



CUSTOM INCENTIVE PROGRAM

CityofVernon.Org | (323) 583-8811 | CustomerPrograms@CityofVernon.org

Customer Details

VPU Customer Account #:

In order to be eligible for incentives, the Application submitted to Vernon Public Utilities (VPU) must be **approved** by utility staff **before** the customer (or contractor) can begin installation for the proposed project below. I understand that VPU will be the sole judge of eligibility and the amount of equipment incentives. The product choice, installation and services of any equipment is the sole responsibility of the customer (or contractor). Please refer to the [Custom Incentive Program](#) for the full list of program requirements and guidelines.

In order for VPU to approve the Custom Incentive Program application, the following must be included:

1. Details on equipment removed and replacement equipment installed.
2. Annual estimated energy savings resulting from the retrofit – listed as annual kW and kWh savings.
3. Total project costs (parts and labor) with paid invoices.
4. Completed W-9 form (VPU Customer)
5. New Equipment Specification Sheet(s)

Please contact VPU at CustomerPrograms@CityofVernon.org with any questions.

Customer Name:	Business Name (DBA):		
Install Address:	City:	State:	Zip:
Phone:	Email:		
Federal Tax ID Number:	Project Completion Date:		

Customer Mailing Address (Rebate Payment)

Payee:	Email:		
Address:	City:	State:	Zip:

Participant Agreement Clause (please read carefully):

VPU Customer agrees to complete the proposed project within 180 days from the pre-inspection date listed on Page 2, it is the sole responsibility of the Customer to submit an extension request to VPU for approval (if applicable). Customer agrees to provide VPU with site access to verify existing equipment prior to the installation, and a follow-up visit after the proposed efficiency measures are installed. Customer agrees to provide an itemized and paid proof of purchase (invoice) and a post-installation application form upon project completion. The maximum rebate provided by this Program shall not exceed \$50,000 or 50% of the total project cost (whichever is less), in any given VPU fiscal year. The final rebate amount will be calculated based on the incentive schedule in effect at the time of application approval. VPU may withhold payment until program requirements are met; rebates are subject to the availability of funds.

I hereby certify that I am the Customer of Record or that I am authorized to enter into this agreement by the Customer of Record. I have read and agree to comply with the program guidelines contained on the [Custom Incentive Program](#). I understand that details of this program are subject to change without prior notice. By my signature, I certify that the VPU customer has an active commercial electric account in good standing.

Customer Signature:

Date:



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Pre-Install Application: Project Details

Project Type:

☐ Lighting ☐ Non-Lighting (Mechanical) ☐ Other: _____

Proposed Measure Details

Previous Equipment (Manufacturer, Model # & Qty)	New Equipment (Manufacturer, Model # & Qty)	Measure Description	Annual Energy (kWh) and Demand (kW) Savings

Project Summary:

VPU Staff Only (Pre-Installation):

Application Received By: _____

Reservation
Expiration Date: _____

Pre-Installation
Inspected By: _____

Pre-Installation
Inspection Date: _____

Rebate Reservation
Amount: _____

Application Number: _____



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Post-Install Application: Project Details

Project Type:

☐ Lighting ☐ Non-Lighting (Mechanical) ☐ Other: _____

Installed Measure Details

Previous Equipment (Manufacturer, Model # & Qty)	New Equipment (Manufacturer, Model # & Qty)	Measure Description	Annual Energy (kWh) and Demand (kW) Savings

Project Summary:

Customer understands that the final approved rebate amount is based on the results from the post-installation inspection conducted by a VPU representative. The rebate amount is subject to change if the project scope changes, installed equipment does not perform as stated, or if the energy savings calculations change based on 3rd party analysis. VPU may perform, at its discretion, an engineering analysis to determine the appropriate rebate amount.

Customer Signature: _____ Print Name: _____

Address: _____ Business Name: _____

Phone Number: _____ Email: _____

VPU Staff Only (Post-Installation):

Application Approved By: _____ Reservation
Expiration Date: _____

Post-Installation
Inspected By: _____ Post-Installation
Inspection Date: _____

Approved Rebate
Amount: _____ Application Number: _____