

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 1: DEFINITIONS

A. General. For the purpose of these Rules the terms and expressions listed below shall have the meanings set forth opposite them when initially capitalized in the text:

1. Added Facilities: Added Facilities shall consist of the following:
 - a. Facilities requested by a Customer which are in addition to or in substitution for standard facilities. Standard facilities consist of those which the City would normally provide for delivery of service at one point, through one meter, at one standard Nominal Voltage under its Rate Schedules, or
 - b. A pro rata portion of the facilities requested by a Customer, allocated for the sole use of such Customer, which would not normally be allocated for such sole use.
2. Application: A written request to the City for electric service as distinguished from an inquiry as to the availability or charges for such service.
3. Billing Demand: The load or demand used for computing charges under rate schedules based on the size of the Customer's load or demand. It may be the connected load, the measured maximum demand, or a modification of either as provided for by the applicable Rate Schedule.
4. Billing Period: The time interval between two consecutive meter readings that are taken for billing purposes.
5. City Council: The City Council of the City of Vernon.
6. City's Operating Necessity: The utilization, under certain circumstances, of facilities or practices not ordinarily employed which contribute to the overall efficiency of the City's operations; it does not refer to Customer convenience nor to the use of facilities or adoption of practices required to comply with applicable laws, ordinances, rules or regulations, or similar requirements of public authorities.
7. Connected Load: The sum of the rated capacities of all of the Customer's equipment that can be connected to the City's lines at any one time as more completely described in the Rate Schedules.
8. Customer: The Person in whose name service is rendered as evidenced on the Application, contract, or agreement for that service, or, in the absence of a signed instrument, by the receipt and payment of bills regularly issued in the Customer's name regardless of the identity of the actual user of the service.

Rule No. 1: DEFINITIONS (Continued)

9. Customer's Mailing Address: The address specified in a Customer's Application or contract, or any other address subsequently given to the City by the Customer, to which any notice or other communication is to be mailed.
10. Date of Presentation: The date upon which a bill or notice is mailed or delivered by the City to the Customer.
11. Distribution Line: Overhead pole lines and/or underground facilities consisting of cable and duct system (including conduits, ducts, manholes and vaults) which are operated at nominal distribution voltages as specified in Rule No. 2.
12. Domestic Service: Service for residential use at a dwelling.
13. General Service: Service to any Customer except those eligible for Domestic, Street Lighting, Outdoor Area Lighting, Traffic Control, or Standby Service.
14. Line Extension: All facilities, excluding transformer, Service Wires, and Meter required to extend electric service from the existing permanent facilities to the Point of Delivery to the Customer.
15. Maximum Demand: The average kilowatts during the specified time interval when the Customer's use of energy is greatest in the billing period as indicated or recorded by the City's Meter.
16. Meter: The instrument owned, installed and maintained by the City and used for measuring the electricity delivered to the Customer.
17. Nominal Voltage: The approximate voltage between conductors in a circuit or system of a given class, assigned for the purpose of convenient designation. For any specific Nominal Voltage, the operating voltage actually existing at various points and at various times on the system is subject to normal distribution variation.
18. Permanent Service: Service which, in the opinion of the City, is of a permanent and established character.
19. Person: Any individual, partnership, corporation, public agency, or other organization operating as a single entity.
20. Point of Delivery: The point where conductors of the City are connected to the conductors of the Customer, regardless of the location of the City's Meters or transformers.
21. Premises: The area of land employed in a single enterprise, as determined by the City, whether or not divided by a dedicated street, highway, other public thoroughfare, or a railway.
22. Rate Charges: Charges in the Rate Schedules may include the following:
 - a. Customer Charge: That portion of the charge for service which is a fixed amount

Rule No. 1: DEFINITIONS (Continued)

- without regard to Connected Load, Maximum Demand, or energy consumption in accordance with the Rate Schedule.
- b. Demand Charge: That portion of the charge for service which varies with the Billing Demand in accordance with the Rate Schedule.
 - c. Energy Charge: That portion of the charge for service which varies with the quantity of energy consumed in accordance with the Rate Schedule.
 - d. Minimum Charge: The least amount for which service will be rendered in accordance with the Rate Schedule.
 - e. Service Charge: That portion of the charge for service which is a fixed amount based on connected load in accordance with the Rate Schedule.
 - f. Standby Charge: That portion of the charge for Standby Service which is a fixed amount based on the maximum load the City stands ready to supply in accordance with the Rate Schedule.
23. Rate Schedule: The Rate Charges, fees and conditions for a particular class or type of service. A Rate Schedule, as referred to herein, shall include all the wording on the applicable schedule, such as, but not limited to, the following headings therein: Schedule Number, Class of Service, Applicability, Territory, Rates, and Special Conditions.
24. Rules: These "Rules for Electric Service" which set forth the administration of all Rate Charges, fees and services.
25. Service Wires: The group of conductors, whether overhead or underground, necessary to connect the service entrance conductors of the Customer to the City supply line, regardless of the location of the City's Meters or transformers.
26. Standby Service: Service supplied to Customers who normally obtain their power requirements from sources other than the City. Under this service the City provides a Permanent Service connection to supply the Customer's contracted load in accordance with the provisions of the standby schedule.
27. Street Lighting Service: Service to any lighting apparatus used primarily for the illumination of streets, alleys, highways, or other public ways.
28. Temporary Service: Service for enterprises or activities which are temporary in character or where it is known in advance that service will be of limited duration. Service, which in the opinion of the City, is for operations of a speculative character or the permanency of which has not been established, also is considered Temporary Service.
29. X-Ray Service: Service to any apparatus transforming electric energy into radiations similar to light but having wave lengths of from .0006 to 2 angstroms.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 2: DESCRIPTION OF SERVICE

A. General. The following general rules shall apply to all services:

1. The character of service available at any particular location should be ascertained by inquiry at the City's office.
2. The Rate Schedules are applicable for service where the Customer purchases its entire electrical requirements from the City, except where such schedules specifically provide otherwise, and are not applicable where a part of the Customer's electrical requirements are supplied from some other source.
3. The Rate Schedules are applicable for service provided from overhead distribution facilities and underground distribution facilities in accordance with the provisions of Rules 15 and 16.
4. Alternating current service at a nominal frequency of 60 Hz will be supplied.
5. Voltages referred to in the Rate Schedules are Nominal Voltages.

B. Phase and Voltage Specifications. The following phases and voltages are supplied by the City:

1. Standard Nominal Voltages.
 - a. Standard Nominal Voltages for distribution are as follows: 120/208, 120/240, 240, 277/480, 4160, 7200 or 16500 volts.
 - b. The standard Nominal Voltage for transmission is 66,000 volts. For the City's Operating Necessity, the City may elect to supply a Customer from lines of transmission voltage. In such case, the Customer may select as a standard delivery voltage one of the following: 4160, 7200, 16500 volts, or such other voltage as the City may approve, provided that in no case shall a Customer be required to advance to the City a greater amount of money to obtain service than it would be required to advance under the City's Rules applicable to the particular load, if that customer was served from the City's nearest Distribution Line ordinarily employed.
 - c. Where the City maintains four-wire wye-connected polyphase secondary mains: 120/208 and 208 volts.
 - d. Where the City maintains four-wire delta-connected polyphase secondary mains: 120/240 and 240 volts.

2. Single-phase Service.

- a. The general description of single-phase service provided by the City is given in Table 2-1.

Table 2.1

Voltage	Minimum Load Required	Maximum Load Allowed
120/240 volts	None	400 amp. Main switch

- b. The maximum size 120 volt single-phase motor allowed is 1 hp and the maximum size 240 volt, or higher voltage, single-phase motor allowed is 10 hp.
- c. Single-phase service may be supplied to installations having a proposed main service switch in excess of the switch capacities specified above, in Table 2-1, provided the approval of the City has been first obtained as to the number and size of switches, circuits, and related facilities. 120/240 volt installations will be supplied by one of the following methods as determined by the City:
- (1) From two or three separate 120/240 volt service connections at one location. Energy so supplied will be totalized for billing purposes. The connected load on any service connection shall not be greater than twice that on any other service connection.
 - (2) From one 120/240 volt connection where the proposed main service switch does not exceed 600 amperes capacity.
- d. Where the City maintains four-wire wye-connected 120/208 volt secondary mains, single-phase service is supplied at 120/208 volts, three-wire, for which the maximum allowed is a 100-ampere main switch. Loads in excess of a 100-ampere main switch will be supplied at 120/208 volts, three-phase, four-wire.

3. Three-phase Service.

- a. The general description of three-phase service provided by the City is given in Table 2-2.

Table 2.2

Voltage	Minimum Connected Load Required	Maximum Demand Allowed	Maximum Main Switch Capacity Allowed
120/208 120/240 volts	3 kVA	1000 kVA	4000 amps.
277/480 volts	25 kVA	3000 kVA	4000 amps.
4160 volts	Consult City	12000 kVA	3000 amps.
7200 volts	Consult City	30000 kVA	Not specified
16500 volts	Consult City	30000 kVA	Not specified

- b. Domestic Service. In areas where the City does not maintain three-phase secondary mains, only single-phase service will be supplied unless the Customer's

load includes
at least one motor rated in excess of 10 hp.

- c. Where three-phase service is supplied from a four-wire wye-connected 120/208 volt service, the maximum demand allowed is 1,000 kVA.
- d. Service to all loads of 1,000 kVA maximum demand, or over, must be approved by the City as to adequacy of facilities for service.
- e. Loads on three-phase service must be balanced between phases in accordance with good engineering practice.
- f. Three-phase service may be supplied to installations having a proposed main service switch in excess of the switch capacities specified above, in Table 2-2, provided approval of the City has first been obtained as to the number and size of switches, circuits and related facilities. Such service will be supplied from two or three separate service connections at one location. Energy so supplied will be totaled for billing purposes. The loads will be balanced as closely as practicable between the services.

4. Combined Single-phase Service and Three-phase Service.

- a. Service may be supplied at 120/208 volts four-wire wye-connected where the City does not maintain four-wire secondary polyphase mains provided: (1) written application is made for such service by the Customer; (2) the Customer's load is of such a size as to require an individual transformer installation of not less than 15 kVA of transformer capacity; and (3) the Customer provides space acceptable to the City on its Premises to accommodate the installation of the City's facilities when, in the opinion of the City, such space is considered necessary.
- b. In underground areas where the City maintains 120/208 volt or 240 volt three-phase mains, service may be supplied at 277/480 volts, four-wire provided: (1) written application is made for such service by the Customer, and (2) the Customer provides space acceptable to the City on its Premises to accommodate the installation of the City's facilities when, in the opinion of the City, such space is considered necessary.
- c. Service may be supplied at 120/240 volts four-wire delta-connected where the City does not maintain four-wire secondary polyphase mains provided: (1) written application is made for such service by the Customer; (2) the Customer's load is of such a size as to require an individual transformer installation of not less than 15 kVA of transformer capacity; (3) the imbalance between phases is less than 100 kW; and (4) the Customer provides space acceptable to the City on its Premises to accommodate the installation of the City facilities when, in the opinion of the City, such space is considered necessary.
- d. The maximum demand allowances for combined single-phase and three-phase are set forth in B.3. above.

5. At the option of the City, the above voltage and phase specifications may be modified because of service conditions at the location involved.

C. Motor Protection and Equipment. Customer's motor equipment must conform to the following requirements:

1. Motors that cannot be safely subjected to full rated voltage on starting or that drive machinery of such a nature that the machinery, itself, or the product it handles will not permit the motor to resume normal speed upon the restoration of normal supply voltage shall be equipped with devices that will disconnect them from the line upon failure of supply voltage and that will prevent the automatic reconnection of the motors upon restoration of normal supply voltage.
2. All motors of 1 hp or larger shall be equipped with thermal relays, fuses, or other automatic overcurrent interrupting devices to disconnect completely such motors from the line as a protection against damage due to overheating.
3. Three-phase motors driving elevators, hoists, tramways, cranes, conveyers, or other equipment, which would create hazard to life in the event of uncontrolled reversal of motor rotation, shall be provided with reverse-phase and open-phase protection to disconnect completely the motors from the line in the event of phase reversal or loss of one phase.

D. Allowable Motor Starting Currents. The starting current drawn from the City lines shall be considered the nameplate locked rotor current or that guaranteed by the manufacturer. At its option the City may determine the starting current by test, using a stop ammeter with not more than 15% overswing or an oscillograph, disregarding the value shown for the first 10 cycles subsequent to energizing the motor.

1. If the starting current for a single motor exceeds the value stated in Tables 2-3 and 2-4, reduced voltage starting or other suitable means must be employed, at the Customer's expense, to limit the current to the value specified, except where specific exemptions are provided in Sections D.2, 3 and 4.

Table 2.3
Alternating Current –Single –Phase Motors

Rated Size	Allowable Locked Rotor Currents	
	120 Volts	240 Volts
1 hp & less	50 amperes	36 amperes
1 ½ hp	n/a	48 amperes
2 hp	n/a	60 amperes
3 hp	n/a	80 amperes
5 hp	n/a	120 amperes
7 ½ hp	n/a	170 amperes
7 ½ hp	n/a	170 amperes

Table 2-4
Alternating Current-Three-Phase Motors

Rated Size	Allowable Locked Rotor Currents		
	240 Volts	480 Volts	2400 Volts
3 hp	64 amperes	32 amperes	n/a
5 hp	92 amperes	46 amperes	n/a
7 ½ hp	127 amperes	63 amperes	n/a
10 hp	162 amperes	81 amperes	n/a
15 hp	232 amperes	116 amperes	n/a
20 hp	290 amperes	145 amperes	n/a
25 hp	365 amperes	183 amperes	n/a
30 hp	435 amperes	218 amperes	n/a
40 hp	580 amperes	290 amperes	n/a
50 hp	725 amperes	363 amperes	70 amperes
60 hp	n/a	435 amperes	87 amperes
75 hp	n/a	535 amperes	107 amperes
100 hp*	n/a	725 amperes	142 amperes

*Over 100 hp - the City should be consulted for allowable locked rotor currents.

2. Where service conditions permit, subject to City approval, reduced-voltage starters may be omitted in the original installation until such time as the City may order the installation of a reduced-voltage starter to be made, and, similarly, the City may at any time require starting current values lower than set forth herein where conditions at any point on its system require such reduction to avoid interference with service.
3. A reduced-voltage starter may be omitted on any motor of a group installation provided that its starting current does not exceed the allowable starting current of the largest motor of the group.
4. A reduced-voltage starter may be omitted on any motor in a group installation provided that its starting current does not exceed three times the maximum demand in amperes of the entire installation.

E. Interference With Service.

1. Customers who operate equipment which causes detrimental voltage fluctuations (such as, but not limited to, hoists, welders, radio transmitters, X-ray apparatus, elevator motors, compressors, and furnaces) must reasonably limit such fluctuations upon request by the City. The Customer will be required to pay for whatever corrective measures are necessary.
2. Prior to the installation of any new arc furnace or design modification of an existing furnace, the Customer shall provide basic design information for the installation to aid the City in determining a method of service and the allowable level of load fluctuations.
3. Any Customer who superimposes a current of any frequency upon any part of his electrical system, other than the current supplied by the City, shall, at his expense, prevent the

transmission of such current beyond the Customer's electrical system.

- F. Power Factor.** The City may require the Customer to provide, at its own expense, equipment to increase the operating power factor of each complete unit of neon, fluorescent, or other gaseous tube lighting equipment to not less than 90%, lagging or leading.
- G. Wave Form.** The City may require that the wave form of current drawn by equipment of any kind be in conformity with good engineering practice.
- H. Added Facilities.**
1. Where a Customer requests and the City agrees to install Added Facilities, the costs thereof shall be borne by the Customer. Such costs shall include continuing costs as may be applicable. Unless otherwise provided by the City Rate Schedules, these Added Facilities will be installed, owned and maintained or allocated by the City solely as an accommodation to the Customer.
 2. Added Facilities will be installed under the terms and conditions of a contract in the form on file with the City of Vernon. Such contract will include, but is not limited to, the following terms and conditions:
 - a. Where new facilities are to be installed for Customer's use as Added Facilities, the Customer shall advance to the City the additional installed cost of the Added Facilities over the cost of standard facilities. At the City's option, the City may finance the new facilities. The following monthly Added Facilities charges include replacement component into perpetuity and are applicable effective August 4, 2015.
 - b. Customers being served by the Customer-financed Added Facilities shall pay a monthly charge of 0.33% of the amount advanced.
 - c. Customers being served by City-financed Added Facilities shall pay a monthly charge of 1.0% of the additional cost associated with the Added Facilities.
 - d. Where existing facilities are allocated for the Customer's use as Added Facilities, the Customer shall pay a monthly charge for the Added Facilities of 1.0% of the estimated installed cost of that portion of the existing facilities which are allocated to the Customer.
 - e. Where the City determines the collection of continuing monthly charges is not practicable, the Customer will be required to make an equivalent one-time payment in lieu of the monthly charges.
 - f. All monthly charges shall be reviewed and refiled with the City Council when changes occur in the City's costs for providing such service.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 3: APPLICATION FOR SERVICE

A. Application for Service. Each applicant for electric service will be required to sign an Application on a form provided by the City and, upon request, will be required to furnish the following information:

1. Name of applicant (if not an individual, insert business organization and person to be served).
2. Date and place of Application.
3. Location of Premises to be served.
4. Date applicant will be ready for service.
5. Whether the Premises have been heretofore supplied.
6. Purpose for which service is to be used.
7. Applicant's mailing address.
8. Whether applicant is owner or tenant of, or agent for, the Premises.
9. Rate Schedule desired if optional rate is available.
10. Information to establish credit of applicant.
11. Such other information as the City may reasonably require.

The Application is a request for service and does not in itself bind the City to provide service except under reasonable conditions, nor does it bind the applicant to take service for a longer period than the minimum requirements of the Rate Schedule.

B. Individual Liability for Joint Service. Two or more Persons who join in one Application shall be jointly and severally liable thereunder and shall be billed by means of a single periodic bill mailed to the Person designated on the Application to receive the bill.

C. Change in Customer's Equipment or Operations. Customers shall give the City written notice of the extent and nature of any material change in the size, character, or extent of its equipment or operations for which the City is supplying electric service before making any such change.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 4: CONTRACTS

- A. Facilities Contracts.** A contract or agreement to pay for the use, installation, or removal of facilities will be required in the following cases:
1. If the provisions of the Rate Schedules so specify, in which case the terms of the contract will be governed thereby.
 2. Where it is necessary to install a Line Extension, in which case a contract for a period of three years may be required; except that, when Temporary Service is to be supplied under the provisions of Rule No. 13, the contract will cover the period of contemplated operations, but not longer than three years.
 3. Where any Customer desires new or increased distribution facilities for Temporary Service, in which case the City may require such Person to pay to the City, in advance or otherwise, the estimated cost installed, plus the estimated cost of removal, less the estimated salvage of the facilities necessary for furnishing service in accordance with provisions of Rule No. 13.
 4. When a Person, whether or not a Customer, desires to have the City modify, rearrange, relocate, or remove any of its facilities, the City if it agrees to make such changes may require the Person, at whose request the changes are made, to agree to pay, in advance or otherwise, the cost to the City of making the changes.
- B. Contracts with Governmental Agencies.** If Street Lighting Service or other service is requested by a governmental agency, a contract will be required by the City.
- C. City Council Approval.** Standard contract forms shall be approved by the City Council by resolution pursuant to City Charter Section 8.10. Such standard contracts may be executed by the City Administrator or his designee in accordance with these Rules and the Rate Schedules without additional City Council approval.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 5: SPECIAL INFORMATION REQUIRED ON FORMS

- A. Applications and Contracts.** Each Application and contract for electric service will contain the following provision:

This Application or contract for services shall at all times be subject to the rules and regulations of the City of Vernon, which may be changed or modified by the City Council from time to time in the exercise of its jurisdiction.

- B. Customer's Bills.** Information printed on each bill for electric service will include the following:

PLACE OF PAYMENT

The City of Vernon Customer Service Division, 4305 Santa Fe Avenue, Vernon, CA 90058-1786 is the only authorized payment station. If paid elsewhere, the City is not responsible for payments delayed in reaching said office. Checks shall be made payable to the City of Vernon.

PAYMENT

Bills are due and payable on the Date of Presentation shown on this bill. Bills become delinquent and subject to a late fee if payment is not received (postmark not acceptable) by the City of Vernon 20 days thereafter. If not paid within this time, service may be discontinued. If discontinued, a reconnection charge, pre-payment of the closing bill equal to twice the average monthly bill, and the entire delinquent bill shall be remitted in full before a discontinued service will be reestablished.

RETURNED CHECK

1. If a check for payment is returned unpaid, a service charge will be assessed.
2. Payment in lieu of the returned check will be accepted only in the form of cash, money order or cashier's check.
3. Personal or business checks will not be accepted for a period of at least 6 months on accounts with more than one returned check within a 12-month period.

INFORMATION

If you question this bill, please request an explanation from the Customer Service Division. If you thereafter believe that you have been billed incorrectly, to avoid discontinuance of service send your payment under protest to the Customer Service Division with a copy of the bill and a written statement supporting your belief that the bill is not correct. Such statements regarding disputed electric bills

should be made to the attention of the Director of Light and Power Department. Such statements regarding disputed water bills should be made to the attention of the Director of the Water Department. The respective Director will review the basis of the billed amount and authorize any adjustment required in accordance with his findings. If the matter is not satisfactorily resolved by the respective Director, you may petition the City Council for final determination. If you need further information, please call the Customer Service Division at (213) 583-8811 between the hours of 7:00 a.m. and 5:30 p.m., Monday through Thursday.

RULES AND REGULATIONS

The City of Vernon Electric Service Rules and the Water Rules and Regulations, under which service is rendered, are on file at the Customer Service Division. If you wish a copy of any information pertaining to your account, please write to the Customer Service Division.

MEASURES OF CONSUMPTION

KWH or kilowatt-hour is the basic measurement of your electricity use. One 100-watt bulb burning for 10 hours will consume one kilowatt-hour.

CCF or one hundred cubic feet is the basic measurement of your water use. One hundred cubic feet equals approximately 748 gallons.

C. Final Notice. The following statement will be printed on each Final Notice:

This notice includes a late fee. If you question this bill please request an explanation from the Customer Service Division. If you thereafter believe that you have been billed incorrectly, to avoid discontinuance of service send your payment under protest to the Customer Service Division with a copy of the bill and a written statement supporting your belief that the bill is not correct. Such statements regarding disputed electric bills should be made to the attention of the Director of Light and Power Department. Such statements regarding disputed water bills should be made to the attention of the Director of the Water Department. The respective Director will review the basis of the billed amount and authorize any adjustment required in accordance with his findings. If the matter is not satisfactorily resolved by the respective Director, you may petition the City Council for final determination. If you need further information, please call the Customer Service Division at (213) 583-8811 between the hours of 7:00 a.m. and 5:30 p.m., Monday through Thursday.

If a discontinued service is reestablished, a reconnection charge will be assessed.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 6: ESTABLISHMENT AND REESTABLISHMENT OF CREDIT

A. Establishment of Credit. Each applicant, before receiving service, will be required to make prepayment in accordance with Rule No. 7 or to satisfactorily establish credit. Credit will be deemed established by on one or more of the following means at the sole discretion of the City:

1. The applicant is the owner with a substantial equity, of value satisfactory to the City, in the Premises to be served.
2. The applicant furnishes a guarantor, satisfactory to the City, to secure payment of bills for electric service.
3. The applicant has been a Customer of the City for a similar type of service within the last two years and during the last twelve consecutive months of that prior service did not have more than two past due bills and provided that the credit of the applicant is unimpaired in the opinion of the City.
4. The applicant's credit is otherwise established to the satisfaction of the City.

B. Reestablishment of Credit. An applicant or Customer will be required to make prepayment in accordance with Rule No. 7 and/or to reestablish credit in accordance with Rule No. 6 under any of the following conditions:

1. In case applicant previously has been a Customer of the City and its electric service has been discontinued by the City during the last twelve months because of nonpayment of bills.
2. In case a Customer has failed to pay bills before they become past due as prescribed in Rule No. 11-A, and has further failed to pay such bills within two (2) City working days after presentation of a discontinuance of service notice for nonpayment of bills. This condition will apply regardless of whether or not service has been discontinued.
3. In case the conditions of service or basis on which credit was originally established have, in the opinion of the City, materially changed.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 7: PREPAYMENTS

- A. Amount of Prepayment.** Prepayment shall be required from any applicant or Customer which has not established or reestablished credit. The amount of the prepayment shall be twice the estimated average monthly bill.
- B. Return of Prepayment.**
1. When an application for electric service has been cancelled prior to the establishment of electric service, the prepayment will be applied to any charges applicable in accordance with the Rate Schedules and the applicant will be so advised. The excess portion of the prepayment will be refunded.
 2. When the Customer's credit has been established in accordance with Rule No. 6, the City will apply the balance of the prepayment as a credit against future bills.
 3. Upon discontinuance of electric service, the City will apply the prepayment to any outstanding charges and the excess portion of prepayment will be refunded.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 8: NOTICES

- A. A Notice to a Customer.** When a notice from the City to a Customer is required, it will normally be given in writing, either mailed to the Customer's Mailing Address or delivered to the Customer's place of business, except that in emergencies the City may give an oral notice.
1. Final Notice. The "Final Notice" for nonpayment of a delinquent account shall be sent by first class mail, addressed to the Customer to whom the service is billed, at least 10 calendar days prior to proposed termination of service.
 2. Notice of Call. Notice of discontinuance of service for nonpayment of a delinquent account shall be given by delivery of a "Notice of Call" to the Customer's place of business at least 48 hours prior to proposed termination of service.
- B. A Notice from a Customer.** A notice from a Customer to the City may be given by written communication mailed to the Customer Service Division or may be given orally by the Customer or its authorized agent at the Customer Service Division except when written notice is specifically required in the applicable Rate Schedule.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 9: PRESENTATION AND PAYMENT OF BILLS

A. Presentation of Bills.

1. Billing Period. Bills for electric service will be presented monthly or as otherwise provided in the applicable Rate Schedules. At the sole discretion of the City, a Customer may be required to make weekly payments based on estimated usage.
2. Metered Service. Bills for metered service will be based on Meter registrations. Meters will be read as required for the preparation of regular bills, opening bills, and closing bills. It may not be possible always to read meters on the same day of the month, and if a monthly Billing Period contains less than 27 days or more than 33 days, a pro rata computation in the bill will be made.
3. Pro Rata Computation. All opening bills, closing bills, and bills for electric service presented for periods of less than 27 days or more than 33 days on a monthly Billing Period will be computed in accordance with the applicable Rate Schedule, but the size of the energy blocks, and the amount of the Customer, Service, Demand, or Minimum Charges, specified therein, will be prorated on the basis of the ratio of the number of days in the period to the number of days in an average monthly period, which for this purpose shall be taken as 30 days, or as otherwise provided in Rate Schedules. Energy usage (kWh) will not be prorated.

When Temporary Service is furnished and the Customer has paid the estimated cost of installing and removing the service facilities, no proration will be made on these costs.

B. Reading of Separate Meters Not Combined. For the purpose of billing, each Meter upon the Customer's premises will be considered separately, and the readings of two or more Meters will not be combined except as follows:

1. Where combinations of Meter readings are specifically provided for in the Rate Schedule.
2. Where the City's Operating Necessity requires the use of more than one Meter.

C. Payment of Bills. When bills are presented monthly, they will be due and payable on or before twenty (20) days after the Date of Presentation. When bills are presented weekly, they will be due and payable on or before five (5) days after the Date of Presentation. Payment shall be made at the City of Vernon Customer Service Division, 4305 Santa Fe Avenue, Vernon, CA 90058-1786.

D. Returned Check Charge. The City will require payment of a charge for any check returned from the bank unpaid. Payment in lieu of the returned check will be accepted only in the form of cash, money order or cashier's check. Personal or business checks will not be accepted for a period of at least 6 months on accounts with more than one returned check within a 12-month period.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 10: DISPUTED BILLS

- A. Request for Billing Review.** Any request for review of a bill filed by a Customer shall be reviewed by a Customer Service Division representative. The review shall include consideration of whether the Customer should be permitted to amortize the unpaid balance of his account over a reasonable period of time.
- B. Review by Director of Light & Power.** Any Customer, whose request for review regarding a bill for electric service has resulted in a determination by the Customer Service Division representative which is adverse, may have such determination reviewed by the Director of Light and Power of the City of Vernon.
1. To avoid discontinuance of service, the Customer shall pay the amount claimed by the City to be due. Such payment shall be deemed to be made under protest. In lieu of such payment, a Customer whose credit has been established pursuant to Rule No. 6 may request to amortize payments. Approval of such amortized payments shall be at the sole discretion of the City.
 2. Checks or other forms of remittance for such payment under protest shall be accompanied by a letter of explanation to the Director of Light and Power.
 3. Upon receipt of the payment under protest and letter of explanation the Director will review the basis of the billed amount. After review the Director may:
 - a. If special circumstances exist, waive returned check charge, reconnect charge, and late charge, or
 - b. Recommend any adjustment to electric charges as determined by the review. Any recommendation for a credit or refund must be approved by the City Administrator, if the amount exceeds \$10,000, City Council approval will also be required.
 4. If the matter is not satisfactorily resolved by the Director, the Customer may petition the City Council for a final decision.
- C. Discontinuance of Service.** Failure of the Customer to make payment under protest of the disputed bill prior to the expiration date of a 48 hour Notice of Call will warrant discontinuance of service without further notice.
- D. Additional Bills During Review.** If before completion of the City Council's review, additional bills become due which the Customer wishes to dispute, the additional amounts claimed by the City to be due for such additional bills shall be paid before they become past due and failure to do so will warrant discontinuance of service in accordance with Rule No. 11.

CITY OF VERNON
LIGHT & POWER DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 11: DISCONTINUANCE AND RESTORATION OF SERVICE

- A. Past Due Bills.** When bills are presented monthly, they will be considered past due if payment is not received within 20 days after the Date of Presentation. When bills are presented weekly, they will be considered past due if payment is not received within 5 days after the Date of Presentation.
- B. Nonpayment of Bills.**
1. A Customer's service may be discontinued for nonpayment of a bill for service previously rendered by the City provided such bill is not paid within 48 hours after a notice of discontinuance of service by delivery of a "Notice of Call."
 2. If a Customer is receiving more than one service, any or all services may be discontinued when any service, regardless of location, is discontinued for nonpayment.
 3. Under no circumstances may service be discontinued for nonpayment of a bill to correct previously billed incorrect charges for a period in excess of the preceding three months, unless such incorrect charges have resulted from the Customer not abiding by these Rules.
 4. Service will not be discontinued on any Saturday, Sunday or legal holiday for delinquency in payment of a bill for electric service.
- C. Violations or Unsafe Equipment.**
1. The City may refuse or discontinue service to a Customer if the City determines:
 - a. That any part of the Customer's wiring or other equipment, or the use thereof, is unsafe or in violation of applicable laws, ordinances, rules or regulations of public authorities.
 - b. That any condition existing upon the Customer's Premises endangers the City's service facilities.
 2. Such discontinuance shall continue until wiring, equipment, or use has been put in a safe condition or the violation remedied. In the event of a dangerous condition, the City may without giving prior notice immediately discontinue service to any Premises.
 3. The City does not assume any responsibility of inspecting or repairing the Customer's wiring or other equipment or any part thereof and assumes no liability therefore.

- D. Service Detrimental to Other Customers.** The City will not provide service for equipment, the operation of which will be detrimental to the service of the City's other Customers, and will discontinue electric service to any Customer which continues to operate such equipment after having been given notice to cease by the City.
- E. Fraud.** The City may refuse or discontinue service immediately if the acts of the Customer or the conditions upon its Premises are such as to indicate an intent to defraud the City.
- F. Restoration of Service.** Before restoring service that has been discontinued for nonpayment of a bill or for a violation:
1. The City may require payment of a reconnection charge. In case the Customer requests that such service be reconnected on the day of its request or outside of regular business hours, the reconnection charge may be increased to cover the cost thereof.
 2. The Customer will be required to reestablish credit in accordance with Rule No. 6 or make prepayment in accordance with Rule No. 7.
 3. The Customer will be required to pay all delinquent bills.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 12: RATES AND OPTIONAL RATES

- A. Effective Rates.** The rates charged by the City for electric service are those approved by resolution of the City Council. A copy of complete Rate Schedules will be maintained for public inspection at the City Clerk's Office.
- B. Optional Rates.** If there are two or more Rate Schedules or optional provisions applicable to the class of service requested by the applicant, the City will call applicant's attention thereto at the time application is made, and the applicant must designate which Rate Schedule or optional provision is desired.
- C. Change in Equipment or Operation.** When the Customer, in accordance with Section C of Rule No. 3, notifies the City of any material change in the size, character, or extent of its equipment or operations the City will, within a reasonable time, advise the Customer of the resulting rate options. In the absence of the notification provided for in Section C of Rule No. 3, the City assumes no responsibility for advising the Customer of lower optional rates under other existing Rate Schedules or optional provisions available as a result of the Customer's changes in equipment or operations.
- D. New or Revised Rates.** If new or revised Rate Schedules are established, the City will, within a reasonable time, bring them to the attention of the Customers which may be affected.
- E. Change of Rate Schedule.**
1. A change to another applicable Rate Schedule or optional provision will be made only when a Customer elects in writing to make such change.
 2. If a Customer so elects, the change to another Rate Schedule will be made provided:
 - a. A change of Rate Schedule has not been made during the past twelve-month period; or
 - b. The change of Rate Schedule is made to, or from, a new or revised Rate Schedule; or
 - c. There has been a change in the Customer's equipment or operations for that service which, in the opinion of the City, justifies the change of Rate Schedule.
 3. The change of Rate Schedule will become effective for the billing period during which the Customer has requested such change.
- F. Interconnection.**
1. Unless otherwise stated in the Rate Schedule, The Rate Schedules of the City are applicable

only for service supplied entirely by the City without interconnection with any other source of electrical energy.

2. Where necessary to meet minimum requirements during emergencies, a standby generator may be interconnected through a double-throw switch with the written approval of the Director of Light & Power. The standby generator switch may be either manually or automatically controlled. The switch arrangement shall be such that the generator will not energize the City's service wires under any circumstances.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 13: TEMPORARY SERVICE

- A. Establishment of Temporary Service.** If no undue hardship to existing Customers will result therefrom, the City will furnish Temporary Service under the following conditions:
1. The applicant shall pay, in advance or otherwise as required by the City, the estimated cost of the facilities necessary for furnishing service and the installation thereof, plus the estimated cost of removal, less the estimated salvage value.
 2. The applicant shall establish credit in accordance with Rule No. 6 or make prepayment in accordance with Rule No. 7.
- B. Change to Permanent Status.** In no event will a Customer be classified as temporary for more than three years.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 14: SHORTAGE OF SUPPLY AND INTERRUPTION OF DELIVERY

- A. Shortage and Interruption.** The City does not guarantee a sufficient supply of electricity or freedom from interruption. The City will not be liable for interruption or shortage of supply, nor for any loss or damage occasioned thereby.
- B. Temporary Suspension for Repairs.** Whenever the City finds it necessary to make repairs or improvements to its electric system, it will have the right to suspend temporarily the delivery of electricity. In such cases reasonable notice will be given to the Customers. To the extent practicable such repairs or improvements will be performed expeditiously and with as little inconvenience to the Customers as possible.

Whenever, in the operation of the City's electric system, interruption in the delivery of electric energy to Customers results from or is occasioned by any other cause, notice of such interruption will not be given to the Customers. The City will exercise reasonable diligence to restore delivery of electric energy.

- C. Apportionment of Supply During Time of Shortage.** If a shortage of supply of electricity occurs, the City will apportion its available supply among its Customers as the City in its sole discretion shall determine.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 15: LINE EXTENSIONS

- A. General.** The City will construct, own, operate and maintain Distribution Lines only along public streets, roads and highways which the City has the legal right to occupy, and on public lands and private property across which rights of way or easements satisfactory to the City may be obtained at the Customer's cost and without cost or condemnation by the City. Upon request by the City, the applicant shall provide such rights of way or easements.

Line Extensions of standard Nominal Voltages for distribution of 16.5 kV or less (see section B of Rule No. 2) necessary to furnish permanent electric service to applicants will be made by the City in accordance with the provisions of this Rule. This Rule does not apply to the extension of transmission facilities for standard Nominal Voltages in excess of 16.5 kV unless the City desires to extend such facilities for the City's operating necessity.

B. Overhead Line Extensions.

1. Free Footage Allowances. Overhead Line Extensions will be made by the City at its own expense provided the length of line required does not exceed the free length as determined from the allowances given in Table 15-1.

Table 15-1

For lighting load, per kW connected	125 feet
For permanently installed cooking or heating load, per kW	75 feet
For air conditioning load per hp connected	50 feet
For motors of 1 hp or more, per hp connected	50 feet
For street lighting requiring pole line extensions, per 1,000 lumens	25 feet

2. Conditions.
- a. Length and Location of Line. The length of line required for a Line Extension will be considered as the distance along the shortest practical route, as determined by the City, from the City's nearest permanent Distribution Line pole to the pole from which the service connection is to be installed.
 - b. Special Facilities. Under this Rule the City will install only those facilities which it deems necessary to render service in accordance with the Rate Schedules. Where the applicant requests facilities which are in addition to, or in substitution for, the standard facilities which the City normally would install, the extra cost thereof shall be paid in advance by the applicant.
3. Extensions Beyond the Free Length.

Ordinance No. 806 Effective 01/15/70
Resolution No. 1030 Effective 06/15/95

- a. Overhead Line Extensions of greater length than the free extension, as specified in Table 15-1, will be made provided the applicant for service makes a nonrefundable payment to the City for the estimated line and installation costs in excess of the free length. Such Distribution Lines will be owned, operated and maintained by the City.
- b. When more than one applicant is to be served from the same Line Extension, the total free length will be the sum of the free allowances for each applicant as specified in Table 15-1. The total payment required from the group of applicants will be apportioned among the members of the group in such manner as they may mutually agree.

C. Underground Line Extensions.

- 1. General. Underground Line Extensions will be made only when mutually agreed upon by the City and the applicant, except in those areas where the City maintains or desires to maintain underground distribution facilities for the City's Operating Necessity or in compliance with applicable laws, ordinances, or similar requirements of public authorities. Underground Distribution Lines will be owned and maintained by the City.
- 2. City-Installed Line Extensions.
 - a. Normally underground Line Extensions will be installed by the City; provided that the applicant shall pay in advance a nonrefundable sum equal to the estimated cost of the underground Line Extension.
 - b. Underground service facilities will be installed and maintained in accordance with Rule No. 16.
- 3. Applicant-Installed Line Extensions.
 - a. When mutually agreed upon by the City and the applicant, that portion of the underground Line Extension consisting of the duct system (including conduits, ducts, manholes and vaults) may be installed by the applicant in accordance with the City's specifications.
 - b. Upon acceptance by the City, applicant will transfer ownership of such duct system to the City. Applicant shall obtain necessary permits and specifications from the City prior to starting construction.
 - c. Any additional underground distribution facilities necessary to complete the Line Extension will be installed by the City at applicant's expense.
 - d. Underground service facilities will be installed and maintained as provided in Rule No. 16.
- 4. Replacement of Overhead with Underground Distribution Facilities. When mutually agreed upon by the City and a Customer or applicant, overhead distribution facilities may be replaced with underground distribution facilities, provided the Customer or applicant

requesting the change pays, in advance, a nonrefundable sum equal to the estimated cost of such facilities.

D. Special Conditions.

1. Temporary Service Line. Line Extensions for Temporary Service will not be made under this rule, but will be made in accordance with Rule No. 13.
2. Exceptional Cases. In unusual circumstances, when the application of these rules appears impractical or unjust to either party, or in the case of the extension of transmission facilities, the City or the applicant shall refer the matter to the City Council for special ruling or for the approval of special conditions which may be mutually agreed upon, prior to commencing construction.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 16: SERVICE CONNECTIONS AND FACILITIES ON CUSTOMER'S PREMISES

A. Meter and Miscellaneous Service Equipment on Customer's Premises.

1. Meter Installations.

- a. Location. The Customer shall provide an approved location for the Meter or Meters and associated equipment on the Premises which at all times shall be accessible for inspection, reading and testing.

The Customer shall, at its own expense, provide a new and approved location whenever the existing location becomes inaccessible for inspecting, reading or testing.

- b. Multiple-Occupancy Premises. In multiple-occupancy Premises in which Meters are required to be installed for various floors, groups of rooms, or separate buildings in order to measure separately the electrical energy supplied to each of several Customers, all Meters and associated equipment shall be located at one central point unless otherwise specified by the City. Each Meter position shall be clearly marked by the building owner to indicate the particular location supplied by it.
- c. Master Meters. A master Meter and associated equipment will be furnished and installed by the City upon application by the owner or lessee of any multiple-occupancy Premises where electric energy is to be furnished and/or metered by said Owner or lessee to the individual tenants as provided in Rule No. 18.
- d. Sealing of Meters. All Meters will be sealed by the City, and no such seal shall be tampered with or broken except by an authorized representative of the City.

2. Miscellaneous Service Equipment.

- a. Equipment Furnished by Customer. All service switches, fuses, Meter sockets, Meter and instrument transformer housings, switchboard Meter test busses and similar devices, regardless of voltage, required in connection with service and Meter installation on Customer's Premises, shall be furnished, installed, and maintained by the Customer in accordance with the City's requirements. Detailed specifications will be furnished by the City upon request.
- b. Equipment Furnished by City. The City will furnish, own, and install the necessary instrument transformers, test facilities (except switchboard meter test busses), and Meters. Also, the City will furnish, own, and install the enclosures when it deems it necessary to locate the Meters and associated equipment at a point that is not accessible to the Customer.

B. Service Connections.

1. Line Extensions. If the City's Distribution Lines are not contiguous to the Customer's Premises, such lines may be extended in accordance with Rule No. 15.
2. Overhead Services from Overhead Distribution Lines.
 - a. Service Drops. Upon application for service, and where the City's Distribution Line is located on the Customer's Premises, or on a street, highway, lane, alley, road, right of way, or easement immediately contiguous thereto, the City will, at its own expense, furnish and install a single span of overhead Service Wires from its Distribution Line to the Customer's first permanent support; provided that such support shall be of a type and so located that such Service Wires may be installed to a point approved by the City in accordance with good engineering practice and in compliance with all applicable laws, ordinances, rules and regulations, including those governing clearances and points of attachments.
 - b. Impaired Clearance. Whenever any of the clearances required by the applicable laws, ordinances, rules, or regulations from the overhead Service Wires to the ground or any object become impaired by reason of any changes made by the owner or tenant of the Premises, the Customer shall, at its own expense, provide a new approved support, in a location approved by the City, for the termination of the City's overhead Service Wires and shall also provide all service entrance conductors and equipment necessitated by the change of location.
3. Underground Services from Underground Distribution Lines.
 - a. General.
 - (1) In areas where the City maintains underground Distribution Lines contiguous to the Customer's Premises, Service Wires will be underground, using the shortest practicable route to the Customer's termination facilities, which shall be at a location satisfactory to the City.
 - (2) Upon request by the City, the Customer shall provide without cost to the City the necessary rights of way or easements.
 - (3) The Customer, at its expense, shall install, own and maintain a conduit system (junction boxes, manholes, conduits, ducts, enclosures and vaults) in which the City will install its underground Service Wires. The plans, specifications, and installation of such conduits system shall be subject to the approval of the City.
 - (4) In case of unusual conditions on the Customer's Premises, the City and Customer may adjust these provisions by mutual agreement.
 - b. New Underground Services from Underground Distribution Lines. The City will install underground Service Wires from its underground Distribution Lines to the Customer's termination facilities under the following conditions:

- (1) The Customer, at its expense, shall perform the necessary trenching, backfill, and paving on its Premises and shall furnish, install, own, and maintain the conduit system and termination facilities on said Premises.
 - (2) The City will furnish, install, own, and maintain the underground Service Wires to the Customer's termination facilities. If the length of such Service Wires is 100 feet or less, the City will pay the cost thereof. If the length of such Service Wires is more than 100 feet, the Customer shall pay to the City the cost of the Service Wires exceeding 100 feet.
- c. Underground Installation Replacing Existing Overhead Distribution Lines. Where an existing overhead Distribution Line is replaced by an underground Distribution line, underground service will be supplied in the same manner and subject to the same conditions as above for new underground services.
- d. Replacement or Reinforcement of Existing Underground Services. If existing underground Service Wires require replacement or reinforcement due to added loads, the City will replace or reinforce them up to the Customer's termination facilities.
- (1) The Customer shall pay for any portion of such Service Wires in excess of 100 feet.
 - (2) The Customer, at its expense, shall replace or reinforce its conduit system, if necessary. The plans, specifications and installation of such conduit system shall be subject to the approval of the City.

4. Underground Services from Overhead Distribution Lines.

- a. General. If a Customer desires and the City agrees, Service Wires may be installed underground in areas where the City maintains an overhead Distribution Line. Such underground Service Wires and other facilities will be installed under the same provisions as above for new underground services except that the City at its expense will provide and install riser material (conduit) on City-owned poles.
 - b. New Underground Services from Overhead Distribution Lines. Where new underground services are connected to an existing overhead Distribution Line, underground service will be supplied in the same manner and subject to the same provisions as above for new underground services.
 - c. Replacement or Reinforcement of Existing Underground Service Connections from Overhead Distribution Lines. If existing underground Service Wires require replacement or reinforcement due to added loads, the City will replace or reinforce them up to the Customer's termination facilities.
- (1) The Customer shall pay for any portion of such Service Wires in excess of 100 feet.
 - (2) The Customer, at its expense, shall replace or reinforce its conduit system,

if necessary. The plans, specifications and installation of such conduit system shall be subject to the approval of the City.

C. Transformer Installations on Customer's Premises.

1. General. In cases where the City deems it necessary to install transformers on the Customer's Premises, the Customer shall furnish satisfactory rights of way and easements for such purposes, which shall provide adequate space for the transformer installation. If the Customer requests and the City agrees to locate transformers above the ground floor level in or on the Customer's building, the Customer shall, at its expense, provide and maintain permanent lifting equipment suitable for installing and removing the transformers. Rights of way and space provisions must be such that required clearances from adjacent structures can be maintained, and any vault, room, enclosure, or lifting equipment provided by the Customer shall conform with all applicable laws of the State of California. The plans, specifications and installation thereof shall be subject to the approval of the City.
2. Installations Over 1500 kVA. For installations over 1500 kVA, each installation shall be in accordance with the following:
 - a. The City will not furnish a pole-type transformer structure for an installation over 1500 kVA. For an installation over 1500 kVA, a suitable fireproof vault, fire proof room, concrete pad, or foundation shall be provided by the Customer.
 - b. Where a transformer bank and its switching equipment are to be located outdoors, the Customer shall provide and maintain, at its expense, a suitable concrete pad or foundation and enclosure as specified by the City. Where a transformer bank and its switching equipment are to be located indoors, the Customer shall provide and maintain a suitable fireproof vault or fireproof room, at its expense. The concrete pad, foundation, enclosure, vault, or room is subject to City approval before the installation will be made. Transformers will be installed in buildings only if there is no suitable outdoor location.
 - c. The City will own and install transformers, switching equipment, protective equipment, primary and secondary bus, and necessary grounding. The Customer shall furnish and install, at its expense, all secondary equipment and material necessary to receive service at the secondary of the transformer bank or the secondary bus, or as otherwise specified by the City.
3. Installations of 1500 kVA or Less. For installations of 1500 kVA or less, each installation shall be in accordance with the following:
 - a. If the City erects a pole-type transformer structure at its expense, service from this structure will be supplied as specified by the City.
 - b. If the Customer provides a suitable concrete pad, foundation, enclosure, fireproof vault, or fireproof room at its expense, the installation will be made in accordance with the provisions of 2.b. and 2.c. hereof.
4. Underground Services. If Service Wires are to be installed underground, installation of such Service Wires and the associated conduit system will be made in accordance with the

provisions of B.3. or B.4., as applicable.

- D. Ownership and Maintenance of Facilities.** All transformers, Meters, Service Wires, and other facilities installed by the City upon the Customer's Premises for the purpose of delivering electric energy to the Customer shall continue to be the property of the City, and may be repaired or replaced by the City at any time, may be removed at the termination of service, and may also be used to supply other Customers whether or not on the same Premises, provided the proper rights of way have been obtained.

No rent or other charge whatsoever shall be made by the Customer against the City for placing or maintaining such facilities upon the Customer's Premises. The Customer shall exercise reasonable care to prevent the facilities of the City upon said Premises from being damaged or destroyed, and shall refrain from relocating or otherwise interfering with such facilities. In case any defect therein shall be discovered, the Customer shall promptly notify the City.

- E. Customer Responsibility for Its Equipment.** The Customer shall, at its sole risk and expense, furnish, install, inspect, and keep in good and safe condition all electrical wires, lines, machinery, and apparatus of any kind or character which may be required, including all necessary protective appliances and suitable enclosure therefore, (1) for receiving electric energy from the lines of the City, regardless of the location of the transformers, Meters, or other equipment of the City and (2) for applying and utilizing such energy.

The Customer shall also be solely responsible for the transmission and delivery of all electric energy over or through Customer's wires and equipment.

The City shall not be responsible for any loss or damage occasioned or caused by the negligence, want of proper care or wrongful act of the Customer, any of its agents, employees, or licensees, or any third party installing, maintaining, using, operating, or interfering with any such wires, lines, machinery, or apparatus.

- F. Right of Access.** The City shall, at all times, have the right of ingress to and egress from a Customer's Premises for any purposes reasonably connected with the furnishing of electric energy and the exercise of any and all rights secured to it by law or these Rules.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 17: METER TESTS AND ADJUSTMENT OF BILLS FOR METER ERROR

A. Tests.

1. Prior to Installation. Every Meter will be tested at or prior to the time of installation, and no Meter will be placed in service if found to register more than 1% fast or 1% slow.
2. On Customer Request. A Customer may, on notice of not less than one week, require the City to test the Meter for its service. A charge will be made for such a test, but, this amount will be waived if the Meter is found to register more than 2% fast or 2% slow.

A Customer shall have the right to require the City to conduct the test in its presence or in the presence of its expert or other appointed representative. The results of the test will be furnished to the Customer within a reasonable time after completion of the test.

B. Adjustment of Bills for Meter Error.

1. Fast Meters. When, upon test, any Meter is found to be registering more than 2% fast, the City will refund to the Customer the amount of the overcharge based on corrected Meter readings for the preceding six months, subject to the provisions of paragraph 4 hereof.
2. Slow Meters. When, upon test, any meter is found to be registering more than 2% slow, the City may bill the Customer for the amount of the undercharge based on corrected meter readings for the preceding six months, subject to the provisions of paragraph 4 hereof.
3. Nonregistering Meters. When, upon test, any Meter is found to be nonregistering, the City may bill the Customer for the estimated amount of electricity consumed but not registered for a period of three months, subject to the provisions of paragraph 4 hereof.

Bills for this purpose will be estimated from the Customer's prior use, the Customer's subsequent use correctly Metered, the City's experience with other Customers of the same class, and/or the general characteristics of the Customer's operations.

4. General. When it is found that the error in a Meter is due to causes the date of which can be reliably established, the overcharge or the undercharge will be computed back to but not beyond that date, provided, however, that in no case will a bill for undercharge on domestic service schedules be rendered for a period exceeding three months. When a slow or nonregistering Meter has been caused by an action of the Customer, its agents, employees, or licensees, the above time limitations shall not apply.

C. Replacement of Meters.

1. Any Meter damaged or destroyed by the Customer, its agents, employees, clients, or visitors

shall be replaced by the City at the Customer's expense.

2. Any defective Meter, other than the above, shall be replaced by the City at its expense.

CITY OF VERNON
UTILITIES DEPARTMENT
RULES FOR ELECTRIC SERVICE

Rule No. 18: SUPPLY TO SEPARATE PREMISES AND USE BY OTHERS

- A. Separate Metering.** Separate Premises will not be supplied through the same Meter, except as may be specifically provided for in the applicable Rate Schedule.
- B. Other Uses or Premises.** Electricity received from the City shall not be used by the Customer upon other Premises or for other purposes than those specified in its application or in the applicable Rate Schedule.
- C. Use by Others.** A Customer shall not charge for electricity received from the City and used by another person, except:
 - 1. If the charge to tenants is absorbed in the rental for the Premises or space occupied; or
 - 2. If the Customer is the owner, lessee, or operator of a multiple-occupancy Premises and provides submeters for the electricity used by tenants at the same rates that the City would charge for the service if supplied directly. In such cases, the Customer shall furnish, install, maintain and test the submeters.