pursuing undergraduate or graduate degrees in social work help clients by assessing their needs, helping them determine goals, and developing strategies for success. CAs conduct safety and crisis management planning, accompany clients to hearings, keep attorneys apprised of evolving needs, and link clients to community services such as nutrition assistance and childcare. East Los Angeles has seen a crime spike that reveals a great need for LACLJ's services. The Los Angeles Sheriff's Department (LASD) published comparative crime data for 2020 and 2021 that show significant increases in rape and aggravated assault cases that the East Los Angeles Station handled (this station serves Commerce, Cudahy, Maywood, and

How would VCF funding support be recognized by the organization?

LACLJ is always honored to publicize grant funding and support from organizations and individuals in our community. We would announce receipt of grant funding on our website, social media channels, and e-newsletters. Promoting grant funding among LACLJ's local community partners will also help us reach survivors in need of legal assistance. As we raise awareness of the grant among local community partners, our partners are also encouraged to help us reach more underserved, low-income, immigrant survivors in the Vernon and East Los Angeles area.



**Los Angeles
Center for
Law and Justice**

**Los Angeles Center for Law and Justice
A Request to the Vernon CommUNITY Fund FY22-23**

Revenue		Vernon CommUNITY Request
Individual & Corporate Contributions	\$150,000	
Foundations	\$315,000	
Events	\$400,000	
Government	\$3,580,184	
In-Kind	\$97,038	
Other	\$155,163	
TOTAL REVENUE	\$4,697,385	
Expenses		
Personnel	\$3,587,383	\$50,000
Subcontractors	\$351,455	
Communications	\$30,585	
Dues & Subscriptions	\$66,000	
Equipment	\$25,000	
Depreciation	\$19,196	
Development	\$100,000	
Insurance	\$42,000	
Litigation	\$22,867	
Language Access	\$20,000	
Office Supplies	\$45,000	
Postage & Printing	\$19,000	
Mileage & Parking	\$17,950	
Professional Services	\$144,500	
Rent & Occupancy	\$188,987	
Recruitment & Development	\$5,450	
Fees	\$8,980	
Miscellaneous	\$3,000	
TOTAL EXPENSES	\$4,697,353	
NET SURPLUS / (DEFICIT)	\$32	
TOTAL REQUEST		\$50,000



**Los Angeles
Center for
Law and Justice**

Executive Team Bios

Interim Executive Director Carmen McDonald, Esq



Carmen has nearly twenty years of experience serving low-income individuals in family and immigration law. In September 2022, the Board appointed her as Interim Executive Director.

In her previous role as Director of Legal Services, Carmen oversaw LACLJ's domestic violence, sexual assault and human trafficking projects and LACLJ's pro bono program, which pairs attorneys with survivors of domestic violence seeking representation at their restraining order hearings. Driven by her passion to help others, she has led representation for hundreds of domestic violence survivors in family court and immigration proceedings and overseen precedent-setting appeals.

Prior to working at LACLJ, Carmen was an attorney at Neighborhood Legal Services of Los Angeles County where she represented survivors of domestic violence in family law and immigration matters, and worked in the Shriver Access to Justice Project assisting tenants with unlawful detainer proceedings. Carmen also previously worked at Break the Cycle where she represented teen survivors of domestic violence in family law matters. Prior to becoming an attorney, Carmen interned at the YWCA of San Diego County assisting survivors of domestic violence in family law matters and at the Gay and Lesbian Center of San Diego County assisting clients living with HIV/AIDS with accessing benefits.

Carmen received her bachelor's degree in Political Science from the University of Central Florida with a minor in Women's Studies before graduating from California Western School of Law. Carmen's parents emigrated from Cuba and taught her the importance of fairness, justice, and the rule of law. She was raised with an understanding of how critical access to justice is.

Carmen is active in numerous Los Angeles County bar committees including the Family Law Executive Committee, the Access to Justice Committee, and the Judicial Appointments Committee. Carmen previously served as Trustee for the San Fernando Valley Bar Association. Carmen was awarded the 2020 Los Angeles Domestic Violence Council Betty Fisher award for her service to survivors of domestic violence.

Interim Director of Legal Services Jimena Vasquez, Esq.



Jimena Vasquez oversees all aspects of the delivery of legal services to clients at LACLJ. Jimena has been practicing family law for the past 16 years.

Prior to her position at the Los Angeles Center for Law and Justice, Jimena worked at the Legal Aid Foundation of Los Angeles, representing victims of domestic violence in their family law and immigration matters. Jimena has also worked at Neighborhood Legal Services, Break the Cycle and the Mexican American Legal Defense and Educational Fund

(MALDEF). Jimena was the former Vice Chair of the Board of the Legal Aid Association of California and former board member of the Latina Lawyers Bar Association.

Jimena received her Juris Doctor from New York University School of Law in 2001 and received her Bachelor of Arts degree in Political Science and History from the University of California, Berkeley in 1998. She is married and is a proud mom of two.

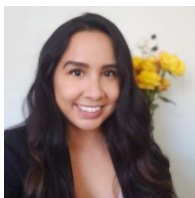
Director of Grants & Contracts
Gladys La Torre, Esq.



Gladys La Torre is Director of Grants & Contracts of the Los Angeles Center for Law and Justice (LACLJ). For nearly 20 years at LACLJ, she has held leadership positions, including Director of Legal Services and Managing Attorney.

Gladys has a long-standing commitment to serving underprivileged immigrant survivors of domestic violence living in the Los Angeles community. She began her career as a legal advocate supporting attorneys in their work and educating the monolingual Spanish communities of Los Angeles on their rights as domestic violence survivors. As an attorney at LACLJ, Gladys continued serving domestic violence survivors by representing them in family law matters and restraining orders. She also worked closely with court personnel, including Judicial Officers and Court Administrators to develop and enhance LACLJ partnership projects with the Los Angeles Superior Court. In 2008, she partnered with the Los Angeles Superior Court to develop an educational component to their Case Flow Management System, a process developed to help self-represented litigants complete their pending family law case. Gladys received her J.D from Western State University, College of Law and her B.S in Business and Finance from California State University, Los Angeles.

Director of Development
Marissa Marasigan, MSW



Marissa Marasigan is the Director of Development at the Los Angeles Center for Law and Justice (LACLJ). With over 10 years of experience in fundraising, Marissa leads LACLJ's individual, corporate and private foundation giving, as well as its fundraising events and communications.

Prior to joining LACLJ, she was the Director of Development & Strategic Initiatives at St. Barnabas Senior Services, where she led fundraising, events, communications and program development. In this role, she helped to launch Los Angeles' only technology and aging conference – Aging Into the Future. Marissa also participated in AARP's Latino Caregiver Project, joining the Latino Caregiver Coalition and co-chairing the Outreach and Education Committee targeting Latino family caregivers in Supervisorial District 1.

She has participated in various training programs including Executive Service Corps' Developing Development Program, the SCAN Foundation's Linkage Lab Academy and USC's MSW Field Instructor Certification. Prior to this work, she volunteered at a domestic violence shelter in San Francisco, working their 24-hour hotline and earning her 40-hour domestic violence counselor certificate.

Marissa graduated with a B.S. in Social Welfare and Psychology from the University of California, Berkeley. She earned her Master of Social Work with a concentration in Community Organization, Planning and Administration from the University of Southern California.

Director of Finance

Jane Byun



Jane Byun is the Director of Finance at the Los Angeles Center for Law and Justice (LACLJ) and oversees the financial operations of the agency.

Jane's first job after college was at Aseltine School, a non-public school in San Diego, and it was here that she developed an interest in non-profit accounting and for working for non-profit organizations whose mission and values aligned with her own.

After working in the private sector honing her accounting skills, including most recently, at a public accounting firm, Jane returned to her first love of non-profit work when she joined LACLJ in 2016.

Jane firmly believes a society is only as good as how it treats its most vulnerable, and as an immigrant herself, is passionate about LACLJ's work to secure justice for vulnerable populations.

Jane graduated with a B.A. in Political Science – International Relations with a minor in International Migration Studies. She completed the UCSD Extension Accounting Certificate and is now pursuing her C.P.A. license.



CliftonLarsonAllen LLP
CLAconnect.com

LOS ANGELES CENTER FOR LAW AND JUSTICE

FORM 990 INCOME TAX RETURN

FOR YEAR ENDED JUNE 30, 2021



CliftonLarsonAllen LLP
CLAconnect.com

Los Angeles Center for Law and justice
5301 Whittier Blvd., 4th Floor
Los Angeles, CA 90022

Los Angeles Center for Law and justice:

Enclosed is the organization's 2020 Exempt Organization return.

Specific filing instructions are as follows.

FORM 990 RETURN:

This return has qualified for electronic filing. After you have reviewed the return for completeness and accuracy, please sign, date and return Form 8879-EO to our office. We will transmit the return electronically to the IRS and no further action is required. Please return Form 8879-EO to us as soon as possible, but no later than by May 16, 2022 the filing deadline.

In addition, tax-exempt organizations must make available for public inspection a copy of their annual returns for the preceding three years and exemption application, if applicable. An organization generally must furnish filings to anyone who requests them in person or in writing. An exempt organization may meet this requirement by posting all the documents on its website or at another organizations site as part of a database of similar materials. Specific requirements must be met to meet this exception.

CALIFORNIA FORM 199 RETURN:

The California Form 199 return has qualified for electronic filing. After you have reviewed your return for completeness and accuracy, please sign, date and return Form 8453-EO to our office. We will then transmit your return to the FTB. Do not mail the paper copy of the return to the FTB.

No payment is required.

CALIFORNIA FORM RRF-1:

The California Form RRF-1 should be mailed as soon as possible to:

Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470

Enclose a check or money order for \$200, payable to Department of Justice.

The report should be signed and dated by the authorized individual(s).

A few final reminders relating to your tax return filings:

- There are substantial penalties for failure to properly disclose and report foreign financial accounts and foreign activity. Please make sure you have informed us of any foreign financial

accounts or foreign activity so that we have the necessary information to complete any required disclosures or filings.

- Be sure to review the returns prior to signing as you have final responsibility for all information included in the returns. Please contact us if you have any questions or concerns.
- We recommend you keep a paper or electronic copy of your tax returns permanently. Supporting documentation should be kept for a minimum of seven years based on IRS guidance.

CLA exists to create opportunities – for our clients, our people, and our communities. We value our relationship with you and thank you for your trust and confidence in allowing us to serve you. If we can assist you in making strategic, informed decisions in areas of tax or beyond, please contact us as questions arise throughout the year.

Sincerely,

CliftonLarsonAllen LLP

Filing Instructions

Prepared for:

Los Angeles Center for Law and Justice
5301 Whittier Blvd., 4th Floor
Los Angeles, CA 90022

Prepared by:

CliftonLarsonAllen LLP
1925 Century Park E 16th floor
Los Angeles, CA 90067

2020 FORM 990

Electronic Filing:

This return has qualified for electronic filing. After you have reviewed the return for completeness and accuracy, please sign, date and return Form 8879-EO to our office. We will transmit the return electronically to the IRS and no further action is required. Return Form 8879-EO to us by May 16, 2022

2020 CALIFORNIA FORM 199

No payment is required.

The California Form 199 return has been prepared for electronic filing. After you have reviewed your return for completeness and accuracy, please sign, date and return Form 8453-EO to our office. We will then transmit your return electronically to the FTB. Do not mail the paper copy of the return to the FTB.

Filing Instructions

Prepared for:

Los Angeles Center for Law and Justice
5301 Whittier Blvd., 4th Floor
Los Angeles, CA 90022

Prepared by:

CliftonLarsonAllen LLP
1925 Century Park E 16th floor
Los Angeles, CA 90067

2020 CALIFORNIA FORM RRF-1

You have a balance due of\$ 200.00

Enclose a check or money order for \$200.00, payable to Department of Justice.

The report should be signed and dated by the authorized individual(s).

Please mail as soon as possible.

Mail to - Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470

Form **8879-EO****IRS e-file Signature Authorization
for an Exempt Organization**

OMB No. 1545-0047

For calendar year 2020, or fiscal year beginning JUL 1, 2020, and ending JUN 30, 2021**2020**Department of the Treasury
Internal Revenue Service▶ **Do not send to the IRS. Keep for your records.**
▶ **Go to www.irs.gov/Form8879EO for the latest information.**

Name of exempt organization or person subject to tax

Taxpayer identification number

LOS ANGELES CENTER FOR LAW AND JUSTICE**95-2690540**

Name and title of officer or person subject to tax

**NORAYMA CABOT
EXECUTIVE DIRECTOR****Part I Type of Return and Return Information** (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line **1a, 2a, 3a, 4a, 5a, 6a, or 7a** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b, 5b, 6b, or 7b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a Form 990 check here ▶ <input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b <u>4,006,020.</u>
2a Form 990-EZ check here ▶	b Total revenue, if any (Form 990-EZ, line 9)	2b _____
3a Form 1120-POL check here ▶	b Total tax (Form 1120-POL, line 22)	3b _____
4a Form 990-PF check here ▶	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b _____
5a Form 8868 check here ▶	b Balance due (Form 8868, line 3c)	5b _____
6a Form 990-T check here ▶	b Total tax (Form 990-T, Part III, line 4)	6b _____
7a Form 4720 check here ▶	b Total tax (Form 4720, Part III, line 1)	7b _____

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above organization or I am a person subject to tax with respect to (name of organization) _____, (EIN) _____ and that I have examined a copy

of the 2020 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☒ I authorize **CLIFTONLARSONALLEN LLP** to enter my PIN **94035**
ERO firm name Enter five numbers, but do not enter all zeros

as my signature on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer or person subject to tax with respect to the organization, I will enter my PIN as my signature on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ▶

Date ▶

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

96161694035

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2020 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ **TAYIIKA M. DENNIS, CPA**Date ▶ **05/12/22**

ERO Must Retain This Form - See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

LHA For Paperwork Reduction Act Notice, see instructions.

Form **8879-EO** (2020)

Application for Automatic Extension of Time To File an Exempt Organization Return

OMB No. 1545-0047

► **File a separate application for each return.**

► **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print	Name of exempt organization or other filer, see instructions. LOS ANGELES CENTER FOR LAW AND JUSTICE	Taxpayer identification number (TIN) 95-2690540
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. C/O CLA - 1925 CENTURY PK E 16 FL	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. LOS ANGELES, CA 90067	

Enter the Return Code for the return that this application is for (file a separate application for each return) **01**

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

JANE BYUN, DIRECTOR OF FINANCE

- The books are in the care of ► **5301 WHITTIER BLVD., 4TH FLOOR - LOS ANGELES, CA 90022**
Telephone No. ► **323-980-3500** Fax No. ► _____
- If the organization does not have an office or place of business in the United States, check this box ☐ ►
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and TINs of all members the extension is for.

- 1 I request an automatic 6-month extension of time until **MAY 16, 2022**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:
► ☐ calendar year _____ or
► ☒ tax year beginning **JUL 1, 2020**, and ending **JUN 30, 2021**.

- 2 If the tax year entered in line 1 is for less than 12 months, check reason: ☐ Initial return ☐ Final return
Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

EXTENDED TO MAY 16, 2022

Form **990**Department of the Treasury
Internal Revenue Service**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2020Open to Public
Inspection**A** For the 2020 calendar year, or tax year beginning **JUL 1, 2020** and ending **JUN 30, 2021****B** Check if applicable:Address change
Name change
Initial return
Final return/terminated
Amended return
Application pending**C** Name of organization**LOS ANGELES CENTER FOR LAW AND JUSTICE**

Doing business as

Number and street (or P.O. box if mail is not delivered to street address)

5301 WHITTIER BLVD., 4TH FLOOR

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

LOS ANGELES, CA 90022**F** Name and address of principal officer: **NORAYMA CABOT****SAME AS C ABOVE****D** Employer identification number**95-2690540****E** Telephone number**323-980-3500****G** Gross receipts \$**4,053,580.****H(a)** Is this a group returnfor subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? **Yes** **No**

If "No," attach a list. See instructions

H(c) Group exemption number ▶**I** Tax-exempt status: ☒ 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527**J** Website: ▶ **LACLJ.ORG****K** Form of organization: ☒ Corporation Trust Association Other ▶**L** Year of formation: **1973****M** State of legal domicile: **CA****Part I Summary**

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: FREE LEGAL REPRESENTATION, EDUCATION AND ADVOCACY TO LOW-INCOME SURVIVORS OF LOS ANGELES
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.
	3	Number of voting members of the governing body (Part VI, line 1a) 3 29
	4	Number of independent voting members of the governing body (Part VI, line 1b) 4 29
	5	Total number of individuals employed in calendar year 2020 (Part V, line 2a) 5 43
	6	Total number of volunteers (estimate if necessary) 6 169
	7a	Total unrelated business revenue from Part VIII, column (C), line 12 7a 0.
7b	Net unrelated business taxable income from Form 990-T, Part I, line 11 7b 0.	
Revenue	8	Contributions and grants (Part VIII, line 1h) 3,193,141. 4,032,788.
	9	Program service revenue (Part VIII, line 2g) 0. 0.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d) 2,256. 2,347.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) 168,244. -29,115.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12) 3,363,641. 4,006,020.
	Expenses	13
14		Benefits paid to or for members (Part IX, column (A), line 4) 0. 0.
15		Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) 2,540,047. 2,998,076.
16a		Professional fundraising fees (Part IX, column (A), line 11e) 0. 0.
b		Total fundraising expenses (Part IX, column (D), line 25) ▶ 292,661.
17		Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) 928,975. 1,010,894.
18		Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) 3,469,022. 4,008,970.
19		Revenue less expenses. Subtract line 18 from line 12 -105,381. -2,950.
Net Assets or Fund Balances	20	Total assets (Part X, line 16) 2,358,325. 2,286,084.
	21	Total liabilities (Part X, line 26) 979,669. 910,378.
	22	Net assets or fund balances. Subtract line 21 from line 20 1,378,656. 1,375,706.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date			
	NORAYMA CABOT, EXECUTIVE DIRECTOR Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check if self-employed	PTIN
	TAYIIKA M. DENNIS, CPA	TAYIIKA M. DENNIS, C	05/12/22	<input type="checkbox"/>	P01575149
Paid Preparer Use Only	Firm's name ▶	Firm's EIN ▶			
	CLIFTONLARSONALLEN LLP 1925 CENTURY PARK E 16TH FLOOR LOS ANGELES, CA 90067	41-0746749 310-273-2501			

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

THE LOS ANGELES CENTER FOR LAW AND JUSTICE ("LACLJ") SECURES JUSTICE FOR SURVIVORS OF DOMESTIC VIOLENCE AND SEXUAL ASSAULT AND EMPOWERS THEM TO CREATE THEIR OWN FUTURE.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses.

Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **3,158,231.** including grants of \$) (Revenue \$)

LACLJ PROVIDES FREE, HOLISTIC LEGAL REPRESENTATION PRIMARILY TO SURVIVORS OF DOMESTIC VIOLENCE AND SEXUAL ASSAULT. PRIMARY AREAS OF PRACTICE INCLUDE FAMILY AND IMMIGRATION LAW AND PRIMARY REMEDIES INCLUDE CUSTODY ORDERS, RESTRAINING ORDERS AND IMMIGRATION RELIEF. INTEGRATED WITH LEGAL REPRESENTATION, CLIENTS ALSO RECEIVE WRAPAROUND SUPPORTIVE SERVICES, INCLUDING REFERRALS, EDUCATION, ACCOMPANIMENT AND SAFETY PLANNING.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4c** (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **3,158,231.**Form **990** (2020)



Securing Justice

Empowering Futures

2021 Impact Report




Los Angeles
Center for
Law and Justice

We Create a *New Beginning*

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Dear Friends,

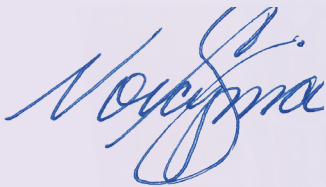
I want to express my sincere gratitude for your amazing gift of support to LACLJ. You have truly made a difference in the lives of survivors of domestic violence and sexual assault. As challenging as this past year was for so many of us, the challenges faced by our most vulnerable communities tested our social safety nets, and thanks to your unwavering support, we ensured that over 900 survivors were empowered to create their own futures.

The work is far from over. **Every week, we hear of another tragic domestic violence story that could have been prevented.** Our goal is to ensure that every survivor, regardless of their socio-economic condition or immigration status, has access to the legal remedies **in time before their situation becomes fatal.**

We truly could not do this work without you. We sincerely thank you for your generosity, your commitment to supporting survivors, and your confidence in our work.

In gratitude,

Norayma Cabot, Executive Director



Surviving A Living Hell



They brought me from hell to the life I now know, a life where I feel safe, secure, and happy.

Speaking with Mirna today, you feel the immense gratitude she has for LACLJ and for the life she now lives. From living in a deep depression and a constant “hell”, Mirna now lives a life in which she feels 100% safe and sends her son and two daughters to school before she goes to work. **Mirna is filled with confidence and peace, quite the contrast from when we met her.**

Mirna is a survivor of human trafficking and sexual assault. Her life in Honduras was filled with threats and those threats being followed through. After receiving money from her trafficker in Honduras to come to the US, her life here was never the same, nor what was promised. The trafficker took most of her pay and continually threatened her and her children, two of whom were still in Honduras. From being threatened at her job at a bakery to the trafficker, showing his power over her, throwing her and her daughter out on the street when it was cold or rainy, Mirna’s story is one filled with the expression “a living hell” many times.

Mirna found us through her nephew who is also a survivor. Our legal team worked with her to help her receive access to public benefits, a work permit, immigration support and emotional work which all has brought her to her situation now. “I am totally grateful to everyone at LACLJ and I don’t know what my life would be like now, or if I even could call it a life. They brought me from hell to the life I now know, a life where I feel safe, secure, and happy along with my three children. Thank you to everyone who supports LACLJ not only for me, but for all of the others who are yet to be helped.”

Program Highlights

SERVING SURVIVORS DURING THE COVID-19 PANDEMIC

As an agency dedicated to serving survivors, we are strong advocates of survivors' safety and well-being. We understand the trauma the survivors we serve have endured and the need to protect the feelings of safety survivors are establishing for themselves. So as the COVID-19 pandemic threatened our overall community's sense of safety and well-being, our team knew the survivors we serve would be especially triggered and challenged through this time.



LACLJ Senior Attorney, Amanda Jancu

In 2021, LACLJ Senior Attorney, Amanda Jancu, led advocacy efforts in partnership with other legal services agencies to advocate for survivors who were being forced to go to the Sheriff's Department in person to process their restraining orders - a practice that put low-income survivors at greater risk of COVID-19. While survivors with more resources could utilize private services for a fee to serve their restraining orders, low-income survivors rely on the public service of the Sheriff's Department.

Amanda organized service providers and a coordinated effort to advocate for a change in policy that would not require survivors to risk

contracting COVID-19. She also worked with the L.A. Times, who published an article on May 10th, 2021 reporting on the challenges survivors have been facing while trying to get their restraining orders served by the Sheriff's Department during the pandemic.

Thanks to her leadership, we are happy to share that the Sheriff's Department has agreed to accept photocopies of original signatures (as opposed to only accepting original signatures). Now, survivors can more safely submit their restraining order documentation electronically and feel a sense of relief not putting them and their families at further risk of violence or COVID-19.

LACLJ TEAM MEMBERS WORKING FROM HOME THROUGH THE PANDEMIC



Program Highlights

USCIS LITIGATION

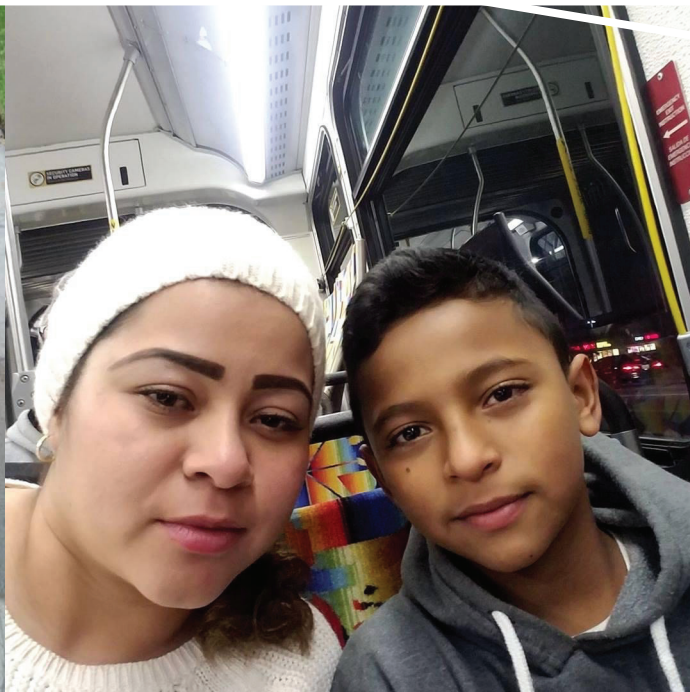
In 2020, LACLJ reached out to its partners Kirkland & Ellis and Legal Aid Foundation of Los Angeles to address a rising issue for immigrant survivors of domestic violence. Some immigrant survivors are eligible to apply for a U visa, but because of the time it takes to review the applications, and a long waitlist, they are left for years without lawful permission to work. These delays prevent them from obtaining stability. The government has the authority to issue work permits pending review, however it's been over a decade and USCIS had refused to issue even one. **The reality is that many of the survivors we serve have waited over 4 years and still no word about their work permit.**

“Due to USCIS’ delay, these survivors continued to feel unsafe. They did the difficult work of coming forward and cooperating with law enforcement. Yet years later they still cannot work lawfully. Forcing USCIS to do its job is what we owe these brave survivors for making our communities safer.”

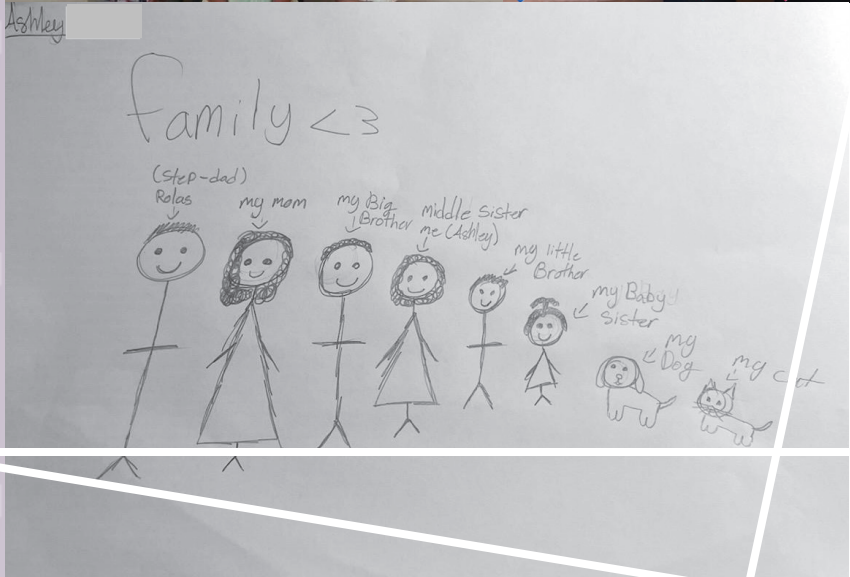
— LACLJ Directing Attorney Michelle Carey



Together with our partners, **we represented 10 plaintiffs in our case against USCIS.** We're happy to report that the Court denied USCIS' motion to dismiss our case, finding that "the wait for approval is unreasonable." USCIS then agreed to issue our clients' long-awaited work permits. This victory is a huge step in helping immigrant survivors achieve stability by granting them the opportunity to work legally in the U.S. and protecting them from removal. Filings for this lawsuit are also being used as templates by practitioners across the country who are modeling our successful arguments and hoping to achieve the same outcomes for their clients. Thank you to our partners for taking on this fight with us and for being a part of this coordinated, nationwide effort to secure justice for immigrant survivors! **Read on to hear from one of our plaintiffs, Claudia, and how this victory is helping her and her family.**



Ashley



A Better Life for My Son

~ Claudia

I was just 16 years old when I came to the United States. My then husband and I moved so we could build a better life for our son. We knew he would have more opportunities to go to school and live a good life. We were scared with the gang violence in our home country and were worried about his safety.

But when we arrived in America, my husband became aggressive. I didn't know anyone in this country and I felt lonely. I started going to school but he didn't like that I would talk to my male classmates. He would even show up to my classroom and watch my every move. I ended up quitting school, but he began to control me more. I had to bring my kids with me any time I left the house or else I wouldn't be able to leave. He controlled what clothes I wore and any time I tried to leave, he would get physically abusive and even said he'd kill me in front of my kids.

When I left, he took my kids and took me to court. He told them I was a bad mother and the court gave him shared custody. I didn't understand the system because I didn't know this country. When my kids would tell me their dad was mistreating them, I tried calling the police, but they said they couldn't help me. I didn't know where to turn to for help. I felt hopeless and became depressed. I wanted to die.

I spoke with a social worker at the Department of Child and Family Services and she connected me to LACLJ. She told me that survivors have access to help and resources here and encouraged me to call them.

I started going to therapy and tried to get a good job so I could provide for my kids. But I didn't have my papers, so every job I tried to apply to, I couldn't get. LACLJ helped me apply for a U Visa in 2016, but I was still struggling to make ends meet. I still couldn't get a work permit.

Thanks to the help of LACLJ, in November 2020 I received my work permit. I don't have to struggle as much to take care of my family.

I went through so much psychologically and felt like there was no one here who could help me. Now I know there are resources out there for women living with fear like me. Now I can try to move forward for my family and give them a better life.

Client Demographics

CLIENTS
SERVED:
932

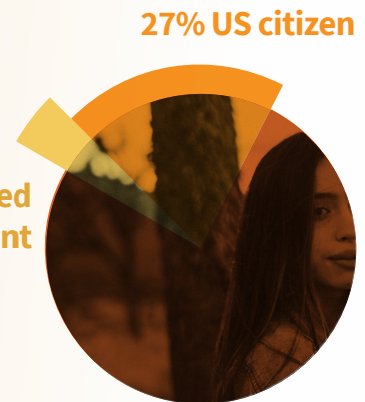
UP 6% FROM THE
PREVIOUS YEAR

MATTERS
OPENED:
1535



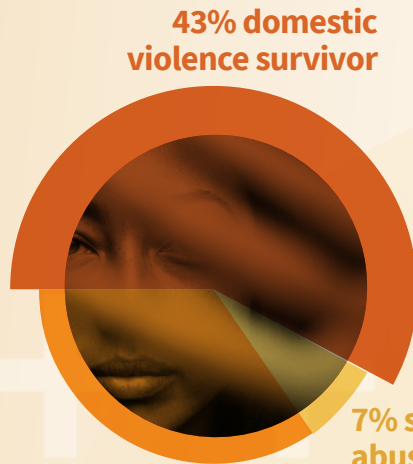
83% female

17% male



27% US citizen

14% documented
immigrant



43% domestic
violence survivor

7% sexual
abuse survivor

35% domestic
violence and sexual
abuse survivor



28%

live in unstable housing
(something other than
renting/stable or own home)

63%

have minor
children



Client Impact

89%

of clients
say their life
improved
because
of LACLJ
services:



83% report less fear

87% report more confidence

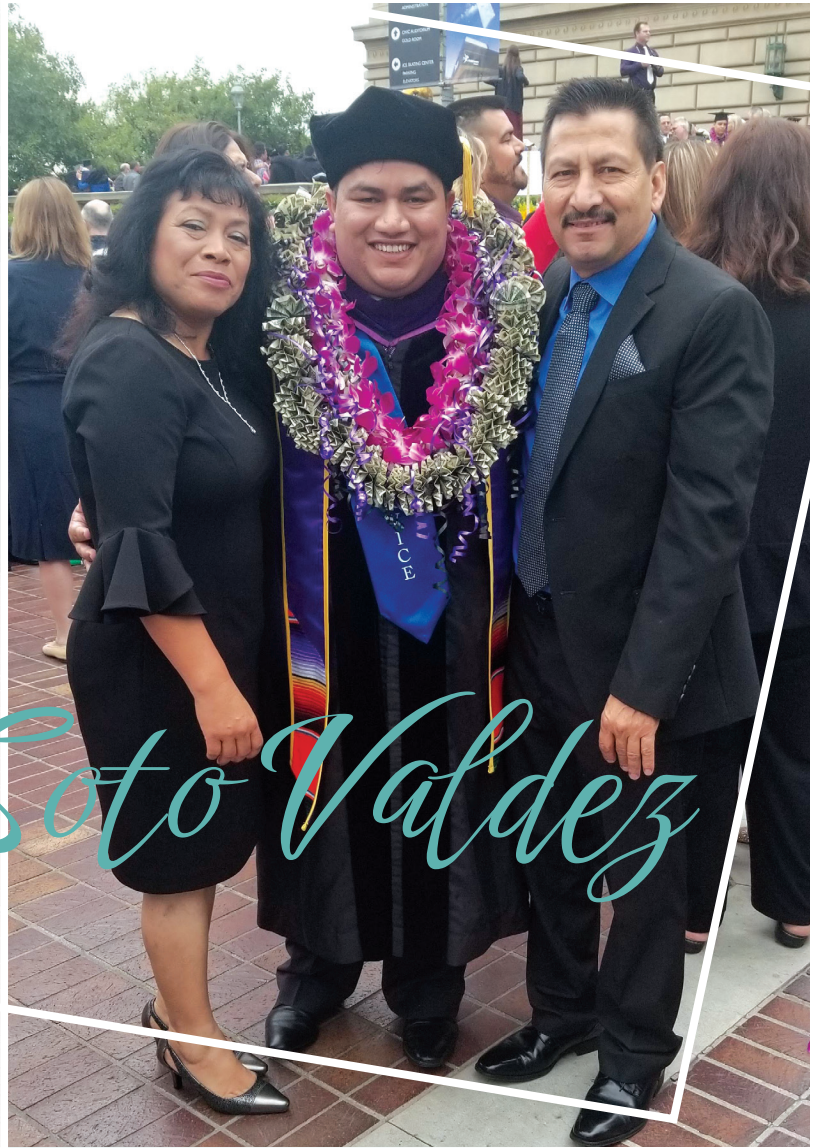
85% report feeling
more hopeful

84% report a better
relationship with
their kids

We ensure
survivors have the tools to create
their own futures.

Meet Immigration Attorney

Yeison Soto Valdez



GIVING BACK, ONE PERSON AT A TIME

Growing up, I always knew I was undocumented. Escaping the violence in Guatemala, my parents brought me and my sister to the United States when I was seven years old. And even then, I knew there was something missing, something I didn't have that would prevent me from experiencing this country like everyone else. I helped fundraise for school trips out of state but my parents were too afraid to let me go. I talked about going to college with my friends, but knew I wouldn't be able to get financial aid. Even when I applied to law school, I was undocumented.

So when I received my green card three months before starting law school, I knew I had been given an opportunity to use my position to give back to others in my community. During law school, I learned about the huge need to serve survivors of domestic violence and sexual assault in Los Angeles. We have a lot of nonprofits in LA, but there still aren't enough resources to make sure every survivor is safe and stable. I was excited to work at LACIJ where we help survivors no matter their immigration status.

I remember one of the first cases assigned to me was a sexual assault survivor, Katrina*. She was shy at first, but was later able to open up to me as I helped her apply for a Special Immigrant Juvenile Status classification. Katrina had been sexually abused by her grandfather. She became suicidal and experienced homelessness while we waited for her application to be approved. Katrina came to us as a child, but was now a young adult anxious about being financially stable.

I understood where she was coming from. It wasn't too long ago that I was her age, undocumented, and didn't know how I would support myself. I couldn't even open a bank account.

Thankfully, we were able to help get Katrina into stable housing and she received her green card this year!

It was a huge sense of relief and I was happy to celebrate this moment with her. It's truly a privilege to be able to help survivors empower themselves and rebuild their lives.

That's why I love the work we do at LACLJ. We recognize the humanity in people, no matter their trauma or immigration status. We're all passionate about helping survivors and not just with their legal matters. Whenever a survivor comes to us in crisis, it's all hands on deck. The team drops everything to help.

We still have a long way to go to ensure survivors have access to all the resources they need to be safe. Immigrant survivors shouldn't have to wait a decade to receive a work permit and become financially stable. We need to learn to be kind to one another and support others in need. I feel privileged to be in a place where I can give back and provide stability for someone, one person at a time.



Building a Community of Support

Cotchett, Pitre & McCarthy, LLP

In the fourth month of the COVID 19 outbreak, when many nonprofits were struggling to ensure their missions continued and the need to inspire donors to support their work was high, LACLJ received news from our partners at Cotchett, Pitre & McCarthy that help was on the way. Through one of their Santa Monica partners (and an LACLJ volunteer), Kelly Weil, the team at CPM joined to hold a company-wide fundraiser that raised thousands of dollars, dollars that went directly to serve survivors.

This was all at a time when “safer at home” did not mean the same thing to those experiencing violence at home.

Since 2015, firm partner Kelly Weil and senior associate Carlos Urzua have been volunteer attorneys with LACLJ doing pro bono legal work on behalf of victims of domestic abuse (both physical and financial). Weil and Urzua have been successful in obtaining numerous Domestic Violence Restraining Orders on behalf of domestic abuse survivors and their children, as well as custody orders which help keep children safe. Confronting one’s abuser in the courtroom is a terrifying proposition for abuse victims, and Weil and Urzua are proud to be able to provide quality legal representation to those in need. Weil also sits on the Leadership Council and helps to



raise money for LACLJ’s continued operations.

Kelly Weil shares why she supports us with time and treasure:

“LACLJ is one of those rare organizations that has a real, direct impact on the community it serves. Most cases resolve within a couple of months and have lasting effects that set victims and their families on a straight path forward.

On a personal level, serving as a volunteer attorney for LACLJ has had an immense impact on my courtroom skill set - allowing me to put on and cross examine witnesses and experience real wins for my clients. LACLJ provides the opportunity for lawyers to gain valuable courtroom experience while bettering the lives of domestic abuse survivors.”

LACLJ is forever grateful to Cotchett, Pitre & McCarthy for continually setting the bar as to how companies can support nonprofits.

REVENUE AND SUPPORT: \$6,518,380



**Donated Professional
Services: \$2,464,810**

**Government Grants:
\$3,352,488**

**Contributions
and Grants:
\$426,188**

**Special Events:
\$254,112**

**Other
\$20,792**

EXPENSES: \$6,521,340

**Program Services:
\$5,623,041**

**Management and General:
\$558,078**

**Fundraising:
\$340,221**



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Camille Edwards, Akin Gump
Christopher Barwick, Akin Gump
Courtney Matsuishi, Akin Gump
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If you would like to learn more about our impact or inquire about the different ways to give, including stocks, donor-advised funds and IRA required minimum distributions, contact our Development team.

Scan to learn more about giving to LACLJ.



Dan Hanley
Major Gifts Officer
Dan@LACLJ.org
720-470-0247

Marissa Marasigan
Director of Development
MarissaM@LACLJ.org
323-475-3047



**Los Angeles
Center for
Law and Justice**

LACLJ.org



Final Report

Created: 03/14/2019 • Last updated: 09/09/2019

Use this form to provide details regarding the services this organization has provided in the period after receiving financial support from the Vernon CommUNITY Fund (VCF).

*** Were you able to achieve the objectives of the grant from the VCF? Please explain.**

LACLJ was able to achieve the objectives of this grant, which were to (1) secure justice for survivors of domestic violence and sexual assault in the Vernon-area and its neighboring communities and to (2) empower and support them in building safety and stability for themselves and their families. By helping to stabilize survivors and their families, LACLJ services will help stabilize and strengthen the communities in which they live.

During the grant year LACLJ served 368 new clients and provided 24 training and outreach events to over 1,517 attendees. LACLJ also provided ongoing services to its 649 pre-existing clients during the grant period and served 193 clients (20% of all clients served) who are residents of the Vernon-area (Vernon, Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles).

LACLJ secured justice for survivors through its legal representation and services for clients, providing them with family law and immigration relief which helps survivors achieve their goals for safety and stability after a victimization. In the grant period, LACLJ attorneys attended 367 court hearings, obtained 98 domestic violence restraining orders protecting clients, and obtained custody orders for 121 clients and their 281 children. Our immigration team obtained legal permanent resident status (LPR) for 19 clients, obtained legal status or quasi legal status for 37 clients, obtained employment authorization for 49 clients, and filed survivor-based immigration petitions for 90 clients.

Specific to Vernon-area residents, LACLJ family law attorneys attended 49 separate court hearings, obtaining 10 domestic violence restraining orders and custody orders for 26 residents and their 65 children. The immigration team obtained LPR for 6 Vernon-area residents, obtained legal status or quasi legal status for 10 residents, obtained employment authorization for 8 residents, and filed survivor-based petitions for immigration relief for 19 more residents.

Through LACLJ's integrated service model, our Community Care Advocates (CCA), social work interns who provide supportive services under the direction of the LACLJ attorney provided extensive services to empower and support clients to achieve their goals in and outside of their legal case. During the grant year, the CCA team made 84 different accompaniments of clients to various events, including criminal or civil court hearings, DPSS, and law enforcement reporting or interviews; provided 82 individual advocacy services, including advocating for public benefits for 39 clients; created crisis management and/or safety plans for 59 clients; and made over 440 different linkages to services including medical services, shelter,

parenting classes, 139 referrals to mental health services and 92 referrals to housing services.

Specific to Vernon-area residents, the CCA team made 19 different accompaniments of clients to various events, including criminal or civil court hearings, DPSS, and law enforcement reporting or interviews; provided 19 individual advocacy services, including advocating for public benefits for 10 clients; created crisis management and/or safety plans to 10 clients; and made over 90 different linkages to services including medical services, shelter, parenting classes, and 32 referrals to mental health services and 21 referrals to housing services.

In an effort to demonstrate the impact of its legal services, LACLJ goes beyond measuring service outputs to look at whether our services actually improve clients lives in ways that support long-term individual well-being. In its proposal, LACLJ identified the following objectives to measure our progress with helping clients achieve their goals for well-being: (1) Clients will face a reduced risk of violence and have an enhanced sense of safety; (2) Clients will build stable family relationships; (3) Clients will become aware of and connected to government and community services; (4) Clients will have improved economic stability and opportunity; and (5) Clients will achieve an improved sense of empowerment and emotional well-being.

Of clients ending services during the grant year, 93% reported that their lives had improved because of LACLJ's services. The exit data reflected that 90% of clients felt they understood their legal rights, and 87% of survivors reported that they knew what to do in response to threats to their safety. Over 70% of clients agreed that they have knowledge of and connection to other community services. 78% of exiting clients felt satisfied or very satisfied with their emotional well-being. 98% of those clients said they felt more hopeful after receiving legal services. Finally, 93% of survivors who reported fear as an issue felt less fear because of the result of the legal assistance, 94% of clients with children responded that LACLJ legal services allowed them to have a better relationship with their children.

*** What challenges has the organization experienced during the term of the grant and how were they addressed? How have these challenges affected the work supported by the VCF?**

Throughout the grant period, the agency had turnover in five attorney positions, two of which occurred during the 30 days preceding this report and have not yet been filled. Three positions have been filled by a new attorney, a mid-level attorney experienced in domestic violence and family law and a 15-year attorney who has dedicated her career to working with survivor populations. Over the course of the 12-month grant period, the staff changes have not impacted the agency's ability to achieve its service goals for new clients and total clients served.

In addition, LACLJ's Executive Director left in June 2019. LACLJ's Deputy Director, who has been with LACLJ for 20 years, stepped in as Interim Director while the Board found an executive search firm and conducted the search to find a replacement. This challenge has not affected the work supported by VCF, as LACLJ's Interim Director and management team were able to maintain the operational status quo. At the time of this report, the Board has chosen an excellent candidate with significant previous executive experience who is expected to start mid-September 2019.

*** What are any organizational successes from the past year which you would like to highlight?**

During this grant period LACLJ developed better processes for Professional Development including creating a tool for both supervisors and staff to consistently engage in staff's professional development. Supervisors and staff now work on together on each staff member's individual professional development plan during their annual performance review; and then throughout the year they follow-up on progress during their supervision meetings. In addition, LACLJ has incorporated professional development stipends into our annual budget as an incentive for staff to continue to focus on their professional growth.

With regard to services, LACLJ is proud of its accomplishments of its appellate team consisting of staff and volunteer attorneys, as their accomplishments not only correct erroneous court orders for our clients but clarify the law for survivors throughout California. During the grant period we won an appeal after the family court erroneously denied our client's request for a domestic violence restraining order (DVRO) because she was granted a criminal protective order (CPO) in the criminal court when the law clearly states that the two orders may exist concurrently. DVRO orders are often the single most impactful method of obtaining legal relief for survivors; so, courts that erroneously refuse to order them can create a challenging situation for a survivor. LACLJ took the opportunity to file an appeal on this issue as it comes up time and again for survivors. The Court of Appeal educated judicial officers throughout the State when it held "it is clear that criminal and civil protective orders may coexist, and the issuance of one does not bar the other."

Also during this grant period, our appellate team has prepared and filed a new appeal, with oral arguments scheduled later this month. In this case our client sought a restraining order after her boyfriend attacked her while he was driving. Our client tried to present photographic evidence of her injuries and the harassing text messages he sent after the incident, which showed that her boyfriend was stalking her. The court summarily denied the DVRO after refusing to look at the evidence offered by our client; and minimized the abuse by calling it "acting out." The court blamed our client's choices and spent the majority of the hearing asking her how much she had to drink that night. Unfortunately, survivors are often re-victimized by judicial officers like this one who have limited training on the law and dynamics of domestic violence. By appealing this order, LACLJ hopes to achieve justice not only for our client, but for countless survivors throughout California.

In January of this year, LACLJ was awarded a grant by the U.S. Department of Justice Office for Victims of Crime to provide legal services to survivors of human trafficking. LACLJ partners with the Coalition to Abolish Slavery and Trafficking (CAST), the largest trafficking service provider in the nation, on this project. While LACLJ expects to receive referrals from CAST throughout the project, LACLJ has also implemented a screening tool used to screen existing and incoming clients for potential trafficking. Screening is essential as often trafficking survivors, especially immigrant survivors, may not have known that they were subject to illegal trafficking, as the acts that constitute trafficking may have become normalized for the survivor. The results of the screening tool have exceeded expectations, and LACLJ has capacity to assist these clients with the additional legal remedies they may be entitled to as a trafficking survivor. In addition to expanding our capacity to serve survivors of trafficking, this Project also funds a partnership with Claremont Graduate University to revise and update our program evaluation tools, and LACLJ published a new logic model specifically for its trafficking program in July 2019.

*** Have all of the funds provided by VCF been expended?** Yes

Please attach an expense report for the grant for the past year.

<https://jemmottrollinsgroup.fluidreview.com/resp/33021133/n58u76ldKh/>

*** Were there any additional unexpected expenses that were not mentioned in the Interim Report?** No

*** How many times has the Board of Directors convened in the past year?** 6

*** How many residents from the** 193
Vernon-area (Vernon, Bell, Boyle
Heights, Commerce, Huntington
Park, Maywood, Unincorporated
East Los Angeles) have you
served during the grant term?

*** What metrics did you use to determine this?**

At intake, LACLJ staff are required to enter clients' demographic information, including their address, into the agency's client management software. Because several of LACLJ's public grants require clients to be residents of a specific geographic area as a condition for services, all clients are asked to bring proof of residence to verify that clients are eligible for services. LACLJ records clients' cities and zip codes and creates reports as needed.

*** Do you expect to reapply for** Yes
funding from VCF next year?

*** Signature** Diane Trunk

By typing your full name in the space provided below, you attest that the information provided is true and accurate to the best of your knowledge.



Vernon CommUNITY Fund

GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization: **Neighborhood Music School Association**

Type of Organization: **Youth Development** Year Founded: **1945**

Annual Budget: **\$780,950** No. of Board Members: **7**

Amount Requested: **\$30,000** Recommended Amount: **\$30,000**

Type of support requested: ☐ General Operating ☒ Project/Program

☐ First Time Applicant ☒ Returning Grantee
Prev. Award amount: **\$25,000; FY2019-20**

Brief Narrative description of the organization

The Neighborhood Music School (NMS) began in 1914 in a little cottage on a street in Boyle Heights. Founded by musician-composer Carrie Stone Freeman, it was known at the time as the Los Angeles Music School Settlement." Renamed the Neighborhood Music School, the nonprofit school moved to its current location on South Boyle Avenue in 1933, where it continues to provide low-cost music instruction and scholarships to students of all ages. With a current enrollment of almost 350 students per month, NMS also provides performance opportunities at various LA venues as well as informal monthly recitals where students perform for their families.

Organizational strengths:

NMS has 108 years of history and transformative development through music.

Career and skills focused: During the pandemic NMS partnered with Disney Music Group to create an online Masterclass for youth who wish to pursue careers in music.

Having been an institution in the Boyle Heights community for more than one hundred years, they have established a strong community presence and many community partners.

A teaching staff composed of professional musicians and educators.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: Under 18 Family Type: N/A
Gender: any Military Status: N/A
Race/Ethnicity: any Sexual Orientation: any
Economic Status: low-income Other (specify): N/A

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

The grant would support NMS' Student Scholarship Program to help remove financial barriers and create access and equity for the East LA communities that it serves. The program includes both financial aid (41-75% tuition support) and COVID-19 relief (25-95% tuition support). Students apply for scholarships every six months in January and July and aid is awarded in March and September. Goals for the project are:

1. Fund scholarship awards for those in need of financial assistance.
2. Build community presence and visibility of program access through outreach performances, instruction and enrichment.
3. In collaboration with community partners, provide professional development opportunities for scholarship program participants.
4. Connect students to the vast cultural offerings of Los Angeles.

Cost/Benefit:	\$30k provides scholarships to approx. 123 students
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Beneficiaries and/or potential impact on the non-profit/governmental landscape:

Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 01 / 14 / 2022)
☒ Organizational Budget

☒ Proposal Budget

How does the proposal align with the goals of the Fund?

NMS inspires and transforms lives through music education. Performing in an ensemble not only strengthens students artistically but also builds essential self-esteem, team-building skills and a professional resume. The proposal is directly aligned with the following goals of the fund:

- Strengthen and support non-profit organizations that benefit residents and neighborhoods
- To encourage and inspire positive social development in Vernon and neighboring communities
- To promote positive social development of children, youth, families and senior residents in Vernon and surrounding areas
- To promote effective and responsible leadership at every level of society
- To provide disadvantaged youth in the Vernon Area the opportunity to achieve success in their post-secondary educational endeavors

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

Donor recognition materials will include Vernon CommUNITY Fund. The fund will be highlighted in any print and online materials that acknowledge and recognize donors, grantors, and partners. Social media dedicated announcement will be created and posted on all social media platforms.

What previous projects has the applicant successfully implemented?

With the previous VCF grant, the organization provided 110 students in the VCF area with access to music education and its benefits. The opportunity opened doors for several of the students including three who attended summer programs at the internationally recognized Interlochen Center for the Arts.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

There are no foreseeable challenges implementing this proposal.

Funding Recommendation

Fund this proposal?	<input checked="checked" type="checkbox"/> Yes
	<input type="checkbox"/> No

Recommended Amount: \$30,000

Suggested revision(s) to proposal/fund amount, if applicable:

N/A

Staff reviewer:

Cadonna Dory

Signed: _____

Cadonna Dory

Digitally signed by Cadonna Dory
Date: 2022.11.07 15:35:38 -08'00'

Date: 11 / 02 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Neighborhood Music School Association

Organization Address: 358 South Boyle Avenue Los Angeles, CA 90033

Organization Contact Information: 323-268-0762, jeanine@neighborhoodmusic.org

Executive Director: Louis, Karen

Authorized Representative: Chrysa Kovach, Grants & Development Manager

Organization's date of incorporation: 6/1/1945

Type of Organization: Youth Development

Number of non-duplicated individuals served annually: More than 200 (More than 200 from VCF area)

Target Demographic: NMS is based in the Boyle Heights neighborhood of Los Angeles. We primarily serve Boyle Heights and the surrounding communities of Huntington Park, Vernon, Maywood, East L.A., and Monterey Park. We serve students ranging from age 5 to 65+. Approximately 9, Children and Youth (ages 0 -14)

List of Board Members (if not attached): Jeffrey C. De Francisco, President Presidio, LLP Sean Cauvel, Treasurer Westmount Asset Management Maureen McConnell, Secretary Nexagen Food Research (Retired) Bruce Gorelick Self Employed Contractor, Hospitality Industry Serge Kasimoff Latin Jazz Pianist and Composer Alex Lalin Adventist Health White Memorial Hospital Dr. Joshua Smith Torrey Honors Institute, Biola University

List of Staff Members (if not attached): Ms. Louis began her career as an artist, actor, and teaching artist in NYC (The Women's Project and Productions) and Chicago (Striding Lion Performance Group, Healthworks Theatre, Afterschool Matters), and transitioned into arts administration in effort to advocate for communities and artists that are known to be marginalized, under-served and under-represented. Ms. Louis holds a M.A. in Nonprofit Management from Antioch University, Los Angeles, M.A. in Interdisciplinary Arts from Columbia College and a B.A. in Theatre from The College of Wooster. Prior to her work with NMS, she served as Executive Director of the LACHSA Foundation and Deputy Director of Arts for LA.

Organization's Annual Revenue: \$780,950 (Grant Request Represents 3.7999999999999999E-2 of Annual Revenue)

Funding Type: Funding for a specific project/program

Other Income Sources:

Individual donations Earned income: tuition payments Grants: Mawardi Foundation, Pasadena Showcase House for the Arts, Petersen Education Fund, Pacific Union Foundation, Colburn Foundation, Clarence E. Heller Charitable Foundation, USC Good Neighbors, California Arts Council, Los Angeles County Department of Arts and Culture, Department of Cultural Affairs

Financial Institution: American Business Bank,

Fiscal Sponsor (if applicable): ,

Organization Mission: Neighborhood Music School inspires minds and enriches our community through music education.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

Organization History:

The mission of the Neighborhood Music School (NMS) is to inspire minds and enrich our community through music education. This is done through providing one-on-one music instruction with a highly dedicated, qualified and experienced teaching staff at an affordable rate, developing our student experience with safe and supportive performance opportunities, and sharing cultural enrichment opportunities throughout the year to make accessible and connect the cultural and musical offerings of Los Angeles to the personal experiences of our students. We have become an anchor institution for our families, enabling our community to experience a high-quality music education. NMS was established in 1914 as a part of the Settlement movement, a cause which helped immigrant families adapt and engage in American culture through low-cost instruction in English and Music. Founded by musician and composer Carrie Stone Freeman, it was known as the "Los Angeles Music Settlement." Freeman's gift of \$1,000 gave life to this learning center where low-cost lessons enable children to develop musical talent and creativity. NMS moved to its current location in 1933 - a charmingly restored 19th century Victorian house in Boyle Heights - donated by a former board member. What began as a \$1,000 gift has developed into an artistic and educational home with a \$780,000 operating budget, 350 students, 22 teaching artists and 108 years of history and transformative development through music.

(For project funding requests)

Describe Proposed Project:

Neighborhood Music School (NMS) offers low-cost, high-quality private music instruction on a wide variety of instruments to ensure that every family can invest in one-on-one music instruction and mentorship at a cost that fits the family budget. To achieve this, NMS offers a Student Scholarship Program to help remove remaining financial barriers and create access and equity for our community. Our Scholarship Program includes both financial aid (41%-75% tuition support) and COVID-19 relief (25%-95% tuition support). Students apply for scholarships every six months (applications in January/July, awards begin in March/September) to account for any household financial changes. In 2021, NMS awarded \$70,000 in tuition assistance. This year, NMS has awarded over \$70,000 in scholarships to 1229 students. As our enrollment grows, we anticipate that we will have more need during our next scholarship application period in early 2023.

Goal of the Proposed Project:

One of the unique components of our school is our focus on transformation through music at all levels. All ages, levels, and abilities are encouraged and nurtured at NMS. We regularly see outstanding results from our students that extend beyond their music lessons and look forward to seeing many more student successes in the future. Our goals include: 1) Funding scholarship awards for all those who require financial assistance. 2) Building community presence and visibility of program access through outreach performances, instruction, and enrichment. 3) In collaboration with our community partners, providing professional development opportunities for our Student Scholarship Program participants. 4) Connecting our students to the vast cultural offerings of Los Angeles.

Anticipated benefit of the requested funds for the VCF area:

NMS addresses the need for access to affordable, one-on-one music instruction in our geographic service area of Boyle Heights and the surrounding communities. According to a report by the L.A. County Arts Education Collective, 30% of schools in the Los Angeles Unified School District's Local East District provide music education at any grade level. NMS meets a critical need in the educational landscape our geographic service area of Boyle Heights and surrounding eastside communities, at a significantly lower cost for our students and families compared to our peer organizations. One-on-one music instruction is critical to music training at all levels of development, both in skill building and under the guidance of a caring and qualified mentor. In addition to providing access through low-cost instruction, we also provide high-quality music instruction to residents of Boyle Heights, Vernon, and the surrounding communities at a geographically closer distance than many of our peer organizations. As a 108-year-old organization, NMS celebrates its role as an anchor institution in which music and community come together. Through our Strategic

Partnerships and Community Engagement, our goal is to build intentional, accessible pipelines between our students and the many opportunities for cultural enrichment and exchange in our shared geographic service area. NMS combines community engagement and performance opportunities through community exchange. Performing in an ensemble not only strengthens students artistically, but also builds essential self-esteem, team-building skills, and a professional resume. Our goal is to strengthen our ensemble program so our students can experience increased opportunities to perform outside of NMS and provide a positive exchange with our neighboring communities and partners. For example, we host a monthly ensemble residency at White Memorial Medical Center for staff and patients, pairing music with healing. NMS students also benefit from our wide range of community partners that help us achieve our accessibility goals. Our Education Partners are critical to achieving our mission through our education exchange that ranges from special needs students and home-school cur

How would VCF funding support be recognized by the organization?

We will promote a grant from the Vernon CommUNITY Fund in the following ways: Donor Recognition Materials We will include Vernon CommUNITY Fund’s support in any print and online materials that acknowledge and recognize our donors, grantors, and partners. Social Media We will make a dedicated announcement and post on our social media platforms, Facebook, and Instagram.



NMS Scholarship 2022 Budget	
Income	
Restricted Grants	
Vernon CommUNITY Fund	\$ 30,000.00
Clarence E. Heller Charitable Foundation	\$ 20,000.00
Eastside Arts Initiative	\$ 10,000.00
Union Pacific Foundation	\$ 7,500.00
Pasadena Showcase House	\$ 5,000.00
NMS Teaching Artist Endowment	\$ 17,700.00
Unrestricted Funding	
Individual Donors	\$ 5,000.00
Board Fundraising	\$ 5,000.00
Colburn Foundation	\$ 5,000.00
TOTAL	\$ 105,200.00
Expenses	
Ensemble Program	
Teaching Artist Salaries	\$ 25,200.00
Supplies & Materials	\$ 3,600.00
Private Instruction	
Teaching Artist Salaries	\$ 62,400.00
Administrative Fees	\$ 9,500.00
Equipment	\$ 4,500.00
TOTAL	\$ 105,200.00

Executive Staff Bio

Karen Louis, Executive Director

Ms. Louis began her career as an artist, actor, and teaching artist in NYC (The Women's Project and Productions) and Chicago (Striding Lion Performance Group, Healthworks Theatre, Afterschool Matters), and transitioned into arts administration in effort to advocate for communities and artists that are known to be marginalized, under-served and under-represented. Ms. Louis holds a M.A. in Nonprofit Management from Antioch University, Los Angeles, M.A. in Interdisciplinary Arts from Columbia College and a B.A. in Theatre from The College of Wooster. Prior to her work with NMS, she served as Executive Director of the LACHSA Foundation and Deputy Director of Arts for LA.

Board List and Affiliations

Jeffrey C. De Francisco, President
Presidio, LLP

Sean Cauvel, Treasurer
Westmount Asset Management

Maureen McConnell, Secretary
Nexagen Food Research (Retired)

Bruce Gorelick
Self Employed Contractor, Hospitality Industry

Serge Kasimoff
Latin Jazz Pianist and Composer

Alex Lalin
Adventist Health White Memorial Hospital

Dr. Joshua Smith
Torrey Honors Institute, Biola University

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2020

Open to Public Inspection

A For the 2020 calendar year, or tax year beginning **MAR 1, 2020** and ending **FEB 28, 2021**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization NEIGHBORHOOD MUSIC SCHOOL ASSOCIATION Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 358 S. BOYLE AVENUE City or town, state or province, country, and ZIP or foreign postal code LOS ANGELES, CA 90033 F Name and address of principal officer: JEFFREY C. DE FRANCISCO SAME AS C ABOVE	D Employer identification number 95-6002180 E Telephone number 323-268-0762 G Gross receipts \$ 662,899. H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions H(c) Group exemption number ▶
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527 J Website: ▶ WWW.NEIGHBORHOODMUSIC.ORG		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶ L Year of formation: 1936 M State of legal domicile: CA		

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: THE NEIGHBORHOOD MUSIC SCHOOL PROVIDES ONE-ON-ONE MUSIC INSTRUCTION TO CHANGE THE LIVES OF ITS			
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.			
	3	Number of voting members of the governing body (Part VI, line 1a)	3	6	
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	6	
	5	Total number of individuals employed in calendar year 2020 (Part V, line 2a)	5	28	
	6	Total number of volunteers (estimate if necessary)	6	50	
	Revenue	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b		Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.	
8		Contributions and grants (Part VIII, line 1h)	432,506.	479,227.	
9		Program service revenue (Part VIII, line 2g)	253,105.	133,109.	
10		Investment income (Part VIII, column (A), lines 3, 4, and 7d)	63,885.	50,563.	
11		Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	-30,372.	-34,864.	
12		Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	719,124.	628,035.	
Expenses		13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.	0.
		14	Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
		15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	495,877.	505,841.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.	
	b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 43,422.			
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	186,347.	158,846.	
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	682,224.	664,687.	
Net Assets or Fund Balances	19	Revenue less expenses. Subtract line 18 from line 12	36,900.	-36,652.	
	20	Total assets (Part X, line 16)	2,576,319.	3,013,362.	
	21	Total liabilities (Part X, line 26)	3,765.	153,871.	
	22	Net assets or fund balances. Subtract line 21 from line 20	2,572,554.	2,859,491.	

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer KAREN LOUIS, EXECUTIVE DIRECTOR Type or print name and title	Date		
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed PTIN
	KRISTIN CREIGHTON	KRISTIN CREIGHTON	01/14/22	P00216922
	Firm's name ▶ GOEHNER ACCOUNTANCY CORPORATION	Firm's EIN ▶ 95-4835865		
	Firm's address ▶ 251 S LAKE AVENUE, SUITE 730 PASADENA, CA 91101	Phone no. 626-449-6321		

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

NEIGHBORHOOD MUSIC SCHOOL
ASSOCIATION

Form 990 (2020)

95-6002180 Page 2

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ☒ **X**

1 Briefly describe the organization's mission:
INSPIRING MINDS AND ENRICHING OUR COMMUNITY THROUGH MUSIC EDUCATION.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **242,795.** including grants of \$) (Revenue \$ **90,163.**)
THE NEIGHBORHOOD MUSIC SCHOOL PROVIDES ONE-ON-ONE MUSIC LESSONS TO MORE THAN 300 STUDENTS IN PIANO, VIOLIN, GUITAR, DRUM, CELLO, WOODWINDS, BRASS AND VOICE. THE INSTRUCTORS ARE PROFESSIONAL MUSICIANS AND EDUCATORS WHO PROVIDE MUSIC TRAINING AND MENTORSHIP TO THE STUDENTS. MANY OF THE STUDENTS ARE UNDERPRIVILEGED AND WOULD NOT OTHERWISE RECEIVE MUSIC INSTRUCTION.

4b (Code:) (Expenses \$ **89,451.** including grants of \$) (Revenue \$ **22,952.**)
THE SCHOOL PROVIDES NEEDS-BASED SCHOLARSHIPS TO STUDENTS WHO FALL AT OR BELOW THE POVERTY LINE. SCHOLARSHIPS ARE PROVIDED BY PRIVATE AND CORPORATE DONORS.

4c (Code:) (Expenses \$ **29,817.** including grants of \$) (Revenue \$ **1,444.**)
THE SCHOOL OFFERS ENSEMBLE TRAINING AND PERFORMANCE OPPORTUNITIES THROUGH RECITALS AND COMMUNITY SERVICE OPPORTUNITIES THROUGHOUT THE YEAR.

4d Other program services (Describe on Schedule O.)
(Expenses \$ **63,894.** including grants of \$) (Revenue \$ **18,550.**)

4e Total program service expenses **425,957.**

Form **990** (2020)



Final Report

Created: 02/23/2019 • Last updated: 03/14/2019

Use this form to provide details regarding the services this organization has provided in the period after receiving financial support from the Vernon CommUNITY Fund (VCF).

*** Were you able to achieve the objectives of the grant from the VCF? Please explain.**

The Neighborhood Music School met and exceeded the objectives of our generous grant from the Vernon CommUNITY Fund. Our Spring and Fall 2018 Scholarship sessions each served 110 unique students, representing approximately one-third of our entire student body.

In every aspect of our programming, particularly the Student Scholarship Program, our goal is to change lives through music. We build bridges and opportunities for our students that would otherwise be unavailable to them. Our students have made tremendous, life-changing achievements over the grant period, which can be seen both in and out of the classroom.

- Access

With your support, we provided 110 students in our shared geographic service area with access to music education. It is our goal for everyone in our community to have access to a high-quality music education, regardless of economic circumstances. The Student Scholarship Program provides need-based support to our students and families who fall below the poverty line.

- Confidence and Character-Building

Studying a musical instrument has positive, lasting effects on a students' self-confidence. Participating in ensembles extend these effects further by developing teamwork skills, building character, and creating community. In many cases, these opportunities are not possible without the Student Scholarship Program. One scholarship student in our Jazz Ensemble considered a recent performance with Bank of America at Sky Garden in Downtown L.A. "an opportunity you could only dream of."

- Bridge-Building Opportunities

In Summer 2018, three of our scholarship students attended summer programs at the internationally-recognized Interlochen Center for the Arts. All three students had the experience of a lifetime. One student attended their 6-week program, and two students participated in their 3-week program. The Neighborhood Music School is a catalyst, an opportunity creator, and a community builder, building bridges to advance musical discovery, skill levels and transformative life experiences. Our students' training at NMS opened the door to attend this prestigious program. Interlochen was so impressed with our students that, at their request, even more students auditioned for their 2019 summer programs. We are thrilled to share that eight have been accepted so far.

*** What challenges has the organization experienced during the term of the grant and how were they addressed? How have these challenges affected the work supported by the VCF?**

In response to the California Supreme Court ruling to re-classify independent contractors in our state, we have transitioned our 22 independently-contracted Teaching Artists to part-time employees.

Our Teaching Artists are at the core of all NMS programming. Every aspect of the work we do could not be possible without their constant interaction and positive contributions to our students and families. The impact they have on our students goes beyond music education. They are dedicated to the mission of the school and believe in our students' futures. Although their transition to part-time employees poses a financial challenge for the school, we are optimistic about this new chapter in our school's history. We are now able to offer certain benefits to our deserving teachers, such as accrued sick days and paid teacher/parent meetings. However, this transition came at a time when our programmatic growth was already outpacing our financial capacity, and added an additional \$60,000 increase to our annual budget. We are seeking continued support from our foundation partners to help us bridge this financial gap and continue to change lives every day through music education.

*** What are any organizational successes from the past year which you would like to highlight?**

Our students have experienced outstanding success over the past year. Several highlights are listed below:

- Academic Excellence

The median Grade Point Average is 3.3 for our scholarship students in our current scholarship period (Spring 2019).

- Student Recital Participation

Because our student body has grown so much over the past two years, we began to offer eight student recitals per year instead of two. Recitals are offered every other month, with Advanced Recitals held in June and December. While approximately one-third of our students receive scholarship support, our recitals see an average of 46% participation from our scholarship students. Advanced recitals boast an average of 60% participation from our scholarship students. This high participation rate shows that our scholarship students are among the most talented, dedicated, and hardest-working students at our school. They show confidence and initiative by performing in multiple recitals throughout the year.

- Ensemble Participation and Community Performances

In 2018, our five performing ensembles have participated in 32 community events to date. Performing in an ensemble not only strengthens students artistically, but also builds essential self-esteem and team-building skills. Sixty percent of our ensemble students receive scholarship support.

- Cultural Enrichment

We provide access to professional concerts and other cultural field trips at no cost to our families. This year, we provided 29 field trips opportunities with 229 total participants. These experiences can be prohibitively expensive. Cultural enrichment opportunities change lives by exposing a student to their first orchestra concert, and become inspired by seeing professional musicians outside the classroom. In line with our mission as an anchor in the community, we want our students and families to know they are welcome – and belong – in these environments.

*** Have all of the funds provided by VCF been expended?** Yes

Please attach an expense report for the grant for the past year.

<https://jemmottrollinsgroup.fluidreview.com/resp/30991742/n58u76ldKh/>

*** Were there any additional unexpected expenses that were not mentioned in the Interim Report?** No

*** How many times has the Board of Directors convened in the past year?** 4

*** How many residents from the Vernon-area (Vernon, Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles) have you served during the grant term?** 110

*** What metrics did you use to determine this?**

We use actual address verification from student registration forms.

*** Do you expect to reapply for funding from VCF next year?** Yes

*** Signature** Karen Louis

By typing your full name in the space provided below, you attest that the information provided is true and accurate to the best of your knowledge.



Vernon CommUNITY Fund

GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization:	So'oh-Shináli Sister Project
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Type of Organization:	community service, health/human resources	Year Founded:	2010
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Annual Budget:	\$385,317	No. of Board Members:	3
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Amount Requested:	\$30,000	Recommended Amount:	\$25,000
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Type of support requested:	<input checked="" type="checkbox"/> General Operating	<input checked="" type="checkbox"/> First Time Applicant
	<input type="checkbox"/> Project/Program	<input type="checkbox"/> Returning Grantee Prev. Award amount: _____

Brief Narrative description of the organization

So'oh-Shináli Sister Project (SSSP) is the Indigenous Circle of Wellness' (ICOW) community-based extension project that began in 2010 when three first-generation college graduates met while working for a tribal agency in the Los Angeles area. Incorporated as a 501(c)(3) in 2020, SSSP responds to the urgent need to develop decolonized learning environments that foster the equitable participation of Indigenous students while upholding the strengths and addressing the challenges that impact the Indigenous community. The organization serves more than 2,000 Native Americans annually, 20% come from the Vernon area, through annual community driven programming focused on uplifting traditional Indigenous knowledge, education, and mental wellness.

The mission of So'oh-Shináli Sister Project is to promote Indigenous education and wellness to empower all Indigenous community members in the urban setting through core values, intergenerational relationship building, and inclusive community-based programming rooted in cultural practices.

Organizational strengths:

For three consecutive years, SSSP has received funding from the LA County Department of Mental Health to host wellness gatherings. These gatherings have engaged approximately 1,000 participants.

One of very few local organizations dedicated to and led by Indigenous community members

Community, family and intergenerational-centered

Develops resources that reflect, engage and are identified by the community

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: 21-54 Family Type: any
Gender: any Military Status: N/A
Race/Ethnicity: Indigenous Sexual Orientation: any
Economic Status: any Other (specify): N/A

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

This proposal is for general operating support including costs like rent, utilities, transportation and program.

Cost/Benefit:	\$30,000 would serve 10,000	Beneficiaries and/or potential impact on the non-profit/governmental landscape:	More than 2,000 Indigenous individuals from VCF area will receive education and mental health wellness support.
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Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 05 / 04 / 2022)
☒ Organizational Budget

☒ Proposal Budget

How does the proposal align with the goals of the Fund?

The proposal aligns with the following fund goals:

- Strengthen and support non-profit organizations that benefit residents and neighborhoods
- To encourage and inspire positive social development in Vernon and neighboring communities
- To promote positive social development of children, youth, families and senior residents in Vernon and surrounding areas

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

SSSP would promote the Vernon CommUNITY Fund through a special announcement on its monthly listserv of 1,500 contacts and also through integration on flyers and social media platforms. Additionally, the organization would post this on its sister organization's social media, Indigenous Circle of Wellness, which has a following of over 14,500 individuals and a monthly listserv audience of about 2,000 subscribers. The Vernon CommUNITY Fund logo would also be added to SSSP's website.

What previous projects has the applicant successfully implemented?

SSSP was previously awarded the Service, Access, and Equity Grant from the Department of Developmental Services for the fiscal year 2020-2021. Through this grant, SSSP developed and facilitated an Indigenous-centered training for disabilities, worked with families to create one-page profiles to recognize their loved ones with disabilities as beloved community members, distributed laptops and hotspots to improve access to technology, and overall contributed to the representation of Indigenous families in advocacy spaces such as local regional centers.

The organization also successfully implemented the Indigenous Community Engagement Campaign. The campaign involved creating and distributing five videos designed to uplift the local Indigenous community with culturally appropriate messages. These videos contribute to the contemporary representation of community members and promote mental health services, reduce stigma, and increase the capacity of the public mental health system in Los Angeles County.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

It may be a challenge to reach residents of Vernon specifically; SSSP primarily serves residents in other communities of the VCF areas.

SSSP was turned down when they applied for a VCF grant in 2020 because it had only recently been incorporated. While still fairly newly incorporated, organization leaders report they have since increased their reach and resources. They have also successfully implemented activities with funding from LA County.

Funding Recommendation

Fund this proposal?	<input checked="" type="checkbox"/> Yes
	<input type="checkbox"/> No

Recommended Amount: \$25,000

Suggested revision(s) to proposal/fund amount, if applicable:

Given the organization received its nonprofit status in 2020, a reduced grant proposal seems appropriate.

Staff reviewer: Cadonna Dory

Signed: Cadonna Dory Digitally signed by Cadonna Dory
Date: 2022.11.07 15:29:35 -08'00'

Date: 11 / 02 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: So'oh-Shinálí Sister Project

Organization Address: 5800 S. Eastern Ave. Suite 260 Commerce, CA 90040

Organization Contact Information: (323) 916-6415, elena@sssisterproject.org

Executive Director: Nourrie, Elena

Authorized Representative: Nourrie, Elena, Executive Director

Organization's date of incorporation: 6/25/2020

Type of Organization: Community Service, Health/Human Services

Number of non-duplicated individuals served annually: More than 200 (More than 100 from VCF area)

Target Demographic: Native American and Indigenous community members from childhood through adulthood and elderly ages. , Adults (ages 21 ? 54)

List of Board Members (if not attached):

List of Staff Members (if not attached):

Organization's Annual Revenue: \$385,317.00 (Grant Request Represents 8.0000000000000002E-2 of Annual Revenue)

Funding Type: General operations funding

Other Income Sources:

Project-based grants, contracts with Los Angeles County Department of Mental Health, training facilitation contracts and individual donors

Financial Institution: Bank of America, (323) 326-1300

Fiscal Sponsor (if applicable): NA,

Organization Mission: Our mission is to promote Indigenous education and wellness to empower community members through core values, intergenerational relationship building, and community-based programming.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

Requested funds will provide one year of general operating support.

Organization History:

Our organization began in 2010, when three Native American women and first-generation college graduates met while working for a tribal agency in Commerce, CA. The three women, Monique, Elena and Melissa, were born and raised on Tongva land, now known as Los Angeles. They shared a dream about starting a project that would serve their urban Native community with focus on Indigenous education and mental wellness services. Over the years, the three women continued their commitment to the community that raised them by serving in various professional capacities

within the area. A decade later in 2020, they made their dream a reality through the establishment of an official 501c3 non-profit organization, Sołfoh-Shin?l? Sister Project. This name honors their family matriarchs, their grandmothers, as so łfoh translates to grandmother in Hopi and shin?l? translates to grandmother in Navajo. Our mission is to promote Indigenous education and wellness to empower community members through core values, intergenerational relationship building, and community-based programming. For three consecutive years, the team received funding from the LA County Department of Mental Health to host Traditional Wellness Gatherings. These events engaged 1,000 participants in experiences focused on wellness and traditional forms of healing. The team has also secured additional grants to lead a needs assessment project, facilitate an eight-week Wellnes

(For project funding requests)
Describe Proposed Project:

Goal of the Proposed Project:

Anticipated benefit of the requested funds for the VCF area:

Our office is located in Commerce, CA and we service over 2,000 Native American and Indigenous community members each year through annual community-driven programming focused on uplifting traditional Indigenous knowledge, education and mental wellness. About 20% of our current programming participants are from Vernon and the surrounding catchment area. Our community members engage in our services because there are very few resources within the area dedicated to and led by Indigenous community members. Participants consistently join our events and services within the community because we have demonstrated that their voices and experiences matter. We intentionally integrate input from the community through the development of critical and contemporary education and mental wellness resources. These resources and testimonies can be referenced on our website. SSSP leadership has intentionally sought out and hired local residents to ensure our team members resonate with our local community. Several of our organization s team members and/or families reside within Maywood, Huntington Park and Bell. We come from the local community and understand the unique nuances of our community s strengths, health disparities and representation within the area. We also actively hire facilitators, cultural and food vendors from the area in order to contribute to and strengthen relations within our local community. Our organization responds to the urgent need for Indigenous-specific and culturally-inclusive education and wellness spaces that support and address our community s challenges in dealing with erasure, systemic racism and poverty. California has the highest Indigenous population within the country, and within the state, LA County has the highest urban Indigenous population yet is vastly under-resourced and underserved. There is a significant need for Indigenous educational leaders and wellness providers that come from and stay within our local urban Indigenous community. We recognize cultural connectedness as central to building relations, resilience and the intergenerational health of our community. Funding will be utilized to support general operations needs for our organization including covering the increasing costs of monthly rent, utilities, transportation and program

How would VCF funding support be recognized by the organization?

If selected for an award, our organization would promote the Vernon CommUNITY Fund through a special announcement on our monthly listserv of 1,500 contacts and also through integration on our flyers and social media platforms of 1,300 followers, if permissible. Additionally, we would post this on our sister-organizations social media, Indigenous Circle of Wellness, which has a following of over 14,500 individuals and a monthly listserv audience of about 2,000 subscribers. We would also place the Vernon CommUNITY Fund logo on our website. In promoting this fund, our organization would also continue to center commitment to serving the community of Vernon and surrounding areas.



So'oh-Shinálí Sister Project Operating Budget 2022

Expense Category	Actual (Jan-Aug)	Projection (Sept-Dec)
Wellness	\$41,548.82	\$500
Education	\$6,644.68	\$300
Organizational Development (Leadership)	\$0	\$620
Resources	\$1000	\$500
Contractors (Programming)	\$1,500	\$33,000
Direct Services & Programming SUBTOTAL	\$50,693.50	\$34,920.00
Employee Wages	\$107,874.65	\$41,200
Employer Taxes	\$48,064.93	\$11,300
Employee Benefits	\$8,501.22	\$5,700
Employee Development	\$60	\$8,000
Scholarships	\$1,000	\$0
Employee/Contractor Appreciation	\$3,838.04	\$2,500
Workers Compensation	\$2,571	\$1,025
Insurance (General Liability)	\$77.90	\$682
Legal & Professional Services	\$4,050	\$3,600
Office Rent & Utilities	\$7,506.64	\$3,600
Office Supplies	\$6,014.17	\$500
Office Equipment	\$7,414.42	\$200
Software	\$4,075.13	\$300
Postage	\$511.28	\$500
Advertising/Promotional	\$13,848.21	\$2,250
Bank Charges and Fees	\$0	\$20
Merchant Fees	\$58.38	\$20
Dues & Subscriptions	\$1,292.39	\$400
Taxes (for Nonprofit) & Licenses	\$849	\$300
TOTAL	\$268,300.86	\$117,017.00

	Vernon CommUNITY Fund Project Budget	
	Deliverables	Total projected cost of other fees
	Lease agreement fees for rent of larger space - additional \$1,670 per month	\$20,040.00
	Utilities - \$500 per month	\$6,000.00
	Transportation - mileage reimbursement and travel costs for personnel	\$960.00
	Program Materials - supplies	\$3,000.00
	TOTAL	\$30,000.00



Executive Staff and Board Leadership Biographies

Elena Nourrie

Executive Director

Elena Seymana Nourrie (Hopi, Cherokee, Mexican) is a mother, community member, advocate, social justice educator and consultant with over 15 years of experience in education and community-based settings. Elena has held leadership roles within several Native American organizations, elementary and high school special education, private academic success and research sectors, and higher education. She is also a co-founder of two non-profit organizations, Native American Pathways based in Hoopa, CA and So'oh-Shinálí Sister Project based in Southeast Los Angeles. Her work integrates Indigenous core values with emphasis on interconnectedness, kinship, and culturally-rooted, community-driven responses to support the contemporary visibility, equity, and inclusion of Native Americans. She has previously served as a board member for several organizations, including the California Council of Cultural Centers in Higher Education, Native American Pathways, and Alpha Pi Sigma Latina Sorority, Inc. Elena earned her bachelor's degree in English with an emphasis in Education and a minor in Psychology at California State Polytechnic University, Pomona. She also earned her master's degree in Higher Education with an emphasis in Student Affairs from the University of Nevada, Las Vegas.

Cynthia Begay

Board President

Cynthia Begay, MPH (she/hers) is Hopi, Sunforehead Clan, born for the Navajo and Mexican people. She is a doctoral student at the University of Southern California Keck School of Medicine and a Senior Epidemiologist for a Native-woman owned consulting company. She is a longtime advocate for Native communities to advance health equity and reduce health disparities. Guided by community-based participatory research methods, Cynthia has worked with Tribal communities in California, specifically in cancer control, mental health, and substance use, for over ten years. She is a co-founder of the non-profit Native American Pathways, located on the Hoopa Valley Indian Reservation. She has also served on the board for the American Cancer Society. In addition to her work in public health, Cynthia enjoys creating contemporary and familial Hopi overlay jewelry, weaving, and visiting her family in Sipaulovi, Second Mesa, AZ.



Stephanie Guadron

Board Secretary

Stephanie Guadron, M.Ed (Chicana/Yaqui) was born and raised in Los Angeles, California. She is owner of Corazon de Lucero, a heart healing and wellness community that focuses on reconnecting with Ancestral and Earth magic. She is a public servant, former teacher, education advocate, and mother. As a life-long learner, Stephanie believes that building community through cultural awareness starts with embracing the wisdom of our ancestors so that we could strengthen our hearts collectively to empower future generations and protect our Earth.

Elizabeth Garcia

Board Treasurer

Elizabeth Garcia is a Chicana born and raised on Tongva and Tataviam lands, Los Angeles, CA. Raised by immigrant parents, she has had the privilege and opportunity to work in various capacities within and outside of the nonprofit sector. Her experience as a receptionist, secretary, and bookkeeper for small businesses allowed her to prosper in an administrative and operational role at The California Native Vote Project (CNVP). Through her career journey, she has been able to earn a B.A in Sociology with an emphasis in Social Welfare and Social Justice from California State University, Northridge. She's had the honor of volunteering at El Centro del Pueblo where she supported youth in the homework club. This is where early in her career she recognized the importance of community centers for families and youth. In addition, she spent time completing her externship at the Center for Living and Learning where she supported their executive director with partnership meetings and case workers with support services. Her time there reiterated the impact community-based organizations can have on the welfare of individuals. Elizabeth believes in the importance of all students having equitable access to higher education and living a healthy work-life balance. In her spare time, she enjoys traveling to new places with family & friends and being outdoors with her dog, Luna.

Form **990-EZ**Department of the Treasury
Internal Revenue Service**Short Form**
Return of Organization Exempt From Income TaxUnder section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except private foundations)

▶ Do not enter social security numbers on this form, as it may be made public.

▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.

OMB No. 1545-0047

2021**Open to Public
Inspection****A** For the 2021 calendar year, or tax year beginning , 2021, and ending ,**B** Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C So'oh Shinali Sister Project
 5800 S. Eastern Ave #260
 Commerce, CA 90040

D Employer identification number

85-1245097

E Telephone number

(323) 916-6415

F Group Exemption
Number**G** Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶**I** Website: ▶ <https://www.sssisterproject.org>**J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c) () ◀(insert no.) ☐ 4947(a)(1) or ☐ 527**H** Check ☐ if the organization is **not**
required to attach Schedule B
(Form 990).**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total
assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ 177,239.**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	177,239.
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	
	4	Investment income	4	
	5a	Gross amount from sale of assets other than inventory	5a	
	5b	Less: cost or other basis and sales expenses	5b	
	5c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events:		
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
6c	Less: direct expenses from gaming and fundraising events	6c		
6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a	Gross sales of inventory, less returns and allowances	7a		
7b	Less: cost of goods sold	7b		
7c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)	7c		
8	Other revenue (describe in Schedule O)	8		
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	177,239.	
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	71,151.
	13	Professional fees and other payments to independent contractors	13	1,210.
	14	Occupancy, rent, utilities, and maintenance	14	
	15	Printing, publications, postage, and shipping	15	16.
	16	Other expenses (describe in Schedule O) See Schedule O	16	47,622.
	17	Total expenses. Add lines 10 through 16	17	119,999.
Net Assets	18	Excess or (deficit) for the year (subtract line 17 from line 9)	18	57,240.
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	4,915.
	20	Other changes in net assets or fund balances (explain in Schedule O) See Schedule O	20	6,637.
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	68,792.

BAA For Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2021)

Check if the organization used Schedule O to respond to any question in this Part II.

Check if the organization used Schedule O to respond to any question in this Part III. ☒

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

Check if the organization used Schedule O to respond to any question in this Part IV.

Form 990-EZ (2021)



GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization:	Southeast Churches Service Center (SCSC)		
Type of Organization:	Health/Human Services	Year Founded:	1980
Annual Budget:	\$198,731	No. of Board Members:	4 current
Amount Requested:	\$72,000	Recommended Amount:	\$20,000
Type of support requested:	<input type="checkbox"/> General Operating <input checked="" type="checkbox"/> Project/Program		
	<input type="checkbox"/> First Time Applicant <input checked="" type="checkbox"/> Returning Grantee Prev. Award amount: \$50,000, FY2021-22		

Brief Narrative description of the organization

Southeast Churches Service Center provides economic assistance to low-income families, senior citizens, unemployed and persons with disabilities to fulfill its mission that includes connection with and fostering a spirit of cooperation and ecumenism among the member churches of various denomination in the southeast area. The organization has consistently worked toward this mission since its inception in 1983 though its growth has caused moves to various locations. In 2018 the organization closed its food pantry, one of the largest in the southeast area and it also scaled back its operations.

With reduced resources, SCSC continues to provide direct services and remains a vital part of the area's social safety net. The organization now focuses on emergency financial assistance to individuals and families at high risk of sliding into homelessness and dislocation. The inability to pay for rent and utilities is widely known as the gateway to homelessness and growing dependence on public support.

Organizational strengths:

The organization exhibits many strengths to support a grant from the VCF. It is led by a small board of committed individuals with deep connections to the community as well as their corporate management experience and involvement with issues of homelessness, most have served on the Board for more than five years. In addition to the Board, the executive director is well-known and widely respected as a civic leader and former commissioner on the local planning commission in Huntington Park. The organization benefits from the civic involvement and local fundraising of congregants of its member churches.

Southeast Churches Service Center has received prior grants from VCF and their reports are submitted in a timely manner and their expenditures consistent with the purposes of the organization and with providing direct services to individuals in need.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: 18 – senior citizen Family Type: Single and other
Gender: all Military Status: all
Race/Ethnicity: all Sexual Orientation: all
Economic Status: Very low income Other (specify): _____

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

Funds received would be used exclusively for emergency assistance including payment of rent and utility bills to keep residents housed and safe. A small portion of the funding may be used for administrative support. The prior budget reports submitted by the organization indicate that 80% of funds go directly for direct services.

Cost/Benefit:	Up to 20 consumers are able to benefit by \$1000 max contributions	Beneficiaries and/or potential impact on the non-profit/governmental landscape:	Preventing homelessness for one family potentially saves government \$16,000 to provide shelter per month
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Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 3 / 14 / 2022)
☒ Organizational Budget

☒ Proposal Budget

How does the proposal align with the goals of the Fund?

The Vernon Community Fund supports organizations that work to improve the quality of life for residents, strengthen families and affirm the City's commitment to being a good neighbor to surrounding communities.

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

The Southeast Churches Service Center has consistently noted the support of the Vernon COMMUNITY Fund on its website and communications with member churches and the general public.

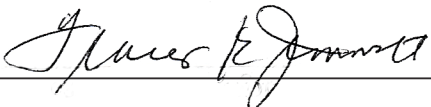
What previous projects has the applicant successfully implemented?
The most recent grant award to the Southeast Churches Service Center indicated the following: Residents served included 65 women, 45 male, 20 two-parent household, 20 households with no children, and 20 single adult households. In addition to paying utilities for which most of the grant funds are used, the Services Center also connects needy individuals to other goods and services to stabilize their daily lives.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:
<i>While Southeast Churches Service Centers remained viable through the height of the COVID pandemic, they may be challenged to grow and meet increased demand for services. The expense of space rental and increase costs of housing and rental units means the organization may no longer provide a meaningful portion of the costs of households that need their help. It is expected that SECSC will be able to pivot and identify new partnerships including with new grantees of the Vernon CommUNITY Fund</i>

Funding Recommendation

Fund this proposal?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Recommended Amount: \$20,000
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Suggested revision(s) to proposal/fund amount, if applicable:
The significant increase in requests for funding from worthy organizations resulted in a reduced ability to fully fund grant requests. The \$72,000 request is therefore reduced to a recommendation to \$20,000.

Staff reviewer:	Fran Jemmott
Signed: 	Date: 11 / 4 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Southeast Churches Service Center (SCSC)

Organization Address: 6725 Seville Ave. Huntington Park, CA 90255

Organization Contact Information: 323-585-8254, molina_andy@hotmail.com

Executive Director: Molina, Andy

Authorized Representative: Molina, Andy, Executive Director

Organization's date of incorporation: 1/1/1980

Type of Organization: Health/Human Services,Other (Please specify): 501c3

Number of non-duplicated individuals served annually: More than 200 (More than 200 from VCF area)

Target Demographic: Individuals and families challenged by poverty and language barriers. We serve the most vulnerable populations within our service area., Adults (ages 21 ? 54)

List of Board Members (if not attached): BOARD MEMBERS Interim President ? Ana Ward Ana Ward has been an active Board Member for over 9 years. She is a small business owner with a catering service and holds an executive management position with one of the largest affordable housing facilities in Southern California. Vice President ? vacant Treasurer ? Tim Walker Tim Walker is an active Board Member and community member. He manages and handles a diverse range of management activities. His professional focus has been in the field of Apparel and Design. Secretary ? Gina Troncoso Gina Troncoso has been an active Board Member for 9 years. She has helped to manage a family business for over 30 years and has served as the President of St. Mathias Women's Guild. Ms. Troncoso earned a Bachelor of Science in Nursing (BSN) degree and pursues a career in the nursing profession.

List of Staff Members (if not attached): Executive Director, Andy Molina, is the chief executive officer of Southeast Churches Service Center. He reports to the board of directors and accepts responsibility for the organization's achievement of its mission and financial objectives. Mr. Molina provides leadership in developing program, organizational, and financial plans with the board of directors and staff and carries out plans and policies authorized by the board. He has a solid record of experience in public service and in business along with deep understanding and knowledge about the Center's service population and the communities within the Center's service area. He has served as the President of Latin Business Association, and has been a City of Huntington Park Planning Commissioner, Board member and Finance Chairman for several nonprofit organizations. His community spirit, strong family values and deep moral convictions form the foundation upon which he carries out the mission of the Center on a day to day basis. As

Organization's Annual Revenue: \$198,731 (Grant Request Represents 0.3599999999999999 of Annual Revenue)

Funding Type: Funding for a specific project/program

Other Income Sources:

\$ 750.00 Individual Donations \$7,500.00 Special Event Fundraisers

Financial Institution: Friendly Hills Bank, 562-947-1920

Fiscal Sponsor (if applicable):

Organization Mission: The mission of Southeast Churches Service Center is to provide economic assistance to low income families, senior citizens, unemployed, and disabled persons through a delivery system of goods and services, and in connection therewith, to foster a spirit of cooperation and ecumenism among the churches of various denominations in the southeast area.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

Organization History:

Southeast Churches Service Center (SCSC) has provided social services to very low income residents of District 1, since 1983. The history of SCSC began when Saint Matthias Parish opened a ministry to the needy in a tiny garage on church property on Cedar Street. The need for more space to serve the growing numbers seeking help necessitated a move to a larger site. With the construction of a new public school at the larger site, SCSC was forced to relocate. Services were provided at its former location at 2780 Gage Avenue, in Huntington Park, until 2018, when SCSC closed its longstanding food pantry which was once one of the largest food pantries in the Southeast area. Scaling back operations, SCSC moved to its current office at 6725 Seville Avenue, in Huntington Park, within walking distance of the former location on Gage Ave. Over the years, Executive Director, Andy Molina, has been the recipient of numerous awards in recognition of his community service and commitment to volunteer leadership. Mr. Molina has a solid record of experience in public service and in business along with a deep understanding and knowledge about the Center's service population and the communities within the Center community spirit, strong family values and deep moral convictions form the foundation upon which he carries out the mission of the Center on a day-to-day basis. [

(For project funding requests)

Describe Proposed Project:

Southeast Churches Service Center proposes to provide the target demographic with utility payment assistance and rental/mortgage (housing) payment assistance. Up to \$1,000 per service unit will be provided for housing assistance to prevent eviction and adding to the burden of homelessness in our community. Utility payment assistance up to \$65 per unit will be provided to eligible households for utility bill relief. Utility bill relief is continuation of a program that was funded in the past through a contract with Los Angeles County Department of Public Social Services using Community Services Block Grant funds. Our contract has expired, and we are seeking support from the Vernon Community Fund that will enable us to continue to meet the need. In addition, we are seeking funds that will enable us to assist vulnerable households with housing payments, a need that we encounter, but have not been able to address.

Goal of the Proposed Project:

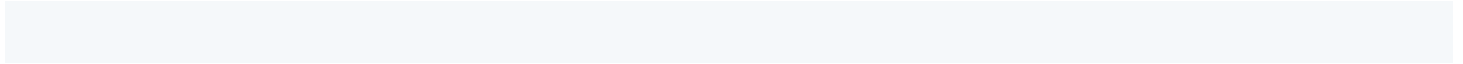
The greatest challenge that we consistently encounter is the need for emergency financial assistance, which far outweighs available funding. The goal of the proposed project is to provide emergency financial assistance that will help families continue to be safely housed, and to continue providing utility payment relief to households that are struggling to pay for basic services. We track the number of individuals or households that we are able to assist, the type of household, and the type of assistance provided. We measure success in terms of our clients avoiding having their utilities disconnected for non-payment, avoiding eviction from their homes and potentially becoming homeless, as well as our ability to successfully facilitate their access other services that may be needed.

Anticipated benefit of the requested funds for the VCF area:

The project will improve the community by helping people who are living in poverty and at risk of homelessness, family dislocation, and/or losing their access to basic utilities, to maintain the essentials that contribute to quality of life. Furthermore, working through cooperation, collaboration, and coordination with other social service and community organizations, the project will ensure that residents in Vernon and surrounding areas who have the greatest need are aware of, and able to access other community resources that are available to them.

How would VCF funding support be recognized by the organization?

As we have done in the past, Southeast Churches Service Center will promote the Vernon CommUNITY Fund Grant through direct communication at public meetings, special events, during client outreach, and on social media. We will also use print media whenever such opportunities arise. Flyers and information sheets that name the Vernon CommUNITY Fund as a supporter of Southeast Churches Service Center are posted on site and at strategic locations in the community where potential clients are likely to frequent and become aware of our services.



SOUTHEAST CHURCHES SERVICE CENTER
Board Roster 2022

Interim President - Ana Ward

Ana Ward has been an active Board Member for over 11 years. She is a small business owner with a catering service and holds an executive management position with one of the largest affordable housing facilities in Southern California.

Treasurer - Tim Walker

Tim Walker is an active Board Member and community member. He manages and handles a diverse range of management activities. His professional focus has been in the field of Apparel and Design for over 24 years.

Secretary -Gina Troncoso

Gina Troncoso has been an active Board Member for 11 years. She helped to manage a family business for 33 years and served as the President of St. Mathias Women's Guild. After obtaining her Bachelor of Science in Nursing (BSN) degree, Ms. Troncoso returned to the nursing profession.

Andy Molina, Executive Director, Southeast Churches Service Center, is a businessman who has served as the President of Latin Business Association, City of Huntington Park Planning Commissioner, Board member and Finance Chairman for several nonprofit organizations. He has a solid record of experience in public service and in business along with deep understanding and knowledge about the Center's service population. Andy Molina's community spirit, strong family values and deep moral convictions, inform the foundation upon which he carries out the mission of Southeast Churches Service Center on a day to day basis.

Irma Molina - Executive Assistant Director, Southeast Churches Service Center. As the Executive Assistant Director of Southeast Churches Service Center, Irma Molina is responsible for day to day operations, from general office administration to coordinating special events. She directly engages with the service population from the moment of intake client, maintains service records, compiles financial records, and works with public entities and community based organizations to meet the needs of clients.

SOUTHEAST CHURCHES SERVICE CENTER 2023 VCF GRANT BUDGET	
BUDGET CATEGORY	VCF GRANT REQUEST
I. PERSONNEL -	
a. 0.25 FTE Executive Director - provides leadership in developing program, organizational, and financial plans with the board of directors and staff and carries out plans and policies authorized by the board	12,500.00
b. 0.5FTE Assistant Executive Director - oversees general operations, maintains client records, and maintains the Center's financial records	20,000.00
II. FRINGE BENEFITS @ 30% (includes workers comp insurance, payroll taxes)	
III. PROGRAMS	
a. Emergency Rental Assistance - up to a maximum of \$1,000.00 per service unit.	20,000.00
b. Emergency Utility Payment Assistance - up to a maximum of \$65 per service unit	19,500.00
IV. SPACE USAGE AND COMMUNICATION/UTILITIES	
a. Office Space @\$500 per month for 12 months	
b. Telephone, communications	
V. COMPUTERS, OFFICE EQUIPMENT/TRAINING SUPPLIES/TRAVEL	
a. Office Supplies	
b. Postage / Mailing Service	
VI. INDIRECT COSTS	
a. Bank Service Fees	
b. Accounting fees	
c. Contract Services	
d. Directors and Officers liability insurance	
e. Licenses	
f. Dues and Subscriptions	
g. Transportation mileage & maintenance	
SUBTOTAL	72,000.00
Administrative costs @10%	

BUDGET TOTALS	\$72,000.00
---------------	-------------

SOUTHEAST CHURCHES SERVICE CENTER PROJECT DESCRIPTION

Southeast Churches Service Center provides emergency services for a population that is challenged by poverty, unemployment, education and language barriers, and a lack of adequate affordable housing. We propose to provide households within our service area with utility payment assistance and rental/mortgage (housing) payment assistance. The program will impact up to 300 households with very low-income, and those who are at risk for homelessness. The client intake and assessment process determines eligibility. A Vernon CommUNITY fund grant will enable us to provide up to \$1,000 per service unit maximum for housing assistance to prevent eviction and up to \$65 per unit for utility bill relief.

Utility bill relief is a continuation of a program that was funded in the past through a contract with Los Angeles County Department of Public Social Services using Community Services Block Grant funds. Our contract has expired, and we are seeking support from the Vernon CommUNITY Fund that will enable us to continue to meet the need and will increase the maximum assistance from \$40 per service unit to \$65 per service unit. In addition, we are seeking funds that will enable us to assist vulnerable households with housing (rental or mortgage) payments, a need that we have consistently encountered, but have not been able to address.

The greatest challenge that we encounter is the need for emergency financial assistance, which far outweighs available funding. Vernon CommUNITY Fund support will cover partial personnel costs of administering emergency assistance and will provide for direct relief to community members. In recent years, Southeast Churches Service Center has streamlined its operations to the bare minimum of essential staff that allows us to sustain our role as a trusted community resource. The Assistant Director tracks the number of individuals or households that we assist, the type of household, and the type of assistance provided. We measure success in terms of our clients avoiding having their utilities disconnected for non-payment, avoiding eviction from their homes and potentially becoming homeless, as well as our ability to successfully facilitate their access other services that may be needed and will improve their quality of life. The Executive Director has received numerous awards for his public service and maintains relationships within the public and private sector that advance the organization's mission.

The center has relied on the donations of churches, local businesses, fundraisers, and community block grant programs to sustain operations. Since the pandemic, fundraising has been difficult. Annual fundraising revenues have decreased dramatically from up



to \$35,000 per year in the past, to \$7,000. Working through cooperation, collaboration, and coordination with other social service and community organizations, the project continues to ensure that residents in Vernon and surrounding areas who have the greatest need are aware of, and able to access the community resources that are available to them.



Form **990-EZ**

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

2021Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form, as it may be made public.

▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.Open to Public
Inspection**A** For the 2021 calendar year, or tax year beginning , 2021, and ending ,**B** Check if applicable: **C**

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

SOUTHEAST CHURCHES SERVICE CENTER
6725 SEVILLE AVE
HUNTINGTON PARK, CA 90255

D Employer identification number**95-3894953****E** Telephone number**323-585-8254****F** Group Exemption Number ▶**G** Accounting Method: ☐ Cash ☒ Accrual Other (specify) ▶**I** Website: ▶ **N/A****H** Check ☒ if the organization is **not** required to attach Schedule B (Form 990).**J** Tax-exempt status (check only one) – ☒ 501(c)(3) ☐ 501(c) () ◀(insert no.) ☐ 4947(a)(1) or ☐ 527**K** Form of organization: ☐ Corporation ☐ Trust ☐ Association ☒ Other **RELIGIOUS****L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ **68,300.****Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I. ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	68,300.
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	
	4	Investment income	4	
	5a	Gross amount from sale of assets other than inventory	5a	
	5b	Less: cost or other basis and sales expenses	5b	
	5c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events:		
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
Expenses	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
	6c	Less: direct expenses from gaming and fundraising events	6c	
	6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	
	7a	Gross sales of inventory, less returns and allowances	7a	
	7b	Less: cost of goods sold	7b	
	7c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)	7c	
	8	Other revenue (describe in Schedule O)	8	
	9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8. ▶	9	68,300.
	10	Grants and similar amounts paid (list in Schedule O)	10	
	Net Assets	11	Benefits paid to or for members	11
12		Salaries, other compensation, and employee benefits	12	45,274.
13		Professional fees and other payments to independent contractors	13	3,590.
14		Occupancy, rent, utilities, and maintenance	14	6,000.
15		Printing, publications, postage, and shipping	15	110.
16		Other expenses (describe in Schedule O) SEE SCHEDULE O	16	13,458.
17		Total expenses. Add lines 10 through 16. ▶	17	68,432.
18		Excess or (deficit) for the year (subtract line 17 from line 9)	18	-132.
19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	-6,873.	
20	Other changes in net assets or fund balances (explain in Schedule O)	20		
21	Net assets or fund balances at end of year. Combine lines 18 through 20. ▶	21	-7,005.	

BAA For Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2021)

Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	16,093.	15,961.
23 Land and buildings		
24 Other assets (describe in Schedule O)		
25 Total assets	16,093.	15,961.
26 Total liabilities (describe in Schedule O) SEE SCHEDULE O	22,966.	22,966.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21).	-6,873.	-7,005.

Part III	Statement of Program Service Accomplishments (see the instructions for Part III)
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Check if the organization used Schedule O to respond to any question in this Part III.

What is the organization's primary exempt purpose? SEE SCHEDULE O

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

[illegible]

(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28	UTILITY ASSISTANCE PROGRAM		
	(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	28 a 63,562.
29			
	(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	29 a
30			
	(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	30 a
31	Other program services (describe in Schedule O)		
	(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	31 a
32	Total program service expenses (add lines 28a through 31a)		32 63,562.

Part IV	List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated — see the instructions for Part IV)
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Check if the organization used Schedule O to respond to any question in this Part IV.

[illegible]

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V. **SEE SCH O** ☐

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If 'Yes,' provide a detailed description of each activity in Schedule O.		X
34 Were any significant changes made to the organizing or governing documents? If 'Yes,' attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions.		X
35 a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
b If 'Yes' to line 35a, has the organization filed a Form 990-T for the year? If 'No,' provide an explanation in Schedule O.		
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If 'Yes,' complete Schedule C, Part III.		X
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If 'Yes,' complete applicable parts of Schedule N.		X
37 a Enter amount of political expenditures, direct or indirect, as described in the instructions. 37 a 0.		
b Did the organization file Form 1120-POL for this year?		X
38 a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	X	
b If 'Yes,' complete Schedule L, Part II, and enter the total amount involved. 38 b 22,966.		
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9.		
b Gross receipts, included on line 9, for public use of club facilities. 39 b 0.		
40 a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 0. ; section 4912 0. ; section 4955 0.		
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If 'Yes,' complete Schedule L, Part I.		X
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958. 0.		
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization. 0.		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If 'Yes,' complete Form 8886-T.		X
41 List the states with which a copy of this return is filed CA		
42 a The organization's books are in care of ANDY MOLINA Telephone no. 323-585-8254 Located at 6725 SEVILLE AVE HUNTINGTON PARK CA ZIP + 4 90255		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If 'Yes,' enter the name of the foreign country		X
See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
c At any time during the calendar year, did the organization maintain an office outside the United States? If 'Yes,' enter the name of the foreign country		X
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here <input type="checkbox"/> N/A and enter the amount of tax-exempt interest received or accrued during the tax year. 43 N/A		
44 a Did the organization maintain any donor advised funds during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ.		X
b Did the organization operate one or more hospital facilities during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ.		X
c Did the organization receive any payments for indoor tanning services during the year?		X
d If 'Yes' to line 44c, has the organization filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O.		
45 a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If 'Yes,' Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions.		X

- 46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I.

	Yes	No
46		X

Part VI Section 501(c)(3) Organizations Only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI.

- 47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II.
- 48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E.
- 49 a Did the organization make any transfers to an exempt non-charitable related organization?
- b If 'Yes,' was the related organization a section 527 organization?
- 50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

	Yes	No
47		X
48		X
49 a		X
49 b		

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC/1099-NEC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
NONE				

f Total number of other employees paid over \$100,000.

- 51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
NONE		

d Total number of other independent contractors each receiving over \$100,000.

- 52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A.

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date	
	ANDY MOLINA Type or print name and title	3-14-2022	
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date
	KATHLEEN P. URQUIDEZ, CPA	KATHLEEN P. URQUIDEZ, CPA	
	Firm's name	Check <input type="checkbox"/> if self-employed PTIN	
	Firm's address	P00285924	
	URQUIDEZ & ASSOCIATES CPAS INC	Firm's EIN	
	444 W OCEAN BLVD STE 707	46-0829756	
	LONG BEACH, CA 90802	Phone no. 562-216-1561	

May the IRS discuss this return with the preparer shown above? See instructions.

☒ Yes ☐ No

BAA

Form 990-EZ (2021)

- 46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I.

	Yes	No
46		X

Part VI Section 501(c)(3) Organizations Only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

- 47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II.
- 48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E.
- 49 a Did the organization make any transfers to an exempt non-charitable related organization?
- b If 'Yes,' was the related organization a section 527 organization?
- 50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

	Yes	No
47		X
48		X
49 a		X
49 b		

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC/1099-NEC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
NONE				

f Total number of other employees paid over \$100,000

- 51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
NONE		

d Total number of other independent contractors each receiving over \$100,000

- 52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A.

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date		
	ANDY MOLINA Type or print name and title		EXECUTIVE DIR.		
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	KATHLEEN P. URQUIDEZ, CPA	KATHLEEN P. URQUIDEZ, CPA			P00285924
	Firm's name	URQUIDEZ & ASSOCIATES CPAS INC			
	Firm's address	444 W OCEAN BLVD STE 707 LONG BEACH, CA 90802			
			Firm's EIN	46-0829756	
			Phone no.	562-216-1561	

May the IRS discuss this return with the preparer shown above? See instructions.

☒ Yes ☐ No

BAA

Form 990-EZ (2021)

Application: 4364990330

Southeast Churches Service Center (SCSC)
Vernon CommUNITY Fund

Summary

ID: 4364990330

Last submitted: Dec 11 2021 07:13 PM (UTC)

Interim Report

Completed - Dec 11 2021

Interim Report

Interim Report

Use this form to provide details regarding the services this organization has provided in the period after receiving financial support from the Vernon CommUNITY Fund (VCF).

*** Briefly describe the progress made toward achieving objectives of the grant from the Vernon CommUNITY Fund.**

If core operating support, provide data on numbers of residents served and demographic data (age, ethnicity, abilities, gender, etc.)

(500 words or less)

Numbers of residents served and demographic data:

Female 65

Male 45

Two Parent Households 20

Two Adult Households with no children 15

Female Head of Households 20

Single Adult Households 20

*** How are you measuring success in achieving organizational goals?**

As part of the social safety net for the most vulnerable community members in District 1, we measure success in terms of providing uninterrupted services in the midst the COVID 19 pandemic.

We also measure success by our SCSC's ability to successfully manage Vernon Community Fund resources to provide limited utility payment assistance to the greatest number of people in need, and in doing so we help to prevent situations of homelessness, lack of heat in inclement weather, and the inability to cook meals; all within the scope of our mission and organizational goals.

*** What challenges have arisen during the term of the grant and how are challenges being addressed?**

Challenges include community needs exceeding available resources, and COVID-19 related impacts on the community and business operations in general. We address these challenges by establishing maximum limits of utility assistance per household so we can provide assistance to more families, and by conducting business virtually whenever possible.

*** Please describe your communications plan to support informing the public about contributions from various funders:**

(250 words or less)

We communicate contributions from various funders by making announcements during virtual meetings (via telephone conference) with different organizations that we network with.

*** In what ways has the organization informed the public about the grant from the Vernon CommUNITY Fund? How has your community responded?**

SCSC informed the public via emails to partner organizations, press release to local newspapers, along with posting & distributing program information at different local agencies.

*** What portion of the funds has been expended to date?**

Please attach an expense report for the organization for the past 6 months.

[SCSC_VCF_InterimGrantExpendituresReport_June2021.pdf](#)

Filename: SCSC_VCF_InterimGrantExpendituresReport_June2021.pdf **Size:** 65.3 kB

*** Do you expect to spend all funds from the Vernon CommUNITY Fund grant before the end of the grant term?**

Yes

Please explain

Not applicable

*** Were there any unexpected expenses?**

No

*** How many times has the Board of Directors convened in the past six months?**

6

*** What programmatic or organizational success can you attribute to Vernon CommUNITY Fund funding?**

Through the generosity of the Vernon CommUNITY fund, SCSC has been able to continue providing uninterrupted emergency assistance to families in need throughout our Southeast Los Angeles service area.

*** How many residents from the Vernon-area (Vernon, Bell, Boyle Heights, Commerce, Huntington Park, Maywood, Unincorporated East Los Angeles) have been served by your organization in the past six months?**

over 100

*** What metrics did you use to determine this?**

We use application and in-take process forms to determine eligibility for, and provision of services.

*** Signature**

By typing your full name in the space provided below, you attest that the information provided is true and accurate to the best of your knowledge.

Andy Molina

10:11 AM

06/10/21

Accrual Basis

SOUTHEAST CHURCH SERVICE CENTER

Transactions by Account

As of June 10, 2021

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
COMMUNITY FUND GRANT VERNON									
Check	01/25/2021	5996	Adrienne DeVine	accountant			Bank of South...	450.00	450.00
Check	02/01/2021	5998	Chamber of Comme...	rent			Bank of South...	500.00	950.00
Deposit	02/04/2021		City of Vernon	Deposit			Bank of South...	-50,000.00	-49,050.00
Check	02/15/2021		Irma Molina	payroll			Bank of South...	1,050.11	-47,999.89
Check	02/15/2021		Abacus Payroll Servi...	payroll taxes			Bank of South...	373.02	-47,626.87
Check	02/25/2021	6000	Bezich,Rose & Urqui...	accountant			Bank of South...	500.00	-47,126.87
Check	02/28/2021		Irma Molina	payroll			Bank of South...	1,050.12	-46,076.75
Check	02/28/2021		Abacus Payroll Servi...	payroll taxes			Bank of South...	373.00	-45,703.75
Check	03/01/2021	5997	Great American Insu...	insurance			Bank of South...	349.18	-45,354.57
Check	03/01/2021	6001	Chamber of Comme...	rent			Bank of South...	500.00	-44,854.57
Check	03/04/2021		Charter Business Sp...	telephone/inte...			Bank of South...	255.84	-44,598.73
Check	03/08/2021	6018	Southern California ...	EMERGENC...			Bank of South...	40.00	-44,558.73
Check	03/08/2021	6011	So Cal Gas	EMERGENC...			Bank of South...	40.00	-44,518.73
Check	03/08/2021	6012	Southern California ...	EMERGENC...			Bank of South...	40.00	-44,478.73
Check	03/08/2021	6013	Southern California ...	EMERGENC...			Bank of South...	40.00	-44,438.73
Check	03/08/2021	6014	So Cal Gas	EMERGENC...			Bank of South...	40.00	-44,398.73
Check	03/08/2021	6002	Southern California ...	EMERGENC...			Bank of South...	40.00	-44,358.73
Check	03/08/2021	6003	Southern California ...	EMERGENC...			Bank of South...	40.00	-44,318.73
Check	03/08/2021	6005	Southern California ...	EMERGENC...			Bank of South...	40.00	-44,278.73
Check	03/08/2021	6006	So Cal Gas	EMERGENC...			Bank of South...	33.04	-44,245.69
Check	03/08/2021	6007	So Cal Gas	EMERGENC...			Bank of South...	40.00	-44,205.69
Check	03/08/2021	6008	So Cal Gas	EMERGENC...			Bank of South...	40.00	-44,165.69
Check	03/08/2021	6009	Southern California ...	EMERGENC...			Bank of South...	40.00	-44,125.69
Check	03/08/2021	6010	Southern California ...	EMERGENC...			Bank of South...	40.00	-44,085.69
Check	03/08/2021	6019	So Cal Gas	EMERGENC...			Bank of South...	40.00	-44,045.69
Check	03/08/2021	6020	Southern California ...	EMERGENC...			Bank of South...	40.00	-44,005.69
Check	03/09/2021	6017	Southern California ...	EMERGENC...			Bank of South...	37.59	-43,968.10
Check	03/11/2021	6021	Southern California ...	EMERGENC...			Bank of South...	29.30	-43,938.80
Check	03/11/2021	6022	Southern California ...	EMERGENC...			Bank of South...	40.00	-43,898.80
Check	03/11/2021	6025	Southern California ...	EMERGENC...			Bank of South...	40.00	-43,858.80
Check	03/15/2021		Irma Molina	payroll			Bank of South...	1,050.11	-42,808.69
Check	03/15/2021		Abacus Payroll Servi...	payroll taxes			Bank of South...	373.02	-42,435.67
Check	03/15/2021	6023	Southern California ...	EMERGENC...			Bank of South...	40.00	-42,395.67
Check	03/15/2021	6024	Southern California ...	EMERGENC...			Bank of South...	40.00	-42,355.67
Check	03/16/2021	6030	Southern California ...	EMERGENC...			Bank of South...	40.00	-42,315.67
Check	03/18/2021	6027	So Cal Gas	EMERGENC...			Bank of South...	27.23	-42,288.44
Check	03/18/2021	6028	So Cal Gas	EMERGENC...			Bank of South...	40.00	-42,248.44
Check	03/18/2021	6029	So Cal Gas	EMERGENC...			Bank of South...	40.00	-42,208.44
Check	03/18/2021	6031	Southern California ...	EMERGENC...			Bank of South...	40.00	-42,168.44
Check	03/18/2021	6032	Southern California ...	EMERGENC...			Bank of South...	40.00	-42,128.44
Check	03/22/2021	6033	So Cal Gas	EMERGENC...			Bank of South...	40.00	-42,088.44
Check	03/22/2021	6034	Southern California ...	EMERGENC...			Bank of South...	40.00	-42,048.44
Check	03/23/2021	6035	Southern California ...	EMERGENC...			Bank of South...	40.00	-42,008.44
Check	03/29/2021	6036	So Cal Gas	EMERGENC...			Bank of South...	40.00	-41,968.44
Check	03/30/2021		Irma Molina	payroll			Bank of South...	1,050.12	-40,918.32
Check	03/30/2021		Abacus Payroll Servi...	taxes			Bank of South...	342.00	-40,576.32
Check	03/30/2021		Abacus Payroll Servi...	shipping and ...			Bank of South...	29.71	-40,546.61
Check	04/01/2021	6057	Chamber of Comme...	rent			Bank of South...	500.00	-40,046.61

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06/10/21

Accrual Basis

SOUTHEAST CHURCH SERVICE CENTER

Transactions by Account

As of June 10, 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	04/02/2021		Quill Corp	OFFICE SUP...			Bank of South...	166.82	-39,879.79
Check	04/07/2021	6047	Southern California ...	EMERGENC...			Bank of South...	40.00	-39,839.79
Check	04/08/2021	6037	So Cal Gas	EMERGENC...			Bank of South...	40.00	-39,799.79
Check	04/08/2021	6038	So Cal Gas	EMERGENC...			Bank of South...	40.00	-39,759.79
Check	04/08/2021	6039	Southern California ...	EMERGENC...			Bank of South...	40.00	-39,719.79
Check	04/08/2021	6040	Southern California ...	EMERGENC...			Bank of South...	40.00	-39,679.79
Check	04/08/2021	6041	So Cal Gas	EMERGENC...			Bank of South...	40.00	-39,639.79
Check	04/08/2021	6042	Southern California ...	EMERGENC...			Bank of South...	40.00	-39,599.79
Check	04/08/2021	6043	Southern California ...	EMERGENC...			Bank of South...	40.00	-39,559.79
Check	04/08/2021	6044	Southern California ...	EMERGENC...			Bank of South...	40.00	-39,519.79
Check	04/08/2021	6045	So Cal Gas	EMERGENC...			Bank of South...	40.00	-39,479.79
Check	04/08/2021	6046	So Cal Gas	EMERGENC...			Bank of South...	40.00	-39,439.79
Check	04/08/2021	6049	Southern California ...	EMERGENC...			Bank of South...	40.00	-39,399.79
Check	04/10/2021	6053	STATE FUND INS...	worker comp. ...			Bank of South...	185.25	-39,214.54
Check	04/12/2021	6026	So Cal Gas	EMERGENC...			Bank of South...	40.00	-39,174.54
Check	04/12/2021	6048	Southern California ...	EMERGENC...			Bank of South...	39.50	-39,135.04
Check	04/12/2021	6051	Southern California ...	EMERGENC...			Bank of South...	40.00	-39,095.04
Check	04/12/2021	6052	So Cal Gas	EMERGENC...			Bank of South...	40.00	-39,055.04
Check	04/13/2021		Great American insu...	insurance			Bank of South...	186.09	-38,868.95
Check	04/13/2021		Spectrum Business	telephone/inte...			Bank of South...	126.97	-38,741.98
Check	04/13/2021	6054	Southern California ...	EMERGENC...			Bank of South...	40.00	-38,701.98
Check	04/13/2021	6050	Southern California ...	EMERGENC...			Bank of South...	40.00	-38,661.98
Check	04/14/2021	6055	Southern California ...	EMERGENC...			Bank of South...	40.00	-38,621.98
Check	04/15/2021		Irma Molina	payroll			Bank of South...	1,050.11	-37,571.87
Check	04/15/2021		Abacus Payroll Servi...	payroll taxes			Bank of South...	295.52	-37,276.35
Check	04/15/2021		Abacus Payroll Servi...	payroll billing			Bank of South...	29.71	-37,246.64
Check	04/15/2021	6056	Southern California ...	EMERGENC...			Bank of South...	35.25	-37,211.39
Check	04/15/2021	6058	Southern California ...	EMERGENC...			Bank of South...	40.00	-37,171.39
Check	04/15/2021	6059	So Cal Gas	EMERGENC...			Bank of South...	40.00	-37,131.39
Check	04/15/2021	6060	Southern California ...	EMERGENC...			Bank of South...	40.00	-37,091.39
Check	04/19/2021	6061	So Cal Gas	EMERGENC...			Bank of South...	40.00	-37,051.39
Check	04/21/2021	6062	So Cal Gas	EMERGENC...			Bank of South...	40.00	-37,011.39
Check	04/27/2021	6063	Southern California ...	EMERGENC...			Bank of South...	40.00	-36,971.39
Check	04/27/2021	6064	STATE FUND INS...	COMPENSAT...			Bank of South...	753.70	-36,217.69
Check	04/28/2021	6067	So Cal Gas	EMERGENC...			Bank of South...	40.00	-36,177.69
Check	04/28/2021	6066	So Cal Gas	EMERGENC...			Bank of South...	40.00	-36,137.69
Check	04/30/2021		Irma Molina	payroll			Bank of South...	1,050.12	-35,087.57
Check	04/30/2021		Abacus Payroll Servi...	taxes			Bank of South...	295.50	-34,792.07
Check	04/30/2021		Abacus Payroll Servi...				Bank of South...	29.71	-34,762.36
Check	05/01/2021	6072	Chamber of Comme...	rent			Bank of South...	500.00	-34,262.36
Check	05/03/2021	6065	Southern California ...	EMERGENC...			Bank of South...	40.00	-34,222.36
Check	05/03/2021	6068	Southern California ...	EMERGENC...			Bank of South...	40.00	-34,182.36
Check	05/03/2021	6069	So Cal Gas	EMERGENC...			Bank of South...	40.00	-34,142.36
Check	05/03/2021		Quill Corp	office supplies			Bank of South...	121.48	-34,020.88
Check	05/05/2021	6071	Bezich,Rose & Urqui...	accountant			Bank of South...	500.00	-33,520.88
Check	05/05/2021	6070	Southern California ...	EMERGENC...			Bank of South...	40.00	-33,480.88
Check	05/06/2021	6074	Attorney General of ...	rewal fee			Bank of South...	50.00	-33,430.88
Check	05/07/2021	6081	Chamber of Comme...	membership			Bank of South...	180.00	-33,250.88
Check	05/10/2021	6077	So Cal Gas	EMERGENC...			Bank of South...	40.00	-33,210.88

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06/10/21

Accrual Basis

SOUTHEAST CHURCH SERVICE CENTER

Transactions by Account

As of June 10, 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Check	05/10/2021	6076	Southern California ...	EMERGENC...			Bank of South...	40.00	-33,170.88
Check	05/11/2021		All Cal Ins Agency	broker fee			Bank of South...	103.25	-33,067.63
Check	05/11/2021		Spectrum Business	telephone/inte...			Bank of South...	137.97	-32,929.66
Check	05/11/2021	6080	So Cal Gas	EMERGENC...			Bank of South...	40.00	-32,889.66
Check	05/11/2021	6079	Southern California ...	EMERGENC...			Bank of South...	34.76	-32,854.90
Check	05/11/2021	6078	Southern California ...	EMERGENC...			Bank of South...	40.00	-32,814.90
Check	05/12/2021	6083	Southern California ...	EMERGENC...			Bank of South...	40.00	-32,774.90
Check	05/13/2021	6082	Bezich,Rose & Urqui...	accountant			Bank of South...	290.00	-32,484.90
Check	05/15/2021		Abacus Payroll Servi...	taxes			Bank of South...	295.52	-32,189.38
Check	05/15/2021		Abacus Payroll Servi...	fee			Bank of South...	29.71	-32,159.67
Check	05/15/2021		Irma Molina	payroll			Bank of South...	1,050.11	-31,109.56
Check	05/17/2021	6084	So Cal Gas	EMERGENC...			Bank of South...	40.00	-31,069.56
Check	05/17/2021	6085	So Cal Gas	EMERGENC...			Bank of South...	40.00	-31,029.56
Check	05/17/2021	6086	So Cal Gas	EMERGENC...			Bank of South...	28.93	-31,000.63
Check	05/17/2021	6087	So Cal Gas	EMERGENC...			Bank of South...	40.00	-30,960.63
Check	05/18/2021	6090	Southern California ...	EMERGENC...			Bank of South...	40.00	-30,920.63
Check	05/18/2021	6089	Southern California ...	EMERGENC...			Bank of South...	34.71	-30,885.92
Check	05/20/2021	6091	So Cal Gas	EMERGENC...			Bank of South...	40.00	-30,845.92
Check	05/25/2021	6093	Adrienne DeVine	accountant			Bank of South...	400.00	-30,445.92
Check	05/26/2021	6095	So Cal Gas	EMERGENC...			Bank of South...	40.00	-30,405.92
Check	05/26/2021	6097	So Cal Gas	EMERGENC...			Bank of South...	40.00	-30,365.92
Check	05/26/2021	6096	So Cal Gas	EMERGENC...			Bank of South...	40.00	-30,325.92
Check	05/27/2021	6092	Southern California ...	EMERGENC...			Bank of South...	40.00	-30,285.92
Check	05/27/2021	6099	Southern California ...	EMERGENC...			Bank of South...	40.00	-30,245.92
Check	05/31/2021		Abacus Payroll Servi...	taxes			Bank of South...	295.50	-29,950.42
Check	05/31/2021		Abacus Payroll Servi...	fee			Bank of South...	29.71	-29,920.71
Check	05/31/2021		Irma Molina	payroll			Bank of South...	1,050.12	-28,870.59
Check	06/01/2021	6111	Chamber of Comme...	rent			Bank of South...	500.00	-28,370.59
Check	06/02/2021	6100	Great American Insu...	insurance			Bank of South...	523.19	-27,847.40
Check	06/03/2021	6102	Southern California ...	EMERGENC...			Bank of South...	40.00	-27,807.40
Check	06/07/2021	6103	So Cal Gas	EMERGENC...			Bank of South...	40.00	-27,767.40
Check	06/08/2021	6105	Southern California ...	EMERGENC...			Bank of South...	40.00	-27,727.40
Check	06/08/2021	6108	Southern California ...	EMERGENC...			Bank of South...	40.00	-27,687.40
Check	06/10/2021	6109	Southern California ...	EMERGENC...			Bank of South...	40.00	-27,647.40
Check	06/10/2021	6110	So Cal Gas	EMERGENC...			Bank of South...	40.00	-27,607.40
Total COMMUNITY FUND GRANT VERNON								-27,607.40	-27,607.40
TOTAL								-27,607.40	-27,607.40



Vernon CommUNITY Fund

GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization:	Southeast Community Foundation
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Type of Organization:	Youth Development, Education; tutoring	Year Founded:	2015
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Annual Budget:	\$355,588	No. of Board Members:	12
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Amount Requested:	\$75,000	Recommended Amount:	\$25,000
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Type of support requested:	<input checked="" type="checkbox"/> General Operating	<input type="checkbox"/> First Time Applicant
	<input type="checkbox"/> Project/Program	<input checked="" type="checkbox"/> Returning Grantee Prev. Award amount: _____

Brief Narrative description of the organization

Since 2015 the Southeast Community Foundation (SCF) has been focused on providing high impact, high dosage tutoring to students in Southeast Los Angeles to help raise their education levels.

The majority of students in SELA are low-income and Latino. More than a quarter (26%) are English learners. Many structural barriers exist, making it difficult for the school district to effectively serve students and families. Before the pandemic, very few students were on grade level in English and math and the pandemic exacerbated the challenges families in SELA face. Nearly half of SELA residents expressed concern about their child's quality of education during the pandemic.

As a result, the need for free, high-quality tutoring programs skyrocketed and SCF stepped into the void with confidence. SCF's program has a proven track record of success, and is known for being fun and engaging. Additionally, students are challenged to take personal ownership of their education and are motivated to work hard and bring their core skills in English and math to grade level.

Organizational strengths:

- Good tracking of results: SCF's tutoring program has a 95% success rate with an average 48% growth rate of students' general education and English language learners reaching proficient levels.
- Guaranteed Model: Research shows that high-impact tutoring is capable of doubling or even tripling what students learn in a year. Not only have tutoring programs directly demonstrated significant gains in student learning they have been proven to accelerate student learning.
- Eddie Tafoya, executive director of SCF has a good working relationship with LAUSD and is given space to conduct the tutoring program on school campuses.
- SCF has a proven history of success and has done an excellent job of marketing their services and accomplishments. They have been recognized by major local news outlets, newspapers, and elected officials at the local, state and federal levels.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: 5-18 Family Type: All
Gender: All Military Status: N/A
Race/Ethnicity: Predominantly Latinx Sexual Orientation: All
Economic Status: LSES Other (specify): _____

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

The Southeast Community Foundation proposes to implement a tutoring initiative that will provide free, high-quality tutoring to new students in grades K-12 in-person at three SELA sites in 2023. SCF would provide 3,000 hours of free, high-dosage, one-on-one or small group tutoring to 180 students (30 per site per season) over 22 weeks (12 weeks in Spring, 10 in Summer) in Vernon and at LAUSD schools in Maywood and Bell. Five tutors will be assigned to each location, and each student will benefit from two hours of tutoring every week. The goal would be to bring students' education levels up in English and math to, at, or above grade level, while meeting California Core Standards.

Cost/Benefit:	\$75,000/3,000 hrs. = \$25/hr. of tutoring Market rate is \$65-\$75/hr.	Beneficiaries and/or potential impact on the non-profit/ governmental landscape:	Raising education levels among students today leads to improved health and many job skills, all of which will accelerate their integration into the workforce.
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Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 12 / 31 / 2020)
☒ Organizational Budget

☒ Proposal Budget

How does the proposal align with the goals of the Fund?

The Southeast Community Foundation's proposal aligns with the following VCF goals:
- To encourage and inspire positive social development in Vernon and neighboring communities
- To promote positive social development of children, youth, families and senior residents in Vernon and surrounding areas

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

If awarded a grant from VCF, Southeast Community Foundation would issue a press release include the City and VCF's logos. SECF would also reach out to local media outlets to promote the grant, hold a photo-op with their board members. Also they would promote it on all their social media channels with unique posts and a dedicated hashtag.

What previous projects has the applicant successfully implemented?

SCF successfully implemented a SELA Summer Tutoring Pilot Program in which 52 students received high-dosage tutoring over five weeks, Monday through Thursday, mornings and afternoons. The tutors were college graduates who had completed their teaching credentials and were mostly Latinx. Students received an average of 15 hours of tutoring. Their pre- and post-test data shows that over 80% of students raised their grade level in that short time.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

It is worth noting that just because students improve their English and math skills with tutoring, this does not mean they reach the competence level for their grade and age. It appears that students need more ongoing support over a longer period of time if they are to catch up.

Funding Recommendation

Fund this proposal?

☒ Yes

☐ No

Recommended Amount:

\$25,000

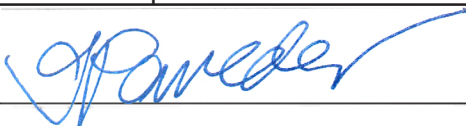
Suggested revision(s) to proposal/fund amount, if applicable:

VCF has many worthy applicants with fewer resources to distribute among them. For this reason, smaller grants are being recommended.

Staff reviewer:

Lina Paredes

Signed: _____



Date: 11 / 03 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Southeast Community Foundation

Organization Address: 4555 Everett Avenue Vernon, CA 90058

Organization Contact Information: 323-230-0142, info@secfoundation.org

Executive Director: Tafoya, Eddie

Authorized Representative: Tafoya, Eddie, Executive Director

Organization's date of incorporation: 10/1/2015

Type of Organization: Youth Development, Other (Please specify): Education; tutoring

Number of non-duplicated individuals served annually: More than 200 (More than 200 from VCF area)

Target Demographic: Children and youth, economically disadvantaged people, low-income families, students, underserved populations, Children and Youth (ages 0 -14)

List of Board Members (if not attached):

List of Staff Members (if not attached):

Organization's Annual Revenue: 355,588 (Grant Request Represents 30 of Annual Revenue)

Funding Type: Funding for a specific project/program

Other Income Sources:

City of South Gate \$158,816.37 (ARPA allocated funding for tutoring pilots) City of Huntington Park \$78,611.10 (ARPA allocated funding for tutoring pilots) ParkWest Casino \$50,000 (expected December 2022) Union Bank \$35,000 Chase Bank \$25,000 So CA Edison \$15,000 (expected December 2022) Port of Long Beach \$10,000 (expected November 2022)

Financial Institution: Union Bank, 818-753-5448

Fiscal Sponsor (if applicable): ,

Organization Mission: The mission of the Southeast Community Foundation (SCF) is to work through community collaboration, alliances and partnerships to provide assistance, programs and tools for children in southeast Los Angeles communities to help raise education levels, improve health and provide job skills, which will accelerate their integration into the working community.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

Organization History:

Since 2015, the Southeast Community Foundation has been at forefront and leading the charge in high-impact, high-dosage tutoring. The program has a proven history of success, is fun and engaging, and challenges children to assume personal ownership of their education, bringing their core skills; English and Math, to a competitive level. Our program has a 95% success rate with an

average 48% growth rate of our students (General Education and English Language Learners) reaching proficient levels. Our tutoring programs have directly demonstrated significant gains in student learning through our tracking of student data and have characteristics that have proven to accelerate student learning. We have been recognized by major local news outlets, in newspapers, and by local elected leaders at the local, state and federal levels. What's more important to us is being recognized by parents whose children have been impacted by our tutoring.

(For project funding requests)

Describe Proposed Project:

The pandemic has exacerbated existing inequities in American education, widening racial and economic gaps in learning. Many cities, counties, and school systems are struggling to use one-time, large-scale federal funding to address urgent needs and accelerate student learning, especially for low-income students and students of color. In response to these challenges, our organization has expanded our high-quality and high-dosage tutoring programs throughout Southeast Los Angeles (SELA) focused on addressing learning loss and the social emotional needs created by the pandemic. SELA is a historically underserved region with persistent inequities. The region is home to more than 60,000 students in 89 public district and charter schools. The majority of students are low-income and Latino. More than a quarter (26%) are English learners. Many structural barriers exist, making it difficult for LAUSD to effectively serve students and families in the region. Before the pandemic, very few students were on grade level in English and math. The pandemic exacerbated the challenges families in SELA faced. Seven of every ten residents of SELA lost their jobs or had their wages cut during the pandemic. According to a survey conducted by AltaMed, nearly 9 in 10 SELA respondents reported that their family experienced one or more COVID-related impacts, including change in income, job loss, family death, and/or family hospitalization. Nearly half of SELA residents expressed concern about their child's quality of education during the pandemic. This tutoring initiative is one of those examples, and an opportunity to continue to prove what is possible here.

Goal of the Proposed Project:

The purpose of this tutoring initiative is to further expand and provide free, high-quality tutoring to 180 students (30 students per site) in grades K-12 at three (3) sites (Vernon, Maywood and Bell) during the spring and summer, 2023. The Southeast Community Foundation (SCF) would serve as the primary tutoring provider, and would offer these services in-person, free of charge, in Vernon at our facilities, and in partnership with LAUSD school sites (as the site host) in the cities of Maywood and Bell. Our goal would be to bring student's education levels up in English literacy and math to at or above grade level, while meeting California Core Standards. Research shows that high-impact tutoring is capable of doubling or even tripling what students learn in a year. Our tutoring programs have directly demonstrated significant gains in student learning through our tracking of student data and have characteristics that have proven to accelerate student learning.

Anticipated benefit of the requested funds for the VCF area:

Research shows that high-impact tutoring is capable of doubling or even tripling what students learn in a year. We hope to continue to raise education levels and help even the academic playing field for all student youth that go through our program. ETA's mission for every child who is tutored and studies with us: ? Your child will develop stronger academic skills in reading, math and writing. ? Your child will have better concentration, focus, and attention span.? ? Your child will have more confidence and motivation.? ? Your child will have stronger test-taking and study skills.

How would VCF funding support be recognized by the organization?

We would issue a press release, and with the permission of the City of Vernon, include the City and the Vernon CommUNITY Fund's logos and mention in it. We would also reach out to our local media outlets to promote the grant, hold a photo-op with our board members. We'd also promote it on all of our social media channels with unique posts and a dedicated hashtag.



**SOUTHEAST
COMMUNITY
FOUNDATION**

Each Student. Future Ready. Community Strong.

Executive Officers

- Julie Coyne, Partner, Bicycle Casino (Board Chair)
- Gary Dartnall, President, Douris Corp. (Board Secretary)
- Eddie Tafoya, CEO/Executive Director, Southeast Community Foundation

Board of Directors

- Arturo Casas, National Account Executive, LA Times
- Bradley Berning, CPA
- Lauren J. Katunich, Attorney, Raines Law Firm
- Alfred Ovasapyan, Regional Manager, Union Bank
- Cassandra Petersen, Real Estate Broker, Coldwell Banker Realty
- David Rojas, President, Lavender Music
- Barry Smith, Vice President, BG Loan & Jewelry
- Susan Smith, President, BG Loan & Jewelry
- Louis Wasson, Board Member

SCOPE OF WORK
SELA INITIATIVE TUTORING PROGRAM
VERNON, MAYWOOD AND BELL

A. BACKGROUND

The pandemic has exacerbated existing inequities in American education, widening racial and economic gaps in learning. Many cities, counties, and school systems are struggling to use one-time, large-scale federal funding to address urgent needs and accelerate student learning, especially for low-income students and students of color. In response to these challenges, the Southeast Community Foundation has expanded tutoring programming throughout Southeast Los Angeles (SELA) to create shovel-ready programs focused on addressing learning loss and the social emotional needs created by the pandemic.

SELA is a historically underserved region with persistent inequities. The region is home to more than 60,000 students in 89 public district and charter schools. The majority of students are low-income and Latino. More than a quarter (26%) are English learners.¹ Many structural barriers exist, making it difficult for LAUSD to effectively serve students and families in the region. Before the pandemic, very few students were on grade level in English and math.² The pandemic exacerbated the challenges families in SELA faced. Seven of every ten residents of SELA lost their jobs or had their wages cut during the pandemic.³ According to a survey conducted by AltaMed, nearly 9 in 10 SELA respondents reported that their family experienced one or more COVID-related impacts, including change in income, job loss, family death, and/or family hospitalization.⁴ Nearly half of SELA residents expressed concern about their child's quality of education during the pandemic. But this is not the only story about SELA. It is a vibrant community of families, businesses, community organizations, and civic leaders that are working together every day to create the safe, healthy, abundant life experienced by those living there, despite great challenges. This tutoring initiative is one of those examples, and an opportunity to continue to prove what is possible here.

B. PURPOSE

The purpose of this tutoring initiative is to further expand and provide free, high-quality tutoring to 180 students (30 students per site) in grades K-12 at three (3) sites (Vernon, Maywood and Bell) during the spring and summer, 2023. The Southeast Community Foundation (SCF) would serve as the primary tutoring provider, and would offer these services in-person, free of charge, in Vernon at our facilities, and in partnership with LAUSD school sites (as the site host) in the cities of Maywood and Bell.

¹ California Department of Education, Student enrollment files, 2018-19.

² Innovate Public Schools (2018). [Spotlight on Southeast Los Angeles](#).

³ SELA Collaborative and California State Los Angeles Pat Brown Institute for Public Affairs (2020). [The Crisis of COVID-19 and Southeast Los Angeles: A Survey Report](#).

⁴ AltaMed (January 2021). [COVID-19 Impact on Education for SELA Families Survey](#).

C. DESCRIPTION OF SERVICES

Our high-impact academic enrichment tutoring program focuses on English literacy and math programs, providing each student with an individual assessment of their education level, an academic plan and a one-to-one to a maximum of three-on-one tutorial program to bring the students skills in line academically to grade level, meeting California Core Standards. It is the first fully integrated approach in our region that improves a school's curriculum and instruction while it provides the right students with the right support at the right time. Our tutoring program utilizes tutors that are credentialed teachers who work closely with the child's teachers and family. Our tutors must have a valid California teaching credential, must pass a background check, get a TB test, become First Aid/CPR certified, and each receive thorough training for the program and compliance.

Research shows that high-impact tutoring is capable of doubling or even tripling what students learn in a year. Our tutoring programs have directly demonstrated significant gains in student learning through our tracking of student data and have characteristics that have proven to accelerate student learning. Characteristics often include: substantial time each week of required tutoring, sustained and strong relationships between students and their trained tutors, close monitoring of student knowledge and skills, alignment with school curriculum, and support to tutors to assure quality interactions.

The program has a proven history of success, is fun and engaging, and challenges children to assume personal ownership of their education, bringing their core skills; English and Math, to a competitive level. Our program has a 95% success rate with an average 48% growth rate of our students (General Education and English Language Learners) reaching proficient levels.

D. DELIVERABLES AND TIMELINE FOR SERVICES

Over 22 weeks, nearly 3,000 hours of free, high-dosage, one-on-one or small group tutoring will be provided to 180 students in Vernon and LAUSD schools in the City of Maywood and City of Bell.

FEATURES OF THE TUTORING PROJECT

1. 22 weeks of tutoring, over two sessions:
 - a. Spring 2023: 12 weeks of tutoring for up to 90 students at 3 sites (30 students per site)
 - b. Summer 2023: 10 weeks of tutoring for up to 90 students at 3 sites (30 students per site)
2. Assign 5 tutors, per site, to tutor students in-person
3. Tutor to student ratios will be 1:1, up to 1:3
4. Each participating student receives 120 minutes of tutoring per week (see sample schedule below for potential breakdown)

KEY FEATURES OF SCF'S TUTORING PROGRAM MODEL THAT WILL BE INCORPORATED:

1. Tutors are certified, credentialed teachers
2. Students complete a pre- and post-diagnostic assessment in English and Mathematics
3. Tutors use results of diagnostic assessment to set academic goals and design lesson plans for tutoring sessions
4. Tutoring sessions are frequent (2-4 times per week) and consistent (student has the same tutor)

5. Grades served: Kindergarten through 12th grade.

SCHEDULE FOR TUTORS

Monday	Tuesday	Wednesday	Thursday	Friday
Lesson Planning 2:30 - 3:30	Lesson Planning 2:30 - 3:30	Lesson Planning 2:30 - 3:30	Lesson Planning 2:30 - 3:30	Debrief w/ supervisor TBD - 1 hour
Tutoring Group 1 3:30 - 4:30	Tutoring Group 3 3:30 - 4:30	Tutoring Group 1 3:30 - 4:30	Tutoring Group 3 3:30 - 4:30	
Transition Time	Transition Time	Transition Time	Transition Time	
Tutoring Group 2 4:45 - 5:45	Tutoring Group 4 4:45 - 5:45	Tutoring Group 2 4:45 - 5:45	Tutoring Group 4 4:45 - 5:45	
Documentation 5:45 - 6:00	Documentation 5:45 - 6:00	Documentation 5:45 - 6:00	Documentation 5:45 - 6:00	

TIMELINE FOR PROGRAM AND SERVICES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Recruitment								
Training		1 week						
Spring Session			12 weeks Mar-May					
Evaluation Documentation								
Recruitment								
Summer Session						10 weeks Jun -Aug		
Evaluation Documentation								

E. CONDITIONS OF WORK AND PLACE OF PERFORMANCE

All tutoring sessions will be in person and on site at SCF offices in Vernon and LAUSD schools in Maywood and Bell. During the Spring 2023 session, SCF will provide tutoring services at its Vernon offices, at Maywood Academy for Enriched Studies (MACES) High School in Maywood, and at Bell Elementary School in Bell. For the Summer 2023 session, tutoring sessions will be in person and on site at 3 LAUSD sites, but the specific sites have not yet been determined.

Students will be selected on a first come, first served basis and will be required to commit to the services for the entire 12 weeks in the Spring session and 10 weeks in the Summer session. Sessions will be mostly one-on-one, with an opportunity for some small group sessions (up to 3 students per tutor) based on student needs and assessments.

SCF will be the contracted partner with LAUSD, and fully responsible for meeting the terms and conditions of the MOU agreement with LAUSD. SCF may enter into subcontracts with the other partners for specific areas of support for this project.

G. ANTICIPATED COSTS

Please see enclosed program budget and breakdown.

Eddie D. Tafoya

President & CEO

Southeast Community Foundation

As President and Chief Executive Officer of the Southeast Community Foundation (SCF), Eddie oversees all functions, budgeting, fund development, and operations of the organization.

Eddie is a veteran executive in the fields of marketing, communications and politics, and an experienced fundraiser. His primary objectives for the Foundation are to ensure that the organization performs at peak levels at all times, and provides the professional leadership that enables the Foundation to fulfill its mission, including responsibility for the overall management, growth and development of the Foundation, the day-to-day news media and public relations needs and responsibilities for the Foundation, as well as serve as the direct liaison to all elected officials on all matters pertaining to educational interests before government.

Eddie is active in a variety of civic, social, service, and youth organizations. As a community volunteer, he has served on boards and in leadership roles for several organizations, including the Rio Hondo-Vernon Rotary Club, which includes and serves the cities of Commerce, Bell Gardens, Vernon, Bell, Huntington Park, Cudahy and Maywood, and of which he has served as its Club President in the calendar year of 2011-12. A proud Rotarian, he was appointed by the Rotary District 5280 Governor as Assistant Governor for Club Service for the year 2012-13.

He has also served on the Montebello-Commerce YMCA Board of Directors; the Rio Hondo Boys and Girls Club's Advisory Council, which served the cities of Bell Gardens and Commerce; the Human Services Association's Board of Directors as their Vice President; as well as on the Board of Directors as Vice Chairman for the Kids Community Dental Clinic of the City of Burbank, which provides free to low-cost dental care for children up to the age of 19 years.

Appointed by U.S. Congresswoman Lucille Roybal-Allard as chairman of the Eastside Chambers Alliance, which is a cooperative council of the leading chambers of commerce and other business organizations in the greater southeast Los Angeles region, he led the charge in the region to bring consensus among 29 chambers of commerce to work together on advocating for small, medium and large businesses. The Alliance, whose purpose is to maintain a regional legislative alliance, also acts as a public policy advocacy group and takes action on appropriate regional, statewide and federal legislation and other public policy issues that impact the business and economic climates of the greater southeast Los Angeles region.

In December 2014, he was nominated and appointed as Vice President of Corporate Development and Funding for the Fremont High School Alumni Foundation, of which he is an alumni of the Class of 1994, and which was established in May of 2011 to help empower change in the community through the advancement of higher education opportunities to the students of John C. Fremont High School.

Appointed by the mayor of the City of Commerce and during his tenure leading the local chamber of commerce, he also served on a number of city committee and civic organizations, including the City of Commerce's Mayor's Business Relations Committee, which he helped establish in 2006 and still exists today; the I-710 Local Advisory Committee; the Environmental Justice Task Force; the Green Zones Policies Working Group, the Employment Task Force; the Community Task Force; the Beautification Committee; the Keep Commerce Beautiful Committee; the City's Ad Hoc Blue Ribbon Committee; and the City's Scholarship Program Appeals Committee.

A proud graduate of the class of 1994 of John C. Fremont High School, Marymount College, Palos Verdes in 1996, and Biola University in 1998, the Los Angeles native has three beautiful children.

Awards and Recognitions

On November 19, 2011, Help the Children (HTC) honored Eddie as its "2011 Man of the Year" at its 13th Annual Awards Gala. HTC is a nonprofit, humanitarian relief organization dedicated to help alleviate the suffering of children and their families throughout the United States and around the world.

In September of 2009, Eddie was honored by the Human Services Association (HSA) with its "*Spirit of Service Award*" for his exemplary service to the community. Founded in 1940, HSA is a community-based agency providing a wide-range of social services to residents of southeast Los Angeles County. He currently serves on HSA's Board of Directors as their Vice President.

In 2006, he was recognized by the Model City Democratic Club of Commerce for his unrelenting advocacy efforts to encourage informed and active participation in government, while empowering eligible voters to participate in our political system.

In 2005, the City of Downey's Gangs Out Of Downey's (GOOD) spin-off organization, the 10-20 Club, Inc. and its founder, former Major League Baseball pitcher of the Minnesota Twins Darrell P. Jackson, awarded Eddie with its highest recognition for his tireless efforts on behalf of the Club to jump-start their intervention programs aimed at preventing at-risk youth, teens, and young adults between the ages of 10 and 20 years from making the wrong choices in life, using drugs, and joining gangs. The programs and services made available by the 10-20 Club to local school districts are designed to educate and motivate any individual to improve their lives by exercising everyday life skills and adapting them as a standard way of living.

He has been recognized and honored by the cities of Commerce, Huntington Park and Downey for his exceptional service while working for U.S. Congresswoman Lucille Roybal-Allard (CA-34) as her field deputy in her L.A. District Office. He's also been recognized by the L.A. County MTA (Metro) Board of Directors for his work on behalf of the congresswoman in helping to secure critical federal funding and improving the quality of life for the Eastside communities during the historic planning of Metro's Gold Line Eastside Extension, which runs from Union Station through Boyle Heights and into East L.A.

Form **8879-EO****IRS e-file Signature Authorization
for an Exempt Organization**

OMB No. 1545-0047

For calendar year 2020, or fiscal year beginning _____, 2020, and ending _____, 20__

2020Department of the Treasury
Internal Revenue Service▶ Do not send to the IRS. Keep for your records.
▶ Go to www.irs.gov/Form8879EO for the latest information.

Name of exempt organization or person subject to tax

Taxpayer identification number

SOUTHEAST COMMUNITY FOUNDATION**47-5277176**

Name and title of officer or person subject to tax

EDDIE D TAFOYA**CEO****Part I** Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, or 7a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, or 7b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here	<input type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	
2a Form 990-EZ check here	<input checked="" type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b	131,767.
3a Form 1120-POL check here	<input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here	<input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a Form 8868 check here	<input type="checkbox"/>	b Balance due (Form 8868, line 3c)	5b	
6a Form 990-T check here	<input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b	
7a Form 4720 check here	<input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b	

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above organization or ☐ I am a person subject to tax with respect to (name of organization) _____, (EIN) _____ and that I have examined a copy

of the 2020 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☐ I authorize _____ to enter my PIN Enter five numbers, but do not enter all zeros

ERO firm name

as my signature on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☒ As an officer or person subject to tax with respect to the organization, I will enter my PIN as my signature on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ▶

Date ▶

Part III Certification and Authentication

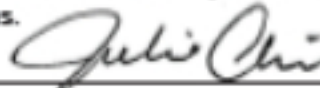
ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

96785315821

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2020 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶

Date ▶ **11/11/21****ERO Must Retain This Form - See Instructions****Do Not Submit This Form to the IRS Unless Requested To Do So**

LHA For Paperwork Reduction Act Notice, see instructions.

Form 8879-EO (2020)

Short Form

OMB No. 1545-0047

Form 990-EZ

Return of Organization Exempt From Income Tax

2020

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form, as it may be made public.

Go to www.irs.gov/Form990EZ for instructions and the latest information.

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2020 calendar year, or tax year beginning		and ending	
B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Applies pending	C Name of organization SOUTHEAST COMMUNITY FOUNDATION Number and street (or P.O. box if mail is not delivered to street address) Room/suite 4555 EVERETT AVENUE City or town, state or province, country, and ZIP or foreign postal code VERNON, CA 90058		D Employer identification number 47-5277176
G Accounting Method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual Other (specify) _____		E Telephone number 818-461-0600	
I Website: SECFoundation.org		F Group Exemption Number	
J Tax-exempt status (check only one) <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		H Check <input type="checkbox"/> if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).	
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other			
L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ. \$ 131,767.			

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)			
Check if the organization used Schedule O to respond to any question in this Part I <input checked="" type="checkbox"/>			
Revenue	1 Contributions, gifts, grants, and similar amounts received	1	130,862.
	2 Program service revenue including government fees and contracts	2	
	3 Membership dues and assessments	3	
	4 Investment income	4	
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)	5c	
	6 Gaming and fundraising events:		
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
Expenses	b Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
	c Less: direct expenses from gaming and fundraising events	6c	
	d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	
	7a Gross sales of inventory, less returns and allowances	7a	
	b Less: cost of goods sold	7b	
	c Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)	7c	
	8 Other revenue (describe in Schedule O) SEE SCHEDULE O	8	905.
	9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	131,767.
	10 Grants and similar amounts paid (list in Schedule O)	10	
	11 Benefits paid to or for members	11	
Net Assets	12 Salaries, other compensation, and employee benefits	12	72,000.
	13 Professional fees and other payments to independent contractors	13	8,559.
	14 Occupancy, rent, utilities, and maintenance	14	
	15 Printing, publications, postage, and shipping	15	
	16 Other expenses (describe in Schedule O) SEE SCHEDULE O	16	42,581.
	17 Total expenses. Add lines 10 through 16	17	123,140.
	18 Excess or (deficit) for the year (subtract line 17 from line 9)	18	8,627.
19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	-18,312.	
20 Other changes in net assets or fund balances (explain in Schedule O)	20	0.	
21 Net assets or fund balances at end of year. Combine lines 18 through 20	21	-9,685.	

LHA For Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2020)

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Sch. O to respond to any question in this Part V ☒

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions		X
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
b If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	N/A	
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		X
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule II		X
37a Enter amount of political expenditures, direct or indirect, as described in the instructions	0.	
b Did the organization file Form 1120-POL for this year?		X
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	X	
b If "Yes," complete Schedule L, Part II, and enter the total amount involved	19,404.	
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	N/A	
b Gross receipts, included on line 9, for public use of club facilities	N/A	
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under:		
section 4911 0.; section 4912 0.; section 4955 0.		
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958	0.	
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization	0.	
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T		X
41 List the states with which a copy of this return is filed	CA	
42a The organization's books are in care of	THE ORGANIZATION	
Located at	4555 EVERETT AVENUE, VERNON, CA	
Telephone no.	323-230-0142	
ZIP + 4	90058	
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
If "Yes," enter the name of the foreign country		
See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
c At any time during the calendar year, did the organization maintain an office outside the United States?		X
If "Yes," enter the name of the foreign country		
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here		
and enter the amount of tax-exempt interest received or accrued during the tax year	43	N/A
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
c Did the organization receive any payments for indoor tanning services during the year?		X
d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions		

Form 990-EZ (2020)

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		X

Part VI Section 501(c)(3) Organizations Only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

☐

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Sch. C, Part II

	Yes	No
47		X

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

	Yes	No
48		X

49a Did the organization make any transfers to an exempt non-charitable related organization?

	Yes	No
49a		X

b If "Yes," was the related organization a section 527 organization?

	Yes	No
49b		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Form W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
NONE				

f Total number of other employees paid over \$100,000



51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

NONE

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000



52 Did the organization complete Schedule A? Note: All section 501(c)(3) organizations must attach a completed Schedule A

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Signature of officer Date

EDDIE D. TAFOYA, CEO

Type of preparer and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
JULIE CHOI		11/11/21		P01035073
Firm's name ▶ ROSE, SNYDER & JACOBS, LLP			Firm's EIN ▶ 45-4095250	
Firm's address ▶ 15821 VENTURA BLVD, SUITE 490 ENCINO, CA 91436			Phone no. (818) 461-0600	

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

Form 990-EZ (2020)



Vernon CommUNITY Fund

GRANT RECOMMENDATION FORM

General Applicant Information

Applicant Organization:	Woodcraft Rangers
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Type of Organization:	youth development	Year Founded:	1922
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Annual Budget:	\$20,471,623	No. of Board Members:	21
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Amount Requested:	\$30,000	Recommended Amount:	\$28,000
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Type of support requested:	<input type="checkbox"/> General Operating	<input type="checkbox"/> First Time Applicant
	<input checked="" type="checkbox"/> Project/Program	<input checked="" type="checkbox"/> Returning Grantee Prev. Award amount: \$30,000; FY 2021-22

Brief Narrative description of the organization

Founded in 1922, the mission of Woodcraft Rangers is to guide young people as they pursue pathways to purposeful lives. Woodcraft continues to grow each year, now providing enrichment programs to approx. 15,000 elementary, middle and high school students at more than 80 schools in low-income neighborhoods across Los Angeles County. Woodcraft offers visual and performing arts, sports and wellness, STEM and youth leadership programs in its afterschool programs, day camps and summer sleepaway camps.

Organizational strengths:

After 100 years, Woodcraft Rangers are seen as a thought leader in out-of-school time learning opportunities

Strong partnership with community organizations that work with youth and families

Growing list of supporters including Dodgers Foundation, LA84 Foundation, Kaiser Permanente and Edison International.

Proposal Details

Specific population(s) targeted by grant request (if applicable)

Age Range: 4-18 Family Type: open
Gender: open Military Status: N/A
Race/Ethnicity: open Sexual Orientation: open
Economic Status: low-income Other (specify): N/A

Description of the proposal to which funds would apply
(if no particular project is specified, please note General Operating Support in this area)

Woodcraft Rangers provides a comprehensive slate of summer programs ranging from its weeklong residential program to summer day camps provided locally. Camp Woodcraft, an accredited residential program near Idyllwild, California, addresses the needs of youth through nature-based programming with naturalist and environmental justice themes, in addition to traditional camp activities like art, archery, sports and water activities. In addition to fun activities, Woodcraft's summer day camps allow students to stay on track academically during vacation periods.

Woodcraft Rangers would like to provide equitable access to its high quality youth enrichment programming and this grant would help more youth (ages 4-17) attend at low or no cost.

Cost/Benefit:	\$30k for 30 youth; \$1,000 per youth
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Beneficiaries and/or potential impact on the non-profit/governmental landscape:	
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Staff Analysis

Documents reviewed

☒ Audit/IRS Form 990 (dated: 01 / 24 / 2022)
☒ Organizational Budget

☒ Proposal Budget

How does the proposal align with the goals of the Fund?

Woodcraft's curriculum is aligned with the nationally recognized Collaborative for Academic and Social Emotional Learning framework meant to help equip youth with skills they will need to be successful in life, including self-awareness, self-management, social awareness, relationship skills and responsible decision-making.

This proposal is align with all of the Vernon Community Fund goals.

Are there any activities planned to acknowledge VCF as a funder of this project/program/organization?

Woodcraft Rangers will recognize VCF's continued support by posting logo on its website, include it in summer camp collateral materials, and recognize it on social media channels.

What previous projects has the applicant successfully implemented?

In the interim report for the previous VCF grant, Woodcraft Rangers were working on offering 30 students scholarships to attend one session of the weeklong camp in July.

Woodcraft Rangers has an extensive counselor training program. Counselors participate in ongoing education offered by the American Camp Association, CPR/first aid by Red Cross, in safety procedures by Cal-OSHA and in the guidelines/process for mandated reporting of child abuse. log thousands of hours each year in both camp and afterschool programs. In 2022, they trained and staff 26 counselors. The organization also has a Counselor in Training (CIT) program for youth participants ages 14-17. This summer there were 19 CITs who supported the camps and challenged themselves professionally.

List any foreseeable challenges that the applicant may encounter in the implementation of this proposal or in general:

The biggest challenge would be to ensure all 30 scholarships cover youth in the Vernon area. Outreach is ongoing to schools within Vernon, Maywood and Boyle Heights.

Also, the continued presence of the pandemic has contributed to staffing and supply chain issues for Woodcraft Rangers and many other organizations. Woodcraft has responded to these challenges by hiring additional office staff and being proactive in our curriculum design and ordering materials months in advance.

Funding Recommendation

Fund this proposal?	<input checked="checked" type="checkbox"/> Yes
	<input type="checkbox"/> No

Recommended Amount: \$28,000

Suggested revision(s) to proposal/fund amount, if applicable:

Staff reviewer:

Cadonna Dory

Signed: Cadonna Dory Digitally signed by Cadonna Dory
Date: 2022.11.07 15:13:57 -08'00'

Date: 11 / 02 / 2022

Vernon CommUNITY Fund

Organization Information

Name of Organization: Woodcraft Rangers

Organization Address: 340 E 2nd Street, STE 200 Los Angeles, CA 90012

Organization Contact Information: 2069478646, woodcraft@woodcraftangers.org

Executive Director: Brooks, Julee

Authorized Representative: Moody, Christy, Chief Strategy Officer

Organization's date of incorporation: 12/1/1934

Type of Organization: Youth Development

Number of non-duplicated individuals served annually: More than 200 (More than 200 from VCF area)

Target Demographic: Woodcraft Rangers serves children and youth ages 4-18 annually at Title I schools in low-income neighborhoods across Los Angeles County through afterschool enrichment programs as well as day and residential camps. Approximately 75% of program participants, Children and Youth (ages 0 -14)

List of Board Members (if not attached):

List of Staff Members (if not attached):

Organization's Annual Revenue: \$20,471,623.00 (Grant Request Represents 0.0014 of Annual Revenue)

Funding Type: Funding for a specific project/program

Other Income Sources:

Foundation Restricted In-Kind Donations Special Events Federal Funding State Funding Program Service Fees

Financial Institution: Bank of the West, 562-658-2041

Fiscal Sponsor (if applicable): ,

Organization Mission: Founded in 1922, the mission of Woodcraft Rangers is to guide young people as they pursue pathways to purposeful lives. Woodcraft continues to grow each year, now providing approximately 15,000 elementary, middle and high school students at more than 80 schools in low-income neighborhoods across LA County with a range of enrichment programs including afterschool, day camps, and summer sleepaway camp ? across four major learning pathways: visual and performing arts, sports and wellness, STEM, and youth leadership.

(For general operating funding requests)

Period of time which the requested funds are estimated to cover:

Organization History:

In 1922, Woodcraft Rangers opened its doors in Los Angeles and began its mission of guiding young

people as they explore pathways to purposeful lives. Always dedicated to access and inclusion, all youth regardless of religious, ethnic or socioeconomic background were invited to participate and guided to develop a holistic sense of self through the **gWoodcraft Way** – a fourfold path of body, mind, spirit, and service – and a precursor to the whole development model. Woodcraft remains at the forefront of out-of-school time learning opportunities in the Greater Los Angeles area and continues to grow. We now serve more than 15,000 participants annually from more than 80 schools located in communities with a history of disinvestment. Woodcraft's ever-responsive community-driven practices, subsequent community trust, and values-focused leadership has fueled remarkable agility for an organization of its size. During the pandemic, Woodcraft responded both quickly and consistently by proactively creating programs that were lauded by p

(For project funding requests)

Describe Proposed Project:

Woodcraft Rangers provides a comprehensive slate of summer programs to support families throughout our communities. From our historic Camp Woodcraft providing week-long residential services, to summer day camps provided locally, our goal remains to provide equitable access to high-quality youth programming. Camp Woodcraft, an American Camp Association (ACA) accredited residential camp located in the San Jacinto Mountains near Idyllwild in California, hosts hundreds of children annually. Camp Woodcraft is unique in welcoming low-income youth and communities of color who rarely have the opportunity to experience nature, and for whom camp is typically inaccessible. As a longstanding practice, the agency offers heavily subsidized enrollment and full camp scholarships to families who qualify. Camp Woodcraft synthesizes a century of experience addressing the needs of youth through nature-based programming. Programs are designed for campers ages 7 through 13 (and ages 14-17 for counselors-in-training). The Camp Woodcraft experience integrates naturalist and environmental justice themes, as well as traditional camp activities like art, archery, campfire singalongs, nature hikes, ropes courses, water activities, scavenger hunts, games and sports, stargazing, team building, and more. Woodcraft's summer day camps allow students to stay on track academically during vacation periods, while offering well-balanced experiences driven by camper interests. Days camps also allow parents to maintain employment, knowing their children are safe and engaged in positive activities while out of school. Woodcraft provides SEL, activity-specific, and trauma-informed training for all staff, most of whom are professional youth workers and help run Woodcraft's afterschool program during the school year.

Goal of the Proposed Project:

Woodcraft Rangers' goal is to provide equitable access to high quality youth enrichment programming that meets the most pressing needs of students and families throughout Los Angeles County. Summer camp programs play a vital role in ensuring this need is met by providing youth fun and engaging spaces to play, grow, and thrive, while parents and adult caretakers are able to continue their working schedules knowing their children are in a safe and supportive environment. Thanks to philanthropic support from the Vernon CommUNITY fund, Woodcraft Rangers plans to continue the growth of its summer services and expand the impact of both its Day Camps and residential Camp Woodcraft within the targeted service area. Through this combination of services, Woodcraft anticipates serving almost 4,000 youth with approximately 3,500 participating in Summer Day Camps and 400/450 attending Camp Woodcraft. Of these participants, we expect about 250 Day Camp youth and 40 campers to be from the Vernon CommUNITY Fund's service area. This past summer, Woodcraft Rangers provided Day Camp services to Vernon City Elementary, Huntington Park Elementary, Pacific Blvd Elementary, and Hope St. Elementary. Woodcraft Rangers' Summer Day Camps offer week-long sessions for half and full days during summer vacation. Camp experiences include student favorite activities such as sports, STEM, field trips, and arts. At Camp Woodcraft, located in the San Jacinto Mountains, students spend five nights and six days immersed in a natural setting.

Anticipated benefit of the requested funds for the VCF area:

Woodcraft Rangers Day Camp and Camp Woodcraft will positively impact the Vernon CommUNITY service area by providing safe and inclusive enrichment activities during a time when other services are either unavailable or inaccessible. Services provided by Woodcraft Rangers ensure that youth have consistent access to quality mentors and enriching activities that help develop academic and social-emotional skills while allowing families to maintain jobs and routines consistent with the academic year. Woodcraft Rangers' Summer Day Camps will positively benefit the Vernon CommUNITY service area by providing space for community youth to learn, grow, and thrive through interactive activities that provide developmentally appropriate challenges, all within a structure that focuses on physical and emotional safety. Summer Day Camps provide full day

services that include multiple daily enrichment activities ranging from dance, sports, STEM, and arts & crafts. Activities used at Camp are taken from Woodcraft's intentionally designed curriculum library and are aligned with the nationally recognized CASEL (Collaborative for Academic and Social Emotional Learning) framework meant to help equip youth with the skills they will need to succeed in life, including self-awareness, self-management, social awareness, relationships skills, and responsible decision making. Activities are also scaffolded to accommodate for different ability levels and provide opportunities for youth collaboration and reflection. Camp Woodcraft will provide community access to an inclusive and nature-centered camp program that many would otherwise be unlikely to experience. Schools are often the only outdoor recreational spaces accessible for young people in low-income areas, yet most lack natural shade and green space, and prohibit entry to the community during off-hours. Most recreation camps are also privately-operated and cost-prohibitive, and public parks tend to fall short of their potential to provide true access and inclusion due to problems of proximity, safety, and funding to support community- and youth-led outdoor programming. Camp Woodcraft offers youth living in underserved communities, access to healthy outdoor activity. The current youth population spends less time outdoors than any generation in human history, while spending more than 7 ? hours every day in front of a screen. Additionally, 42% of low-income California parents say their children have never participated in outdoor activities like camping or outdoor educational programming. This coincides with skyrocketing rates of childhood obesity, diabetes, anxiety, and depression among children (Public Policy Institute), yet research by shows that just five days in an immersive nature experience can help recalibrate the ability to recognize emotional cues (Environmental Health Perspectives). Woodcraft Rangers will provide much-needed support to youth and families living in Vernon and surrounding areas that are struggling to thrive amidst an ongoing pandemic and

How would VCF funding support be recognized by the organization?

Woodcraft Rangers will recognize the Vernon CommUNITY Fund's continued support by posting its logo on the Woodcraft Rangers website (<https://woodcrafrangers.org/give/supporters/>) and summer camp collateral materials, including the new www.CampWoodcraft.org site. In addition, we will acknowledge the award on our social media channels: Instagram, Facebook and Twitter.





Woodcraft Rangers Camp Woodcraft Project Description

History

When author, naturalist and youth developmentalist Ernest Thomson Seton founded the Woodcraft League in 1902, he rightly identified the exuberance of young people as an opportunity for greater connection and exploration rather than aberrant behavior to be curbed and controlled. A visionary, he bemoaned the juvenile justice system as a flawed intervention strategy, interrupting a young person's full development and consequent potential to live a positive and productive life. Though he collaborated with Robert Baden-Powell to form the Boy Scouts, Seton's belief in the importance of inclusion, co- education, and the inherent goodness of young people caused the two founders to part ways. The Woodcraft League continued to flourish and was distinctly defined by its core values of inclusion and access. In 1922, when Woodcraft Rangers first opened its doors in Los Angeles, all children were embraced with the progressive notion that every child is innately good, deserves the opportunity to realize their full potential, and should actively participate in defining their own path.

Why Summer?

Summer months are thought of as an idyllic time for youth; a brief respite from the stress and expectation of the traditional school day and an opportunity to play and explore through camps, trips, vacations and other activities. But these months are not as carefree for caregivers struggling to provide adequate childcare and supervision during the workday, food insecurity being exacerbated without the presence of school-provided meals, and youth academic gaps widening due to disparities within access to consistent or ongoing enrichment activities and opportunities. Research has shown that "55% of children under 5 had no regular childcare arrangement during the summer of 2006, and about 58% of children between the ages of 5 and 14 had no regular childcare arrangement" (Laughlin 2010, as cited Redford, Burns, 2018). Additional research has indicated that "38% percent of children from households above the federal poverty level attended a day camp in the summer compared with 13% of children from near-poor families and 7% of children from poor families" (RAND, 2019). Finally, "[a] 2018 study found that only 15% of students who receive free or reduced-price lunches during the school year consistently received lunch in summer 2017..."(Anderson et al 2018, as cited by RAND, 2019).

In addition, young people from park-poor and low-income communities experienced a decrease in physical activity and increase in mental health challenges during pandemic. For all these reasons, it is imperative that Woodcraft Rangers continues to provide free and affordable enrichment activities to the students and families across our communities, include the Vernon CommUNITY Fund service area of Vernon and Huntington Park. With 100% of Woodcraft Rangers sites being qualified as Title 1 and 85% of youth qualifying for free and reduced cost meals, we know that the challenges referenced in this research is speaking to the context and reality of many of our families.

Through the combination of our summer days camps and residential camp, Woodcraft Rangers is able to provide supportive summer enrichment opportunities to over 4000 youth across Los Angeles all at minimal to not cost to the families.



Woodcraft Rangers Camp Woodcraft Project Description

Summer Day Camp Overview

Woodcraft Rangers' Summer Day Camp offers an extension of our traditional afterschool programs and remains anchored in a holistic approach to youth development that focuses on academic, physical, and social-emotional well-being. With student interests at the heart of our design, Woodcraft offers opportunities for youth to explore personal interests and develop themselves through sports, arts & media, STEM and more. Summer Day Camps allow students to stay on track academically during the summer break, while offering well-balanced experiences driven by youth voice. These camps allow working parents to maintain employment, knowing their children are safe and engaged in positive activities.

Woodcraft Rangers Summer Day Camp services have rapidly expanded over the last few years in response to the growing need of students and increase of services with Los Angeles Unified School District (LAUSD). In the summer of 2019, Woodcraft operated at 8 sites and supported about 1,500 students. In the summer of 2021, we expanded to 30 sites and this past summer of 2022 operated at 38 sites, servicing 42 schools and over 3,500 youth. With the success of these programs and a continuing need for increased access to quality enrichment services, Woodcraft Rangers intends on maintaining this level of service and continuing to scale as needed and capable.

Woodcraft Rangers' Summer Day Camp operate for 6 weeks through the summer, 5 days a week for 9 hours a day. Daily camp components include 2-4 enrichment, teambuilding, scholar hour camp spirit activities, weekly themed events, and free meals including breakfast, lunch and snack. 20:1 student to staff ratios are maintained for campers in grades 1st- 8th and while TK and Kindergarten groups maintain a 10:1 ratio. Sites also have the opportunity to participate in available field trips and specialty programs including music and robotics. All staff are provided with over 16 hours of training covering topics of effective activity planning and implementation, positive youth development and social emotional learning, behavior management, positive communication and more. Woodcraft Rangers leadership also conducts ongoing site visits and observations to ensure quality control and student safety throughout the summer with over 65 observations being conducted in the summer of 2022.

Camp Woodcraft Overview

Since the 1990s, Woodcraft has been at the forefront of expanded learning opportunities (afterschool programs) in the Greater Los Angeles area, and has provided enriching outdoor education and overnight camp experiences to young Angelenos since 1922. Camp Woodcraft has hosted residential "sleepaway" camps for youth in locations such as Castaic, Lake Arrowhead, and Big Bear. In 2022, Woodcraft Rangers welcomed 348 campers to its new home in Mountain Center, nestled on 100 acres of pristine wilderness in the San Jacinto mountains. The Camp Woodcraft experience integrates naturalist and environmental justice themes, as well as traditional camp activities like art, archery, campfire singalongs, nature hikes, rock climbing, ropes courses, water activities, scavenger hunts, games and sports, stargazing, team building, and more. In alignment with its naturalist roots, Camp Woodcraft also specializes in outdoor education and conservation content, led by trained naturalists.

Thanks to the intrinsically outdoor nature of Camp Woodcraft, campers can enjoy fresh mountain air while adhering to county and CDC health guidelines. Camp Woodcraft implemented a 6:1 camper to counselor ratio in response to previous Covid restrictions and has maintained smaller group sizes both for continued camper safety and to promote a more personal camp experience. Ratios for 7- and 8-year-old



Woodcraft Rangers Camp Woodcraft Project Description

campers remains 6:1, while the 9–13-year-old groups maintain an 8:1 camper to staff ratio. All meals are “family style” with camp staff serving their own unit. Woodcraft staff are also fully vaccinated.

Here’s what a typical day of activities at Camp Woodcraft looks like:

Morning Activities: Campers will participate in three blocks of activities, beginning with a quieter start to the day such as bird watching or yoga. Then, campers will continue on to specialized fun such as archery and our brand-new low ropes course or rock-climbing wall.

Camp Mingle and Afternoon Activities: Camp mingle is a designated time where campers can choose which activity they would like to participate in and bond with kids outside of their units. Then, the afternoon fun continues with three more thrilling activity sessions! Campers will hike with our camp naturalist, create a flag with their unit, and participate in teambuilding games that will create new friendships and build confidence. **Unit Reflection and Night Activity:** During reflection, campers will check in with their unit and counselor to discuss the day's events and write in their journals. Then, campers will join other units for some nighttime camp magic, including campfires, s’mores, skits, scavenger hunts, dance parties and stargazing.

Staff Training

Woodcraft staff are experienced youth development professionals who log thousands of hours each year in both camp and afterschool programs. They are recruited for their skill, their experience with youth, and their commitment to Woodcraft Rangers core values. Counselors are trained in positive behavior management, social and emotional development, and trauma-informed practices. In addition to first aid and wilderness training, Woodcraft camp counselors are highly trained in child protective safety standards, including COVID-19 safety protocols. Of special importance, Woodcraft Rangers, including many camp staff, have been operating in-person programs for youth throughout the pandemic and have a nuanced understanding of both the letter and the spirit of the health protocol and its continued evolution. Additionally, camp counselors participate in ongoing education offered by the American Camp Association (ACA), CPR/first aid by the Red Cross, in safety procedures by Cal-OSHA, and in the guidelines/process for mandated reporting of child abuse. All camp staff are also certified in Camp Mental Health.

Need for Support

Camp Woodcraft is unique in welcoming low-income youth and communities of color, who rarely have the opportunity to experience nature or the magic of summer camp. Due to cost, cultural norms and/or community trust, camp is typically inaccessible to these young people, many of whom have experienced significant trauma and stand to profoundly benefit from a week or more spent at Camp Woodcraft. The challenges these youth face have been significantly exacerbated by the pandemic. Woodcraft Rangers is both a valued and trusted provider among the low-income families it serves through free afterschool programs. These families greatly appreciate the opportunity to send their children to Camp Woodcraft but require scholarships in order to participate.

Currently, the majority of Woodcraft’s afterschool program costs are funded through the Afterschool Education and Safety Program (ASES), in partnerships with Los Angeles Unified School District, Garvey School District, Los Angeles Academy of Arts & Enterprise, Aspire Charter Schools, Environmental Charter Schools, Equitas Academy Charter Schools and Green Dot Public Schools. However, this funding does not



Woodcraft Rangers Camp Woodcraft Project Description

address critical unmet needs in the communities we serve, including summer residential camps and outdoor education offerings, including field trips. In 2023, we expect to welcome up to 450 children and youth to Camp Woodcraft over four weeks, approximately 75% of whom are expected to pay a heavily subsidized rate of between \$0 and \$250/week, compared to a \$900/week operational cost.

In the case that Camp Woodcraft does not meet the projected number of scholarship positions from the Vernon service area, remaining funds will be utilized to support the operation of Summer Day Camps operating within the city of Vernon and Huntington Park. A majority of these costs are supported by local school districts, but additional resources allow for expanded program support and operations.



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WOODCRAFT RANGERS Fiscal
Year 2022-23
PROJECT BUDGET SUMMARY

PROGRAM NAME	CAMP	FUNDING SOURCE	Vernon Foundation
PROGRAM START DATE	1-Jul-22	PROGRAM END DATE	30-Jun-23
		AMOUNT REQUESTED	\$ 30,000

	BUDGET	USE OF FUNDS
PROGRAM EXPENDITURES		
Hourly Staff Compensation	\$ 117,760	
Payroll Tax	\$ 7,238	
Worker's Compensation	\$ 2,438	
Outside Services	\$ 156,100	
Program Supplies	\$ 20,000	\$ (15,000)
Telephone	\$ 1,800	
Printing	\$ 1,500	
Auto Expense	\$ 2,850	
Transportation	\$ 15,000	\$ (15,000)
Conference & Training	\$ 5,000	
Food	\$ 110,250	
TOTAL PROGRAM COST	\$ 439,935	\$ (30,000)

**Woodcraft Rangers
FY23 Project Budget Summary**

RESIDENTIAL CAMP WOODCRAFT EXPENSES*	AMOUNT
Hourly Staff Compensation	\$117,760.00
Payroll Tax	\$7,238.00
Worker's Compensation	\$2,438.00
Outside Services	\$156,100.00
Program Supplies	\$20,000.00
Telephone	\$1,800.00
Printing	\$1,500.00
Auto Expense	\$2,850.00
Transportation	\$15,000.00
Conference and Training	\$5,000.00
Food	\$110,250.00
TOTAL PROGRAM COSTS	\$439,936.00

**Summer Day Locations cost approximately \$70,000.00 per site, two of which fall within the Vernon CommUNITY fund service area.*

REVENUE	Amount	Anticipated # of FY23 Campers	Total
Paying Campers	\$1,285.00	100	\$128,500.00
Vernon CommUNITY Fund Scholarships	\$0.00	40	\$0.00
Subsidized Campers	\$250.00	260	\$65,000.00
TOTAL CAMPERS		400	
TOTAL REVENUE			\$193,500.00
NET PROFIT (LOSS)*			-\$246,436.00

**The balance of program expenses will be paid through philanthropic support and/or general operating funds*

2022 Camp Woodcraft Report



CELEBRATING
100 years!

**WOODCRAFT
RANGERS**

Deeply Rooted. Growing Strong.

Our Mission

- ◆ *Guiding young people as they explore pathways to purposeful lives.*

Our Vision

- ◆ *Woodcrafters know themselves, value their connections to others and the planet, and are dedicated to creating positive change.*



Our History



- ◆ **Founded in 1922 by naturalist and youth developmentalist Ernest Thompson Seton, a founding father of the scouting movement.**
- ◆ **Rooted in connecting youth to the natural world through decades of scouting and camp programs.**
 - ◆ Over the years, Camp Woodcraft has been held in Lake Arrowhead, Big Bear, and Castaic.
 - ◆ Woodcraft scouting programs were sunsetted in the 1980s and evolved into afterschool programs in Title I schools, but the camp tradition continues!

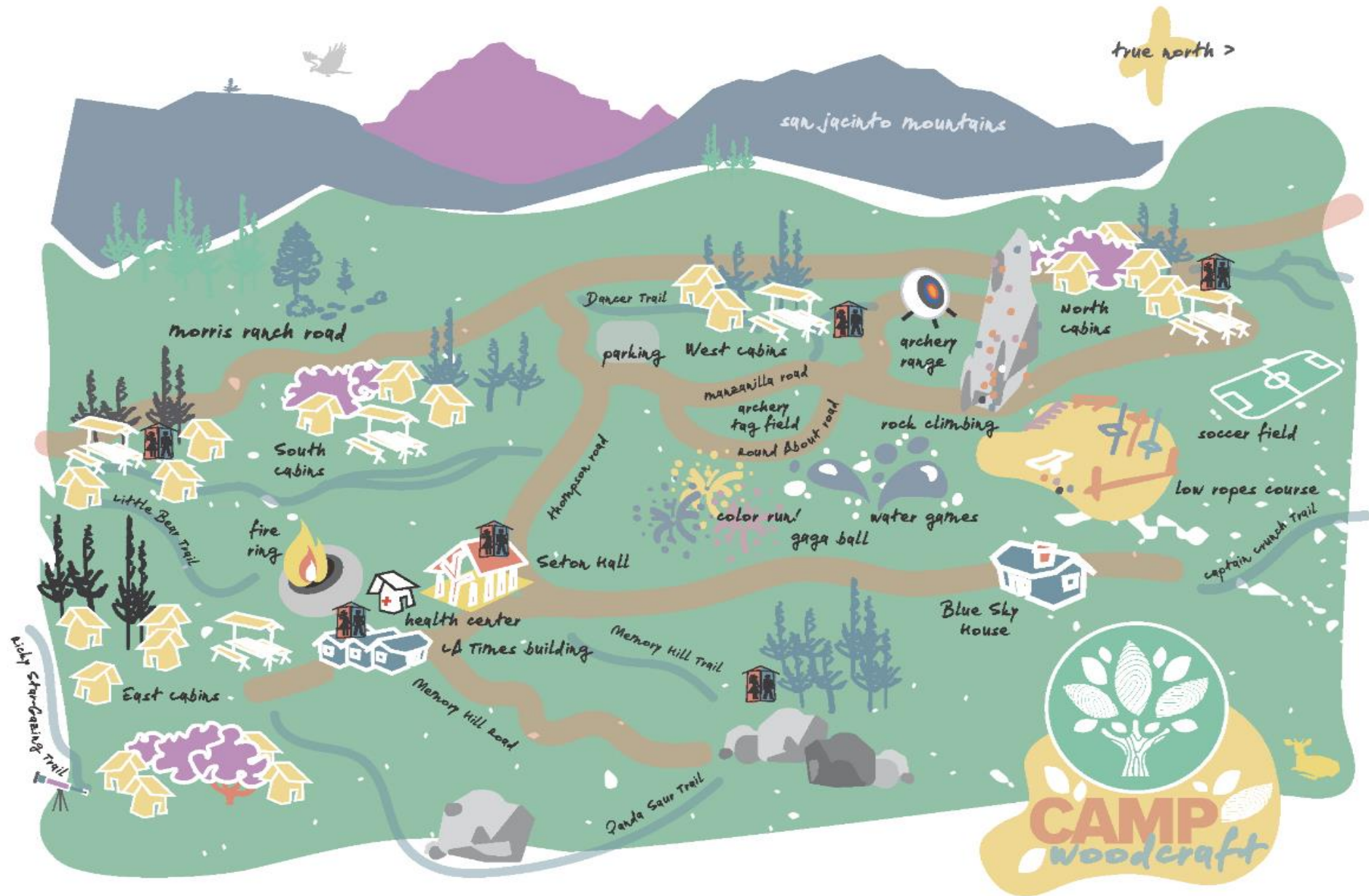


Our New Camp Home

Mountain Center, CA

- ◆ **Located on 100 acres of pristine wilderness near Idyllwild in the San Jacinto Mountains.**
- ◆ **Doubles camper capacity compared to former camp sites.**
- ◆ **Features a newly-installed low ropes course, rock-climbing wall and archery range!**
- ◆ **Open fields for camp activities and traditions plus hiking trails to explore with our camp naturalist.**
- ◆ **Emergency response center 10 minutes away**





Why Camp Woodcraft?

◆ Since opening Woodcraft Rangers in 1922 in Los Angeles, all children were embraced with the progressive notion that **every child is innately good**, deserves the opportunity to **realize their full potential**, and should **actively participate in defining their own path**. Seton's belief in the importance of inclusion, co-education, and the inherent goodness of young people is at the core of Camp Woodcraft and the Woodcraft Rangers organization today.

◆ Woodcraft is at the forefront of expanded learning opportunities & providing enriching outdoor education and overnight camp experiences to generations of Angelenos!

◆ Camp Woodcraft integrates **naturalistic and environmental justice themes**, as well as traditional camp activities like art, archery, campfire sing-alongs, nature hikes, rock climbing, ropes courses, water activities, scavenger hunts, games and sports, strategizing, team building, and more. In alignment with naturalist roots, Camp Woodcraft also **specializes in outdoor education and conservation** content led by trained naturalists.

◆ Thanks to the intrinsically outdoor nature of Camp Woodcraft, campers can enjoy fresh mountain air while **adhering to county and CDC health guidelines**. Woodcraft has implemented a 6:1 camper to counselor ratio, utilizing a “pod” camp structure. All meals are “family-style”, and camp staff serve their own unit. Woodcraft staff are fully vaccinated, and campers must undergo mandatory COVID testing, and are temperature checked upon arrival.



Camp Woodcraft Highlights



- ◆ **348 campers served!**
- ◆ **21 families at first-ever Family Camp!**
- ◆ **120 partner program campers**
- ◆ **57 children full-paying families**
- ◆ **263 scholarships provided to campers from low-income families**
- ◆ **9 scholarships provided to youth in local Cahuilla Band of Indians**



New Partnerships!

- ◆ **This year we formed some exciting new partnerships and continued others!**
- ◆ **We welcomed 30 campers from our friends at Afterschool Allstars, a fellow afterschool provider serving youth from low-income communities.**
- ◆ **We partnered with the Gus Velasco Neighborhood Center to offer full scholarships to ten campers from Santa Fe Springs.**
- ◆ **We provided full scholarships to 26 campers in partnership with Uncommon Good, which provides programs that promote health, education, and environmentalism for families in the greater Pomona Valley.**
- ◆ **We provided scholarships to nine youth from the Cahuilla Band of Indians, the local tribe for the Mountain Center land! We hope to welcome elders next year to share tribal songs and stories with our campers.**



Leading in Outdoor Education Equity



Helen Santos, Director of Camp Woodcraft and Outdoor Education, joined the Woodcraft team more than 14 years ago and continues to create and run transformative outdoor experiences with Woodcraft afterschool youth and summer campers.

Earlier this summer, Helen was named to the National Diversity, Equity and Inclusion Advisory Committee for the American Camp Association. In this critical role, Helen provides guidance on how the field of outdoor education can create more inclusive spaces by sharing best practices from her long tenure at Woodcraft Rangers.

We are so thrilled that Helen is being recognized as a leader in this important work!



Camp Turns 100!

On June 28, we kicked off a year-long centennial celebration with super fun camp games and activities, including...



- ◆ **Camp Woodcraft 100-year Anniversary Celebration party for campers!**
- ◆ **Camp Mingle Activities**
- ◆ **Friendship Bracelet station**
- ◆ **Wood Art Station**
- ◆ **Dunk Tank Station (CEO Julee Brooks and countless counselors took a swim!)**
- ◆ **Alumni Counselors came to visit and were honored with a trail named after them!**



Camp Woodcraft Song by Lisa Loeb!

Long time camper, philanthropist and 2018 GRAMMY™ Award-winning singer songwriter and touring musician Lisa Loeb wrote a special song just for Camp Woodcraft!

Lisa, who started her career with the platinum-selling hit song "Stay (I Missed You)" from the film Reality Bites, wrote "Oh, Camp Woodcraft" inspired by her own happy camp memories.

Here's a sneak preview of the lyrics:

**"Oh, Camp Woodcraft The place where I belong
We sing our Woodcraft song every summer
Old friends, new friends
Feel like family Woodcraft memories last forever"**



A Day In The Life

Morning Activities: Campers participate in three blocks of activities, beginning with a quieter start to the day such as bird watching or yoga. The campers continue to enjoy specialized fun such as archery and our brand-new ropes course or rock-climbing wall.



A Day In The Life



Camp Mingle and Afternoon Activities: Camp mingle is a designated time where campers can choose which activity they would like to participate in and connect with kids outside of their units. The afternoon is also filled with engaging activity sessions: hiking with our camp naturalist, creating a unit flag, and participating in teambuilding games that create new skills, build confidence, and bond campers to one another.



A Day In The Life

Unit Reflection and Night

Activity: During reflection, campers check in with their unit and counselor to discuss the day's events and write in their journals. Then, campers join other units for nighttime camp magic, including campfires, s'mores, skits, and scavenger hunts.



Camp Counselors

Counselors:

- ◆ This summer we trained and staffed 26 counselors!
- ◆ Counselors log thousands of hours each year in both camp and afterschool programs. Staff are recruited for both their skill and experience with youth, and their commitment to Woodcraft Rangers' core values. Counselors are trained in positive behavior management, social and emotional development and trauma-informed practices. In addition to first aid and wilderness training, Camp Woodcraft counselors are highly trained in child protective safety standards including COVID-19 safety protocols.
- ◆ Camp Counselors participate in ongoing education offered by the American Camp Association (ACA), CPR/ first aid by Red Cross, in safety procedures by Cal-OSHA and in the guidelines/ process for mandated reporting of child abuse.

Counselor in Training (CIT):

- ◆ Youth participants ages 14-17 have the unique opportunity to become CIT's.
- ◆ This summer we had the pleasure of having a total of 19 CIT's who were eager to support and challenge themselves professionally!



Testimonials

- ◆ **"Camp Woodcraft was super fun and enjoyable. I learned a lot of new things. Can't wait to return next year!" – Counselor In Training**
- ◆ **"I want to come here again and again and again each summer!" – Camper**
- ◆ **"They are the best and fun. Every kid should try Camp Woodcraft." – Camper**
- ◆ **"Camp was an amazing experience that offers support through the different series of events, even if out of your comfort zone." – Camper**
- ◆ **"My daughter Hazel was buzzing with excitement when I picked her up. She had the adventure of her life!" Camp Woodcraft Parent**
- ◆ **"Camp Woodcraft offers the best traditional camping. It reminds kids of how much fun it is to be out in the "wilderness" having fun with peers and caring adults." – Camp Woodcraft Parent**



2022 Camp Woodcraft Sponsors



Woodcraft Rangers Supporters



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DWIGHT STUART YOUTH FUND





**Guiding young people as
they explore pathways to
purposeful lives.**

◆ WoodcraftRangers.org ◆
◆ CampWoodcraft.org ◆



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Thank You!



Vernon CommUNITY Fund Grant Agreement

On [INSERT DATE] the Vernon CommUNITY Fund (Grantor) awarded a grant to [INSERT ORGANIZATION] (Grantee) in the amount of \$[INSERT AMOUNT] to support the following purposes: To support [INSERT ORGANIZATION MISSION AND PROJECT DESCRIPTION].

Grantor and Grantee agree to the following terms and conditions of the grant:

1. Scope of Work:

Grantee shall use the grant funds solely for the purposes stated below, and Grantee shall repay to Grantor any portion of the amount granted which is not used for those purposes. Any changes in the purposes for which grant funds are spent must be approved in writing by Grantor before implementation.

[INSERT SCOPE]

2. Amount of Grant:

\$[INSERT AMOUNT], payable upon the Vernon CommUNITY Fund's receipt of this executed Grant Agreement.

3. Conditions of Agreement:

Grantee agrees to the following conditions:

A. Reports. Grantee shall submit written reports to The Vernon CommUNITY Fund as follows:

- A narrative report describing in detail the use of the granted funds, compliance with the terms of the grant and the progress made toward achieving the purposes of the grant. A financial report detailing all expenditures resulting from the grant.
- A copy of materials (if applicable) produced as part of the grant.

The schedule for such reports is:

Interim report: [INSERT DATE]

Final report: [INSERT DATE]

Please submit your report using your FluidReview account. If you have any questions about the grant report, please reach out to the Vernon CommUNITY Fund by phone at 323.351.1198 or by email at vernoncommunityfund@ci.vernon.ca.us.

B. Expenditure of Grant Funds. Any funds not expended in accordance with the terms of this agreement must be returned to Grantor. Grantee shall not use any portion of the funds granted herein to engage in any grassroots or direct lobbying, to intervene in any political campaign on behalf of or in opposition to any candidate for public office, to fund union activity, to induce or encourage violations of law or public policy, to cause any improper private benefit to occur, nor to take any other action inconsistent with Section 501(c)(3) of the Internal Revenue Code.

C. PATRIOT Act. Grantee agrees that it will use the grant funds in compliance with all applicable anti-terrorist financing and asset control laws, regulations, rules and executive orders, including but not limited to the USA Patriot Act of 2001.

D. Return of Funds. If Grantor, in its sole discretion, determines that Grantee violates or fails to carry out any provision of this Agreement, Grantor may, in addition to any other legal remedies it may have, refuse to make any further payments to Grantee, and Grantor may demand the return of all or part of the unexpended grant funds, which the Grantee shall immediately repay to Grantor.

E. Records and Audits. Grantee must maintain these grant funds in a separate fund dedicated to charitable purposes. A systematic accounting record shall be kept by Grantee of the receipt and expense of such funds. Grantee shall retain original substantiating documents related to specific expenditures and make these records available for Grantor's review upon request. Grantee shall be responsible for maintaining adequate financial records of this grant.

F. No Further Obligations by Grantor. This grant is made with the understanding that Grantor has no obligation to provide other or additional support or grants to Grantee.

G. Subgrantees. With regard to the selection of any subgrantees to carry out the purposes of this grant, Grantee retains full discretion and control over the selection process, acting completely independently of Grantor. There is no agreement, written or oral, by which Grantor may cause Grantee to choose any particular subgrantee.

H. Licensing and Credentials. Grantee hereby agrees to maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities and for its employees and all other persons engaged in work in conjunction with this agreement.

I. Organizational and Staff Changes. Grantee agrees to provide immediate written notice to Grantor if significant changes or events occur during the term of this Agreement which could potentially impact the progress or outcome of the grant, including, without limitation, changes in: a) the Grantee's executive staff or key staff responsible for achieving the grant purposes, or b) losses in funding. In the event that Grantee ceases its operations, Grantee shall transfer any property purchased with the grant funds to Grantor.

J. Liability, Disclaimers and Insurance Requirements. Grantee hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless Grantor, its officers, directors, trustees, employees and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorneys' fees) directly, indirectly, wholly or partially arising from or in connection with any act or omission of Grantee, its employees or agents, in applying for or accepting the grant, in expending or applying the funds furnished pursuant to the grant or in carrying

out the program or project to be funded or financed by the grant, except to the extent that such claims, liabilities, losses or expenses arise from or in connection with any act or omission of Grantor, its officers, directors, trustees, employees or agents. Grantees receiving grants in the amount of \$75,000 or more shall obtain from their insurance carriers certificates of insurance naming the City of Vernon as additional insured.

K. Promotion and Publicity. Recognition of the grant brings valuable attention to the mission and activities of both Grantee and Grantor. Grantee agrees that Grantor may include information regarding Grantee and/or this grant, including the amount and purpose of the grant, any photographs or materials Grantee has provided for promotional purposes, Grantee's logo or trademark, and/or other information or materials about Grantee's organization and activities, in Grantor's periodic public reports, newsletters, events, and media releases. Grantee may, subject to Grantor's right of approval in its reasonable discretion, promote Grantor and/or this grant by:

1. Reporting on the partnership with Grantor in Grantee's communication materials, including but not limited to, newsletters, events, media interviews, website posts, and promotional e-mails;
2. Assisting Grantor on cross-promotional events and endeavors.

Grantor must review and approve all materials (including website postings) that use its name or logo, prior to production or publication. Such approval will not be unreasonably withheld.

L. Entire Agreement. Grantor reserves the right to withhold or suspend payments of grant funds if Grantee fails to comply strictly with any of the terms and conditions of the Agreement. This Agreement shall supersede any prior oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to the subject matter hereof. This Agreement may not be amended or modified, except in a written document signed by both Grantor and Grantee.

[Signatures begin on next page]

IN WITNESS WHEREOF, the parties have executed this Grant Agreement effective on the ____ day of _____, 202__.

[INSERT NAME], Grantee

Authorized Signature

Printed Name

Title

Date

CITY OF VERNON, Grantor

ATTEST:

By: _____

Lisa Pope, City Clerk

Name: Carlos R. Fandino, Jr.

Title: City Administrator

Date: _____